



CARPENTARIA SHIRE

Outback by the Sea

ORDINARY MEETING

MINUTES

15 FEBRUARY, 2023

CONFIRMED MINUTES

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CONFIRMED MINUTES

1 OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at **9:16am**.

2 RECORD OF ATTENDANCE

Councillors

Cr LV Bawden	Mayor
Cr BJ Hawkins	Deputy Mayor
Cr AT Gallagher	
Cr AJ Scott	
Cr CJ Young	
Cr AM Murphy	
Cr DB Thomas	

Staff

Mr Mark Crawley	Chief Executive Officer
Ms Angeline Pascoe	Executive Assistant
Ms Julianne Meier	Director Corporate Services
Mr Michael Wanrooy	Director of Engineering

The following officers attended the meeting as indicated in the minutes

Ms Amanda O'Malley	Barramundi Centre Manager (via teleconference)
Mrs Natasha Glaskin	Manager Water & Waste
Mrs Cherie Schafer	Manager Economic and Community Development
Mr Tom Loadsman	Manager Assets
Mr John Martin	Consultant Engineer - ERSCON

3 CONDOLENCES

A minute's silence was held for the passing of the following community member:

- ❖ Mr Frederick George (Jnr)

CONFIRMED MINUTES

4 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

Confirmation of Minutes from the Ordinary Council Meeting held 18 January 2023, as previously circulated to Councillors.

COUNCIL RESOLUTION

Moved Cr Scott

Seconded Cr Thomas

That the Minutes of the Ordinary Council Meeting held 18 January 2023 be confirmed.

CARRIED 7/0

Resolution No. 0223/001

5 BUSINESS ARISING FROM PREVIOUS MEETINGS

Page 16 : General Business – Regional Development Australia Meeting – Mini Water Treatment Plant

Cr Gallagher informed a correction is required - it should read "the CSIRO has lodged an application for a grant for a mini water treatment plant trial with Normanton as the proposed location for the trial".

Action: Make the amendment to the January 2023 Minutes to reflect the change.

6 RECEPTION OF PETITIONS & DEPUTATIONS

Nil.

7 MAYORAL MINUTES

Gidgee Healing – Aged Persons Hostel

Cr Bawden gave an update on the closure of the APH and advised of a Not For Profit Organisation looking at taking over when Gidgee's contract expires. At the moment their name cannot be mentioned while they are in negotiations with the State and Federal Government departments however it is starting to look promising. The organisation will visit our Shire in the coming weeks and wanted us to provide preferred dates to meet with Council. After discussion it was decided to make ourselves available whenever they could organise their people to make the trip. A charter flight is looking like the only way for them given river heights and continuing rainfall.

As per normal "Housing" or lack of it, is going to be one of the deciding factors also. They will build their own if given the opportunity but the problem will be the immediate term while getting established.

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Longreach Pastoral Company
Cr Bawden informed of the likelihood of Longreach Pastoral Company being taken over by a number of companies involved in the pastoral industry. The outlook is looking good on this front also, with the major hurdle being price with the State Government. Given their Media Releases regarding employment and training the thought is that they (State) should be open to negotiation.

ATTENDANCE:

The Director of Engineering left the meeting room at 9:40am.

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CONFIRMED MINUTES

8 CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION

In accordance with the *Local Government Act 2009*, and the *Local Government Regulation 2012*, in the opinion of the General manager, the following business is of a kind as referred to in clause 275(1) of the Regulation, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Hawkins

That Council adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with clause 275(1) of the Local Government Regulation 2012 as the items listed come within the following provisions

8.1 Concealed Water Leak Concession Request - A790

This item is classified CONFIDENTIAL under the provisions of clause 254J(3)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.

8.2 Overdue Rates Report

This item is classified CONFIDENTIAL under the provisions of clause 254J(3)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.

8.3 Pensioner Housing Applications

This item is classified CONFIDENTIAL under the provisions of clause 254J(3)(f) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to matters that may directly affect the health and safety of an individual or a group of individuals.

CARRIED 7/0

Resolution No. 0223/002

CLOSURE OF MEETING:

The meeting was closed to the public at 9:40am.

CONFIRMED MINUTES

DECLARATION OF INTEREST:

I, **Councillor Murphy**, inform this meeting that I have a prescribed conflict of interest in relation to Agenda Item 8.1 – Concealed Water Leak Concession Request – A790. The nature of my interest is as follows:

- (i) I performed the works associated with the plumbing for the applicant;

In accordance with section 150EM of the Local Government Act 2009 I will now leave the meeting and stay away from the meeting while this matter is discussed and voted on.

ATTENDANCE:

Cr Murphy left the meeting room at **9:42am**.

The Director Corporate Services left the meeting room at 9:45am.

The Director Corporate Services re-entered the meeting room at 9:47am.

The Director of Engineering re-entered the meeting room at 9:52am.

DECLARATION OF INTEREST:

I, **Councillor Scott**, inform this meeting that I have a prescribed conflict of interest in relation to Agenda Item 8.2 – Overdue Rates Report. The nature of my interest is as follows:

- (i) The applicant's relative works for Scott Freight of which I am a Director;

In accordance with section 150EM of the Local Government Act 2009 I will now leave the meeting and stay away from the meeting while this matter is discussed and voted on.

ATTENDANCE:

Cr Scott left the meeting room at **9:56am**.

Cr Murphy re-entered the meeting room at **9:56am**.

Cr Scott re-entered the meeting room at **10:12am**.

The Manager Economic Community Development entered the meeting room at 10:12am.

The Manager Economic Community Development left the meeting room at 10:23am.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Thomas

That Council open the meeting to the public.

CARRIED 7/0

Resolution No. 0223/003

CONFIRMED MINUTES

REOPENING OF MEETING:

The meeting was reopened to the public at **10:26am**.

DECLARATION OF INTEREST:

I, **Councillor Murphy**, inform this meeting that I have a prescribed conflict of interest in relation to Agenda Item 8.1 – Concealed Water Leak Concession Request – A790. The nature of my interest is as follows:

- (i) I performed the works associated with the plumbing for the applicant;

In accordance with section 150EM of the Local Government Act 2009 I will now leave the meeting and stay away from the meeting while this matter is discussed and voted on.

ATTENDANCE:

Cr Murphy left the meeting room at **10:26am**.

8.1 CONCEALED WATER LEAK CONCESSION REQUEST - A790

Executive Summary:

Assessment A790 recorded an excess water bill for the 2021/2022 year. The owner is requesting a concession under the "Concealed Water Leak Policy".

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Scott

That Council not provide a concession of \$4,977.30 to the owner of Assessment A790, for excess water charges, in line with the Concealed Water Leak Policy.

CARRIED 6/0

Resolution No. 0223/004

DECLARATION OF INTEREST:

I, **Councillor Scott**, inform this meeting that I have a prescribed conflict of interest in relation to Agenda Item 8.2 – Overdue Rates Report. The nature of my interest is as follows:

- (i) The applicant's relative works for Scott Freight of which I am a Director;

In accordance with section 150EM of the Local Government Act 2009 I will now leave the meeting and stay away from the meeting while this matter is discussed and voted on.

ATTENDANCE:

Cr Scott left the meeting room at **10:27am**.

CONFIRMED MINUTES

Cr Murphy re-entered the meeting room at 10:27am.

8.2 OVERDUE RATES REPORT

Executive Summary:

This report is presented to Council to consider what, if any, action should be taken to recover the overdue rates and charges levied on (A532).

The land identified meets the requirements of section 140(1) of the *Local Government Regulation 2012* (the Regulation). The overdue rates and charges on the land are considered non-recoverable via other collection avenues.

Council is also provided with an update on A889 and A1308. Council made enquiries in relation to the ratepayers for A889 and A1308 and subsequently has received legal advice that it can no longer act on the sale resolutions previously passed for these properties.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Gallagher

That Council resolves to leave the matter lay on the table for presentation to the March Meeting and the Chief Executive Officer obtain further legal advice in relation to further options

AND

A889 and A1308

That Council resolves to note the update in this report regarding A889 and A1308.

CARRIED 6/0

Resolution No. 0223/005

ATTENDANCE:

Cr Scott re-entered the meeting room at 10:28am.

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CONFIRMED MINUTES

8.3 PENSIONER HOUSING APPLICATIONS

Executive Summary:

This report provides information around Pensioner Housing applications received for the two one bedroom's units advertised in Karumba. Applications have been assessed against the Pensioner Housing Policy for Council's consideration.

COUNCIL RESOLUTION

Moved Cr Thomas

Seconded Cr Hawkins

That Council:

1. *allocate unit 2/24 Henry Street to Allan James Davies and;*
2. *allocate unit 2/51 Henry Street to Brian Thoroughgood.*

CARRIED 7/0

Resolution No. 0223/006

ADJOURNMENT:

The meeting adjourned for morning tea at **10:30am**.

The meeting resumed at **10:47am**.

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CONFIRMED MINUTES

9 REPORTS FROM THE CHIEF EXECUTIVE OFFICER

9.1 CEO REPORT

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officer's portfolio.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Young

That Council:

- 1. receive and note the Chief Executive Officer's report; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 7/0

Resolution No. 0223/007

ATTENDANCE:

The Chief Executive Officer left the meeting room at 11:13am.

The Chief Executive Officer re-entered the meeting room at 11:14am.

Cr Bawden left the meeting room at 11:17am.

Cr Hawkins assumed the role of Chair.

9.2 DELEGATION REVIEW - COUNCIL TO CEO

Executive Summary:

Advice has been received in relation to the changes to delegations required from the Council to Chief Executive Officer for the *Building Act 1975, Local Government Act 2009 and Local Government Regulation 2012*.

COUNCIL RESOLUTION

Moved Cr Thomas

Seconded Cr Scott

That Council delegate authority to the Chief Executive Officer in accordance with the reports provided in the Officer's Report.

CARRIED 6/0

Resolution No. 0223/008

CONFIRMED MINUTES

ATTENDANCE:

Cr Bawden re-entered the meeting room at 11:19am.
Cr Bawden resumed the role of Chair.

9.3 TOWN PLANNING SCHEME

Executive Summary:

Council has been progressing the development of a planning scheme with the assistance of the planning consultant and has progressed to the first formal state interest review.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Murphy

That Council:

- 1. adopt the draft planning scheme for the purposes of the formal State interest review required under step three of the process set out in the Chief Executive's notice under section 18 of the Planning Act; and***
- 2. provide the Chief Executive with the information set out in the requirements for step three.***

CARRIED 7/0

Resolution No. 0223/009

9.4 CARPENTARIA COMMUNITY PLAN 2012-2022 - COMMUNITY REPORT CARD

Executive Summary:

While there is no longer a legislative requirement for a Community Plan, the attached Report Card has been produced to provide feedback to the Community on the progress against the Focus areas identified when the Plan was developed, some 10 years ago and the comments mentioned by community members and captured for inclusion in the Plan.

COUNCIL RESOLUTION

Moved Cr Scott

Seconded Cr Young

That Council:

- 1. note the contents of the Carpentaria Community Plan 2012-2022 Report Card and link a copy on the Council website to provide feedback to the community on progress towards the Focus areas identified in the plan adopted 10 years ago: and***
- 2. incorporate the outstanding items into the Economic Development and Tourism Strategies, where appropriate, and continue to progress these.***

CONFIRMED MINUTES

CARRIED 7/0

Resolution No. 0223/010

9.5 ADVOCACY ACTION PLAN

Executive Summary:

While undertaking a review of the Carpentaria Community Plan 2012-2022 there are a few Focus areas of advocacy that continue to be worked on by Council. The purpose of the Advocacy Action Plan is to capture these and provide a commitment to the community they will be continued.

COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Gallagher

That Council adopt the Advocacy Action Plan February 2023 and provide a copy on Council's Website.

CARRIED 7/0

Resolution No. 223/011

9.6 NO EXCUSE FOR ABUSE POLICY

Executive Summary:

Staff members have been subject to abuse from members of the public in recent times and it is needed to be addressed. A draft policy has been provided for the consideration and adoption by Council.

COUNCIL RESOLUTION

Moved Cr Bawden

Seconded Cr Young

That Council adopt the new policy – No Excuse for Abuse – Zero Tolerance.

CARRIED 7/0

Resolution No. 0223/012

ACTION: Council is to purchase and set up a VAST connection in the Libraries at Karumba and Normanton to provide information and highlight the option this provides for members of the community.

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9.7 DEVELOPMENT OF FIVE-YEAR BUSINESS PLAN

Executive Summary:

Council has discussed the development of a Business Plan for the Day Care Centre to assess the best business model. We have had trouble in attracting staff in recent years and have looked to recruit overseas candidates.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Thomas

That Council authorise the Chief Executive Officer to engage the service of Astute Early Learning Specialists as a provider of specialist services already working with Council to develop a five-year Business Plan and authorizes the engagement under section 235 (b) of the Local Government Regulation 2012.

CARRIED 5/2

Resolution No. 0223/013

FOR the motion: Cr Bawden, Cr Hawkins, Cr Murphy, Cr Thomas and Cr Young

AGAINST the motion: Cr Gallagher and Cr Scott

ATTENDANCE:

The Manager Water and Waste entered the meeting room at 11:59pm.

9.8 GOVERNANCE, PROJECTS AND COMMUNICATIONS UPDATE

Executive Summary:

This report has been prepared to provide Council with an overview of actions underway or completed within the Executive Services section pertaining to Governance, Communications and Projects.

COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Young

That Council:

- 1. receive and note the Executive Officer's report; and*
- 2. that those matters not covered by resolution be noted.*

CARRIED 7/0

Resolution No. 0223/014

ATTENDANCE:

The Manager Water and Waste left the meeting room at 12:08pm.

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9.9 HUMAN RESOURCES REPORT

Executive Summary:

This report provides information on the progress of SAFEPLAN, Council's safety management system, and an update on general human resource matters.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Gallagher

That Council accepts the report for information.

CARRIED 7/0

Resolution No. 0223/015

ADJOURNMENT:

The meeting adjourned for lunch at 12:25pm.

The meeting resumed at 1:45pm.

9.10 RFT 22-0560 EXTERNAL LABOUR HIRE SERVICES

Executive Summary:

A Request for Tender was called for the provision of external labour hire services which has now been evaluated and Council are asked to enter into a Prequalified Supplier Arrangement for RFT 22-0560 External Labour Hire Services for a period of 3 years, with the option to extend for a further 2 x 1 years.

COUNCIL RESOLUTION

Moved Cr Scott

Seconded Cr Young

That Council resolve to enter into a Prequalified Supplier Arrangement for RFT 22-0560 External Labour Hire Services for a period of 3 years, as per the evaluation in the attached document "RFT 22-0560 External Labour Hire Services – 'Multi – Party' Evaluation and including Gulf Regional Services."

CARRIED 7/0

Resolution No. 0223/016

ATTENDANCE:

The Barra Centre Manager attended the meeting via teleconference between 1:51pm and 2:24pm to present the Officers report.

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9.11 LES WILSON BARRAMUNDI DISCOVERY CENTRE, KARUMBA AND NORMANTON VISITOR INFORMATION CENTRES – LATE ITEM

Executive Summary:

This report provides a summary of the operational and promotional activities surrounding the Les Wilson Barramundi Discovery Centre, as well as activities in relation to the Visitor Information Centres.

<p>COUNCIL RESOLUTION</p> <p>Moved Cr Scott</p> <p>Seconded Cr Murphy</p> <p><i>That Council:</i></p> <p><i>1. receive the report; and</i></p> <p><i>2. that those matters not covered by resolution be noted.</i></p> <p>CARRIED 7/0</p> <p><i>Resolution No. 0223/017</i></p>

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CONFIRMED MINUTES

10 REPORTS FROM DIRECTOR OF CORPORATE & COMMUNITY SERVICES

10.1 DCS REPORT

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Director of Corporate Services portfolio.

COUNCIL RESOLUTION

Moved Cr Thomas

Seconded Cr Young

That Council:

- 1. receive and note the Director of Corporate Services Report; and*
- 2. that those matters not covered by a resolution be noted.*

CARRIED 7/0

Resolution No. 0223/018

ATTENDANCE:

Cr Scott left the meeting room at 3:06pm.

The Director Corporate Services left the meeting room at 3:06pm.

Cr Scott re-entered the meeting room at 3:07pm.

The Director Corporate Services re-entered the meeting room at 3:07pm.

The Manager Finance and Administration entered the meeting room at 3:07pm.

The Council Ranger entered the meeting room at 3:33pm.

The Manager Finance and Administration left the meeting room at 3:34pm.

10.2 MONTHLY FINANCIAL REPORT - JANUARY 2023

Executive Summary:

Presentation of the financial report for 31 January 2023 as required under section 204 of the *Local Government Regulation 2012*. The report is presented for noting and indicates whether Council is progressing satisfactorily against its current budget.

COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Murphy

That Council accepts the Monthly Financial Report, as required under section 204 of the Local Government Regulation 2012 for the period ended 31 January 2023.

CONFIRMED MINUTES

CARRIED 7/0

Resolution No. 0223/019

PRESENTATION:

The Council recognised Phil Grieve for 35 years of service with Council and presented him with a trophy and gifts.

ADJOURNMENT:

The meeting adjourned for afternoon tea at 3:37pm.
The meeting resumed at 3:50pm.

10.3 2022/2023 OPERATIONAL PLAN 2ND QUARTER REVIEW (DECEMBER 2022)

Executive Summary:

The *Local Government Regulation 2012* requires that a local government must for each financial year prepare and by resolution adopt an Annual Operational Plan. A report on the Operational Plan is to be prepared and presented to the Council on a regular basis outlining the progress towards implementing the key initiatives therein.

COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Murphy

That Council notes the second quarter review of the 2022 – 2023 Operational Plan to the 31st December 2022.

CARRIED 7/0

Resolution No. 0223/020

ATTENDANCE:

The Manager Economic and Community Development entered the meeting room at 4:00pm.

Karumba Point Foreshore Protection Works

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Hawkins

That Council resolves to delegate to the Chief Executive Officer of Council, for the purposes of the Acquisition of Land Act 1967, section 7, the power to prepare, serve and amend a notice of intention to resume part of the land more particularly described as Lot 56 on Crown Plan K3645, the registered owners of which are Matti Karl Vint and

CONFIRMED MINUTES

Larry Arno Vint, and land described as Lot 55 on Crown Plan K3645, the registered owner of which is BL Langton, to facilitate the Karumba Point Foreshore Protection and Revitalisation Project.

CARRIED 7/0

Resolution No. 0223/021

10.4 COMMUNITY DEVELOPMENT REPORT

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Community, Cultural Services and Economic Development portfolio of Council.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Scott

That Council:

- 1. note the Community Development Report; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 7/0

Resolution No. 0223/022

DECLARATION OF INTEREST:

I, **Councillor Scott**, inform this meeting that I have a prescribed conflict of interest in relation to Agenda Item 10.5 – Community Donations and Support. The nature of my interest is as follows:

- (i) I am the President of the Normanton Social Fishing Club;

In accordance with section 150EM of the Local Government Act 2009 I will now leave the meeting and stay away from the meeting while this matter is discussed and voted on.

ATTENDANCE:

Cr Scott left the meeting room at **4:11pm**.

The Consultant Engineer entered the meeting room at 4:17pm.

Cr Young excused himself and left the meeting at **4:20pm**.

Cr Young did not return and participate in the remainder of the meeting.

The Manager Water and Waste entered the meeting room at 4:22pm.

The Assets Manager entered the meeting room at 4:22pm.

CONFIRMED MINUTES

10.5 COMMUNITY DONATIONS AND SUPPORT

Executive Summary:

Council receives numerous requests for donations throughout the year. Council advertised a community donation round for any events between now and August. The applications received during the round for donations and fee waivers are listed in this report for Council's consideration.

COUNCIL RESOLUTION

Moved Cr Thomas

Seconded Cr Murphy

That Council approves the following requests for Donations and Support and waivers of fees and charges:

1. ***A fee waiver of \$650 to be provided to the Normanton Social Fishing Club for:***
 - ***Use of 10 bins \$650***
2. ***A fee waiver of \$1,610 be provided to the Normanton State School cross country for:***
 - ***Provision of 4 bins to be picked up and returned by the school \$260***
 - ***Mowing of the Normanton Golf Course \$1,200***
 - ***Use of the Normanton Golf Course \$150***
3. ***A fee waiver of \$1,650 to be provided to Normanton State School Athletics Carnival for:***
 - ***Use of the John Henry Oval and toilets, toilets to be cleaned and open before the event. \$150***
 - ***Marking of the track and fields, a NSS teacher is to assist Council staff \$1,500.***
4. ***A fee waiver of \$390 to be provided to Normanton State School awards for:***
 - ***Use of the Normanton Shire Hall \$390***
5. ***A fee waiver of \$2,450 to be provided to Normanton State School Fete for:***
 - ***Use of the Normanton Shire Hall x 5 days \$1,950***
 - ***Use of the kitchen x 5 days \$500***
6. ***A fee waiver of \$1,370 to be provided to Normanton NAIDOC Ball committee for:***
 - ***Use of the Normanton Shire Hall x 3 days \$1,170***
 - ***Table clothes and seat covers \$200***
7. ***A fee waiver of \$750 to be provided to Milboe C2K bike ride for:***
 - ***Use of the Rodeo grounds toilets and showers \$500***
 - ***Use of the Karumba Sports Centre \$250***

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CARRIED 5/0

Resolution No. 0223/023

ATTENDANCE:

Cr Scott re-entered the meeting room at 4:22pm.

10.6 CARPENTARIA SHIRE CHARITY BALL 2023 – LATE ITEM

Executive Summary:

This report provides information and updates to Council around the Carpentaria Shire Charity Ball 2023.

COUNCIL RESOLUTION

Moved Cr Scott

Seconded Cr Gallagher

That Council approve the following:

1. *Ronald McDonald House be the recognized charity for the 2023 Charity Ball;*
2. *issue a sponsorship prospectus similar to the prospectus utilized for the 2022 Charity Ball;*
3. *approve a budget of \$30,000 for the 2023 Carpentaria Ball;*
4. *request the Manager Economic Community Development develop a Terms of Reference for the Committee and present back to Council for review and adoption;*
5. *release an Expression of Interest for community members for the committee; and*
6. *call Expression of Interest for catering from local suppliers for the 2023 Carpentaria Charity Ball, with a menu similar to the 2022 Ball.*

CARRIED 6/0

Resolution No. 0223/024

ATTENDANCE:

The Manager Economic Community Development left the meeting room at 4:27pm.

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CONFIRMED MINUTES

11	REPORTS FROM DIRECTOR OF ENGINEERING - ROADS & SERVICES
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11.1	DOE REPORT
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Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Director Engineering's portfolio.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Thomas

That Council:

- 1. receive and note the Director of Engineering Report as presented; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 6/0

Resolution No. 0223/025

This space left blank intentionally

CONFIRMED MINUTES

11.2 NDRRA/QDRF REPORT

Executive Summary:

QRA20: The QRA20 project is 100% complete. Acquittal documentation has been lodged for the approval of all four (4) submissions.

QRA21: The QRA21 project is approximately 52% complete. There is currently no construction work being undertaken due to the wet season shutdown, construction will recommence once floodwaters have subsided. The deadline for the QRA21 works is 30 June 2023.

QRA22: Three (3) REPA Submissions have been approved and Council has received the 30% pre-payments from QRA. Two (2) REPA Submissions are currently awaiting approval.

QRA23 Carpentaria Shire Council has been activated for REPA, Emergency Works and CDO relief measures for flooding related to ex Tropical Cyclone Ellie / Monsoon Trough. Initial reports indicate significant damage to Council's transport infrastructure. Emergency works have commenced on accessible roads from Normanton.

OTHER:

The Mitchell River Crossing Investigation project is progressing with preliminary geotechnical investigations being performed to guide options analysis and structural design.

The Short listed QRA Betterment project on Dunbar – Kowanyama Road has been lodged on the QRA Mars System and is awaiting approval.

Detailed Submissions have been lodged to QRA for the Burke and Wills Monument Access Road Pavement and Sealing and Normanton Racetrack Lighting Upgrade.

COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Thomas

That Council:

- 1. accepts the NDRRA/QDRF Report as presented; and*
- 2. that those matters not covered by resolution be noted.*

CARRIED 6/0

Resolution No. 0223/026

ATTENDANCE:

The Consultant Engineer left the meeting room at 5:08pm.

CONFIRMED MINUTES

11.3 WATER AND WASTE REPORT

Executive Summary:

This report is to advise Council on the operations of the Normanton Water Treatment Plant (WTP), Karumba Sewage Treatment Plant (STP) and Normanton STP for the month of January 2023.

COUNCIL RESOLUTION

Moved Cr Scott

Seconded Cr Gallagher

That Council:

1. *accepts the Water and Wastewater Report as presented for the period ending 31st January 2023; and*
2. *that those matters not covered by resolution be noted.*

CARRIED 6/0

Resolution No. 0223/027

ATTENDANCE:

The Manager Water and Waste left the meeting room at 5:11pm.

11.4 WORKSHOP REPORT

Executive Summary:

This report provides information and updates to Council on various maintenance and repairs that are facilitated within the Workshop.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Thomas

That Council:

1. *receive the Workshop Report as presented; and*
2. *that those matters not covered by resolution be noted.*

CARRIED 6/0

Resolution No. 0223/028

CONFIRMED MINUTES

11.5 ASSET MANAGEMENT REPORT

Executive Summary:

This report provides information and updates to Council on various tasks that are facilitated within the Asset Managers team.

COUNCIL RESOLUTION

Moved Cr Scott

Seconded Cr Gallagher

That Council:

- 1. receive the Asset Managers Report as presented; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 6/0

Resolution No. 0223/029

ATTENDANCE:

The Assets Manager left the meeting room at 5:25pm.

11.6 BUILDING AND PLANNING REPORT

Executive Summary:

The report is to advise Council of relevant planning and building activities within the Shire for the month of January 2023.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Hawkins

That Council note and accept the content of the Building and Planning Report as presented.

CARRIED 6/0

Resolution No. 0223/030

CONFIRMED MINUTES

11.7 APPLICATION NO.I/1826 - SCOULLER ENERGY PTY LTD ROL EXTENSION - LOT 999 BURKE DEVELOPMENT ROAD, NORMANTON

Executive Summary:

The application seeks an extension to the currency period of development permit I/1826 issued on 20 March 2019. This permit approved a one into two lot subdivision on land described as Lot 999 on SP280674, Burke Development Road, Normanton.

<p>COUNCIL RESOLUTION</p>

Moved Cr Bawden

Seconded Cr Hawkins

That Council resolve to approve the application for the extension of the currency period for development permit I/1826 issued on 20 March 2019 for a further period of two years.

CARRIED 6/0

Resolution No. 0223/031

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CONFIRMED MINUTES

12 GENERAL BUSINESS

Gilbert River Bridge

Cr Hawkins queried the progress of the support for the Gilbert River bridge. The Chief Executive Officer advised that a letter of support had been provided to Croydon Shire Council upon request from Croydon Shire.
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Hospital Road

Cr Scott informed of the scouring along the verge of Old Hospital Road.

Television Services – Karumba

Cr Young left advise that he wished to query television services for Karumba. Note: Council will place Vast connections in both libraries.

Transfer Station

Cr Young informed of the state of the transfer station at Karumba and that both inside and outside would need cleaning up.
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Contracts specific to Wet Hire

Cr Gallagher enquired in relation to the contracts for the 2023 season would be specific to plant hire and not a general goods/services contract.

Television Services

Cr Thomas queried television services for Normanton. Covered previously.

REX Flights to Karumba

Cr Murphy queried the REX flights into Karumba. The Chief Executive Officer informed Council that a request had been sent to Rex to extend the services to Karumba and services are proposed to be extended from 6 March – Tuesday into Cairns and Wednesday from Cairns.
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ATTENDANCE:

The Director of Engineering excused himself and left the meeting room at 5:37pm.

CONFIRMED MINUTES

The Director of Engineering did not return.

LRCIP Phase 4

The Chief Executive Officer informed that the government has committed \$750 million to Phase 4 of the LRCIP Program including \$250 million which will focus on road projects in rural, regional and outer urban areas. Our allocation for phase 4 is - \$711,924

Flights for Karumba and proposal to building extensions to Gym

The Chief Executive Officer tabled a letter requesting permanent recommencement of flights for Karumba and building extensions of the gym facility in Karumba.

DECLARATION OF INTEREST:

I, **Councillor Hawkins**, inform this meeting that I have a prescribed conflict of interest in relation to the Chief Executive Officers General Business. The nature of my interest is as follows:

- (i) I am the owner of Hawkins Transport and provided services to council under the 2022 wet hire agreement.

In accordance with section 150EM of the Local Government Act 2009 I will now leave the meeting and stay away from the meeting while this matter is discussed and voted on.

ATTENDANCE:

Cr Hawkins left the meeting room at **5:42pm**.

DECLARATION OF INTEREST:

I, **Councillor Scott**, inform this meeting that I have a prescribed conflict of interest in relation to the Chief Executive Officers General Business. The nature of my interest is as follows:

- (i) I am a director of Scott Freight and the company provided services to council under the 2022 wet hire agreement.

In accordance with section 150EM of the Local Government Act 2009 I will now leave the meeting and stay away from the meeting while this matter is discussed and voted on.

ATTENDANCE:

Cr Scott left the meeting room at **5:42pm**.

Cr Scott did not return to the meeting room.

Cr Murphy left the meeting room at **5:56pm**.

Cr Murphy re-entered the meeting room at **5:59pm**.

CONFIRMED MINUTES

Fuel Levy for July – December 2022

Chief Executive Officer tabled a letter from Hawkins Transport requesting reconsideration of the fuel levy for July – December as variation to the contract of preferred suppliers for 2022 after the substantial increase in the cost of fuel.

ATTENDANCE:

Cr Hawkins re-entered the meeting room at 6:05pm.

13 CLOSURE OF MEETING

The Chair of the meeting, Cr Lyall Bawden, Mayor, declared the meeting closed at 6:05pm.

MINUTES CERTIFICATE

These Minutes are Confirmed.



Councillor LV Bawden
Mayor

15, 02, 2023

Date