

General Meeting of Council
Wednesday 15 February 2012
Thursday 16 February 2012

CARPENTARIA SHIRE
COUNCIL



CARPENTARIA SHIRE

Outback by the Sea

CONFIRMED MINUTES

**15 & 16 February,
2012**

CONFIRMED MINUTES

TABLE OF CONTENTS

WEDNESDAY

9.00am	
10.00am – 10.30am	Morning Tea
12.30pm – 1.30pm	Lunch
3.00pm - 3.30pm	Afternoon Tea

THURSDAY

9.00am	
9.15am	Graham Smith (in person) & Roy Hamilton (by phone) from Ergon Energy address to Council on the sub-standard power supply to Carpentaria Shire.
10.00am – 10.30am	Morning Tea
12.30pm – 1.30pm	Lunch
3.00pm - 3.30pm	Afternoon Tea

1.	Opening of Meeting – 9.00am 1 Minute's silence for Community Members who have passed away since the last Council Meeting.
2.	Record of Attendance
3.	Confirmation of Minutes 3.1 Minutes of the General Meeting of Council held on 18 & 19 January 2012
4.	Business Arising from Previous Minutes
5.	Public Question Time
6.	Engineering - Roads 6.1 Works Report 6.2 Status Reports 6.3 General Business
7.	Engineering - Services 7.1 Building and Planning Report 7.2 Water Status Report 7.3 Disaster Management Report 7.4 Status Report 7.5 General Business
8.	Chief Executive Officer 8.1 Corporate Structure 11.1 Contract of Employment – Chief Executive Officer 8.2 Designation of Free Camping areas 8.3 Delegations of Powers 8.4 Councillor Remuneration Policy 8.5 Complaints Policy 8.6 Human Resources Report 8.7 Coastal Councils Adaptation Taskforce 8.8 Coastwatch 8.9 Linking Karumba Beautification Project – Late Item 8.10 Community Energy Efficiency Program – Late Item 8.11 Status Reports
10.	Community & Cultural Services Reports



**General Meeting of Council
Wednesday 15 February &
Thursday 16 February 2012**

CONFIRMED MINUTES

	10.1 Monthly Report
	10.2 Community Donations and Support
	10.3 Status Reports
	10.4 General Business
8.	8.6 Human Resources Report
11.	Confidential Reports
	11.2 Director Corporate Service Appointment
	11.3 Construction Company
	11.4 Housing Construction Report
9.	Corporate Services
	9.1 Monthly Report
	9.2 Status Report
	11.5 Carpentaria Shire Council Amended Budget
12.	General Business
13.	Closure of Meeting

CONFIRMED MINUTES

1. OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at 9.50am.

2. RECORD OF ATTENDANCE

Mayor: Cr FC Pascoe.
Members: Cr JC Zahner; Cr JD Beard; Cr BS Schneekloth; Cr MD Johnson.

Staff:
Chief Executive Officer; Mr Bob Owen,
Director of Engineering - Roads; Mr Peter Dutailis,
Executive Assistant; Ms Angeline Pascoe.

APOLOGIES

Nil.

CONDOLENCES

A minute's silence was held for the passing of the following community member:

Mr Rob McBean

3. CONFIRMATION OF MINUTES

Confirmation of Minutes from the General Meeting of Council held on the 18 & 19 January 2012 as previously circulated to Councillors.

Moved Cr Johnson

Seconded Cr Schneekloth

That the Minutes of the General Meeting held on 18 & 19 January 2012 be confirmed.

CARRIED

Resolution No. 0212/001

4. BUSINESS ARISING FROM PREVIOUS MINUTES

Road Network Strategy

The Strategy is to be examined at a later time.

5. PUBLIC QUESTION TIME

No members of the public were present at the meeting.

CONFIRMED MINUTES

6. DIRECTOR OF ENGINEERING REPORTS

6.1 Works Report

Outdoor staff are utilising their annual leave at this time of year, and we are progressing slowly with Town maintenance. Budget areas are performing generally within their specified variance range. A summary of the works achieved can be found in the body of this report.

Council noted the summary of works undertaken for the month of January 2012.

6.2 Status Reports

Councillors were provided with a copy of the Director of Engineering Roads Status Report on various matters.

GENERAL BUSINESS

Council interviewed for the position of Assistant Engineer Roads. An offer was made which was accepted and the applicant starts on 22 February 2012.

General discussion on roller hire.

ATTENDANCE: 11.15am The Director of Engineering Roads left the meeting. The Director of Engineering Services entered the meeting.

7. DIRECTOR OF ENGINEERING SERVICES REPORTS

7.1 Planning & Building

The report is to advise Council of relevant Planning and Building Activities within the Shire for the month of January 2012.

Planning Applications

Nil.

Building Applications

Nil

Moved Cr Beard

Seconded Cr Schneekloth

That Council accept the content of the report as presented.

CARRIED

Resolution No.0212/002

CONFIRMED MINUTES

7.2 Water Status Report for January 2012

During December 2011, 51.7 ML of water was pumped from Glenore Weir. No water was pumped from the Norman River Wharf due to high salinity level. 3.2 ML of water was pumped from the town bore. Total water received at the water treatment plant was 47.7 ML. This is a reduction of 5.2 ML compared to last month.

Glenore Weir level on 31 January 2012 was 2.191m AHD. The level of the weir on 31 January 2011 was 6.031m AHD.

Consumption for Normanton was 1.60 kL/day per connection and consumption for Karumba was 1.70 kL /day per connection.

A total of 10 tests were conducted on water samples from the reticulation system for E-Coli during the month of January 2011. No E-coli was detected.

Moved Cr Zahner

Seconded Cr Johnson

That Council receives and notes the Water Status report for the period ending 31 January 2012.

CARRIED

Resolution No.0212/003

7.3 Disaster Management

The report is to advise Council of relevant Disaster Management Activities within the Shire for the month of January 2012. This report is for information only.

Declaration by Emergency Management Queensland.

As of 27 January 2012, Carpentaria Shire was declared a disaster area. (Declaration 2 February 2012)

Evacuation of Sunset Caravan Park Karumba.

At about 1500hrs on Friday 27 January 2012, the Bureau of Meteorology (BOM) advised that a low pressure above Karumba and extreme high tides supported by North Westerly winds may cause abnormal high tides to flood low areas of Karumba Point especially in the western area of Palmer Street. This would occur at about 2230hrs.

Karumba Police contacted the Local Disaster Coordinator and advised that they had concerns with residents of the caravan park and supported evacuation to commercial accommodation. Other residents adjacent to the caravan park were given the same option but declined to leave their premises.

A total of 30 persons were evacuated and were accommodated in the "End of the Road Motel" and "Ash's at the Point."

It was agreed that the filling and laying of sand bags at such a late point under the circumstances would be futile.

The tide and weather conditions were monitored and water did not breach the area as expected.

CONFIRMED MINUTES

Preparation of Emergency Actions for Karumba:

- The Karumba Sports Centre has had modifications to its wiring and switchboard for the provision of an emergency generator.
- A 40KVA generator has been delivered to Wells Transport to be stored for emergency power to the refuge centre.
- 250 sandbags have been filled and stored in the Karumba depot on pallets for urgent placement if required.

ATTENDANCE: 12.20pm The Director of Engineering Roads entered the meeting.

7.4 Status Reports

Councillors were provided with a copy of the Director of Engineering Services Status Report on various matters.

For Council Information

It was agreed that letters be sent to Local Government Infrastructure Services, Paynter Dixon and Base iGi expressing Council's concerns with the level of service in regard to the Karumba Sewerage Treatment Plant.

ADJOURNMENT: 12.45pm – 1.30pm The Mayor adjourned the meeting for lunch. Upon resumption all Members were present.

ATTENDANCE: 1.35pm The Executive Assistant left the meeting.

Moved Cr Beard

Seconded Cr Schneekloth

That Council resolve to, in accordance with Section 72 of the Local Government (Operations) Regulation 2010, close the meeting to the public to discuss employment matters.

CARRIED

Resolution No.0212/004

Moved Cr Zahner

Seconded Cr Schneekloth

That Council resolve to open the meeting to the public.

CARRIED

Resolution No.0212/005

CONFIRMED MINUTES

8. CHIEF EXECUTIVE OFFICER REPORTS

8.1 Corporate Structure

Pursuant to section 196(1) of the *Local Government Act 2009*, Council must, by resolution, adopt an organisational structure that is appropriate to the performance of the local government's responsibilities.

The Chief Executive Officer has undertaken a review of the current organisational structure and proposes some amendments for Council's consideration.

Moved Cr Beard

Seconded Cr Zahner

That Council adopt the revised organisational structure as attached to this resolution as amended.
CARRIED

Resolution No.0212/006

11.1 Contract of Employment – Chief Executive Officer

The Chief Executive Officer ("CEO") is employed under a contract that expires on 8 May 2012.

Given the delay in the holding of local government elections, Council will still be in caretaker mode at that time. Council needs to consider what actions it wishes to take with respect to the employment of the CEO prior to the caretaker mode commencing on 10 March 2012.

Moved Cr Johnson

Seconded Cr Zahner

That Council offer the current Chief Executive Officer, Bob Owen, a three year contract, subject to a contract satisfactory to both parties being negotiated, and that the power to negotiate the contract be delegated to the Mayor.

CARRIED

Resolution No.0212/007

RECESS: 3.25pm – 3.45pm The Mayor called a recess for afternoon tea.

ATTENDANCE: 3.45pm The Executive Assistant returned to the meeting.

MATERIAL PERSONAL INTEREST: Councillor Beard declared a Material Personal Interest in the discussion on free camping and left the meeting. Councillor Beard operates a camping ground at Leichardt Lagoon and decided it was in the public interest for him to leave the meeting and not vote.

8.2 Designation of Free Camping Areas

The issue of the provision of free camping in areas of the Shire has been raised by commercial caravan park operators.

The matter is put to Council for review.

CONFIRMED MINUTES

Moved Cr Zahner

Seconded Cr Schneekloth

That Council undertake a review of free camping and that a report be prepared for Council on the costs and benefits of providing free camping, together with recommendations for changes and improvements to the policy.

CARRIED

Resolution No.0212/008

ATTENDANCE: Councillor Beard returned to the meeting.

8.3 Delegation of Powers

This Report seeks Council's approval of delegations under State legislation to the Chief Executive Officer.

Moved Cr Schneekloth

Seconded Cr Zahner

That Council resolves:

1. ***To delegate to the Chief Executive Officer, the exercise of its powers under the following Acts in the terms of the Instruments of Delegation contained in Appendix 2:-***
 - ***Aboriginal Cultural Heritage Act 2003***
 - ***Acquisition of Land Act 1967***
 - ***Animal Management (Cats and Dogs) Act 2008***
 - ***Animal Care and Protection Act 2001***
 - ***Body Corporate and Community Management (Accommodation Module) Regulation 2008***
 - ***Body Corporate and Community Management (Commercial Module) Regulation 2008***
 - ***Body Corporate and Community Management (Small Schemes Module) Regulation 2008***
 - ***Body Corporate and Community Management (Standard Module) Regulation 2008***
 - ***Body Corporate and Community Management Act 1997***
 - ***Building Act 1975***
 - ***Building Units and Group Titles Act 1980***
 - ***Coastal Protection and Management Act 1995***
 - ***Dangerous Goods Safety Management Act 2001***
 - ***Dangerous Goods Safety Management Regulation 2001***
 - ***Disaster Management Act 2003***

CONFIRMED MINUTES

- *Environmental Protection (Waste Management) Policy 2008*
- *Environmental Protection (Waste Management) Regulation 2000*
- *Environmental Protection (Water) Policy 2009*
- *Environmental Protection Act 1994*
- *Environmental Protection Regulation 2008*
- *Fire and Rescue Service Act 1990*
- *Fisheries Act 1994*
- *Fisheries Regulation 2008*
- *Food Act 2006*
- *Food Production (Safety Act) 2008*
- *Food Regulation 2006*
- *Health (Drugs and Poisons) Regulation 1996*
- *Health Act 1937*
- *Information Privacy Act 2009*
- *Land Act 1994*
- *Land Protection (Pest and Stock Route Management) Act 2002*
- *Land Title Act 1994*
- *Liquor Act 1992*
- *Local Government (Finance, Plans and Reporting) Regulation 2010*
- *Local Government Act 2009*
- *Mineral Resources Act 1989*
- *Neighbourhood Disputes Resolution Act 2011*
- *Peaceful Assembly Act 1992*
- *Plumbing and Drainage Act 2002*
- *Prostitution Act 1999*
- *Public Health (Infection Control for Personal Appearance Services) Act 2003*
- *Public Health Act 2005*
- *Queensland Competition Authority Act 1997*
- *Queensland Heritage Act 1992*

CONFIRMED MINUTES

<ul style="list-style-type: none">• <i>Residential Services (Accreditation) Act 2002</i>• <i>Right to Information Act 2009</i>• <i>River Improvement Trust Act 1940</i>• <i>Standard Plumbing and Drainage Regulation 2003</i>• <i>State Penalties Enforcement Act 1999</i>• <i>Stock Act 1915</i>• <i>Sustainable Planning Act 2009</i>• <i>Tobacco and Other Smoking Products Act 1998</i>• <i>Transport Infrastructure Act 1994</i>• <i>Transport Operations (Road Use – Road Rules) Regulation 2009</i>• <i>Transport Operations (Road Use Management) Act 1995</i>• <i>Waste Reduction and Recycling Act 2011</i>• <i>Water Act 2000</i>• <i>Water Supply (Safety and Reliability) Act 2008</i> <p>2. <i>That all prior resolutions delegating the powers under the Acts referred to in resolution 1 to the Chief Executive Officer are repealed.</i></p> <p style="text-align: right;">CARRIED</p> <p>Resolution No.0212/009</p>

8.4 Councillor Remuneration Policy

Council considered the Councillor Remuneration Policy at its meeting in January 2012. The report was deferred to allow consideration of the necessity of maintaining the policy.

<p>Moved Cr Zahner</p> <p>That Council—</p> <ol style="list-style-type: none">1. <i>Repeal the Councillor Remuneration Policy; and</i>2. <i>Continue to take part in a superannuation scheme for its Councillors pursuant to section 226 of the Local Government Act 2009 as amended from time to time.</i> <p style="text-align: right;">CARRIED</p> <p>Resolution No.0212/010</p>	<p>Seconded Cr Johnson</p>
--	-----------------------------------

CONFIRMED MINUTES

8.5 Complaints Policy

Council must adopt a Complaints Policy that is compliant with the *Local Government Act 2009*.

A draft policy is attached for Council's consideration.

Moved Cr Schneekloth

Seconded Cr Zahner

That Council adopt the Complaints Policy, as attached, and repeal the General Complaints Policy.

CARRIED

Resolution No.0212/011

The following item was left to lie on the table until Thursday 16 February 2012.

8.6 Human Resources Report

The report provides information to Council on recent and upcoming activities within the Human Resources Department.

Council noted the report.

8.7 Coastal Councils Adaptation Taskforce

The Local Government Association of Queensland ("LGAQ") is establishing a Coastal Councils Adaptation Taskforce aimed at preparing and planning for sea level rise and other coastal impacts of climate change.

The LGAQ seeks in-principle support for membership fees for the Taskforce to be set aside in the 2012/2013 budget.

Moved Cr Beard

Seconded Cr Johnson

That Council note the report.

CARRIED

Resolution No.0212/012

8.8 Coastwatch

The Board of Gulf Savannah Development ("GSD") previously resolved to write to the Federal Government seeking a commitment to re-establish the Coastwatch service.

It is reported that the Coastwatch functions have been incorporated into Border Protection Command ("BPC") and are still in operation.

GSD is seeking comments from Council in regard to any outstanding issues about the Coastwatch service.

CONFIRMED MINUTES

Moved Cr Beard

Seconded Cr Schneekloth

That Council advise Gulf Savannah Development of its concerns with the adequacy and frequency of Coast watch controls and of apprehension and enforcement capabilities.

CARRIED

Resolution No.0212/013

8.9 Linking Karumba Beautification Project - LATE ITEM

This report provides an update from The 20/20 Group to Council on the Linking Karumba Project.

Moved Cr Beard

Seconded Cr Zahner

That Council resolve to—

- 1. Note the status of the Linking Karumba Project as reported by The 20/20 Group; and***
- 2. Pursuant to section 184 (b) of the Local Government (Finance, Plans and Reporting) Regulation 2010, engage the services of Elefantus to provide concept designs, and manufacture the selected design (if any), for the Entrance Statement for Karumba without first writing written quotes as, because of the specialised nature of the services that are sought, it would be impractical or disadvantageous for Council to invite quotes.***

CARRIED

Resolution No.0212/014

8.10 Community Energy Efficiency Program – LATE ITEM

Gulf Savannah Development (“GSD”) has forwarded through information for Council’s consideration on applying for funding for Council to improve the energy efficiency of Council’s assets, including community use facilities.

Applications are due by 23 March 2012 and Council is able to apply individually or as part of a consortium through GSD, with the project being lead by one Council in the region.

Moved Cr Schneekloth

Seconded Cr Johnson

That Council advise Gulf Savannah Development (“GSD”) that—

- 1. Council wishes to participate in the program;***
- 2. Council's preference is to apply as a consortium of GSD Councils;***
- 3. Subject to final confirmation of costs, Council agrees in-principle to a 25% in-kind contribution and a 25% cash contribution;***
- 4. Council is prepared to act as the lead Council for the program if required.***

CARRIED

Resolution No.0212/015

CONFIRMED MINUTES

ATTENDANCE: 5.05pm The Executive Assistant excused herself and left the meeting.

8.11 Status Reports

Councillors were provided with a copy of the Chief Executive Officer's Status Report on various matters.

For Council Information

Moved Cr Beard

Seconded Cr Johnson

That Council resolve to adjourn the meeting at 5.20pm and recommence at 8.30am on Thursday 16 February 2012.

CARRIED

Resolution No.0212/016

CONFIRMED MINUTES

Thursday 16 February 2012

1. OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at 8.30am.

2. RECORD OF ATTENDANCE

Mayor: Cr FC Pascoe.
Members: Cr JC Zahner; Cr JD Beard; Cr BS Schneekloth; Cr MD Johnson.

Staff:
Chief Executive Officer; Mr Bob Owen,
Director of Engineering - Roads; Mr Peter Dutaillis,
Director of Engineering – Services; Mr Peter Watton,
Executive Assistant; Ms Angeline Pascoe.

ATTENDANCE: 9.15am - 9.45am Representatives from Ergon Energy – Mr Graham Smith (in person) & Mr Roy Hamilton - Regional Asset Manager (by phone).

PRESENTATION: Graham and Roy addressed Council following Council's concerns over what Council sees as the sub-standard Power Supply to Carpentaria Shire.

ATTENDANCE: 9.45am The Director of Engineering Roads and the Director of Engineering Services left the meeting. The Manager Community Services entered the meeting.

10. COMMUNITY & CULTURAL SERVICES REPORTS

10.1 Monthly Report

The report provides information to Council on current and upcoming activities within the Community and Cultural Services portfolio.

Moved Cr Beard

Seconded Cr Zahner

That Council endorse the Community & Cultural Services monthly report.

CARRIED

Resolution No.0212/017

Australia Day 2012

The second meeting of the Australia Day Committee was held on the 10 January 2012. Minutes from that meeting are attached to this report. Council has received very positive feedback from Normanton and Karumba communities with regards Australia Day celebrations in both towns.

CONFIRMED MINUTES

Winners and nominees are as follows:

Category	Nominees	Winner
Karumba Citizen of the Year	Elizabeth Gurney Lyn McKillop Stacey Walters Judy Walters	Judy Walters
Karumba Young Citizen of the Year	Neesh Burgess	Neesh Burgess
Karumba Community Event of the Year	Karumba Cancer Cuppa Karumba Christmas Tree Beef Barra & Bulldust	Karumba Cancer Cuppa
Karumba Sports Administrator/Coach	Mike Stevenson Kelly Stankovich Ron Moore	Kelly Stankovich
Karumba Junior Sports Person	Courtney Gray	Courtney Gray
Karumba Senior Cultural Award	Judy Walters Lyn McKillop	Judy Walters
Karumba Junior Cultural Award	James Crombie	James Crombie
Karumba Senior Sports Person	Ray Richards	Ray Richards
Outstanding Community Contribution	N/A – Committee wanted to recognise Lyn McKillop for her contribution to the community	Lyn McKillop
Normanton Citizen of the Year	Elise Payne Darryl Gurski Alex Sailor	Alex Sailor
Normanton Young Citizen of the Year	Nicole Cardew	Nicole Cardew
Normanton Community Event	The Stingers Race Meeting	The Stingers Race Meeting
Normanton Senior Sports Person	Wayne Reeves	Wayne Reeves
Normanton Junior Sports Person	Jordan Edwards Kean Logan Zoe O'Brien	Kean Logan
Normanton Senior Cultural Award	Irene Fitzsimmons	Irene Fitzsimmons
Normanton Junior Cultural Award	Nil nominees	
Normanton Sports Administrator/Coach	Luke Carlon Tara Taylor Mike Stevenson	Luke Carlon

Council would like to recognise and congratulate all nominees and winners and thank the Normanton and Karumba communities for their contributions in making this day an outstanding success.

2012 Photography Competition

Winners of the competition are as follows:

Landscapes - Vortex, Glen Newton
 Gulf Lifestyle - Big Day-Big Smile, Leah Hall
 Nature - Triplets, Leah Hall
 The Wet Season - Resupply, Allison Newton
 Buildings – Raptis Wharf 2009 Flood, Allison Newton
 People - Joining Together, Leah Hall
 Sport - Sporting, Deb Vagg.

CONFIRMED MINUTES

Winners were announced in the edition of the Chronicle on 8 February 2012 and published on the Council web site.

10.2 Community Donations and Support

During the period since the January 2012 Ordinary Meeting of Council, the requests listed in this report have been received from the Carpentaria Shire Community for Community Donations and Support.

Moved Cr Beard

Seconded Cr Johnson

- 1. That Council considers the applications for Community Donations and Support as listed, and instruct Council officers to proceed with the necessary approvals, notifications and administrative functions in relation to Council's decisions with regard to these applications.**
- 2. That Council note the Community Donations and Support financial Summary February 2012**

CARRIED

Resolution No.0212/018

Requests received

Karumba Progress Association

Karumba Progress Association has requested Council support for the annual Karumba Community Anglers Classic to be held in late March 2012. The following support for the 2012 event has been requested from Council (this is the same level of support provided in 2011):

- Council staff to cordon off area at the Karumba boat ramp for the competition weigh-in.
- Hire fee waiver for 17 tables and 140 chairs and pick-up and delivery of same.
- Portable PA system if required

Actual costs for 2011 support are \$203 however, this does not include the notional hire fee waiver for tables and chairs. Approximate cost of support for 2012, including notional hire fee and excluding GST is \$780.

Moved Cr Beard

Seconded Cr Johnson

That Council support the annual Karumba Community Anglers Classic being held in March in accordance with the request from the Karumba Progress Association.

CARRIED

Resolution No.0212/019

Karumba Children's Centre Incorporated

Karumba Children's Centre (KCC) has requested remittance of the charges contained in the Carpentaria Shire Council Rates Notice – Assessment Number 00063-40001-000 – as follows:

Commercial Water	\$375.90
Garbage	\$143.65

CONFIRMED MINUTES

Commercial Sewerage \$866.66
Total Charges \$1386.21

Karumba Children's Centre a not for profit entity overseen by a volunteer management committee. Day to day management of the Centre is provided by Ms Stacey Walters. Ms Walters has stated that: *"This support would be a welcome gesture by Carpentaria Shire Council and would definitely help the Karumba Children's Centre with regards to operation and costs."*

Moved Cr Zahner

Seconded Cr Schneekloth

That Council waive the charges on Rates Notice Assessment No.00063-40001-000.

CARRIED

Resolution No.0212/020

Karumba State School P&C Association

Karumba State School P&C have requested financial assistance of \$4,725 to provide for wages for an extra 15 hours per week for a staff member to provide structured sporting activities for the Karumba community especially youth. This covers a 14 week period from March to June 2013.

The programme will offer the following activities – ball skills and games; indoor basketball, indoor touch football, athletics programmes and training; indoor hockey; indoor boxing for fitness training and indoor cricket. These activities are to compliment those that are already being provided by Karumba State School.

Components of the programme have been prepared by Gulf Sport & Recreational Association, and will be delivered by qualified personnel supported by community volunteers. The paid staff time will be matched (and highly likely exceed) by volunteer labour input.

The aim of the programme is to provide increased organised activities for Karumba youth and increase utilisation of the Karumba Sports Centre. As stated by the President of the P&C

"Karumba is slowly withering, families seem to be moving away from the community, activities for the children are few and far between, apart from the P&C organized activities which we work hard at keeping in our community. With the funding requested, we will be able to breathe life into the Sports Centre and bring children/families and community together."

This request is in addition to the support which Council provides for the Karumba Sports Centre. Budgeted support for the Centre for 2011/12 is \$61,800 with \$16,000 contribution towards staff wages.

Moved Cr Zahner

Seconded Cr Schneekloth

Council resolved to provide assistance with grant writing.

CARRIED

Resolution No.0212/021

Leukaemia Foundation

A request has been received from Ms Mel De Sloovere for support for a Leukaemia Foundation "World's Greatest Shave" fundraiser to be held at the Albion Hotel on 9 March 2012. *"On the night there will be a number of events run to raise money for this great cause including the auction of people's heads to shave"*

CONFIRMED MINUTES

and raffles." The support requested was not clarified in correspondence received. Further discussions between the Manger Community Services and Ms De Sloovere have quantified the support request for an open order with a nominated dollar value to be able to be redeemed at one business only in Normanton. The winner could choose which business to redeem the voucher and Council will reimburse the business to the value of the voucher.

Moved Cr Johnson

Seconded Cr Zahner

That Council provide a gift pack for the Goose Club and an Akubra for the person who raises the most monies and have their head shaved.

CARRIED

Resolution No.0212/022

10.3 Status Reports

Councillors were provided with a copy of the Director Community and Cultural Services Status Report on various matters.

For Council Information

RECESS: 10.55am -11.10am The Mayor called a recess for morning tea.

ATTENDANCE: 11.10am The Director Community and Cultural Services left the meeting and the Acting Human Resources Manager entered the meeting.

8.6 Human Resources Report

The report provides information to Council on recent and upcoming activities within the Human Resources Department.

Council noted the report.

ATTENDANCE: 12.00pm The Acting Human Resources Manager and the Executive Assistant left the meeting.

Moved Cr Schneekloth

Seconded Cr Zahner

That Council resolve to, in accordance with Section 72 of the Local Government (Operations) Regulation 2010, close the meeting to the public to discuss confidential and employment matters.

CARRIED

Resolution No.0212/023

Moved Cr Beard

Seconded Cr Zahner

That Council resolve to open the meeting to the public.

CARRIED

Resolution No.0212/024

CONFIRMED MINUTES

11. CONFIDENTIAL REPORTS

11.2 Employment of Director of Corporate Services

The position of Director Corporate Services is currently vacant. The position was advertised and applications closed on 20 January 2012.

The selection panel met on Friday 3 February 2012 and recommended a candidate as suitable for appointment.

The Chief Executive provides this report to Council in order to consult with Councillors pursuant to section 196(4) of the *Local Government Act 2009* which requires the Chief Executive Officer undertake such consultation in relation to the appointment of senior contract employees.

Moved Cr Beard

Seconded Cr Schneekloth

That Council endorse the Chief Executive Officer's decision to appoint Ms Pam Mirabito to the position of Director Corporate Services.

CARRIED

Resolution No.0212/025

11.3 Roadworks Company Investigation

Council's financial position is affected due to changes relating to allowable costs for claiming against recoverable works on roads.

Moved Cr Beard

Seconded Cr Zahner

That Council note the report as presented.

CARRIED

Resolution No.0212/026

11.4 Construction of housing – Noel Street West

Council has received a request from a landowner for an extension to the two year time limit to construct a house under a building covenant on land purchased from Council at Noel Street West, Normanton.

Moved Cr Schneekloth

Seconded Cr Johnson

That Council advise all landowners that Council does not agree to extensions for the construction of houses and expects landowners to adhere to the terms of the Contract of Sale.

CARRIED UNANIMOUSLY

Resolution No.0212/027

ADJOURNMENT: 12.30pm – 1.30pm The Mayor adjourned the meeting for lunch.
Upon resumption all Members were present.

CONFIRMED MINUTES

ATTENDANCE: 1.10pm The Director Corporate Services Mrs Pam Mirabito, the Manager Finance, Ms Dorene Riley, and the Accounts Payable Officer, Ms Nicole Cardew, entered the meeting.

9. CORPORATE SERVICES REPORTS

9.1 Monthly Financial Report for the period ending 31 January 2012

The monthly financial report provides a full overview of all areas of Council's finances and is prepared and based on the adopted Budget of Council for the 2011 - 2012 financial year.

Moved Cr Schneekloth

Seconded Cr Zahner

That the Interim Monthly Financial Report for the period to 31 January 2012, incorporating the following be received:-

- **Income Statement**
- **Statement of Financial Position**
- **Statement of Cash Flows**
- **30 Day Cash Flow Estimate**
- **Capital Works Program 2011/12**

CARRIED

Resolution No.0212/028

9.2 Status Reports

Councillors were provided with a copy of the Corporate Services Status Report on various matters.

For Council Information

TELECONFERENCE – 1.20pm Mr James Gauvin from Partners in Business spoke in regard to the proposed Amended Budget

ATTENDANCE: 2.25pm The Manager Finance and the Accounts Payable Officer left the meeting.

11.5 Amended Budget

Council needs to amend its budget in accordance with s100 *Local Government (Finance, Plans and Reporting) Regulation 2010* as there have been a number of changes to Council's financial position and financial performance since the original budget was adopted.

CONFIRMED MINUTES

Moved Cr Zahner

Seconded Cr Johnson

That Council resolve to:-

- 1. adopt the amendments to the 2011/2012 budget as presented and amended; and**
- 2. create a sustainability reserve in which to place future surplus funds to ensure the financial sustainability of the Shire.**

CARRIED

Resolution No.0212/029

12. GENERAL BUSINESS

Cr Zahner	<p>Safe house Queensland Police Services to write a letter seeking support.</p> <p>Cr Zahner informed the meeting that she will be attending the Normanton Childcare Centre Open Day on 28 February 2012.</p>
Cr Johnson	<p>All Council notices - orange papers <i>Council agreed that all public notices to be printed on orange paper.</i> Maintenance on Krys – Director of Engineering Services to investigate.</p>
Cr Beard	<p>Water for rural outlets Overgrown vegetation Speed sign 60km near cemetery Muttonhole wetlands – Northern Gulf Resource Management Group may have funding.</p>
Cr Schneekloth	<p>Weekly What's On – can this be re-established? Overgrown allotment</p>
Director of Engineering Roads	<p>Street sweeper - \$59,000 <i>Council agreed to purchase</i> Road Strategy Network <i>To look at March meeting</i></p>
Chief Executive Officer	<p>Letter to Department of Environment and Resource Management re – overgrown behind Henry Street Karumba Advised Shell won't pressure test the tanks at Karumba Airport.</p>

CONFIRMED MINUTES

Moved Cr Beard

Seconded Cr Schneekloth

That Council advise Shell that it is not prepared to take over the refuelling facility at Karumba Airport without all necessary environmental and tank testing taking place.

CARRIED

Resolution No.0212/030

Cr Pascoe

Normanton Rodeo Association
Informed that the next Gulf Savannah Development meeting will be held in Normanton on 15 March 2012.

INTEREST : 4.05pm – Cr Zahner declared a conflict of Interest and left the meeting as the Councillor's spouse was enquiring about staff housing. Discussion was held in regards to staff housing.

13. CLOSURE OF MEETING

The Chair of the meeting, Cr Fred Pascoe, Mayor, declared the meeting closed at 4.29.pm.

MINUTES CERTIFICATE

These Minutes are Confirmed.



Councillor F C Pascoe
Mayor

16.02.2012

Date

