



CARPENTARIA SHIRE

Outback by the Sea

BUSINESS PAPER

17 MAY, 2023

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NOTICE OF MEETING

COUNCILLORS:

Mayor Jack Bawden	Chairperson
Cr Ashley Gallagher	
Cr Bradley Hawkins	
Cr Andrew Murphy	
Cr Craig Young	
Cr Amanda Scott	
Cr Douglas Thomas	

Please find attached the Agenda for the Ordinary Council Meeting to be held in the Council Chambers, Haig Street, Normanton commencing at 9:00am.

Mark Crawley
CHIEF EXECUTIVE OFFICER

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- 1 OPENING OF MEETING**
- 2 RECORD OF ATTENDANCE**
- 3 CONDOLENCES**
- 4 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS**

RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held 19 April 2023 be confirmed.

- 5 BUSINESS ARISING FROM PREVIOUS MEETINGS**
- 6 RECEPTION OF PETITIONS & DEPUTATIONS**
- 7 MAYORAL MINUTES**

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8 CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION

In accordance with the *Local Government Act 2009*, and the *Local Government Regulation 2012*, in the opinion of the General manager, the following business is of a kind as referred to in clause 254J(3) of the Regulation, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

RECOMMENDATION

That Council adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with clause 254J(3) of the Local Government Regulation 2012 as the items listed come within the following provisions

8.1 Request to Pay Rates by Arrangement - Variation of Council Resolutions dated 16 November 2022

This item is classified CONFIDENTIAL under the provisions of clause 254J(3)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.

8.2 Request to Pay Rates by Arrangement - Variation of Council Resolutions dated 14 December 2022

This item is classified CONFIDENTIAL under the provisions of clause 254J(3)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.

8.3 Request to Pay Rates by Arrangement - Variation of Amount

This item is classified CONFIDENTIAL under the provisions of clause 254J(3)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.

8.4 Request to Pay Rates by Arrangement - Variation of Council Resolutions dated 16 November 2022

This item is classified CONFIDENTIAL under the provisions of clause 254J(3)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.

8.5 Waste Operations

This item is classified CONFIDENTIAL under the provisions of clause 254J(3)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.:

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9 REPORTS FROM THE CHIEF EXECUTIVE OFFICER

9.1 CEO REPORT

Attachments:	9.1.1. Cohort four Schedule ↓ 9.1.2. Queensland Connects Information ↓
Author:	Mark Crawley - Chief Executive Officer
Date:	9 May 2023

Key Outcome:	Day to day management of activities within the Office of the CEO
Key Strategy:	As per the Departmental Plan for the Office of the CEO

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officer's portfolio.

RECOMMENDATION:

That Council:

1. receive and note the Chief Executive Officer's report; and
2. that those matters not covered by resolution be noted.

MEETINGS SCHEDULE

Date	Time	Event	Location
Council			
17 May 2023	9:00am	Ordinary Meeting of Council	Boardroom
18 May 2023	8:30am	Workshop – Councillors, CEO, Directors, and Managers	Boardroom
21 June 2023	9:00am	Ordinary Meeting of Council	Boardroom
22 June 2023	8:30am	Workshop – Councillors, CEO, Directors, and Managers	Boardroom
NWQROC and LGAQ			
30 May – 01 June 2023		Disaster Management Conference	Brisbane
12-16 June 2023		ALGA National General Assembly	Canberra
5-6 July 2023		NWQROC Meeting	Karumba
6-7 September 2023		NWQROC Meeting	Burketown

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Date	Time	Event	Location
26-28 September 2023		Western Queensland Alliance of Councils	Winton
16 October 2023		LGAQ Annual Conference	Gladstone
6-7 December 2023		NWQROC Meeting	TBC
Local Government Professionals Australia			
29-31 August 2023		Annual Local Government Conference	Caloundra
23 November 2023		CEO Forum	Brisbane

FINANCIAL REPORT

Governance Income and Expenditure to 30 April 2023

Chief Executive Officer				
Operating Expenditure				
Communications	167,680	10,448	6,484	16,932
Community Recovery	15,100	36	3,021	3,058
Disaster Events	58,000	89,827	0	89,827
Disaster Preparedness	72,050	3,822	20,719	24,540
Elected Members	525,130	414,597	4,578	419,175
Emergency Response	48,750	41,802	270	42,072
Governance	1,156,391	1,048,723	23,871	1,072,594
Operational Plan	0	50,158	90,520	140,678
Regional Economic Development	4,000	3,500	0	3,500
Operating Expenditure Total	2,047,101	1,662,913	149,463	1,812,376
Operating Income				
Communications	0	0	0	0
Community Recovery	0	0	0	0
Disaster Preparedness	-7,000	-64,578	0	-64,578
Emergency Response	-17,000	-17,059	0	-17,059
Governance	0	-5,240	0	-5,240
Operational Plan	0	0	0	0
Operating Income Total	-24,000	-86,877	0	-86,877
Chief Executive Officer Total	2,023,101	1,576,036	149,463	1,725,499

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Tourism Budget – LWBDC Centre Manager Discovery Centre and Hatchery

Amanda Omalley - Manager Of Hatchery And Les Wilson				
Operating Expenditure				
Barra Bites Café	24,502	90,276	2,951	93,227
Hatchery	376,677	205,704	3,195	208,899
Les Wilson Barramundi Discovery Centre	935,148	720,332	71,455	791,787
Visitor Information	136,790	147,623	8,808	156,432
Operating Expenditure Total	1,473,116	1,163,935	86,409	1,250,344
Operating Income				
Barra Bites Café	-20,000	-45,543	0	-45,543
Hatchery	-135,000	0	0	0
Les Wilson Barramundi Discovery Centre	-450,000	-314,154	0	-314,154
Visitor Information	-10,000	-9,965	0	-9,965
Operating Income Total	-615,000	-369,661	0	-369,661
Amanda Omalley - Manager Of Hatchery And Les Wilson Total	858,116	794,274	86,409	880,683

Julie.Cullen				
Operating Expenditure				
Tourism Events	155,000	128,749	10,532	139,281
Operating Expenditure Total	155,000	128,749	10,532	139,281
Operating Income				
Tourism Events	-25,000	0	0	0
Operating Income Total	-25,000	0	0	0
Julie.Cullen Total	130,000	128,749	10,532	139,281

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ACTIONS OUTSTANDING FROM PREVIOUS MEETINGS

Date:	Ref:	Action	Status	Comment
October 20	012	Concessions not granted. Upgrade the signage to provide passcode to airside traffic.	Part complete	Signage yet to be arranged. Someone scratched code on gate post.
February 21	023	approve the request subject to the conditions outlined in the Subordinate Local Law No. 1.2 Commercial use of LG controlled areas and roads	Progressing	Initial letter advising of Council support for use as requested. Follow up to be provided in relation to Local Law conditions
May 21	007	Recommend the process to finalise the Water Supply Easements in negotiation with Landholders and finalise all agreements for the water supply at Glenore.	Progressing	Met with Preston Law on 10/2/2022 to progress.
August 21	GB	Pipeline Easement		Contact made with Dean Patchett to progress the inclusion of the northern section of the easement/road in our asset register
November 22	018	Engage with the Department, the Small Business Commissioner to sign a Small Business Friendly Charter	Progressing	Advised the Department that we will be ready to sign off in August 2023
November 22	022	Council to participate in Sarus Crane Awards for 2022-2023	Progressing	Advised NRM we will participate, and nominations will be advertised soon.
February 23	013	Authorise CEO to engage Astute to compile a 5-year Business Plan for Childcare Centre	Progressing	Astute will be on-site 22-25 May 2023

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MATTERS FOR COUNCIL CONSIDERATION

1. Covered in separate reports

A separate Report will be provided for all matters for Council consideration.

Recommendation: NIL

MATTERS FOR COUNCIL INFORMATION

2. Local Thriving Communities - Representation

LGAQ contacted the Chief Executive Officer to participate in the Local Thriving Communities program. The State Government has indicated that they wish to include Burke and Carpentaria Shires in the Local Thriving Communities partnership due to the number of Aboriginal and Torres Strait Islander peoples within our demographic.

Local Thriving Communities (LTC) is a significant, long-term reform that will result in a visibly different way of government working with communities. LTC requires government and community to work together to move decision making closer to Aboriginal and Torres Strait Islander communities, embrace self-determination, and engage in high expectations relationships so that service design and delivery better meet the needs of each community.

Along with Path to Treaty, LTC is one of the first initiatives that is operating in accordance with the reframed relationship launched as part the Queensland Government's Tracks to Treaty.

Additional information is available on the website at the following link: -

<https://www.dsdsatsip.qld.gov.au/our-work/aboriginal-torres-strait-islander-partnerships/reconciliation-tracks-treaty/tracks-treaty/local-thriving-communities>

More information will be provided when confirmation is received from the LGAQ.

Recommendation: For information

3. Cohort 4: Community Capacity Building

The Chief Executive Officer of Kowanyama Aboriginal Shire Council and I have been invited to participate in the Queensland Connects – Remote Community Resilience Team.

Commitment will be to attend the kickoff workshop on 12 May 2023 in Brisbane and three separate workshops in Longreach, Cairns and Brisbane. The Department pay for all accommodation and travel arrangements.

Please see attached additional information in relation to this opportunity.

Recommendation: For information

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4. Awards for Excellence – Local Government Managers Australia - Queensland

Asset Manager Tom Loadsman and the Chief Executive Officer are travelling to Brisbane to represent Council at the LGMA QLD - Awards for Excellence at the end of the month.

Council has been nominated for an Excellence Award for our work towards Innovation.

Recommendation: For information

5. National Awards for Local Government – Federal Awards

Council submitted a nomination in the Indigenous Recognition Category through nomination work prepared by Natasha Glaskin, the nomination highlighted the work done on the CHAS, the Psychological Health, Safety and Wellbeing for staff, Workforce Strategy and Workforce Plan and our One Team with our new uniform introduced this year.

Voting is Nationwide and has closed with winners announced at the Australian Local Government Association National General Assembly in Canberra (which the Mayor, Deputy Mayor and CEO are attending)

The North West Queensland Regional Organisation of Councils also submitted an application for the project Get Ready NWQ, which was an idea born out of Carpentaria Shire suggestion of pooling the Get Ready funding received by the individual Councils and adopt a Regional approach to best use the finances.

Recommendation: For information

6. Local Government Election – March 2024

Electoral Commission Queensland has provided advice that the estimated cost for the 2024 Local Government Election is \$22,804 (GST Exclusive).

Recommendation: For information

7. Wi-Sky Update

On Thursday 4th May Council received an update from Will Harrington in relation to the Wi-Sky project to Normanton and Karumba.

Work is progressing and the tower feet have been completed to Clarina just south of Glenore. All going well the project is still on track to reach Normanton and Karumba in August or September.

We will develop an agreement with Wi-Sky for the mounting of equipment at the water towers in Normanton and Karumba to support the project.

Recommendation: For information

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8. Regional Recovery Campaign – Tourism Burke and Carpentaria

Earlier this month I advised that through our efforts working with TTNQ, OQTA, GSD, QITC, TEQ and the Ministers Office we have secured the Today Show to come to the Region and promote our area. The program consists of the following: -

Recovery Campaign Inclusions:

1. Savannah Way competition prize with Today Show, to be promoted on air for five days (w/c 8 May) followed by one week of online activity and the prize drawn live on the Today Show (19 May) – itinerary includes Mount Isa, Burketown, Karumba, Croydon, Tallaroo, Undara and Cairns
2. Live daily weather crosses for five days with the Today Show w/c 26 June 2023, broadcast from Cairns, Atherton Tablelands, Karumba, Burketown, and Normanton.
3. Outreach to influencers, content creators and publishers who have recently visited the region to amplify existing content across owned social channels and spread the message that the region is open and ready to receive visitors.
4. Audience reach of Today Show activity – 2,486,0000

Recommendation: For information

Queensland Connects



Cohort 4 Program Framework – 18 month program starting April 2023



The program is called [Queensland Connects](#) and it uses the MIT Regional Entrepreneurship Acceleration Program (REAP) [framework and resources](#) to bring together teams of influential people from different stakeholder groups (research/uni, corporate, entrepreneur, risk capital and government) to define a 'Must Win Battle' – something will shift the dial on a local or sector challenge/opportunity and drive opportunities, jobs and investment. Our delivery partner for the program is QUT and it is led by Prof Rowena Barrett, Pro VC Entrepreneurship at QUT and the Chair of the Innovation Advisory Committee (Rowena was also at the recent Weipa Symposium).

For the next round of the program we have secured funding through the Disaster Recovery and will be focused on helping areas across Queensland become more resilient, through this recognised regionally-led open innovation process. Over about 18 months, the program provides a unique opportunity for stakeholders to work together to build on existing understanding of disaster risks and explore innovative solutions to some of the highest priority, enduring or complex challenges facing Queensland. It will focus on enhancing disaster resilience capacity and capabilities for the future, with particular focus in regions or sectors where the intensity of disaster events is increasing, and capabilities are being stretched. Solutions may also help create new growth, high value jobs, and global commercial opportunities in the longer term as Queensland grows and shares its disaster resilience capabilities – converting a vulnerability into a strength. For this round too, there are 'activated Councils' which relate to the funding package which was a response to last year's major flooding events (a map of the activated councils is **attached** for your reference).

While previous rounds of the program have involved an open call for teams, for this round we are largely recruiting members into up to seven (7) teams to try and make sure we have the right expertise and also to target specific regions of Queensland with specific lived experience to inform the analysis of options and development of initiatives. The team that I am seeking your interest in being the 'Government' partners for the

Community Capacity building: Data, technology, and other innovative initiatives to build community capacity with a focus on supporting regional, remote and First Nations areas that have lower capacity and/or been affected by successive events.

As a collaboration and entrepreneurship based program, the role of each of the stakeholder partners is to bring influence and a broad and informed perspective to inform the mission and development of initiatives to have the greatest / desired impact. The work that you have done to through Solar Relief to give regional and remote communities affordable and reliable energy options, not just through recovery but more broadly, is both a great input and lived experience to this process.

The time commitment is to participate in 4 workshops comprising:

- A kick off workshop on 12 May to help establish the key challenge (or 'Must Win Battle') to be addressed
- Workshop 1 from 4-6 July in Longreach (2 days in total, from 1pm on the 4th to noon on the 6th to allow for travel)
- Workshop 2 from 11-13 September in Cairns (2 days in total, from 1pm on the 11th to noon on the 13th to allow for travel)
- Final Workshop from 29-30 Nov in Brisbane, with a breakfast symposium on 30 November to be hosted by the minister to highlight initiatives and opportunities.

In between, there will be 6 weekly check ins (of 45 mins), and periodic meetings of the team members to confirm thinking, which will be coordinated by the Project Manager.

The other six teams are:

- Team 1: Extreme heat, focussing on fire, with events becoming more widespread and extreme
- Team 2: Extreme heat focused on drought and heatwave which are the biggest killers and also becoming more extreme
- Team 3: Flood / inundation and cyclone preparation including mitigation, preparation, and technology opportunities:
- Team 4: Urban environment opportunities (grey, green, blue infrastructure) to enable Queensland to host a resilient Olympics
- Team 6: Connectivity risks and opportunities which represent a significant area of underinvestment and regional vulnerability
- Team 7: Innovative Comms to raise resilience and risk awareness in communities to empower decision-making and preparation (including communications tools/tech, supporting transient/tourism populations, citizen science options)

FYI: During the workshop there will be opportunity to contribute to the thinking and initiatives being developed across the other teams. Each team will also have at least one representative from the following stakeholder groups: Government, Research, Risk Capital, Entrepreneur, and Corporate; as well as a 'data rockstar' and project manager, with around 6-9 people per team. This helps to keep the teams small enough to optimise productive team conversations while ensuring coverage across the stakeholder groups and involving key players who represent various viewpoints. (Opportunities exist to engage broader networks of ecosystem players to gather input and mobilise others to help support implementation. Teams often use working groups or broader engagement approaches to ensure that strategy development is well-informed and that the team is addressing the key challenges and opportunities for the region.)

While there is already a lot of work happening in this space, this program is an opportunity to focus on the strategic and collective actions that can help address systemic issues impacting resilience – we know that weather and climate events are becoming more severe and more frequent and we know that some of the hardest hit regions have the least resources (funds, people and other resources) to continue to manage the impacts of these events or to invest in addressing them. Being exceptional at response and recovery is not enough. We have to talk about some of the cross-cutting opportunities, strategic investments and hard choices that may be needed to support the future of our communities and our economy. We also have the opportunity to position Queensland to deliver compelling and well-constructed proposals for the Australian Government's NEMA Disaster Ready Fund (with \$200M per year available) as well as other capital and operational funding.

Importantly too, the program will involve a breakfast Symposium event in November with Queensland Ministers and government department executives as well as program corporate, university and local partners. This will give teams the opportunity to 'pitch' their initiatives, to get additional feedback and leads and provide a basis for getting the partners and support needed to take initiatives forward.

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9.2 ELECTION GUIDELINES - STAFF, CONTRACTORS AND VOLUNTEERS

Attachments:	9.2.1. Election Guidelines for Staff Contractors and Volunteers ↓ 9.2.2. Election Management Plan ↓
Author:	Mark Crawley - Chief Executive Officer
Date:	8 May 2023
Key Outcome:	A well governed, responsive Council, providing effective leadership and management, and respecting community values
Key Strategy:	Maintain a focus on integrity, Accountability and Transparency in all that we do

Executive Summary:

The attached Guidelines and Election Management Plan (template) have been developed to assist staff, contractors, and volunteers (Council) with governance and managing conflicts if standing for candidacy for the upcoming local government elections in March 2024.

RECOMMENDATION:

That Council note the content of the Chief Executive Officers Report.

Background:

The attached documents have been developed by the Chief Executive Officer to assist those staff, contractors, and volunteers (Council) who wish to stand as candidates in the 2024 March local government elections.

Legislation also provides guidance for staff wishing to nominate as a candidate. Conflicts of interest need to be well managed during the campaign and the Guidelines and Election Management Plan are drafted to assist.

The Department, Logan City Council and Local Government Managers Australia Queensland have assisted with information that has allowed us to develop the Guidelines and the Template – Election Management Plan for use by prospective candidates.

Consultation (Internal/External):

- Department of State Development, Infrastructure, Local Government and Planning
- Logan City Council
- Local Government Managers Australia Queensland

Legal Implications:

- *Local Government Act 2009*
- *Local Government Electoral Act 2011*
- *Local Government Regulation 2012*
- *Local Government Electoral Regulation 2012*

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Financial and Resource Implications:

- Staff resources utilized to negotiate and develop the Election Management Plans

Risk Management Implications:

- Workplace Health and Safety Risk is assessed as low
- Financial Risk is assessed as low
- Public Perception and Reputation Risk is assessed as medium



Election Guidelines for Staff Policy

Policy Details

Policy Category	Administrative
Date Adopted	18 April 2023
Endorsed by	Chief Executive Officer
Approval Authority	Chief Executive Officer
Effective Date	18 th April 2023
Policy Version Number	1
Policy Owner	Chief Executive Officer
Contact Officer	Chief Executive Officer
Review Date	As legislation changes

Supporting documentation

Legislation	<ul style="list-style-type: none"> • <i>Local Government Act 2009</i> • <i>Local Government Regulation 2012</i> • <i>Local Government Electoral Act 2011</i> • <i>Local Government Electoral Regulation 2012</i>
Policies	<ul style="list-style-type: none"> • Code of Conduct V2.1 January 2021
Delegations	<ul style="list-style-type: none"> • N/A
Forms	<ul style="list-style-type: none"> • N/A
Supporting Documents	<ul style="list-style-type: none"> • Election Management Plan

Version History:

Version	Adopted	Comment	eDRMS #
1		Administrative Policy from Office of the CEO	



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GUIDELINE

LOCAL GOVERNMENT EMPLOYEES TO CONTEST LOCAL GOVERNMENT ELECTIONS

This guideline provides information on how to respond to local government employees who wish to contest local government election. Employees who are considering, or determined, to contest a local government election are encouraged to inform their Manager immediately so that your, and council's, reputation and integrity are best managed.

Local Government Electoral Act 2011 (s203), provides guidance for staff who are interested in contesting local government elections and for their local government (employer):

203 Leave to local government employee to contest local government election

- (1) A local government employee who nominates as a candidate for an election is entitled to a leave of absence, for a period of not more than 2 months, to contest the election.*
- (2) A local government employee may use any entitlement to accrued leave with pay as leave to which the employee is entitled under subsection (1).*
- (3) A local government employee is not entitled to payment of salary or wages for any period of leave taken under subsection (1) other than any accrued leave with pay that the employee uses during the period.*

Reference is also made to section 167 of the *Local Government Act 2009* section should an employee be successful in their contest:

167 Councillors and local government jobs

- (1) If a person becomes a councillor while the person is a local government employee, the person is taken to have resigned as a local government employee on the day before the person becomes a councillor.*

EMPLOYEES SEEKING ELECTION TO COUNCIL

If a council employee (including a contractor or volunteer) is intending to be a candidate for a Council election, they must advise their Manager and Director as soon as possible.

Arrangements will then be made to develop an Election Management Plan (EMP) in conjunction with the employee's supervisor, manager and <Director / CEO> to ensure that both Council's and the employee's reputation and integrity is protected during the employee's campaign.

The EMP may require the employee having to change work location, take extended leave and other steps deemed necessary to protect all parties reputation.

As a candidate the employee, contractor or volunteer is entitled to be absent on leave from their appointment during the entire election period in accordance with section 203 of the *Local Government Electoral Act 2011*.

Employees need to be aware and manage conflicts of interest relating to their employment and being a (potential/current) candidate for the election. Employees contesting the local government election may be asked to return some or all tools of the trade, such as mobile phones, laptops, vehicles and other equipment belonging to the Council for the duration of their contest/campaign.

Employees are still bound by Council's Code of Conduct for the duration of their campaign, and you must not use your role in council or information gained to advance or benefit your campaign.



Employees who are considering to contest a local government election are encouraged to familiarise themselves with requirements to become a candidate by visiting the [Department of Local Government's](#) and [Electoral Commission Queensland](#) webpages.

PREPARING THE EMP

The EMP will identify risks and how these will be managed. Matters that will be considered include, but not limited to, access to and use of council information, buildings and facilities and interactions with staff, Councillors and other candidates.

The EMP is to be developed to ensure both the council and employee have a clear and agreed set of conditions aimed to protect the integrity of all parties.

Council should consider the following (this is not an exhaustive list):

Issue	Considerations
Employee's position	Should the employee be relocated immediately, or can they remain in their position/location?
Planned external engagements of the employee as part of their position. <i>(Perceived unintended opportunities for campaigning need to be managed.)</i>	Does the employee's position require them to engage with the community or attend events? Options include cancelling meetings or arranging for alternate staff to participate.
Exposure to (sitting) councillors	Both the Employee and Councillors are bound to their respective code of conducts, however, if necessary, alternate duties may be required to manage perceptions.
Accrued leave (or lack thereof)	Does the employee have enough leave to be absent for the required period? i.e., accrued leave/long service leave. If not, the employee will need to plan for leave without pay. <i>NB: template provides for leave to commence when nominations close if the employee determines not to nominate. However, it is recommended that if they are committed, an earlier commencement of leave may be negotiated.</i>
Messaging to public and staff	Consider key statements or releasing media statement to ensure awareness of what has been put in place to manage perceptions and/or identified risks.

Adopted by Chief Executive Officer on 18 April 2023.

Mark Crawley
Chief Executive Officer



ELECTION MANAGEMENT PLAN

<DATE>

*It's a great place to work,
live and play*



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Introduction

Election Details: <Details of election>

Employee's Name: <Name>

Employee's Position: <Position>

PREAMBLE

The following document forms the basis of a management plan to manage my situation as an employee of Carpentaria Shire Council (Council) while I am a candidate for Councillor for the Carpentaria Shire Council at the forthcoming Local Government Election. I acknowledge the responsibilities under section 13 of the *Local Government Act 2009*, in particular section 13(2)(d)&(e):

- carrying out my duties impartially and with integrity; and
- ensuring the employee's personal conduct does not reflect adversely on the reputation of the local government.

DECLARATION

I wish to declare that:

- (1) I publicly declared on <Date> that I am standing as a Councillor for the Carpentaria Shire Council at the forthcoming Local Government Election <Date> or <with a date and conditions yet to be determined>.
- (2) I will comply with the requirements of the *Local Government Act 2009* and the *Local Government Electoral Act 2011*, supporting Regulations and requirements during the election period.
- (3) I will continue to comply with my obligations and undertake my assigned duties diligently as an employee of the Carpentaria Shire Council during this election period.

CURRENT EMPLOYMENT ISSUES

In relation to my employment as an employee with the Carpentaria Shire Council I wish to advise that:

- (1) I will act in accordance with Council's Code of Conduct at all times and have read the code to reappraise myself of its obligations.
- (2) The demands of my work, as an employee with Carpentaria Shire Council, will take absolute precedence over any activities associated with the impending local government election.
- (3) My campaign activities will be undertaken only during my private time including, lunch breaks and time off.
- (4) Council uniforms, assets, computers, phones, and other equipment belonging to the Council will not be used to support my campaign activities.
- (5) Confidential information that I have access to as a Council employee will not be used to support my campaign activities.



- (6) Only publicly available information relating to Council affairs will be used to support my campaign activities.
- (7) I accept that the onus rest solely with me, as the candidate, to ensure that a conflict of interest does not arise or is managed appropriately.
- (8) I have established a private email address and private phone contact details to support my campaign activities.
- (9) I will develop social networking facilities and public media contacts through my own private means.
- (10) All public statements and releases will be authorised by myself as a Councillor candidate and will be published through my private contact details ensuring that there is no confusion or reference to my role as an employee of Council.
- (11) Interactions with other currently elected Mayor, Councillors and other candidates for the purposes of my campaign activities will be conducted in a professional manner in my own private time.
- (12) I wish to continue as an employee of Council working normal hours up to the closing date for nominations. *<optional for individual circumstances – delete or amend clause where applicable>*
- (13) I will commit to formalising appropriate arrangements and conditions, including identifying any work arrangements, change of duties, leave arrangements in preparation for my nomination.
- (14) Once I have formally nominated or the date for nominations has closed, whichever is earlier, I will seek approval for *<Type of Leave>* until the date of the declaration of the election. *<optional for individual circumstances – delete or amend clause where applicable – employees are entitled up to two months leave>*
- (15) I understand that should the performance of my duties be impacted negatively by my candidature; managerial intervention may occur and may include disciplinary action.
- (16) Appendix A outlines any special arrangements and conditions as agreed and I acknowledge these can be updated, in consultation with me should the need arise.

MANAGING CONFLICT AND COMPLAINTS

If a perceived conflict should arise, a complaint from the public is received or other matters of concern raised, the following processes will apply:

- (1) The *<Manager>* shall liaise with me on these matters when they arise.
- (2) I will inform the *<Manager>* of perceived conflicts of interest or matters which have the potential to impact upon the reputation of Council immediately after they have been identified.
- (3) Council will inform me of perceived conflicts of interest or matters which have the potential to impact upon the reputation of Council immediately after they have been identified.
- (4) Where I am unclear on issues, I will raise these issues for advice from the *<Manager>*.



- (5) If matters require a more formal consideration or dispute resolution process then I am entitled to use a nominated person to support me and attend dispute resolutions with me.
- (6) In the event of a public complaint being received by Council, the matter will be the investigated at the direction of the CEO.

	EMPLOYEE	MANAGER
Signature:		
Name:		
Date:		



APPENDIX A – Employee Management Plan

The following outlines the special arrangements and conditions as agreed relating to my contesting the Carpentaria Shire Council local government elections, scheduled for XXXX.

Employee's name:	
Employee's substantive position:	
Employee's manager/supervisor:	
Temporary Manager/Supervisor for duration of campaign:	<delete if not applicable>

Work Arrangements

Leave Arrangements

Return of work issued equipment



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9.3 SEEKING COUNCIL VIEWS

Attachments:	NIL
Author:	Mark Crawley - Chief Executive Officer
Date:	8 May 2023
Key Outcome:	Day to day management of activities within the Office of the CEO
Key Strategy:	As per the Departmental Plan for the Office of the CEO

Executive Summary:

Council has received correspondence from the Department of Resources in relation to the Term Lease on Lot 96 on NM129 (new lot description is Lot 29 on NR69) seeking Council's views on the continuation of the Term Lease.

RECOMMENDATION:

That Council offer no objection to the renewal of the lease for the land described as Lot29 on NR69.

Background:

The Department of Resources is seeking Council's views in relation to Term Lease 220758 located over Lot 29 on NR69 (formally part of Lot 96 on NM129).

The department is currently running a high priority lease renewal project and as a consequence of this project the department is therefore seeking bulk views in relation to current leases over reserves that are within two years of expiry.

The following table provides information of current leases due for expiry:-

Case Ref	Lessee	Lot/Plan	Title Ref	Tenure
2023/000458	Edward & Nola Gallagher	Lot 96 on NM129	40041874	TL 220758

Please advise if your agency has any issues that the Minister should consider in respect of the renewal of this lease, any views or requirements that may affect the future use of the land and your comments with regard to the following –

- On expiry of the existing lease, would you as Trustee be prepared to offer the current lessee a Trustee Lease or Trustee Permit over the subject area in accordance with Section 57 of the *Land Act 1994* and Operational Policy SLM/2013/495 – Leases over reserves.
- If entering into a Trustee Lease or Trustee Permit is not an option, please provide reasons for this and also your views or requirements to the granting of a new Term Lease over the subject area.

Objections to the application, and any views or requirements that may affect the future use of the land should be received by close of business on **22 May 2023**. If you offer an objection to the application, a full explanation stating the reason for such an objection should be forwarded to this Office.

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Consultation (Internal/External):

- Department of Resources

Legal Implications:

- *Land Act 1994*

Financial and Resource Implications:

- Not applicable

Risk Management Implications:

- Workplace Health and Safety Risk is assessed as low
- Financial Risk is assessed as low
- Public Perception and Reputation Risk is assessed as low

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9.4 ORGANISATIONAL STRUCTURE

Attachments:	NIL
Author:	Mark Crawley - Chief Executive Officer
Date:	8 May 2023
Key Outcome:	A well governed, responsive Council, providing effective leadership and management, and respecting community values
Key Strategy:	Ensure that workforce planning is in place and the safety of employees is maintained and improved

Executive Summary:

Continuing the progress of the actions contained in the Workforce Plan, the development of an appropriate organisational structure to deliver the strategies of Council is now presented for consideration and adoption.

RECOMMENDATION:

That Council:

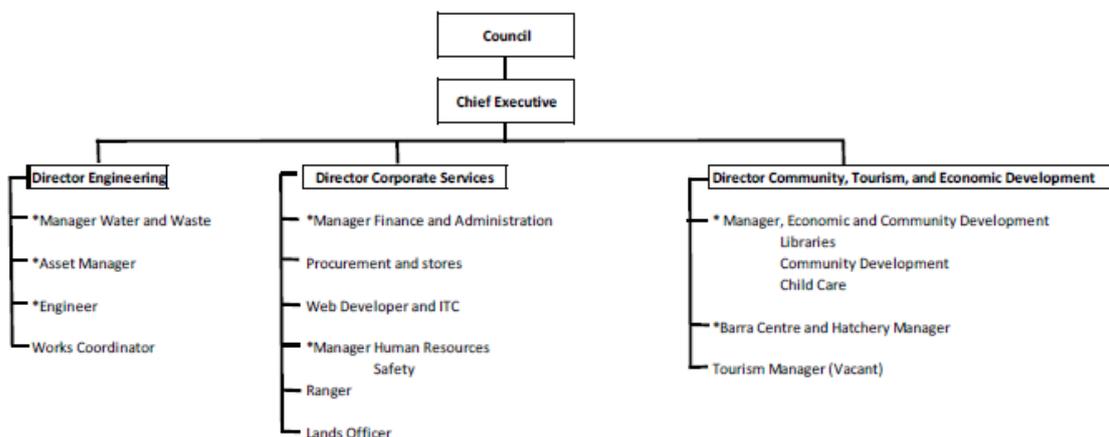
- adopt the new Organisational Structure presented in the Chief Executive Officer's Report; and
- Authorise the recruitment of the new proposed Director of Community Development, Tourism and Regional Prosperity through an executive recruitment agency.

Background:

Peak Services were engaged by Council to progress several the Actions in the Workforce Plan and one of those was the review and development of an organizational structure to suit the Council.

The preferred option of the consultants was the introduction of a new Director to head up Community, Tourism and Economic Development. A representation of the new structure is presented below.

Creation of a new Director Position - A



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The Director Community Development, Tourism and Regional Prosperity provides strategic leadership to the Department and is responsible for leading and managing the Department to achieve Council's vision and objectives, discharging its functions in accordance with legislation and providing high quality services to the community and visitors to the region.

The position of Director is accountable to the Chief Executive Officer and is responsible for the leadership of the following diverse functions:

- Economic development of the Region including marketing, tourism, events, and functions
- Community development and engagement and the management of sports, recreation, and community grants programs
- Community services including the operation of Council's libraries and its childcare centre.
- Oversighting the management of the Les Wilson Barramundi Discovery Centre.

As a Director and a member of the Council's Executive Leadership Team (ELT), more general accountabilities include:

- Leadership and strategic planning
- Financial, operational and service planning and management
- Strong focus on people management, developing the capability of the workforce and implementing the desired culture and Council values
- Service development, enhancement, quality and growth
- Systems and process improvements
- Relationship building with key stakeholders
- Managing risks and ensuring compliance with numerous statutory requirements within the Department and across Council more broadly.

The other change to the current structure will see the movement of Human Resources and Safety from the Office of the Chief Executive Officer to the Director of Corporate Services.

Consultation (Internal/External):

- Mayor Jack Bawden
- Councillors
- Executive Leadership Team
- Peak Services and Argent Group

Legal Implications:

- *Local Government Act 2009*
- *Local Government Regulation 2012*

Financial and Resource Implications:

- The additional new Director position will attract an overall commitment of \$210,000.

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Risk Management Implications:

- Workplace Health and Safety Risk is assessed as low
- Financial Risk is assessed as low
- Public Perception and Reputation Risk is assessed as low

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9.5 HUMAN RESOURCES REPORT

Attachments: 9.5.1. Safeplan Progress Report to April 2023 [↓](#)

Author: Lisa Ruyg - Manager Human Resources

Date: 9 May 2023

Key Outcome: 1.1 – Responsive and effective service delivery

Key Strategy: 1.1.1 Foster appropriate corporate culture that aligns with Council's Mission, Values and Behaviours.

Executive Summary:

This report provides information on the progress of SAFEPLAN, Council's safety management system, and an update on general human resource matters.

RECOMMENDATION:

That Council accepts the report for information.

1. Work, Health & Safety Report

The Safeplan progress report to April 2023 is attached.

2. Staff Movements

Departures

- Jason Callope Normanton VIC & Library
- Lydia Gabbert Lead Educator
- Tracey McShane Casual Community Development Officer

3. Current Recruitments

- Final Trim Grader Operator At offer stage
- Trainee – Water & Wastewater In progress
- Construction Workers x 2 In progress
- Lead Educator In progress
- Electrician Position being redesigned.

4. Upcoming Training Activities

20 June 2023 Chainsaw Training

21 June 2023 First Aid Training

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4 July 2023

Website Training (postponed from May 2023)

5. Upcoming Community Participation Activity

Attendance at Years 9 & 10 Careers Class at Normanton State School on Tuesday, 16 May 2023 to promote local job participation.

6. Health and Wellbeing

Twenty five staff took part in preventative health screenings in April 2023. All participants received a full report on the state of their current health.

There were several health issues identified through blood screenings and those identified with abnormal pathology were encouraged to seek the ongoing support of health professionals.

7. Operating Budget

Expenditure	Current Budget	YTD Actual	Orders	Total
Apprenticeships / Traineeship	67,000	49,140	20,230	69,369
Enterprise Bargaining	35,200	882	546	1,428
Human Resource Operations	348,764	464,676	102,990	567,666
Learning & Development	206,300	117,181	72,445	189,626
Workplace Health & Safety	651,640	476,990	42,824	519,814
Operating Expenditure Total	1,308,903	1,108,868	239,035	1,347,903
Operating Income				
Apprenticeships / Traineeship	-53,000	-50,008	0	-50,008
Human Resource Operations	0	0	0	0
Learning & Development	0	0	0	0
Workplace Health & Safety	0	-39,500	0	-39,500
Income Total	-53,000	-89,508		-89,508
Total	1,255,903	1,019,360	239,035	1,258,395

Consultation (Internal/External):

- Executive Leadership Team
- WHS Advisor

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- Bowen Hills Medical Centre
- Lo-Go Appointments
- Peak Services
- HR Dynamics
- Normanton State School.

Legal Implications:

- Within normal operational parameters.

Financial and Resource Implications:

- Within allocated budget.

Risk Management Implications:

- Within normal operational parameters.



CSC Safety Management Plan Progress Report – April 2023 (Report for year 2022-2023)

Safety Plan		Key Performance Indicators (KPIs)		Scheme		Safe Plan KPI 2022 - 2023		YTD 2022-2023 compared to SP KPI	
Note* LGW data, legislation requires LGW to count part days lost as full days									
Average Scheme Frequency Rate (Formula = Number of LTI for every million hrs worked)		9.97		2		5 (annual)		1	
Average Scheme Duration Rate (Formula = Average Number of days lost per LTI)		23.04		75		112 (annual)		5	
Progressive Frequency Rate YTD (B) group = wages greater than \$5 million – less than \$10 million		9.81		12.49		20.6 (annual)		6.24	
Progressive duration rate YTD (B) group = wages greater than \$5 million – less than \$10 million		19.39		22.50		19.93 (annual)		5.00	
% of hazard inspections completed as per Matrices		N/A		100.00%		90%		98.00%	
No. RAPs outstanding/RAPs completed by EMTD – (0 overdue, 4 completed, 4 in progress Mar/Apr)		N/A		11.00%		50.00%		90%	
Delivery of Take 5 information papers and successful completion of assessments		N/A		55.47%		95.37%		85%	
% of Quarterly Action Plan (QAP) items completed		N/A		Due end June		Due end June		70%	

Mechanism of Injury/for claims submitted	YTD 2020/2021	Days Lost	Mechanism of Injury/for claims submitted	YTD 2021/2022	Days Lost
28 Being hit by moving object	1	0	28 Being hit by moving object		
12 Hitting Moving Objects	0	0	21 Being hit by falling objects	1	73
42 Muscular stress while handling objects	3	0	42 Muscular stress while handling objects		
43 Muscular stress with no objects being handled	2	394	43 Muscular stress with no objects being handled		
41 Muscular stress while lifting	3	54	41 Muscular stress while lifting		
01 Falls from a height	0	0	01 Falls from a height		
26 Being trapped between Static objects	2	7	26 Being trapped between Static objects	1	2
84 Work pressure	0	0	92 Vehicle Accident		
Total	11	455	Total	2	75
Statutory Paid	\$177,512.69		Statutory Paid	\$26,229.50	

*Note – Moved to Skytrust Actions – Old RAP stats are 6 overdue, 6 completed, 10 in progress Mar/Apr

Mechanism of Injury for claims submitted	YTD 2022/2023	Days Lost
28 Being hit by moving object		
21 Being hit by falling objects		
42 Muscular stress while handling objects	1	5
43 Muscular stress with no objects being handled		
41 Muscular stress while lifting		
01 Falls from a height		
26 Being trapped between Static objects		
92 Vehicle Accident		
Total	1	5
Statutory Paid	\$1,321.20	

LGW Date: 2022 - 2023 YTD	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
CSC LTI/R YTD: GW Data	0	0	0	0	0	10.41	8.92	7.80	6.94	6.24		
Group B LTI/R YTD (Counts with wages > \$5 mil-\$10 mil)	0	5.45	9.08	8.17	10.90	11.80	10.90	9.53	10.29	9.97		
CSC LTIs each month	0	0	0	0	1	0	0	0	0	0		

LGW Date: 2022 - 2023 YTD	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
CSC Duration Rate YTD LGW	0	0	0	0	0	5.00	5.00	5.00	5.00	5.00		
Average duration rate for Group B (Counts with wages > \$5 mil-\$10 mil)	0	4.00	9.60	13.17	14.20	16.54	18.07	20.07	18.94	19.39		

There was 1 Incident Report submitted where an injury was sustained in April. A contractor reportable incident and Lost Time Injury.

An adjustment for payout figures for 2020/2021 of 0 Days and plus \$6,285.85 (Long Term Claim Ceased, final figures pending). For 2022/2023 plus 0 Days and \$0. (2021/2022 is final) (A \$157,263.00 Estimate is still recorded for 2019-2020)

Report Completed on 8 May 2023 – WHSA - A. Bristow-Stagg

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9.6 LES WILSON BARRAMUNDI DISCOVERY CENTRE, KARUMBA AND NORMANTON VISITOR INFORMATION CENTRES

Attachments:	NIL
Author:	Amanda O'Malley - Centre Manager - LWBDC
Date:	13 May 2023
Key Outcome:	A dynamic and diverse economy creating industry development and employment opportunities
Key Strategy:	Provision of support for a sustainable Tourism sector

Executive Summary:

This report provides a summary of the operational and promotional activities surrounding the Les Wilson Barramundi Discovery Centre, as well as activities in relation to the Visitor Information Centres.

RECOMMENDATION:

That Council:

1. receive the report; and
2. that those matters not covered by resolution be noted.

LES WILSON BARRAMUNDI DISCOVERY CENTRE

Hatchery

BROODSTOCK

- The spawn is on hold until viable hormones can be sourced. There is a shortage of stock and alternate arrangement is being sought.
- New male broodstock will be sourced from the wild over the next month, to maintain genetic diversity.
- All fish are in peak condition.
- The next JCU veterinary student is expected to arrive in July.

SIGNAGE

- The current signage on the hatchery shed is shown below, with the proposed concept for the addition in honour of Rod Garrett.

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& ROD GARRETT HATCHERY

- It is also proposed that the entry door, which four participants pass through into the hatchery, is wrapped, featuring a dedication to Rod Garrett, alongside a quote that he personally nominated, as shown below.

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ROD GARRETT HATCHERY

*'I am pleased
that science
and community
together can
make good
things happen'
Senior Fisheries
Biologist Rod
Garrett*



Illustrated by M.
Henry of Kurtjar
language group,
born in Normanton,
Gulf of Carpentaria

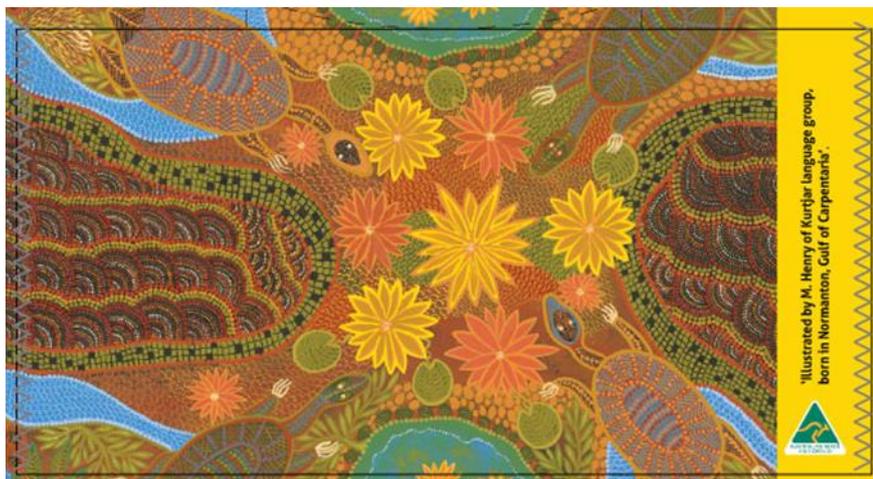
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Merchandise and tours:

- Patronage was low during the last couple of months, in line with larger trends, as well as local weather conditions. Based on calls to the Karumba VIC there was a common misconception that the roads were flooded. Mandi assisted with removing alerts on the Qld Traffic website to ensure accurate information is available to travellers.
- Boodjamulla National Park is expected to reopen in July 2023, and the Gulflander train is expected to recommence journeys to Croydon on 10/05/23, overcoming delays associated with flooding damage to the rail line and staff shortages.
- There is potential to contract LWBDC Tour Guides to the Gulflander, should the need arise. This would assist in preventing cancellation of group tours of the region, impacting on a range of local businesses.
- In recognition of the Council's commitment to local artists and driving economic opportunity for locals, souvenirs are being created that feature local works. The newest round of souvenirs to be featured in the LWBDC shelves are Margaret Chatfield Henry's works featured on stubby coolers, as shown below. Cathy Snow has also recently submitted artwork to be used. Liaison with other artists continues.
- LWBDC is assisting with the promotion of local artists, and associated works, more widely throughout Australia via stakeholder engagement & souvenir production. Margaret Chatfield Henry is the first artist to be featured across Australian airports. References to language group and location are exhibited on products, raising the awareness of both local talent and the region.



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- All souvenirs with artwork references to other states are being eliminated from the LWBDC and VICs, except for collaborative works.
- Pond feeding experiences are being sold for \$2 per person, this is covering the total cost of the food required to sustain the pond on weekends, as weekends are marked by higher visitation. It is expected that further promotion within the centre will lead to nil cost to sustain pond feeding throughout the tourism season.
- An internal audit of tour group customer experience is being carried out at present, with expected completion at the end of the month. Ratings so far have been fantastic, with LWBDC being consistently cited as one of the 'most professionally delivered and enjoyable experiences on our itinerary'. This is reflected by an increase in the average time spent in the centre from 30 minutes to 1.5 hours. The centre has also been reported as a key driver for visitation to Karumba. However, there is significant room for improvement and a commonly identified need to develop engaging, genuine, and consistently delivered experiences in Normanton. It is highly important that newly engaged staff for the Normanton VIC are reliable to ensure consistency of hours, can deliver guided tours of the Centre on a regular basis, and can work with locals to assist with the delivery of new experiences, such as art workshops hosted within the VIC. This will increase dwell time and visitor spend in Normanton.
- CSIRO and DAF scientists visited in April, offering assistance with free videos to display in the interpretive centre that are relevant to the fauna of the region, and tools to use to promote educational aspects on tour, such as otolith sections.
- Funding for a sculptural/art trail around the pond is being sought, with the first work to be completed a mural on the pump shed representing the 'Dance of the family cycle' by local artist Rod Lucas. Featuring brolga or sarus cranes depending on the viewer's interpretation (as the transfer of genetic material between the two species, introgression, is evident in the Gulf and hybridization is pronounced in the local population). This is proposed to form the concept for the trail, highlighting the unique genetic diversity and intermixing within the Gulf region.

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- The hibiscus planted around the fence line has been removed to enhance visibility of the centre.
- The 2023 Best of Queensland Experience Program assessments have commenced with results to be announced shortly. We are proud to report that LWBDC has excelled.

Interpretive centre:

- Water damage was sustained to digital displays throughout the wet season, due to the leaking roof. Remedial actions are being considered that are low cost and able to be repaired and maintained using local contractors.
- Funding to source footage to enhance the dedication to those that started, and contributed to, the hatchery over the years has been secured. The design process will commence shortly.
- New videos added to the interpretive theatre have been well received, including a video showcasing the Morning Glory Cloud Phenomenon and Operation Fish Lift. These were secured at no cost to Council.
- Minor updates are being performed to the croc and crab displays, utilising local artists.
- Recurring faults in displays are being addressed via replacement with sustainable options, such as a fixed crab cooking display, to prevent unnecessary costs incurred due to digital platform maintenance.

Souvenir store:

- The remaining outdated shop fittings are being updated free of charge by merchandisers. Feedback received thus far has been fantastic, with new lines selling well with good profit margins.

Karumba Art Gallery

- A new video created for art gallery, Cathy snow. These short videos were initially introduced as a measure to boost sales, allowing people to connect with the artists. However, due to popular demand further filming is being undertaken to expand on each artist story, by uncovering artist motivations, inspirations and tribulations. These videos will be added to the conference room projector at the end of the art gallery, in compliment of the 'Rainbow Serpent' digital book reading, which now forms part of general interpretive displays, as well as group tour experiences.
- LWBDC is working with community to identify opportunities to sell products across the region more widely, to encourage sustainability in seasons marked by low visitation locally. Grants and opportunities are being discussed.
- Events associated with the art gallery are being considered to further promote the arts portfolio within Karumba and Normanton, this may include live streaming the 'Cloncurry Prize poetry Competition' & facilitating a 'Meet the Artist' exhibition.

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- 30–45-minute art experiences being sought from local artists to offer groups and compliment offerings at the LWBDC and/or possibly Normanton VIC. Test sessions to be arranged to allow prospective local artists to determine if they feel confident delivering experiences and identify what support is needed.

Visitor Information Centres:

Attendance

1-30 th April 2023	
Normanton VIC	Karumba VIC
0	972
Average of 0 people per day (open 0 days while awaiting mould treatment. Opening date expected to be 15/04/2023)	Average of 32.4 people per day (transitioned to opening 7 days per week 9am to 4pm on 01/04/23)
(March average was 0 people per day)	(March average was 150 people per day)

	2022-2023			TOURS		
	Visitors	Tours #	Sales (POS)	RTBS (API – Online payment)	Sunlover/ Invoice	Total Sales
FEB 22	57	13	\$ 1,577.66	\$ 116.00	\$ 0	\$ 1,693.66
MAR 22	238	72	\$ 5,146.90	\$ 1,731.00	\$ 0	\$ 6,877.90
APR 22	1572	474	\$ 28,595.10	\$ 3,126.00	\$ 390.25	\$ 32,111.35
MAY 22	2559	1009	\$ 56,416.81	\$ 8,347.00	\$3,013.25	\$ 67,777.06
JUN 22	4434	1347	\$ 87,360.67	\$ 16,324.00	\$2,577.00	\$ 106,261.67
JULY 22	6489	1588	\$ 100,705.00	\$ 13,701.00	\$2,551.00	\$ 116,957.00
AUG 22	4308	1373	\$ 104,104.74	\$15,133.00	\$1,726.50	\$ 120,964.24
SEP 22	2875	1083	\$ 77,977.89	\$8,122.00	\$738.00	\$86,837.89
OCT 22	1189	233	\$ 19,397.60	\$804.00	\$652.50	\$20,854.10
NOV 22	168	0	\$ 2,421.90	\$0	\$0	\$2,421.90
DEC 22	93	0	\$ 2,933.95	\$0	\$0	\$2,933.95

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JAN 23	4	0	\$178.00	\$0	\$0	\$178.00
FEB 23	0	0	\$28.00	\$0	\$0	\$0
MAR 23	150	15	\$1,943.00	\$1,290	\$0	\$3,233
APR 23	972	394	\$29,088.90	\$3,000	\$130.50	\$32,219.40
TOTAL	20,800	6,228	\$413,771.38	\$53,561.	\$10,052.50	\$601,321.12

KARUMBA

- The Karumba VIC is open 9am to 4pm 7 days per week.
- The regional brochure 'Gulf Country' is to be printed and stocked at Link Logic, for greater cost effectiveness and to enhance distribution. This is in direct response to community feedback, requesting that the brochures are reprinted.
- Town maps are in re-print.
- The VIC accreditation audit is planned for May 2023.
- Advertisements delivered: Drive North Queensland, Matilda Country, Rex Airline Magazine.
- Outback Queensland Masters, Australia's most remote and richest amateur golf series spans an epic 2,000+ kilometres across Queensland's outback. The 2023 Outback Queensland Masters is staged over six consecutive weekends, 17 June – 23 July, from St George to Mount Isa with Karumba featuring on 15 & 16 July. Prizes range from five individual prizes of \$10,000 hole-in-one challenges, culminating with the million-dollar hole-in-one challenge in Mount Isa. Along the journey, specially curated experiences are being developed exclusively for Outback Queensland Masters player and spectator pass holders and staged in each location ahead of the competition. These experiences will be on sale in the lead-up to the event. We are developing an experience for visitors at the LWBDC, as well as submitting a regional video showcasing Normanton and Karumba to be displayed on the big screen at each event to encourage visitation to our region.
- A campaign has been launched with Truly Aus, this is in partnership with OQTA and the Queensland Outback Masters, with the Outback by the Sea Festival to feature in the Rex Airlines in-flight magazine.
- Visitors have expressed an appetite for dog kennels within the LWBDC compound to allow dogs to be securely held, to meet this deficit in the community.

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NORMANTON

- Normanton VIC/Library closed on 12/01/23 due to the need for roof repairs, leading to water ingress. Cleaning and mold testing is complete, with the centre due to reopen on 15/05/2023.
- Mold treatment products have been ordered, and training undertaken via contractor cleaner liaison with LWBDC staff, to prevent recurring issues and ensure that LWBDC staff are able to maintain the Normanton VIC.
- Karumba VIC staff will man the centre on the weekend, to ensure consistency of service.
- Several tour groups have expressed an interest in attending tours, with this prospect planned to be realized this season.

NORMANTON CAMP STATISTICS

1-30 th November 2022	1-31 st December 2022	1-31 st Jan 2023	1-28 th Feb 2023	1-31 st Mar 2023	1-30 th Apr 2023
0 (closed)	0 (closed)	0 (closed)	0 (closed)	0 (closed due to wet weather)	0 (closed due to risk of bogging)

*Statistics are unavailable for previous years for comparison, due to the paper forms not being filed or tallied.

Camping closed on 01/11/22 for the wet season and re-opened on 10/05/2023, the signage has been updated at the entry point to the site by Ranger Phil on 10/05/2023.

Digital marketing

- Alternate ambassadors to launch Swim with the Barra have been sought, with three options being presented for consideration to the Council.
- Trip Advisor – maintaining top experience in Karumba and 4.5-star rating.
- Facebook is consistent, post engagements are up 85%.
- Instagram is up 15% on last month.
- Tik Tok viewings are slowly growing, with an average of 725 views.
- The art gallery Facebook page engagement is up by 120%.

Grants & Awards:

- Savannah Way Arts Trail sculpture base plates are expected to arrive this month.

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- Rosie Callope in her new capacity as Community Support Officer and Jason Callope have engaged with the public to secure 8 out of 11 SLQ photographic consent forms thus far required to ensure that the SLQ Stock women Exhibition can move ahead, with some portraits being displayed as early as June 2023. Others will be catalogued to preserve heritage, with a view toward use in future exhibitions. This project will promote our region, record history, and generate income for participants.
- Based on the success of this project, further funding has become available from the Queensland Memory division of SLQ to preserve local heritage, including Delta Downs Station. A new project is underway for videography, photography, and interviews to be conducted under SLQ funding. This will result in both local (Normanton VIC) and state library displays at no creation cost to Council, simply installation cost of new elements is to be added to the VIC displays. It is anticipated that recording will be displayed via the TV obtained in the CHART grant. Angeline is assisting with this project, obtaining recommendations of ideal subjects for interview from the board. This project is expected to be executed around the time of the Normanton Rodeo, possibly later due to travel plans associated with stakeholders, with expansion to 4-5 participants/interviewees.
- Nomination topics for the Queensland Tourism Awards are being considered with applications due 30/05/23, with potential applications relating to ecotourism, visitor information services, festivals and events. Cost is \$220 per submission.
- Festivals Australia and Destination Events Program funding submissions are being prepared to assist with funding for the Outback by the Sea Festival 2024. This may facilitate addition of complimentary workshops and experiences, such as the development of a short film festival, aimed at showcasing the diversity of experiences within the region and generating content from the perspective of locals and visitors to utilise in digital marketing campaigns. Consequently, a decision needs to be made regarding the timing of the festival in 2024.
- Post Outback by the Sea 2023 LWBDC will investigate the possibility of building stage infrastructure in Karumba to facilitate local events. Locations and interest are being sought.

Outback by the Sea Festival 2023:

- To be held from 25-29th September 2023.
- Regional Arts Services Network (RASN)/Topology will be in the region from 22-26 May, including delivery of school workshops and planning festival workshops.
- Engagement with local businesses is continuing.
- Natalie Pearson is unable to attend as originally proposed due to a double booking. A suitable replacement has been found and discounted to match the original artist's price.

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Artist Replacing Natalie Pearson: Luke Geiger

Luke's passion of Country music and his reputation for professional, non-stop, hi energy performances have made him one of the most sought-after Country performers in Queensland, sharing stages with Country Artists such as James Blundell, Troy Cassar-Daley, Jayne Denham, The Wolfe Brothers, James Johnston, Brad Cox and international favorites Randy Houser & Kip Moore. Luke's unique sound, complimented by his energetic stage presence has also seen him called to support iconic rock bands such as The Black Sorrows, Diesel, Shannon Noll, Ian Moss and ARIA Hall of Famers Mental as Anything.

Accomplishments: In 2019, Luke made the decision to take his original music to the US, where he played several shows throughout Texas before recording his songs with producer Kenny Royster (Hurricane - Luke Combs) at Direct Image Studios in Nashville.

Luke released his first single 'Ride' in 2020, written about an Australia Champion Bull Rider who chased the circuit, worked hard and despite several challenges, went on to win the Australian Title, not once but twice.

In 2021, Luke's second single 'Til Death Do Us Part' was released, a beautiful country love song, that will likely cross-over to all genres.

Determined to keep the cowboy in Country Music, Luke continues to write and record new material. Luke released his latest single 'Country Lesson' in March, showcasing it on stage at Country Fest 2023.

He has just preformed at the Mt Isa Road to Rodeo 3 days ago, and performed at the Mt Isa show 40 years, Winton Film festival, Boulia Camel races, Outback Qld Masters in Birdsville in 2022

He spends a lot of time in the outback and has a massive deep love and passion for the country and Australia itself most of his music is inspired by Australian Outback life.

Attached below is a Mock Line up announcement of the artists.

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Tourism

- The campaign to boost visitor numbers in the Gulf this winter and into spring started on 08/05/2023, with the launch on the Today Show of the competition to win 12 nights on the Savannah Way thanks to TEQ.

The campaign activity is summarised below as part of a great team effort:

- Competition prize to be promoted on air for five days (w/c 8 May) followed by one week of online activity and the prize drawn live on the Today Show (19 May) – itinerary includes Mount Isa, Burketown, Karumba, Croydon, Tallaroo, Undara and Cairns.
- Live daily weather crosses for five days with the Today Show w/c 26 June 2023, broadcast from Cairns, Atherton Tablelands, Karumba, Burketown and Normanton.
- Outreach to influencers, content creators and publishers who have recently visited the region to amplify existing content across owned social channels and spread the message that the region is open and ready to receive visitors.

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The TTNQ team have worked hard to get all this lined up and they are continuing to work with other trade partners to push the region to get the message out that we are open for business. In total the activity with the Today Show is expected to reach an audience of 2.5M Aussies!

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10 REPORTS FROM DIRECTOR OF CORPORATE & COMMUNITY SERVICES

10.1 DCS REPORT

Attachments: 10.1.1. Local Laws Report - April 2023 [↓](#)
10.1.2. GCPTF Meeting Agenda [↓](#)

Author: Julianne Meier - Director Corporate Services

Date: 9 May 2023

Key Outcome: A well governed, responsive Council, providing effective leadership and management, and respecting community values

Key Strategy: Maintain a focus on integrity, Accountability and Transparency in all that we do

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Director of Corporate Services portfolio.

RECOMMENDATION:

That Council:

1. receive and note the Director of Corporate Services Report; and
2. that those matters not covered by a resolution be noted.

Background:

1. Actions Outstanding from Previous Meetings

Date:	Action	Status	Comment
	Liaise with relevant parties to improve connectivity at Normanton Rodeo Grounds	Ongoing	Ongoing – reported fault with Telstra about service dropouts. Officers to discussed issue with Telstra to see if we can increase bandwidth during specific events, however, have been advised we already have the maximum bandwidth. Officers are preparing to submit another grant for connectivity.
Jan-21	Lease / Water Agreements	In Progress	Raw Water Agreements have been mailed to ratepayers to sign and return. 4/4/23 Discussions in progress with Preston to develop a Policy that includes the relevant items from the Agreement. Reference to the Policy shall be made in future Revenue Statements.
Apr 23	Raw Water Policy	In Progress	

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Apr 23	Agistment Agreements	In Progress	Modernise agreements, confirm tenure and capacity to lease, go to market.
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2. Budget Update

The 2022/2023 budget was adopted at the 16th June 2022 Budget Meeting. An extract of the budget areas of responsibility of the Directorate are shown below.

Row Labels	Sum of Current Budget	Sum of YTD Actual	Sum of Order Value	Sum of Total Actual
Julianne Meier - Director Of Corporate Services				
Operating Expenditure				
Animal Control	90,277	33,543	0	33,543
Cemeteries	43,880	118,492	1,613	120,106
Corporate Services	50,000	9,500	0	9,500
Environmental Health	10,900	8,006	0	8,006
Information Technology	524,294	629,819	15,589	645,408
Local Laws	89,787	75,578	7,727	83,306
Major Opex	0	-121,316	74,343	-46,973
Mosquito Control	51,000	29,148	0	29,148
Pensioner Housing	12,100	34,423	0	34,423
Pest Management Operations	138,918	70,851	889	71,740
Property And Leases	5,000	8,402	1,770	10,172
Stores & Purchasing	382,683	99,739	30,852	130,590
Weed Control	277,918	62,418	0	62,418
Operating Expenditure Total	1,676,756	1,058,605	132,783	1,191,388
Operating Income				
Animal Control	-4,000	-3,309	0	-3,309
Cemeteries	-20,000	-11,557	0	-11,557
Environmental Health	-2,000	-3,375	0	-3,375
Information Technology	0	0	0	0
Local Laws	-25,000	-81,435	0	-81,435
Major Opex	0	0	0	0
Pensioner Housing	-27,000	-26,208	0	-26,208
Pest Management Operations	0	0	0	0
Property And Leases	-83,000	-85,255	0	-85,255
Staff Housing	-364,000	-267,829	0	-267,829
Stores & Purchasing	0	0	0	0
Weed Control	0	587	0	587
Operating Income Total	-525,000	-478,381	0	-478,381
Julianne Meier - Director Of Corporate Services Total	1,151,756	580,224	132,783	713,007
Grand Total	1,151,756	580,224	132,783	713,007

Most budget areas are on track, while there are some underspends, and overspends the total expenditure at the end of the year is not expected to exceed the budget of \$1,151,756. Some areas are discussed below:

Cemetery - Initially we had not budgeted to have ground penetrating radar works conducted at Normanton and Karumba Cemeteries and Normanton Old Aboriginal Cemetery and Normanton Baby Burial Sites. After community consultation it was decided that this body of work was important and could be overlaid on the Cemetery Masterplans for Normanton and Karumba Cemeteries. This will greatly assist with planning future development and future gravesites. There is some more minor design work to be completed.

Information Technology – There has been a significant amount of hardware upgrades this year as Council moves away from old Windows 7 hardware. It was also evident many desktops and monitors were more than four years old. There is now a replacement program for ICT hardware. There is also a Cybersecurity Certification Program Council has entered

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into. The program involves a number of initiatives to become accredited, however it is anticipated this will reduce Council's exposure to cyber risks.

Major Operating Expenditure – The negative is representing some grants that have been received to offset expenditure.

Local Laws – Whilst this budget is close to fully expended, Council was fortunate to receive another grant for a percentage of full time employee to conduct illegal dumping expenses, and routine patrols.

Row Labels	Sum of Current Budget	Sum of YTD Actual	Sum of Order Value	Sum of Total Actual
Cherie Schafer - Manager Economic & Community Development				
Operating Expenditure				
Arts & Culture	24,500	16,988	16,966	33,954
Child Care	790,665	424,522	41,286	465,808
Community Development	303,880	111,308	619	111,927
Community Donations	21,100	87,437	0	87,437
Community Events	192,664	93,701	48,838	142,539
Cultural & Natural Heritage	151,950	92,932	0	92,932
Gym	81,170	43,983	6,183	50,167
Halls	189,500	211,461	3,400	214,861
Libraries	232,466	104,152	5,770	109,922
Recreational Sports Centre	433,910	415,244	22,386	437,630
Rodeo Grounds	116,070	103,232	6,815	110,048
Sports & Recreation	157,220	191,480	9,360	200,840
Swimming Pools	631,840	562,215	18,234	580,449
Youth Services	0	1,550	0	1,550
Operating Expenditure Total	3,326,935	2,460,203	179,858	2,640,061
Operating Income				
Arts & Culture	-24,500	-24,500	0	-24,500
Child Care	-360,000	-195,047	0	-195,047
Community Development	0	0	0	0
Community Events	-100,000	7,962	0	7,962
Cultural & Natural Heritage	0	0	0	0
Gym	-35,000	-32,684	265	-32,419
Halls	-18,000	-43,030	0	-43,030
Libraries	-5,000	-9,763	0	-9,763
Recreational Sports Centre	0	-675	0	-675
Regional Economic Development	0	0	0	0
Rodeo Grounds	0	-664	0	-664
Sports & Recreation	0	-21,111	0	-21,111
Swimming Pools	0	-136	0	-136
Operating Income Total	-542,500	-319,648	265	-319,383
Cherie Schafer - Manager Economic & Community Dev	2,784,435	2,140,555	180,123	2,320,678
Grand Total	2,784,435	2,140,555	180,123	2,320,678

Child Care – There was a temporary closure of the facility during the year, due to challenges staffing the centre with suitably qualified staff. This led to a reduction in child card fees collected, and did also have a corresponding reduction in expenditure.

Halls – The increase in expenses at the Karumba hall appears to be internally charged rating expenses.

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Row Labels	Sum of Current Budget	Sum of YTD Actual	Sum of Order Value	Sum of Total Actual
▢ Jade Nacario - Manager Finance & Administration				
▢ Operating Expenditure				
Admin And Customer Service	476,602	465,287	9,392	474,680
Debt Management	0	0	0	0
Financial Services	1,283,067	750,028	265,360	1,015,388
Payroll	53,805	75,460	2,945	78,405
Rates Management	247,273	233,704	39,621	273,325
Records Management	138,608	116,977	630	117,607
Wages On-Costs	-1,532,714	-748,480	0	-748,480
Operating Expenditure Total	666,641	892,977	317,948	1,210,925
▢ Operating Income				
Admin And Customer Service	-500	-1,651	0	-1,651
Financial Services	-4,672,000	-2,605,477	0	-2,605,477
Payroll	0	0	0	0
Rates Management	-4,753,000	-4,616,135	0	-4,616,135
Records Management	0	0	0	0
Operating Income Total	-9,425,500	-7,223,263	0	-7,223,263
Jade Nacario - Manager Finance & Administration Total	-8,758,859	-6,330,286	317,948	-6,012,338
Grand Total	-8,758,859	-6,330,286	317,948	-6,012,338

3. Program Update

Local Laws

The stats are attached for review. The number of feral cats being trapped has increased to 144 for the month, and we will continue with the trapping program.

Approved Inspection Program

The Approved Inspection Program commenced on the 9th of February and draws to a close on the 9th of May 2023. All properties in Normanton and Karumba have been inspected. Since inspections commenced 52 dog registrations have been received in Normanton and 14 from Karumba. Most of these registrations have resulted from the inspection program.

There are still some properties with unpaid registrations. The LLO will follow up in due course to ensure the owners carry out appropriate registrations.

Wild Dog Bounty

There was 24 wild dog bounties have been claimed in April, bring the total to 80 scalps this financial year. \$4,000 of the \$10,000 budget has been paid. The bounty is \$50 per dog.

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Month	Bounty Scheme 2022to 2023		
	Wild dogs (Qty claimed)	Monthly Total	Budget Remaining
Jul		0	10,000
Aug	4	200	9,800
Sep		0	9,800
Oct	23	1,150	8,650
Nov	20	1,000	7,650
Dec		0	7,650
Jan		0	7,650
Feb	1	50	7,600
Mar	8	400	7,200
Apr	24	1,200	6,000
May		0	6,000
Jun		0	6,000
Total	80	4,000	6,000

Overgrown Allotments

Overgrown allotment compliance notices have been sent out last week. There were 6 properties in Normanton and 20 in Karumba.

Abandoned Vehicles

The local laws officer has been placing notices on abandoned vehicles and will remove to the secure area, if the vehicles are not removed from their location. There are 11 in Normanton and 5 in Karumba that have been identified.

Pest and Weed Management

Croydon Shire planned to be hosting a Natural Resource Management Forum on Tuesday 16 May, with networking dinners the evening of Monday 15 and Tuesday 16 May.

The forum will be great opportunity for neighboring Councils to come together and hear from each other as well as guest presenters from government, NRM groups, and industry. Both the Rural Lands Officer is planning to attend the Croydon workshop.

There is an upcoming Gulf Catchments Pest Taskforce Meeting in Hughenden on Wednesday 23rd and Thursday 24th of May, to be held at the Diggers Entertainment Centre. The RLO is planning to attend this meeting. The agenda for this meeting is attached for information.

Training

We have conducted training last week, Tuesday 2nd until Friday at the Normanton Shire Hall. The trainer travelled from away to the following courses:

ACDC Training

- AHCCHM307 – Prepare and apply chemicals to control pest, weeds and diseases
- AHCCHM304 – Transport and store chemicals
- both courses at a cost of \$750 per person

1080 Training

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- AHCPMG312 – Apply poison baits for vertebrate pest control in rural & environmental landscapes
- cost \$1,100 per person

Council had two attendees, the Rural Lands Officer and Local Laws Officer attend. Mt Isa sent one officer, and Croydon sent two officers to the training. Kurtjar Aboriginal Corporation sent five to the training.

Feedback from the training was that the trainer was engaging and thorough. The attendees have now to perform a field exercise and return completed booklets to the trainer, prior to receiving accreditation. Carpentaria Land Council Aboriginal Corporation assisted with the field exercise.

Weed Management

The Rural Lands Officer started spraying some weeds in and around Normanton area from 23/03/2023 to 29/03/2023 with Access and diesel, however, there has been little progress since. Spraying is expected to commence again soon. Until the side by side and spray equipment arrives, spraying will be with backpacks, unless an alternative spray unit becomes available.

During the training last week, Mt Isa have offered for the RLO to go there for a week to see how they conduct spraying and get ideas, and that could be reciprocated, with that officer coming to Normanton for a week to assist the RLO.

For feedback.

1080 Baiting

Carpentaria Land Council Aboriginal Corporation will assist with first round of Council's 1080 Baiting program, which is currently planned to commence early in the new financial year. Planning is currently in progress.

4. Other Items

Stores Stocktake – Fuel

No stock take of fuel has been undertaken during the month. We expect to carry on with the fuel stock takes this week.

Review of Local Laws

There are no updates for this month.

Annual Budget Preparation 2023/2024

Budget planning has commenced, and a proposed budget calendar has been prepared and distributed to relevant officers, to ensure they are well prepared for the timelines. Council workshops and main agenda items are listed below:

- Thursday 18th May 2023 – Operational Budget, Capital Budget, Long Term Forecast
- Monday 29th May 2023 – Proposed community consultation to commence
- Thursday 8th June 2023 – Budget feedback
- Thursday 22nd June 2023 – Budget Adoption

We plan for 3 days presence at the Normanton Shire Hall and 2 days at Karumba Civic Centre. These dates will be advertised after the Council meeting.

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The engineering team have been asked to provide some proposed capital projects with design and drawings for community members to review.

5. Environmental Health

Annual Food Business and Caravan Park Inspections

Each year inspections are carried out prior to issuing food business licences. Planning is underway to conduct these inspections in early June. Council has engaged a contract Environmental Health Officer to provide advice as required and conduct annual inspections.

Letters have been sent to Food and Caravan Businesses advising of the upcoming inspection proposed visit, and Food and Caravan Park Business Licence renewals have been sent out to businesses last week.

Consultation (Internal/External):

- Mark Crawley - Chief Executive Officer
- Local Laws Officer
- Environmental Health Officer – Contract
- Rural Lands Officer

Legal Implications:

- *Local Government Regulation 2012*
- *Local Government Act 2009*

Financial and Resource Implications:

- Contained within the report.

Risk Management Implications:

- Risk is considered low, to ordinary operations of Council.

2022/2023 Local Laws Reporting														
Month	New Animal Registrations				Impounded Animals				Euthanized Animals					
	Ntn	Kba	Ntn	Kba	Ntn	Kba	Ntn	Kba	Ntn	Kba	Ntn	Kba	Ntn	Kba
Jul-22	12	1			6	0	33	15	0	0	33	15	0	0
Aug-22	0	1			3	2	45	30	3	1	45	30	0	0
Sep-22	4	4			4	0	42	25	3	0	42	25	0	0
Oct-22	0	2			6	1	39	22	3	0	39	22	0	0
Nov-22	0	0			6	0	18	10	3	0	18	10	0	0
Dec-22	1	0			holidays									
Jan-23	1	0			holidays									
Feb-23	19	3			1	0	43	0	0	0	43	0	0	0
Mar-23	18	10			6	0	61	12	0	0	61	12	0	0
Apr-23	15	1			5	0	124	20	0	0	124	20	0	0
May-23														
Jun-23														
Total	70	22	0	0	37	3	405	134	0	0	405	134	0	0

2022/2023 Local Laws Reporting														
Month	Illegal Campers		Snakes removed		Overgrown Allotment notices		Abandoned Vehicles		Pound Release fees		Infringements Issued		Fines Collected	
	Ntn	Kba	Ntn	Kba	Ntn	Kba	Ntn	Kba	Ntn	Kba	Ntn	Kba	Ntn	Kba
Jul	0	0	0	2										
Aug	0	0	0	2										
Sep	0	0	2	1										
Oct	0	0	2	1										
Nov	0	0	2	0										
Dec														
Jan														
Feb	0	0	1	0										
Mar	0	0	8	1										
Apr	0	0	10	2	6	20	11	5	-	-	-	-	-	-
May														
Jun														
Total	0	0	25	9	6	20	11	5	0	0	0	0	0	0



Gulf Catchments Pest Task Force Meeting Agenda

Theme: Effective leadership for land management – invasive pest impact reduction and sustainable landscapes/industry

Objective: Understanding success of effective monitoring and reporting

Date: Tuesday 23rd and Wednesday 24th May 2023

Venue: Hughenden Diggers Entertainment Centre

Acceptances to date:

Apologies to date:

Day 1: Tuesday 23rd May 2023

Morning Tea and Lunch is provided by Southern Gulf NRM (SGNRM)

Time	Session title	Detail
8:00 – 8.15	Arrive tea and coffee	
8:15 – 8:30 Day 1 open	Welcome to Country Welcome to Flinders Shire Housekeeping, Minutes and Action of previous meeting 26-27 October 2022 Burketown	Yirendali Representative FSC Representative Robyn Young – Chairperson (SGNRM)
8.30 – 8.45	Group Update – BQ Plan Adoption, Snapshot, RTAG and Map	Robyn Young (SGNRM)
8.45 – 10.00	Statewide Pest Distribution Survey 2022aPDS	Bradley Gray (DAF)
10.00 – 10:15	Morning tea	
10:15 – 12.30	Statewide Pest Distribution Survey 2022aPDS Cont.	Bradley Gray (DAF)
12:30 – 1.15	Lunch	
1.15 – 2.15	Member Updates Local Government Representatives <ul style="list-style-type: none"> • Burke Shire Council • Carpentaria Shire Council • Cloncurry Shire Council • Croydon Shire Council • Doomadgee Aboriginal Shire Council (Shane Booth) • Etheridge Shire Council (Loukas Elgey) apology • Flinders Shire Council (Billy Paine) • Mareeba Shire Council (Graham Wienert) • McKinlay Shire Council (Colin Malone) • Mount Isa City Council (David Finucane) • Richmond Shire Council (Grant Hickmott) 	
2.15 – 2.30	Smoko	

2.30 – 3.15 Stakeholder Groups		
<ul style="list-style-type: none"> • BQ Update • Southern Gulf NRM • Gulf Savannah NRM • NQ Dry Tropics • Desert Channels Queensland • Department of Environment and Science • National Parks • Ergon Energy • Queensland Rail • Department of Resources – stock route and land management • Department of Transport and Main Roads; • Carpentaria Land Council Aboriginal Corporation • AgForce North 		<p>Charles Curry (SGNRM)</p> <p>Doug Allpass</p> <p>Russel Jack and Kim Parker</p>
3.15 – 3.30 Biological for Prickly Acacia and Bellyache Bush Update		Dr K Dhileepan (DAF) and Geoff Penton (SGNRM)
3.30 – 4.30 Emerging Weeds		Dr Olusegun (Segun) Osunkoya PHD
4.00 – 4.45 Animal Control Technologies		Tony Christian
4.45 – 5.00 Business arising and meeting wrap. Meeting Close		Robyn Young – Chairperson (SGNRM)
6:30 – 7:30	BBQ Dinner hosted by Flinders Shire Council at DEC.	Please RSVP to Pru Wharton for catering and advise of any special dietary requirements by 17 th May 2023.

Day 2: Wednesday 24th May 2023

Time	Session title	Detail
8:00 – 9.00	Fulcrum Training	Roxane Blackley (DCQ)
9.00 – 11.00	Field Trip – Hughenden Town Common – Hands on practical with Fulcrum	Roxane Blackley (DCQ)
11.00	TRAVEL HOME	

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10.2 MONTHLY FINANCIAL REPORT - APRIL 2023

Attachments: 10.2.1. Monthly Financial Statements - April 2023 [↓](#)
10.2.2. Cash - April 2023 [↓](#)
10.2.3. Rates and Service Charges Receivable Report [↓](#)
10.2.4. Capital Expenditure Budget - April 2023 [↓](#)

Author: Jade Nacario - Manager Finance and Administration

Date: 9 May 2023

Key Outcome: A well governed, responsive Council, providing effective leadership and management, and respecting community values

Key Strategy: Maintain a focus on integrity, Accountability and Transparency in all that we do

Executive Summary:

Presentation of the financial report for 30 April 2023 as required under section 204 of the *Local Government Regulation 2012*. The report is presented for noting and indicates whether Council is progressing satisfactorily against its current budget.

RECOMMENDATION:

That Council accepts the Monthly Financial Report, as required under section 204 of the *Local Government Regulation 2012* for the period ended 30 April 2023.

FINANCIAL REPORT

The Monthly Finance Reports are prepared in accordance with the reporting requirements of the *Local Government Act 2009* and *Local Government Regulation 2012 s204*.

The following reports for 30 April 2023 are attached for Council's information.

- Statement of Comprehensive Income
- Statement of Comprehensive Income by Category
- Statement of Financial Position
- Cashflow Statement

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Sustainability Ratios

Indicator	Target	Formula	30 April 2023	Comment
Current Ratio Is Council able to pay off its short-term liabilities with its current assets?	1.5-3.0	Current Assets/Current Liabilities	2.09	Council has 2.09 more current assets than current liabilities
Operating Surplus Ratio Does Council have sufficient operating revenue to meet Council operating costs?	Between 0 & 10%	Surplus/(Deficit) from Operations / Recurrent Revenue	-26.68%	The budget projection is at -9%.
Cash Expense Ratio Has Council properly planned for when payments associated with Council activities are due? Indicates the number of months council can continue paying its immediate expenses without additional cash flows	3 to 6 months	Cash at Bank / Expected cash operating costs for one month	5.76	Indicates Council can pay its operating expenses on the next six months with current cash balance. Note: Based on 22.23 budget
EBITDA Ratio (Earnings Before Income Tax, Depreciation and Amortisation)	Breakeven	Operating Result + Depreciation + QTC Finance Costs / Operating Revenue	-\$1,390,656 or -3.45%	The EBIDA Ratio indicates Council's revenue is higher than operating expenses by \$1,390,656.

Statement of Comprehensive Income

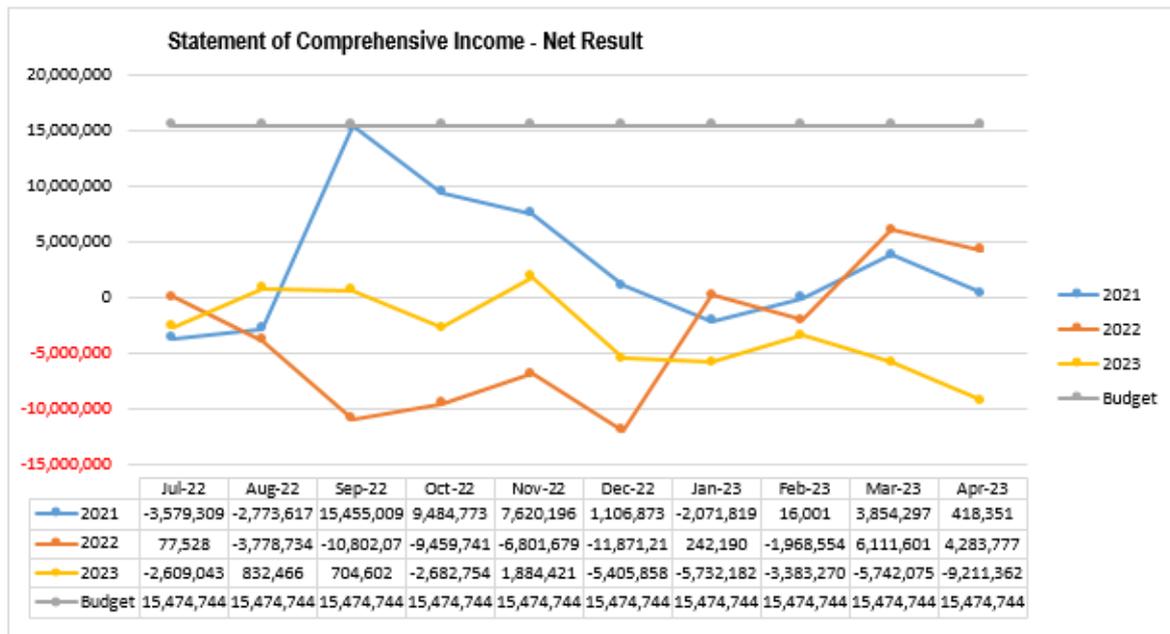
For the tenth month of the financial year 2022/2023, the financial year had elapsed 8.33%. The comprehensive income statement net result indicated a deficit of \$9,211,362. This is the sum of \$40,298,849 in recurrent revenue, \$51,052,196 in recurrent expenditure and \$1,541,985 in capital revenue.

	Actual (1 July 2022 to 30 April 2023)	Budget (1 July 2022 to 30 June 2023)
Recurrent Revenue	40,298,849	69,037,903
Recurrent Expenses	51,052,196	75,185,377
Net Operating	(10,753,347)	(6,147,474)
Capital Revenue	1,541,985	21,622,218
Capital Expense	0	0
Net Result	(9,211,362)	15,474,744

*Please see attached Comprehensive Income Statement for details.

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The graph below shows the Net Result for the period, with prior year comparatives, against the budget.



Comprehensive Income Budgets Vs Actuals Variance Analysis

The items noted below are the items with significant variance between actual amounts and the forecasted budget at the start of the financial year.

Item	Actual	Budget	%	Analysis
Rates	7,995,731	8,918,000	89%	<p>↓ Actual is lower than budgeted amount.</p> <p>Council rates levy and service charges are issued twice a year, the first levy covers the first six months of the year, and the second levy is for the last sixth months of the financial year. The current actual amount is for the total annual income of Rates and Service Charges. The shortfall in Net rates, levies and charges is due to water consumption not yet being billed yet. When the next Rate Notice is issued in August 2023, it will include water consumption for the prior year, and the accounting treatment will be to accrue the water consumption back to the 2022/2023 financial year.</p>
Interest Income	682,978	220,000	311%	<p>↑ Actual is higher than budgeted amount.</p> <p>The favourable variance is a result of increase</p>

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Item	Actual	Budget	%	Analysis												
				interest rates this financial year and of Council maintaining higher cash balance on its QTC Investment account.												
Income from Operations and Sales	5,032,322	7,275,000	69%	<p>↓ Actual is Lower than budgeted amount.</p> <p>The variance is mainly due to Main Roads Projects. The actual income received is based on the council's eligibility to process claims. There has been no movement from the previous month.</p> <table border="1"> <thead> <tr> <th></th> <th>Actuals</th> <th>Budget</th> <th>%</th> </tr> </thead> <tbody> <tr> <td>RMPC</td> <td>1,255,687</td> <td>2,040,000</td> <td>62%</td> </tr> <tr> <td>TMR Recoverable Works</td> <td>3,682,586</td> <td>4,970,000</td> <td>74%</td> </tr> </tbody> </table> <p>More information about TMR projects will be provided in the Director of Engineering report.</p>		Actuals	Budget	%	RMPC	1,255,687	2,040,000	62%	TMR Recoverable Works	3,682,586	4,970,000	74%
	Actuals	Budget	%													
RMPC	1,255,687	2,040,000	62%													
TMR Recoverable Works	3,682,586	4,970,000	74%													
Operating Grants	25,445,922	51,478,000	49.43%	<p>↓ Actual is Lower than budgeted amount.</p> <p>Operating grants are mostly made up of Disaster Recovery Funding Arrangements (DRFA) received for restoration of road assets. Other operating grants include financial assistance grants and other program grants.</p> <table border="1"> <thead> <tr> <th></th> <th>Actuals</th> <th>Budget</th> <th>%</th> </tr> </thead> <tbody> <tr> <td>DRFA</td> <td>22,543,022</td> <td>45,000,000</td> <td>50%</td> </tr> <tr> <td>FAG - General</td> <td>1,984,284</td> <td>4,522,000</td> <td>44%</td> </tr> </tbody> </table> <p>DRFA - \$45 million dollars of the total operating grants annual budget is for DRFA restoration works. In the last three months, Council had paused its DRFA restoration works due to the wet season. As of the end of this month, the total income recognised for DRFA works is \$24,288,112 which is 54% of the annual budget. DRFA expenses is expected to be lower compared to its annual budget for the same reason.</p> <p>FAG General – Council had received three quarterly payments from the Commonwealth this financial year, the fourth quarter payment</p>		Actuals	Budget	%	DRFA	22,543,022	45,000,000	50%	FAG - General	1,984,284	4,522,000	44%
	Actuals	Budget	%													
DRFA	22,543,022	45,000,000	50%													
FAG - General	1,984,284	4,522,000	44%													

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Item	Actual	Budget	%	Analysis
				is due in May and the Commonwealth generally pay on the 15 th and may be available in Council's bank account around the 17 th . There may also be the bring-forward payment which is usually paid in June. However, this will depends on the budget, which will happened on the 9 th of May.
Non-Operating Grants	1,541,985	21,622,218	7.13%	<p>↓ Actual is Lower than budgeted amount.</p> <p>Non-operating grants are funding received for the purpose of constructing roads, buildings, and other infrastructure assets, and purchasing equipment. Due to the nature of this income, the timing of the funding receipt depends on project approval or progress claims.</p> <p>The project team meets regularly to discuss the progress of capital jobs. The risk of project overruns is low.</p> <p>This budgeted item of \$21.6 million is significant, and has been impacted by seasonal rains, as extensions of time have been sought for some projects, there is likely to be a carry over budget.</p>
Employee Costs	7,131,477	10,105,910	71%	<p>↓ Actual is Lower than budgeted amount.</p> <p>The significant variance on Employee Costs are due to the following:</p> <ul style="list-style-type: none"> • There are few positions that were budgeted but were not filled until the middle of the financial year (i.e. Asset Manager, Governance Officer, Rural Lands Officer, Graduate Accountant, Childcare Staff) • Operational crew who had left employment with council were not replaced. However, these positions were filled by labour hire and this resulted to an increase in the cost of labour hire, which is under the Materials and Services expenses.

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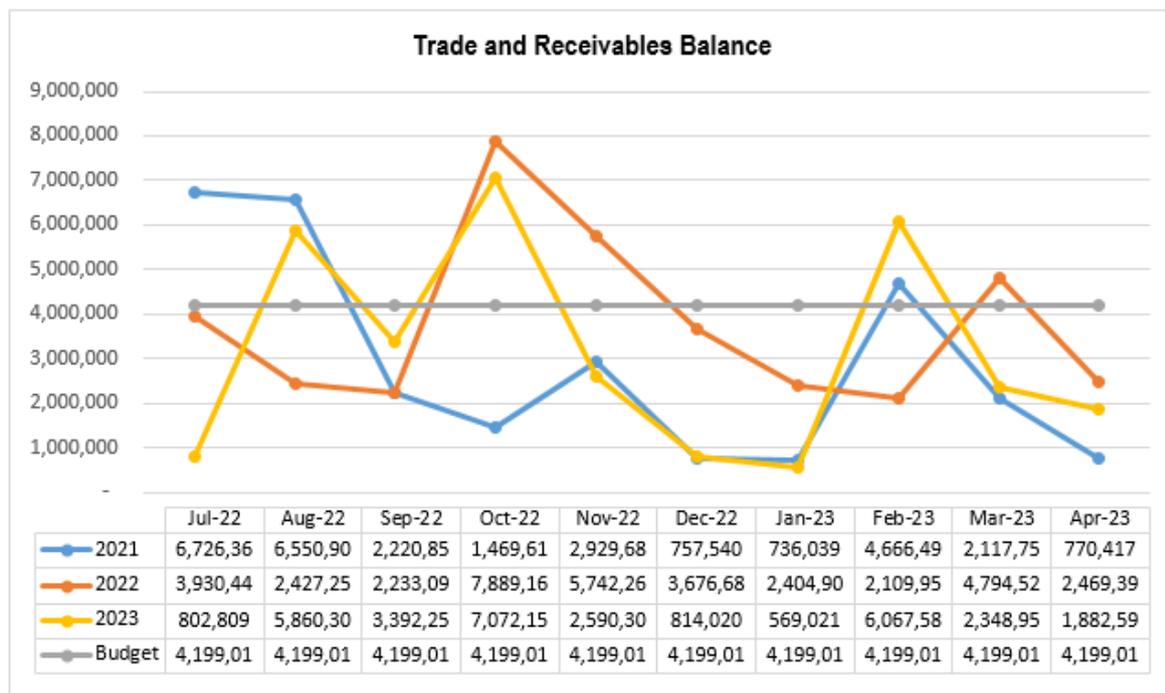
Item	Actual	Budget	%	Analysis																								
				<ul style="list-style-type: none"> All employees wages were budgeted against operational expenditures. From 1 July to date a total of \$229,000 wages was costed against Capital Projects and which is not included in the operating employee costs. 																								
Materials and Services Expenses	34,558,028	55,774,681	63%	<p>↓ Actual is Lower than budgeted amount.</p> <p>The variance on Materials and services operating expenses is expected as Council had paused most of its roads operations due to the wet season.</p> <p>The table below shows the areas that contributed to the significant variance in Materials and Services Expenses.</p> <table border="1"> <thead> <tr> <th></th> <th>Actuals</th> <th>Budget</th> <th>%</th> </tr> </thead> <tbody> <tr> <td>DRFA</td> <td>23,473,514</td> <td>43,604,367</td> <td>54%</td> </tr> <tr> <td>Fleet and Plant</td> <td>3,342,978</td> <td>3,490,500</td> <td>96%</td> </tr> <tr> <td>Parks and Gardens</td> <td>586,235</td> <td>354,220</td> <td>166%</td> </tr> <tr> <td>Staff Housing</td> <td>297,440</td> <td>163,960</td> <td>175%</td> </tr> <tr> <td>Water</td> <td>787,477</td> <td>937,304</td> <td>84%</td> </tr> </tbody> </table> <p>DRFA – this is expected to be lower than 83% due to the Council pausing its DRFA works due to the wet season which lasted longer than expected this year.</p> <p>Fleet and Plant – Council had spent \$1,352,474 on Fuels and Oil on 30 April 2023. The budget adopted for Fuels and Oils this financial year was \$826,000. Based on the trend, the estimated total Fuel and Oil expenditures at the end of the financial year may be double the budgeted amount.</p> <p>Parks and Gardens – underbudgeted on the utilization of contractors, plant utilization and materials.</p> <p>Staff Housing – the actual costs for this year is lower compared to the last two financial years however the budget for this current financial year is 25% lower than previous years. Due to staffing issue and number of</p>		Actuals	Budget	%	DRFA	23,473,514	43,604,367	54%	Fleet and Plant	3,342,978	3,490,500	96%	Parks and Gardens	586,235	354,220	166%	Staff Housing	297,440	163,960	175%	Water	787,477	937,304	84%
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Item	Actual	Budget	%	Analysis
				<p>maintenance work done this year, Council had engaged contractors to do work and it resulted to an extra cost that was not on the budget.</p> <p>Water – the actual costs of freight and chemicals for Normanton Water operations are significantly higher than the budgeted amount. At 30 April 2023, Freight costs are now at \$45,000 with a budget of \$9,000 and chemicals are at \$291,000 with a budget of \$200,000.</p>

Financial Position Reports

The graph below shows the Council's *Trade and Receivables* balance of \$1,882,593.



Rates and Service Charges

The rates team had commenced the debt recovery process in the month of April as per Council's Debt Recovery Policy.

The shortfall in Net rates, levies and charges is due to water consumption not yet being billed yet. When the next Rate Notice is issued in August 2023, it will include water

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consumption for the prior year, and the accounting treatment will be to accrue the water consumption back to the 2022/2023 financial year.

Please see attachment for the detailed rates and services charges receivables.

QTC Loans

Council has no planned borrowings over the next ten years and is committed to paying down existing debt. Council currently has three loans with Queensland Treasury Corporation (QTC), the details are shown below:

Loan Purpose	Quarterly Repayments	Balance	Maturity Date
Glenore Weir	110,412.17	4,204,548	15 March 2035
Karumba Sewerage	66,099.08	1,537,246	15 June 2030
Normanton Water	34,031.88	858,778	15 March 2031
TOTAL	210,543.13	6,600,572	

Capital Projects Expenditures

As at 30 April 2023, Council had spent \$3.4m on its capital projects. This is 12.68% of the total budgeted amount of \$27.2m. The top five highest budget of the capital projects which is a total of \$15.5m is yet to commence as most of these projects funding was approved after the second quarter of the financial year. It should be noted some of these projects may be pushed out to next financial year due to late funding approvals.

The extended wet season has caused delays in ongoing construction, as contractors are not able to access Normanton or Karumba by road, and this has also caused delays in construction materials being delivered.

Where projects are grant funded, officers are considering going to the funding bodies to request extensions of time if they feel there will be project overruns. Many of these projects shall be discussed separately in the engineering report.

Consultation (Internal/External):

- Julianne Meier - Director of Corporate Services
- Executive Leadership Team
- Managers and relevant officers

Legal Implications:

- *Local Government Regulation 2012*, section 204:
 1. The local government must prepare a financial report.
 2. The chief executive officer must present the financial report –

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- a. if the local government meets less frequently than monthly—at each meeting of the local government; or
 - b. otherwise — at a meeting of the local government once a month.
3. The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.
- *Local Government Act 2009*

Financial and Resource Implications:

- The report identifies how Council is tracking against the adopted operational and capital budgets for the financial year.

Risk Management Implications:

- Risk is considered low and Council will be advised if major items deviate from the adopted budget and forecasts.

Carpentaria Shire Council
Statement of Comprehensive Income
 for the period ended 30 April 2023

	Actual 30-Apr-23	Budget 30-Jun-23	% Variance 83.33%
Income			
Revenue			
Operating revenue			
Net rates, levies and charges	7,995,731	8,918,000	89.66%
Fees and charges	640,682	547,000	117.13%
Rental income	435,960	600,000	72.66%
Interest received	682,978	219,903	310.58%
Sales revenue	5,032,322	7,275,000	69.17%
Other income	65,254	-	0.00%
Grants, subsidies, contributions and donations	25,445,922	51,478,000	49.43%
Total operating revenue	40,298,849	69,037,903	57.91%
Capital revenue			
Grants, subsidies, contributions and donations	1,541,985	21,622,218	7.13%
Total revenue	41,840,834	90,660,121	44.87%
Capital income			
Total Capital Income	-	-	0.00%
Total income	41,840,834	90,660,121	44.87%
Expenses			
Operating expenses			
Employee benefits	7,131,477	10,105,910	70.57%
Materials and services	34,558,028	54,874,000	62.98%
Finance costs	289,970	357,920	81.02%
Depreciation and amortisation	9,072,721	9,847,547	92.13%
Total operating expenses	51,052,196	75,185,377	67.90%
Capital expenses			
Total Capital expenses	-	-	0.00%
Total expenses	51,052,196	75,185,377	67.90%
Net result	(9,211,362)	15,474,744	-59.53%
Operating result			
Operating revenue	40,298,849	69,037,903	
Operating expenses	51,052,196	75,185,377	
Operating result	(10,753,347)	(6,147,474)	174.92%

Statement of Financial Position

as at 30 April 2023

	Actual 30-Apr-23	Budget 30-Jun-23
Assets		
Current assets		
Cash and cash equivalents	31,205,087	35,975,943
Trade and other receivables	1,882,593	4,199,014
Inventories	1,183,565	1,143,000
Contract Assets	4,635,715	6,037,000
ATO Receivables	135,986	718,000
Total current assets	39,042,945	48,072,957
Non-current assets		
Trade and other receivables	90,571	91,000
Property, plant & equipment	280,550,088	286,552,295
Right of use assets	70,084	65,000
Total non-current assets	280,710,742	286,708,295
Total assets	319,753,687	334,781,252
Liabilities		
Current liabilities		
Trade and other payables	862,208	1,544,298
Contract Liabilities	15,726,506	14,162,000
Borrowings	526,632	561,513
Other current liabilities	171,500	100,000
Provisions	1,330,213	950,000
Total current liabilities	18,617,059	17,317,811
Non-current liabilities		
Contract Liabilities	-	5,000,000
Borrowings	6,073,940	5,653,032
Provisions	1,012,508	2,536,000
Other non-current liabilities	-	100,000
Total non-current liabilities	7,086,448	13,289,032
Total liabilities	25,703,507	30,606,843
Net community assets	294,050,180	304,174,409
Community equity		
Asset revaluation surplus	188,906,478	171,681,649
Retained surplus	105,143,703	132,492,760
Total community equity	294,050,180	304,174,409

Statement of Cash Flows
 for the period ended 30 April 2023

Actual Budget
 30-Apr-23 30-Jun-23

Statement of Cash Flows

Cash flows from operating activities

Receipts from customers	16,179,760	16,870,654
Payments to suppliers and employees	(49,706,986)	(70,295,612)
Interest received	682,978	219,750
Rental income	435,960	603,064
Non-capital grants and contributions	25,445,922	56,903,269
Borrowing costs	(289,970)	(307,920)
Net cash inflow from operating activities	(7,252,335)	3,993,205

Cash flows from investing activities

Payments for property, plant and equipment	(3,453,452)	(25,405,227)
Grants, subsidies, contributions and donations	1,541,985	21,622,218
Net cash inflow from investing activities	(1,911,467)	(3,783,009)

Cash flows from financing activities

Net cash inflow from financing activities	(356,028)	(534,252)
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Total cash flows

Net increase in cash and cash equivalent held	(9,519,831)	(324,056)
Opening cash and cash equivalents	40,724,917	36,300,000
Closing cash and cash equivalents	31,205,086	35,975,944



Statement of Comprehensive Income by Category
 for the period ended 31 March 2023

	Core \$	QRA \$	Non-Core \$	Total \$	Budget \$
Income					
Revenue					
Recurrent revenue					
Rates, levies and charges	7,995,731	-	-	7,995,731	8,918,000
Fees and charges	412,849	-	227,833	640,682	547,000
Rental income	94,709	-	341,251	435,960	600,000
Interest received	682,978	-	-	682,978	219,903
Sales revenue	4,949,315	-	83,007	5,032,322	7,275,000
Other income	65,064	-	190	65,254	-
Grants, subsidies, contributions and	1,020,521	24,288,112	137,289	25,445,922	51,478,000
	15,221,167	24,288,112	789,570	40,298,849	69,037,903
Capital revenue					
Grants, subsidies, contributions and	550,195	991,790	-	1,541,985	21,622,218
Total revenue	15,771,362	25,279,902	789,570	41,840,834	90,660,121
Capital income	-	-	-	-	-
Total income	15,771,362	25,279,902	789,570	41,840,834	90,660,121
Expenses					
Recurrent expenses					
Employee benefits	(5,680,112)	(814,598)	(636,767)	(7,131,477)	(10,105,910)
Materials and services	(10,220,762)	(23,473,514)	(863,752)	(34,558,028)	(54,874,000)
Finance costs	(289,970)	-	-	(289,970)	(357,920)
Depreciation	(8,243,399)	-	(829,322)	(9,072,721)	(9,847,547)
	(24,434,243)	(24,288,112)	(2,329,841)	(51,052,196)	(75,185,378)
Capital expenses	-	-	-	-	-
Total expenses	(24,434,243)	(24,288,112)	(2,329,841)	(51,052,196)	(75,185,378)
Net result	(8,662,881)	991,790	(1,540,271)	(9,211,362)	15,474,743
Other comprehensive income					
Items that will not be reclassified to net result					
Increase / (decrease) in asset revaluat	-	-	-	-	-
Total other comprehensive income f	-	-	-	-	-
Total comprehensive income for the	(8,662,881)	991,790	(1,540,271)	(9,211,362)	15,474,743

Non Core activities include Les Wilson Barra Discovery Centre, Hatchery, Barra Bites, Child Care, Gym, Staff Housing and Penisoner Housing

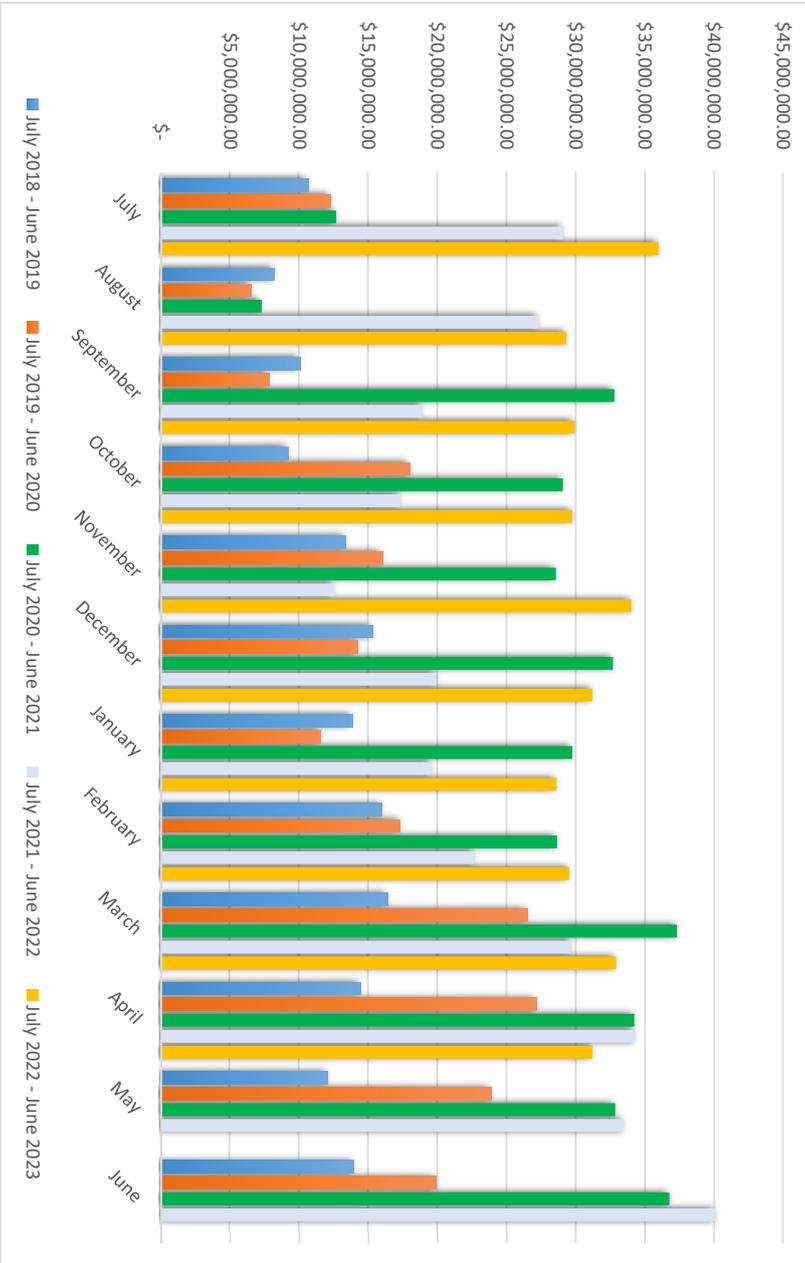


Accounts Summary

	30 April 2023	31 March 2023
	\$	\$
General Accounts		
Westpac General Operating Accounts	242,544	361,300
QTC General Fund	24,818,799	26,422,303
QTC Reserves Fund	6,139,294	6,139,294
Total balance held in banks (excl Reserves)	31,200,637	32,922,898
Other Balances		
QTC Reserves Fund	6,139,294	6,139,294
CSC Provisions	2,342,721	2,321,797
Net of Contract Assets and Liabilities	11,090,791	10,320,676
Total balance reserves, provisions and contract liabilities	19,572,806	18,781,767
Net Council Position before QTC Borrowings	11,627,831	14,141,130
QTC Borrowings		
Karumba Sewerage	1,537,246	1,529,313
Normanton Water Upgrade	858,778	854,442
Glenore Weir	4,204,548	4,190,769
Total balance QTC borrowings	6,600,572	6,574,524
Net Council Position after Borrowings	5,027,258	7,566,606
RESERVES		
Cashed Back Reserves Accounts		
QTC Sewerage Reserve	477,745	477,745
QTC Airport Reserve	132,275	132,275
QTC Water Supply Reserve	716,313	716,313
QTC Land Development Reserve	12,453	12,453
QTC Plant Replacement Reserve	3,650,508	3,650,508
QTC Future Capital Grants	150,000	150,000
QTC Sustainability Reserve	1,000,000	1,000,000
Total Reserves held in QTC	6,139,294	6,139,294
TRUST		
Trust Accounts		
Queensland Treasury Corporation	91,378	91,378
Westpac Bank	42,789	42,789
Total balance held in trust	134,167	134,167

CASH

Cash	July	August	September	October	November	December	January	February	March	April	May	June
2019	\$10,624,212.00	\$8,210,979.00	\$10,052,874.00	\$9,230,314.00	\$13,365,287.00	\$15,294,953.00	\$13,866,629.00	\$16,004,746.00	\$16,406,721.00	\$14,429,103.00	\$12,076,778.00	\$13,940,891.00
2020	\$12,280,567.00	\$6,538,396.00	\$7,802,385.00	\$17,986,246.00	\$16,045,726.00	\$14,253,941.00	\$11,534,551.00	\$17,310,350.00	\$26,505,321.00	\$27,149,119.00	\$23,891,105.00	\$19,895,041.00
2021	\$12,668,763.00	\$7,267,828.00	\$32,799,197.00	\$29,061,031.00	\$28,569,461.00	\$32,701,782.00	\$29,755,429.00	\$28,656,349.42	\$37,318,356.00	\$34,226,338.00	\$32,854,549.00	\$36,769,988.00
2022	\$29,066,133.00	\$27,305,252.00	\$18,876,147.00	\$17,306,164.00	\$12,501,484.00	\$19,906,129.00	\$19,521,847.00	\$22,627,835.00	\$29,625,892.00	\$34,300,881.00	\$33,474,702.00	\$40,097,628.00
2023	\$36,016,895.12	\$29,324,952.00	\$29,916,342.00	\$29,764,622.00	\$34,019,634.00	\$31,208,774.91	\$28,614,115.00	\$29,516,827.00	\$32,925,760.00	\$31,205,087.00		



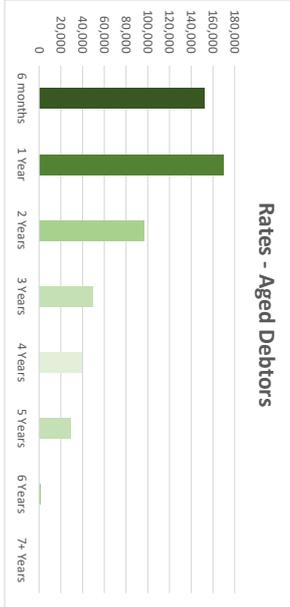
Rates and Service Charges Receivables Report
 April 2023

Number of Assessments
 Total Active 1184
 Non Valued 349 Non-Rateable, but Utility charges & ESL may still apply.
 Valued 834 Valuations issued by State Valuations Office

Payment Arrangements
 No. of Assess 6
 Amount 117,312

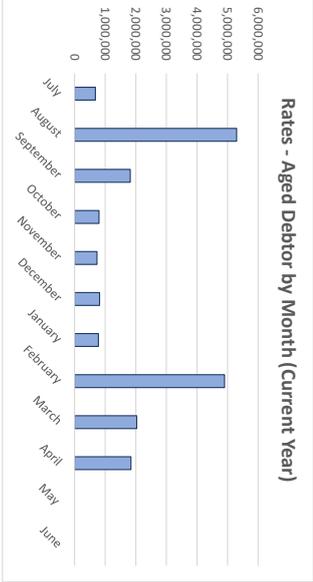
Aged Debtor Breakdown

TOTAL	Legal Fees	Current	6 months	1 Year	2 Years	3 Years	4 Years	5 Years	6 Years	7+ Years
1,843,638	0	1,306,620	151,805	170,144	96,470	49,571	39,454	28,673	902	0



Aged Debtor by Month

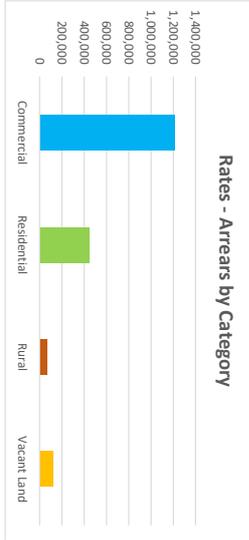
July	August	September	October	November	December	January	February	March	April	May	June
678,953	5,296,730	1,820,687	796,847	733,638	814,405	778,159	4,901,807	2,028,993	1,843,638		



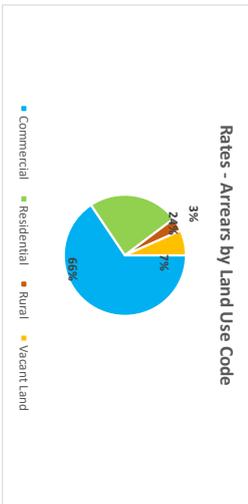
Rates and Service Charges Receivables Report
 April 2023

Interest by Month		July	August	September	October	November	December	January	February	March	April	May	June
	4,899	2,972	8,115	6,632	1,670	8,733	6,170	4,242	5,805	13,558			

Aged Debtor Breakdown by Category	Total												
	Current	6 months	1 Year	2 Years	3 Years	4 Years	5 Years	6 Years	7+ Years				
Commercial	1,209,646	992,612	56,611	85,658	55,761	6,193	6,613	6,197	0	0	0	0	0
Residential	444,279	190,432	78,404	67,670	34,606	34,719	23,394	15,055	0	0	0	0	0
Rural	65,958	62,929	1,789	1,239	0	0	0	0	0	0	0	0	0
Vacant Land	123,755	60,647	15,000	15,576	6,103	8,659	9,447	7,420	902	902	0	0	0
Totals	1,843,638	1,306,620	151,805	170,144	96,470	49,571	39,454	28,673	902	902	0	0	0



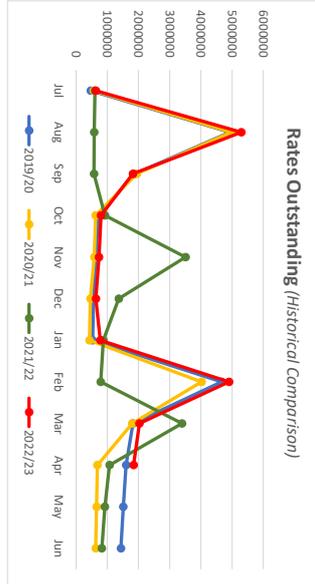
Breakdown by Land Usage			
Land Usage	No. of Assess	Total	Percentage
Commercial	206	1,209,646	66%
Residential	645	444,279	24%
Rural	55	65,958	4%
Vacant Land	277	123,755	7%
	1,183	1,843,638	



Historical Comparison by Month

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
2019/20	\$ 470,641	\$ 4,926,161	\$ 1,880,488	\$ 717,757	\$ 630,432	\$ 559,597	\$ 530,335	\$ 4,665,873	\$ 1,822,510	\$ 1,602,662	\$ 1,513,610	\$ 1,437,098
2020/21	\$ 566,141	\$ 4,971,460	\$ 1,944,130	\$ 626,507	\$ 582,667	\$ 459,510	\$ 428,312	\$ 4,020,974	\$ 1,799,963	\$ 682,334	\$ 658,186	\$ 628,928
2021/22	\$ 606,708	\$ 580,412	\$ 573,791	\$ 925,817	\$ 3,508,592	\$ 1,367,235	\$ 873,592	\$ 788,448	\$ 3,394,719	\$ 1,072,555	\$ 921,857	\$ 825,409
2022/23	\$ 630,158	\$ 5,295,845	\$ 1,820,687	\$ 796,847	\$ 733,637	\$ 633,310	\$ 778,159	\$ 4,901,807	\$ 2,028,993	\$ 1,843,638		

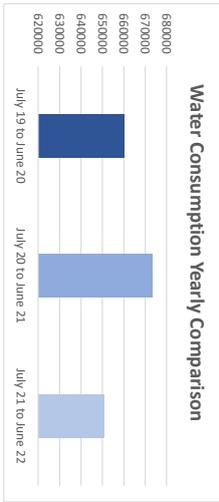
Rates and Service Charges Receivables Report
 April 2023



Water Consumption Comparison

Year	Total Cons	\$ Rated
July 18 to June 19	660,249	\$ 226,556
July 19 to June 20	673,160	\$ 384,477
July 20 to June 21	650,686	\$ 507,505
July 21 to June 22		
July 22 to June 23		

All water consumption started being levied from July, 2022.



Water Consumption Comparison by Suburb

Cons Period	Suburb	Total Cons	\$ Rated
Jul to Dec 2022	Normanton	243,525	\$215,610
	Karumba		
Jan to Jun 2023	Normanton		
	Karumba		



Carpentaria Shire Council - Capital Expenditure Budget - 2022-2023

8/05/2023 Data Updated		Total Project Budget				Financial Year Budget				YTD	Committed	Total	Stage of	
Job No	Project Description	Type	Project Expense Budget	Project Grant Funding	Asset Sale / Trade-In	Councils Contribution to Project	Original Budget 2022-2023	Grant 2022-2023	Asset Sale / Trade-In 2022	Council Contribution 2022-2023	Expenses 2022-2023	Orders	Expenses 2022-2023	Comp %
CH2202	Buildings - 1 Brodie Street - Replaced galvanized plumbing pipework	R	10,000	0	0	10,000	10,000	0	0	10,000	1,603	0	1,603	0%
WQSH13	Buildings - 1/150 Yappar Street	R	45,000	45,000	0	0	45,000	45,000	0	0	0	0	0	0%
WQSH14	Buildings - 1/72 Thompson Street	R	65,000	65,000	0	0	65,000	65,000	0	0	0	0	0	0%
WQSH12	Buildings - 23 Woodward Street	R	20,000	20,000	0	0	20,000	20,000	0	0	0	0	0	0%
WQSH15	Buildings - 36 Woodward Street - External Repaint	R	15,000	15,000	0	0	15,000	15,000	0	0	0	0	0	0%
CH2203	Buildings - Residential Development - Gough Street	N	50,000	0	0	50,000	50,000	0	0	50,000	60,997	0	60,997	0%
WQSH17	Buildings - Staff Housing - Internal Upgrade and Remove Asbestos, Philip Street	R	125,000	125,000	0	0	125,000	125,000	0	0	6	0	6	0%
CH2201	Buildings - Staff Housing - Normanton Vacant Pensioner Unit	R	100,000	0	0	100,000	100,000	0	0	100,000	14,568	9,297	23,865	0%
WQ2203	Buildings - Staff Housing - Renewals - Prioritised per condition	R	0	0	0	0	0	0	0	0	0	1,364	1,364	0%
CO2301	Buildings - Store Shelving	R	50,000	0	0	50,000	50,000	0	0	50,000	23,906	50	23,956	0%
WQSH18	Capex - WAQ 34 Philip Street - Internal Upgrade - Repant, renew	R	20,000	0	0	20,000	20,000	0	0	20,000	104,253	147	104,400	5%
CW2203	Water - Normanton - Build-in under Water Tower	N	20,000	0	0	20,000	20,000	0	0	20,000	8,130	5,517	13,647	0%
n/a	Lilyvale Subdivision Stage 1	N	1,500,000	0	1,500,000	0	0	0	0	0	0	0	0	5%
CO2104	Capex - Gilbert Street Pontoon Repairs	R	15,000	0	0	15,000	0	0	0	0	-10,893	0	-10,893	100%
DAF22	Coast Reef Habitats - Karumba	N	100,000	100,000	0	0	100,000	100,000	0	0	52,936	0	52,936	5%
CP2204	ICT - TV Radio - Satellite Infrastructure Upgrade Dish 1 - Karumba	R	25,000	0	0	25,000	25,000	0	0	25,000	11,371	0	11,371	80%
CP2215	ICT - TV Radio - Satellite Infrastructure Upgrade Dish 2 - Karumba	R	25,000	0	0	25,000	0	0	0	0	20,272	0	20,272	100%
QRRRF	Karumba Point Shoreline Protection and Revitalisation - Beach Sand Retention Project (Groyne)	N	592,473	500,000	0	92,473	592,473	500,000	0	92,473	0	0	0	50%
PACP	Karumba Point Shoreline Protection and Revitalisation - Revetment Wall	N	1,592,473	1,592,473	0	0	0	0	0	0	0	0	0	0%
LRCP17	LRCP - Phase 3 - Allocation of \$1m funding towards Restoration of Karumba Foreshore - Revetment Wall	R	1,000,000	1,000,000	0	0	1,000,000	1,000,000	0	0	0	0	0	0%
LRCP8	LRCP - Phase 3 - Karumba Park (closing of Barnett St) - Design and Construct	N	350,000	350,000	0	0	350,000	350,000	0	0	8,080	0	8,080	10%
LRCP0	LRCP - Phase 3 - Karumba Point to Town Walking Track (Signage, Designated Path, Bridges)	U	73,848	73,848	0	0	73,848	73,848	0	0	0	67,000	67,000	0%
CO2201	Other - Cenotaph Upgrade - Two statues "We are one"	U	150,000	150,000	0	0	150,000	150,000	0	0	42,058	71,600	113,658	0%
RRF006	Other - Karumba Airport Weather Station	N	87,000	87,000	0	0	87,000	87,000	0	0	-65,048	0	-65,048	95%
QRRRF2	Other - Karumba Point Shoreline - Detailed Design	N	530,000	500,000	0	30,000	330,000	330,000	0	0	123,898	0	123,898	60%

Carpentaria Shire Council - Capital Expenditure Budget - 2022-2023

8/05/2023 Data Updated		Total Project Budget					Financial Year Budget					YTD			Total		Stage of
Job No	Project Description	Type	Project Expenditure Budget	Project Grant Funding	Asset Sale / Trade-In	Councils Contribution to Project	Original Budget 2022-2023	Grant 2022-2023	Asset Sale / Trade-In 2022	Council Contribution 2022-2023	Expenses 2022-2023	Committed Orders	Expenses 2022-2023	Committed Orders	Expenses 2022-2023	Stage of Comp	
WQ2204	Other - Onsite Chlorine Generators - Normanton & Karumba Pools	U	320,000	320,000	0	0	320,000	320,000	0	0	96,925	202,062	298,987	0	0	0%	
WQ2201	Other - Town Beautification - Landsborough St Development	N	200,000	200,000	0	0	10,000	10,000	0	0	0	0	0	0	0	5%	
WQ2202	Other - Town Beautification - School Dam Precinct Development	N	300,000	300,000	0	0	5,000	5,000	0	0	0	0	0	0	0	5%	
CP2308	Fleet - P1566 KBA Triton Dual Cab, replace with Dual Cab	R	60,000	0	0	60,000	60,000	0	0	60,000	0	66,889	66,889	0	0	0%	
CP2209	Fleet - P1582 WTP - SR 4x2 Single Cab Ute	R	35,000	0	8,000	27,000	35,000	0	8,000	27,000	0	41,904	41,904	0	0	0%	
CP2309	Fleet - P1605 WTP Single Cab	R	65,000	0	0	65,000	65,000	0	0	65,000	0	66,889	66,889	0	0	0%	
CP2302	Fleet - P1664 Dual Cab Cruiser	R	80,000	0	0	80,000	80,000	0	0	80,000	0	69,839	69,839	0	0	0%	
CP2304	Fleet - P1784 2WD Hilux Single Cab	R	40,000	0	0	40,000	40,000	0	0	40,000	0	39,603	39,603	0	0	0%	
CP2303	Fleet - P1877 Dual Cab Colorado	R	50,000	0	0	50,000	50,000	0	0	50,000	0	69,839	69,839	0	0	0%	
CP2301	Fleet - P2036 Fusio Tipper	R	70,000	0	0	70,000	70,000	0	0	70,000	0	0	0	0	0	0%	
CP2306	Fleet - P2529 Crane Truck	R	185,000	0	0	185,000	185,000	0	0	185,000	0	0	0	0	0	0%	
CP2305	Fleet - P3516 140M Grader	R	300,000	0	0	300,000	300,000	0	0	300,000	0	0	0	0	0	5%	
CP2307	Fleet - P4502 Vermeer VAC Trailer	R	80,000	0	0	80,000	80,000	0	0	80,000	0	0	0	0	0	0%	
CP2211	Fleet - Plumbers Isuzu Job Truck	N	145,000	0	0	145,000	145,000	0	0	145,000	0	0	0	0	0	0%	
CP2207	Fleet - Replace P1512 Town Services - 4x2 Single Cab Ute (Cleaners)	R	35,000	0	8,000	27,000	35,000	0	8,000	27,000	0	39,603	39,603	0	0	0%	
CP2205	Fleet - Replace P1605 WTP 4x4 Single Cab Utility	R	55,000	0	18,000	37,000	55,000	0	18,000	37,000	0	53,952	53,952	0	0	0%	
CP2206	Fleet - Replace P1653 Electrician - 4 x 4 Single Cab	R	55,000	0	18,000	37,000	55,000	0	18,000	37,000	0	68,639	68,639	0	0	0%	
CP2203	Fleet - Replace P1710 CEO - GXL 4.5L T Diesel Dual Cab	R	82,440	0	35,000	47,440	82,440	0	35,000	47,440	0	0	0	0	0	50%	
CP2210	Fleet - Replace P2402 WTP - N Series NPR Tipper	R	65,000	0	12,000	53,000	65,000	0	12,000	53,000	0	0	0	0	0	0%	
CP2208	Fleet - Replace P4136 Quad UTV with 2 seats	R	25,000	0	2,000	23,000	25,000	0	2,000	23,000	0	30,364	30,364	0	0	0%	
CP2310	Water - Normanton - WTP Generator	R	60,000	0	0	60,000	60,000	0	0	60,000	0	36,816	36,816	0	0	0%	
New	ATSI TIDS - Plains/Topsy Creek & Cabbage Tree Creek Causeways	N	1,340,000	1,340,000	0	0	1,340,000	1,340,000	0	0	0	0	0	0	0	5%	
New	Betterment - Inverleigh West Causeway Upgrade	U	500,000	450,000	0	50,000	50,000	0	0	50,000	0	0	0	0	0	0%	
CR2106	Footpaths - Maintenance and Disability Access Karumba	R	45,000	0	0	45,000	45,000	0	0	45,000	0	0	0	0	0	0%	
CR2105	Footpaths - Maintenance and Disability Access Normanton	R	60,000	0	0	60,000	60,000	0	0	60,000	0	0	0	0	0	0%	
RRUP	Hffley Road - Gravel Upgrade	U	4,206,687	4,206,687	0	0	4,206,687	4,206,687	0	0	0	0	0	0	0	0%	
RRUP	Koolatah - Dikie Road Widening	U	2,477,642	2,477,642	0	0	2,477,642	2,477,642	0	0	0	0	0	0	0	0%	
CL2201	Lilyvale Subdivision Stage 1 - Road Construction - Internal Access Road	N	0	0	0	0	0	0	0	0	661,911	48,445	710,356	0	0	70%	
New	Mitchell River Crossing - Bridge Design	U	300,000	300,000	0	0	300,000	300,000	0	0	0	0	0	0	0	0%	
New	Other - Savannah Way Art Trail - Footings and Traffic Island Upgrade	U	35,000	0	0	35,000	35,000	0	0	35,000	0	0	0	0	0	0%	
CL2301	Project - Lilyvale Subdivision Entrance Statement	N	85,000	0	0	85,000	85,000	0	0	85,000	0	28,030	28,030	0	0	0%	
QRRRF3	Roads - Kerb and Channel across from Christian College, Thompson Street	U	228,882	218,882	0	10,000	228,882	218,882	0	10,000	155,071	0	155,071	0	0	15%	
RRUP	Roads - Roads of Strategic Importance (Wtn to Burketown Rd) (Sealing)	U	20,000,000	16,000,000	0	4,000,000	5,000,000	4,000,000	0	1,000,000	0	0	0	0	0	0%	
RRUP	Roads - Shire Grid Installations	N	20,000	0	0	20,000	20,000	0	0	20,000	9,100	0	9,100	0	0	0%	

Carpentaria Shire Council - Capital Expenditure Budget - 2022-2023

8/05/2023 Data Updated		Total Project Budget					Financial Year Budget					YTD	Committed	Total	Stage of
Job No	Project Description	Type	Project Expenditure Budget	Project Grant Funding	Asset Sale / Trade-In	Councils Contribution to Project	Original Budget 2022-2023	Grant 2022-2023	Asset Sale / Trade-In 2022	Council Contribution 2022-2023	Expenses 2022-2023	Orders	Expenses 2022-2023	Completion %	
RR2302	Roads - TIDS/R2R/Council - Armstrong (Funding top up road realignment)	N	1,513,339	1,465,263	0	48,076	1,513,339	1,465,263	0	48,076	262,338	77,977	340,315	5%	
RR2301	Roads - TIDS/R2R/Council - Concrete Causeway before Armstrong	N	800,000	800,000	0	0	800,000	800,000	0	0	53,623	19,743	73,366	0%	
CR2301	Roads - TIDS/R2R/Council - Normanton to Burketown - Reseal	R	300,000	150,000	0	150,000	300,000	150,000	0	150,000	0	0	0	0%	
Parent	Roads - TIDS/R2R/Council - Normanton to Burketown - Sealing Works	U	1,820,000	1,621,924	0	198,076	1,820,000	1,621,904	0	198,096	0	0	0	0%	
CS2201	Sewer - Karumba - Membrane Replacement	R	250,000	0	0	250,000	250,000	0	0	250,000	160	0	160	0%	
CS2202	Sewer - Karumba - Pump Replacement (eone)	R	100,000	0	0	100,000	100,000	0	0	100,000	89,296	0	89,296	40%	
RRF004	Sewerage - Karumba Sewerage System - System Review & Master Plan	N	80,000	80,000	0	0	40,000	40,000	0	0	31,625	9,030	40,655	80%	
CW2204	Glennore Weir Water Pipe Replacement Planning Project	R	295,000	295,000	0	0	295,000	295,000	0	0	11,467	180,165	191,632	0%	
CL1801	Lilyvale Subdivision Stage 1 - Water Infrastructure	N	400,000	0	0	0	400,000	0	0	400,000	663,467	12,638	676,105	95%	
RRF001A	Water - Glennore Weir Raw Water Upgrade - Emergency Intake Structure	U	150,000	150,000	0	0	150,000	150,000	0	0	119	0	119	0%	
RRF002	Water - Karumba Water Tower/Reservoirs On site Chlorine Generator	U	180,000	180,000	0	0	180,000	180,000	0	0	509	0	509	0%	
CW2202	Water - Normanton - Manifold (for old Clarifier)	U	20,000	0	0	20,000	20,000	0	0	20,000	240	0	240	0%	
CW2201	Water - Normanton - Refurbish Clarifier	R	75,000	0	0	75,000	75,000	0	0	75,000	6,437	75,757	82,194	10%	
RRF003	Water - Normanton Water Treatment Plant - Study & Design (increase potable supply)	N	40,000	40,000	0	0	40,000	40,000	0	0	1,157	0	1,157	5%	
WQ2205	Water - Normanton Water Treatment Plant Reservoir Upgrades	U	1,992,916	1,992,916	0	0	1,992,916	1,992,916	0	0	0	0	0	0%	
RRF005	Water - Treatment Plant - Controls/Monitoring - Priorities to be established	R	180,000	180,000	0	0	60,000	60,000	0	0	37,520	57,059	94,579	75%	
WQ2207	Water - Treatment Plant - Normanton - Diversion of Pipework to improve operational efficiency	N	150,000	150,000	0	0	100,000	100,000	0	0	0	0	0	0%	
	Water - Treatment Plant - Reservoir Repairs	R	210,000	210,000	0	0	210,000	210,000	0	0	240	0	240	0%	
			46,302,700	37,751,635	1,601,000	6,950,065	27,225,227	22,844,142	101,000	4,280,085	2,505,374	1,422,185	3,927,559	9%	
Capital Expenditure by Asset Class															
	Roads		33,731,550	29,030,398	0	4,701,152	18,281,550	16,580,378	0	1,701,172					
	Plant and Equip.		1,487,440	0	101,000	1,386,440	1,487,440	0	101,000	1,386,440					
	Land		1,500,000	0	1,500,000	0	0	0	0	0					
	Sewer		430,000	80,000	0	350,000	390,000	40,000	0	350,000					
	Water		3,292,916	3,197,916	0	95,000	3,522,916	3,027,916	0	495,000					
	Other		5,360,794	5,173,321	0	187,473	3,043,321	2,925,848	0	117,473					
	Buildings		500,000	270,000	0	230,000	500,000	270,000	0	230,000					
			46,302,700	37,751,635	1,601,000	6,950,065	27,225,227	22,844,142	101,000	4,280,085	2,505,374	1,422,185	3,927,559	9%	

8/05/2023 Data Updated

Carpentaria Shire Council - Capital Expenditure Budget - 2022-2023

Job No	Project Description	Type	Total Project Budget				Financial Year Budget				YTD Expenses 2022-2023	Committed Orders	Total Expenses 2022-2023	Stage of Completion %	
			Project Expense Budget	Project Grant Funding	Asset Sale / Trade-In	Councils Contribution to Project	Original Budget 2022-2023	Grant 2022-2023	Asset Sale / Trade-In 2022-2023	Council Contribution 2022-2023					
	Capital Expenditure by Type														
U			32,454,975	28,141,899	0	4,313,076	17,004,975	15,691,879	0	1,313,096					
N			9,495,285	7,504,736	1,500,000	490,549	6,027,812	5,167,263	0	860,549					
R			4,352,440	2,105,000	101,000	2,146,440	4,192,440	1,985,000	101,000	2,106,440					
			46,302,700	37,751,635	1,601,000	6,950,065	27,225,227	22,844,142	101,000	4,280,085					

BUSINESS PAPERS

10.3 RESERVES POLICY

Attachments:	10.3.1. Reserves Policy ↓
Author:	Julianne Meier - Director Corporate Services
Date:	10 May 2023
Key Outcome:	A well governed, responsive Council, providing effective leadership and management, and respecting community values
Key Strategy:	Provision of safe and reliable infrastructure (roads, water and sewer, buildings and facilities, etc.)

Executive Summary:

The Reserves Policy has been developed to establish guidelines for the management of existing cash reserves, and to ensure there are controls over the expenditure of internally restricted cash.

RECOMMENDATION:

That Council adopts the Reserves Policy as presented.

Background:

Council's would general establish Reserve accounts to place internal restrictions on cash, to ensure those funds are spent on specific works.

In prior years Council had a number of reserve accounts, however these accounts were not cash backed. Over the past few years Council has built and maintained a cash balance, so in consultation with Council these reserves have now been cash backed.

This policy provides guidance on the following:

- the name of the reserve;
- the purpose of the reserve;
- the source of funds of the reserve;
- the use of funds in the reserve.

Some reconciliation of reserve accounts was required, to bring existing reserves into balance with QTC accounts. A QTC Transfer of \$1,389,164 from Council's General Fund has been scheduled to occur on 11th May 2023 to bring the QTC Reserve Cash Fund accounts into line with the reserve balances below.

BUSINESS PAPERS

GL No	Reserve Name	Reserve Balance at 10/5/23
980301	Reserve - Land Development	- 12,453.00
980302	Reserve - Sewerage Reserve	- 477,745.00
980303	Reserve - Plant Replacement	- 3,650,507.62
980304	Reserve - Future Capital Grants	- 1,389,164.00
980305	Reserve - Water Supply	- 716,313.00
980306	Reserve - Airports	- 132,275.00
980310	Reserve - Road Reseals	- 1,150,000.00
		- 7,528,457.62

Additionally, the following Reserves, that were not cash backed, so have now been closed, and the balances transferred back to the accumulated surplus account:

- Future Capital Works Reserve \$1,159,164
- Operating Expenditures Reserve \$80,000
- Sustainability Reserve \$6,264,979

Any future changes to reserves shall be in accordance with this Policy.

Consultation (Internal/External):

- Council workshop
- Chief Executive Officer
- Manager of Finance and Administration

Legal Implications:

- Nil.

Financial and Resource Implications:

- All costs associated with the management of reserves and the reporting in the annual financial statements are included in Council's adopted budget.

Risk Management Implications:

- Nil.



Reserves Policy

Policy Details

Policy Category	Council Policy
Date Adopted	
Endorsed by	Chief Executive Officer
Approval Authority	Council
Effective Date	
Policy Version Number	1
Policy Owner	Director Corporate Services
Contact Officer	Julianne Meier
Review Date	As changes are required by legislation or Council

Supporting documentation

Legislation	<ul style="list-style-type: none"> Local Government Act 2009 Local Government Regulation 2012
Policies	<ul style="list-style-type: none"> Budget Guideline
Delegations	<ul style="list-style-type: none"> Nil
Forms	<ul style="list-style-type: none"> Nil
Supporting Documents	<ul style="list-style-type: none"> Reserves workpapers

Version History:

Version	Adopted	Comment	eDRMS #
1		Council Resolution	



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Intent

The purpose of this policy is to establish an accounting policy for reserves for Carpentaria Shire Council that is in line with Council's Budget and Operational Plan.

Scope

This policy applies to the Carpentaria Shire Council cash reserves, budget, and financial statements.

Policy Statement

Council maintains reserves as a means of constraining funds and imposing internally enforceable restrictions on them.

In each case the reserve balance relates to anticipated future expenditure which is not currently recognised as a liability.

Transfers

Transfers to and from a reserve can only be made by Council resolution or by inclusion in Council's annual budget. Transfers to and from reserves must be made for the stated purpose of the reserve as outlined in this policy.

If the purpose for which the reserve was created no longer exists, Council may close the reserve. If this occurs, the funds held in the reserve must be credited to retained funds.

Approval of expenditure

The utilisation of reserve funds for capital funding purposes will generally be managed through the Capital Budget process, otherwise by Council resolution.

The following reserves have been established by Council:

- • Land Development Reserve
- • Sewerage Reserve
- • Water Reserve
- • Plant Replacement Reserve
- • Airports Reserve
- • Future Capital Grants Reserve
- • Road Reseals Reserve

Refer Appendix for further details on each reserve.

Each reserve approved by Council must have the following identified:

- The name of the reserve;
- The purpose of the reserve;
- The source of funds of the new reserve;



- The use of funds in the reserve.

Once the new reserve has been approved, appropriate funds must be debited against retained funds and credited against the new reserve.

All reserves are to be cash backed. Cash representing the reserves will be held in a separately identified QTC Cash Fund.

Responsibility

The finance department shall maintain reserve balances and prepare a reconciliation at least annually to accompany the budget.

Adopted by Council "Date" by Resolution "Number"

Mark Crawley
Chief Executive Officer



Appendix A – Restrictions on Reserves

The following reserves have been established by Council:

Land Development Reserve

Purpose:

To ensure proceeds from the sale of Council owned land go towards capital expenditure associated with redevelopment of existing Council land (subdivision) or purchase of additional parcels of land, or capital improvements on Council owned land.

Source of Funds:

This reserve sources funds from sale of Council land.

Use of Funds:

The funds held in this reserve will be used:

- redevelopment of existing Council land (subdivision);
- purchase of additional parcels of land; or
- capital improvements on Council owned land.

Sewer Reserve

Purpose:

To ensure any operational profits are set aside to fund capital projects associated with Council's sewer operations, where a cash surplus is available, and that existing cash reserves are spent in accordance with this Policy.

Source of Funds:

This capital reserve sources funds from existing cash reserve balances, and cash surpluses from operations at Council's discretion, if available.

Use of Funds:

The funds held in this reserve will be utilised for capital renewal of Council's sewer infrastructure.

Water Reserve

Purpose:

To ensure any operational profits are set aside to fund capital projects associated with Council's water operations, where a cash surplus is available, and that existing cash reserves are spent in accordance with this Policy.

Source of Funds:

This capital reserve sources funds from existing cash reserve balances, and cash surpluses from operations at Council's discretion, if available.

Use of Funds:

The funds held in this reserve will be utilised through capital renewal of Council's water infrastructure.



Plant Replacement Reserve

Purpose:

To ensure the proceeds from plant and other assets sold at auction (mostly plant) or otherwise are allocated to reserves for the purpose of ensuring that funds are available for capital replacement of items disposed, and that existing cash reserves are spent in accordance with this Policy.

Source of Funds:

This capital reserve sources funds from existing cash reserve balances, and sales of plant and equipment, and cash surpluses from operations at Council's discretion, if available.

Use of Funds:

The funds held in this reserve will be utilised through capital renewal of Council's fleet and plant.

Airport Reserve

Purpose:

To ensure any operational profits are set aside to fund capital projects associated with Council's airport operations, where a cash surplus is available, and that existing cash reserves are spent in accordance with this Policy.

Source of Funds:

This capital reserve sources funds from existing cash reserve balances, and cash surpluses from operations at Council's discretion, if available.

Use of Funds:

The funds held in this reserve will be utilised through capital renewal of Council's airport infrastructure.

Future Capital Grants Reserve

Purpose:

To ensure a portion of operational profits are set aside to fund co-contributions required in future grant applications.

Source of Funds:

This capital reserve sources funds from existing cash reserve balances, and cash surpluses from operations at Council's discretion, if available.

Use of Funds:

The funds held in this reserve will be utilised to fund co-contributions required for grant applications.

Road Reseals Reserve

Purpose:

This reserve sources funds from a portion of the unspent Financial Assistance Grants – Identified Roads Component.

Source of Funds:

This capital reserve sources funds from Financial Assistance Grants – Identified Roads



Component to the extent that grant is not spent on roads. Contributions are at Council's discretion where a cash surplus is available.

Use of Funds:

The funds held in this reserve will be utilised through capital renewal of Council's Road Reseals.

Appendix B – Reserve Balances

The reserve balances below are current as at 10th May 2023.

GL No	Reserve Name	Reserve Balance at 10/5/23
980301	Reserve - Land Development	- 12,453.00
980302	Reserve - Sewerage Reserve	- 477,745.00
980303	Reserve - Plant Replacement	- 3,650,507.62
980304	Reserve - Future Capital Grants	- 1,389,164.00
980305	Reserve - Water Supply	- 716,313.00
980306	Reserve - Airports	- 132,275.00
980310	Reserve - Road Reseals	- 1,150,000.00
		- 7,528,457.62

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10.4 APPROVAL TO KEEP ANIMAL - MORE THAN TWO DOGS

Attachments:	NIL
Author:	Julianne Meier - Director Corporate Services
Date:	11 May 2023
Key Outcome:	7.2 - Responsive and efficient customer service delivery
Key Strategy:	7.2.2 Work collaboratively across Council to provide effective, efficient and coordinated outcomes.

Executive Summary:

The purpose of *Subordinate Local Law No. 2 (Animal Management) 2015* local law is to supplement Local Law No. 2 (Animal Management) 2015, which provides for regulation of the keeping and control of animals within the local government's area.

RECOMMENDATION:

That Council accept and approve the application to keep more than two (2) dogs for the property located at 12 Landsborough Street, Normanton.

Background:

An application was received on 8th May 2023 requesting the approval to keep more than two (2) dogs on the following property:

Property Address: 23 Matilda Street, Normanton

Parcel: Lot 98 N14812

Land Size: 1012 m²

The applicant has requested that three (3) dogs are to be located on the premises above, details of the animals are as follows:

Animal Name	Santa	Arny	Pippa
Breed	Mastiff	Mastiff	Bull Arab
Age	1 Year, 1 Month	1 Year, 1 Month	4 Years, 1 Month
Microchipped	No	No	No
Desexed	No	No	No
Declared Dangerous	No	No	No
Tag No	230511	230475	230323
Registration Expiry	On Approval	30/6/23	30/6/23

Section 6 of *Subordinate Local Law No. 2 (Animal Management) 2015* outlines circumstances in which keeping animals requires approval, for Dog's approval is required for the keeping of 3 or more dogs over the age of 3 months on an allotment in a designated town area.

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Schedule 4 of *Subordinate Local Law No. 2 (Animal Management) 2015* outlines the minimum standards for keeping of a dog/s, a person who keeps an animal on premises must:

- (a) *ensure that the animal is adequately identified so that the owner's name, address and telephone number are readily ascertainable; and*
- (b) *ensure that waste waters from enclosures are drained in a nuisance free manner and that run-off is kept off adjoining premises or as otherwise directed by an authorised person; and*
- (c) *ensure that excreta, food scraps and other material that is, or is likely to become, offensive is collected at least daily and, if not immediately removed from the premises, is kept in a waste container of a kind approved by an authorised person; and*
- (d) *ensure that any enclosure in which the animal is kept is properly maintained in—*
 - (i) *a clean and sanitary condition; and*
 - (ii) *an aesthetically acceptable condition; and*
- (e) *take all reasonable steps to prevent the animal from making a noise or disturbance that causes a nuisance; and*
- (f) *ensure that the area available to the animal kept on the premises is appropriately sized so that the animal can be effectively and comfortably kept.*

Council's Local Laws Officer inspected the property and did not identify any standards currently not being met in order to keep an animal/s on the premises. Council's LLO also inspected the premises for potential noise complaints from neighbors and identified the risk as low due to the location of the property.

Consultation (Internal/External):

- Director of Corporate Services
- Local Laws Officer

Legal Implications:

- As per standards outlined in Council's Subordinate Local Law No. 2 (Animal Management) 2015 and Animal Management (Cats and Dogs) Act 2008.

Financial and Resource Implications:

- A permit fee of \$220.00 will be due and payable if the permit is granted.

Risk Management Implications:

- Low Risk – Inspections and assessment undertaken by Local Laws Officer.

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10.5 COMMUNITY DEVELOPMENT REPORT

Attachments:	10.5.1. Normanton Sports Centre Monthly report ↓ 10.5.2. Monthly pool report ↓
Author:	Cherie Schafer - Manager Economic & Community Development
Date:	10 May 2023

Key Outcome:	A safe, healthy, and equitable community that celebrates diversity and enjoys a quality lifestyle
Key Strategy:	Continue to support activities and programs that provide for the youth within the Shire

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Community, Cultural Services and Economic Development portfolio of Council.

RECOMMENDATION:

That Council:

1. note the Community Development Report; and
2. that those matters not covered by resolution be noted.

1. MATTERS FOR INFORMATION:

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1.1 Normanton and Karumba Library Statistics

Statistics and general information for the Karumba Library's for the month of April have been provided in the table below.

<u>Statistics</u>	Karumba		
	April -21	April -22	April -23
Monthly Walk-Ins	119	96	33
Number of library loans	94	172	102
Number of people utilising the internet	8	9	32
Number of new members	1	2	1
Total Hours Public Internet Usage	3	9	12
Total hours open to the public	72	72	56

Normanton Library Activities – The Normanton Library has remained closed for the months of March, and April while undergoing repairs.

Council has completed a major internal clean of the walls and air conditioner systems and re-tested to signs of mould. It is anticipated that the test will come back clear, and the VIC/Library will be re-opened early May.

Karumba Activities – Update provided by the Karumba librarian.

- First Five Forever – Unfortunately due to families being away and illness there were no attendance at the First Five reading sessions delivered during April.

1.2 Normanton Sports Centre Monthly Report

Council entered into a management agreement for the Normanton Sports Centre with Bynoe CACS Ltd in July 2021 for a period of two years, which is due to expire in July 2023.

The report for the month of April 2023 for the Normanton Sports Centre is attached for information.

1.3 Normanton and Karumba Pool Statistics

Statistics and general information for the Normanton and Karumba Pools for the month of April is attached for review.

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- Both the pools will be shut from 31 May to 30 August 2023 over the winter period.
- After discussions with the Manager of water and waste, it is not recommended to let the pools go completely green going forward. Chlorine levels will be reduced to save cost to Council, this will make the pools unfit to be used by the public however will maintain the integrity of the pumps and filtration systems.
- The Normanton Pool has several maintenance items that will be completed over the shutdown period which may result in the pool being drained of water.
- Quotes are being sources to fix the existing damage done to the Normanton Pool shade cloth as this was not covered by Insurance.

1.4 Normanton Childcare Centre

The Normanton Childcare Centre provides an important service and operates Monday to Friday from 8.00am to 5.00 pm.

Update from the Director:

- There has been one full-time staff member resign. Recruitment to fill this position is underway.
- There was an inspection completed by the Department at the end of April. The Department was happy with the cleanliness of the centre, however, will be issuing Council a compliance notice around time require to rectify maintenance items and current maintenance items still outstanding.
- Working with Inclusion support around handling children with behavioral issues as this has been challenging in the centre with new and limited staff.
- Deadly Choices has been doing weekly visits and activities with the children around health and overall health checks.

1.5 Normanton Swimming Pool and John Henry Memorial Oval Master Plan

On the 5th of April the Manager of Economic and Community Development held community consultation around the development of a master plan for the Normanton Swimming Pool and the John Henry Memorial Oval. The attendance was low from the general public, however not for profit groups and sporting clubs were well represented.

It is anticipated that there will be several follow-up meetings as the plan is developed before the final plan is taken to Council for consideration.

The Manager of Economic and Community Development is also looking to develop a master plan over the Normanton Rodeo grounds and Racecourse and will look to hold community consultation in the coming weeks.

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1.6 Economic Development Forum - Cloncurry

Regional Economic Development - North State Development Groups is holding a forum in Cloncurry on the 19th and 20th April.

The forum is to network with surrounding shires around Economic Development opportunities, partnerships, and the important events for communities.

During day two there was discussions around the importance of grants and how community events increase Economic growth in communities.

Councils have been asked to consider possible projects for the \$120,000 that will be offered to each Council in the coming month. Projects can relate to improving live ability and quality of life for community members, increasing workforce participation, and building local leadership and capacity.

Projects can also be an extension of the first round approved projects. In Carpentaria's case the Council was approved funding to develop a 5-year Youth Strategy which has been completed. The next round of \$120,000 could be used to fund employment of a new position and associated costs to implement the Youth Strategy.

The Council's Chief Executive Officer will receive an expression of interest and will be required to provide information on the project they would like to put the funds towards.

1.7 K150 Updates

The K150 group last all meet in person on the 27th April to finalise the merchandise art work and order quantities. The K150 weekly planner was also discussed as there were several inclusions and updates to be amended.

The final version weeklong events for the K150 shall be presented at the meeting.

The Normanton Tourism Centre Co-Ordinator is working with several of the K150 committee members to source and provide information during the K150 week.

Since last meeting on the 17 March, the committee have been communicating regularly through emails to keep action items progressing.

1.8 Carpentaria Ronald Mc Donald Charity Ball

The Council is holding The Ronald McDonald Charity ball on the 5th of August 2023 and all the funds raised will be donated back to The Ronald McDonald Charity house in Townsville. Sponsorship letters have been sent out to Council contractors and businesses in town seeking support.

Business have started to get in Contact with Council to inform if they are able to sponsor the Charity ball and the package, they are happy to support.

Norman County Snacks have been advised that they are the successful applicant for catering for the Ball in 2023. The Norman County Snacks will also be providing a vegetarian dish as requested.

A public notice has gone out on Face Book, posters put up around town and also emailed to the community groups around bar service on the night of the ball.

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1.9 TRAIC Project – Your Life your Story

Filming for the TRAIC project took place from last year and seen residents from the Normanton and Karumba communities sharing their personal stories around life, history and growing up in the Shire.

The footage will have been developed into a 20-minute film that is due to be launched towards the end of May with community members and those involved in the film.

I have had some conversation with the film producers around the opportunities to share the story on a wider plat form such as ABC or possibly film festivals. As this conversation develop, I will provide more information to the elected members.

Funding for the filming was sourced through the Queensland Health tackling Regional Adversity through Integrated Care Scheme.



Consultation (Internal/External):

- Chief Executive Officer – Mark Crawley
- Director of Corporate Services – Julianne Meier
- Manager of Economic and Community Development – Cherie Schafer

Legal Implications:

- Nil

Financial and Resource Implications:

- Within budget.

Risk Management Implications:

- Risks are relatively low - supports Council's aim of engaging with the community as well as providing key activities and facilities.



Normanton Sports Centre

MONTHLY REPORT – APRIL, 2023

EXECUTIVE SUMMARY

The month of April has been a very busy month with the school holidays taking up half the month,

Taren Carr is down at the Centre to try and bring some organization and structure back to the Centre and my understanding this is working well.

She is encouraging the kids to keep the Sports Centre tidy inside and out and to be more helpful with in the centre.

I am including some of Taren's monthly report to our board regarding the sports centre.

SPORTS CENTRE

- Easter School Holiday Program

Activities: -

Mini Chefs, Bucking Machine Come and try day, Day Fishing Trips, Art & Crafts, Pamper Day, Boys leatherwork, Treasure Hunt & Easter Bonnet Parade.

- Averaged 40-50 kids a day at the Centre
- A few agencies came on board to help out (Gidgee (cooking and supply ingredients), The Albion (Bucking machine), Deadly Choices (Day Fishing trips) Centacare (cooking and Dance group) & QPS (Day Fishing Trips)
- Like to make a mention that the FaCE Team were very helpful over the holidays

- Few maintenance issues that I have contacted council about

Leaking pipe in toilet

Door handles (Kitchen & media room)

Fan. They were quick to respond. Need to send another for the Front door as having issues with locking it up.

- Deadly Choices to run Senior Games at the Centre starting next week each Tuesday & Thursday morning for the term.
- Janette G has come to see me around Flip Side Circus running a few afternoon sessions the week of the 8th May.

Week one	Week two	Week three	Week Four
03/04/2023 46	11/04/2023 57	17/04/2023 22	24/04/2023 24
04/04/2023 38	12/04/2023 51	18/04/2023 28	26/04/2023 34
05/04/2023 49	13/04/2023 47	19/04/2023 26	27/04/2023 36
06/04/2023 52	14/04/2023 39	20/04/2023 28	28/04/2023 23
		21/04/2023 21	

ATTENDENCES

Total Attendances for Centre Weekdays:

We are averaging around 20 to 30 students per afternoon and between 40 to 50 during the school holidays

Total Attendance for the Month: 621

Grants applied for: Nil

Community meetings Held: NIL,

Impacts on service delivery:

Nil

Hours of operation

Monday to Friday: 2:30-6:00pm

CALENDAR –

Every Friday a sausage sizzle will be held.

Some photo below of some of the school holiday activities.





Monthly Report for Normanton and Karumba Pools March 2023

TOTAL ENTRIES			
	Adult	Child	Total
Normanton	12	220	232
Karumba	240	60	300

General Update

- This month the numbers are down due to easter a lot of people went away and the town was very quiet.
- Karumba pool is now getting tourists that are loving the out of hours pass and due to easter the numbers are up in April
- The equipment and pool pump is working well. The water quality is great.
- Numbers are starting to drop off due to the water temperature dropping off with the cold windy nights.
- Gulf trust grant has been applied for for swimming training equipment for approximately \$9000. Still waiting on an outcome
- Aquafitness is still running but the numbers have dropped off due to Easter and public holidays . Sessions are at 6pm on Monday and Wednesday and are free to attend.



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10.6 COMMUNITY DONATIONS AND SUPPORT

Attachments: NIL

Author: Cherie Schafer - Manager Economic & Community Development

Date: 8 May 2023

Key Outcome: 2.2 – Council supports our community organisations

Key Strategy: 2.2.2 Council provides support for local community organisations.

Executive Summary:

Council receives numerous requests for donations throughout the year. The applications for donations and fee waivers listed in this report are presented for Council consideration, or advising those applications already approved by the Chief Executive Officer's delegation.

RECOMMENDATION:

That Council approves the following requests for Donations and Support and waivers of fees and charges:

1. provide a fee waiver of \$2080 to Normanton Stingers for the purpose of preparing for the Gulf Cluster on the 20th May 2023.
2. provide a fee waiver of \$2010 to the Karumba Recreation Club to host the Barra Bash on the 14th October 2023
3. provide a fee waiver of \$1170 for the hire of the Normanton Shire Hall to Normanton State School for the purpose of hosting Jute Theatre Company workshops from the 19/06/2023 – 22/06/2023.
4. Provide a fee waiver of \$1560 for the hire of the Normanton Shire Hall to Bynoe CACS to run dance lessons every Friday fortnight, between 19th May and the 23rd of June 2023.

Background:

Council has a Community Donations and Support funding program for events held in the Carpentaria Shire. There has been expenditure \$71,125.13 against the budget of \$96,000 related to local non-profit groups for the financial year are displayed in the table below.

Acct Code	Account	Actual
IK1000	In Kind - Bynoe	7790.91
IK1010	In Kind - Carpentaria Kindergarten	618.18

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Acct Code	Account	Actual
IK1020	In Kind - Country Women's Association	3300.00
IK1030	In Kind - Gidgee Healing	1100.00
IK1040	In Kind - Gulf Christian College	1054.54
IK1050	In Kind - Karumba Fish stocking	527.27
IK1070	In Kind - Karumba Recreation Club	2353.51
IK1110	In Kind - Normanton Police	872.73
IK1120	In Kind - Normanton Rodeo	9138.00
IK1130	In Kind - Normanton State School	15889.00
IK1140	In Kind - Normanton Stingers	7772.73
IK1180	In Kind - Ntn Barra Classic	2935.68
IK1200	In Kind - Normanton Cricket Club	2000.00
IK1230	In Kind - Kurtijar Aboriginal Corporation	354.55
IK1250	In Kind - Riverside Christian College	1363.64
IK1258	In Kind - Normanton Athletics Club	2000.00
IK1260	In Kind - Mount Isa School of the Air	2354.55
IK1264	In Kind - VMR Karumba	409.09
IK1265	In Kind - Normanton Christian Centre	354.55
IK1721	In Kind - NWHHS	390.00
IK1722	In Kind - Aspire Cairns Community	2621.65
IK1723	In Kind - Deadly Choices	4400.00
IK1724	In Kind - NAIDOC Dinner/Ball	780.00
IK1725	In Kind - Ntn Career & Boarding School Expo	354.55
IK1726	In Kind - Queensland Stories Topology Inc	390.00
	* Total *	71125.13

Donations and Fee Waivers for Council's Consideration

1. Normanton Stingers will be holding their first cluster football game on the 20th of May, Seniors, and Juniors. This brings opportunity for local and surrounding football teams to come together to engage the community in a positive event.

Normanton Stingers request a waiver of fees and charges of \$2080 for:

- Rodeo grounds including toilets and showers \$290
- Marking of field \$1500
- Amenities \$290

2. Karumba Recreation Club is hosting the end of year Barra Bash on the 14th of October. There will be an opportunity for participation in activities, community engagement and supporting of a local business.

Karumba Recreation Club requests a fee waiver of \$2010 for:

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- Table and Chair Trailer \$580
 - Additional Chairs (100 requested) \$500
 - Additional Tables (20 requested) \$280
 - 10 bins \$650
3. Normanton State School will be participating in the Jute Theatre Company workshops from the 19/06/2023 – 22/06/2023. There is opportunity for students from Normanton state school, Gulf Christian College, and Karumba State School to attend and participate in the workshops each day and a final performance will be held for all community members to attend.
- Normanton State School is requesting a fees and Charges waiver of \$1170 for:
- Shire Hire for three days \$1170 (\$390 per day)
4. Bynoe CACS is looking to offer Dance group session every Friday fortnight to youth from 2.30 to 4.30 between 19th May and the 23rd of June 2023.
- Bynoe CACS requests a fee waiver of \$1560 for:
- Use of the Normanton shire Hall x 4 days \$1560

Consultation (Internal/External):

- Mark Crawley - Chief Executive Officer
- External Stakeholders (applicants)

Legal Implications:

- Community Donation and Support Policy

Financial and Resource Implications:

- Within budget.

Risk Management Implications:

- Risks are within normal operational parameters.

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10.7 CARPENTARIA SHIRE MANAGEMENT OF THE NORMANTON SPORTS CENTRE TENDER RFT23-0010

Attachments:	NIL
Author:	Cherie Schafer - Manager Economic & Community Development
Date:	13 May 2023
Key Outcome:	A safe, healthy, and equitable community that celebrates diversity and enjoys a quality lifestyle
Key Strategy:	Continue to support activities and programs that provide for the youth within the Shire

Executive Summary:

During the February 2023 Ordinary Council meeting, Council passed a resolution to terminate the Management Agreement between Council and Bynoe CACS Ltd with the last day of operation being 30th June 2023.

Council released a Tender for the Management of the Normanton Sports Centre for a period of 21 days which closed on the 4th of May 2023.

Council received one application for the Management of the Normanton Sports Centre and the relevant information is listed below for Council's consideration.

RECOMMENDATION:

That Council:

1. accepts the Tender submission and the applicants offer of \$189,000 excluding GST; and
2. provide a three-year lease agreement with the option to extend for two years; and
3. delegate the power the Chief Executive Officer to negotiate the terms of the agreement.

OR

4. Council to take over the operations of the Normanton Sports Centre.

Background:

Previously, Council owned and managed the Sports and Recreation Centre in Normanton, however in July 2021 Council resolved to have Bynoe CACS Ltd manage the Sports and Recreation Centre under an Agreement for a period of two years.

Whilst this has resulted in savings for Council by not having to staff the Centre, it has also resulted in the operation of the Sports Centre not being to Council's standards and the terms of the agreement not being fully fulfilled.

During the February 2023 Ordinary Council meeting, Council passed a resolution to terminate the Management Agreement between Council and Bynoe CACS Ltd with the last day of operation being 30th June 2023.

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Council released a Tender for the Management of the Normanton Sports Centre for a period of 21 days which closed on the 4th of May 2023.

Council received one application for the Management of the Normanton Sports Centre and the relevant information is listed below for Council's consideration.

Tender of the Management of the Normanton Sports Center

Council advertised the below terms and conditions in the tender for a period of 21 days. One application was received.

Terms and conditions included:

- Term of the contract – 1 July 2023 to 30 June 2026, a period of 3 years with an option to extend another two years.
- Hours of operation 3pm to 6pm Monday to Friday and 10am to 6pm during school holidays.
- Establishment of a steering committee within 2 months of the contract
- cleaning of the Sports Centre including toilets and showers, and general small item maintenance.
- Kiosk and Refreshments - The contractor may carry and conduct business in the kiosk with the selling of goods at their own expense. The contractor is also responsible to establishing the kiosk with equipment they require for example pie warmers, coffee machine etc.
- hold their own Workers Compensation Insurance for any staff employed.
- hold their own public Liability Insurance up to \$20,000,000.

Council to bear the costs of:

- Electricity
- Insurance premiums for buildings
- Advertising (nonspecific, operational as determined by CSC)
- Building maintenance
- General maintenance

Tender Budget and conditions received.

The applicant, Cams Coaching, has provided the costings below to manage the Normanton Sports Centre on an annual basis.

If approved the applicant would like a term of three years with an option to extend.

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Staff	Hours per week	Rate	Weeks	Total (ex GST)
Employee 1 Manager/cleaner	5 hours per day x 5 days	\$75 per hour	48 per year	\$90,000
Employee 2 Sport and Recreation Officer	3 hours per day 5 days per week	\$75 per hour	48 per year	\$54,000
Holiday employee 1	6 hours per day 5 day per week	\$75 per hour	10 per year	\$22,500
Holiday employee 1	6 hours per day 5 day per week	\$75 per hour	10 per year	\$22,500
Total				\$189,000

The net of GST costs is \$189,000 to operate the Normanton Sports Center including the additional hours over the school holidays based on the tender information submitted.

Comparison of costings if Council was to take back operations:

Staff	Hours per week	Rate	Weeks	Total (ex GST)
Employee 1 LGO3 Manager	3 hours per day x 5 days	\$66.34 per hour including oncost	38 per year	\$37,814
Employee 2 LGE2 Sport and Recreation Officer	3 hours per day 5 days per week	\$49.40 per hour including oncost	38 per year	\$28,158
Employee 1 LGO3 Manager Additional hours over school holidays	6 hours per day 5 day per week	\$66.34 per hour including oncost	10 per year	\$19,902
Employee 1 LGE2 Sport and Recreation Officer Additional hours over school holidays	6 hours per day 5 day per week	\$49.40 per hour including oncost	10 per year	\$14,820
Cleaner (Labour Hire)	2 hrs per day 5 days per week	\$53.50 per hour	48 weeks per year	\$25,680
Total				\$126,374

The salaries and wages and estimated for Council to provide the same service outlined in the above table is expected to cost \$126,374 per annum. It is expected possibly an

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additional \$10,000 would need to be set aside for materials etc. to assist with the centre operations.

Officers recommendation:

Council is asked to consider the level of service it wishes to offer, including:

- opening days
- opening hours
- staffing

Council is further asked to provide feedback in respect of the options below:

1. accepts the Tender submission and the applicants offer of \$189,000 excluding GST; and
2. provide a three-year lease agreement with the option to extend for two years; and
3. delegate the power the Chief Executive Officer to negotiate the terms of the agreement.

OR

4. Council to take over the operations of the Normanton Sports Centre.

For feedback.

Consultation (Internal/External):

- Mark Crawley - Chief Executive Officer
- Cherie Schafer - Manager Community and Economic Development
- Julianne Meier - Director Corporate Services
- External Stakeholders (applicants)

Legal Implications:

- Legal advice would be sought depending on the option Council chooses to take. If Council progresses with the tender, and considers responses, then an agreement would need to be drafted, and any subsequent advice considered.

Financial and Resource Implications:

- Within budget

Risk Management Implications:

- Risks are relatively low - supports Council's aim of engaging with the community as well as providing key activities and facilities.

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11 REPORTS FROM DIRECTOR OF ENGINEERING - ROADS & SERVICES

11.1 DOE REPORT

Attachments: NIL

Author: Michael Wanrooy - Director of Engineering

Date: 13 May 2023

Key Outcome: 5.1 - Integrated and timely provision and management of sustainable infrastructure and assets

Key Strategy: 5.1.3 Plan and implement urban improvement works which enhance local character and identify, conserve and improve the region's streetscapes and provide iconic parkland.

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Director Engineering's portfolio.

RECOMMENDATION:

That Council:

1. receive and note the Director of Engineering Report as presented; and
2. that those matters not covered by resolution be noted.

1. Actions Arising from Previous Meetings

Reference	Action	Status
October Meeting	Undertake a sign audit on Carpentaria LRRS network and present at December Meeting <ul style="list-style-type: none"> ➤ Signs for Little Bynoe, Bynoe and Flinders River including no parking on bridge are being ordered from the signs manufacturer as per the plan submitted to Council December 2022 meeting. ➤ Signage being made 	In Progress
December Meeting	Add Premix to grooves at the Scruton River Floodway.	Not Started
January Meeting	Repair copper log fencing at NTN Cemetery <ul style="list-style-type: none"> ➤ Malcolm will undertake copper log replacement starting Monday 14th. Materials in Normanton. ➤ Heritage documents sent to Department for approval to undertake rotunda and wallaby fence construction ➤ Heritage documents accepted and works can proceed. Copper log fencing replacement nearly completed. ➤ The rotunda construction has started. 	In Progress
March Meeting	Are there alternatives to repair scour on the footpath in Philp Street besides filling with gravel as every wet season it erodes repeatedly	In Progress

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Reference	Action	Status
	<ul style="list-style-type: none"> ➤ Repairs put in works program as per plan submitted in December 2022 Meeting ➤ In works program 	
August Meeting	<p>Shorten median island at Intersection of Landsborough and Caroline St. to tree line at Curley's end.</p> <ul style="list-style-type: none"> ➤ In works program ➤ Contractor has been engaged 	In Progress
August Meeting	<p>Discuss with TMR for slip lane at: Right turn from 92A to Glenore Weir – Near miss incident Right turn to 89B towards Dunbar at Walkers Creek Shady Lagoon turnoff</p> <ul style="list-style-type: none"> ➤ Discussed with TMR briefly – Getting plans drawn up to help push it along with TMR ➤ Will look at improving site distance in the road reserve at Walkers Creek bend 	In Progress
October Meeting	<p>Move existing football posts in Karumba to Hockey fields.</p> <ul style="list-style-type: none"> ➤ Being arranged with Peter Wells 	In Progress
October Meeting	<p>Extend concrete footpath from Carrol's to Sam's.</p> <ul style="list-style-type: none"> ➤ Works being planned. ➤ Job scope prepared and contractor engaged 	In Progress
November Meeting	<p>Look at drainage for Karumba Developmental Road as water crosses over low lying residential homes around Bill Knights home.</p> <ul style="list-style-type: none"> ➤ Council has inspected and surveyed the area and will look at undertaking works before Christmas to drain the problem areas. ➤ Council placed a small dirt levee along fence line. ➤ Council to construct a better shaped gravel levee after wet 	In Progress
November Meeting	<p>Council to obtain quote to do minor repairs and possible fresh up paint job on Kris.</p>	Not Started
January Meeting	<p>Karumba Transfer Station needs cleaning up</p> <ul style="list-style-type: none"> ➤ Greenwaste currently being cleaned up 	In Progress
January Meeting	<p>Normanton Town Dump. Construct a ramp near the transfer bins.</p> <ul style="list-style-type: none"> ➤ There are minimum guidelines to meet: Council will construct a tyre retaining wall at the face approx. 750mm below the top of the bin, then construct a narrow 150mm thick slab on top of the tyre wall to hold the hand rail. A gravel pad will be constructed to meet the slab. A conveyor belt will be placed between the face and to the top of the bins to prevent any falls between the gap. Council is working with Wanless. This is not a permanent solution and is considered temporary. 	In Progress
February Meeting	<p>Entry spring loaded gate as a second entrance to the playground in Karumba – gate to face sports centre.</p>	Not started

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Reference	Action	Status
March Meeting	Progress of raw water scheme ➤ Council is preparing a detailed report from conception to completion.	In progress
March Meeting	Depth gauge and flood marker would need to be erected at the boat/barge ramp (at Burns Philp Building).	Not Started

2. Miscellaneous Projects

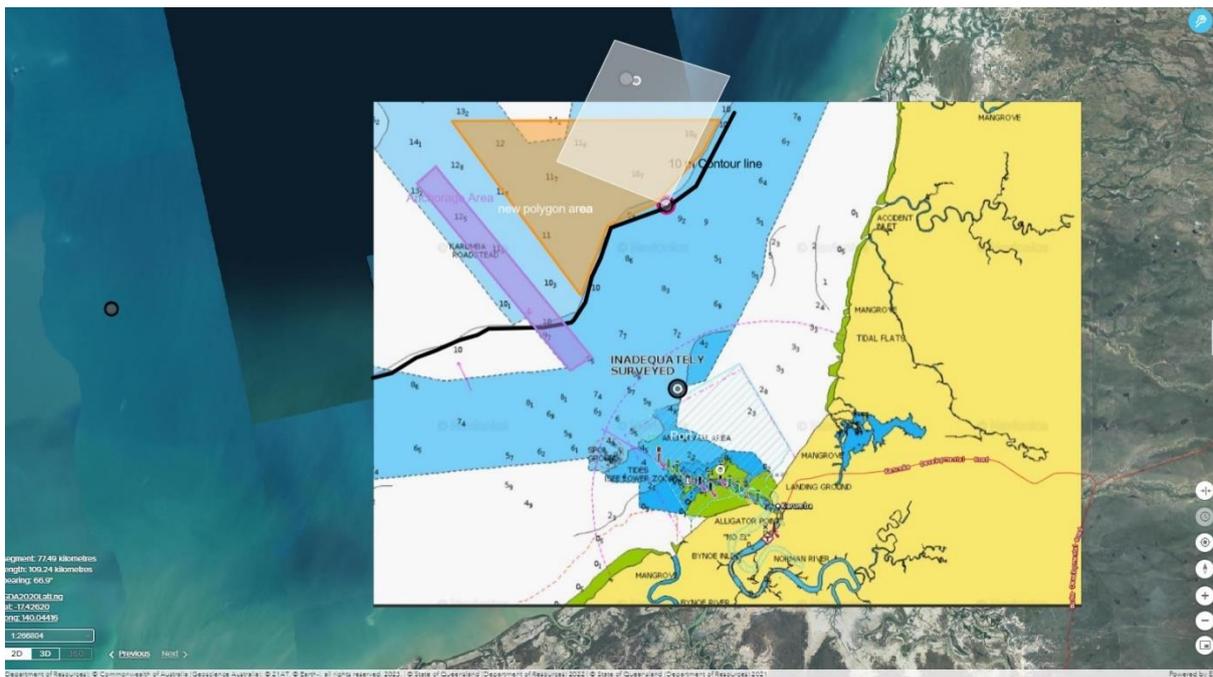
- 2.1. Thompson St Kerb and Channel Project – New Kerb and Channel complete. Bitumen works has been pushed back from early June.
- 2.2. ATSI TIDS - Floodway upgrade on the Dunbar - Kowanyama Road. Two raised causeways are planned for Plains Creek and Cabbage Tree Creek. Survey, design drawings and DAF approvals have been completed. Culverts have been ordered and expected delivery in March 2023. Council has put in a variation for Extension of Time up to 30th August which has been approved by TMR. Council has also requested a \$150,000 cost variation.
- 2.3. TIDS/Betterment Works – Armstrong Realignment. Council has completed designs and approvals. Attempts have been made to construct the base slab for the culverts prior to the Christmas break, but early flooding have disrupted works. Culverts have been ordered and delivery is expected in Normanton. New alignment has been cleared and unsuitable materials are being excavated and removed. The site is very wet. Rock bridging will be used where unsuitable material are found. Cameron Young’s crew are undertaking the earthworks. Council is using a 6 inch pump to remove the excess water.
- 2.4. TIDS – Reseal on the Normanton - Burketown Road, various length, from the intersection to Little Bynoe – Borals planned to do the works on 12 December but was forced to reschedule the works around January due to delayed projects on the east coast caused by rain delays. Due to flooding in the area, sealing has been pushed back from early June. Dates are being fixed with Boral.
- 2.5. RMPC Crew and everyone else in the outside crew – undertaking patching / road patrols / herbicide / guideposts / signs / mowing as required.
- 2.6. RMPC - Slashing will finish on 89A and start Normanton to Karumba 84A next week.
- 2.7. Emergent works Corduroy Creek. Council have been given approval to undertake repair works to the damaged areas. Shaun Henry’s stabilizer crew are completing prep works for stabilizing and shoulder work. A spreader truck from SPA will start next week alongside our stabilizer. TMR have instructed that only a 14mm seal will apply for the emergent works. A second coat will be done once restoration work has been approved.
- 2.8. Reef Project. - We are still consulting with the Northern Prawn Fishery. We have sent many emails regarding the positioning of the furthest offshore site. They have provided

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their blessing for the inshore site located approx. 15 kms straight out the front of Karumba, just outside the Port area. However, the second site needs to be in 10 m + of water (This is the magic zone and this second site is supported by MSQ. This second site provides a potential opportunity to open up a Gulf billfish fishery (sailfish) - this would be massive boom for tourism, with the ability to drive a trailer boat on a sealed road to Karumba, then head offshore during the minimal wind periods. The FADs of Weipa are going great guns for Sailfish, however, this is difficult for tourists and visitors to access due to the unsealed roads and the requirement for larger trailer boats to reach them, so Karumba would be different).

Our consultant has sent them a map with an attached polygon, which has an area of 300 sq km's. He has asked if they could please choose a site within this large area that has the least fishing effort. We have previously sent them a polygon of the second site previously, with exact locations of potential sites, and on each occasion, they write back to say this is an important high-use zone.

The modules/FADs will be chartered by the Australian Hydrographic Office and will comprise a yellow special marker buoy (the FAD) with a flashing light that can be seen for 1-2 nm. We don't actually need the prawn fishery approval to deploy, but we will keep trying to get them to 'approve' a site so they are on board.



Map of proposed second site somewhere in the orange polygon triangle.

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Projects	Value	Claimed	Progress
TIDS - 2/1200x450 new culverts at gully 1 to 2km past the Gilbert River. Total Value \$67,000. Claimed to June 2022 \$24,315.40. Remaining \$42,684.60	\$42,684.60	\$42,684.60	100% Completed
CN-17815 - 2021 DRFA works on 89B Ch. 0 to Ch. 180. Total Value \$2,551,476.10. Claimed to June 2022 \$879,185.30. Remaining \$1,672,290.80	\$1,454,514.60	\$1,454,514.60	100% Completed
Variation to CN-17815 - 2021 DRFA works on 89B Ch. 180 to Ch. 303	\$132,440.60	\$132,440.60	100% Completed
CN-17937 - Pave and Seal AG Stimulus Package 4 on 89B (Ch.63.49 to 69.37) approx. 6km past the Glencoe turnoff. Total Value \$2,924,640.60. Claimed to June 2022 \$2,859,372.60. Remaining \$65,268.80	\$65,268.00	\$65,268.00	100% Completed
CN-18809 Pave and Seal AG Stimulus Package 5 on 89B Ch. 70.4km to 77.70km. Total Value \$3,416,320.60. Claimed to June 2022 \$2,241,886.80. Remaining \$1,174,433.80	\$1,174,433.80	\$1,174,433.80	100% Completed
CN-18939 - 2022 89B DRFA Emergent Works - to the Gilbert River - requesting variation to 850K. Total Value \$850,000. Claimed \$126,071.19. Remaining \$723,928.81	\$723,928.81	\$723,928.81	100% Completed
ATSI TIDS Dunbar Kowanyama Road - EOT granted to end August 2023. Original budget is \$1,340,000. TMR wants remaining balance of \$891,893.13 to be claimed after June 30th	\$448,106.87	\$448,106.87	100%
CN-18939 - 2022 89B DRFA Emergent Works variation	\$982,000.00	\$982,000.00	100% Completed
TIDS 2022-2023 (Preparing new claims)	\$910,000.00	\$13,342.15	
CN-16542 2022-23 RMPC	\$2,044,550.00	\$1,405,709.00	69%
CN-16542 2022-23 RMPC Variation Stabilised Patch Repairs on 89A (New Entry)	\$499,995.00		
2023 TMR Emergent Works - Working on further claims	\$750,000.00	\$359,112.14	
Total	\$9,227,922.28	\$6,442,428.43	70%

Table: TMR Projects progress report for 2022 – 2023

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Photo: Undertaking restoration works at the Corduroy Crossing.



Photo: Excavating unsuitable material – Armstrong Creek

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Photo: Excavating unsuitable material – Armstrong Creek

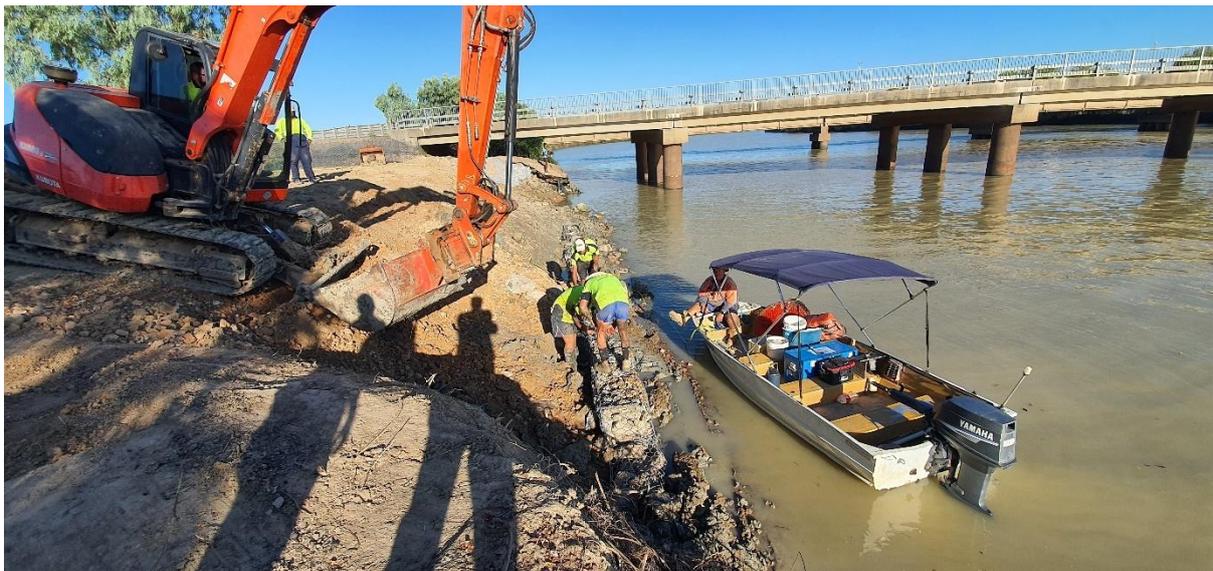


Photo: Erosion repairs at the Norman Bridge to TMR instructions.

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3. Update on Shire Flood Damage Works

- 3.1. ERSCON are out and about doing pickups when they can access roads.
- 3.2. Brenton Murray – opening grade with CSC grader Grant Miller, crew around Clark's creek area on 89B. Pavement is saturated in numerous locations. 89B is closed and can only be accessed by 4WD's road will not take heavy loads. Gilbert river sand removal on the bridge approaches have been completed.
- 3.3. Josie Bond – Shady Lagoon and Mutton Hole access roads.
- 3.4. Colin Charger – Donors Hill Camp working Cowan Downs and Donors Hill accesses.
- 3.5. Gavin Delacour – Deadcalf camp working Deadcalf to Croydon Road.
- 3.6. Emergent works - moving sand from Leichhardt river crossing on the Burketown Road.
- 3.7. Grader opening grade Iffley / Trenton
- 3.8. Grader opening grade Claraville Road.
- 3.9. Cameron Young – undertook emergent works on the washed out Bore Drain Creek causeway and at the causeway near Inverleigh West Station.



Photo – Damage on the Bore Drain Creek Causeway on the Burketown Road

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Photo – Emergent Works on the Bore Drain Creek Causeway on the Burketown Road



Photo – Emergent Works on the Causeway at Inverleigh West on the Burketown Road

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Photo – Lilyvale Sign

4. New Projects/Grant Applications

- 4.1. Council have been successful in obtaining additional ATSI TIDS funding of \$960K for a new causeway upgrade on the Kowanyama Road.
- 4.2. Council have been successful in obtaining substantial funding for a bridge at the Mitchell River Crossing.
- 4.3. Council is working on a 4.5 million of betterment works to continue sealing towards the Gilbert River. Nothing on this project has been confirmed at this stage.

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5. Reports

5.1. Nil

5.2. Budget

Michael Wanrooy - Director Of Engineering				
Operating Expenditure				
Airports	435,825	338,002	94,275	432,277
Asset Management	238,383	59,199	27,945	87,144
Building Services	229,282	208,126	9,346	217,472
Coastal Management	111,240	0	0	0
Depots & Workshop	669,512	630,088	11,344	641,432
Engineering Services	750,951	952,353	326,069	1,278,421
Fleet & Plant	-1,204,059	-96,614	3,598,661	3,502,047
Main Roads (Rmpc And Pw)	5,543,892	4,594,170	559,417	5,153,587
Parks & Gardens	1,213,593	1,173,190	38,150	1,211,340
Pensioner Housing	360,164	229,227	32,715	261,942
Private Works	0	4,942	0	4,942
Public Conveniences	194,995	157,135	3,373	160,507
Quarries	52,000	334	0	334
Regional Planning	0	0	0	0
Reserves	8,000	34,009	3,630	37,639
Road	5,293,070	4,160,359	41,583	4,201,942
Staff Housing	678,544	623,925	42,310	666,236
Stormwater Maintenance	0	0	0	0
Town Planning	114,749	85,398	27,494	112,891
Operating Expenditure Total	14,690,141	13,153,841	4,816,313	17,970,154
Operating Income				
Airports	-229,000	-255,375	0	-255,375
Building Services	-4,000	-10,125	0	-10,125
Coastal Management	0	-52,936	0	-52,936
Engineering Services	0	-2,600	0	-2,600
Fleet & Plant	-50,000	-18,120	0	-18,120
Main Roads (Rmpc And Pw)	-7,010,000	-4,938,273	0	-4,938,273
Pensioner Housing	-36,000	-32,404	0	-32,404
Quarries	0	0	0	0
Regional Planning	0	0	0	0
Reserves	0	0	0	0
Road	-1,400,000	0	0	0
Roads (Tids)	0	44,901	0	44,901
Staff Housing	-50,000	0	0	0
Town Planning	-5,750	-7,321	0	-7,321

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Operating Income Total	-8,784,750	-5,272,253	0	-5,272,253
Michael Wanrooy - Director Of Engineering Total	5,905,391	7,881,588	4,816,313	12,697,901

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11.2 NDRRA/QDRF REPORT

Attachments:	11.2.1. Appendix A - 2021 Expenditure Summary ↓
	11.2.2. Appendix B - QRA21 Completion Sketch ↓
	11.2.3. Appendix C - 2022 Expenditure Summary ↓
	11.2.4. Appendix D - QRA22 Completion Sketch ↓
	11.2.5. Appendix E - Betterment Projects ↓

Author: John Martin - Consultant Engineering

Date: 13 May 2023

Key Outcome: 5.2 - A safe and sustainable road network

Key Strategy: 5.2.1 Plan and deliver a safe, sustainable and efficient road network.

Executive Summary:

QRA20: The QRA20 project is 100% complete. Acquittal documentation has been lodged for the approval of all four (4) submissions. One (1) submission has been acquitted and Council has received the final payment. Audits are currently being undertaken on the remaining submissions.

QRA21: The QRA21 project is approximately 52% complete. Construction has now recommenced, the QRA21 scope is being prioritised to ensure deadlines are met. The 2023 construction program has been compiled to complete all submissions prior to the 30 June 2023 deadline utilising five (5) construction crews.

QRA22: Five (5) REPA Submissions have been approved and Council has received the 30% pre-payments from QRA. One (1) REPA Submission is currently awaiting approval. Submission 6 (Mitchel River Crossing) has been approved for construction.

QRA23 Carpentaria Shire Council has been activated for REPA, Emergency Works and CDO relief measures for flooding related to ex Tropical Cyclone Ellie / Monsoon Trough. Initial reports indicate significant damage to Council's transport infrastructure. Emergency works have commenced on accessible roads from Normanton. Damage pickup has begun throughout the shire. Damage assessments are currently being undertaken and submissions care being prepared in the MARS system.

RECOMMENDATION:

That Council:

1. accepts the NDRRA/QDRF Report as presented; and
2. that those matters not covered by resolution be noted.

Background:

2020 QRA Event

1. Acquittal documentation for all four (4) submissions has been lodged on QRA MARS system. Submission 1 has been fully approved and the final payment has been received by Council. Audits by are currently being undertaken on the remaining three (3) submissions.

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2021 QRA Event

1. All five (5) lodged QRA21 REPA submissions have been approved with a total RV of approx. \$39.9million (construction budget of \$31.1million).
2. Approximately 53% of the project has been completed with an estimated Expenditure Ratio of 0.91. Refer to Appendix A and B for construction progress summaries.
3. Construction has now recommenced, the QRA21 scope is being prioritised to ensure deadlines are met. Three (3) crews have commenced restoration works throughout Shire, with a full five (5) crews to be deployed progressively once 2023 emergency works is completed.
4. The QRA21 submissions have a deadline of 30 June 2023. EOT's have been requested for a deadline of 30 December 2023.

2022 QRA Event

1. Five (5) REPA Submissions have been approved and Council has received a 30% prepayment for these submissions. One (1) remaining Submission has been lodged on the QRA MARS system pending an outcome from QRA.
2. Submission 6 (Mitchel River Crossing) has been approved for construction with a total RV of \$22.4million (construction budget of \$15million).
3. Construction has now recommenced, the QRA21 scope is being prioritised to ensure deadlines are met. Roads with both QRA21 and QRA22 scope have been programmed together where possible to reduce camp and establishment costs.
4. Approximately 0.3% of the project has been completed with an estimated Expenditure Ratio of 0.99. Refer to Appendix C and D for construction progress summaries.
5. The QRA22 program of work has a deadline of 30 June 2024.

2023 QRA Event

1. Carpentaria Shire Council was activated for REPA, Emergency Works and CDO relief measures on 6 January 2023 in response to flooding caused by Ex-Tropical Cyclone Ellie / Monsoon Trough.
 2. Emergency works have commenced throughout the Shire on roads that are currently accessible and will continue in the upcoming months to restore access where required. Works are continuing on the Leichardt Crossing in the southern Shire and along the State controlled roads in the north.
 3. Damage pickup has been completed on all roads that are currently accessible from Normanton. Damage pickup will continue in the upcoming months as areas in the far north of the Shire become accessible (i.e Dixie Road etc).
-

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4. Significant damage has been identified on the Burke Developmental Road (89B) which is expected to impact heavy vehicle access to the North of the Shire for some time.
5. Damage assessments are in progress with submissions currently being prepared in the QRA MARS system.

Consultation (Internal/External):

- Mark Crawley - Chief Executive Officer
- Michael Wanrooy - Director of Engineering
- John Martin and Nick Lennon - ERSCON Consulting Engineers

Legal Implications:

- Nil.

Financial and Resource Implications:

- QRA 20 Trigger Point contribution - \$29,363
- QRA 21 Trigger Point contribution - \$30,180
- QRA 22 Trigger Point contribution - \$30,015
- QRA 23 Trigger Point contribution - \$29,070

Risk Management Implications:

High – QRA21 – Construction has a deadline of 30 June 2023. There is a high risk that work will not be completed by this deadline using five (5) construction crews based on residual work from the 2022 construction season and the forecast work for the 2023 season. EOT's have been requested and are awaiting approval by

CARPENTARIA SHIRE COUNCIL

SUMMARY OF QRA21 EXPENDITURE

CURRENT

Project Completed

Forecast Project Expenditure to RV Ratio

1/05/2023

53.08%

0.91



Submission 1 - CSC.0052.2021E.REC					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Pioneer Access	\$ 43,477.20	\$ 2,545.40	100%	0.06	Overlapping camp and establishment costs with simultaneously constructed Trenton Road. When assessing roads together expenditure is expected to align well with the combined RV.
Wondoola Access	\$ 145,923.99	\$ 93,239.01	100%	0.64	Overlapping camp and establishment costs with simultaneously constructed QRA20 Wondoola Access and QRA20/21 Wondoola Bypass Road. When assessing roads together expenditure is expected to align closely with the combined RV.
Wondoola Bypass Road	\$ 335,719.59	\$ 164,608.83	100%	0.49	Overlapping camp and establishment costs with simultaneously constructed QRA20 Wondoola Bypass Road and QRA20/21 Wondoola Access. When assessing roads together expenditure is expected to align closely with the combined RV.
Trenton Road	\$ 2,759,624.32	\$ 1,814,349.28	77%	0.86	Road partially constructed before wetseason shutdown, remaining works will be completed early in the 2023 construction season.
Broadwater - Ifflay Road	\$ 3,253,190.35	\$ 13,655.05	4%	0.10	Accrued costs processing, construction recently commenced.
Broadwater Access	\$ 15,718.68	\$ -	0%	1.00	
Clarville Road	\$ 802,925.42	\$ 5,304.78	0%	1.00	Preliminary costs booked, no construction has commenced.
Cowan Downs Access	\$ 109,883.67	\$ 237.30	0%	1.00	Preliminary costs booked, no construction has commenced.
Glenore Access	\$ 954,142.42	\$ -	0%	1.00	
Haydon Access	\$ 294,418.51	\$ -	0%	1.00	
Ifflay Road	\$ 48,565.72	\$ 37,154.26	0%	1.00	Preliminary costs booked, no construction has commenced.
Mundjuro Access	\$ 269,163.15	\$ 917.73	0%	1.00	Preliminary costs booked, no construction has commenced.
Old Croydon Road (Unsealed)	\$ 410,198.93	\$ 2,443.59	0%	1.00	Preliminary costs booked, no construction has commenced.
Sawtell Creek Access	\$ 46,052.54	\$ -	0%	1.00	
Warrenvale Access	\$ 112,183.94	\$ -	0%	1.00	
TOTAL	\$ 9,601,188.43	\$ 2,134,455.23			

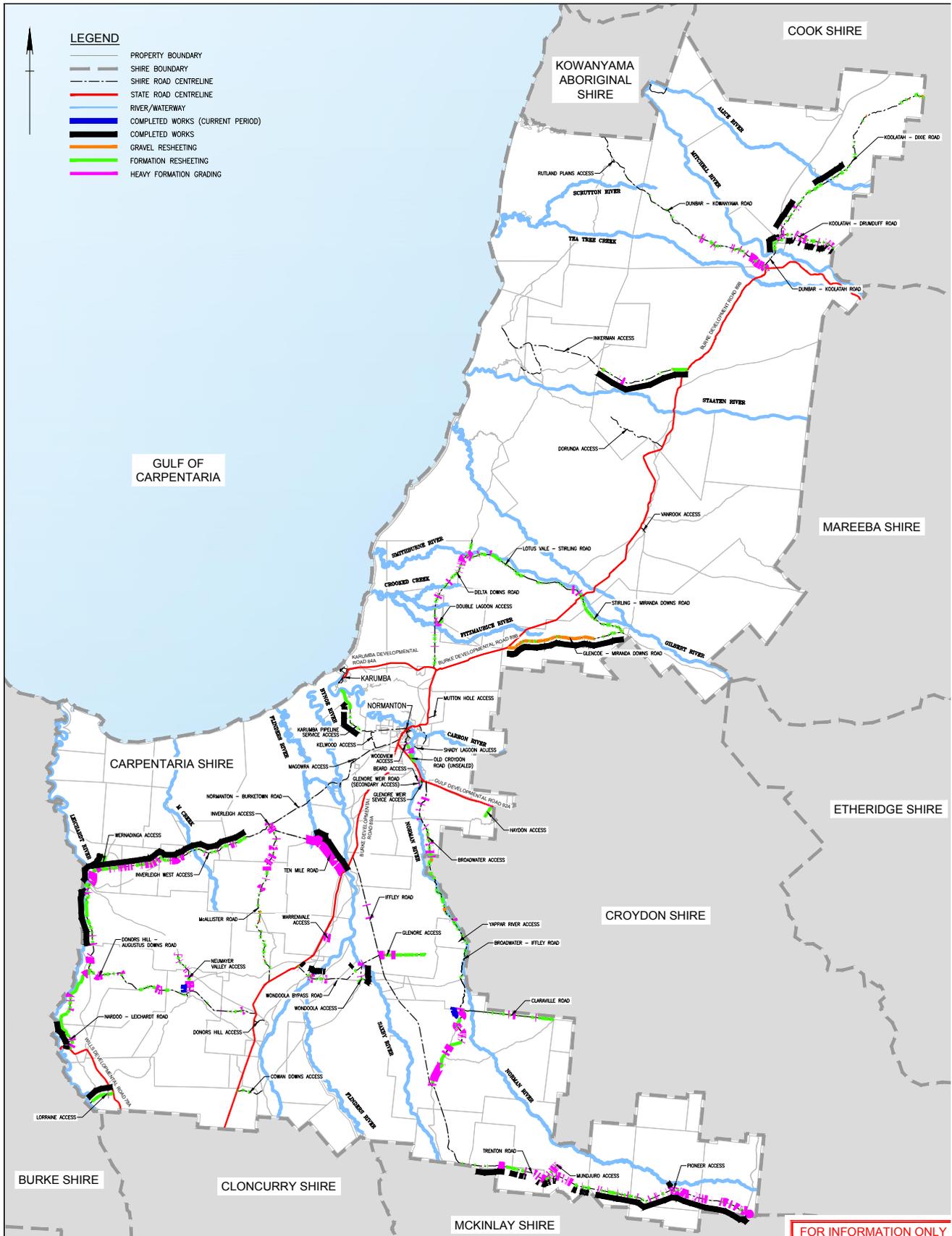
*Expected expenditure ratio is the ratio of final expenditure divided by the recommended value. (i.e. 1.5 is 50% over budget, 0.8 is 20% under budget)

Submission 2 - CSC.0054.2021E.REC					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Wernadinga Access	\$ 408,403.56	\$ 206,933.00	100%	0.51	Overlapping camp and establishment costs with simultaneously constructed Normanton - Burketown. When assessing roads together expenditure is expected to align well with the combined RV.
Lorraine Access	\$ 537,639.45	\$ 549,594.98	100%	1.02	
Ten Mile Road	\$ 812,165.79	\$ 577,623.55	100%	0.71	Significant cost savings were achieved due to the construction crew working from town with no camp establishment and ongoing camp costs required during construction.
Normanton - Burketown Road	\$ 3,384,537.60	\$ 2,102,969.74	98%	0.63	Road partially constructed before wetseason shutdown, remaining works will be completed early in the 2023 construction season.
Karumba Pipeline Service Access	\$ 732,792.98	\$ 623,644.71	73%	1.17	Road partially constructed before wetseason shutdown, remaining works will be completed early in the 2023 construction season.
Nardoo - Leichardt Road	\$ 4,089,855.77	\$ 2,030,642.91	65%	0.76	Road partially constructed before wetseason shutdown, remaining works will be completed early in the 2023 construction season.
Neumayer Valley Access	\$ 408,933.45	\$ -	16%	0.00	Accrued costs processing, construction recently commenced.
McAllister Road	\$ 1,111,966.62	\$ 58,503.91	4%	1.32	Road partially constructed before wetseason shutdown, remaining works will be completed as soon as accessible in the 2023 construction season.
Donors Hill - Augustus Downs Road	\$ 1,141,343.18	\$ 18,612.30	0%	1.00	Preliminary costs booked, no construction has commenced.
Inverleigh Access	\$ 2,341.08	\$ -	0%	1.00	
Inverleigh Access (Secondary Access)	\$ 6,577.32	\$ -	0%	1.00	
Yappar Street	\$ 32,194.71	\$ -	0%	1.00	
TOTAL	\$ 12,668,751.51	\$ 6,168,525.10			

Submission 3 - CSC.0048.2021E.REC					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Inkerman Access	\$ 562,783.25	\$ 485,977.89	100%	0.86	Overlapping camp and establishment costs with simultaneously constructed 2020 Inkerman Access. When assessing roads together expenditure is expected to align well with the combined RV.
Glencoe - Miranda Downs Road	\$ 3,529,821.76	\$ 2,569,510.61	100%	0.73	Overlapping camp and establishment costs with simultaneously constructed Lotus Vale - Stirling Road and Stirling - Miranda Downs Road. When assessing roads together expenditure is expected to align well with the combined RV.
Stirling - Miranda Downs Road	\$ 924,687.03	\$ 224,488.96	20%	1.21	Road partially constructed before wetseason shutdown, remaining works will be completed early in the 2023 construction season.
Delta Downs Road	\$ 1,121,390.34	\$ 204,939.55	0%	1.00	Preliminary costs booked, no construction has commenced.
Double Lagoon Access	\$ 165,580.92	\$ -	0%	1.00	
Lotus Vale - Stirling Road	\$ 1,128,254.06	\$ 504,471.51	0%	1.00	Preliminary costs booked, no construction has commenced.
TOTAL	\$ 7,432,517.36	\$ 3,989,388.52			

Submission 4 - CSC.0042.2021E.REC					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Dunbar - Koolatah Road	\$ 254,319.58	\$ 368,269.18	100%	1.45	Overlapping camp and establishment costs with simultaneously constructed 2020/21 Koolatah - Drumduff Road, 2020/21 Koolatah - Dixie Road and 2021 Dunbar - Koolatah Road. When assessing roads together expenditure is expected to align well with the combined RV.
Koolatah - Drumduff Road	\$ 408,762.84	\$ 367,867.21	100%	0.90	Overlapping camp and establishment costs with simultaneously constructed 2020/21 Koolatah - Dixie Road, 2020/21 Dunbar - Koolatah Road and 2021 Koolatah - Drumduff Road. When assessing roads together expenditure is expected to align well with the combined RV.
Dunbar - Kowanyama Road	\$ 254,319.58	\$ 481.52	0%	1.00	Preliminary costs booked, no construction has commenced.
TOTAL	\$ 917,402.00	\$ 736,617.91			

Submission 5 - CSC.0049.2021E.REC					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Koolatah - Dixie Road	\$ 1,359,200.81	\$ 1,839,659.78	84%	1.62	Road partially constructed before wetseason shutdown, remaining works will be completed early in the 2023 construction season.
TOTAL	\$ 1,359,200.81	\$ 1,839,659.78			



FOR INFORMATION ONLY

NO.	DATE	DESCRIPTION	DESIGN	APPROVED
12	08/05/23	REVISED FOR MAY MEETING	AB	
11	03/04/23	REVISED FOR APRIL MEETING	AB	
10	01/03/23	REVISED FOR MARCH MEETING	BB	
9	06/02/23	REVISED FOR FEBRUARY MEETING	AB	
8	09/01/23	REVISED FOR JANUARY MEETING	MG	
1	19/11/21	INITIAL ISSUE		



CLIENT	DATE	ISSUE
CARPENTARIA SHIRE		
DESIGN	DATE	ISSUE
MG		
DESIGN	DATE	ISSUE
MG		
DIAL SNOFF APPROVAL		

PROJECT REF	CARPENTARIA SHIRE COUNCIL ROADS
DRAWING REF	2021 CONSTRUCTION SEASON COMPLETED WORKS
DRAWING NO	101-021-SK703
SIZE	A1
REVISION	12

CARPENTARIA SHIRE COUNCIL

SUMMARY OF QRA22 EXPENDITURE

CURRENT

Project Completed

Forecast Project Expenditure to RV Ratio

1/05/2023

0.30%

0.99



Submission 5 - CSC.0059.2122D.REC					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Mundjuro Access	\$ 63,144.41	\$ -	0%	1.00	
Pioneer Access	\$ 11,827.88	\$ -	0%	1.00	
Trenton Road	\$ 3,930,081.52	\$ -	0%	1.00	
TOTAL	\$ 4,005,053.81	\$ -			

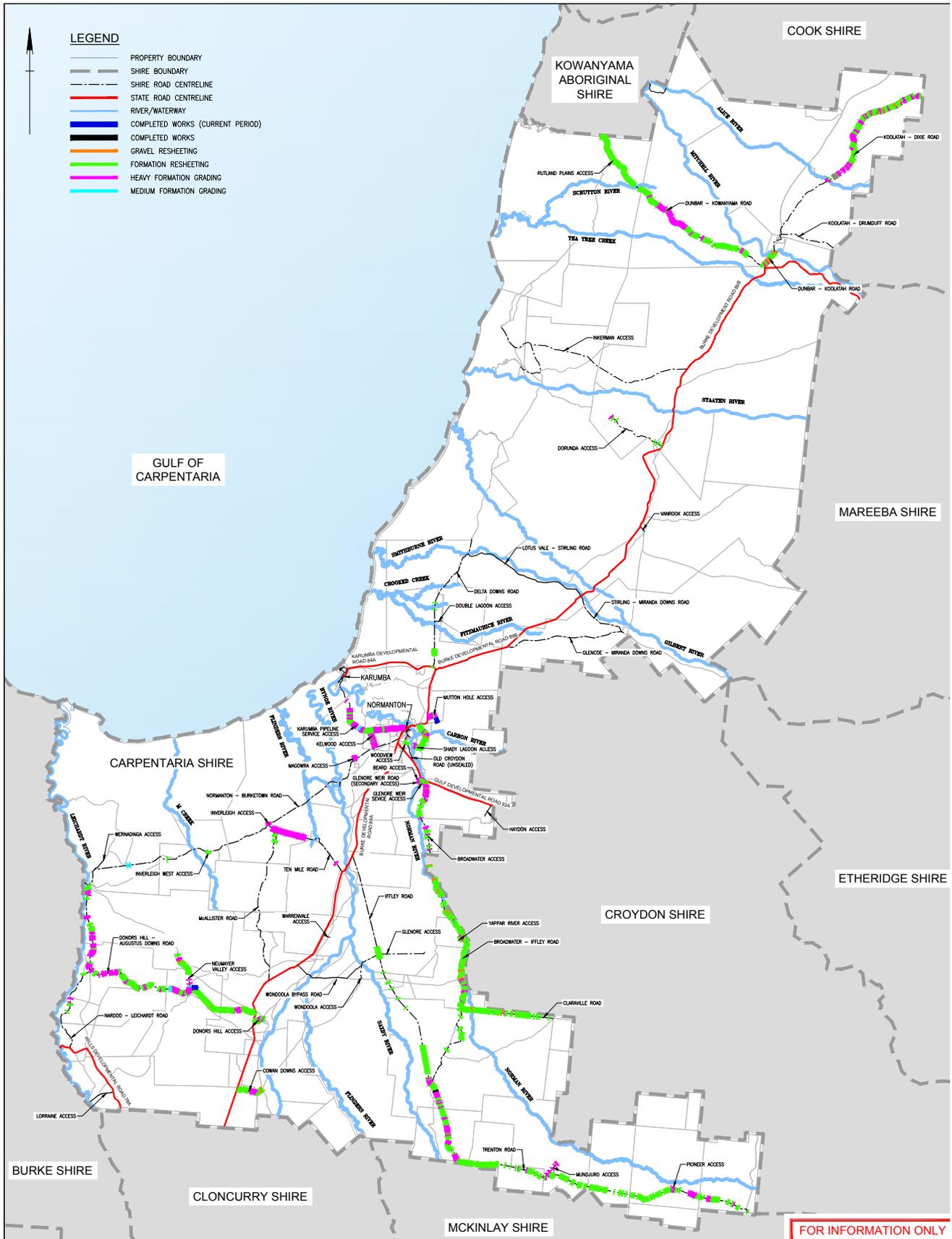
*Expected expenditure ratio is the ratio of final expenditure divided by the recommended value. (i.e. 1.5 is 50% over budget, 0.8 is 20% under budget)

Submission 1 - CSC.0060.2122D.REC					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Beard Access	\$ 21,971.41	\$ -	0%	1.00	
Broadwater - Iffley Road	\$ 4,346,661.50	\$ 210.71	0%	1.00	Preliminary costs booked, no construction has commenced.
Claraville Road	\$ 1,665,824.70	\$ -	0%	1.00	
Glenore Weir Road	\$ 9,544.65	\$ -	0%	1.00	
Glenore Weir Road (Secondary Access)	\$ 5,146.14	\$ -	0%	1.00	
Glenore Weir Service Access	\$ 63,999.36	\$ -	0%	1.00	
Iffley Road	\$ 4,856,868.60	\$ -	0%	1.00	
Yappar River Access	\$ 96,778.87	\$ -	0%	1.00	
Yappar River Access (Secondary Access)	\$ 39,976.45	\$ -	0%	1.00	
TOTAL	\$ 11,106,771.68	\$ 210.71			

Submission 3 - CSC.0061.2122D.REC					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Mutton Hole Access	\$ 136,902.94	\$ 3,051.85	67%	0.03	Accrued costs processing, construction recently commenced.
Delta Downs Road	\$ 175,940.26	\$ -	0%	1.00	
Dorunda Access	\$ 51,340.15	\$ -	0%	1.00	
Dunbar - Koolatah Road	\$ 545,549.26	\$ -	0%	1.00	
Koolatah - Dixie Road	\$ 2,773,859.17	\$ -	0%	1.00	
Maggieville Access	\$ 2,604.28	\$ -	0%	1.00	
Rutland Plains Access	\$ 97,628.71	\$ -	0%	1.00	
Shady Lagoon Access	\$ 851,206.58	\$ 7,708.44	0%	1.00	Preliminary costs booked, no construction has commenced.
TOTAL	\$ 4,635,031.35	\$ 10,760.29			

Submission 2 (CSC.0063.2122D.REC)					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Neumayer Valley Access	\$ 432,541.55	\$ 843.87	8%	0.02	Accrued costs processing, construction recently commenced.
Augustus Downs Access	\$ 31,886.54	\$ -	0%	1.00	
Cowan Downs Access	\$ 516,686.65	\$ -	0%	1.00	
Donors Hill Access	\$ 289,892.91	\$ -	0%	1.00	
Donors Hill - Augustus Downs Road	\$ 4,133,078.25	\$ 2,869.68	0%	1.00	Preliminary costs booked, no construction has commenced.
Inverleigh Access	\$ 27,124.21	\$ -	0%	1.00	
Inverleigh West Access	\$ 29,980.97	\$ -	0%	1.00	
Karumba Pipeline Service Access	\$ 1,125,778.01	\$ -	0%	1.00	
Kelwood Access	\$ 287,341.93	\$ -	0%	1.00	
Magowra Access	\$ 55,471.26	\$ -	0%	1.00	
McAllister Road	\$ 146,560.60	\$ -	0%	1.00	
Nardoo - Leichardt Road	\$ 853,337.09	\$ -	0%	1.00	
Normanton - Burketown Road	\$ 162,302.51	\$ -	0%	1.00	
Ten Mile Road	\$ 537,906.53	\$ -	0%	1.00	
Woodview Access	\$ 43,891.63	\$ -	0%	1.00	
TOTAL	\$ 8,673,780.64	\$ 3,713.55			

Submission 6 (CSC.0066.2122D.REC)					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Mitchell River Crossing	\$ 15,000,000.00	\$ -	0%	1.00	
TOTAL	\$ 15,000,000.00	\$ -			



FOR INFORMATION ONLY

NO.	DATE	DESCRIPTION	DESIGN	APPROVED
2	09/05/23	REVISED FOR MAY MEETING	AB	
1	08/05/23	INITIAL ISSUE		



CLIENT	AB	APPROVED
DESIGN	APPROVED	
DATE		IPED:

PROJECT REF	CARPENTARIA SHIRE COUNCIL ROADS	
DRAWING REF	2022 CONSTRUCTION SEASON COMPLETED WORKS	
DRAWING NO	101-022-SK701	REVISION 2

Appendix E - Approved Betterment Projects

Funding Source	Project Name	Total Project Value
Recovery and Resilience Grants (RRG)	Karumba Airport Weather Station	\$87,000
Recovery and Resilience Grants (RRG)	Karumba Chlorine Generator	\$180,000
Recovery and Resilience Grants (RRG)	Normanton Water Treatment Plant Pipework Upgrades	\$150,000
Recovery and Resilience Grants (RRG)	Normanton Water Treatment Plant Storage Upgrades	\$40,000
Recovery and Resilience Grants (RRG)	Investigation into New Karumba Sewage System	\$80,000
Recovery and Resilience Grants (RRG)	Glenore Weir Intake, Pipework and Valve Set Upgrades	\$320,000
Queensland Resilience and Risk Reduction Fund (QRRRF)	Karumba Foreshore	\$500,000
Queensland Resilience and Risk Reduction Fund (QRRRF)	Normanton Stormwater Upgrades	\$228,882
Flood Mitigation Infrastructure (FMI)	Armstrong Creek Causeway	\$793,339
Remote Roads Upgrade Pilot Program (RRUPP)	Iffley Road gravel upgrade	\$4,206,687
Remote Roads Upgrade Pilot Program (RRUPP)	Koolatah – Dixie Road widening	\$2,477,642
Queensland Resilience and Risk Reduction Fund (QRRRF)	Karumba Shoreline Protection & Revitalisation – Beach Sand Retention Project	\$1,335,604
Queensland Resilience and Risk Reduction Fund (QRRRF)	Inverleigh West Causeway Upgrade	\$500,000
Queensland Resilience and Risk Reduction Fund (QRRRF)	Mitchell River Crossing Upgrade Investigation	\$300,000

Project has been completed

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11.3 WATER AND WASTE MONTHLY REPORT

Attachments:	NIL
Author:	Natasha Glaskin - Manager Water and Sewerage
Date:	13 May 2023
Key Outcome:	A well governed, responsive Council, providing effective leadership and management, and respecting community values
Key Strategy:	Provision of safe and reliable infrastructure (roads, water and sewer, buildings and facilities, etc.)

Executive Summary:

This report has been prepared to provide Council with an overview of actions completed and underway within the Water and Waste Department. Normanton Water Treatment Plant (WTP), Karumba Sewage Treatment Plant (STP) and Normanton STP are operating effectively.

The following items of interest are presented in further detail within the report:

- The water level at Glenore Weir on 30 April 2023 was 7.93m.
- Recorded Rainfall for April was 45.4mm.
- Total treated water was 74.3ML for the month.
- A total of 6 pump replacements were required within the Karumba Sewerage network.
- Contractors for Water and Waste Projects previously delayed due to weather have been mobilised for phase one of the works associated with the Clarifier Refurbishment and Chlorine Generator Installations.

RECOMMENDATION:

That Council:

1. receive and note the Water and Waste Report for the April 2023 period; and
2. that those matters not covered by a resolution be noted.

Background:

Glenore Weir

The water level at Glenore Weir was measured at 7.93m on the last day of the month (Figure 1 - Glenore Weir River Height at end of month.). The Bureau of Meteorology recorded 45.4mm of rainfall at Normanton Airport during the month (Figure 2 - Monthly Rainfall.)

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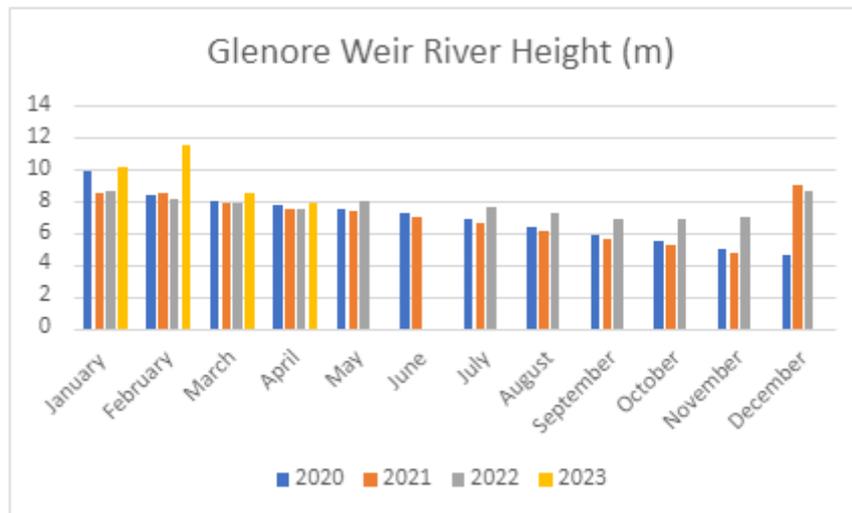


Figure 1 - Glenore Weir River Height at end of month.

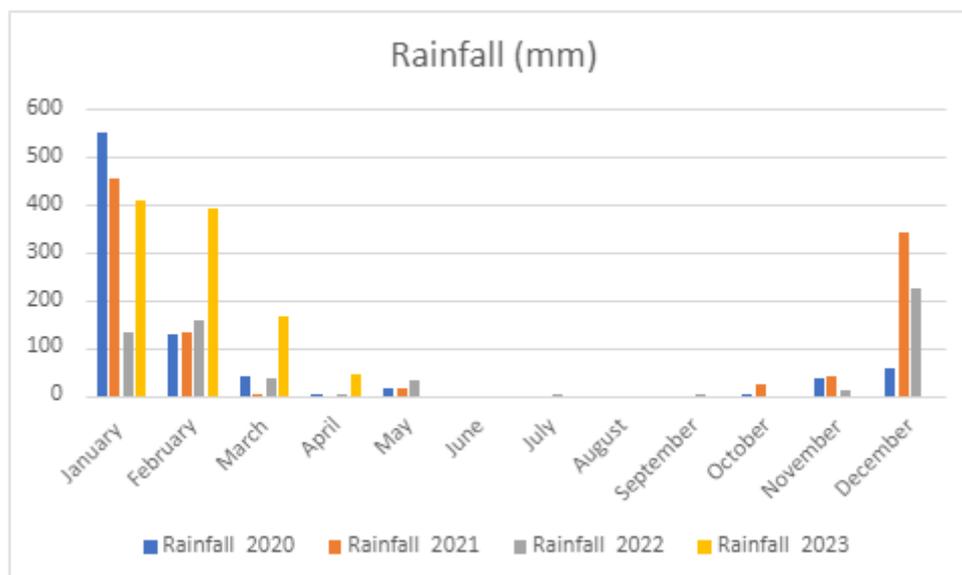


Figure 2 - Monthly Rainfall

Normanton Water Treatment Plant (NWTP)

For the month of April, 70.3ML was pumped from Glenore Weir and 4.0ML from the Normanton bore for a total of 74.3ML of raw water (Figure 3 – Volume of treated water at NWTP).

Normanton consumed 44.2ML (59.5%) and 25.2ML (33.8%) was pumped to Karumba, approximately 3.1ML (4.2%) was used for backwashing and bulk water supply/storage. The remaining 2.5% was recorded as systems losses.

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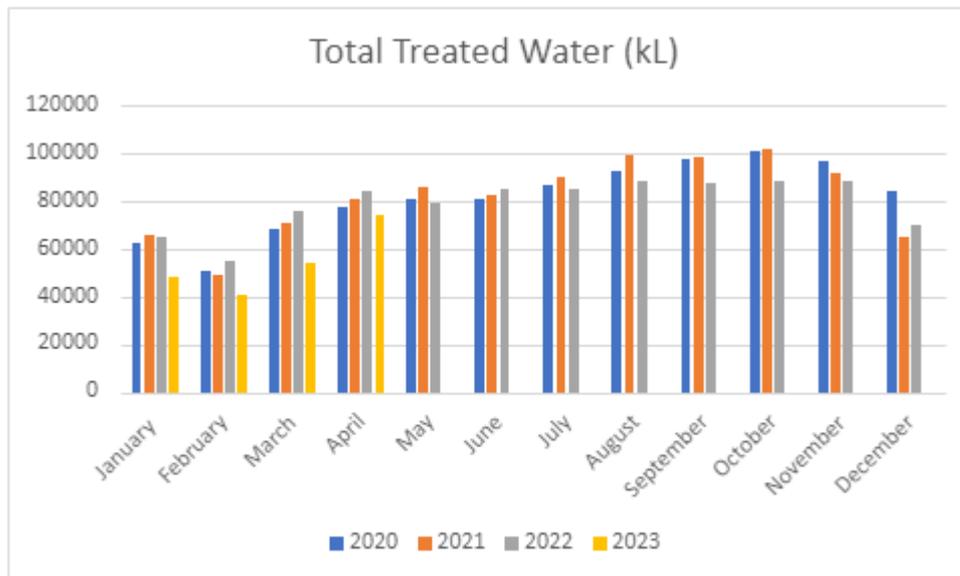


Figure 3 – Volume of water treated at NWTP

NWTP Maintenance and Upgrades

- Contractors have been on site to perform a number of repairs and commenced refurbishment of the old clarifier at the NWTP.
- Installation of the Chlorine Generators has commenced with contractors in Normanton and Karumba.
- A Water Meter Audit and Condition Assessment has been conducted through late April and early May to inform future works required as part of the meter replacement program and to inform overall asset management.
- Raw Water Irrigation options assessment completed by Ganden.
- Consultants for the Glenore pipeline design attended Normanton for preliminary investigations, including survey of the area.
- Site visits have been scheduled for mid-May for the P&ID development for the Water Storage Upgrades at the Normanton WTP.

Normanton Sewage Treatment and Reticulation Network

Normanton Sewerage Treatment Plant (STP) flow meter is currently out of service and will be replaced in the coming months during the contractors next mobilisation.

NSTP Maintenance and Upgrades

- Maintenance of the lagoons continues to be managed by the Operators, occupying a significant portion of time. A contractor has been engaged to undertake intensive weed management, this is expected to be undertaken throughout May.
- Contractors have been requested to quote on the Aerator installation for the lagoons.

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Karumba STP and Low Pressure Network

Karumba Sewage Treatment facility treated approximately 4.1ML for the month (Figure 4 - Total Monthly inlet flow for Karumba STP.)

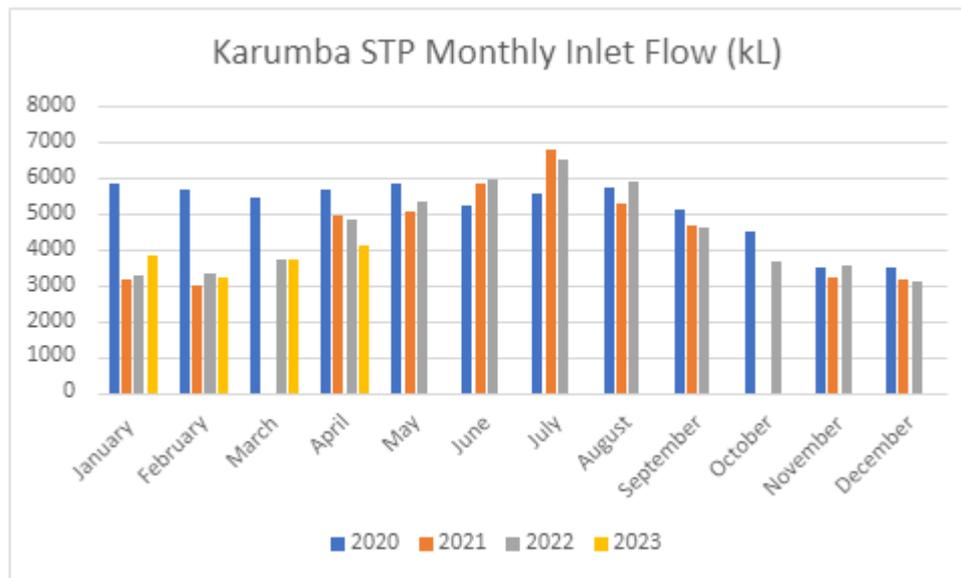


Figure 4 - Total Monthly inlet flow for Karumba STP

KSTP Maintenance and Upgrades

- For the month, six (6) low pressure pumps were replaced due to failure.
- 40 new Eone pumps have arrived and will be installed over time.
- Increased Membrane maintenance continues in an effort to prolong life.
- Investigation into the Warranty associated with eOne pumps has commenced.

Waste Services

Karumba Waste Transfer Station and Normanton Landfill

- Marine flares continue to be improperly disposed of and will be monitored by the Contractor and Council. Public awareness as to correct disposal has commenced on Social Media and will continue throughout the season.
- Illegal dumping Social Media Awareness also continues regularly on Council's Social Media platforms.
- Council's Dry Hire Arrangement for the Compactor at Normanton Landfill ceases in July and will be included under the Waste Operations Contract which has existing provisions.
- Green waste transfers from Karumba have commenced.
- Investigation into the Waste Operations Contract have commenced. A separate report will be provided for Council's consideration.
- Thefts continue to occur at the Normanton Landfill and security system enhancements are being quoted.

Consultation (Internal/External):

- Michael Wanrooy - Director of Engineering

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- Natasha Glaskin – Manager Water and Waste
- Michael Sceresini – Works Coordinator
- Joe Beddows – Technical Officer (Water and Waste)
- Executive Leadership Team
- Trades and operational staff
- TEG Consultants
- Ganden Pty Ltd
- Ochre Legal
- Wanless Pty Ltd.

Legal Implications:

- Low – within normal operational parameters.

Financial and Resource Implications:

- Medium.
- Critical upgrades are required in the current and next financial year to remain compliant. Detailed information will be provided to Council as the budget submissions are prepared.
- Upgrades to Wastewater Treatment including Membrane replacement.
- Significant increases to chemicals costs have been advised for the remainder of the Financial Year and will continue into next.

Row Labels	Sum of Current Budget	Sum of YTD Actual	Sum of Order Value	Sum of Total Actual
Natasha Glaskin - Manager Water And Waste				
Operating Expenditure				
Landfill/ Waste Transfer Operations	678,457	463,256	223,963	687,220
Raw Water Network	0	0	2,400	2,400
Refuse Collection	197,419	213,660	646	214,306
Sewerage	1,477,820	1,265,625	85,441	1,351,066
Water	2,658,747	2,362,386	213,716	2,576,102
Operating Expenditure Total	5,012,443	4,304,927	526,166	4,831,094
Operating Income				
Landfill/ Waste Transfer Operations	-737,000	-771,494	0	-771,494
Refuse Collection	0	-2,285	0	-2,285
Sewerage	-1,660,000	-1,486,077	0	-1,486,077
Water	-1,847,000	-1,216,536	0	-1,216,536
Operating Income Total	-4,244,000	-3,476,391	0	-3,476,391
Natasha Glaskin - Manager Water And Waste Total	768,443	828,536	526,166	1,354,702
Grand Total	768,443	828,536	526,166	1,354,702

Risk Management Implications:

- Continue to monitor.

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11.4 RAW WATER IRRIGATION NETWORK

Attachments:	NIL
Author:	Natasha Glaskin - Manager Water and Sewerage
Date:	9 May 2023
Key Outcome:	A well governed, responsive Council, providing effective leadership and management, and respecting community values
Key Strategy:	Provision of safe and reliable infrastructure (roads, water and sewer, buildings and facilities, etc.)

Executive Summary:

In approximately 2019, Council was successful in its application for funding of a raw water irrigation network for the township of Normanton to reduce the burden on the potable water system and maintain the aesthetics year round.

Utilization of the Raw Water Irrigation Network is primarily Council and the Gulf Christian College's sports oval, despite 12 connections having been installed throughout the township to date.

Ganden were engaged in May 2023 to conduct a review of the system to clearly define the limitations and propose recommendations for future expansion. The system review involved a site visit, however, was predominantly a desktop review of the available data and reports prepared to date.

It is recommended the short-term actions be prioritised for implementation as soon as possible. These actions will inform the recommended long term actions and be required to support investigations as part of the funded projects underway, including the Glenore Weir Raw Water Pipeline Design and Water Reservoir Upgrade.

RECOMMENDATION:

That Council

1. accepts the report by Ganden Engineers and Project Managers, endorsing the short-term actions for immediate implementation; and
2. supports investigation into the long-term actions and options.

Background:

This report has been prepared for Council from the Technical Memorandum from Ganden.

Currently, the raw water tanks are manually filled by council operators during periods of low demand on the potable water network. Anecdotally, the existing raw water main from Glenore Weir operates close to capacity at periods of high demand, limiting the amount of raw water available for irrigation.

The TOPO report titled Normanton Raw Water Irrigation Network, dated 03/08/2020 provides the hydraulic design basis for the irrigation scheme. In the absence of as-constructed information, it is GANDEN's assumption that the installed pumps and equipment are in line with the original design intent.

- The duty point for the pumps had been established based on 2 x water taps at each connection point operating at any time at 20 litres per minute. The network modelling

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report indicates a pump duty of 9.8 L/s is required to service the 14 connections proposed.

- Section 2.3 indicates future expansion of the network can be achieved by upgrading the distribution pumps.

The existing HDPE tanks have a capacity of 40kL when full and an estimated usable volume of 35kL. At maximum demand of 10 L/s, the tanks will provide approximately 60 minutes of storage. The storage is considered inadequate and recommend Council consider additional storage.

Referring to the TOPO report, the OD50 and OD125 pipes within the irrigation network exceed the maximum headloss, however are deemed acceptable to maintain system pressures and flow velocities to remove settled organic material.

It is expected with any capacity increases and system demand this headloss will increase, however velocities should still be maintained within acceptable limits. Any extensions to the existing network should be modelled to confirm the connection location, pipe sizes and to determine the system performance under minimum, average and maximum demand scenarios.

In 2021, TOPO undertook a hydraulic options assessment to inform the design of the raw water main duplication in the township to provide additional capacity. GANNDEN provide the following commentary regarding the existing system: -

- Modelling indicated that using 2 x 18.5 kW pumps may achieve 42 L/s after duplication with the ID 200 mm pipeline. This is reflected in the current performance of the system, noting CSC operations advised that the existing pipelines experience failures when running at maximum flow & pressure with 2x pumps in operation at full speed.
- To achieve 45 L/s to 50 L/s, the 3 existing 18.5 kW pumps are required to operate in parallel. GANNDEN are aware of electrical supply limitations. Larger pumps can be considered as part of the ultimate upgrade; however, the electrical supply and switchboards would need to be further reviewed and the potentially upgraded to suit.
- GANNDEN are in the process of undertaking the hydraulic review for the replacement of the Raw Water Main.

Options

Ganden's assessment outlines options available in Table 1 - Options Overview.

Option	Description
Additional Raw Water Storage for Irrigation	<p>The current irrigation storage is deemed insufficient for continual, reliable supply of water due to limitations on the Raw Water Main/Pump Station from Glenore Weir in periods of higher potable water demand. The pumped system operates at 30 – 40 L/s and does not have the capacity to meet the instantaneous demands of the raw water irrigation network (i.e., 10 L/s).</p> <p>Investigate the conversion of existing in-ground concrete reservoir(s) to Irrigation Water Storage Tank to provide and additional volume achieved if the wall raising works are delivered to > 450kL). The additional storage will allow filling of the tank during periods of low potable water demand which will provide buffering during high demand periods.</p>
Larger Capacity Raw Water Pumps	<p>Install larger Raw Water Pumps at Glenore Weir PS, including upgrade to the electrical infrastructure (post construction of new raw water main). Main to be sized for current and future pumped rates. Consideration to safe yield from the weir and risk of over extraction/diminished potable water supply.</p>

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Onsite Storage & Pumping for Larger Consumers	<p>Consideration of onsite storage tanks (i.e., 50kL) for larger non-Council consumers (i.e., schools) which can be filled at slow rates and provides buffering (as above) for the connection. This option could be considered with rainwater harvesting for tank top up.</p> <p>The independent user will require onsite irrigation pumps and system, which is not uncommon.</p> <p>Direct connection from Raw Water Main may be considered, however control will need to be established to ensure water is available to the WTP as a priority.</p>
Alternative Raw Water Sources for Irrigation Purposes	Investigate alternative sources for irrigation sources as top up/blend water during the dry season when the weir is at low levels. This may consider the Bore Water, Wharf Extraction, Rainwater Harvesting (schools) or other sources.
Water Supply for Kurumba	CSC noted that an independent water supply for Karumba had been identified in the past. This will reduce the demand on the treated water supply and increase water availability for irrigation purposes

Recommendations

GANDEN recommend CSC consider the following works to enhance the performance of raw water irrigation scheme: -

Table 2 - Short Term Improvements

#	Ganden Recommendation	CSC Comments
1	Confirmation the design basis for the existing raw water scheme as interpreted within this memorandum	<i>Proceed with a variation to the Glenore Main Design engagement.</i>
2	Establish automatic control and monitoring of the existing Raw Water Irrigation system, including: -	<i>Procure and install.</i>
2.1	Install control valve on the inlet to raw water tanks to provide automatic control of the system	<i>Procure and install.</i>
2.2	Install level instrumentation for online monitoring and control of storage tanks	<i>Procure and install.</i>
2.3	Configure control and establish setpoints in Treated Water Storage to inhibit Raw Water Irrigation Tanks filling during periods of higher demand	<i>Procure and install.</i>
2.4	Install flowmeters on inlet of Storage Tanks	<i>Procure and install.</i>
2.5	Install flowmeter on discharge of Irrigation pumps	<i>Procure and install.</i>
3	Establish control functionality for operation of irrigation system during off-peak times (i.e. overnight) to limit usage where possible (due to low storage volumes)	<i>Commence works to enable when demand and usage requires.</i>
4	Create schedule for irrigation of Council controlled connections to limit over irrigation, where possible.	<i>Commence works so CSC is prepared when demand and usage requires.</i>
5	Establish quotas for connections	<i>Investigate.</i>
6	Investigate, locate, and repair leaks on existing Raw Water Main from Glenore Weir.	<i>Commence Investigation.</i>

Table 3 - Long Term Improvements

#	Ganden Recommendation	CSC Comments
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1	Investigate the conversion of existing in-ground concrete reservoir to Irrigation Water Storage Tank, (Additional volume achieved if the wall raising works are delivered to > 450kL). The current irrigation storage is deemed insufficient for continual, reliable supply of raw water due to limitations on the Raw Water Main/Pump Station from Glenore Weir in periods of higher potable water demand. By increasing storage and providing a robust system will reduce the impact on the WTP and provide a more reliable irrigation scheme	<i>Consider as an option for Council to consider as part of the funded Storage Upgrade Works at the Normanton WTP.</i>
2	As part of Raw Water Main Replacement project, the size of main to consider capacity requirements to service higher flows to accommodate irrigation water supply. Generally, pumped systems are designed to transfer flows for the Mean Day Maximum Month (MDMM) over 20 hours, which equates to 48 L/s for the system. It is recommended CSC consider design of the Raw Water Main & future upgrades to the Raw Water Pump Station consider flows of MDMM over 20 hours plus + Irrigation water.	<i>Consider design of the Raw Water Main & future upgrades to the Raw Water Pump Station consider flows of MDMM over 20 hours plus + Irrigation water.</i>
3	Onsite Storage & Pumping for Larger Consumers	<i>Develop information for customers in relation to onsite storage and pumping.</i>
4	CSC to confirm the maximum safe yield from the Glenore Weir to ensure over extraction does not occur and long-term water security is considered	<i>Prepare a budget submission for the 24-25 Financial Year.</i>
5	Network Modelling - Validate the existing network model for the irrigation network and model in any proposed extensions to confirm the impact on existing network and for determination of pump selections and pipework sizing.	<i>Engage a suitably qualified consultant to complete in the current or next financial year.</i>
6	Investigate alternative sources for irrigation sources as top up/blend water during the dry season when the weir is at low levels	<i>Prepare a budget submission for the 24-25 Financial Year.</i>

Consultation (Internal/External):

- Michael Wanrooy - Director of Engineering
- Natasha Glaskin - Manager Water and Waste
- Joe Beddows - Technical Officer Water and Waste
- Water and Wastewater Treatment Plant Operators
- Gardem Engineers and Project Managers
- ERSCON Pty Ltd

Legal Implications:

- In delivering the Raw Water Irrigation scheme, ensuring Council is able to operationally maintain its drinking water supply in accordance with the *Water Supply (Safety & Reliability) Act 2008* and its' approved Drinking Water Quality Management Plan is imperative.

Financial and Resource Implications:

- Financial allocations will be required for:
 - Infrastructure purchases and installs

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- Engagement of suitably qualified firms to complete hydraulic modelling and reliability assessment

Risk Management Implications:

- The proposed recommendations will protect the safety and reliability of potable water supply production and reduce the likelihood of customer complaints pertaining to the raw water irrigation network.

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11.5 ASSET MANAGEMENT REPORT

Attachments:	NIL
Author:	Tom Loadsman - Assets Manager
Date:	9 May 2023
Key Outcome:	Day to day management of activities within Engineering Services Directorate
Key Strategy:	As per the Departmental Plan for Engineering Services

Executive Summary:

This report provides information and updates to Council on various tasks that are facilitated within the Asset Managers team. The following items of interest are discussed in further detail within the report:

- Burns Philp Building
- Rodeo Grounds Maintenance Boundaries

RECOMMENDATION:

That Council:

1. receive the Asset Report as presented; and
2. that those matters not covered by resolution be noted.

Background:

ASSET MANAGEMENT

Plant Replacements

- Kubota UTV X900 on order, we are currently 5th in line, expecting a June/July Delivery.
- Vermeer Vacuum Trailer has arrived at the supplier and is being fitted out.
- Light Vehicle – no Change to ETA, 2wd Utes due at the end of June

Asset Availability

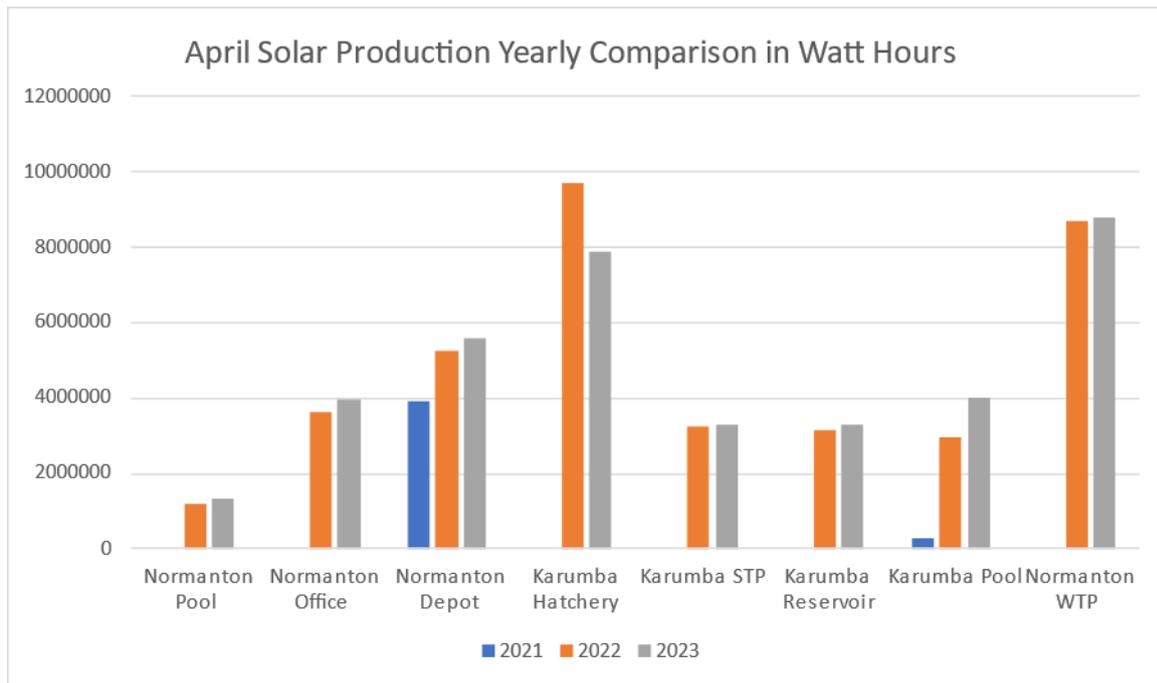
The following information indicates the operational availability and maintenance statistics for council's facilities for the previous month. The reduced asset availability is due to the maintenance and renovations that are detailed further in this report. Asset availability is expected to return to 100% by June.

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Solar System Performance

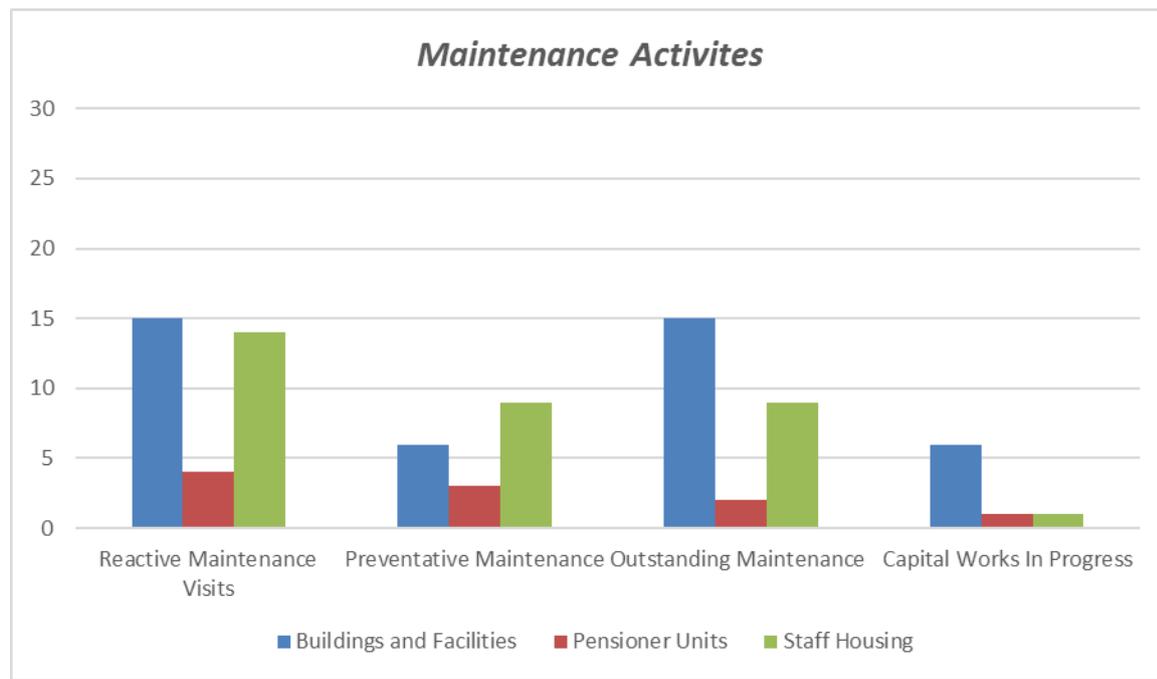
Solar production for the month of March was consistent with expected targets on 7 out of 8 sites. The Normanton Water Plant is now operational, and contractors have been engaged to investigate the issues at the Barramundi Hatchery alongside a maintenance visit for each of the other locations.



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TRADES REPORT

The trades department have performed the following reactive, preventative, and capital works over the month of March. Reactive tasks primarily include electrical faults, door replacements, and plumbing issues. Notable items are provided in more detail below.



Rodeo Grounds Maintenance Boundaries

Are we able to define council's maintenance responsibilities for the rodeo grounds. Council typically put tradesman on call for this weekend and last year the plumbers were asked to repair damaged water pipes and troughs inside functioning cattle yards. It has been suggested that council be responsible for water infrastructure up to the isolation valves, with cattle troughs and sprinklers the responsibility of the rodeo committee.

Burns Philp Building

The building has been professionally cleaned and the air conditioning systems also serviced. Post cleaning mould tests have been sent away and we are waiting on results before we reopen.

Camp Mobilisation

Camps have been mobilised at Donners Hill and Dead calf. Trades performed maintenance work on plant items before they were mobilised alongside setting up the camps onsite.

Water Meter Condition Assessments

The plumbing team has assisted the water department with the water meter condition assessments in Normanton and Karumba.

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Normanton Airport

The Apron lights have been replaced with LED lights and are now functional.

Town Streets

The sprinklers outside the hall have been repaired and are now operational.

Normanton Sports Oval

Temporary repairs made to oval sprinkler decoder system. Trenching required to complete the repairs.

Les Wilson Barramundi Centre

Outdoor Decking

We are currently exploring options for recoating the decking, suppliers are yet to reply with suitable products.

Normanton Cemetery

The rotunda structure has been erected with the roof sheets almost complete. This is expected to be complete and open by the end of May.

Capital Works Projects

1/72 Thompson Street

Renovations will recommence this month with expected completion at the end of June.

2 Norman Street

The engineering drawings have been received, RFQ currently in development before being sent to contractors.

Town Streets

The footpaths from Norman County to the Pharmacy will commence at the end of May.

16 Henrietta Street

Painting and Vinyl flooring have been completed, with electrical works to follow. Boundary fence is planned for replacement on the week of the 20th of May. Completion of this house is due at the end of May.

BUSINESS PAPERS



Consultation (Internal/External):

- Michael Wanrooy – Director of Engineering
- Executive Leadership Team
- Trades and operational staff

Legal Implications:

- Low – within operational parameters

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Financial and Resource Implications:

- Low - Within Budget

Risk Management Implications:

- Within normal operating parameters.

BUSINESS PAPERS

11.6 SUPPLY AND DELIVERY OF NEW PLANT AND FLEET

Attachments:	11.6.1. Isuzu N series Tipper Brochure ↓ 11.6.2. Isuzu FVR 165-300 Tilt Tray Truck Brochure ↓ 11.6.3. Plumbers Truck Service Pack Example ↓
Author:	Tom Loadsman - Assets Manager
Date:	9 May 2023
Key Outcome:	Day to day management of activities within Engineering Services Directorate
Key Strategy:	As per the Departmental Plan for Engineering Services

Executive Summary:

This report provides information received from RFT23-009

- Light Truck Tender – Supply and Delivery of Light trucks

RECOMMENDATION:

That Council:

1. Award the tender to Isuzu Cairns for a Tilt Tray up to the value of \$249,333.99
2. Award the tender to Isuzu Cairns for a WTP Tipper up to the value of \$130,879.70.
3. Award the tender to Isuzu Cairns for a Works Tipper up to the value of \$67,652.56.
4. Award the tender to Isuzu Cairns for a Plumbers Truck up to the value of \$155,557.05.

Background:

Council has committed \$465,000.00 funding for 2023 to replace 4 Light Trucks. It is estimated that recovery will be \$160,000.00 from auctions.

RFT 23-0009 Supply and Delivery Light Trucks

The tender has closed for four light trucks including the crane truck, plumbers' truck, water treatment plant tipper and the works tipper. Council has received one tender which is listed in the table below. The tender assessment panel has reviewed the tender submissions received for the Truck Replacement Program with reference to the 10-year fleet replacement program. The tenders have been assessed with a 100% price weighting for conforming vehicles.

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Assessment

Assessment of the trucks is listed in the following table. Also included are the estimated Auction returns on the current trucks alongside historical data. Further detail is provided on the Tilt tray proposal and the WTP tipper below.

Council will auction the current vehicles upon receipt of the new trucks.

Cairns Isuzu						
Existing Plant	Age at disposal	Vehicle KM	New Vehicle Type	ETA	Price Ex GST	Minimum Expected Return
P2402 – WTP Tipper	9.5	108,910	NMR 60/45-150 AMT MWB WITH CRANE AND TIPPER BODY	8-12 Months	\$130,879.70	\$30,000
P2529 – Crane Truck	9.5	158,000	FVD 165-300 AUTO LWB TILT-TRAY TRUCK	8-12 Months	\$246,840.66	\$70,000
P2036 – Fuso Tipper	12.7	265,407	ISUZU NMR 60/45-150 AMT Tipper	8-12 Months	\$67,652.56	\$10,000
P2801 – Plumbers Job Truck	6	155,000	NPS 75/45-155 with Service body	8-12 Months	\$155,557.05	\$40,000
Total Vehicle cost		\$600,929.97				
Estimated Auction Return		\$150,000.00				
Costs After Sales		\$450,929.97				
Initial Budget Set for trucks		\$465,000.00				

P2402 – WTP, N series NPR Tipper, 9.5 years at Expected disposal, 108,000km

Expected life 8-10 years

Current condition is fair with mechanical issues plaguing its use. \$38,000 has been spent on maintenance with a recovery of \$68,000 since 2018. The current Linsell hoist setup is unsuitable for the use case required by the water treatment plant operators as it fails to lift the larger pumps at the distance required.

Replacement Truck – NMR 60/45 AMT MWB with crane and Tipper body

BUSINESS PAPERS

This truck is an upgraded model of the existing truck and is fitted with single piece welded tray coupled with a MAXILIFT ML 150.3H version PTO Driven crane mounted between the cab and the tipper body. This will allow the operators to load pumps and other heavy items onto the tray and winch pumps out of wells safely and efficiently.



Figure 1 Tray and Crane Example

P2529– Crane Truck - Isuzu FXR 1000,

9.2 years old at expected disposal, 154,000km

The current condition is good with a recovery of \$60,000 since 2018 with \$50,000 of maintenance performed. The most frequent current use for the crane truck is the RMPC crew who transport the Bobcat. The workshop also uses the crane truck as a recovery and tow vehicle with the trades team utilising it for the transportation of large materials to jobsites. The crane mounted on the existing truck is very poorly used as the electronics limit its use for the weights required and the loading and unloading of immobile plant is not able to be done safely.

Proposed Replacement - FVD 165-300 AUTO LWB TILT-TRAY TRUCK

Expected life 8 – 10 years.

We propose that the new truck be upgraded to a tilt tray to assist departments with the movement of plant, materials and equipment. This will be particularly useful on road camps where caravans are replacing on ground style accommodation units and for the transport of

BUSINESS PAPERS

water tanks, generators and trailers. The recovery of damaged or broken-down vehicle can also be performed more efficiently and safely as they can be winched on and will no longer have to be pushed up ramps under their own weight.



Figure 2 Tilt Tray Similar Model

Plumbers Truck



Figure 3 Isuzu NPS75 service pack X

BUSINESS PAPERS

Consultation (Internal/External):

- Michael Wanrooy – Director of Engineering
- Executive Leadership Team
- William Bollen – Workshop Foreman

Legal Implications:

- Low – within operational parameters

Financial and Resource Implications:

- Medium - Within budget allocation after sales

Risk Management Implications:

- Within normal operating parameters.

N SERIES

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NMR 60/45-150 TIPPER



Images throughout may not accurately depict actual specification or they may show extra cost options. Refer written content or contact Isuzu for further details.

WEIGHT RATINGS

GVM	6,000 / 4,500 kg
GCM (with MT)	9,500 / 8,500 kg
GCM (with AMT)	8,000 kg
TOWING CAPACITY (at 4,500 kg GVM rating)	4,000 kg*

ENGINE

POWER	110 kW @ 2,800 rpm
TORQUE	375 Nm @ 1,600 - 2,800 rpm

TRANSMISSION

6 speed manual transmission (MT)
6 speed automated manual transmission (AMT)

* Refer to back page for detailed weight rating information

READY TO WORK

STANDARD FEATURES	All steel body with drop sides
	Auto release two-way tailgate
	Auto release body lockdown hook
	Shovel rack
	LHS and RHS rope rails
	Non-slip side steps
	20 sec. raise / 20 sec. lower time
	Cubic volume: 2.0 m ³
	Deck plate thickness: 3.2 mm
	Side / front / tail plate thickness: 2.3 mm
Isuzu low light capable reversing camera	

SERVICE AGREEMENTS

Optional Service Packages	ESSENTIALS	ESSENTIALS PLUS	TOTAL
SCHEDULED SERVICINGS	●	●	●
CONSUMABLES		●	●
ENGINE, TRANSMISSION & DRIVELINE			●
EXTRAS	After-hours Servicing, Glass, Fuel Card, Pickup - Dropoff		

INTELLIGENT SAFETY

ACTIVE SAFETY ADVANCED DRIVER ASSISTANCE SYSTEMS (ADAS)	Advanced Emergency Braking	(AEB)
	Forward Collision Warning	(FCW)
	Distance Warning System	(DWS)
	Lane Departure Warning	(LDW)
	Traffic Movement Warning	(TMW)
	Electronic Stability Control	(ESC)
	Anti-Skid Regulator	(ASR)
	Anti-Lock Braking System	(ABS)
	Hill Start Aid (MT only)	(HSA)
	Automatic Lighting System (Front & Rear)	(ALS)
	Cab Tilt Warning	(CTW)
	PASSIVE SAFETY CABIN OCCUPANT SAFETY SYSTEMS (COSS)	Driver & front passenger airbags
Driver & front left hand passenger seatbelt pretensioners		
ECE-R29 cab with side anti-intrusion beams		
Overhead shelf restraint netting		
	Door mounted cornering lamps	

ISUZU CARE

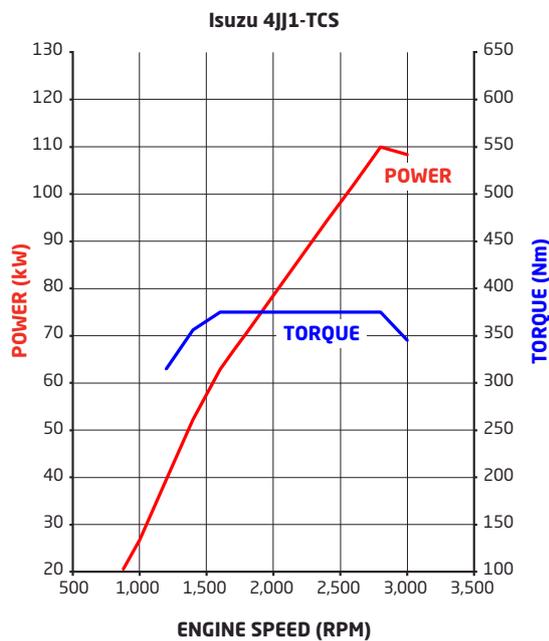
WARRANTY	6 Year Standard Warranty
	250,000 km / Unlimited Hours
ROADSIDE ASSIST	3 Year / Unlimited km Body Equipment
	6 Year Roadside Support 24/7 Unlimited km



Subject to the conditions outlined in the IAL New Vehicle Warranty. For further information please visit isuzu.com.au or contact your local dealer.

ISUZU N SERIES TIPPER

ENGINE	
DESCRIPTION	Isuzu 4JJ1-TCS
TYPE	4 cylinder 16 valve with chain driven DOHC
DISPLACEMENT	2,999 cc
COMPRESSION RATIO	17.5:1
BORE X STROKE	95.4 mm x 104.9 mm
POWER	110 kW (150PS) @ 2,800 rpm (DIN NET)
TORQUE	375 Nm @ 1,600 - 2,800 rpm (DIN NET)
INDUCTION	Electronically controlled variable nozzle turbocharger with air-to-air intercooler
FUEL INJECTION	Direct injection high pressure common rail
EMISSION CONTROL	Cooled EGR with exhaust Diesel Particulate Diffuser (DPD). ADR 80/03 (Euro V / EEV) compliant.



CLUTCH	
MT	Type: Single plate with auto adjusting hydraulic control and vacuum assistance Clutch Plate Diameter: 300 mm Clutch lining area: 847 cm ²
AMT	Type: Fully automated electro/hydraulically controlled wet clutch and torque converter (TC) with lock up

TRANSMISSION															
MT	Description: Isuzu MYY-6E Type: 6 speed manual. Synchromesh on gears 1-6. Ratios: <table border="1"> <tr> <th>1ST</th> <th>2ND</th> <th>3RD</th> <th>4TH</th> <th>5TH</th> <th>6TH</th> <th>REV</th> </tr> <tr> <td>5.979</td> <td>3.434</td> <td>2.040</td> <td>1.379</td> <td>1.000</td> <td>0.750</td> <td>5.701</td> </tr> </table>	1ST	2ND	3RD	4TH	5TH	6TH	REV	5.979	3.434	2.040	1.379	1.000	0.750	5.701
1ST	2ND	3RD	4TH	5TH	6TH	REV									
5.979	3.434	2.040	1.379	1.000	0.750	5.701									
AMT	Description: Isuzu MYY-6E Type: 6 speed with both fully automatic and clutchless manual operation modes Ratios: <table border="1"> <tr> <th>1ST</th> <th>2ND</th> <th>3RD</th> <th>4TH</th> <th>5TH</th> <th>6TH</th> <th>REV</th> </tr> <tr> <td>5.979</td> <td>3.434</td> <td>2.040</td> <td>1.379</td> <td>1.000</td> <td>0.750</td> <td>5.701</td> </tr> </table>	1ST	2ND	3RD	4TH	5TH	6TH	REV	5.979	3.434	2.040	1.379	1.000	0.750	5.701
1ST	2ND	3RD	4TH	5TH	6TH	REV									
5.979	3.434	2.040	1.379	1.000	0.750	5.701									

AXLES	
FRONT	Description: Isuzu F1026 Type: Independent wishbone Capacity: 2,600 kg
REAR	Description: Isuzu R050 Type: Full floating banjo with four differential pinions Capacity: 5,000 kg Ratio: 4.777 (MT), 4.300 (AMT)

SUSPENSION	
FRONT	Coil springs Double acting hydraulic shock absorbers
REAR	Multi leaf main, taper leaf helper spring Double acting hydraulic shock absorbers

BRAKES	
TYPE	Ventilated disc/disc with dual circuit hydraulic control, vacuum assistance and electronic brake force distribution (EBD)
DIAMETER FRONT	293 mm
DIAMETER REAR	293 mm
PARK BRAKE	190 mm diameter drum mounted on rear of transmission
AUXILIARY BRAKE	Vacuum controlled exhaust brake

STEERING	
TYPE	Power assisted rack and pinion
TURNS LOCK TO LOCK	4.2
WHEEL LOCK ANGLE	38.00° (inside wheel) / 35.75° (outside wheel)

WHEELS & TYRES	
FRONT	Wheels: 16 x 5.5J five stud steel Tyres: 205/85R16 117/115L Michelin XJE4 Mix Energy Tubeless Steer axle tyre rating: 2,570 kg
REAR	Wheels: 16 x 5.5J five stud steel Tyres: 205/85R16 117/115L Michelin XJE4 Mix Energy Tubeless Drive axle tyre rating: 4,860 kg
SPARE	1 frame mounted spare wheel and tyre assembly

CHASSIS FRAME	
TYPE	Cold rivetted ladder frame. SAPH440 steel sidemembers.
DIMENSIONS	Side rail (mm): 180 x 65 x 4.0 Rear frame width (mm): 700

FUEL TANK	
TYPE	Frame mounted steel fuel tank
CAPACITY	75L
FUEL CAP	Lockable

ELECTRICAL SYSTEM	
TYPE	24 volt
ALTERNATOR	90 amp
STARTER MOTOR	4.0 kW
BATTERY	2 x 80D26L (630 CCA) batteries connected in series

CABIN GENERAL FEATURES	
ENGINE ACCESS	Manual cab tilt to 45° with torsion bar assistance
STEPS	Heavy duty anti-slip steps
DOORS	90° opening internally reinforced front doors
MIRRORS	Heated and powered exterior main mirrors with flat glass and additional independantly adjustable convex "spot" mirrors
WIPERS	Two speed windscreen wipers with intermittent wipe mode
EXTERIOR LIGHTING	Multi-reflector halogen headlamps
AUDIBLE WARNING	Reverse alarm
GRILLE	Body coloured
SECURITY	Central locking with remote keyless entry and immobiliser

CABIN INTERIOR	
SEATING	Driver's bucket seat equipped with mechanical suspension and weight adjustment to 130 kg Front passenger bench seat with 2 seat capacity
SEATBELTS	3-point lap sash seatbelts in all outboard seating positions. Centre seat lap belts.
STEERING COLUMN	Tilt / telescopic adjustable
ENTRY ASSIST GRIPS	Door and roof pillar mounted
DOOR WINDOWS	Electric control
STORAGE	Overhead shelf Twin cup holders Front door pockets
POWER OUTLET	24V cigarette lighter
AIRCONDITIONING	Manual control
INTERIOR LIGHTING	Fluorescent lamp

AUDIO VISUAL UNIT	
SCREEN TYPE	6.2" LCD with capacitive touch
OPERATING SYSTEM	Android
RADIO	AM / FM / DAB+. Internet radio via smartphone.
INTERNAL STORAGE CAPACITY	32GB
OTHER CAPABILITY	Provision for external camera inputs, navigation, reverse sensors and tyre pressure monitoring

DRIVER CONTROLS	
SAFETY SYSTEMS	AEB on/off, DWS on/off/sensitivity adjust, LDW on/off/sensitivity adjust, TMW on/off, ESC&ASR on/off, headlamps and ALS on/off, HSA on/off/sensitivity adjust (MT only)
ENGINE	Idle speed control Cruise control DPD manual regeneration switch
TRANSMISSION (AMT ONLY)	Slow/fast gear engagement control, 1st gear start and normal/economy gear selection modes Gear selection control with P-R-N-D and sequential shift positions
GENERAL CONTROLS	Windscreen wipers (2 speed and intermittent modes), washers, exhaust brake, turn signals PTO engage switch (AMT only) Tip body raise and lower lever with safety release mechanism

INSTRUMENTATION	
MULTI INFORMATION DISPLAY	AEB, FCW, DWS, LDW, TMW systems activation alerts CTW indicator Vehicle systems status Low fuel level alert Fuel consumption information Service interval alerts Hourmeter Adjustable vehicle speed warning PTO engaged indicator
GENERAL INSTRUMENTATION	Speedometer and tachometer Digital odometer with integrated dual tripmeters Engine coolant temperature and fuel level gauges

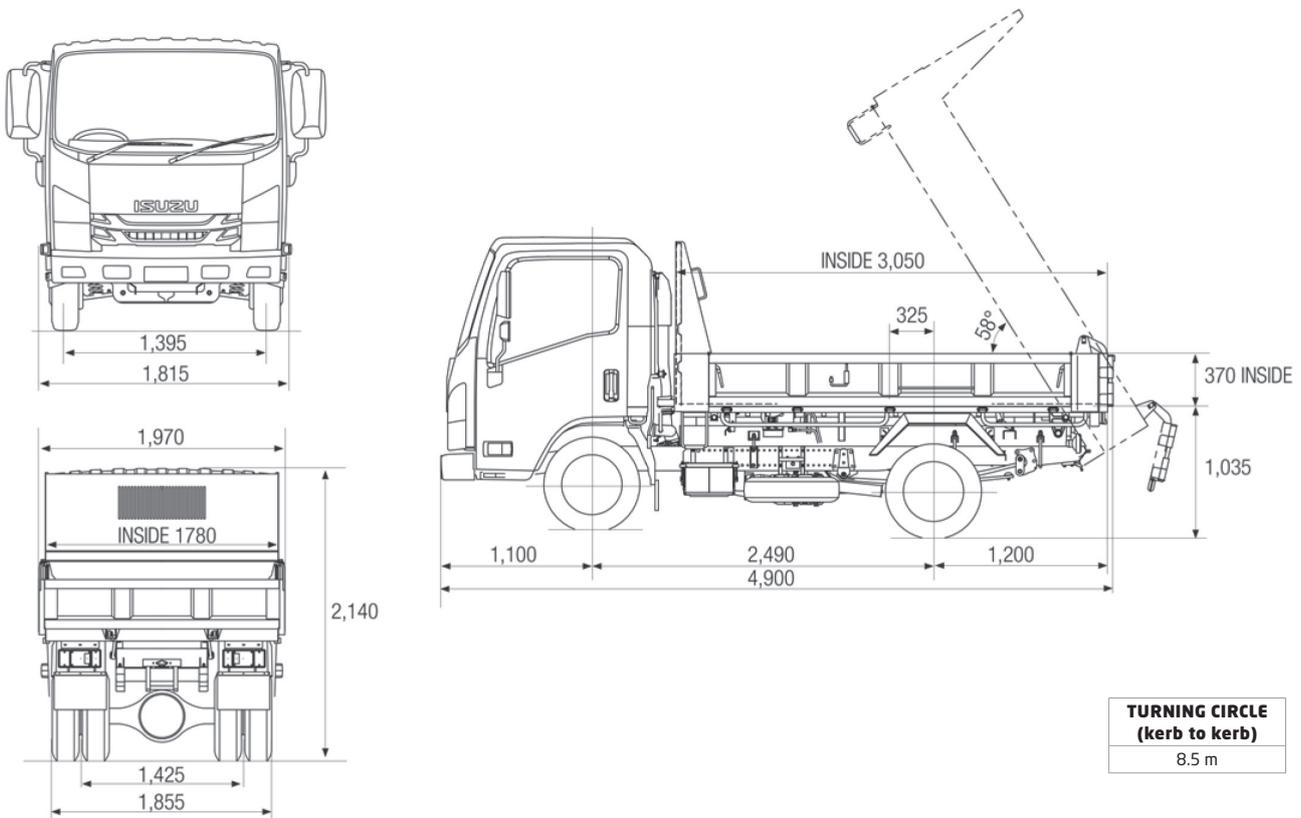
NMR 60/45-150 TIPPER



WEIGHTS (kg)							
MODELS	RATINGS*		LOADING LIMIT* (at ground)		WEIGHT #		
	GVM	GCM	FRONT	REAR	FRONT	REAR	TOTAL
NMR 60/45-150 TIPPER	6,000 / 4,500	9,500 / 8,500**	2,570	4,860	1,525	1,280	2,805
NMR 60/45-150 AMT TIPPER	6,000 / 4,500	8,000**	2,570	4,860	1,565	1,320	2,885

* Vehicle ratings and axle weight limits are subject to government regulatory requirements and weight distribution analysis. Consult your Isuzu dealer to select the correct vehicle for your specific application.**4,000 kg maximum towing limit applies to 4,500 kg GVM rated vehicle. Tag trailer weight should not exceed towing vehicle weight. Limit is subject to government regulatory requirements.

Vehicle as supplied and including 10 litres of fuel.



**TURNING CIRCLE
(kerb to kerb)**
8.5 m

PERFORMANCE (calculated - typical paved road)				
		GEARED SPEED* (top gear at peak power engine rpm)	LOW SPEED GRADEABILITY (lowest forward gear assuming no wheel slip)	ENGINE SPEED (top gear at 100 km/h)
NMR 45-150 TIPPER	At 4,500 kg GVM	102 km/h @ 2,800 rpm	58%	2,735 rpm
NMR 60-150 TIPPER	At 6,000 kg GVM	102 km/h @ 2,800 rpm	43%	2,735 rpm
NMR 60-150 AMT TIPPER	At 4,500 kg GVM	117 km/h @ 2,800 rpm	55%	2,385 rpm
NMR 60-150 AMT TIPPER	At 6,000 kg GVM	117 km/h @ 2,800 rpm	41%	2,385 rpm

* Maximum speed achievable depends on vehicle frontal area as well as other factors. Consult your Isuzu dealer for more detailed information.

ORDER CODES	
MODELS	CODES
NMR 60/45-150 TIPPER	NH-NMRBA-F21
NMR 60/45-150 AMT TIPPER	NH-NMRBA-X21

Subject to the conditions outlined in the IAL New Vehicle Warranty, 4x2 Isuzu N series models carry a standard factory warranty which covers the owner for the first 72 months or 250,000 kilometres (whichever comes first). All Isuzu warranties are subject to mandatory prescribed terms under Australian Consumer Law including consumer guarantees. The installed Body and associated equipment carry a standard warranty which covers the owner for the first 36 months. For more details visit the Isuzu website at www.isuzu.com.au which explains Isuzu warranties in more detail, or alternatively contact your local Isuzu Truck dealer. All warranties commence from date of initial delivery.

ISUZU AUSTRALIA LIMITED ABN 97 006 962 572 ("IAL"). The information in this spec sheet was correct at time of printing, but all measurements, specifications and equipment are subject to change without notice. Some equipment may have been changed and/or is available at extra cost. IAL may make changes at any time without notice, in prices, colours, materials, equipment and models. IAL makes all reasonable attempts to ensure the availability of all vehicles and equipment. The information in this spec sheet is general in nature. Your Isuzu dealer can confirm all measurements, specifications and vehicle / equipment availability upon request. To the extent permitted by the law, IAL is not liable to any person as result of reliance on the content of this spec sheet.

F SERIES

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FVR 165-300 4X2

FVD 165-300 4X2



Truck images shown may vary from actual model specification - Contact Isuzu for further details

WEIGHT RATINGS*

GVM 16,500 kg
GCM 32,000 kg

ENGINE

POWER 221 kW @ 2,400 rpm
TORQUE 981 Nm @ 1,450 rpm

TRANSMISSION

9 speed manual transmission (MT)
 6 speed automatic transmission (AT)

* Refer to back page for detailed weight rating information

ISUZU CARE	
WARRANTY	6 Year Standard Warranty
	500,000 km / 8,000 Engine Hours
ROADSIDE ASSIST	6 Year Roadside Support
	24/7 Unlimited km
HARSH APPLICATION WARRANTY (CONCRETE AGITATOR / GARBAGE COMPACTOR)	3 Year Standard Warranty
	200,000 km / no hours stipulation
	3 Year Roadside Support
	24/7 Unlimited km

SERVICE AGREEMENTS			
OPTIONAL SERVICE PACKAGES	ESSENTIALS	ESSENTIALS PLUS	TOTAL
SCHEDULED SERVICINGS	●	●	●
CONSUMABLES		●	●
ENGINE, TRANSMISSION & DRIVELINE			●
EXTRAS	After-hours Servicing, Glass, Fuel Card, Pickup - Dropoff		

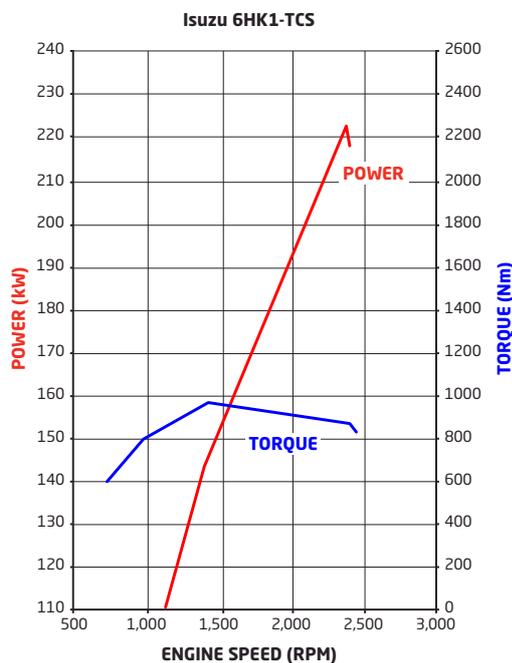
INTELLIGENT SAFETY		
ACTIVE SAFETY	Electronic Stability Control	(ESC)
	Anti Lock Braking System	(ABS)
	Anti Skid Regulator	(ASR)
	Electronic Braking System	(EBS)
	Hill Start Aid - except AT models	(HSA)
	Cab Tilt Warning	(CTW)
	Low light capable reversing camera	
PASSIVE SAFETY CABIN OCCUPANT SAFETY SYSTEMS (COSS)	Driver & front passenger airbags	
	Driver & front left hand passenger seatbelt pretensioners	
	ECE-R29 cab with side anti-intrusion beams	
	Door mounted cornering lamps	



Subject to the conditions outlined in the IAL New Vehicle Warranty. For further information please visit isuzu.com.au or contact your local dealer.

FVD 165-300 4X2

ENGINE	
DESCRIPTION	Isuzu 6HK1-TCS
TYPE	6 cylinder 24 valve SOHC
DISPLACEMENT	7,790 cc
COMPRESSION RATIO	17.5:1
BORE X STROKE	115mm x 125mm
POWER	221kW (300PS) @ 2,400 RPM (DIN NET)
TORQUE	981Nm @ 1,450 RPM (DIN NET)
INDUCTION	Electronically controlled variable nozzle turbocharger with air-to air intercooler.
FUEL INJECTION	Direct injection high pressure common rail system.
EMISSION CONTROL	Cooled EGR with exhaust Diesel Particulate Diffuser (DPD). ADR 80/03 (Euro V / EEV) compliant.



TRANSMISSION		
MT	CLUTCH	Type: Single plate with air assisted hydraulic control Clutch plate diameter: 381 mm Clutch lining area: 1,363 cm ²
	GEARBOX	Description: ZF 9S 1110 TO Type: 9 speed with synchromesh on gears 1-8 Ratios: Crawler 1st 2nd 3rd 4th 5th 6th 7th 8th Rev 9.48 6.58 4.68 3.48 2.62 1.89 1.35 1.00 0.75 8.97
		Power Take Off facility: Provision at rear of transmission case Other features: Repeat 'H' shift pattern
		Description: Allison 3000 Type: 6 speed automatic Ratios: 1st 2nd 3rd 4th 5th 6th Rev 3.49 1.86 1.41 1.00 0.75 0.65 5.03
AT	Description: Allison 3000 Type: 6 speed automatic Ratios: 1st 2nd 3rd 4th 5th 6th Rev 3.49 1.86 1.41 1.00 0.75 0.65 5.03 Power Take Off facility: LHS and top openings on transmission bellhousing. Engine driven PTO drive gear. Other features: 5th generation electronic controls with adaptive shift. Long life TranSynd synthetic fluid.	

AXLES		
FRONT	Description:	Meritor FG941
	Type:	Reverse Elliot I-beam
	Capacity:	6,600 kg
REAR	Description:	Meritor RS-23-161G
	Type:	Single drive
	Capacity:	10,400kg
	Ratio:	MT: 5.625, AT: 6.428

SUSPENSION			
FRONT	Type:	Single stage alloy steel taper-leaf springs	
	Other features:	Double acting hydraulic shock absorbers. Stabiliser bar.	
REAR	FVR	Type:	Multi-leaf main spring, multi leaf helper spring
		Other features:	Stabiliser bar.
	FVD	Description:	Hendrickson HAS230
		Capacity:	10,400 kg at ground

BRAKES	
DESCRIPTION	Meritor 'Q-Plus'
TYPE	Full air 'S-Cam' front and rear drum brakes
DIAMETER X WIDTH FRONT	419 x 127mm
DIAMETER X WIDTH REAR	419 x 178mm
PARK BRAKE	Spring park brake acting on all rear wheels
AUXILIARY BRAKE	Air controlled exhaust brake

STEERING	
TYPE	Power assisted recirculating ball
GEAR RATIO	22.4:1
TURNS LOCK TO LOCK	5.4
WHEEL LOCK ANGLE	45° (inside wheel) / 35° (outside wheel)

WHEELS & TYRES		
FRONT	Wheels:	22.5 x 8.25 ten stud ISO standard steel wheels
	Tyres:	295/80R22.5 152/148M Michelin X Multi Z Tubeless
	Steer axle tyre rating	7,100kg
REAR	Wheels:	22.5 x 8.25 ten stud ISO standard steel wheels
	Tyres:	11R22.5 148/145L Michelin X Multi D Tubeless
	Drive axle tyre rating:	11,600kg
Spare: Spare wheel and X Multi Z tyre assembly supplied. Winch type carrier		

CHASSIS FRAME	
TYPE	Cold rivetted ladder frame with parallel side rails.
MATERIAL	MWB / MLWB: HT540A LWB: SAPH440
DIMENSIONS	MWB / MLWB: Side rail (mm): 254 x 85 x 8.0 Rear frame width (mm): 850 LWB: Side rail (mm): 258 x 85 x 10.0 Rear frame width (mm): 850

FUEL TANK	
TYPE	Frame mounted steel fuel tank (except LWB models) Frame mounted aluminium fuel tank (LWB models)
CAPACITY	200L (except LWB models) 400L (LWB models)
FUEL CAP	Lockable

ELECTRICAL SYSTEM	
TYPE	24 volt
ALTERNATOR	90 amp
STARTER MOTOR	5.0 kW
BATTERY	2 x 115E41L (651 CCA) batteries connected in series
CAN BUS PROVISION	Underdash CAN system access plug for connection to a Fleet Management System (FMS) (not supplied)

CABIN SPECIFICATIONS & APPOINTMENTS

CABIN GENERAL FEATURES	
ENGINE ACCESS	Electro-hydraulic cab tilt
CAB MOUNTING	Rear coil spring suspension with hydraulic shock absorbers
STEPS	heavy duty anti slip steps
DOORS	90° opening internally reinforced front doors
MIRRORS	heated and powered exterior main mirrors with flat glass and additional independantly adjustable convex "spot" mirrors
WIPERS	two speed windscreen wipers with intermittent wipe mode
EXTERIOR LIGHTING	LED main beam and halogen high beam headlamp assembly with position lamp Roof mounted clearance lamps Front foglamps
AUDIBLE WARNING	Reverse alarm
GRILLE	Chrome
FRONT BUMPER	Body coloured air dam type
SECURITY	Central locking with remote keyless entry & immobiliser

CABIN INTERIOR	
SEATING	Isri 6860/875 NTS air suspension driver's seat
SEATBELTS	3-point lap sash seatbelts in all outboard seating positions. Driver seatbelt integrated with driver seat. Centre seat lap belts.
STEERING COLUMN	Tilt/telescopic adjustable
ENTRY ASSIST GRIPS	Door & roof pillar mounted
DOOR WINDOWS	Electric control
STORAGE	Overhead compartments Twin cup holders Centre console box & storage tray Front door pockets
POWER OUTLET	24V cigarette lighter
AIRCONDITIONING	Auto control
INTERIOR LIGHTING	Fluorescent lamp
REAR COMPARTMENT	ADR 42 compliant sleeper with mattress

AUDIO VISUAL UNIT	
SCREEN TYPE	10.1" 1080p High Definition with capacitive touch
NAVIGATION	Truck tailored GPS based system + live feed traffic alerts and live feed route optimisation via smartphone link (live feed component is by subscription with first 3 years provided at no extra cost)
OPERATING SYSTEM	Android Automotive
RADIO	AM/FM/DAB+
INTERNAL STORAGE CAPACITY	32GB
SMARTPHONE INTEGRATION	USB 3.0 socket Wi-Fi connectivity Android Auto / Apple CarPlay compatible Phone storage pocket with wireless charging facility
OTHER CAPABILITY	Provision for external camera inputs, tyre pressure monitoring, low and high position reverse sensor inputs

DRIVER CONTROLS	
SAFETY SYSTEMS	ESC on/off, HSA on/off/sensitivity adjust (except AT models)
ENGINE	Idle speed control Cruise control DPD manual regeneration switch
TRANSMISSION (AT ONLY)	Pushbutton gear selection control
GENERAL CONTROLS	Headlamp on/off and levelling, windscreen wipers (2 speed and intermittent modes), washers, exhaust brake, turn signals

INSTRUMENTATION	
MULTI INFORMATION DISPLAY	CTW indicator Low engine oil level alert Vehicle systems status Low fuel level alert Fuel consumption information Service interval alerts Hourmeter Adjustable vehicle speed warning
GENERAL INSTRUMENTATION	Speedometer & tachometer Digital odometer with integrated dual tripmeters Engine coolant temperature, fuel level and air pressure guages

FVR 165-300 4X2 FVD 165-300 4X2

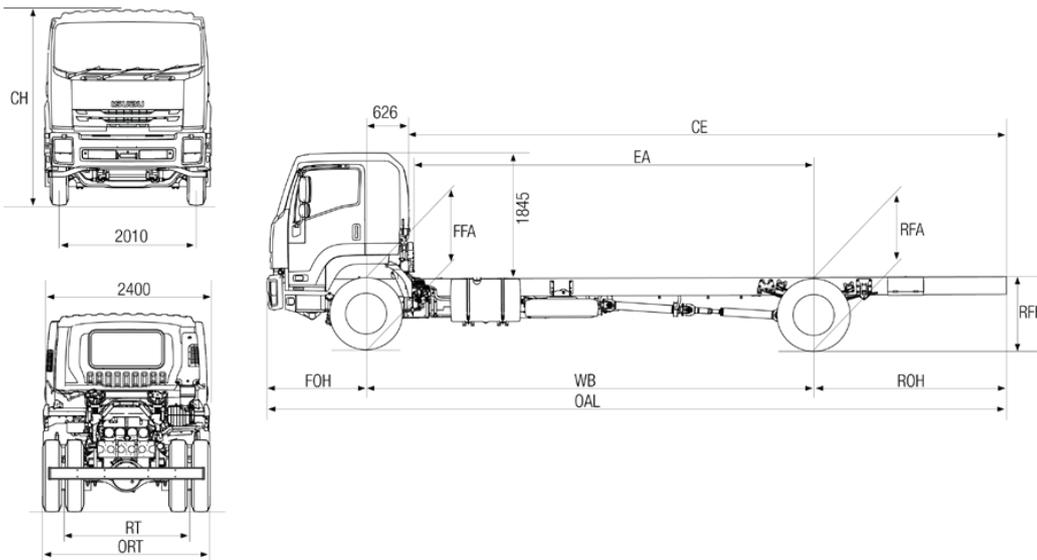


MODELS	RATINGS*		LOADING LIMIT* (at ground)		CAB CHASSIS WEIGHT #		
	GVM	GCM	FRONT	REAR	FRONT	REAR	TOTAL
	FVR 165-300 MWB	16,500	32,000	6,600	10,400	3,235	2,035
FVR 165-300 AUTO MLWB	16,500	32,000	6,600	10,400	3,495	2,030	5,525
FVR 165-300 LWB	16,500	32,000	6,600	10,400	3,515	2,200	5,715
FVD 165-300 AUTO MLWB	16,500	32,000	6,600	10,400	3,490	1,885	5,375
FVD 165-300 LWB	16,500	32,000	6,600	10,400	3,505	2,050	5,555
FVD 165-300 AUTO LWB	16,500	32,000	6,600	10,400	3,590	2,065	5,655

* Vehicle ratings and front/rear weight limits are subject to government regulatory requirements and weight distribution analysis. 16,500kg is maximum optional GVM rating. Consult your Isuzu dealer to select the correct vehicle for your specific application.

Cab chassis only as supplied and including 10 litres of fuel.

MODELS	DIMENSIONS (mm)												
	WB	OAL	FOH	ROH	EA	CE	RT	ORT	CH	FFA (unladen)	RFA (unladen)	RFH (unladen)	TURNING CIRCLE KERB TO KERB (m)
FVR 165-300 MWB	4,250	7,405	1,440	1,715	3,550	5,340	1,840	2,445	2,850	1,000	1,085	1,110	14.8
FVR 165-300 AUTO MLWB	5,550	9,255	1,440	2,265	4,850	7,190	1,840	2,445	2,850	1,000	1,085	1,120	19.4
FVR 165-300 LWB	6,500	10,740	1,440	2,800	5,800	8,675	1,840	2,445	2,850	1,000	1,085	1,120	22.7
FVD 165-300 AUTO MLWB	5,550	9,255	1,440	2,265	4,850	7,190	1,840	2,445	2,850	1,000	1,010	1,010	19.4
FVD 165-300 LWB / AUTO LWB	6,500	10,740	1,440	2,800	5,800	8,675	1,840	2,445	2,850	1,000	1,010	1,010	22.7



PERFORMANCE (calculated - typical paved road)				
		GEARED SPEED [^] (top gear at peak power engine rpm)	LOW SPEED GRADEABILITY (lowest forward gear assuming no wheel slip)	ENGINE SPEED (top gear at 100 km/h)
FVR/FVD 165-300	at 16,500 kg GVM	110 km/h @ 2,400 RPM	56%	2,180 RPM
FVR/FVD 165-300 AUTO	at 16,500 kg GVM	111 km/h @ 2,400 RPM	47%	2,160 RPM

* Maximum speed achievable depends on vehicle frontal area as well as other factors. Consult your Isuzu dealer for more detailed information. Vehicle is speed limited to 100km/h

ORDER CODES	
Models	Codes
FVR 165-300 MWB	FH-FVRJZ-B22
FVR 165-300 AUTO MLWB	FH-FVRJZ-M22
FVR 165-300 LWB	FH-FVRJZ-D22
FVD 165-300 AUTO MLWB	FH-FVDJZ-M22
FVD 165-300 LWB	FH-FVDJZ-D22
FVD 165-300 AUTO LWB	FH-FVDJZ-N22

Subject to the conditions outlined in the IAL New Vehicle Warranty, Isuzu F series models carry a standard factory warranty which covers the owner for the first 72 months or 500,000 kilometres or 8,000 Engine Hours (whichever comes first). All Isuzu warranties are subject to mandatory prescribed terms under Australian Consumer Law including consumer guarantees. Harsh Conditions variations to standard factory warranty may apply. For more details visit the Isuzu website at www.isuzu.com.au which explains Isuzu warranties in more detail, or alternatively contact your local Isuzu Truck dealer. All warranties commence from date of initial delivery.

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N SERIES

ISUZU
 RELIABILITY IS EVERYTHING

NPS 75/45-155 4X4 AMT SERVICEPACK X



Truck pictured includes bullbar accessory, available at additional cost. Images throughout may not accurately depict actual specification or they may show extra cost options. Refer written content or contact Isuzu for further details.

WEIGHT RATINGS

GVM 7,500 / 4,500 kg
GCM 11,000 / 9,000 kg
TOWING CAPACITY
 (at 4,500 kg GVM rating): 4,500 kg*

ENGINE

POWER 114 kW @ 2,600 rpm
TORQUE 419 Nm @ 1,600 - 2,600 rpm

TRANSMISSION

5 speed automated manual transmission (AMT)

* Refer to back page for detailed weight rating information

READY TO WORK

STANDARD FEATURES	Fully powdercoated lightweight hybrid aluminium & steel service body
	Large open access main storage compartment & underbody drawers
	Aluminium gullwing doors for maximum versatility & accessibility
	Compact rear tray with checkerplate floor, drop down sides & integrated load restraint anchor points
	Body mounted roof racks
	LED interior lighting
	Front & rear yellow non-slip steps & grab handles
	Storage compartment locking integrated with vehicle central locking system. Key override possible
4,500 kg rated towbar with 50mm ball / pintle hook combo attachment.	
Isuzu low light capable reversing camera	

SERVICE AGREEMENTS

Optional Service Packages	ESSENTIALS	ESSENTIALS PLUS	TOTAL
SCHEDULED SERVICINGS	●	●	●
CONSUMABLES		●	●
ENGINE, TRANSMISSION & DRIVELINE			●
EXTRAS	After-hours Servicing, Glass, Fuel Card, Pickup - Dropoff		

INTELLIGENT SAFETY

ACTIVE SAFETY ADVANCED DRIVER ASSISTANCE SYSTEMS (ADAS)	Anti Lock Braking System (active in high range)	(ABS)
	Customisable Speed Limiter	(CSL)
	Automatic Lighting System (Front and Rear)	(ALS)
	Cab Tilt Warning	(CTW)
PASSIVE SAFETY CABIN OCCUPANT SAFETY SYSTEMS (COSS)	Driver & front passenger airbags	
	Driver & front left hand passenger seatbelt pretensioners	
	ECE-R29 cab with side anti-intrusion beams	
	Overhead shelf restraint netting	
	Door mounted cornering lamps	

ISUZU CARE

WARRANTY	3 Year Standard Warranty
	150,000 km / Unlimited Hours
ROADSIDE ASSIST	3 Year / Unlimited km Body Equipment
	3 Year Roadside Support
	24/7 Unlimited km

Subject to the conditions outlined in the IAL New Vehicle Warranty. For further information please visit isuzu.com.au or contact your local dealer.



NPS 7575 155 1X TRIM SERVICE PACK X

ENGINE	
DESCRIPTION	Isuzu 4HK1-TCN
TYPE	4 cylinder 16 valve SOHC
DISPLACEMENT	5,193 cc
COMPRESSION RATIO	17.5:1
BORE X STROKE	115 mm x 125 mm
POWER	114 kW (155PS) @ 2,600 rpm (DIN NET)
TORQUE	419 Nm @ 1,600 - 2,600 rpm (DIN NET)
INDUCTION	Electronically controlled variable nozzle turbocharger with air-to-air intercooler
FUEL INJECTION	Direct injection high pressure common rail
EMISSION CONTROL	Cooled EGR with exhaust Diesel Oxidation Catalyst (DOC). ADR 80/03 (Euro V) compliant.



* Maximum torque electronically limited to 377Nm (DIN) when in low range first or reverse gear

CLUTCH	
AMT	Fully automated electro/hydraulically controlled wet clutch and fluid coupling with lock up

TRANSMISSION													
AMT	Description: Isuzu MYY-5A												
	Type: 5 speed with both fully automatic and clutchless manual operation modes												
	Ratios:												
	<table border="1"> <thead> <tr> <th>1ST</th> <th>2ND</th> <th>3RD</th> <th>4TH</th> <th>5TH</th> <th>REV</th> </tr> </thead> <tbody> <tr> <td>5.315</td> <td>2.908</td> <td>1.558</td> <td>1.000</td> <td>0.721</td> <td>5.068</td> </tr> </tbody> </table>	1ST	2ND	3RD	4TH	5TH	REV	5.315	2.908	1.558	1.000	0.721	5.068
1ST	2ND	3RD	4TH	5TH	REV								
5.315	2.908	1.558	1.000	0.721	5.068								
	Power Take Off facility: Provision on LHS of transmission case. Drive from counter gear.												
TRANSFER GEARBOX	Type: Part time 4WD Ratio: High: 1.00, Low: 1.842												

AXLES	
FRONT	Description: Isuzu F031
	Type: Full floating Banjo with Birfield outer joints
	Hub Locking: Manual
	Capacity: 3,100 kg
REAR	Description: Isuzu R066
	Type: Full floating banjo with four differential pinions
	Capacity: 6,600 kg
	Ratio: 5.571

SUSPENSION	
FRONT	Single stage alloy steel multi leaf springs
	Double acting hydraulic shock absorbers. Stabiliser bar.
REAR	Multi leaf main, multi leaf helper spring
	Double acting hydraulic shock absorbers

BRAKES	
TYPE	Drum brakes with dual circuit hydraulic control, hydraulic pressure assistance and load sensing proportioning valve
DIAMETER X WIDTH FRONT	320 x 100 mm
DIAMETER X WIDTH REAR	320 x 100 mm
PARK BRAKE	190mm diameter drum mounted on rear of transmission
AUXILIARY BRAKE	Vacuum controlled exhaust brake

STEERING	
TYPE	Power assisted recirculating ball
TURNS LOCK TO LOCK	3.7
WHEEL LOCK ANGLE	38° (inside wheel) / 30° (outside wheel)

WHEELS & TYRES	
FRONT	Wheels: 17.5 x 6.00 six stud steel wheels
	Tyres: 225/80R17.5 123/122L Bridgestone L330 Tubeless
	Steer axle tyre rating: 3,100 kg
REAR	Wheels: 17.5 x 6.00 six stud steel wheels
	Tyres: 225/80R17.5 123/122L Bridgestone L330 Tubeless
	Drive axle tyre rating: 6,000 kg
SPARE	1 frame mounted spare wheel and tyre assembly

CHASSIS FRAME	
TYPE	Cold rivetted ladder frame. SAPH440 steel sidemembers. Parallel side rails and rivetless top flange.
DIMENSIONS	Side rail (mm): 216 x 70 x 6.0 Rear frame width (mm): 850

FUEL TANK	
TYPE	Frame mounted steel fuel tank
CAPACITY	140L
FUEL CAP	Lockable

ELECTRICAL SYSTEM	
TYPE	24 volt
ALTERNATOR	90 amp
STARTER MOTOR	4.0 kW
BATTERY	2 x 80D26L (630 CCA) batteries connected in series

CABIN GENERAL FEATURES	
ENGINE ACCESS	Manual cab tilt to 45° with torsion bar assistance
STEPS	Heavy duty anti-slip steps
DOORS	90° opening internally reinforced front doors
MIRRORS	Heated and powered exterior main mirrors with flat glass and additional independantly adjustable convex "spot" mirrors
WIPERS	Two speed windscreen wipers with intermittent wipe mode
EXTERIOR LIGHTING	Multi-reflector halogen headlamps Roof mounted clearance lamps
AUDIBLE WARNING	Reverse alarm
GRILLE	Body coloured
SECURITY	Central locking with remote keyless entry and immobiliser

CABIN INTERIOR	
SEATING	Driver's bucket seat equipped with mechanical suspension and weight adjustment to 130kg Front passenger bench seat with 2 seat capacity
SEATBELTS	3-point lap sash seatbelts in all outboard seating positions. Centre seat lap belts.
STEERING COLUMN	Tilt / telescopic adjustable
ENTRY ASSIST GRIPS	Door and roof pillar mounted
DOOR WINDOWS	Electric control
STORAGE	Overhead shelf Twin cup holders Front centre console box and storage tray Front door pockets
POWER OUTLET	24V cigarette lighter
AIRCONDITIONING	Manual control
INTERIOR LIGHTING	Fluorescent lamp

DRIVER CONTROLS	
SAFETY SYSTEMS	Headlamps and ALS on/off
ENGINE	Idle speed control Cruise control
TRANSMISSION	Slow/fast gear engagement control, 1st gear start and normal/economy gear selection modes Gear selection control with R-N-D and sequential shift positions
GENERAL CONTROLS	Windscreen wipers (2 speed and intermittent modes), washers, exhaust brake, turn signals, high/low range and 4WD engage switches

INSTRUMENTATION	
MULTI INFORMATION DISPLAY	CTW indicator Low engine oil level alert (activated when oil pan < 66% capacity) Vehicle systems status Low fuel level alert Fuel consumption information Service interval alerts Hourmeter Adjustable vehicle speed warning
GENERAL INSTRUMENTATION	Speedometer and tachometer Digital odometer with integrated dual tripmeters Engine coolant temperature and fuel level gauges

MYISUZU CO-PILOT AUDIO VISUAL UNIT	
SCREEN TYPE	10.1" 1080p High Definition with capacitive touch
OPERATING SYSTEM	Android Automotive
RADIO	AM/FM/DAB+
INTERNAL STORAGE CAPACITY	32GB
SMARTPHONE INTEGRATION	USB 3.0 socket Wi-Fi connectivity Android Auto / Apple CarPlay compatible Phone storage pocket



MyISUZU CO-PILOT audio visual unit.

NPS 75/45-155 4X4 AMT SERVICEPACK X

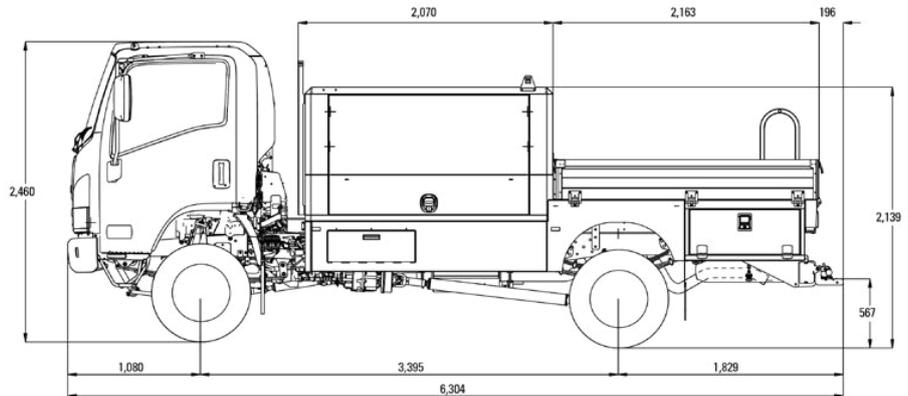
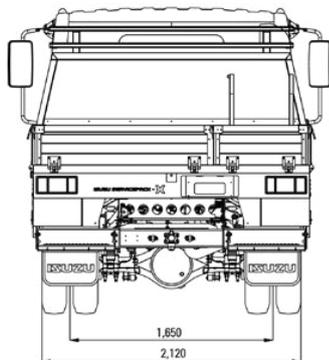
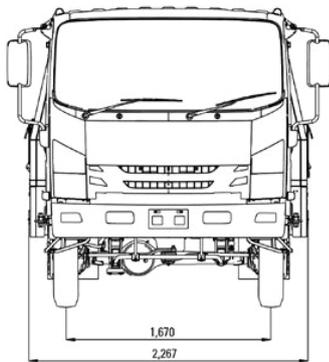


WEIGHTS (kg)

MODELS	RATINGS*		LOADING LIMIT* (at ground)		WEIGHT #		
	GVM	GCM	FRONT	REAR	FRONT	REAR	TOTAL
NPS 75/45-155 4X4 AMT SERVICEPACK X	7,500 / 4,500	11,000 / 9,000**	3,100	6,000	2,020	1,770	3,790

* Vehicle ratings and axle weight limits are subject to government regulatory requirements and weight distribution analysis. Consult your Isuzu dealer to select the correct vehicle for your specific application.**4,500 kg maximum towing limit applies to 4,500 kg GVM rated vehicle. Tag trailer weight should not exceed towing vehicle weight. Limit is subject to tow coupling and government regulatory requirements.

Vehicle as supplied and including 10 litres of fuel.



TURNING CIRCLE (kerb to kerb)

13.6 m

PERFORMANCE (calculated - typical paved road)

		GEARED SPEED* (top gear at peak power engine rpm)	LOW SPEED GRADEABILITY (lowest forward gear assuming no wheel slip)	ENGINE SPEED (top gear at 100 km/h)
NPS 45-155 4X4 AMT SERVICEPACK X	At 4,500 kg GVM	95 km/h @ 2,600 rpm	> 100%	2,725 rpm
NLS 45-150 AWD SERVICEPACK X	At 4,500 kg GVM	95 km/h @ 2,600 rpm	62%	2,725 rpm

* Maximum speed achievable depends on vehicle frontal area as well as other factors. Consult your Isuzu dealer for more detailed information.

ORDER CODES

MODELS	CODES
NPS 75/45-155 4X4 AMT SERVICEPACK X	NH-NPSAB-DG1

Subject to the conditions outlined in the IAL New Vehicle Warranty, 4x4 and AWD Isuzu N series models carry a standard factory warranty which covers the owner for the first 36 months or 150,000 kilometres (whichever comes first). All Isuzu warranties are subject to mandatory prescribed terms under Australian Consumer Law including consumer guarantees. The installed Body and associated equipment carry a standard warranty which covers the owner for the first 36 months. For more details visit the Isuzu website at www.isuzu.com.au which explains Isuzu warranties in more detail, or alternatively contact your local Isuzu Truck dealer. All warranties commence from date of initial delivery.

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BUSINESS PAPERS

11.7 WORKSHOP REPORT

Attachments: NIL

Author: William Bollen - Workshop Foreman

Date: 13 May 2023

Key Outcome: 5.1 - Integrated and timely provision and management of sustainable infrastructure and assets

Key Strategy: 5.1.1 Develop a Strategic Infrastructure and Asset Management Plan to guide the provision, maintenance, decommissioning, replacement and enhancement of Council assets and infrastructure.

Executive Summary:

This report provides information and updates to Council on various maintenance and repairs that are facilitated within the Workshop.

RECOMMENDATION:

That Council:

1. receive the Workshop Report as presented; and
2. that those matters not covered by resolution be noted.

Background:

Full wet season work nearing completion. The availability of parts is still an issue and are still holding up projects. Please note majority of these service and repairs include travel time and some minor defects are not recorded below.

Current and Completed Tasks (contd.)	
9931 Landcruiser	20,000Klm Service
6911 Poly Fuel Tank Portable	Replace fuel pump and wiring loom
2511 Water Tank Honda Pump	Drain old fuel, clean carburetor, and replace oil
6014 Trailer Carpenters	Replace all wheel bearings
1181 Hilux	Replace all 4 tyres
3011 Skid steer	Replace hydraulic hoses and fill all oils. 3278Hrs
2511 Giga/Tank	Fit water tank to truck body
3118 Grader	Blow out Radiator and replace rear beacon

BUSINESS PAPERS

1883 Colorado	Replace body control fuse and spray vehicle to kill ants. 141812Klm
3811 Stabilizer	Replace batteries, Wirtgen fitters to repair water leaks and machine inspection.
4406 Fuel Trailer	Replace all wheel bearings and brakes
2534 Town Truck	Perform Force burn, order radiator and aircon parts. 139988Klm
1181 Hilux	Various DTC Codes, clear and road test. 99222Klm

4511 Kubota Mower	Install spacers to allow clearance on drive wheels. 1078Hrs
6603 Poison Pod Trailer	Replace handle and nozzle. Karumba
4013 Kubota Mower	Replace coolant and steer tyre valve. 1576Hrs
9928 Landcruiser	Replace battery and check charge rate. 129151Klm
3516 Grader	Strip all tyres from rims, clean surfaces and replace O-Rings
3531 Tractor	Inspect on road, blow out radiator, top up all fluids. 1903Hrs
9930 Landcruiser	Return vehicle back to Mt Isa Fleetcrew. Possible spigot/clutch bearing
3531 Tractor	Blow out machine, check A/C operation and order compressor and drier. 1886Hrs
3033 Tractor	Transport Machine Back to Karumba. 2949Hrs
4513 Kubota Mower	Replace all blades. 244hrs
3033 Tractor	Replace fan belts, refill coolant, replace air filters, replace slasher blades and check all fluids. 2946Hrs
4402 Trailer	Various welding repairs, replace tail light wiring to plug, repair spring pack, replace flow meter and hose on tank.

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3033 Tractor	Pick machine up and transport back to Depot NTN
4502 CAT Forklift	Check and grease, organize transport to KBA
2529 Truck	Replace Williams Valves on air tank. 154465
3810 Skid Steer	Replace alternator and water pump assembly, replace fan belts and top up all fluids. 1867Hrs
4017 Trailer	Replace left tyre
4500 Enforcer forklift	Bleed and diagnose brake failure. Oil leak in hub, order required parts. 100hrs
2529 Truck	Replace PTO switch, Hazard light switch, Power Steering Bottle and battery cover
3118 Grader	Blow out radiator and replace beacon light. 2101Hrs
2626 Sweeper	Check and diagnose leaking air system. Pars ordered but machine usable.
3118 Grader	Repair A/C loom to compressor
3516 Grader	Many hoses currently being repaired or replaced as parts arrive
3717 Grader	Front crank seal replaced, hydraulic hoses replaced and transmission leak repaired
3515 Grader	Serviced, circle adjusted and strips replaced, Hastings repaired loom to hydraulic pressure switches, side shift ram seals replaced
2511 Giga	Trunnions housing and bushes replaced, brakes replaced, bearings replaced, diff flushed and sealed. (external)
2512 Giga	Front end bearings, brakes, spring hangers and bushings replaced (external) Trunnions will need re-bushing or possible housing replacement
1165 Landcruiser	Logbook Service and all tyres replaced

BUSINESS PAPERS

1877 Colorado	Aircon Hoses on order
4013 Kubota Mower	Drive shaft failure currently being repaired
4500 Forklift	awaiting planetary drive parts, bearings and seals
Smooth Drum Roller	Machine fuel system bled, battery charged and roller transported back to depot from Augustus
1190 Hilux	Logbook Service. 51459Klm
1883 Colorado	Battery replaced loom repaired
4406 Trailer	Chassis cracks repaired externally
1150 Hilux	Checking electrical issue
1174 Hilux	Logbook Service and all tyres replaced
7001 Generator Airport	Install battery isolator to allow easy reset for Staff
3811 Stabilizer	Get 2x spare tyres assembled and ready
9934 Landcruiser	20,000klm Service completed
9931 Landcruiser	20,000klm Service completed
9933 Hilux	Logbook Service completed and UHF handpiece replaced
1906 Hilux	Logbook Service, 2 tyres replaced, battery replaced and starter motor replaced. 111016Klm
4015 Slasher	Blades and repair deck
3033 Tractor	Fan speed Switch and seals

Consultation (Internal/External):

- Nil.

Legal Implications:

- Nil.

BUSINESS PAPERS

Financial and Resource Implications:

- Nil.

Risk Management Implications:

- Within normal operating parameters

BUSINESS PAPERS

11.8 BUILDING AND PLANNING REPORT

Attachments:	NIL
Author:	Elizabeth Browning - Engineering Records Operator
Date:	13 May 2023
Key Outcome:	4.1 - Sustainable urban and rural development
Key Strategy:	4.1.1 Ensure development accords with Carpentaria Shire Council's planning scheme, planning instruments, codes and legislation.

Executive Summary:

The report is to advise Council of relevant planning and building activities within the Shire for the month of April 2023.

RECOMMENDATION:

That Council note and accept the content of the Building and Planning Report as presented.

Background:

Planning Applications Received

DA No.	Applicant	Address	Application Type	Status
I/2301	Ausnorth Consultants on behalf of Gkuthaarn & Kukatj Aboriginal Corporation RNTBC ICN 8895 acting as Trustee for the Native Title Holders of the Land, being the Gkuthaarn & Kukatj People and under the Aboriginal Land Act 1991	Via Old Croydon Road Normanton QLD 4890 (Lots 1 & 4 N14845 and Lot 98 N14846)	Reconfiguration/ Amalgamation of Lands application (3 lots into one lot)	Refund

BUSINESS PAPERS

Planning Applications Approved

DA No.	Applicant	Address	Application Type	Status
N/A				

Building Applications Received by Building Certifier

DA No.	Applicant	Address	Application Type	Value
I/2226	M & S France Pty Ltd	Burke Development Road Normanton 4890 (Lot 999 SP280674)	New Commercial Shed (Class 7)	10/11/2022 discontinuance

Building Permits Issued

DA No.	Applicant	Address	Application Type	Value
I/2226	M & S France Pty Ltd	Burke Development Road Normanton 4890 (Lot 999 SP280674)	New Commercial Shed (Class 7)	10/11/2022

Applications pending waiting on further information (Applicants advised)

DA No.	Applicant	Address	Application Type	Date Received
I/2227	Epic Environmental Pty Ltd on behalf of AACo	(Lot 2 TD1, Lot 1 & 2 on TD4, & Lot 166 SP276509	Assessment Determination – Gulf Irrigation Project	01/12/2022. (Request for Third Party advice)
I/2302	tba	3 Ellis Street Normanton 4890	Dual occupancy	tba
I/2304	tba	Karumba Point Caravan Park, Karumba QLD 4891	Purchase State Land (boundary realignment – Lot 11 SP258858)	tba
I/2305	tba	11 Green Street Normanton 4890 (Lot 93 N14850)	Proposed duplex	tba

Consultation (internal/external)

- Jennifer Roughan – Consultant Town Planner
- Brian Lane - Director/Cadastral Surveyor

BUSINESS PAPERS

- Kenton Byrne – Building Surveyor
- Peter Watton – Project Manager/Building Certifier

Legal implications

- N/A

Policy Implications

- N/A

Financial and Resource Implications

- N/A

Risk Management Implications

- Low – risks are within normal operational parameters.

BUSINESS PAPERS

- 12 GENERAL BUSINESS**
- 13 CLOSURE OF MEETING**