



CARPENTARIA SHIRE

Outback by the Sea

ORDINARY MEETING

MINUTES

19 APRIL, 2023

CONFIRMED MINUTES

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CONFIRMED MINUTES

1 OPENING OF MEETING

The Mayor welcomed members to the meeting held at the Les Wilson Barramundi Discovery Centre Conference Room and declared the meeting open at 9:09am.

2 RECORD OF ATTENDANCE

Councillors

Cr LV Bawden	Mayor
Cr BJ Hawkins	Deputy Mayor
Cr AT Gallagher	
Cr AJ Scott	
Cr CJ Young	
Cr AM Murphy	
Cr DB Thomas	

Staff

Mr Mark Crawley	Chief Executive Officer
Ms Angeline Pascoe	Executive Assistant
Ms Julianne Meier	Director Corporate Services
Mr Michael Wanrooy	Director of Engineering

The following officers attended the meeting as indicated in the minutes

Mrs Natasha Glaskin	Manager Water & Waste
Mr Tom Loadsman	Assets Manager
Mr Nick Lennon	Consultant Engineer - ERSCON

3 CONDOLENCES

A minute's silence was held for the passing of the following community member:

- ❖ Mr Wolfgang Arneth

4 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

Confirmation of Minutes from the Ordinary Council Meeting held 15 March 2023, as previously circulated to Councillors.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Young

That the Minutes of the Ordinary Council Meeting held 15 March 2023 be confirmed.

CARRIED 7/0

Resolution No. 0423/001

CONFIRMED MINUTES

5 BUSINESS ARISING FROM PREVIOUS MEETINGS
--

Page 33 : General Business – Toilets at Cemetery

Councillor Gallagher requested that toilets at the Cemetery be added to the list of public toilets that need to be opened and closed.

Action: The Director of Engineering to arrange with Parks and Gardens Crew

ATTENDANCE:

Mrs Leeanne Crossland entered the meeting room at 9:03am.

Mrs Crossland sat in the public gallery.

6 RECEPTION OF PETITIONS & DEPUTATIONS

Nil.

7 MAYORAL MINUTES

ROC Assembly – Toowoomba (3 & 4 April 2023)
--

Cr Bawden informed of his attendance at the ROC Assembly held at Toowoomba recently.

Discussion were held on the following issues:

- WQAC presentation on behalf of the 3 ROCs
- LGAQ ROC Assembly has agreed to come North.
- Carpentaria to host in 2024.
- Everyone had a mention on Housing
- ROC may need to consider meeting with Hon. Anna Bligh former Queensland Premier in her new role with the Australian Banking Association.
- RDA Presentation – Funding available from State Government – Hon. Leanne Enoch MP.

ATTENDANCE:

Mrs Crossland left the meeting room at 9:19am.

This space left blank intentionally

CONFIRMED MINUTES

8 CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION

In accordance with the *Local Government Act 2009*, and the *Local Government Regulation 2012*, in the opinion of the General manager, the following business is of a kind as referred to in clause 275(1) of the Regulation, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

COUNCIL RESOLUTION

Moved Cr Scott

Seconded Cr Young

That Council adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with clause 275(1) of the Local Government Regulation 2012 as the items listed come within the following provisions

- 8.1 Rate Arrears - Request to Pay Rates by Arrangement
This item is classified CONFIDENTIAL under the provisions of clause 254J(3)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.
- 8.2 Rate Arrears - Request to Pay Rates by Arrangement
This item is classified CONFIDENTIAL under the provisions of clause 254J(3)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.
- 8.3 Rate Arrears - Request to Pay Rates by Arrangement
This item is classified CONFIDENTIAL under the provisions of clause 254J(3)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.
- 8.4 Rate Arrears - Request to Pay Rates by Arrangement - First Report
This item is classified CONFIDENTIAL under the provisions of clause 254J(3)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.
- 8.5 Rate Arrears - Request to Pay Rates by Arrangement - Late Item
This item is classified CONFIDENTIAL under the provisions of clause 254J(3)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.

CARRIED 7/0

Resolution No. 0423/002

CLOSURE OF MEETING:

The meeting was closed to the public at 9:20am.

CONFIRMED MINUTES

COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Young

That Council open the meeting to the public.

CARRIED 7/0

Resolution No. 0423/003

REOPENING OF MEETING:

The meeting was reopened to the public at **10:16am**.

Mrs Crossland re-entered the meeting room at **10:17am**.

8.1 RATE ARREARS - REQUEST TO PAY RATES BY ARRANGEMENT

Executive Summary:

This report is presented to Council to consider whether to grant concessions to the below ratepayers that have asked for a concession in terms of section 121(b) of the *Local Government Regulation 2012* by way of an agreement to defer payment of rates and charges levied on the land. It is noted that all of these properties are currently subject to Council's resolution to sell land for overdue rates made on 16 November 2022. Council's Chief Executive Officer may commence sale procedures (i.e. issue an auction notice) for each property at any time from and including 12 April 2023.

Council is asked to consider these requests and recommendations and provide guidance to officers on how to proceed.

Council is also provided with an update on A755 and A182. The full amount of the overdue rates or charges have been paid for both these properties.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Hawkins

That Council:

- 1. resolves to agree to grant a concession to the applicant under section 121(b) of the Local Government Regulation 2012 by way of an agreement to defer payment of rates and charges levied on the land located at 27 Henry Street, Karumba (Assessment: A353; Lot 18 on CP NM134) subject to the following conditions:***
 - (a) payment of instalments of \$1,000.00 per month (commencing on 31 March 2023);***
 - (b) the ratepayer providing Council with evidence of hardship, to the satisfaction of the Chief Executive Officer, every three months from the date of this resolution;***
 - (c) this concession concluding if monthly instalments are not paid on the due***

CONFIRMED MINUTES

date.

- (d) *provide evidence of superannuation application and payment of superannuation by 30/06/2023.*

AND

2. *resolves to agree to grant a concession to the applicant under section 121(b) of the Local Government Regulation 2012 by way of an agreement to defer payment of rates and charges levied on the land located at 40 Dutton Street, Normanton (Lot 65 on CP N14812) subject to the following conditions:*

- (a) *payment of instalments of \$150.00 per week (commencing on 14 April 2023);*
- (b) *the ratepayer providing Council with evidence of hardship, to the satisfaction of the Chief Executive Officer, every three months from the date of this resolution;*
- (c) *this concession concluding if weekly instalments are not paid on the due date.*

AND

3. *resolves to note the update in this report regarding A755 and A182.*

CARRIED 7/0

Resolution No. 0423/004

8.2 RATE ARREARS - REQUEST TO PAY RATES BY ARRANGEMENT

Executive Summary:

This report is presented to Council to consider whether to grant a concession to the below applicant that has asked for a concession in terms of section 121(b) of the *Local Government Regulation 2012* by way of an agreement to defer payment of rates and charges levied on the land.

Council is asked to consider this request and recommendation and provide guidance to officers on how to proceed.

Council is also provided with an update on A853.

COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Scott

That Council:

1. *resolves to agree to grant a concession to the applicant under section 121(b) of the Local Government Regulation 2012 by way of an agreement to defer payment of rates and charges levied on the land located at 19 Noel Street, Normanton (Assessment: A849; Lot 38 on CP N14850) subject to the following conditions:*

CONFIRMED MINUTES

- (a) *payment of instalments of \$200.00 per fortnight (commencing on 08/09/2022);*
- (b) *the ratepayer providing Council with evidence of hardship, to the satisfaction of the Chief Executive Officer, every three months from the date of this resolution;*
- (c) *this concession concluding if fortnightly instalments are not paid on the due date.*

AND

2. *resolves to note the update in this report regarding A853 and A732.*

CARRIED 7/0

Resolution No. 0423/005

8.3 RATE ARREARS - REQUEST TO PAY RATES BY ARRANGEMENT

Executive Summary:

This report is presented to Council to consider whether to grant a concession to the below ratepayer that has asked for a concession in terms of section 121(b) of the *Local Government Regulation 2012* by way of an agreement to defer payment of rates and charges levied on the land.

Council is asked to consider this request and recommendation and provide guidance to officers on how to proceed.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Gallagher

That Council resolves not to agree to grant a concession to the ratepayer under section 121(b) of the Local Government Regulation 2012 by way of an agreement to defer payment of rates and charges levied on the land located at 26-28 Col Kitching Drive, Karumba (Assessment: A384; Lot 13 on SP146628).

The recommendation remains unchanged following Council's receipt of the statutory declaration signed by Mr Horsley.

CARRIED 7/0

Resolution No. 0423/006

CONFIRMED MINUTES

8.4 RATE ARREARS - REQUEST TO PAY RATES BY ARRANGEMENT - FIRST REPORT – LATE ITEM

Executive Summary:

This report is presented to Council to consider whether to grant a concession to the below ratepayer that has asked for a concession in terms of section 121(b) of the *Local Government Regulation 2012* by way of an agreement to defer payment of rates and charges levied on the land.

Council is asked to consider this request and recommendation and provide guidance to officers on how to proceed.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Gallagher

That Council resolves not to agree to grant a concession to the ratepayer under section 121(b) of the Local Government Regulation 2012 by way of an agreement to defer payment of rates and charges levied on the land located at Karumba (Assessment: A384; Lot 13 on SP146628).

CARRIED 7/0

Resolution No. 0423/007

8.5 RATE ARREARS - REQUEST TO PAY RATES BY ARRANGEMENT - LATE ITEM

Executive Summary:

This is a further report regarding the amended Application to Pay by Arrangement made for this property.

Following Council receiving an amended application from the ratepayer on 18 April 2023, the officer recommendation has changed.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Young

That Council resolves not to agree to grant a concession to the ratepayer under section 121(b) of the Local Government Regulation 2012 by way of an agreement to defer payment of rates and charges levied on Lot 18 on CP NM134 (Assessment: A353).

CARRIED 7/0

Resolution No. 0423/008

CONFIRMED MINUTES

ADJOURNMENT:

The meeting adjourned for morning tea at **10:18am**.

The meeting resumed at **10:57am**.

9 REPORTS FROM THE CHIEF EXECUTIVE OFFICER

9.1 CEO REPORT

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officer's portfolio.

COUNCIL RESOLUTION

Moved Cr Scott

Seconded Cr Hawkins

That Council:

- 1. receive and note the Chief Executive Officer's report; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 7/0

Resolution No. 0423/009

9.2 HUMAN RESOURCES REPORT

Executive Summary:

This report provides information on the progress of SAFEPLAN, Council's safety management system, and an update on general human resource matters.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Scott

That Council accepts the report for information.

CARRIED 7/0

Resolution No. 0423/010

DECLARATION OF INTEREST:

I, **Councillor Gallagher**, inform this meeting that I have a prescribed conflict of interest in relation to Agenda Item 10.1 – DCS Report discussions concerning the Water Agreements. The nature of my interest is as follows:

- (i) I am connected to the Raw Water Network;

CONFIRMED MINUTES

In accordance with section 150EM of the Local Government Act 2009 I will now leave the meeting and stay away from the meeting while this matter is discussed and voted on.

ATTENDANCE

Councillor Gallagher left the meeting room at **11:58am**.

10 REPORTS FROM DIRECTOR OF CORPORATE & COMMUNITY SERVICES

10.1 DCS REPORT

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Director of Corporate Services portfolio.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Hawkins

That Council:

- 1. receive and note the Director of Corporate Services Report; and***
- 2. that those matters not covered by a resolution be noted.***

CARRIED 6/0

Resolution No. 0423/011

ATTENDANCE

Councillor Gallagher re-entered the meeting room at **12:03pm**.

This space left blank intentionally

CONFIRMED MINUTES

10.2 MONTHLY FINANCIAL REPORT - MARCH 2023

Executive Summary:

Presentation of the financial report for 31 March 2023 as required under section 204 of the *Local Government Regulation 2012*. The report is presented for noting and indicates whether Council is progressing satisfactorily against its current budget.

COUNCIL RESOLUTION

Moved Cr Bawden

Seconded Cr Hawkins

That Council accepts the Monthly Financial Report, as required under section 204 of the Local Government Regulation 2012 for the period ended 31 March 2023.

CARRIED 7/0

Resolution No. 0423/012

ADJOURNMENT:

The meeting adjourned for lunch at 12:38pm.

The meeting resumed at 2:17pm.

Mrs Crossland was in attendance upon resumption of the meeting.

10.3 2022/2023 OPERATIONAL PLAN 3RD QUARTER REVIEW (MARCH 2023)

Executive Summary:

The *Local Government Regulation 2012* requires that a local government must for each financial year prepare and by resolution adopt an Annual Operational Plan. A report on the Operational Plan is to be prepared and presented to the Council on a regular basis outlining the progress towards implementing the key initiatives therein.

COUNCIL RESOLUTION

Moved Cr Thomas

Seconded Cr Scott

That Council notes the third quarter review of the 2022 – 2023 Operational Plan to the 31st March 2023.

CARRIED 7/0

Resolution No. 0423/013

CONFIRMED MINUTES

10.4 FEES AND CHARGES - 2023/2024

Executive Summary:

As part of Council's annual budget setting process, the fees and charges for the next financial year need to be developed and set by Council. This report recommends that Council set the fees and charges effective from the next financial year (from 1 July 2023) in accordance with the attached fees and charges schedule.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Young

That Council adopts the Fees and Charges for the 2023/2024 financial year, effective from 1 July 2023.

CARRIED 7/0

Resolution No. 0423/014

ATTENDANCE:

The Chief Executive Officer left the meeting room 2.30pm

The Chief Executive Officer re-entered the meeting room at 2:34pm.

10.5 COMMUNITY DEVELOPMENT REPORT

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Community, Cultural Services and Economic Development portfolio of Council.

COUNCIL RESOLUTION

Moved Cr Scott

Seconded Cr Young

That Council:

- 1. note the Community Development Report; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 7/0

Resolution No. 423/015

NOTATION:

Some Councillors may have a perceived conflict of interest in donations to community groups presented in the Table contained in the report, however, remained in the room as the Report is for noting only.

CONFIRMED MINUTES

10.6 COMMUNITY DONATIONS AND SUPPORT

Executive Summary:

Council receives numerous requests for donations throughout the year. The applications for donations and fee waivers listed in this report are presented for Council consideration, or advising those applications already approved by the Chief Executive Officer's delegation.

COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Young

That Council approves the following requests for Donations and Support and waivers of fees and charges:

- 1. provide a fee waiver of \$390 to Topology for the hire of Council facilities for the purpose of sharing Queensland Stories; and***
- 2. note the Donations and Fee Waivers approved under the Chief Executive Delegation.***

CARRIED 7/0

Resolution No. 0423/016

ATTENDANCE:

The Consultant Engineer entered the meeting room at 2:59pm.

The Manager Water and Waste entered the meeting room at 2:59pm.

The Assets Manager entered the meeting room at 2:59pm.

10.7 CARPENTARIA SPORT AND RECREATION PLAN

Executive Summary:

This report provides information to Council on the Carpentaria Shire Sport and Recreation Plan 2010 and what items have been finalised, ongoing and general updates for consideration. The Carpentaria Sports and Recreation Plan – Action Items have been identified from the report and are presented to Council to note.

COUNCIL RESOLUTION

Moved Cr Bawden

Seconded Cr Gallagher

That Council note the items contained within the Carpentaria Sports and Recreation Plan – Action Items.

CARRIED 7/0

Resolution No. 0423/017

NOTATION:

Councillors noted that some items in the report are completed.

CONFIRMED MINUTES

Action: The Manager Economic Community Development to contact all clubs and request updates on the outstanding items and update the Action Items.

DECLARATION OF INTEREST:

I, Councillor Thomas, inform this meeting that I have a conflict of interest in relation to Agenda Item 10.8 – Carpentaria Shire Charity Ball 2023. The nature of my interest is as follows:

- (i) I am the Secretary of the Normanton Bowls Club.

In accordance with section 150EM of the Local Government Act 2009 I will now leave the meeting and stay away from the meeting while this matter is discussed and voted on.

ATTENDANCE

Councillor Thomas left the meeting room at 3:10pm.

10.8 CARPENTARIA SHIRE CHARITY BALL 2023 – LATE ITEM

Executive Summary:

This report provides information and updates to Council around the Carpentaria Shire Charity Ball 2023.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Hawkins

That Council approve the following:

- 1. provide guidance on the attached Terms of reference***
- 2. provide direction on preferred option for catering***
- 3. provide direction on preferred option for bar service***
- 4. provide direction on ticket costs***

CARRIED 6/0

Resolution No. 0423/018

ATTENDANCE

Councillor Thomas re-entered the meeting at 3:17pm.

ADJOURNMENT:

The meeting adjourned for afternoon tea at 3:32pm.
The meeting resumed at 3:49pm.

CONFIRMED MINUTES

11 REPORTS FROM DIRECTOR OF ENGINEERING - ROADS & SERVICES

11.1 DOE REPORT

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Director Engineering's portfolio.

COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Gallagher

That Council:

- 1. receive and note the Director of Engineering Report as presented; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 7/0

Resolution No. 0423/019

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CONFIRMED MINUTES

11.2 NDRRA/QDRF REPORT

Executive Summary:

QRA20: The QRA20 project is 100% complete. Acquittal documentation has been lodged for the approval of all four (4) submissions.

QRA21: The QRA21 project is approximately 52% complete. There is currently no construction work being undertaken due to the wet season shutdown, construction will recommence once floodwaters have subsided. The deadline for the QRA21 works is 30 June 2023.

QRA22: Three (3) REPA Submissions have been approved and Council has received the 30% pre-payments from QRA. Two (2) REPA Submissions are currently awaiting approval.

QRA23: Carpentaria Shire Council has been activated for REPA, Emergency Works and CDO relief measures for flooding related to ex Tropical Cyclone Ellie / Monsoon Trough. Initial reports indicate significant damage to Council's transport infrastructure. Emergency works have commenced on accessible roads from Normanton.

OTHER:

The Mitchell River Crossing Investigation project is progressing with preliminary geotechnical investigations being performed to guide options analysis and structural design.

The Short listed QRA Betterment project on Dunbar – Kowanyama Road has been lodged on the QRA Mars System and is awaiting approval.

Detailed Submissions have been lodged to QRA for the Burke and Wills Monument Access Road Pavement and Sealing and Normanton Racetrack Lighting Upgrade.

COUNCIL RESOLUTION

Moved Cr Thomas

Seconded Cr Young

That Council:

- 1. accepts the NDRRA/QDRF Report as presented; and*
- 2. that those matters not covered by resolution be noted.*

CARRIED 7/0

Resolution No. 0423/020

ATTENDANCE:

The Consultant Engineer left the meeting room at 4:25pm.

The Director Corporate Services left the meeting room at 4:25pm.

CONFIRMED MINUTES

11.3 WATER AND WASTE MONTHLY REPORT

Executive Summary:

This report has been prepared to provide Council with an overview of actions completed and underway within the Water and Waste Department and to advise Council on the operations of the Normanton Water Treatment Plant (WTP), Karumba Sewage Treatment Plant (STP) and Normanton STP for the month of March 2023.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Scott

That Council:

1. *receive and note the Water and Waste Report for the March 2023 period; and*
2. *that those matters not covered by a resolution be noted.*

CARRIED 7/0

Resolution No. 0423/021

ATTENDANCE:

The Manager Water and Waste left the meeting room at 4:29pm.

The Director Corporate Services re-entered the meeting room at 4:32pm.

11.4 ASSET MANAGEMENT REPORT

Executive Summary:

This report provides information and updates to Council on various tasks that are facilitated within the Asset Managers Report for the month of March 2023.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Thomas

That Council:

1. *receive the Asset Report as presented; and*
2. *that those matters not covered by resolution be noted.*

CARRIED 7/0

Resolution No. 0423/022

DECLARATION OF INTEREST:

I, **Councillor Bawden**, inform this meeting that I have a prescribed conflict of interest in relation to Agenda Item 11.5 – Workshop Report (as defined in section 150EI (c) (ii) of the Local Government Act 2009). The nature of my interest is as follows:

CONFIRMED MINUTES

- (i) I performed the work associated with a plant item contained in the Report on behalf of Tutt Bryant;

In accordance with section 150EM of the Local Government Act 2009 I will now leave the meeting and stay away from the meeting while this matter is discussed and voted on.

ATTENDANCE:

Councillor Bawden left the meeting room at **4:49pm**.
Councillor Hawkins assumed the role of Chair.

11.5 WORKSHOP REPORT

Executive Summary:

This report provides information and updates to Council on various maintenance and repairs that are facilitated within the Workshop.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Gallagher

That Council:

- 1. receive the Workshop Report as presented; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 6/0

Resolution No. 0423/023

ATTENDANCE:

The Assets Manager left the meeting room at **4:53pm**.
Councillor Bawden re-entered the meeting room at **4:56pm**.
Councillor Bawden resumed the role of Chair.

This space left blank intentionally

CONFIRMED MINUTES

11.6 BUILDING AND PLANNING REPORT

Executive Summary:

The report is to advise Council of relevant planning and building activities within the Shire for the month of March 2023.

COUNCIL RESOLUTION

Moved Cr Scott

Seconded Cr Gallagher

That Council:

- 1. note and accept the content of the Building and Planning Report as presented; and*
- 2. that those matters not covered by resolution be noted.*

CARRIED 7/0

Resolution No. 0423/024

11.7 PROPOSED OPERATIONAL WORKS AT 132-138 YAPPAR STREET, KARUMBA

Executive Summary:

The report is to advise Council of SARA referral agency response to the proposed operational work for a rock revetment wall at 132-138 Yappar Street, Karumba QLD 4891 (Lot 84 SP323732).

COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Young

That Council approves a decision notice in accordance with the SARA's concurrence conditions attached to these minutes as appendix "A".

CARRIED 7/0

Resolution No. 0423/025

This space left blank intentionally

CONFIRMED MINUTES

11.8 STREET NUMBERING - 33 COL KITCHING DRIVE, KARUMBA

Executive Summary:

The Rates department received an email from Mr and Mrs Grunske of 33 Col Kitching Drive, Karumba in regard to their street numbering. After subdivision of their parcel their street number has changed from 29 to 33 Col Kitching Drive, they request that the street number remains as 29 due to the cost of having to change their accounts of their home and business.

COUNCIL RESOLUTION

Moved Cr Bawden

Seconded Cr Murphy

That Council resolves that the street numbering remains as it currently is.

CARRIED 7/0

Resolution No. 0423/026

This space left blank intentionally

CONFIRMED MINUTES

12 GENERAL BUSINESS

IPWEAQ Conference

The Director of Engineering informed he will be attending the IPWEAQ (North Queensland Branch) Conference being held at Cairns on 9 & 10 May 2023.
--

Regional Roads Technical Group Meeting (RRTG)
--

The Director of Engineering informed he will also be attending the Regional Roads Technical Group Meeting being held at Hughenden on 3 & 4 May 2023.
--

Refuelling on Weekends

Councillor Scott queried the process for refuelling at the aerodrome on weekends. The Director of Engineering advised that the contract for refuelling was to be renegotiated.

Childcare Business Plan

Councillor Scott queried the progress of the Childcare Business Plan. The Chief Executive Officer informed that Astute has been sent all data requested and they were due to visit on-site in late May.
--

Signage for public toilets

Councillor Thomas queried signage for public toilets for visitors. The toilets at the weighbridge are open and there is signage informing visitors to the area.
--

Robert Walker Avenue

Councillor Thomas informed that the access into Robert Walker Avenue is narrow and sometimes difficult for larger vehicles to manoeuvre.
--

VAST System

Councillor Thomas queried the installation of VAST at the Visitor Information Centres. Equipment is currently being ordered and procured and when received will be installed.
--

CONFIRMED MINUTES

Connectivity Options

The Director Corporate Services advised that we were investigating the wi-fi contracts that are out of contract due to end of life contracts and we have requested a proposal.

Normanton Vehicle Hire

The Director Corporate Services informed that the Normanton Vehicle Hire had requested use of an area at the aerodrome to lease to park vehicles for hire to the public.

Normanton Tourist Park

The Director Corporate Services informed that the Normanton Tourist Park is unable to get insurance which has devalued the caravan park.
The Director Corporate Services to request a letter from the Tourist Park to add to Council's advocacy efforts.

Information distribution to Stations

Councillor Young enquired in relation to the distribution of information to stations when received by Council from the local NRM groups.
The Chief Executive Officer advised that as the information is received for distribution we generally get it out as soon as possible.

Public Toilets in Main Street, Normanton

Councillor Young queried the locking of toilets in the main street – sign at VIC.

Promotion of Outback Masters Golf

Councillor Young queried the promotion of the Outback Masters Golf.
Mayor advised that Council had contributed \$20,000 towards the event. CEO advised that there was advertising and information being distributed on Social Media.

ATTENDANCE:

Councillor Scott left the meeting room at 5:35pm.

Detour at Poindexter Creek

Councillor Young queried the Inverleigh detour at Poindexter Creek.
The Director of Engineering informed that road works are completed.

CONFIRMED MINUTES

ATTENDANCE:

Councillor Scott re-entered the meeting room at **5:37pm**.

Regional Development Australia (RDA)

Councillor Gallagher informed of his attendance at the Regional Development Australia meeting held recently. Discussions were held on the following:

- Housing
- Connectivity Report
- Vanadium Project (outside of Julia Creek) – potential for 2,000 workers
- Copperstring Project – potential for 1,000 workers.
- RDA to engage an officer to collate projects and identify resource requirements.

Lilyvale Subdivision – Marketing of Parcels

Councillor Gallagher queried the progress of the marketing of parcels for Lilyvale Subdivision. The Chief Executive Officer advised that Colliers had been advised of the contract to market and we are awaiting the repairs to the internal roads to commence the photographs and marketing.

Rural Addressing

Councillor Gallagher requested Council investigate the introduction of rural addressing across Carpentaria Shire
Action: The Director of Engineering to prepare a Proposal and Report.

Gates at Depot

Councillor Gallagher informed that the Depot back gates at the Workshop are left open whilst other gate are security gates with a fob open and auto close.
The Assets Manager to follow up

ATTENDANCE:

Councillor Murphy left the meeting room at **5:47pm**.

Gulf Academy

The Chief Executive Officer received a letter from Bynoe CACS Ltd in regards to the Gulf Academy project advising to suspend from June 2023.

ATTENDANCE:

Councillor Murphy re-entered the meeting room at **5:50pm**.

CONFIRMED MINUTES

Organisational Structure

The Chief Executive Officer provided Councillors with a Handout report from the Consultants in relation to proposed organisational structure

Guardian IMS

The Chief Executive Officer tabled a printout of the operation from the Guardian IMS system in relation to the recent 2023 flooding.

Truck Rest Stop - Karumba

Councillor Hawkins requested that consideration be given to stabilise the pad at the Truck Rest Stop in Karumba.

Television Transmission - Karumba

Councillor Hawkins requested that Council make an approach to Channels 7 & 9 commercial operations in relation to rebroadcasting.

13 CLOSURE OF MEETING

The Chair of the meeting, Cr Lyall Bawden, Mayor, declared the meeting closed at 6:01pm.

MINUTES CERTIFICATE

These Minutes are Confirmed.



Councillor LV Bawden
Mayor

19, 04, 2023

Date

Appendix A

2206-29441 SRA

Attachment 1—Referral agency conditions

(Under section 56(1)(b)(i) of the *Planning Act 2016* the following conditions must be attached to any development approval relating to this application) (Copies of the documents referenced below are found at **Attachment 5**)

No.	Conditions	Condition timing
10.17.3.1.1 – Tidal works or work in a coastal management district—The chief executive administering the <i>Planning Act 2016</i> nominates the Director-General of the Department of Environment and Science to be the enforcement authority for the development to which this development approval relates for the administration and enforcement of any matter relating to the following condition(s):		
1.	<p>The construction of the revetment wall must be undertaken generally in accordance with the following plans:</p> <ul style="list-style-type: none"> • Revetment Wall Plan prepared by ALTA Projects, dated 27.04.2022, drawing number A6700/21/ST.01 and revision A • Revetment Wall Sections prepared by ALTA Projects, dated 27.04.2022, Drawing Number A6700/21/ST.02 and Revision A 	For the duration of the works and to be maintained
2.	For the proposed works, only use clean materials which are free from prescribed water contaminants.	For the duration of the works
3.	Development must prevent the release of sediment to tidal waters by installing and maintaining erosion and sediment control measures in accordance with the Best Practice Erosion and Sediment Control (BPESC) guidelines for Australia (International Erosion Control Association).	For the duration of the works
4.	<p>Submit "As Constructed drawings" to palm@des.qld.gov.au or mail to:</p> <p>Department of Environment and Science Permit and Licence Management Implementation and Support Unit GPO Box 2454 BRISBANE QLD 4001</p>	Within 20 business days of the completion of the works
5.	<p>(a) In the event that the works cause disturbance or oxidisation of acid sulfate soils, the affected soil must be treated and thereafter managed (until the affected soil has been neutralised or contained) in accordance with the current <i>Queensland Acid Sulfate Soil Technical Manual: Soil management guidelines</i>, prepared by the Department of Science, Information Technology, Innovation and the Arts, 2014.</p> <p>(b) Submit certification from an appropriately qualified person, confirming that the affected soil has been neutralised or contained, in accordance with (a) above is to be provided to palm@des.qld.gov.au or mail to:</p> <p>Department of Environment and Science Permit and Licence Management Implementation and Support Unit GPO Box 2454 BRISBANE QLD 4001</p> <p><i>Note: Appropriately qualified person(s) means a person or persons who has professional qualifications, training, skills and experience relevant to</i></p>	<p>(a) Upon disturbance or oxidisation until the affected soil has been neutralised or contained</p> <p>(b) At the time the soils have been neutralised or contained</p>

	soil chemistry or acid sulfate soil management and can give authoritative assessment, advice and analysis in relation to acid sulfate soil management using the relevant protocols, standards, methods or literature.	
10.17.3.2.1 – Tidal works in tidal waters (Maritime safety)—The chief executive administering the <i>Planning Act 2016</i> nominates the Director-General of the Department of Transport and Main Roads (Maritime Safety Queensland) to be the enforcement authority for the development to which this development approval relates for the administration and enforcement of any matter relating to the following condition(s):		
6	<p>Submit written notice to rhmcairns@msq.qld.gov.au or mail to Regional Harbour Master (Cairns) PO Box 1787 CAIRNS QLD 4870</p> <p>when the development authorised under this development:</p> <p>(a) is scheduled to commence; and</p> <p>(b) has been completed.</p> <p>Each notice must state 2206-29441 SRA, the location and the name of the registered place and the condition number under which the notice is being given.</p>	<p>(a) At least ten business days prior to the commencement of works</p> <p>(b) Within ten business days of the completion of works</p>
7.	<p>(a) Remove and dispose of any debris or similar obstruction encountered whilst undertaking the work at an appropriately licensed facility.</p> <p>(b) All structures to be demolished, both above and below the waterline must be cut-off below bed level.</p> <p>(c) Submit written confirmation to rhmcairns@msq.qld.gov.au or mail to: Regional Harbour Master (Cairns) PO Box 1787 CAIRNS QLD 4870</p> <p>that the structures have been demolished in accordance with part (b) of this condition.</p> <p>The written confirmation must state 2206-29441 SRA, the location and the name of the registered place and the condition number under which the confirmation is being given.</p>	<p>(a) and (b) For the duration of works</p> <p>(c) Within 5 business days of the completion of works</p>

Attachment 2—Advice to the applicant

General advice

- | | |
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| 1. | Terms and phrases used in this document are defined in the <i>Planning Act 2016</i> , its regulation or the State Development Assessment Provisions (SDAP) (version 3.0). If a word remains undefined it has its ordinary meaning. |
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Attachment 3—Reasons for referral agency response

(Given under section 56(7) of the *Planning Act 2016*)

The reasons for the SARA's decision are:

The development complies with State code 7: Maritime safety of SDAP. Specifically, the development does not compromise the:

- viable operation of aids to navigation
- safe operation of vessels in navigable waterways.

The development complies with State code 8: Coastal development and tidal works of SDAP. Specifically, the development is appropriately designed and located to:

- protect life, buildings and infrastructure from impacts of coastal erosion
- maintain coastal processes
- conserve coastal resources
- maintain appropriate public use of, and access to and along, State coastal land
- account for the projected impacts of climate change
- avoid impacts or, where the matters of state environmental significance cannot be reasonably avoided, impacts are reasonably minimised and mitigated
- result in an acceptable significant residual impact on a matter of state environmental significance and an offset is provided.

Material used in the assessment of the application:

- the development application material and submitted plans
- *Planning Act 2016*
- Planning Regulation 2017
- the SDAP (version 3.0), as published by SARA
- the Development Assessment Rules
- SARA DA Mapping system
- *Human Rights Act 2019*.

Attachment 4—Representations about a referral agency response provisions

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Attachment 5—Documents referenced in conditions

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