



**CARPENTARIA SHIRE**

*Outback by the Sea*

***ORDINARY MEETING***

***MINUTES***

***14 DECEMBER, 2022***

## **CONFIRMED MINUTES**

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## CONFIRMED MINUTES

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### 1 OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at **9:10am**.

### 2 RECORD OF ATTENDANCE

#### Councillors

Cr LV Bawden	Mayor
Cr BJ Hawkins	Deputy Mayor
Cr AT Gallagher	
Cr AJ Scott	
Cr JC Young	
Cr DB Thomas	

#### Staff

Mr Mark Crawley	Chief Executive Officer
Ms Angeline Pascoe	Executive Assistant
Ms Julianne Meier	Director Corporate Services
Mr Michael Wanrooy	Director of Engineering

*The following officers attended the meeting as indicated in the minutes*

Mrs Lisa Ruyg	Manager Human Resources
Mr Ben Hill	Manager Water & Waste
Mr Nick Lennon	Consultant Engineer - ERSCON

#### APOLOGY

#### COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Thomas

***That Council accept the apology from Cr Murphy and leave of absence be granted.***

**CARRIED 6/0**

***Resolution No. 1222/001***

### 3 CONDOLENCES

A minute's silence was held for the passing of the following community member:

❖ Mrs Sylvia (Dolly) Murrihy



## **CONFIRMED MINUTES**

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### **4 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS**

Confirmation of Minutes from the Ordinary Council Meeting held 16 November 2022, as previously circulated to Councillors.

#### **COUNCIL RESOLUTION**

Moved Cr Scott

Seconded Cr Thomas

***That the Minutes of the Ordinary Council Meeting held 16 November 2022 be confirmed.***

**CARRIED 6/0**

***Resolution No. 1222/002***

### **5 BUSINESS ARISING FROM PREVIOUS MEETINGS**

Nil.

### **6 RECEPTION OF PETITIONS & DEPUTATIONS**

9:45am Ms Jeanette Greenaway  
10:15am Presentation by Johnty O'Brien on the Regional Forum  
12:45pm Recognition of Services Awards

### **7 MAYORAL MINUTES**

#### **Aged Persons Hostel**

Cr Bawden informed of a visit by both State and Federal governments in relation to the Aged Persons Hostel. It is hoped that someone will pick up running of the hostel.

#### **NWQROC Meeting**

Cr Hawkins informed of his attendance at the NWQROC meeting held recently in Julia Creek. Discussions were held on the following:

- Weather radar – Croydon an ideal location
- Removal of police powers for dealing with drunken behaviours. Concerns raised by Mount Isa.

## CONFIRMED MINUTES

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### 8 CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION

In accordance with the *Local Government Act 2009*, and the *Local Government Regulation 2012*, in the opinion of the General manager, the following business is of a kind as referred to in clause 275(1) of the Regulation, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

#### COUNCIL RESOLUTION

Moved Cr Scott

Seconded Cr Young

*That Council adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with clause 275(1) of the Local Government Regulation 2012 as the items listed come within the following provisions*

**8.1 Request to Pay Rates by Arrangement - A607**

*This item is classified CONFIDENTIAL under the provisions of clause 254J(3)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.*

**8.2 Review of Excess Water and Utility Charges - A206 - The State of Queensland (Represented by Dept of Agriculture and Fisheries)**

*This item is classified CONFIDENTIAL under the provisions of clause 254J(3)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.*

**CARRIED 6/0**

**Resolution No. 1222/003**

#### CLOSURE OF MEETING:

The meeting was closed to the public at **9:28am**.

#### DECLARATION OF INTEREST:

I, Councillor Hawkins, inform this meeting that, pursuant to section 150EQ(3)(b) and 150EQ(3)(c) of the Local Government Act 2009, I have a conflict of interest in relation to Agenda Item 8.1 – Request to pay Rates by arrangement – A607. The nature of my interest is as follows:

- (i) The applicant's son works for me.

In accordance with section 150EM of the Local Government Act 2009 I will now leave the meeting room while this matter is discussed and voted on.

## **CONFIRMED MINUTES**

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### **ATTENDANCE:**

Cr Hawkins left the meeting room at **9:30am**.

Cr Hawkins re-entered the meeting room at **9:42am**.

**The Director Corporate Services left the meeting room at 9:43am.**

**The Director Corporate Services re-entered the meeting room at 9:44am.**

**The Rates Officer entered the meeting room at 9:44am.**

NB: No water meter on TAFE residences. Officers to investigate and rectify.

### **ATTENDANCE:**

**The Rates Officer left the meeting room at 9:58am.**

### **COUNCIL RESOLUTION**

Moved Cr Young

Seconded Cr Gallagher

***That Council open the meeting to the public.***

**CARRIED 6/0**

***Resolution No. 1222/004***

### **REOPENING OF MEETING:**

The meeting was reopened to the public at **10:06am**.

### **DECLARATION OF INTEREST:**

I, Councillor Hawkins, inform this meeting that, pursuant to section 150EQ(3)(b) and 150EQ(3)(c) of the Local Government Act 2009, I have a conflict of interest in relation to Agenda Item 8.1 – Request to pay Rates by arrangement – A607. The nature of my interest is as follows:

- (i) The applicant's son works for me.

In accordance with section 150EM of the Local Government Act 2009 I will now leave the meeting room while this matter is discussed and voted on.

### **ATTENDANCE:**

Cr Hawkins left the meeting room at **10:07am**.



## CONFIRMED MINUTES

### 8.1 REQUEST TO PAY RATES BY ARRANGEMENT - A607

#### Executive Summary:

The purpose of this report is to decide, with respect to Lot 5 on SP112907 (Assessment: A607), whether to grant a concession to the applicant under section 121(b) of the *Local Government Regulation 2012* (Regulation) in respect of the payment of overdue rates or charges for the land. If Council is not minded to grant the concession, Council may proceed to resolve to sell the land under Chapter 4, Part 12, Division 3 of the Regulation for overdue rates and charges. The land meets the requirements of section 140(1) of the Regulation.

#### COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Young

***That Council resolves to agree to grant a concession to the applicant under section 121(b) of the Local Government Regulation 2012 by way of an agreement to defer payment of rates and charges levied on the land described as Lot 5 on SP112907; Assessment: A607 subject to the following conditions:***

- (a) payment of instalments of \$1,000.00 per week (commencing on 16/11/2022);***
- (b) the ratepayer providing Council with evidence of hardship, to the satisfaction of the Chief Executive Officer, every three months after the date of this resolution;***
- (c) this concession concluding if:***
  - a. weekly instalments are not paid on the due date; or***
  - b. the ratepayer does not provide evidence of hardship, to the satisfaction of the Chief Executive Officer, every three months after the date of this resolution.***

CARRIED 5/0

Resolution No. 1222/005

#### ATTENDANCE:

Cr Hawkins re-entered the meeting room at 10:08am.

### 8.2 REVIEW OF EXCESS WATER AND UTILITY CHARGES - A206 - THE STATE OF QUEENSLAND (REPRESENTED BY DEPT OF AGRICULTURE AND FISHERIES)

#### Executive Summary:

Council was contacted by the Department of Agriculture and Fisheries regarding the excess water levied on the August 2022, Rate Notice for Assessment A206, Lot 113 on SP287778. Upon investigation it was noted that there are 2 x Water Meters connected to Lot 113 on SP287778, Water Meter No. R19003206 and 14X005079.

Officers request to write off charges that have not been applied as intended.

## **CONFIRMED MINUTES**

### **COUNCIL RESOLUTION**

Moved Cr Scott

Seconded Cr Thomas

***That Council write off the below charges on Assessment No. A206:***

<b><i>Excess Water Charge</i></b>	<b><i>\$2,551.50</i></b>
<b><i>Commercial Water – 1 Access Charge</i></b>	<b><i>\$500.00</i></b>
<b><i>Interest</i></b>	<b><i>\$84.01</i></b>
<b><i>TOTAL</i></b>	<b><i>\$3,135.51</i></b>

**CARRIED 6/0**

***Resolution No. 1222/006***

### **ATTENDANCE:**

Mr Johny O'Brien entered the meeting room at **10:15am**.

**PRESENTATION: 10:15am – 10:30am** Johny provided an update to Council in relation to his representation on the Regional Forum. There are four forums held per year and he is on for a one year term. Some of the issues provided were:

- Regional attraction and retention skills. Potential tax breaks.
- Rural apprentices and trainees.
- Postcode bias – loans and investments.
- Essential services – health and education.
- Childcare – incentives for Centres.

As a Member –

- Ear of other members and Ministers.
- The underutilisation of the Normanton TAFE has been taken up with the Minister
- Campus manager from Mount Isa is planning a meeting in Normanton (possible dates 18.01.2023 /19.01.2023).
- Community members will be invited to attend at TAFE campus.
- The Department of Skills and Training are coming to Normanton in February.
- Possible ideas for Normanton TAFE campus include opportunities for rural apprentices and trainees across the region. Hosting for other training organisations to run their courses.
- Community Forum hosting in Carpentaria may be an opportunity at some time in the future. Have held forums in regions, one in Hughenden and one in Charters Towers last year and two were held in Townsville.

### **ADJOURNMENT:**

The meeting adjourned for morning tea at **10:30am**.

The meeting resumed at **10:51am**.



## **CONFIRMED MINUTES**

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### **ATTENDANCE:**

Ms Jeanette Greenaway entered the meeting room at **10:50am**

**PRESENTATION: 10:51am – 10:54am** Ms Greenaway addressed Council on the shade cover at the playground near the water park. Council informed this may need Budget consideration. Ms Greenaway left the meeting following her presentation.

### **ATTENDANCE:**

Cr Thomas left the meeting room at **10:56am**.

Cr Thomas re-entered the meeting room at **10:58am**.

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## CONFIRMED MINUTES

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### 9 REPORTS FROM THE CHIEF EXECUTIVE OFFICER

#### 9.1 CEO REPORT

**Executive Summary:**

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officer's portfolio.

**COUNCIL RESOLUTION**

Moved Cr Scott

Seconded Cr Hawkins

***That Council:***

- 1. receive and note the Chief Executive Officer's report; and***
- 2. that those matters not covered by resolution be noted.***

**CARRIED 6/0**

***Resolution No. 1222/007***

#### 9.2 ADOPTION OF CORPORATE VALUES

**Executive Summary:**

Council may recall that some work was being carried out in relation to the Corporate Values as part of the work done with the Leadership Teams

**COUNCIL RESOLUTION**

Moved Cr Thomas

Seconded Cr Young

***That Council adopt the following as the Corporate Values for the Carpentaria Shire Council:***

- Community***
- Respect***
- Integrity***
- Safety First***
- Professionalism***

**CARRIED 6/0**

***Resolution No. 1222/008***

## CONFIRMED MINUTES

### 9.3 LOCAL HOUSING ACTION PLAN

#### Executive Summary:

Through continued advocacy efforts of the Western Queensland Councils through the Alliance, Carpentaria Shire was one of the first group of six Councils to have the Local Housing Action Plan developed and completed, individual LHAP's will now be compiled for each of the remaining member Councils of the WQAC (22 members).

#### COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Gallagher

***That Council adopt the Local Housing Action Plan.***

**CARRIED 6/0**

***Resolution No. 1222/009***

### 9.4 BIOSECURITY PLAN

#### Executive Summary:

Council has been working with the member Councils of the North West Regional Organisation of Councils to develop a Regional Plan across the North West. The Regional Plan was formally endorsed and adopted at the NWQROC Meeting held in Julia Creek on the 7<sup>th</sup> and 8<sup>th</sup> December 2022.

#### COUNCIL RESOLUTION

Moved Cr Bawden

Seconded Cr Thomas

***That Council adopt the North West Queensland Regional Biosecurity Plan 2022 - 2027 endorsed and adopted for the North West Regional Councils and upload the document to the website. This plan replaces the Biosecurity Plan 2019.***

**CARRIED 6/0**

***Resolution No. 1222/010***

#### DECLARATION OF INTEREST:

I, Councillor Hawkins, inform this meeting that, pursuant to section 150EQ(3)(b) and 150EQ(3)(c) of the Local Government Act 2009, I have a conflict of interest in relation to Agenda Item 9.5 – Order of Engagement Policy. The nature of my interest is as follows:

- (i) I am a contractor.

In accordance with section 150EM of the Local Government Act 2009 I will now leave the meeting room while this matter is discussed and voted on.

## **CONFIRMED MINUTES**

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### **ATTENDANCE:**

Cr Hawkins left the meeting room at **11:40am**

### **DECLARATION OF INTEREST:**

I, Councillor Scott, inform this meeting that, pursuant to section 150EQ(3)(b) and 150EQ(3)(c) of the Local Government Act 2009, I have a conflict of interest in relation to Agenda Item 9.5 – Order of Engagement Policy. The nature of my interest is as follows:

- (i) I am a contractor.

In accordance with section 150EM of the Local Government Act 2009 I will now leave the meeting room while this matter is discussed and voted on.

### **ATTENDANCE:**

Cr Scott left the meeting room at **11.40am**.

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## **9.5 ORDER OF ENGAGEMENT POLICY**

### **Executive Summary:**

It has been recommended that a policy be developed and used as part of the Construction Season RFT process following a recent Audit. The draft Policy is attached for Council's review and adoption.

### **COUNCIL RESOLUTION**

Moved Cr Young

Seconded Cr Thomas

***That Council adopt the Order of Engagement Policy for inclusion with the Request for Tenders for the 2023 Construction Season.***

**CARRIED 4/0**

***Resolution No. 1222/011***

### **ATTENDANCE:**

Cr Hawkins re-entered the meeting room at **11:46am**

Cr Scott re-entered the meeting room at **11:46am**.



## CONFIRMED MINUTES

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### 9.6 POLICY REVIEW

**Executive Summary:**

The Standing Orders Policy is due for review in December 2022. No changes are proposed for the Policy.

**COUNCIL RESOLUTION**

Moved Cr Gallagher

Seconded Cr Hawkins

***That Council adopt the Standing Orders Policy as presented and set no review date for the Policy and that the Policy be reviewed when legislation changes require a further review.***

**CARRIED 6/0**

***Resolution No. 1222/012***

**ATTENDANCE:**

The Director Corporate Services left the meeting room at 11:48am.

The Director Corporate Services re-entered the meeting room at 11:50am.

### 9.7 HUMAN RESOURCES REPORT

**Executive Summary:**

This report provides information on the progress of SAFEPLAN, Council's safety management system, and an update on general human resource matters.

**COUNCIL RESOLUTION**

Moved Cr Thomas

Seconded Cr Young

***That Council accepts the Human Resources Report for information.***

**CARRIED 6/0**

***Resolution No. 1222/013***

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## **CONFIRMED MINUTES**

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### **9.8 RESERVATION OF PLOTS - NORMANTON AND KARUMBA CEMETERIES**

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#### **Executive Summary:**

Council owns, manages and is responsible for the cemeteries in Normanton and Karumba. In 2021 the Statement of Principles – Cemeteries was presented to Council for adoption.

Within the Normanton and Karumba Cemeteries, there are reserved plots, some of which have been reserved for a number of years. However, Council does not charge a fee for these vacant plots. If Council decides on a one-off reservation fee, all persons with plots reserved will be sent correspondence advising of Council's decision and fee.

#### **COUNCIL RESOLUTION**

Moved Cr Bawden

Seconded Cr Thomas

***That Council adopt a fee of \$165.00 for the reservation of each reserved plot in the Normanton and Karumba Cemeteries.***

**CARRIED 6/0**

***Resolution No. 1222/014***

#### **NOTATION:**

It was noted that correspondence be sent to all those who have reserved plots informing of the fee for the reservation of plots.

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## CONFIRMED MINUTES

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### 10 REPORTS FROM DIRECTOR OF CORPORATE & COMMUNITY SERVICES

#### 10.1 DCS REPORT

##### Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Director of Corporate Services portfolio.

##### Letter from Gulf District Enterprises

A letter has been received from Gulf District Enterprises requesting additional space to meet compliance with the Food Safety Regulations. Currently they are operating from a small space at the Normanton Airport, and are asking Council to expand the space they are currently using.

#### COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Scott

##### *That Council:*

- 1. allow an alteration to the airport building to allow the extension sought by Gulf District Enterprise. The room is to be divided and BOM equipment relocated and new door installed at the applicants expense.*
- 2. all building and plumbing work is to be undertaken and completed by licenced tradespeople in consultation with Council's Carpenter at the applicants expense.*
- 3. new lease agreement and fees are to be arranged following the completion of works.*

**CARRIED 6/0**

**Resolution No. 1222/015**

#### COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Scott

##### *That Council:*

- 1. receive and note the Director of Corporate Services Report; and*
- 2. that those matters not covered by a resolution be noted.*

**CARRIED 6/0**

**Resolution No. 1222/016**

## CONFIRMED MINUTES

### 10.2 MONTHLY FINANCIAL REPORT - NOVEMBER 2022

#### Executive Summary:

Presentation of the financial report for 30 November 2022 as required under section 204 of the *Local Government Regulation 2012*. The report is presented for noting and indicates whether Council is progressing satisfactorily against its current budget.

#### COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Hawkins

***That Council accepts the Monthly Financial Report, as required under section 204 of the Local Government Regulation 2012 for the period ended 30 November 2022.***

**CARRIED 6/0**

***Resolution No. 1222/017***

### 10.3 2021/2022 ANNUAL REPORT

#### Executive Summary:

Pursuant to Section 181 of the *Local Government Regulation 2012*, a local government must prepare an annual report and it must be presented to Council for adoption. The Annual Report must provide information about how Council progressed the implementation of the five-year corporate plan during the period, its financial performance and other specific information required by legislation is presented for adoption.

#### COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Gallagher

***That Council adopt the Carpentaria Shire Council Annual Report for 2021/2022.***

**CARRIED 6/0**

***Resolution No. 1222/018***

#### NOTATION:

Name badges to be obtained for all Councillors.

#### ADJOURNMENT:

The meeting adjourned for lunch at **12:45pm**.

Prior to lunch, the Mayor presented Recognition of Services Awards for the following staff: -

Kylie Grieve	5 Years
Rosalie McDonald	5 Years
Mandi Kerr	10 Years
Nicole Nash	10 Years



## CONFIRMED MINUTES

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Waianga Waianga	10 Years
William Bollen	15 Years
Howard Burnett	20 Years
Joshua Grieve	20 Years

Following the presentations, staff joined Councillors for lunch.  
The meeting resumed at **1:52pm**.

### **ATTENDANCE:**

The Manager Water and Waste was in attendance upon resumption.

## 10.4 APPROVED INSPECTION PROGRAM

### **Executive Summary:**

The purpose of this report is to seek Council's approval to implement approved inspection programs for compliance with the *Public Health Act 2005* (mosquito breeding sites), *Animal Management (Cats and Dogs) Act 2008* (dog registrations) and *Local Law No. 2 (Animal Management) 2015*.

The programs can be undertaken pursuant to s134 of the *Local Government Act 2009* and s113 *Animal Management (Cats and Dogs) Act 2008* respectively. The proposed inspection programs are for the systematic inspection of dog registrations, mosquito breeding sites and to ensure community safety hazards are not present on an allotment.

### **COUNCIL RESOLUTION**

Moved Cr Gallagher

Seconded Cr Young

***That Council approve the following inspection programs:***

***In accordance with s113 of the Animal Management (Cats and Dogs) Act 2008:***

#### **1. Dog Registration Inspection Program**

##### **(a) Purpose**

***To ensure that dogs in residence in the Shire are registered in accordance with s44(2) and s46 of the Animal Management (Cats and Dogs) Act 2008.***

##### **(b) Commencement**

***The program is to start on 1 February 2023.***

##### **(c) Type of Program**

***The Dog Registration Inspection Program will be a systematic program which will include all properties in Normanton and Karumba townships.***

##### **(d) Duration**

***This program will run for three (3) months from the commencement date.***

#### **2. Local Law No. 2 (Keeping of Animals) 2015**

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**(a) Purpose**

*To ensure compliance with sections 5 and 6 of the Local Law 2 (Keeping of Animals) 2015 which prescribes animals that are prohibited, restricted or require local government approval. This program will include an inspection of properties to identify any non-compliance.*

**(b) Commencement**

*This program will commence on 1 February 2023.*

**(c) Type of Program**

*The Keeping of Animals Compliance Program is a systematic program which will include all properties in Normanton and Karumba.*

**(d) Duration**

*This program will run for three (3) months from the commencement date.*

*In accordance with s427 of the Public Health Act 2005:*

**3. Mosquito Breeding Sites Program**

**(a) Purpose**

*To ensure that residences do not have breeding grounds for mosquitos as required under s17 of the Public Health Regulation 2018.*

**(b) Commencement**

*This program will commence on 1 February 2023.*

**(c) Type of Program**

*The mosquito breeding sites program is a systematic program which will include all properties in Normanton and Karumba townships.*

**(d) Duration**

*This program will run for three (3) months from the commencement date.*

**CARRIED 6/0**

**Resolution No. 1222/019**

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## CONFIRMED MINUTES

### 10.5 SWIMMING POOL REPORT

**Executive Summary:**

This report provides information and updates to Council on the Karumba and Normanton Swimming Pools and Water Parks.

**COUNCIL RESOLUTION**

Moved Cr Thomas

Seconded Cr Scott

***That Council:***

- 1. note the Report; and***
- 2. that those matters not covered by resolution be noted.***

**CARRIED 6/0**

***Resolution No. 1222/020***

**NOTATION:**

The water bubbler at the Sports Centre is not working. Council's plumber to investigate and rectify.

**ATTENDANCE:**

The Manager Water and Waste left the meeting room at 2:02pm.

The Manager Water and Waste re-entered the meeting room at 2:04pm.

The Consultant Engineer entered the meeting room at 2:10pm.

### 10.6 COMMUNITY DEVELOPMENT REPORT

**Executive Summary:**

This report provides information and updates to Council on various activities and programs that are facilitated within the Community, Cultural Services and Economic Development portfolio of Council.

**COUNCIL RESOLUTION**

Moved Cr Scott

Seconded Cr Young

***That Council:***

- 1. note the Community Development Report; and***
- 2. provide feedback on the Normanton and Karumba Cemetery concept master plans; and***
- 3. that those matters not covered by resolution be noted.***

**CARRIED 6/0**

***Resolution No. 1222/021***

## **CONFIRMED MINUTES**

### **DECLARATION OF INTEREST:**

I, Councillor Gallagher, inform this meeting that, pursuant to section 150EQ(3)(b) and 150EQ(3)(c) of the Local Government Act 2009, I have a conflict of interest in relation to Agenda Item 10.7 – Community Donations and Support. The nature of my interest is as follows:

- (i) My wife works for Bynoe CACS Ltd.

In accordance with section 150EM of the Local Government Act 2009 I will now leave the meeting room while this matter is discussed and voted on.

### **ATTENDANCE:**

Cr Gallagher left the meeting room at 2:22pm.

## **10.7 COMMUNITY DONATIONS AND SUPPORT**

### **Executive Summary:**

Council receives numerous requests for donations throughout the year. The applications for donations and fee waivers listed in this report are presented for Council consideration, or advising those applications already approved by the Chief Executive Officer's delegation.

### **COUNCIL RESOLUTION**

Moved Cr Hawkins

Seconded Cr Scott

***That Council approves the following requests for Donations and Support and waivers of fees and charges:***

- 1. provide a fee waiver of \$605.00 to Bynoe CACS Ltd for the hire of Council facilities for the purpose of Youth Wellbeing Workshops; and***
- 2. provide a fee waiver of \$580.00 and a donation of \$300 to Bynoe CACS Ltd for the Youth Christmas Party.***

**CARRIED 5/0**

**Resolution No. 1222/022**

### **ATTENDANCE:**

Cr Gallagher re-entered the meeting room at 2:28pm.

The Director Corporate Services left the meeting room at 2:30pm.

The Director Corporate Services re-entered the meeting room at 3:05pm.

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### 11 REPORTS FROM DIRECTOR OF ENGINEERING - ROADS & SERVICES

#### 11.1 DOE REPORT

**Executive Summary:**

This report provides information and updates to Council on various activities and programs that are facilitated within the Director Engineering's portfolio.

**COUNCIL RESOLUTION**

Moved Cr Thomas

Seconded Cr Gallagher

***That Council:***

- 1. receive and note the Director of Engineering Report as presented; and***
- 2. that those matters not covered by resolution be noted.***

**CARRIED 6/0**

***Resolution No. 1222/023***

**NOTATION:**

Cast iron crossovers for street works. The Director of Engineering to investigate procuring additional crossovers for repairs.

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## **CONFIRMED MINUTES**

### **11.2 NDRRA/QDRF REPORT**

#### **Executive Summary:**

**QRA19:** Six (6) Submissions have been fully acquitted by QRA and Council has received the final payments.

**QRA20:** The QRA20 project is 100% complete. Submission 1 acquittal documentation has been submitted for approval. Submissions 2, 3 and 4 were completed prior to the deadline and final invoices are being reviewed and acquittal documents are being prepared.

**QRA21:** The QRA21 project is approximately 48.2% complete. Six (6) crews were working on the project but are progressively shutting down for the wet season. The deadline for the QRA21 works is 30 June 2023.

**QRA22:** Carpentaria Shire Council was activated for REPA, Emergency Works and CDO relief measures for three (3) flooding events. Three (3) REPA Submissions have been approved and Council has received the 30% pre-payments from QRA. Acquittal documentation for Emergency Works has been submitted with the final outcome pending from QRA.

**OTHER:** A Fuel Levy for the month of July, September and beginning of October has been calculated and paid to all relevant contractors. Further levies for October will be calculated for payment on a batch-by-batch basis in the coming weeks. The Mitchell River Crossing Investigation project is progressing with preliminary geotechnical investigations being performed to guide options analysis and structural design. Acquittal documentation for the Disaster Coordination Centre has been submitted for approval. Short listed QRA Betterment project on Dunbar – Kowanyama Road has been lodged on the QRA Mars System. Detailed Submissions are being prepared for Burke and Wills Monument Access Road Pavement and Sealing and Normanton Racetrack Lighting Upgrade.

#### **COUNCIL RESOLUTION**

Moved Cr Hawkins

Seconded Cr Gallagher

#### **That Council:**

- 1. accepts the NDRRA/QDRF Report as presented; and**
- 2. that those matters not covered by resolution be noted.**

**CARRIED 6/0**

**Resolution No. 1222/024**

#### **ATTENDANCE:**

**The Consultant Engineer left the meeting room at 3:43pm.**

## CONFIRMED MINUTES

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### 11.3 WATER AND WASTE REPORT

#### Executive Summary:

This report is to advise Council on the operations of the Normanton Water Treatment Plant (WTP), Karumba Sewage Treatment Plant (STP) and Normanton STP for the month of November 2022.

#### COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Scott

#### *That Council:*

- 1. accepts the Water and Wastewater Report as presented for the period ending 30<sup>th</sup> November 2022; and*
- 2. that those matters not covered by resolution be noted.*

CARRIED 6/0

*Resolution No. 1222/025*

#### ATTENDANCE:

The Manager Water and Waste left the meeting room at 3:52pm.

### 11.4 WORKSHOP REPORT

#### Executive Summary:

This report provides information and updates to Council on various maintenance and repairs that are facilitated within the Workshop.

#### COUNCIL RESOLUTION

Moved Cr Thomas

Seconded Cr Scott

#### *That Council:*

- 1. receive the Workshop Report as presented; and*
- 2. that those matters not covered by resolution be noted.*

CARRIED 6/0

*Resolution No. 1222/026*



## CONFIRMED MINUTES

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### 11.5 BUILDING AND PLANNING REPORT

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**Executive Summary:**

The report is to advise Council of relevant planning and building activities within the Shire for the month of November 2022.

**COUNCIL RESOLUTION**

Moved Cr Hawkins

Seconded Cr Scott

*That Council note and accept the content of the Building and Planning Report as presented.*

CARRIED 6/0

*Resolution No. 1222/027*

### 11.6 GRADER TENDER (RFQ 22-0562)

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**Executive Summary:**

Council has put out a tender on Vendor Panel for the supply of a grader with specifications to meet our operational needs to replace our old 140M.

Council has received tenders from Hastings Deering and RDO Equipment. Hastings have provided two grader options and RDO Equipment one. There are two mandatory requirements which are for price and estimated delivery time so Council can make an assessment to see if budget and delivery are within acceptable limits.

Council has asked the tenderers to meet our minimum requirements. Both Hastings Deering and RDO Equipment has provided a detailed response to those requirements.

The CAT 150 replaces the 140M and is comparable to a John Deere 770GP.

The CAT 140 replaces the 12M and is comparable to a John Deere 670GP.

Note: CAT prices have gone up 13.3% for a 150M based on last year's tender; and

The 670GP has risen by 22.6%

**COUNCIL RESOLUTION**

Moved Cr Hawkins

Seconded Cr Bawden

*That Council award the tender to Hastings Deering for their 150 Motor Grader for \$595,000 ex GST.*

CARRIED 6/0

*Resolution No. 1222/028*

**ATTENDANCE:**

The Director Corporate Services left the meeting room at 4:25pm.

The Director Corporate Services re-entered the meeting room at 4:26pm.

## **CONFIRMED MINUTES**

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Cr Scott left the meeting room at **4:32pm**.  
Cr Scott returned to the meeting room at **4:33pm**.

### **12 GENERAL BUSINESS**

#### **2023 Revaluation program effective 30 June 2023**

The Chief Executive Officer informed Council that advice had been received from the Department to advise no valuation would be carried out for 2023.

#### **Olympics 2032**

The Chief Executive Officer advised that he had spoken to Whitney Kelly and extended an invitation to attend Carpentaria Shire in the New Year to identify opportunities for Carpentaria Shire in the lead up to the 2032 Olympics. Ms Kelly is happy to attend and provide recommendations.

#### **Vacant Pensioner Unit**

Cr Thomas raised the refurbishment of vacant pensioner units  
The Director of Engineering informed that it is on the list for repairs.

#### **Railway incident**

Cr Thomas raised concerns in relation to the recent incident at the Railway Station and the possible closure of the station if these matters are not adequately addressed.  
Discussions were held in relation to the Queensland Police Service response.  
Mayor to call Mount Isa OIC and raise concerns.

#### **Free to Air Television – Karumba Community Meeting**

Cr Thomas advised that there appears to be some confusion in relation to the VAST system to replace the current TV reception equipment following the recent community meeting.

#### **Lilyvale Map**

Cr Gallagher raised concern in relation to the road area on the indicative map for the Lilyvale Estate.  
The Chief Executive Officer advised that the road area was on the original design and approval to allow access to the Buffer Zone Lot.



## **CONFIRMED MINUTES**

### **Lights at Refuge Crossing**

Cr Gallagher raised concerns in relation to the lighting for the pedestrian refuge crossing in Landsborough Street.  
The Director of Engineering has been requested to follow up with Ergon as a matter of urgency due to safety concerns in the area.

### **Lighting for Pedestrians**

Cr Young advised that the area mentioned at the recent community meeting is very dark for pedestrians walking to the businesses at the Point.  
The Chief Executive Officer to look into the purchase and installation of bollards with solar lighting along the footpath.

### **Karumba Foreshore Protection**

Cr Young raised concerns in relation to foreshore protection in the event of a storm.

### **Karumba Transfer Station**

Cr Young advised that the green waste pile inside the fence of transfer station was in need of some attention and needed to be relocated to Normanton.

### **Karumba Cemetery - Maps**

Cr Young asked if copies of the drawings could be provided to Councillors.  
The Director Corporate Services to arrange copies to be sent to the Councillors

### **JCU work in the Shire**

The Director Corporate Services advised that JCU were currently conducting some sampling with mosquitos looking for disease carrying mosquitos and what they might be carrying. A report of findings will be provided.

### **Incident at Water Park**

The Director Corporate Services advised that Charlie had reported children were putting dirt and clothing down the drains at the waterpark which will eventually damage the pumps.

### **Shade Sail at Water Park**

The Director Corporate Services advised that the shade sail has been sent away and repaired and we are awaiting its return

## CONFIRMED MINUTES

### Karumba Cemetery

Cr Hawkins enquired into the Cemetery Master Plan and the area between the plots in the cemetery as some concerns were raised by locals.

### Karumba Walking Track

Cr Hawkins requested that works commence on the walking track to ensure it is completed and addresses the concerns raised by the locals.

### Recruitment – Manager Water and Waste

Cr Hawkins asked if the position of Manager Water and Waste was progressed. The Chief Executive Officer advised that the position was advertised and we are also looking into relief workers to fill in while the recruitment is undertaken.

### Thanks

Cr Bawden thanked the Councillors and Senior Staff for the past year and wished everyone and their families a Merry Christmas and Happy New Year.

## 13 CLOSURE OF MEETING

*The Chair of the meeting, Cr Lyall Bawden, Mayor, declared the meeting closed at 5:20pm.*

## MINUTES CERTIFICATE

***These Minutes are Confirmed.***



Councillor LV Bawden  
Mayor

14, 12, 2022

Date