



CARPENTARIA SHIRE

*Outback by the Sea*

***ORDINARY MEETING***

***MINUTES***

***21 JUNE, 2023***

## CONFIRMED MINUTES

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## CONFIRMED MINUTES

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### 1 OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at **9:03am**.

### 2 RECORD OF ATTENDANCE

#### Councillors

Cr LV Bawden	Mayor
Cr BJ Hawkins	Deputy Mayor
Cr AT Gallagher	
Cr AJ Scott	
Cr CJ Young	
Cr AM Murphy	
Cr DB Thomas	

#### Staff

Mr Mark Crawley	Chief Executive Officer
Ms Angeline Pascoe	Executive Assistant
Ms Julianne Meier	Director Corporate Services
Mr Michael Wanrooy	Director of Engineering

*The following officers attended the meeting as indicated in the minutes*

Mrs Lisa Ruyg	Manager Human Resources
Mrs Natasha Glaskin	Manager Water & Waste
Mrs Cherie Schafer	Manager Economic and Community Development
Mr Tom Loadsman	Asset Manager
Mr John Martin	Consultant Engineer - ERSCON

### 3 CONDOLENCES

A minute's silence was held for the passing of the following community members:

- ❖ Mr Walter Brummell
- ❖ Mr Kenneth Gishford
- ❖ Mr Brett Lord
- ❖ Mr Donald Puttock (Snr)

Mr Puttock was the Shire Clerk from March 1982 to August 1993.



## CONFIRMED MINUTES

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### 4 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

Confirmation of Minutes from the Ordinary Council Meeting held 17 May 2023, as previously circulated to Councillors.

#### COUNCIL RESOLUTION

Moved Cr Thomas

Seconded Cr Gallagher

*That the Minutes of the Ordinary Council Meeting held 17 May 2023 be confirmed.*

CARRIED 7/0

*Resolution No. 0623/001*

### 5 BUSINESS ARISING FROM PREVIOUS MEETINGS

#### Page 21: Community Donations and Support

Councillor Young queried the resolution and numbers of Councillors in attendance at Agenda Item 10.6.

Action: The amendments to the May 2023 Minutes have been made and reflects the change.

Notation: Details in discussions in General Business sections of the minutes and the actions about what Council is doing in relation to these items are to be reflected in future minutes.

### 6 RECEPTION OF PETITIONS & DEPUTATIONS

10:00am Presentation to Luis Armas for completion of traineeship.

### 7 MAYORAL MINUTES

#### ALGA Conference – Canberra (13 – 16 June 2023)

Cr Bawden informed of his, Cr Hawkins and the Chief Executive Officer's attendance at the ALGA Conference recently held at Canberra. Discussion were held on the following issues:

- Mayor informed of an update to the LG Hub Home Screen and the further use of this system by Councillors. This tool is specifically designed for Councillors to source Agendas, Minutes and other documents relevant to Councillors in performing their roles.
- The Mayor will collate a list of politicians that were met and will distribute to the elected members.

## CONFIRMED MINUTES

### 8 CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION

In accordance with the *Local Government Act 2009*, and the *Local Government Regulation 2012*, in the opinion of the General manager, the following business is of a kind as referred to in clause 275(1) of the Regulation, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

#### COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Scott

*That Council adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with clause 275(1) of the Local Government Regulation 2012 as the items listed come within the following provisions*

#### 8.1 Compensation - Gallagher Matter

*This item is classified CONFIDENTIAL under the provisions of clause 254J(3)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.*

#### 8.2 Request to Allow Discount and Waive Interest Charges - A1104

*This item is classified CONFIDENTIAL under the provisions of clause 254J(3)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.*

CARRIED 7/0

Resolution No. 0623/002

#### CLOSURE OF MEETING:

The meeting was closed to the public at 9:23am.

#### DECLARATION OF INTEREST:

I, **Councillor Gallagher**, inform this meeting that, pursuant to section 150EQ(3)(b) and 150EQ(3)(c) of the *Local Government Act 2009*, I have a declarable conflict of interest in relation to Agenda Item 8.1 – Compensation – Gallagher Matter. The nature of my interest is as follows:

- (i) This matter relates to my parents – Mick and Nola Gallagher.

In accordance with section 150EM of the *Local Government Act 2009*, I will now leave the meeting room while this matter is discussed.

## CONFIRMED MINUTES

### ATTENDANCE:

Councillor Gallagher left the meeting room at 9:24am.

Councillor Gallagher re-entered the meeting room at 9:36am.

### **COUNCIL RESOLUTION**

Moved Cr Young

Seconded Cr Scott

*That Council open the meeting to the public.*

**CARRIED 7/0**

**Resolution No. 0623/003**

### REOPENING OF MEETING:

The meeting was reopened to the public at 9:37am.

### DECLARATION OF INTEREST:

I, **Councillor Gallagher**, inform this meeting that, pursuant to section 150EQ(3)(b) and 150EQ(3)(c) of the Local Government Act 2009, I have a declarable conflict of interest in relation to Agenda Item 8.1 – Compensation – Gallagher Matter. The nature of my interest is as follows:

- (i) This matter relates to my parents – Mick and Nola Gallagher.

In accordance with section 150EM of the Local Government Act 2009, I will now leave the meeting room while this matter is further discussed and voted on.

### ATTENDANCE:

Councillor Gallagher left the meeting room at 9:37am.

## **8.1 COMPENSATION - GALLAGHER MATTER**

### **Executive Summary:**

A claim for compensation has been brought by M & N Gallagher ("Landholder") against Council associated with the resumption of part of Sawtell Creek being land more particularly described as Lot 4 on SP 280675.

Council was required to compulsorily acquire an area of 15.13 ha in order to secure access to the land below the Glenore Weir after voluntary negotiations with the Landholder were unsuccessful to acquire the land by agreement.

The Landholder has been compensated for the actual cost of the land acquired. This amount was \$22,851. A further claim is made in relation to the part of Sawtell Creek above the Weir which has been inundated as a result of the works to raise the Glenore Weir Wall and partial severance of the property relative to some infrastructure (cattle yards).



## CONFIRMED MINUTES

The remaining claim for compensation is approximately \$419,400 which is the claimed costs to replace a set of cattle yards which can no longer be accessed by the Landholder. This amount includes materials and labour.

The HTW valuation report estimates that the compensation payable to the Landholder is \$82,450 ex GST.

This amount does not include interest and any agreed legal fees.

### COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Young

***That Council resolves to authorise the Chief Executive Officer to make a global offer to settle the claim brought by the Landholder up to the amount of \$100,000 ex GST plus agreed interests and agreed legal costs.***

CARRIED 6/0

***Resolution No. 0623/004***

### ATTENDANCE:

Councillor Gallagher re-entered the meeting room at 9:38am.

### 8.2 REQUEST TO ALLOW DISCOUNT AND WAIVE INTEREST CHARGES - A1104

#### Executive Summary:

Council received an email dated 18/05/2023 requesting that Council allow the Discount and waive any interest accrued on the property for Assessment No. A1104 (Lot 1 and 3 SP284255) due to the flooding at the beginning of the year. The author of the email has Authority to Act on behalf of the ratepayer.

### COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Murphy

***That Council grant the discount of \$2,938.28 and waive the Interest and ESL Penalties accrued of \$34.58 for Assessment A1104 due to extenuating circumstances with flooding at the beginning of the year.***

CARRIED 7/0

***Resolution No. 0623/005***

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## CONFIRMED MINUTES

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### 9 REPORTS FROM THE CHIEF EXECUTIVE OFFICER

#### 9.1 CEO REPORT

**Executive Summary:**

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officer's portfolio.

**COUNCIL RESOLUTION**

Moved Cr Hawkins

Seconded Cr Thomas

***That Council:***

- 1. receive and note the Chief Executive Officer's report; and***
- 2. that those matters not covered by resolution be noted.***

**CARRIED 7/0**

***Resolution No. 0623/006***

**NOTATION:**

That the Consultants be advised that Council does not support receipt of the waste from Burke Shire and the North West Regional Waste Plan needs to reflect this.

### 9.2 ENDORSEMENT OF LDM PLAN AND EVACUATION PLAN

**Executive Summary:**

As part of the annual review of the Local Disaster Management Plan, the Chief Executive Officer and representative from Queensland Fire and Emergency Services present the updated versions for consideration and endorsement by Council.

**COUNCIL RESOLUTION**

Moved Cr Gallagher

Seconded Cr Young

***That Council endorse the updated Local Disaster Management Plan and the Evacuation Plan recently reviewed by the Chief Executive Officer and the Department of Fire and Emergency Services and provide the public with access to the documents on the Council's Website.***

**CARRIED 7/0**

***Resolution No. 0623/007***



## CONFIRMED MINUTES

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### 9.3 GRANT MANAGEMENT PROPOSAL

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#### Executive Summary:

The grant management services provided by Peak Services are due to come to an end on 30 June 2023 and Council has been provided with a proposal to extend the service for a further 12 months.

#### COUNCIL RESOLUTION

Moved Cr Bawden

Seconded Cr Thomas

***That Council extend the Grant Management Services provided by Peak Services for a further 12-month period from 1 July 2023 to 30 June 2024 and move to the recommended Mid-Level Support of 6 hours per week.***

**CARRIED 7/0**

***Resolution No. 0623/008***

#### NOTATION:

Peak Services are to provide an updated report on current success with grants applied for and granted between July 2022 and June 2023.

This space left blank intentionally

## CONFIRMED MINUTES

### 9.4 REVISIONS FOR DRAFT PLANNING SCHEME FROM STATE INTEREST REVIEW

#### Executive Summary:

Council resolved in February 2023 to submit the draft planning scheme to the Department of State Development Infrastructure Local Government and Planning (DSDILGP) for the formal state interest review check. Council's resolutions were to

1. Adopt the draft planning scheme for the purposes of the formal state interest review required as step 3 of the process set out in the Chief Executive's notice under section 18 of the Planning Act
2. Provide the Chief Executive with the information set out in the requirements for step 3.

As part of its formal review DSDILGP has provided a table of suggested changes to better address state interests. The comments relate to a range of matters, including:

- dealing with flood hazard outside the town areas;
- dealing with hazardous materials and acid sulfate soils;
- adjustment of various other wording; and
- adjustment to the acid sulfate soils overlay map to include Coleman River.

Following meetings with DSDILGP officers, changes have been made to the draft planning scheme and other responses to the State's suggested changes have been prepared.

DSDILGP has also requested clarification that the natural hazards risk assessment report which accompanied the draft planning scheme for state review also contains 'feasible alternatives reporting' under chapter 4 of the Minister's Guidelines and Rules and that it had been considered and endorsed by Council. Changes have also been made to the risk assessment and feasible alternatives report in response.

#### COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Gallagher

***This item to lie on the table and to be dealt with at Item 9.8.***

**CARRIED 7/0**

***Resolution No. 0623/009***

## CONFIRMED MINUTES

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### 9.5 SPECIAL HOLIDAY 2024

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#### Executive Summary:

Correspondence has been received from the Office of Industrial Relations, Department of Education in relation to the Public Holiday for the 2024 year.

#### COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Murphy

***That Council request the Special Holiday for the Normanton Show for the whole of the Carpentaria Shire Council area to be held on Friday 7 June 2024.***

**CARRIED 7/0**

**Resolution No. 0623/010**

#### ADJOURNMENT:

The meeting adjourned for morning tea at **10:15am**.

The meeting resumed at **10:43am**.

#### PRESENTATION:

**10:43am** The Mayor presented Luis Armas a Certificate of Completion

#### ATTENDANCE:

**The Manager Human Resources entered the meeting room at 10:43am.**

Mrs Irene Fitzsimmons entered the meeting room at 10:40am

Mrs Fitzsimmons provided Council with an update on the Rodeo and Show.

- Big show with good contributions from locals
- Visitors attended show and engaged and pleased to see all the contributions at the Show Pavilion.

#### ATTENDANCE:

Mrs Fitzsimmons left the meeting room at **10:48am**.

## CONFIRMED MINUTES

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### 9.6 HUMAN RESOURCES REPORT

**Executive Summary:**

This report provides information on the progress of SAFEPLAN, Council's safety management system, and an update on general human resource matters.

**COUNCIL RESOLUTION**

Moved Cr Thomas

Seconded Cr Young

*That Council accepts the Human Resources Report for information.*

**CARRIED 7/0**

**Resolution No. 0623/011**

**ATTENDANCE:**

The Human Resources Manager left the meeting room at 11:01am.

### 9.7 LES WILSON BARRAMUNDI DISCOVERY CENTRE, KARUMBA AND NORMANTON VISITOR INFORMATION CENTRES

**Executive Summary:**

This report provides a summary of the operational and promotional activities surrounding the Les Wilson Barramundi Discovery Centre, as well as activities in relation to the Visitor Information Centres.

**COUNCIL RESOLUTION**

Moved Cr Murphy

Seconded Cr Gallagher

***That Council:***

- 1. receive the report; and***
- 2. that those matters not covered by resolution be noted.***

**CARRIED 7/0**

**Resolution No. 0623/012**

**ATTENDANCE:**

The Director Corporate Services left the meeting room at 11:11am.

The Director Corporate Services re-entered the meeting room at 11:12am.

The Chief Executive Officer left the meeting room at 11:25am

The Chief Executive Officer re-entered the meeting room at 11:26am

Councillor Hawkins left the meeting room at 11:26am.

Councillor Young left the meeting room at 11:26am.

Councillor Young re-entered the meeting room at 11:27am.

Councillor Hawkins re-entered the meeting room at 11:28am.



## CONFIRMED MINUTES

### 9.8 TOWN PLANNING SCHEME – LATE ITEM

#### Executive Summary:

Council resolved in February 2023 to submit the draft planning scheme to the Department of State Development Infrastructure Local Government and Planning (DSDILGP) for the formal state interest review check. Council's resolutions were to

1. Adopt the draft planning scheme for the purposes of the formal state interest review required as step 3 of the process set out in the chief executive's notice under section 18 of the Planning Act
2. Provide the Chief Executive with the information set out in the requirements for step 3.

As part of its formal review DSDILGP has provided a table of suggested changes to better address state interests. The comments relate to a range of matters, including:

- dealing with flood hazard outside the town areas;
- dealing with hazardous materials and acid sulfate soils;
- adjustment of various other wording; and
- adjustment to the acid sulfate soils overlay map to include Coleman River.

Following meetings with DSDILGP officers, changes have been made to the draft planning scheme and other responses to the State's suggested changes have been prepared.

DSDILGP has also requested clarification that the natural hazards risk assessment report which accompanied the draft planning scheme for state review also contains 'feasible alternatives reporting' under chapter 4 of the Minister's Guidelines and Rules and that it had been considered and endorsed by Council. Changes have also been made to the risk assessment and feasible alternatives report in response.

#### COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Hawkins

#### ***That Council:***

1. ***endorses the changes proposed to the draft planning scheme and agrees to resubmit the revised draft to DSDILGP to progress to step 6 of the agreed scheme preparation process under the chief executive's section 18 notice; and***
2. ***endorses the revised Natural Hazard and Risk Assessment And Feasible Alternative Report and agrees to resubmit the revised draft to DSDILGP.***

CARRIED 7/0

***Resolution No. 0623/013***

#### **NOTATION:**

Chief Executive Officer is to ascertain if the Domestic Violence House is a community facility within the planning scheme mapping.



## CONFIRMED MINUTES

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### 10 REPORTS FROM DIRECTOR OF CORPORATE & COMMUNITY SERVICES

#### 10.1 DCS REPORT

**Executive Summary:**

This report provides information and updates to Council on various activities and programs that are facilitated within the Director of Corporate Services portfolio.

**COUNCIL RESOLUTION**

Moved Cr Thomas

Seconded Cr Scott

***That Council:***

- 1. receive and note the Director of Corporate Services Report; and***
- 2. that those matters not covered by a resolution be noted.***

**CARRIED 7/0**

***Resolution No. 0623/014***

**ATTENDANCE:**

The Director Corporate Services left the meeting room at 12noon.  
The Director Corporate Services re-entered the meeting room at 12:01pm.  
The Manager Finance and Administration entered the meeting room at 12:01pm.

#### 10.2 MONTHLY FINANCIAL REPORT - MAY 2023

**Executive Summary:**

Presentation of the financial report for 31 May 2023 as required under section 204 of the *Local Government Regulation 2012*. The report is presented for noting and indicates whether Council is progressing satisfactorily against its current budget.

**COUNCIL RESOLUTION**

Moved Cr Murphy

Seconded Cr Young

***That Council accepts the Monthly Financial Report, as required under section 204 of the Local Government Regulation 2012 for the period ended 31 May 2023.***

**CARRIED 7/0**

***Resolution No. 0623/015***

## CONFIRMED MINUTES

### ATTENDANCE:

The Manager Finance and Administration left the meeting room at 12:11pm.

Councillor Scott left the meeting room at 12:13pm.

Councillor Murphy left the meeting room at 12:14pm.

Councillor Murphy re-entered the meeting room at 12:15pm.

### 10.3 APPROVAL TO KEEP ANIMAL - MORE THAN TWO DOGS

#### Executive Summary:

The purpose of *Subordinate Local Law No. 2 (Animal Management) 2015* local law is to supplement Local Law No. 2 (Animal Management) 2015, which provides for regulation of the keeping and control of animals within the local government's area.

#### COUNCIL RESOLUTION

Moved Cr Thomas

Seconded Cr Gallagher

***That Council accept and approve the application to keep more than two (2) dogs for the property located at 32 Philp Street, Normanton.***

**CARRIED 6/0**

***Resolution No. 0623/016***

### ATTENDANCE:

Councillor Scott re-entered the meeting room at 12:15pm.

### ADJOURNMENT:

The meeting adjourned for lunch at 12:15pm.

The meeting resumed at 1:27pm.

### ATTENDANCE:

The Manager Economic Community Development entered the meeting room at 1:27pm.

The Director Corporate Services was not in attendance upon resumption of the meeting.

The Director Corporate Services re-entered the meeting room at 1:28pm.

This space left blank intentionally

## CONFIRMED MINUTES

### 10.4 COMMUNITY DEVELOPMENT REPORT

#### Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Community, Cultural Services and Economic Development.

#### COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Young

#### *That Council:*

1. *note the Community Development Report; and*
2. *that those matters not covered by resolution be noted.*

CARRIED 7/0

*Resolution No. 0623/017*

#### DECLARATION OF INTEREST:

I, **Councillor Gallagher**, inform this meeting that, pursuant to section 150EQ(3)(b) and 150EQ(3)(c) of the Local Government Act 2009, I have a declarable conflict of interest in relation to Agenda Item 8.5 – Community Donations and Support. The nature of my interest is as follows:

- (i) My wife is a board member of the Gulf Christian College.

In accordance with section 150EM of the Local Government Act 2009, I will now leave the meeting room while this matter is discussed and voted on.

#### ATTENDANCE:

Councillor Gallagher left the meeting room at **1:43pm**.

#### DECLARATION OF INTEREST:

I, **Councillor Thomas**, inform this meeting that, pursuant to section 150EQ(3)(b) and 150EQ(3)(c) of the Local Government Act 2009, I have a declarable conflict of interest in relation to Agenda Item 8.5 – Community Donations and Support. The nature of my interest is as follows:

- (i) I am a director of Normanton Christian Fellowship; and
- (ii) I am an employee of the Gulf Christian College.

In accordance with section 150EM of the Local Government Act 2009, I will now leave the meeting room while this matter is discussed and voted on.

#### ATTENDANCE:

Councillor Thomas left the meeting room at **1:43pm**.



## CONFIRMED MINUTES

### DECLARATION OF INTEREST:

I, **Councillor Murphy**, inform this meeting that, pursuant to section 150EQ(3)(b) and 150EQ(3)(c) of the Local Government Act 2009, I have a declarable conflict of interest in relation to Agenda Item 8.5 – Community Donations and Support. The nature of my interest is as follows:

- (i) I am a major sponsor of the Normanton Stingers.

As the report is for noting only, I will remain in the meeting room.

### ATTENDANCE:

Councillor Murphy remained in the meeting room.

## 10.5 COMMUNITY DONATIONS AND SUPPORT

### Executive Summary:

Council receives numerous requests for donations throughout the year. The applications for donations and fee waivers listed in this report are presented for Council consideration, or advising those applications already approved by the Chief Executive Officer's delegation.

### COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Scott

***That Council approves the following requests for Donations and Support and waivers of fees and charges:***

- 1. approve the fee waiver of \$4,620 to Normanton Stingers for the purpose of preparing for the Gulf Cluster on the 17/06, 15/07 and 29/07, and camping during their stay.***
- 2. approve the fee waiver of \$1,250 to the Mount Isa School of the Air to bring the students together and camp at the Normanton Rodeo Grounds from 23/07 to the 28/07/2023.***
- 3. approve the fee waiver of \$806 to the Karumba Recreation Club for additional tables and chairs for the Outback Masters Golf Tournament.***
- 4. approve the fee waiver of \$390 to Topology Inc for the use of the Normanton Shire Hall for a musical concert.***
- 5. approve the fee waiver of \$4,290 to Centacare NQ for the use of the Normanton Shire Hall for Music and Dance classes. Hirer to clean facility.***
- 6. approve the fee waiver of \$880 to the NAIDOC Committee for the NAIDOC March 3<sup>rd</sup> July but not approve the request for cash.***

## CONFIRMED MINUTES

7. *approve the fee waiver of \$2,210 to Aspire Cairns for the Karumba Festival of Sports from the 11<sup>th</sup> to the 19<sup>th</sup> September.*
8. *approve the fee waiver of \$1,595 to the Gulf Christian College for works to be completed to prepare for their Athletics Carnival.*
9. *note the donations approved under the delegation of the Chief Executive Officer.*

CARRIED 5/0

Resolution No. 0623/018

### ATTENDANCE:

Councillor Gallagher re-entered the meeting room at 1:53pm.

Councillor Thomas re-entered the meeting room at 1:53pm.

The Consultant Engineer entered the meeting room at 2:05pm.

### 10.6 NORMANTON SPORTS CENTRE OPERATION OPTIONS

#### **Executive Summary:**

During the May 2023 Ordinary Council meeting, Council passed a resolution to decline the external tender for the management of the Normanton Sports Centre as comparison costings for Council to manage the Centre would be cheaper overall.

#### **COUNCIL RESOLUTION**

Moved Cr Thomas

Seconded Cr Hawkins

*That Council close the Sports Centre and make available for hire on casual basis for a six month trial from 1 July 2023.*

CARRIED 7/0

Resolution No. 0623/019

### NOTATION:

The Manager Economic and Community Development is to provide a report to Council in January 2024 on usage and hire of the facility during the six-month trial.

### ATTENDANCE:

The Manager Economic Community Development left the meeting room at 2:07pm.

The Manager Water and Waste entered the meeting room at 2:07pm.

The Asset Manager entered the meeting room at 2:07pm.

Councillor Murphy left the meeting room at 2:08pm.

Councillor Murphy re-entered the meeting room at 2:09pm.



## CONFIRMED MINUTES

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<b>11</b>	<b>REPORTS FROM DIRECTOR OF ENGINEERING - ROADS &amp; SERVICES</b>
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<b>11.1</b>	<b>DOE REPORT</b>
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**Executive Summary:**

This report provides information and updates to Council on various activities and programs that are facilitated within the Director Engineering's portfolio.

**COUNCIL RESOLUTION**

Moved Cr Gallagher

Seconded Cr Young

***That Council:***

- 1. receive and note the Director of Engineering Report as presented; and***
- 2. that those matters not covered by resolution be noted.***

**CARRIED 7/0**

***Resolution No. 0623/020***

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## CONFIRMED MINUTES

### 11.2 NDRRA/QDRF REPORT

#### Executive Summary:

**QRA20:** The QRA20 project is 100% complete. Acquittal documentation has been lodged for the approval of all four (4) submissions. One (1) submission has been acquitted and Council has received the final payment. Audits are currently being undertaken on the remaining submissions.

**QRA21:** The QRA21 project is approximately 56% complete. Construction has now recommenced, the QRA21 scope is being prioritised to ensure deadlines are met. The 2023 construction program has been compiled to complete all submissions prior to the new deadline of 31 December 2023, utilising five (5) construction crews.

**QRA22:** Five (5) REPA Submissions have been approved and Council has received the 30% pre-payments from QRA. Submission 6 (Mitchel River Crossing) has been approved for construction. The QRA22 project is approximately 4% complete.

**QRA23** Carpentaria Shire Council has been activated for REPA, Emergency Works and CDO relief measures for flooding related to ex Tropical Cyclone Ellie / Monsoon Trough. Initial reports indicate significant damage to Council's transport infrastructure. Emergency works have commenced on accessible roads from Normanton. Damage pickup has begun throughout the Shire. Damage assessments are currently being undertaken and submissions are being prepared in the MARS system.

#### COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Young

#### *That Council:*

- 1. accepts the NDRRA/QDRF Report as presented; and*
- 2. that those matters not covered by resolution be noted.*

CARRIED 7/0

*Resolution No. 0623/021*

#### ATTENDANCE:

The Consultant Engineer left the meeting room at 3:01pm.

#### PRESENTATION:

**3:01pm – 3:57pm.** Mr Paul Prenzler from Royal Haskoning DHV and Ms Lana Maki from Peak Services provided Council with a presentation of the Karumba Foreshore Revetment project.

#### ATTENDANCE:

The Chief Executive Officer left the meeting room at 3:30pm.

The Chief Executive Officer returned to the meeting room at 3:32pm.

## CONFIRMED MINUTES

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### 11.3 WATER AND WASTE MONTHLY REPORT

#### Executive Summary:

This report has been prepared to provide Council with an overview of actions completed and underway within the Water and Waste Department. Normanton Water Treatment Plant (WTP), Karumba Sewage Treatment Plant (STP) and Normanton STP for the month of May 2023.

#### COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Thomas

#### *That Council:*

- 1. receive and note the Water and Waste Report for the May 2023 period; and*
- 2. that those matters not covered by a resolution be noted.*

CARRIED 7/0

*Resolution No. 0623/022*

#### ATTENDANCE:

The Manager Water and Waste left the meeting room at 4:01pm.

### 11.4 ASSET MANAGEMENT REPORT

#### Executive Summary:

This report provides information and updates to Council on various tasks that are facilitated within the Asset Managers team. The following items of interest are discussed in further detail within the report:

#### COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Gallagher

#### *That Council*

- 1. receive the Asset Report as presented; and*
- 2. that those matters not covered by resolution be noted.*

CARRIED 7/0

*Resolution No. 0623/023*

## CONFIRMED MINUTES

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### 11.5 WORKSHOP REPORT

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**Executive Summary:**

This report provides information and updates to Council on various maintenance and repairs that are facilitated within the Workshop.

**COUNCIL RESOLUTION**

Moved Cr Young

Seconded Cr Scott

***That Council:***

- 1. receive the Workshop Report as presented; and***
- 2. that those matters not covered by resolution be noted.***

**CARRIED 7/0**

***Resolution No. 0623/024***

**ATTENDANCE:**

The Asset Manager left the meeting room at 4:27pm.

### 11.6 BUILDING AND PLANNING REPORT

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**Executive Summary:**

The report is to advise Council of relevant planning and building activities within the Shire for the month of May 2023.

**COUNCIL RESOLUTION**

Moved Cr Thomas

Seconded Cr Murphy

***That Council note and accept the content of the Building and Planning Report as presented.***

**CARRIED 7/0**

***Resolution No. 0623/025***



## **CONFIRMED MINUTES**

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### **11.7 FORESHORE REVETMENT OPTIONS**

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#### **Executive Summary:**

Council engaged Royal Haskoning to prepare designs and reports including approvals to protect the foreshore from coastal erosion. Royal Haskoning has provided options for Council to consider so that design and development approvals can be finalised. A presentation was made to Council based on the slides as attached in the report.

#### **COUNCIL RESOLUTION**

Moved Cr Young

Seconded Cr Murphy

***That Council accepts option 3 and 2 as they fit together in the detailed design with optional groyne/detached breakwater.***

**CARRIED 7/0**

***Resolution No. 0623/026***

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## CONFIRMED MINUTES

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### 12 GENERAL BUSINESS

#### Valuations

The Director Corporate Services informed of a letter from the State Valuer in relation to valuation of land for the Carpentaria Shire Council area with a valuation date effective 1 July 2024 and seeking Council views

Action: The Director Corporate Services to advise that Carpentaria Shire Council would like a valuation undertaken.

#### Ronald McDonald Charity Ball Catering

The Director Corporate Services asked if a risk assessment / follow up should be undertaken in relation to the catering.

Action: Director Corporate Services to contact caterer to ascertain delivery against quote.

#### Land for Sale

The Director Corporate Services informed of land for sale for arrears of rates in Karumba. An auction will be held at the Karumba Civic Centre on 26 July 2023.

Action: Noted

#### Ground Penetrating Radar - Cemeteries

The Director Corporate Services informed that extra funds may be required to obtain a detailed report for the work done at the cemeteries.

Action: Allocate additional funds to obtain the detailed report.

#### Long Term Financial Forecast

The Director Corporate Services requested a workshop in August.

Action: Workshop to be held on Thursday following the Council Meeting

#### Green Waste at Transfer Station

Councillor Young advised that the green waste stockpile at Transfer Station was continuing to get larger and needs to be addressed.

Action: Manager Water and Waste to discuss with the Contractor during the next monthly catch-up

## **CONFIRMED MINUTES**

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### **Slashing around Karumba**

Councillor Young acknowledged the good work done by staff with the recent slashing around Karumba. Could the area opposite the Recreation Club be looked at also at some time in the future.

**Action: Director of Engineering to review and add to the works program**

### **Fence at Karumba Cemetery**

Councillor Young informed the fence rail at the Karumba Cemetery was damaged from a tree falling on the fence and queried as to when it would be repaired.

**Action: Director of Engineering is to inspect and arrange necessary repairs**

### **Lilyvale Sign**

Councillor Young informed the Lilyvale Sign is hard to read.

The Director of Engineering informed that a background will be added to highlight the name on sign.

### **Lilyvale – Sale of Lots**

Councillor Gallagher queried when will lots be sold.

Colliers are working on the marketing and when the road is complete and lots identified with markers they will attend the site, arrange photographs and commence the expression of interest process for the sale of lots.

**Action: Director of Engineering to arrange the sealing of the turnout into the Lilyvale development and arrange for the marking of the lots with post-markers**

### **Rodeo Update**

Councillor Gallagher provided an update on the Rodeo that was recently held.

- More people than last year
- Change in Campdraft Association name
- More nominations
- No injuries
- No major breakdowns – power/water
- A couple of blockages were attended to.

**Action: Noted**

### **Not for Profits Groups**

Councillor Thomas queried rating categories for not-for-profit groups and churches.

**Action: This is to be further workshopped and reviewed prior to the next budget period.**

## CONFIRMED MINUTES

### Water Rates

Councillor Thomas queried Water Rates.

The Director Corporate Services informed that a review of water charges will be done at the August Workshop.

Action: Noted

### K150 Book

Councillor Thomas informed that the K150 Committee did an excellent job with the K150 book.

Action: Noted, thanks will be passed onto the committee members

### Pump Track

Councillor Thomas queried the Pump Track design.

Director of Engineering informed the meeting that someone is coming to look at 3 tracks coming into the Pump Track and Council will supply machinery and dirt.

Action: Noted, Councillors to be kept informed of progress on this project

### ATTENDANCE:

Councillor Bawden left the meeting room at 5:16pm.

Councillor Bawden re-entered the meeting room at 5:17pm.

### Foreshore Revetment Project

Councillor Murphy queried if Foreshore Residences and Businesses will be advised of the project.

Action: when final plans are available a meeting is to be arranged in Karumba and residences and business informed.

### Flood Markers

The Executive Assistant asked when will the flood markers be corrected.

Action: The Director of Engineering to arrange to have the correct colours wrapped on the flood markers.

### Lights along Walking Track

The Executive Assistant asked if consideration be given to installing lights along the walking tracks to the Rodeo Grounds.

Action: Director of Engineering to review and provide report to Council for consideration.



## CONFIRMED MINUTES

### Crossover at 44 Dutton Street

The Executive Assistant informed the height of the crossover at 44 Dutton Street is quite high and queried what is required for it to be looked at by Council.

The Chief Executive Officer informed a letter be written to Council.

**Action: a further report is to be prepared for Council following receipt of the letter.**

### Scope of Works

The Chief Executive Officer provided a draft Scope of Works for Architectural design for Gough Street Unit Development for staff accommodation.

**Action: The Chief Executive Officer is to source quotes/EOI through Vendor Panel from firms in the Cairns Region.**

### Council Owned Enterprises

Councillor Bawden requested a report into the establishment of a Company Limited by Guarantee for Council Owned Enterprises (i.e. Les Wilson Barramundi Discovery Centre and Normanton Child Care)

**Action: The Chief Executive Officer is to prepare a report for a future Council Meeting for consideration by Councillors.**

### 13 CLOSURE OF MEETING

*The Chair of the meeting, Cr Lyall Bawden, Mayor, declared the meeting closed at 5:42pm.*

### MINUTES CERTIFICATE

***These Minutes are Confirmed.***



Councillor LV Bawden

Mayor



Date