



CARPENTARIA SHIRE

Outback by the Sea

***ORDINARY MEETING
MINUTES***

15 SEPTEMBER, 2021

CONFIRMED MINUTES

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CONFIRMED MINUTES

1 OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at **9:06am**.

2 RECORD OF ATTENDANCE

Councillors

Cr LV Bawden	Mayor
Cr BJ Hawkins	Deputy Mayor
Cr AT Gallagher	
Cr AJ Scott	
Cr JC Young	
Cr AM Murphy	
Cr DB Thomas	

Staff

Mr Mark Crawley	Chief Executive Officer
Ms Angeline Pascoe	Executive Assistant
Ms Julianne Meier	Director Corporate Services
Mr Michael Wanrooy	Director of Engineering

The following officers attended the meeting as indicated in the minutes

Mr Ben Hill	Manager Water & Waste
Mrs Cherie Schafer	Manager Economic and Community Development
Mr John Martin	Consultant Engineer – ERSCON
Mr Nick Lennon	Consultant Engineer - ERSCON

3 CONDOLENCES

A minute's silence was held for the passing of the following community member:

- ❖ Mr Agosten (Gus) Fenk

4 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

Confirmation of Minutes from the Ordinary Council Meeting held 18 August 2021, as previously circulated to Councillors.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Scott

That the Minutes of the Ordinary Council Meeting held 18 August 2021 be confirmed.

CARRIED 7/0

Resolution No. 0921/001

CONFIRMED MINUTES

5 BUSINESS ARISING FROM PREVIOUS MEETINGS

Nil.

6 RECEPTION OF PETITIONS & DEPUTATIONS

Nil.

7 MAYORAL MINUTES

NWQROC Meeting – 9th & 10th September 2021

Cr Bawden attended the NWQROC meeting held in Karumba recently.

Cr Bawden informed that the Hon David Littleproud MP – Minister for Agriculture and Northern Australia; Senator Susan McDonald - Senator for Queensland & Special Envoy for Northern Australia and the Hon Shane L Stone AC QC - Coordinator General, National Recovery & Resilience Agency were in attendance.

Cr Bawden stated that Federal Ministers and others from the Federal Government Departments were able to attend but there is little to no representation from State Ministers to the Gulf.

National Recovery & Resilience Agency (NRRRA) and Queensland Reconstruction Authority

Cr Bawden informed that the NRRRA is using QRA and QRIDA as Queensland outlets for the distribution of funding programs. The funding streams are provided through the QRA and QRIDA. This agency is under Hon. Bridget McKenzie MP, Minister for Emergency Management and National Recovery and Resilience.

Underspend in Funding - Projects

Cr Bawden informed that a list of projects was put forward by Southern Gulf NRM - more funding to Local Government is needed to do more work in relation to Weed Management.

Flood Restoration Works

Cr Bawden informed that Carpentaria and Cook Shire Councils are leading the way in Flood Restoration, with much of the flood restoration works being identified in the Far North. Also there is continued discussions in relation to separate banking accounts for flood restoration by Queensland Councils.

CONFIRMED MINUTES

Bureau of Meteorology Upgrade

Cr Bawden informed of the upgrade by BOM to a Doppler System at Mornington Island. Fibre Optic cable is being installed to Point Parker – radio link from Point Parker. This upgrade should provide better warning service to the Gulf.

Housing and Connectivity

Cr Bawden informed that Housing and Connectivity still a favourite. The recent funding from Federal Government to upgrade.
Cr Bawden and the Chief Executive Officer will attend the Housing Workshop being organised by the Western Queensland Alliance of Councils in Brisbane on 6 October 2021.

Regional Development Australia (RDA) Townsville and North West Queensland

Cr Bawden informed that RDA's new Chief Executive Officer, Wayde Chiesa, attended the NWQROC Meeting in Karumba.

Gulf Savannah Development - GSD

Cr Hawkins provided an update on Gulf Savannah Development.

Gulf Academy

Cr Hawkins informed that the State will not sign off on the proposal that has been put forward. Council to monitor and provide more information when it has been received.

New Projects – RAB Funding GSD

Cr Hawkins informed that new projects are now tourism focused and that the Housing and Digital Connectivity projects put forward will not be funded. There is a clear focus on projects that deliver jobs and job creation.

Savannah Way Pamphlets

Cr Hawkins informed that the Savannah Way pamphlets are not being funded as there is enough brochures in circulation already.

CONFIRMED MINUTES

8 CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION

In accordance with the *Local Government Act 2009*, and the *Local Government Regulation 2012*, in the opinion of the General manager, the following business is of a kind as referred to in clause 275(1) of the Regulation, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Young

That Council adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with clause 275(1) of the Local Government Regulation 2012 as the items listed come within the following provisions

8.1 Rates Audit Report

This item is classified CONFIDENTIAL under the provisions of clause 275(1)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.

CARRIED 7/0

Resolution No. 0921/002

CLOSURE OF MEETING:

The meeting was closed to the public at **9:52am**.

COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Gallagher

That Council open the meeting to the public.

CARRIED 7/0

Resolution No. 0921/003

REOPENING OF MEETING:

The meeting was reopened to the public at **10:46am**.

CONFIRMED MINUTES

8.1 RATES AUDIT REPORT

Executive Summary:

The purpose of this report is to present the findings of an audit of the rates utility charges for water and sewerage to Council.

COUNCIL RESOLUTION

Moved Cr Thomas

Seconded Cr Gallagher

That Council:

- 1. officers review the water charging methodology in 2021/2022 and present to Council for further consideration; and***
- 2. Council officers further investigate the sewer overcharges to determine whether the methodology changes introduced in 2021/2022 will resolve the overcharges from 2020/2021, and if not provide a further report to Council for consideration; and***
- 3. that no refunds of overcharges identified in this report be made at this stage.***

CARRIED 7/0

Resolution No. 0921/004

ADJOURNMENT:

The meeting adjourned for morning tea at **10:47am**.

The meeting resumed at **11:15am**.

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CONFIRMED MINUTES

9 REPORTS FROM THE CHIEF EXECUTIVE OFFICER

9.1 CEO REPORT

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officer's portfolio.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Gallagher

That Council:

- 1. receive and note the Chief Executive Officer's report; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 7/0

Resolution No. 0921/005

9.2 DELEGATIONS UPDATE - COUNCIL TO CEO

Executive Summary:

With a series of recent updates to amendments and changes to legislation there are several new and changed delegations that need to be applied to the delegations from Council to the Chief Executive Officer.

COUNCIL RESOLUTION

Moved Cr Bawden

Seconded Cr Hawkins

That Council delegate authority to the Chief Executive Officer in accordance with the attached updates contained in the Officer's Report

CARRIED 7/0

Resolution No. 0921/006

CONFIRMED MINUTES

9.3 HUMAN RESOURCES REPORT

Executive Summary:

This report provides information on the progress of SAFEPLAN, Council's safety management system, and an update on general human resource matters.

COUNCIL RESOLUTION

Moved Cr Scott

Seconded Cr Young

That Council accepts the Human Resources Report for information.

CARRIED 7/0

Resolution No. 0921/007

9.4 CHRISTMAS SHUT DOWN DATES

Executive Summary:

Council generally closes during the period between Christmas and New Year. The close dates are set by Council on an annual basis to allow for advertising of the shut down and to provide staff with ninety (90) days' notice of the shutdown occurring.

A skeleton staff will be rostered during the shutdown to ensure essential and emergency services are maintained.

COUNCIL RESOLUTION

Moved Cr Thomas

Seconded Cr Scott

That Council select Option B as presented for Christmas shut down dates.

<i>Division</i>	<i>Close Commences</i>	<i>Recommencement</i>
<i>Operational Staff (excluding skeleton staff on RMPC, Town Crews and W&W)</i>	<i>Close of business Friday 17 December 2021.</i>	<i>Tuesday 4 January 2022.</i>
<i>Office Based Staff</i>	<i>Close of business Friday 17 December 2021</i>	<i>Tuesday 4 January 2022.</i>
<i>Child Care Centre</i>	<i>Provision of childcare services to cease at close of business Thursday 16 December 2021. Close for staff Friday 17 December 2021.</i>	<i>Tuesday 4 January 2022 for staff. Provision of childcare services to recommence Wednesday 5 January 2022.</i>
<i>Libraries</i>	<i>Close of business Friday 17 December 2021.</i>	<i>Tuesday 4 January 2022.</i>
<i>Normanton and Karumba Pools</i>	<i>To be confirmed.</i>	<i>To be confirmed.</i>

CONFIRMED MINUTES

<i>Barra Centre & NTN VIC</i>	<i>Closed Christmas Day and Boxing Day.</i>	
CARRIED 7/0		<i>Resolution No. 0921/008</i>

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10 REPORTS FROM DIRECTOR OF CORPORATE & COMMUNITY SERVICES

10.1 DCS REPORT

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Director of Corporate Services portfolio.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Young

That Council:

- 1. receive and note the Director of Corporate Services Report; and***
- 2. that those matters not covered by a resolution be noted.***

CARRIED 7/0

Resolution No. 0921/009

ADJOURNMENT:

The meeting adjourned for lunch at **12:45pm.**

The meeting resumed at **1:15pm.**

10.2 MONTHLY FINANCIAL REPORT - AUGUST 2021

Executive Summary:

Presentation of the financial report for August 2021 as required under section 204 of the *Local Government Regulation 2012*. The report is presented for noting and indicates whether Council is progressing satisfactorily against its current budget.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Hawkins

That Council accepts the Monthly Financial Report, as required under section 204 of the Local Government Regulation 2012 for the period ended 31 August 2021.

CARRIED 7/0

Resolution No. 0921/010

CONFIRMED MINUTES

10.3 2020/2021 DRAFT FINANCIAL STATEMENTS

Executive Summary:

The purpose of this report is to present the Draft Financial Statements for 2020/2021 to the Audit Committee.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Young

That Council note the Draft Financial Statements for 2020/2021.

CARRIED 7/0

Resolution No. 0921/011

ATTENDANCE:

The Manager Economic and Community Development entered the meeting room at 1:54pm.

The Manager Water and Waste entered the meeting room at 2:05pm.

The Consultant Engineers – ERSCON entered the meeting room at 2:06pm.

DECLARATION OF INTEREST:

I, **Councillor Gallagher**, inform this meeting that I have a prescribed conflict of interest in relation to Agenda Item 10.4 – Community Development Report – Bynoe CACS. The nature of my interest is as follows:

- (i) My relationship with an associate who is an employee of the applicant;
- (ii) Their interest in this matter is the organisation with whom they are employed will receive a financial benefit from the decision.

I have determined that this prescribed conflict of interest is not of sufficient significance as that it will lead me to making a decision on the matter that is contrary to the public interest. I will best perform my responsibility of serving the overall public interest of the whole of the Council's area by participating in the discussion and voting on this matter.

DECLARATION OF INTEREST:

I, **Councillor Thomas**, inform this meeting that I have a prescribed conflict of interest in relation to Agenda Item 10.4 – Community Development Report – Donations, Gulf Christian College. The nature of my interest is as follows:

- (i) I am an employee of the applicant;
- (ii) Their interest in this matter is the organisation with whom I am an employee will receive a financial benefit from the decision.

I have determined that this prescribed conflict of interest is not of sufficient significance as that it will lead me to making a decision on the matter that is contrary to the public interest. I

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will best perform my responsibility of serving the overall public interest of the whole of the Council's area by participating in the discussion and voting on this matter.

DECLARATION OF INTEREST:

I, **Councillor Bawden**, inform this meeting that I have a prescribed conflict of interest in relation to Agenda Item 10.4 – Community Development Report – Donations, Gulf Christian College. The nature of my interest is as follows:

- (i) My relationship with an associate who is an employee of the applicant;
- (ii) Their interest in this matter is the organisation with whom they are employed will receive a financial benefit from the decision.

I have determined that this declarable conflict of interest is not of sufficient significance that it will lead me to making a decision on the matter that is contrary to the public interest. I will best perform my responsibility of serving the overall public interest of the whole of the Council's area by participating in the discussion and voting on this matter.

DECLARATION OF INTEREST:

I, **Councillor Scott**, inform this meeting that I have a prescribed conflict of interest in relation to Agenda Item 10.4 – Community Development Report – Donations, Gulf United Rugby League. The nature of my interest is as follows:

- (i) I am an executive of the applicant;
- (ii) Their interest in this matter is the organisation with whom I am an executive will receive a financial benefit from the decision.

I have determined that this declarable conflict of interest is not of sufficient significance that it will lead me to making a decision on the matter that is contrary to the public interest. I will best perform my responsibility of serving the overall public interest of the whole of the Council's area by participating in the discussion and voting on this matter.

Notation:

The list contained in the Officer's Report are Donations and Applications already approved by the Chief Executive Officer and was information only and Councillors remain to maintain a quorum.

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CONFIRMED MINUTES

10.4 COMMUNITY DEVELOPMENT REPORT

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Community, Cultural Services and Economic Development portfolio of Council.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Murphy

That Council:

- 1. note the Community Development Report; and**
- 2. that those matters not covered by resolution be noted.**

CARRIED 7/0

Resolution No. 0921/012

ATTENDANCE:

The Manager Economic and Community Development left the meeting room at 2:30pm.

Cr Murphy left the meeting room at 2:58pm.

Cr Murphy returned to the meeting room at 3:00pm.

The Chief Executive Officer left the meeting room at 3:20pm

Cr Scott left the meeting room at 3:21pm.

The Chief Executive Officer re-entered the meeting room at 3:23pm

Cr Scott returned to the meeting room at 3:23pm.

Cr Thomas left the meeting room at 3:25pm.

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CONFIRMED MINUTES

11 REPORTS FROM DIRECTOR OF ENGINEERING - ROADS & SERVICES

11.1 DOE REPORT

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Director Engineering's portfolio.

COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Young

That Council:

- 1. receive and note the Director of Engineering Report as presented; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 6/0

Resolution No. 0921/013

ATTENDANCE:

Cr Thomas re-entered the meeting room at **3:29pm**.

The Manager Water and Waste left the meeting room at 3:29pm.

The Manager Water and Waste re-entered the meeting room at 3:31pm.

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CONFIRMED MINUTES

11.2 NDRRA/QDRF REPORT

Executive Summary:

QRA19: The QRA19 project is approximately 97% complete. Five (5) crews are currently working with QRA19 works being prioritised over QRA20 works to ensure deadlines are met. Deadlines for the QRA19 works are between September 30 and December 31, 2021. An EOT request has been approved for Dunbar to Kowanyama Road and Dunbar to Koolatah Road to 31 December 2021.

QRA20: The QRA20 project is approximately 23% complete. Assets with both QRA19 and QRA20 scope have been programmed simultaneously where feasible to reduce camp and mobilisation costs. The QRA20 scope has a deadline of 30 June 2022.

QRA21: All assessments have been completed within the Shire. An infield assessment has been completed for Submission 4 (Far Northern Roads). A final outcome report has been received and is awaiting approval by QRA. A CDO claim has been submitted to QRA for acquittal.

OTHER: The Desilting of the Normanton Sewerage Lagoons is now complete. The two Normanton to Burketown Road betterment (pavement and sealing) projects are in progress. An EOT has been approved by QRA to deliver an additional 4km of seal. The Glenore Weir Scouring Project has been submitted to QRA for acquittal.

COUNCIL RESOLUTION

Moved Cr Thomas

Seconded Cr Murphy

That Council:

- 1. accepts the NDRRA/QDRF Report as presented; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 7/0

Resolution No. 0921/014

ATTENDANCE:

The Executive Assistant left the meeting room at 3:40pm.

The Consultant Engineers left the meeting room at 3:43pm.

The Executive Assistant re-entered the meeting room at 3:50pm.

CONFIRMED MINUTES

11.3 WATER AND WASTE REPORT - AUGUST 2021

Executive Summary:

The report is to advise Council on the operations of the Normanton Water Treatment Plant (WTP), Karumba Sewage Treatment Plant (STP) and Normanton STP for the month of August 2021.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Hawkins

That Council:

- 1. accepts the Water and Wastewater Report as presented for the period ending 31st August 2021; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 7/0

Resolution No. 0921/015

ATTENDANCE:

The Manager Water and Waste left the meeting room at 4:05pm.

DECLARATION OF INTEREST:

I, **Councillor Bawden**, inform this meeting that I have a prescribed conflict of interest in relation to Agenda Item 11.4 – Workshop Report (as defined in section 150EI (c) (ii) of the Local Government Act 2009). The nature of my interest is as follows:

- (i) I performed the work associated with a plant item contained in the Report on behalf of Tutt Bryant;

In accordance with section 150EM of the Local Government Act 2009 I will now leave the meeting and stay away from the meeting while this matter is discussed and voted on.

ATTENDANCE:

Cr Bawden left the meeting room at **4:05pm**.

Cr Hawkins assumed the role of Chair.

CONFIRMED MINUTES

11.4 WORKSHOP REPORT

Executive Summary:

This report provides information and updates to Council on various maintenance and repairs that are facilitated within the Workshop.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Scott

That Council:

- 1. receive the Workshop Report as presented; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 6/0

Resolution No. 0921/016

ATTENDANCE:

Cr Bawden re-entered the meeting room at **4:07pm**.
Cr Bawden resumed the role of Chair.

DECLARATION OF INTEREST:

I, **Councillor Hawkins**, inform this meeting that I have a prescribed conflict of interest in relation to Agenda Item 11.5 – Building and Planning Report (as defined in section 150EI (c) (ii) of the Local Government Act 2009). The nature of my interest is as follows:

- (i) I am an applicant;

In accordance with section 150EM of the Local Government Act 2009 I will now leave the meeting and stay away from the meeting while this matter is discussed and voted on.

ATTENDANCE:

Cr Hawkins left the meeting room at **4:08pm**.
Cr Thomas left the meeting room at **4:09pm**.
Cr Thomas re-entered the meeting room at **4:10pm**.
Cr Thomas left the meeting room at **4:14pm**.
Cr Thomas re-entered the meeting room at **4:16pm**.

DECLARATION OF INTEREST:

Councillors Bawden and Gallagher, informed the meeting that there may be a perceived Conflict of Interest on items in the Officers report – 11.5 Building and Planning Report, as these were for noting only the Councillors remained in the meeting.

CONFIRMED MINUTES

11.5 BUILDING AND PLANNING REPORT

The report is to advise Council of relevant planning and building activities within the Shire for the month of August 2021.

COUNCIL RESOLUTION

Moved Cr Thomas

Seconded Cr Young

That Council note and accept the content of the Building and Planning Report as presented.

CARRIED 6/0

Resolution No. 0921/017

ATTENDANCE:

Cr Hawkins re-entered the meeting room at 4:21pm.

11.6 KARUMBA POINT SUNSET CARAVAN PARK LINEMARKING – LATE ITEM

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Director Engineering's portfolio.

COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Young

That Council adopts line marking changes on Palmer Street to allow a queuing lane from Karumba Point Sunset Caravan Park and to adopt a 2-way entry/exit at both entrances at the boat ramp trailer carpark as shown on the plan.

CARRIED 7/0

Resolution No. 0921/018

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CONFIRMED MINUTES

11.7 MAGNIFICENT CREEK TENDER – LATE ITEM

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Director Engineering's portfolio.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Gallagher

That Council award the Tender to Barto's Construction dependent on the following conditions:

- 1. Council directs the Director of Engineering to seek additional funding from the Department of Main Roads or negotiate a better price so that the Project can meet budget; and***
- 2. Council delegates the Mayor and Chief Executive Officer to approve the new contract value with Barto's Construction, if required, so that construction can proceed to have works completed before the wet season.***

CARRIED 7/0

Resolution No. 0921/019

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CONFIRMED MINUTES

12 GENERAL BUSINESS

Weed Control at Karumba

The Chief Executive Officer informed Biosecurity Queensland commented on the clearing at Karumba and thanked Council for the works undertaken.

Stanbroke - Freeholding Views Request

The Chief Executive Officer informed of correspondence from Stanbroke regarding their applications to freehold land and seeking Council's views or objections.
Councillors to provide further input and consider the request at the October Meeting.

ATTENDANCE:

The Director of Engineering left the meeting room at 5:09pm.

The Director of Engineering re-entered the meeting room at 5.10pm.

Cameras

Cr Murphy queried if the cameras for the illegal dumping had been ordered.
The Director Corporate Services informed that the funding had just been approved.

Housing Listing

Cr Murphy queried a listing of Council housing - policy review to be undertaken for the Housing Policy
The Chief Executive Officer to distribute the housing list to Councillors Gallagher and Murphy and the Mayor.

Signage on Burketown Road

Cr Young requested that signage be placed at the approaches to the Flinders Rivers.
It was also agreed that Call Points signs be installed.

Town Entry Sign

Cr Scott commented on the town entry sign and that people were stopping to take photos.

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NBN Visit

The Director Corporate Services received an e-mail from Ross Contarino from NBN, advising they would be travelling to Normanton and Karumba next week to do a series of drop in sessions.

The Chief Executive Officer advised that the flyer sent has been added to Facebook.

Yurika Energy

The Director Corporate Services attended the LGMA Conference recently in Cairns and met Tony Riley from Yurika Energy. They would like to have further discussions with Council in relation to improving connectivity into the Region.

The Director of Corporate Service to arrange a meeting at a mutually convenient time.

Animal Control

The Director Corporate Services informed that the Local Laws Officer will be undertaking work in Croydon and Georgetown.

Biosecurity Entity Registration Renewal

The Director Corporate Services informed of a request from Biosecurity Queensland asking for Council to renew its Biosecurity Entity Registration and asked if Council were aware it was required.

The Director Corporate Services to update the details and arrange payment for the renewal

Karumba State School

Cr Hawkins tabled a letter regarding the reduction of numbers at the school.

ATTENDANCE:

The Director Corporate Services left the meeting room at 5:31pm.

The Director Corporate Services re-entered the meeting room at 5:33pm.

Civic Centre - Karumba

Cr Hawkins expressed his concerns of the current condition of the Civic Centre in Karumba and Council to consider an upgrade be undertaken when funding becomes available.

ATTENDANCE:

The Director Corporate Services left the meeting room at 5:44pm.

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13 CLOSURE OF MEETING

The Chair of the meeting, Cr Lyall Bawden, Mayor, declared the meeting closed at 5:46pm.

MINUTES CERTIFICATE

These Minutes are Confirmed.



Councillor LV Bawden
Mayor

15, 09, 2021

Date