

CARPENTARIA SHIRE

Outback by the Sea

***ORDINARY MEETING
MINUTES***

13 DECEMBER, 2023

CONFIRMED MINUTES

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CONFIRMED MINUTES

1 OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at **9:02am**.

2 RECORD OF ATTENDANCE

Councillors

Cr LV Bawden	Mayor
Cr BJ Hawkins	Deputy Mayor
Cr AT Gallagher	
Cr AJ Scott	
Cr CJ Young	
Cr AM Murphy	
Cr DB Thomas	

Staff

Mr Mark Crawley	Chief Executive Officer
Ms Angeline Pascoe	Executive Assistant
Ms Julianne Meier	Director Corporate Services
Ms Anne Andrews	Director Community Development, Tourism & Regional Prosperity
Mr Michael Wanrooy	Director of Engineering

The following officers attended the meeting as indicated in the minutes

Ms Jade Nacario	Manager Finance & Administration
Ms Amanda O'Malley	Manager – Les Wilson Barramundi Discovery Centre
Mrs Natasha Glaskin	Manager Water & Waste
Mr Tom Loadsman	Asset Manager
Mr John Martin	Consultant Engineer - ERSCON

3 CONDOLENCES

A minute's silence was held for the passing of the following community members:

- ❖ Mr Les McNab
- ❖ Mr Errol Murr
- ❖ Mr Geoffrey Warren

CONFIRMED MINUTES

4 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

Confirmation of Minutes from the Ordinary Council Meeting held 15 November 2023, as previously circulated to Councillors.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Murphy

That the Minutes of the Ordinary Council Meeting held 15 November 2023 be confirmed.

CARRIED 7/0

Resolution No. 1223/001

5 BUSINESS ARISING FROM PREVIOUS MEETINGS

Page 36: Old Croydon Road Grid

Councillor Murphy queried the fencing to be done at the grid located on Old Croydon Road.

Action: The Chief Executive Officer to write to the Regional Manager of Queensland Rail for North West Queensland seeking update on installation of rail grid on the rail line in the same vicinity.

6 RECEPTION OF PETITIONS & DEPUTATIONS

Nil.

7 MAYORAL MINUTES

Injection of CO² into Great Artesian Basin

Councillor Bawden raised concerns in relation to the injection of liquified carbon dioxide (CO₂) into the Great Artesian Basin by Glencore.

NWQROC, RAPAD & SWQROC have decided that a submission from WQAC will be lodged. Carpentaria Shire Council are to prepare and also lodge a submission

NWQROC Meeting – Burketown

Councillor Bawden informed of his attendance at the NWQROC Meeting held in Burketown recently. Discussions were held on a number of issues including the following: -

- The submissions for the Fishing Industry Gill Netting review. NWQROC Councils fully supported local efforts on this important issue facing the Gulf. Noel Scott and Yvonne Tunney to be acknowledged for their work done well on this issue.

CONFIRMED MINUTES

8 CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION

In accordance with the *Local Government Act 2009*, and the *Local Government Regulation 2012*, in the opinion of the General manager, the following business is of a kind as referred to in clause 275(1) of the Regulation, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

COUNCIL RESOLUTION

Moved Cr Scott

Seconded Cr Gallagher

That Council adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with clause 275(1) of the Local Government Regulation 2012 as the items listed come within the following provisions

8.1 Update on Sale of 26-28 Col Kitching Drive Karumba (A384)

This item is classified CONFIDENTIAL under the provisions of clause 254J(3)(d) (f) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions; AND matters that may directly affect the health and safety of an individual or a group of individuals.

8.2 Overdue Rates or Charges – 11 Landsborough Street, Normanton

This item is classified CONFIDENTIAL under the provisions of clause 254J(3)(d) (e) (f) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions; AND legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government; AND matters that may directly affect the health and safety of an individual or a group of individuals.

8.3 Update on Council's Enterprise Bargaining Proposal

This item is classified CONFIDENTIAL under the provisions of clause 254J(3)(b) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to industrial matters affecting employees.

CARRIED 7/0

Resolution No. 1223/002

CLOSURE OF MEETING:

The meeting was closed to the public at 9:19am.

ATTENDANCE:

Councillor Bawden left the meeting room at 9:43am.

CONFIRMED MINUTES

Councillor Bawden re-entered the meeting room at 9:44am.

COUNCIL RESOLUTION

Moved Cr Thomas

Seconded Cr Young

That Council open the meeting to the public

CARRIED 7/0

Resolution No. 1223/003

REOPENING OF MEETING:

The meeting was reopened to the public at 10:04am.

8.1 UPDATE ON SALE OF 26-28 COL KITCHING DRIVE KARUMBA (A384)

This report is to provide an update on the Distribution of Settlement Funds from the Sale for Overdue Rates and Charges of 26-28 Col Kitching Drive Karumba (A384; Lot 13 SP146628) and to request that the interest that has since accrued on the rate account be written off.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Murphy

That Council write off the amount of \$3,303.41 being for interest accrued on the rate account since 27/07/2023.

CARRIED 7/0

Resolution No. 1223/004

8.2 OVERDUE RATES OR CHARGES – 11 LANDSBOROUGH STREET, NORMANTON

Executive Summary:

This report concerns the overdue rates or charges on 11 Landsborough Street, Normanton (Assessment: A607, Lot 5 on SP112907) ("the land"), and provides an update on the matter.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Hawkins

That Council resolves to:

(a) receive the updated provided by this report;

(b) confirm previous resolution number 1023/006 to sell the land.

CARRIED 7/0

Resolution No. 1223/005

CONFIRMED MINUTES

8.3 UPDATE ON COUNCIL'S ENTERPRISE BARGAINING PROPOSAL

Executive Summary:

This report provides information on the progress of negotiations in respect of the certified agreement.

<p>COUNCIL RESOLUTION</p>

Moved Cr Thomas

Seconded Cr Murphy

That Council notes the update on the certified agreement for information.

CARRIED 7/0

Resolution No. 1223/006

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CONFIRMED MINUTES

9 REPORTS FROM THE CHIEF EXECUTIVE OFFICER

9.1 CEO REPORT

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officer's portfolio.

COUNCIL RESOLUTION

Moved Cr Scott

Seconded Cr Murphy

That Council:

- 1. receive and note the Chief Executive Officer's report; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 7/0

Resolution No. 1223/005

NOTATION:

The Chief Executive Officer is to contact Election Commission Qld to ascertain the contact for the Returning Officer to be engaged at Karumba.

This space left blank intentionally

CONFIRMED MINUTES

9.2 NEW PLANNING SCHEME

Executive Summary:

Council resolved in 2022 to prepare a new planning scheme for Carpentaria Shire under the Planning Act 2016. The new planning scheme will establish an integrated contemporary policy framework and a development assessment system that provides greater clarity and simplicity for the community, applicants and Council. Regulation can be targeted to where it can add value, while removing unnecessary impediments and complexity.

The draft planning scheme was publicly notified from 25 September to 4 November 2023. Only one submission was received during that time, which was Council's own submission to itself dealing with a change to the defined flood level as an interim measure while new flood modelling is being prepared. Changes have been made to the draft planning scheme to give effect to this change (a revised draft planning scheme is attached).

Under step 14 of the chief executive's section 18 notice (attached), Council must now give the Minister a notice to request adoption of the proposed planning scheme. This request must include:

- (a) a copy of the proposed planning scheme, with proposed changes identified;
- (b) a report that identifies the changes proposed, why they were made; and
- (c) a consultation report outlining activities undertaken and submissions received.

A copy of the proposed report to the minister is attached.

Council should be aware that the Minister may determine that the change proposed relating to the defined flood level may be a significant change to the version of the draft scheme that was publicly notified. If this is the case, the Minister may require the change to go through a second round of public notification.

The Minister is likely to take around 40 business days to advise Council of his decision.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Hawkins

That Council requests the Minister's agreement to the adoption of the proposed planning scheme, and to provide the required reporting to the Minister, in accordance with step 14 of the Chief Executive's section 18 notice.

CARRIED 7/0

Resolution No. 1223/006

ADJOURNMENT:

The meeting adjourned for morning tea at **10:29am**.

The meeting resumed at **11:00am**.

CONFIRMED MINUTES

10 REPORTS FROM DIRECTOR OF CORPORATE SERVICES

10.1 DCS REPORT

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Director of Corporate Services portfolio.

COUNCIL RESOLUTION

Moved Cr Scott

Seconded Cr Gallagher

That Council:

- 1. receive and note the Director of Corporate Services Report; and*
- 2. that those matters not covered by a resolution be noted.*

CARRIED 7/0

Resolution No. 1223/007

NOTATION:

Follow up on the excision of Strategic Land from Lot 12 on SP252497.

ATTENDANCE:

The Director Corporate Services left the meeting room at 11:24am.

The Director Corporate Services left the meeting room at 11:25am.

The Manager Finance and Administration entered the meeting room at 11:26am.

10.2 MONTHLY FINANCIAL REPORT - NOVEMBER 2023

Executive Summary:

Presentation of the financial report for 30 November 2023 as required under section 204 of the *Local Government Regulation 2012*. The report is presented for noting and indicates whether Council is progressing satisfactorily against its current budget.

COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Gallagher

That Council accepts the Monthly Financial Report, as required under section 204 of the Local Government Regulation 2012 for the period ended 30 November 2023.

CARRIED 7/0

Resolution No. 1223/008

CONFIRMED MINUTES

ATTENDANCE:

The Manager Finance and Administration left the meeting room at 11:39am.

10.3 HUMAN RESOURCES REPORT

Executive Summary:

This report provides information on the progress of SAFEPLAN, Council's safety management system, and an update on general human resource matters.

COUNCIL RESOLUTION

Moved Cr Thomas

Seconded Cr Scott

That Council accepts the Human Resources Report for information.

CARRIED 7/0

Resolution No. 1223/009

10.4 BOUNTY SCHEME FOR WILD DOGS

Executive Summary:

Council's Bounty Scheme for Wild Dogs Policy was last reviewed in April 2020. This bounty scheme has been operating successfully for a number of years and the policy is presented to Council for review.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Gallagher

That Council:

- 1. reviews the Bounty Scheme for Wild Dogs Policy and provides direction regarding any changes; and***
- 2. increases the budget from \$10,000 to \$15,000***
- 3. approves the bounty rate for Dog Scalps - \$50.00 per scalp.***

CARRIED 7/0

Resolution No. 1223/010

CONFIRMED MINUTES

10.5 KARUMBA CHILDRENS CENTRE INC. - BUILDING

Executive Summary:

The Karumba Children's Centre entered into a lease arrangement with Council in 2012 for a term of 30 years. The building is requiring some maintenance, and there has been concerns in relation to the ownership of the building and therefore who is responsible for performing building maintenance. This report provides some legal guidance on the matter.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Hawkins

That Council undertake an inspection of the premises to determine any maintenance type works required.

CARRIED 7/0

Resolution No. 1223/011

10.6 APPROVAL TO KEEP ANIMAL - MORE THAN TWO DOGS – LATE ITEM

Executive Summary:

The purpose of *Subordinate Local Law No. 2 (Animal Management) 2015* local law is to supplement Local Law No. 2 (Animal Management) 2015, which provides for regulation of the keeping and control of animals within the local government's area.

COUNCIL RESOLUTION

Moved Cr Scott

Seconded Cr Young

That Council accept and approve the application to keep more than two (2) dogs for the property located at 51 Dutton Street, Normanton.

CARRIED 7/0

Resolution No. 1223/012

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CONFIRMED MINUTES

11	REPORTS FROM DIRECTOR COMMUNITY DEVELOPMENT, TOURISM & REGIONAL
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11.1	DEPARTMENT OF COMMUNITY DEVELOPMENT, TOURISM AND REGIONAL PROSPERITY MONTHLY REPORT
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Executive Summary:

This report provides and updates Council on various activities and programs that are facilitated within the Community Development, Tourism and Regional Prosperity portfolio of Council.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Thomas

That Council:

- 1. notes the Community Development, Tourism and Regional Prosperity report; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 7/0

Resolution No. 1223/013

DECLARATION OF INTEREST:

I, **Councillor Gallagher**, inform this meeting that, pursuant to section 150EQ(3)(b) and 150EQ(3)(c) of the Local Government Act 2009, I have a declarable conflict of interest in relation to Agenda Item 11.2 – Community Donations and Support. The nature of my interest is as follows:

- (i) My wife is employed by the applicant;

In accordance with section 150EM of the Local Government Act 2009, I will now leave the meeting room while this matter is discussed.

ATTENDANCE:

Councillor Gallagher left the meeting room at **12:17pm**.

DECLARATION OF INTEREST:

I, **Councillor Thomas**, inform this meeting that, pursuant to section 150EQ(3)(b) and 150EQ(3)(c) of the Local Government Act 2009, I have a declarable conflict of interest in relation to Agenda Item 10.9 – Community Donations and Support. The nature of my interest is as follows:

CONFIRMED MINUTES

- (i) I am an employee of Gulf Christian College;

In accordance with section 150EM of the Local Government Act 2009, I will now leave the meeting room while this matter is discussed.

ATTENDANCE:

Councillor Thomas left the meeting room at **12:17pm**.

11.2 COMMUNITY DONATIONS AND SUPPORT

Executive Summary:

During the period since the November 2023 meeting of Council, the requests listed in this report have been received for consideration in the Carpentaria Shire Council Community Donations and Support program.

COUNCIL RESOLUTION

Moved Cr Scott

Seconded Cr Hawkins

That Council:

- 1. Approves a fee waiver of \$2,150.00 for use of the Normanton Sports Centre by Bynoe CACS Ltd to run a school holiday program with the Deadly Choices, RSAS and FACE teams on weekdays from 2 – 15 January 2024.***
- 2. Notes the fee waivers approved under the delegations of the Chief Executive Officer since the November 2023 meeting of Council.***
- 3. Notes that the Department Community Development, Tourism and Regional Prosperity will work with community in 2024 to ensure the policy guidelines are understood and applications are received on time (four weeks prior to event) to allow for appropriate processing time.***

CARRIED 5/0

Resolution No. 1223/014

ATTENDANCE:

Councillor Gallagher re-entered the meeting room at **12:24pm**.

Councillor Thomas re-entered the meeting room at **12:24pm**.

Councillor Gallagher queried the NAIDOC Dinner/Ball and informed that the donation had not been received by the applicant and it is reported as provided in the list of donations.

ADJOURNMENT:

The meeting adjourned for lunch at **12:28pm**.

CONFIRMED MINUTES

During the recess the following staff were recognised for their services to Council.

Clifford Devine	5 years
Michael Wanrooy	5 years

Candice Harris	10 years
Ryan Rainbow	10 years

The meeting resumed at **1:40pm**.

ATTENDANCE:

The Manager – Les Wilson Barramundi Discovery Centre entered the meeting room at 1:40pm.

11.3 NORMANTON CHILDCARE CENTRE - TRANSITION TO ASTUTE MANAGEMENT

Executive Summary:

In March 2023, the Carpentaria Shire Council engaged Astute Early Years Specialist Pty Ltd ATF The Comerford Family Trust (Astute) to create a business plan for the Normanton Child Care Centre. Astute has been meeting weekly with the Director Community Development, Tourism and Regional Prosperity to address issues of non-compliance and with the Chief Executive Officer and Director CDTRP as required to address governance and management issues. This has included management control being transitioned to Chief Executive Officer and Director CDTRP as required under the Childcare Legislation.

Attached for Councillor information are the minutes of those meetings and a report from Astute on progress.

It is also noted that on November 1 and 2, 2023, the Centre was fully audited by the North Queensland Region/Early Childhood Regulatory Authority/Department of Education and a full assessment and rating audit was undertaken against all seven Quality Areas under the National Quality Standard (NQS). The draft results of the audit have been provided and the final Report and Notice of Rating will be issued by 1 January 2024.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Scott

That Council notes the attached information and reports.

CARRIED 7/0

Resolution No. 1223/015

ATTENDANCE:

The Executive Assistant left the meeting room at 1:41pm.

The Executive Assistant re-entered the meeting room at 1:45pm.

CONFIRMED MINUTES

The Consultant Engineer entered the meeting room at 2:05pm.
The Manager Water and Waste entered the meeting room at 2:07pm.
The Asset Manager entered the meeting room at 2:07pm.

11.4 LES WILSON BARRAMUNDI DISCOVERY CENTRE, KARUMBA AND NORMANTON VISITOR INFORMATION CENTRES

Executive Summary:

This report provides a summary of the operational and promotional activities surrounding the Les Wilson Barramundi Discovery Centre, as well as activities in relation to the Visitor Information Centres.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Thomas

That Council:

- 1. receive the Report and;*
- 2. that those matters not covered by resolution be noted.*

CARRIED 7/0

Resolution No. 1223/016

ATTENDANCE:

The Manager – Les Wilson Barramundi Discovery Centre left the meeting room at 2:17pm.

Councillor Gallagher left the meeting room at 2:20pm.

Councillor Gallagher re-entered the meeting room at 2:22pm.

The Chief Executive Officer left the meeting room at 2:28pm.

The Chief Executive Officer re-entered the meeting room at 2:33pm.

The Manager Water and Waste left the meeting room at 2:39pm.

The Manager Water and Waste re-entered the meeting room at 2:40pm.

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CONFIRMED MINUTES

12 REPORTS FROM DIRECTOR OF ENGINEERING - ROADS & SERVICES

12.1 DOE REPORT

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Director Engineering's portfolio.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Murphy

That Council:

- 1. receive and note the Director of Engineering Report as presented; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 7/0

Resolution No. 1223/017

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CONFIRMED MINUTES

12.2 NDRRA/QDRF REPORT

Executive Summary:

QRA21: The QRA21 project is approximately 98.0% complete. Construction is currently underway with the QRA21 scope being prioritised to ensure deadlines are met. The current construction program has been compiled to complete all submissions prior to the EOT deadline of 31 December 2023.

QRA22: The QRA22 project is approximately 83.8% complete. Roads with both QRA21 and QRA22 scope having been programmed together where possible to reduce camp and establishment costs. The QRA22 program of work has a deadline of 30 June 2024.

Minor delays have been encountered by construction crews due to scattered wet weather across the shire.

QRA23: Emergency Works has been fully acquitted and payment has been received by Council. CDO has been submitted to QRA and payment is expected shortly. Submission 5 (Iffley Road Incl Rollover) has now been approved and the prepayment has been received by Council. Submission 1 (Far Northern Roads) and Submission 2 (Northern Roads) have now been lodged in the QRA MARS system. QRA21 and QRA22 scope that received significant additional damage will be rolled over into the QRA23 submissions.

RRUPP: Two (2) Remote Roads Upgrade Pilot Program (RRUPP) projects have been approved for construction. Construction on the Iffley Road project has commenced in conjunction with QRA23 scope as per the funding agreement. Works on the Dixie Road will take place in the 2024 calendar year.

MITCHELL RIVER BRIDGE: The Mitchell River Bridge project is progressing well with preliminary design and options analysis now finalised.

OTHER: Dunbar – Kowanyama (pavement stabilization and sealing) betterment project and the Poingdestre Creek Causeway upgrade have both commenced. Additional funding (\$880k) has been requested for the Dunbar – Kowanyama Road Betterment project.

COUNCIL RESOLUTION

Moved Cr Thomas

Seconded Cr Murphy

That Council:

- 1. accepts the NDRRA/QDRF Report as presented; and*
- 2. that those matters not covered by resolution be noted.*

CARRIED 7/0

Resolution No. 1223/018

ATTENDANCE:

The Consultant Engineer left the meeting room at 2:56pm.

CONFIRMED MINUTES

12.3 WATER AND WASTE MONTHLY REPORT

Executive Summary:

This report has been prepared to provide Council with an overview of actions completed and underway within the Water and Waste Department for the month of November 2023.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Thomas

That Council:

- 1. receive and note the Water and Waste Monthly Report for November 2023; and*
- 2. that those matters not covered by resolution be noted.*

CARRIED 7/0

Resolution No. 1223/019

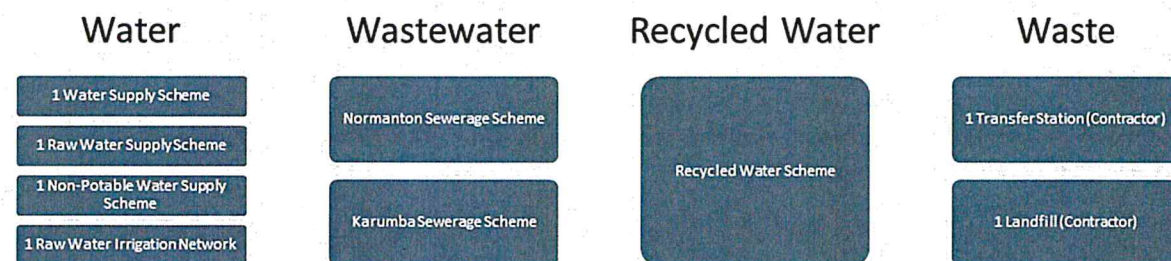
ATTENDANCE:

The Consultant Engineer re-entered the meeting room at 3:02pm.

12.4 WATER AND WASTE RESOURCING

Executive Summary:

Carpentaria Shire Council is a licenced and registered Water, Waste and Wastewater Service Provider owning and/or operating multiple sites as depicted in Figure 1 - Water and Waste Sites / Scheme Management. The diversity of sites, geographical distances and technologies employed requires high levels of operator skill, experience, technical nous and drive to support intensive proactive maintenance.



Council has recognised the inherent risk of the Water and Waste Business to reliably provide essential services to the community through the recent Workforce Planning and this report seeks support to further implement actions identified.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Murphy

CONFIRMED MINUTES

That Council approve the increase of Trainee Positions to two (2) within the Water and Waste team.

CARRIED 7/0

Resolution No. 1223/020

ATTENDANCE:

The Manager Water and Waste left the meeting room at 3:04pm.

12.5 ASSET MANAGEMENT REPORT

Executive Summary:

This report provides information and updates to Council on various tasks that are facilitated within the Asset Managers team. Items of particular interest are discussed in further detail within the report:

COUNCIL RESOLUTION

Moved Cr Scott

Seconded Cr Gallagher

That Council:

- 1. receive the Asset Management Report as presented; and*
- 2. that those matters not covered by resolution be noted.*

CARRIED 7/0

Resolution No. 1223/021

12.6 VP390830: SUPPLY AND DELIVERY OF WHEEL LOADER

Executive Summary:

The current 966k loader is used primarily to load quad and triple road trains as part of the road construction programme and has accumulated a high number of hours. Unplanned maintenance is begging to increase and major maintenance will be required in the short term. This report details four submission received as per quotations sought from the Local Buy panel in Vendor Panel.

COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Young

That Council purchase a new 972-wheel loader from Hastings Deering to the value of \$685,000.00 ex gst.

CARRIED 7/0

Resolution No. 1223/022

CONFIRMED MINUTES

12.7 PURCHASE OF NEW MOWERS

Executive Summary:

This report outlines the quotations received for replacement mowers as resolved in the 22/23 budget process. Recommendations are provided for the purchase of replacement mowers.

COUNCIL RESOLUTION

Moved Cr Bawden

Seconded Cr Thomas

That Council purchase the following mowers:

1. 1 x Kubota F3690 Diesel ROPS Out front Mower at a cost of \$32, 986.36
2. 1 x Kubota ZD1221RL Diesel Zero Turn at a cost of \$29, 818.18

CARRIED 7/0

Resolution No. 1223/023

ATTENDANCE:

The Asset Manager left the meeting room at 3:47pm.

DECLARATION OF INTEREST:

I, **Councillor Gallagher**, inform this meeting that, pursuant to section 150EQ(3)(b) and 150EQ(3)(c) of the Local Government Act 2009, I have a declarable conflict of interest in relation to Agenda Item 12.8 – Building and Planning Report. The nature of my interest is as follows:

- (i) My wife is employed by the applicant;

In accordance with section 150EM of the Local Government Act 2009, I will now leave the meeting room while this matter is discussed.

ATTENDANCE:

Cr Gallagher left the meeting room at 3:47pm.

CONFIRMED MINUTES

12.8 BUILDING AND PLANNING REPORT

Executive Summary:

The report is to advise Council of relevant planning and building activities within the Shire for the month of November 2023.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Thomas

That Council note and accept the content of the Building and Planning Report as presented.

CARRIED 6/0

Resolution No. 1223/024

ATTENDANCE:

Cr Gallagher re-entered the meeting room at **3:57pm**.

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CONFIRMED MINUTES

13 GENERAL BUSINESS

Disaster Dashboard

Councillor Scott requested the link to the Disaster Dashboard be included in Facebook post in the lead up to the storm season

Action: The Chief Executive Officer to arrange for post.

Plant Identification App

Councillor Young requested that the plant identification app be added to the devices utilised by the rural land officer

Action: The Director Corporate Services to arrange for the appropriate Apps to be loaded onto the devices by IT.

Rats on the Wane

Councillor Young advised that the Rats in Karumba appear to be diminishing in numbers

No Action required

Gulf Savannah Development Annual General Meeting - Mareeba

Councillor Young informed of his attendance the Gulf Savannah Development Annual General Meeting held recently.

No Action required

Point Boat Ramp

Councillor Young advised that it appeared that we were losing sand again in this vicinity with tide movements.

No Action required

Transfer Station

Councillor Young advised that the waste management at the Transfer Station was not improving. Piles getting wider

Action: The Director of Engineering and the Manager of Water & Waste to arrange for the Tidy up piles at the Waste Transfer station

CONFIRMED MINUTES

Point Boat Ramp

Councillor Young advised that the rubber bumpers on the edges of the Boat Ramp at the Point were breaking off

Action: The Director of Engineering to request Transport and Main Roads remove the bumpers

Plaques on graves

Councillor Gallagher requested that plaques on the graves at the cemetery be added to the fees and charges as there are some without plaques.

The Executive Assistant advised that the current fees and charges include the plaques, it is up to the families to advise of the type of plaque they require.

Action: Follow up letter to be sent to families that are yet to arrange plaques 8 weeks after the funeral.

Rubbish bins at Critters Camp

Councillor Gallagher raised the need for bins at Critters Camp

Action: The Director of Engineering to write to Transport & Main Roads to facilitate bin installation.

Gough Street plans

Councillor Gallagher requested a further change to the plans for the proposed Gough Street Development for the staff accommodation.

Action: The Chief Executive Officer to advise architect that Council preference is for 4 single units with the balance as two bedroom units.

Parks and Garden Contract

Councillor Gallagher queried the Parks and Gardens contract that has recently been stopped by Bynoe CACS

Advised that Council has leased the mowers from Bynoe CACS for 3 months and are undertaking the mowing with Gulf Labour and Council staff doing the mowing

Action: The Director of Engineering to prepare a report and present to Council at January Meeting.

ATTENDANCE:

Councillor Murphy left the meeting room at 4:35pm.

Lighting at Normanton Water Park

Councillor Thomas queried lighting at the Normanton Water Park. Kids have been climbing onto top of shade sails

Action: The Director of Engineering to obtain pricing to increase security lighting in the area

CONFIRMED MINUTES

ATTENDANCE:

Councillor Murphy returned to the meeting room at 4:37pm.

Line marking – Town Streets
Councillor Thomas noted that line marking had commenced but appears to have stopped. Action: The Director of Engineering to recommence the line marking in the New Year.

Break in at Railway Station
Councillor Thomas advised that the Railway Station had been broken into again. Action: The Chief Executive Officer to send an email to Queensland Police Service Normanton in relation to the continual break ins around Normanton.

Cemetery Fence Panel
Councillor Thomas advised that a section of the fencing at the front of the cemetery in the vicinity of the water meter was broken and lying on the ground. Action: The Director of Engineering to arrange repairs to fencing at front of Cemetery.

Cemetery Fence
Councillor Thomas enquired in relation to progress of the Wallaby Proof Fence at the Cemetery. The Director of Engineering advised that we are awaiting quotes from contractors Action: The Director of Engineering to follow up in the New Year.

Sutherland Street
Councillor Thomas advised that contractors have been parting trucks and trailers in the street and work will be required prior to resealing Action: The Director of Engineering to arrange repairs in conjunction with work at ERSCON office.

Lighting at Crossing
Councillor Thomas queried the light that is broken at the Stop Shop intersection Action: The Director of Engineering to remove temporary light pole.

CONFIRMED MINUTES

Australia Day Awards
Councillor Bawden advised that he has received some queries in relation to the Mayor's Award for Australia Day and whether this should be included in the nomination process. Action: Councillors agreed to leave this award as the Mayor's award.

Karumba Boat Ramp
Councillor Bawden queried the lighting in the vicinity of the Karumba Boat Ramp at the Town Ramp Action: The Director of Engineering to investigate and advise if any work is required.

Grid – Old Croydon Road
Councillor Hawkins raised the need to progress the railway grid on Old Croydon Road as mentioned earlier Action: The Chief Executive Officer to follow up with Transport & Main Roads Regional Manager.

Lilyvale – Sale of Lots
Councillor Hawkins queried the recent tenders and asked if we had followed up with the tenderers. Action: The Chief Executive Officer to follow up with Colliers.

ATTENDANCE:

Councillor Scott left the meeting room at **5:00pm**.

The Executive Assistant left the meeting room at 5:04pm.

The Executive Assistant re-entered the meeting room at 5:06pm.

The Chief Executive Officer left the meeting room at 5:07pm.

The Chief Executive Officer re-entered the meeting room at 5:09pm.

Councillor Bawden left the meeting room at **5:10pm**.

Councillor Bawden re-entered the meeting room at **5:12pm**.

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CONFIRMED MINUTES

12 REPORTS FROM DIRECTOR OF ENGINEERING - ROADS & SERVICES

12.9 MITCHELL RIVER BRIDGE DESIGN – LATE ITEM
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Executive Summary:

This report provides information received from RFT23 – 0017 for the development of Design Documentation for a New Mitchell River Bridge in Carpentaria Shire

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Thomas

That Council award the Tender to Hansen Engineering Group Pty Ltd through their Local Buy number LB312.

CARRIED 6/0

Resolution No. 1223/025

DECLARATION OF INTEREST:

I, **Councillor Hawkins**, inform this meeting that, pursuant to section 150EQ(3)(b) and 150EQ(3)(c) of the Local Government Act 2009, I have a declarable conflict of interest in relation to Agenda Item 12.10 – ROPS Wet Hired Plant 2024 Report. The nature of my interest is as follows:

- (i) I am a Tenderer;

In accordance with section 150EM of the Local Government Act 2009, I will now leave the meeting room while this matter is discussed.

ATTENDANCE:

Councillor Hawkins left the meeting room at **5:15pm**.

Councillor Hawkins did not return for the remainder of the meeting.

Councillor Murphy left the meeting room at **5:53pm**.

CONFIRMED MINUTES

12.10 ROPS WET HIRED PLANT 2024 – LATE ITEM

Executive Summary:

A request for tenders for the ROPS Wet Hired Plant 2024 (Contract No: 24-0001) closed on 17 November 2023 with sixty-eight (68) tenders received. Tenderers for each item of Wet Hire Plant have been assessed and placed on a Fully Conforming Tenders List.

COUNCIL RESOLUTION

Moved Cr Bawden

Seconded Cr Young

That Council:

1. *approve the suppliers on Appendix A - Fully Conforming Tenders for the Wet Hire Plant as presented.*
2. *reject the suppliers on Appendix B – Tendered Plant (Unsuccessful).*
3. *consider the suppliers on Appendix C (Departures) and add them to either of the Appendix A or Appendix B.*

CARRIED 4/0

Resolution No. 1223/026

14 CLOSURE OF MEETING

The Chair of the meeting, Cr Lyall Bawden, Mayor, declared the meeting closed at **6:00pm**.

MINUTES CERTIFICATE

These Minutes are Confirmed.



Councillor LV Bawden
Mayor

13 / 12 / 2023

Date