



CARPENTARIA SHIRE

*Outback by the Sea*

***CONFIRMED  
MINUTES***

***16 October, 2013***

## **CONFIRMED MINUTES**

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## CONFIRMED MINUTES

### 1 OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at 9.30am.

### 2 RECORD OF ATTENDANCE

Mayor: Cr FC Pascoe.  
Members: Cr AJ Gurney; Cr MD Johnson; Cr JC Zahner; Cr JD Beard;  
Cr ATJ Gallagher and Cr BS Schneekloth.

Staff:  
Chief Executive Officer; Mr Bob Owen,  
Director of Corporate Services; Mr Oliver Pring,  
Director of Engineering Services; Mr Peter Watton,  
Director of Engineering Roads; Mr Steve Houston,  
Executive Assistant; Ms Angeline Pascoe.

### CONDOLENCES

A minute's silence was held for the passing of the following community members:

Mr Harald Baumann  
Mrs Narda Emery

### 3 CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

Confirmation of Minutes from the Ordinary Meeting of Council held on the 18 September 2013 as previously circulated to Councillors.

**Moved Cr Johnson**

**Seconded Cr Beard**

***That the Minutes of the Ordinary Meeting held on 18 September 2013 be confirmed.***

**CARRIED**

**Resolution No. 0913/001**

### 4 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

### 5 PUBLIC QUESTION TIME

No members of the public were present at the meeting.



## CONFIRMED MINUTES

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### 6 DIRECTOR OF ENGINEERING ROADS REPORTS

#### 6.1 Works Report

Budget areas for ongoing maintenance and construction works are performing generally within their specified variance range. A summary of the works that have been completed for the month of September 2013 was presented.

**Moved Cr Gurney**

**Seconded Cr Beard**

***That Council accepts the report as presented.***

**CARRIED**

**Resolution No.1013/002**

#### 6.2 NDRRA Report

Budget areas for ongoing maintenance and construction works are performing generally within their specified variance range. A summary of the NDRRA works that have been completed for the month of August 2013 was presented.

**Moved Cr Beard**

**Seconded Cr Gurney**

***That Council accepts the report as presented.***

**CARRIED**

**Resolution No.1013/003**

**MATERIAL PERSONAL INTEREST: 11.55am** Cr Johnson declared a material personal interest in the general discussion for the supply and delivery of rock material. Cr Johnson left the meeting and did not participate in the discussions. Cr Johnson did not return to the meeting until after the discussions ceased.

#### 6.3 Karumba Seawall Rock Supply Tender

Tenders were sought for the supply and delivery of rock material for the repair of the Karumba Seawall.

A total of four tenders were received. Of the four tenders received the most professional and comprehensive tender received was from Bolwarra Enterprises Pty Ltd. This tender was not the lowest tender; however the documentation and work history provided indicated that this supplier could provide value for money and a quality product. The overall contract price for this component of the Seawall Project is \$384,615 inclusive of GST. This price is approximately \$16,000.00 more expensive than the lowest tender.

## CONFIRMED MINUTES

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**Moved Cr Gallagher**

**Seconded Cr Zahner**

***That Council award the tender for the supply and delivery of rock material for the Karumba Seawall project to Bolwarra Enterprises Pty Ltd.***

**CARRIED**

***Resolution No.1013/004***

**ATTENDANCE: 11.59am** Cr Johnson returned to the meeting.  
The Director of Engineering Roads left the meeting.

## **CONFIRMED MINUTES**

### **7 DIRECTOR OF ENGINEERING SERVICES REPORTS**

#### **7.1 Planning and Building Report**

The report is to advise Council of relevant Planning and Building Activities within the Shire for the month of September 2013.

##### **Planning Applications Received**

Nil.

##### **Planning Applications Approved**

Nil.

##### **Building Applications Received**

<b>IDAS No</b>	<b>Address</b>	<b>Type</b>	<b>Value</b>
I/0762	60 Karumba Development Rd, Karumba	New Dwelling	267,155
I/0764	53-55 Philp St, Normanton	New Dwelling	35,000
I/0765	2 Riverview Dr, Karumba	Visitors Quarters	29,990

##### **Building Permits Issued**

<b>IDAS No</b>	<b>Address</b>	<b>Type</b>	<b>Value</b>
I/0735	3-5 Beard Cr, Normanton	Temporary Workers Accommodation	60,000
I/0761	12 Beard Cr, Normanton	Class 10a Shed	30,000

##### **Applications pending waiting on further information (Applicants advised)**

<b>IDAS No</b>	<b>Address</b>	<b>Type</b>	<b>Date Received</b>
I/0760	58 Riverview Dr, Karumba	Class 10 Shed	21/08/2013
I/0765	2 Riverview Dr, Karumba	Visitors Quarters	17/09/2013

**Moved Cr Beard**

**Seconded Cr Gallagher**

**That Council note and accept the content of the report as presented.**

**CARRIED**

**Resolution No.1013/005**



## CONFIRMED MINUTES

### 7.2 Water Status Report for September 2013

During September 2013, 63.9 ML of water was pumped from Glenore Weir. Bore water pumped was a total of 2.2 ML. Total water received at the Water Treatment Plant on 30 September 2013 was 66.1 ML. This was more than last month.

Glenore Weir level on 30 September 2013 was 0.43 AHD, the level of the weir on 31 August 2013 was 0.82 AHD.

Consumption for Normanton was 2.27 kL/day per connection and consumption for Karumba was 2.06 kL /day per connection.

A total of 10 tests were conducted on water samples from the reticulation system for E-Coli during the month of September 2013. No E-coli was detected.

Water restrictions in place by comparison with the same period September 2011 to September 2013 showed a significant drop from 96ML to the current 61ML, a total drop in supply of 35ML. However the level of the weir for the same period is approximately 91mm lower than the same period in September 2011. Figures for 2011 were used for comparison owing to late rains increasing weir height in 2012.

The water level is 1.71 metres below the top of the weir.

It would appear that the water restrictions are having a significant effect on consumption.

**Moved Cr Beard**

**Seconded Cr Gurney**

***That Council receives and notes the Water Status report as presented for the period ending 30 September 2013.***

**CARRIED**

**Resolution No.1013/006**

### 7.3 Amendment to Condition 10 of the existing planning approval No. I-0757 Northwest Plant and Pastoral Pty Ltd.

This report is to advise Council on a proposed amendment to the current Planning Approval for Northwest Plant & Pastoral Pty Ltd (NWPP) for their Temporary Worker's Camp located at 3 – 5 Beard Crescent Normanton.

**Moved Cr Gallagher**

**Seconded Cr Johnson**

***That Council review the conditions of the current planning approval for Northwest Plant and Pastoral at 3-5 Beard Crescent Normanton (Temporary Worker's Camp) and amend Condition 10 to allow the occupation of a total of 32 rooms in lieu of the 23 rooms which are currently approved.***

**CARRIED**

**Resolution No.1013/007**

**ADJOURNMENT: 12.35pm – 1.35pm** The Mayor adjourned the meeting for lunch.  
Upon resumption all members were present.

## CONFIRMED MINUTES

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### 8 CHIEF EXECUTIVE OFFICER REPORTS

#### 8.1 Karumba Live Export Expansion

Council has received a request from Karumba Livestock Exports Pty Ltd (KLE) to Lease and area of Land adjacent (across the road) to the existing Karumba Live Export facility being part of Lot 7 on SP252497 (reserved for Strategic Land Management purposes) and part of Lot 80 on SP235294 (water reserve). Council is the trustee of two parcels of state reserve land.

The area of Lot 80 is approximately 60 hectares and Lot 7 is approximately 3 hectares. The total area KLE is seeking to Lease is around 3-5 hectares as indicated on the attached plan.

Depending on the nature agreement entered into (ie lease, Permit) Other approvals including the Minister's consent may be required as well as any necessary planning approvals.

**Moved Cr Beard**

**Seconded Cr Zahner**

***That Council delegate the power to the Mayor, Deputy Mayor and Chief Executive Officer to negotiate and finalise a Trustee Lease or Trustee Permit.***

**CARRIED**

**Resolution No.1013/008**

#### 8.2 Gulf Savannah Development Inc. (GSD)

Council attended a Gulf Savannah Development meeting at Cairns in late September 2013. One of the topics on the agenda was the possible relocation of the Gulf Savannah Development office to the Gulf region. The matter has been deferred to a future meeting following the development of the business case for the relocation.

Council noted the information as presented.

#### 8.3 2014 Council Meeting Dates

The *Local Government Act 2009* requires a Shire Council to meet at least once in each three month period. The proposed meeting dates for 2014 are presented for Council's consideration and adoption.

The Carpentaria Shire Council Meetings are traditionally held on the third Wednesday and following Thursday (if required) of each month. These dates have been recommended for the 2014 year with the exception of the December meeting which has been brought forward a week due to the Christmas closedown period.



## CONFIRMED MINUTES

Moved Cr Gallagher

Seconded Cr Gurney

That Council adopts the 2014 Council Meeting dates as amended:

Month	Agenda Due	Meeting Date	Meeting Type
January	21	29	Ordinary Meeting
		30	Ordinary Meeting
February	11	19	Ordinary Meeting
		20	Ordinary Meeting
March	11	19	Ordinary Meeting
		20	Ordinary Meeting
April	8	16	Ordinary Meeting
		17	Ordinary Meeting
		8	Ntn Shire Hall – Public Consultation
May	13	21	Ordinary Meeting
		22	Ordinary Meeting
		13	Kba Civic Centre – Public Consultation
June	10	18	Ordinary Meeting
		19	Ordinary Meeting
July	8	16	Ordinary Meeting
		17	Budget Meeting
August	12	20	Ordinary Meeting
		21	Ordinary Meeting
September	9	17	Ordinary Meeting
		18	Ordinary Meeting
October	7	15	Ordinary Meeting
		16	Ordinary Meeting
November	11	19	Ordinary Meeting
		20	Ordinary Meeting
December	2	10	Ordinary Meeting
		11	Note: 1 week earlier due to Christmas

CARRIED

Resolution No.1013/009

### 8.4 Cat Registration

Recent changes to the Animal Management Act 2011 have removed the requirement for cat registration. Councils may choose to continue with cat registration and regulate them under their local law. Councils may also choose to retain cat registrations for up to 12 months under the state legislation but must pass a resolution to this effect by 2 November 2013.

Under the Animal Management Act 2011, cats and dogs are required to be micro chipped from 12 weeks of age. Council currently has 20 cats registered.

## CONFIRMED MINUTES

**Moved Cr Gurney**

**Seconded Cr Johnson**

***That Council abolishes cat registrations in Carpentaria Shire.***

**CARRIED**

**Resolution No.1013/010**

### **8.5 Request from Queensland Remote Aboriginal Radio (QRAM)**

Council has received a request for support to establish an Indigenous radio station in Normanton. The project for which QRAM have funding is made up of two parts:

1. Broadcast equipment/transmission; and
2. Establishment of a local studio for local content.

In respect to each aspect, QRAM are seeking the following from Council:

1. Lease of transmission site for nominal rent;
2. Assistance in finding building/office space to establish a broadcast studio.

Transmission is able to commence following the installation of broadcasting equipment and the service can be steamed in via ADSL line from Cairns, which is the same platform as the proposed KIK FM service.

The second part of the project involves establishing a studio in Normanton for the broadcast of local content.

Council noted the submission and is seeking additional information in respect to proposed equipment being used at the transmission site.

### **8.6 Lucksome Access Road**

Council has received a letter from the property owners of Lucksome regarding the maintenance of their access road.

**Moved Cr Beard**

**Seconded Cr Gurney**

***That officers undertake an inspection of the Lucksome Access Road and provide a detailed report to Council at the November 2013 meeting.***

**CARRIED**

**Resolution No.1013/011**

## CONFIRMED MINUTES

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### 8.7 Fisheries Shed at Barra Farm

Council has been negotiating with Fisheries over the use of their Shed at the Barra Farm. Fisheries would prefer to sell the Shed to Council and use the funds to construct their own Shed at Karumba Point.

**Moved Cr Zahner**

**Seconded Cr Beard**

***That Council approve the payment of up to \$30,000.00 to the Department of Agriculture, Fisheries and Forests (Fisheries) for the purchase of the Boating Patrol Shed and any other assets owned by Fisheries (ponds and tanks included) at the Les Wilson Barramundi Discovery Centre.***

**CARRIED**

**Resolution No.1013/012**

**MATERIAL PERSONAL INTEREST: 2.40pm** Cr Pascoe declared a material personal interest and left the meeting. Cr Pascoe's sibling is an employee. Cr Pascoe remained out of the meeting until the discussion was completed. Cr Gurney assumed the role of Chair.

Cr Zahner declared a material personal interest and left the meeting. Cr Zahner's spouse is an employee. Cr Zahner remained out of the meeting until after the discussion was completed.

### 8.8 Enterprise Bargaining Agreement ("EBA")

The first EBA meeting was conducted on 3 October 2013. The Chief Executive Officer obtained directions from the Mayor prior to the meeting. The Mayor will discuss the draft EBA with Councillors outside of the Council meeting.

Cr Pascoe and Cr Zahner potentially have a material personal interest in the EBA due to siblings and/or spouses being employed by Council. It is therefore recommended that the power to finalise the EBA is delegated to the Chief Executive Officer who will obviously consult with and seek direction from Council prior to executing any final agreement.

**Moved Cr Beard**

**Seconded Cr Schneekloth**

***That Council endorses the draft Enterprise Bargaining Agreement and delegates to the Deputy Mayor, Cr Gallagher and the Chief Executive Officer the power to approve and finalise the agreement on behalf of Council.***

**CARRIED**

**Resolution No.1013/013**

**ATTENDANCE: 2.43pm** Cr Pascoe and Cr Zahner returned to the meeting. Cr Pascoe resumed the role of Chair.



## ***CONFIRMED MINUTES***

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### **GENERAL BUSINESS**

Chief Executive Officer

Informed the meeting of the public notice regarding After Hours Calls to Council.  
Letter received from Karumba Cancer Cuppa for Council's donation.  
*A letter to be written to the Karumba Cancer Cuppa congratulating them.*

**RECESS: 3.33pm – 4.45pm** The Mayor called a recess for afternoon tea.

Cr Beard

Queried the television reception.  
Requested a sink for the show shed.

## CONFIRMED MINUTES

### 9. CORPORATE SERVICES REPORTS

#### 9.1 Monthly Financial Report for Period Ending

The Monthly Financial Report has been prepared for the period ending 30 September 2013.

The following is a summary of major variances and points to note.

##### Income Statement:

As at 30 September 2013, 25% of the financial year has elapsed, and whilst the Income Statement indicates a deficit in the *Net Operating Surplus*, the bulk of this relates to yet to be reimbursed NDRRA Flood Damage Restoration works (approx \$7.991million) and ongoing Council Capital Expenditure projects.

First half rate levy has been processed with the notices issued on the 26 August 2013, as at the discount closing on the 24 September 2013 approximately 10% remains outstanding from current levy.

##### General Notes:

Year end reconciliations are still being undertaken and the finalisation of the financials for the year ended 30 June 2013 will be reflected into the revised budget (tabled to Council at a later date).

**Moved Cr Gurney**

**Seconded Cr Beard**

***That the Finance Report for the period ending 30 September 2013, incorporating the following reports, be received***

- ***Income Statement***
- ***Statement of Financial Position***
- ***Statement of Cash Flow***
- ***30 Day Cash Flow Estimate***

**CARRIED**

**Resolution No.1013/014**

## **CONFIRMED MINUTES**

### **9.2 Christmas Closedown Period**

Carpentaria Shire Council usually closes over the period between Christmas and New Year. The closedown dates are set by Council on an annual basis to allow advertising of the closedown; and to provide staff with notice of the closedown period.

Emergency contacts and a skeleton staff are rostered during the closedown period to ensure essential and emergency services are maintained.

**Moved Cr Beard**

**Seconded Cr Gurney**

***That Council endorses the Christmas arrangements for closedown as presented with direction required for a recommencement date of 2<sup>nd</sup> January 2014.***

<b><i>Division</i></b>	<b><i>Closedown commencement</i></b>	<b><i>Recommencement</i></b>
<b><i>Works Staff (excluding RMPC &amp; Town Crews)</i></b>	<b><i>Friday 13 December 2013 (2:30pm)</i></b>	<b><i>Thursday 2 January 2014</i></b>
<b><i>Works Staff (RMPC &amp; Town Crews)</i></b>	<b><i>Friday 20 December 2013 (midday)</i></b>	<b><i>Thursday 2 January 2014</i></b>
<b><i>Office</i></b>	<b><i>Friday 20 December 2013 (midday)</i></b>	<b><i>Thursday 2 January 2014</i></b>
<b><i>Child Care</i></b>	<b><i>Being reviewed by Manager Economic &amp; Community Development &amp; Childcare Director</i></b>	
<b><i>Visitor Information Centres &amp; Library</i></b>	<b><i>Friday 20 December 2013 (5:00pm)</i> <b><i>Closing date and time dependant on staff availability and tourism season. Centre will open for non-public holidays between Christmas and New Year should tourist season require</i></b></b>	<b><i>Thursday 2 January 2014</i></b>
<b><i>Sports Centre &amp; Pool</i></b>	<b><i>PCYC Discretion</i></b>	

**CARRIED**

**Resolution No.1013/015**



## CONFIRMED MINUTES

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### 10 COMMUNITY AND CULTURAL SERVICES REPORTS

#### 10.1 Monthly Report

The report provides information to Council on activities and programmes within the Community and Cultural Services portfolio.

*Moved Cr Gurney*

*Seconded Cr Zahner*

*That Council note and accept the report as presented.*

**CARRIED**

**Resolution No.1013/016**

#### 10.2 Community Donations and Support (CDAS)

During the period since the August 2013 Ordinary Meeting of Council, the requests listed in this report have been received from the Carpentaria Shire community for Community Donations and Support.

*Moved Cr Beard*

*Seconded Cr Gallagher*

*That Council—*

- 1. note and accept the requests as presented;*
- 2. approve the requests as required; and provide \$500 towards their fundraising;*
- 3. note the Community Donations and Support received for the period stated.*

**CARRIED**

**Resolution No.1013/017**

**MATERIAL PERSONAL INTEREST: 4.45pm** – Cr Pascoe declared a material personal interest and left the meeting. Cr Pascoe is the Chief Executive Officer of Bynoe CACS Ltd. Cr Pascoe remained out of the meeting until the discussion was completed. Cr Gurney assumed the role of Chair.

#### 10.3 Community Donations and Support (CDAS)

Council received correspondence from Bynoe CACS Limited in regards to their proposal to develop a Go-Kart Track. The track will be multipurpose and can accommodate motorised buggies, motorbikes (4 and 2 wheels) as well as BMX bikes.

## CONFIRMED MINUTES

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**Moved Cr Schneekloth**

**Seconded Cr Zahner**

**That Council—**

**1. Consider and support the concept plans, but requests further detailed plans outlining:**

- **Designs and whether there is a need for additional lands**
- **Engineering designs and costings to calculate scope of works**
- **Total project costs, including other contributions, grants and funding**
- **Details of on-going maintenance and operational plans once constructed**

**before committing to allocating Council funds and/or in-kind support.**

**CARRIED**

**Resolution No.1013/018**

**ATTENDANCE:** 4.57pm - Cr Pascoe returned to the meeting and resumed the role of Chair.

### 10.4 Memorandum of Understanding Karumba Sports Centre

Karumba State School, Karumba Parents and Citizens (P&C) Association and Carpentaria Shire Council have had a tripartite Memorandum of Understanding (MOU) governing the operating of the Karumba Sports Centre. This MOU has been in place for some time and a new agreement was entered into and was effective from 1 July 2012 to 30 June 2015.

Karumba State School and Karumba Parents and Citizens (P&C) Association have since submitted a request to withdraw from the current arrangements.

**Moved Cr Schneekloth**

**Seconded Cr Zahner**

**That Council accepts the request from Karumba State School and Karumba Parents and Citizens (P&C) Association to withdraw from the current arrangements and reverts the day-to-day management of the Karumba Sports Centre back to Council.**

**CARRIED**

**Resolution No.1013/019**

**ATTENDANCE:** The Executive Assistant left the meeting.

## **CONFIRMED MINUTES**

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### **CLOSED SESSION**

**Moved Cr Gurney**

**Seconded Cr Johnson**

***That Council close the meeting to the public pursuant to the Local Government Regulation 2010 to discuss confidential matters.***

**CARRIED**

**Resolution No.1013/020**

**Moved Cr Zahner**

**Seconded Cr Gurney**

***That Council resolve to open the meeting to the public.***

**CARRIED**

**Resolution No.1013/021**

**Moved Cr Zahner**

**Seconded Cr Gallagher**

***That Council immediately commence a comprehensive drug testing program for all staff and contractors and make provision in the next budget variation to cover employment costs of a qualified drug tester and associated testing costs.***

**CARRIED**

**Resolution No.1013/022**

**ATTENDANCE:** The Executive Assistant returned to the meeting.



## CONFIRMED MINUTES

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### 11 CONFIDENTIAL REPORTS

Nil.

### 12 GENERAL BUSINESS

Director Corporate Service

Informed the meeting that the budget for the Bounty Scheme was almost reached and if Council's intended to continue.

**Moved Cr Beard**

**Seconded Cr Zahner**

***That Council increase the current budget allocation for the bounty scheme to \$35,000 for the 2013/2014 financial year.***

**CARRIED**

**Resolution No.1013/023**

Cr Johnson

Queried the progress of the Rehabilitation Centre

Cr Gurney

Provided an update on the Police Remembrance Day.

Cr Pascoe

Informed of his attendance at the North Queensland Local Government Association Conference at Cooktown and also tabled the motions that Carpentaria Shire had put up.

Meeting with Minister McVeigh at Georgetown regarding the current drought situation.

## CONFIRMED MINUTES

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<b>13 CLOSURE OF MEETING</b>
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*The Chair of the meeting, Cr Fred Pascoe, Mayor, declared the meeting closed at 5.47.pm.*

### MINUTES CERTIFICATE

***These Minutes are Confirmed.***



Councillor FC Pascoe  
Mayor

*16/10/2013*

Date

