



CARPENTARIA SHIRE

Outback by the Sea

***CONFIRMED
MINUTES***

***27 & 28 February,
2013***

CONFIRMED MINUTES

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WEDNESDAY

9.00am	
10.00am – 10.30am	Morning Tea
12.30pm – 1.30pm	Lunch
3.00pm - 3.30pm	Afternoon Tea

THURSDAY

9.00am	
10.00am – 10.30am	Morning Tea
12.30pm – 1.30pm	Lunch
3.00pm - 3.30pm	Afternoon Tea

1.	Opening of Meeting – 9.00am A Minute's silence for Community Members who have passed away since the last Council Meeting.
2.	Record of Attendance
3.	Confirmation of Minutes 3.1 Minutes of the Ordinary Meeting of Council held 30 January 2013
4.	Business Arising from Previous Minutes
5.	Public Question Time
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6.	Engineering – Roads 6.2 Town Streets Report
11.	Confidential Reports
12.	General Business
13.	Closure of Meeting

CONFIRMED MINUTES

1. OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at 10.40am.

2. RECORD OF ATTENDANCE

Mayor: Cr FC Pascoe.
Members: Cr AJ Gurney; Cr MD Johnson; Cr JC Zahner; Cr JD Beard;
Cr ATJ Gallagher; Cr BS Schneekloth.

Staff:
Chief Executive Officer; Mr Bob Owen,
Executive Assistant; Ms Angeline Pascoe.

CONDOLENCES

A minute's silence was held for the passing of the following community member:

Mr Hedley Wills

A minute's silence was also held for the passing of Mrs Bogna Sussex. Mrs Sussex was the wife of Mr Roly Sussex, the 2013 Australia Day Ambassador for Carpentaria Shire.

3. CONFIRMATION OF MINUTES

Confirmation of Minutes from the Ordinary Meeting of Council held on the 30 January 2013 as previously circulated to Councillors.

Moved Cr Beard

Seconded Cr Zahner

That the Minutes of the Ordinary Meeting held on 30 January 2013 be confirmed.

CARRIED

Resolution No. 0213/001

4. BUSINESS ARISING FROM PREVIOUS MINUTES

Cr Zahner queried the road works plan.

Cr Beard queried the request for ablution facilities on Burketown Road. The Chief Executive Officer informed that this would be included in the budget documents for Council's consideration.

5. PUBLIC QUESTION TIME

There were no members of the public were present at the meeting.

CONFIRMED MINUTES

ATTENDANCE: 10.55pm The Director of Engineering Roads, Mr Steven Houston and Mr John Martin entered the meeting.

6. DIRECTOR OF ENGINEERING ROADS REPORTS

6.1 Works Report

Budget areas are performing generally within their specified variance range. Recent negotiations with the Queensland Reconstruction Authority ("QRA") now place the 2011 Shire Roads Flood Damage restoration works within the agreed "Concept Budget". Donors Hill to Augustus Downs requires a further detailed submission of the work completed.

Moved Cr Beard

Seconded Cr Gallagher

That Council accepts the report as presented.

CARRIED

Resolution No.0213/002

6.2 Town Streets Report

Moved Cr Schneekloth

Seconded Cr Gurney

That this item lie on the table for consideration later in the meeting.

CARRIED

Resolution No.0213/003

ATTENDANCE: 11.15pm The Director of Engineering Roads and Mr Martin left the meeting. The Director of Engineering Services entered the meeting.

CONFIRMED MINUTES

7. DIRECTOR OF ENGINEERING SERVICES REPORTS

7.1 Planning and Building

The report is to advise Council of relevant planning and building activities within the Shire for the month of January 2013.

Building Applications

IDAS No	Address	Type	Value
I/0738	Yappar St, Karumba	Transmission Hut	\$25,000
I/0739	Brodie St, Normanton	Transmission Hut	\$25,000
I/0741	4 Esplanade, Karumba	Shed	\$50,000
I/0742	30 Thompson St, Normanton	Shed	\$32,000

Building Permits Issued

IDAS No	Address	Type	Value
I/0734	100 Philp St, Normanton	Ablution Block and Training Centre	\$124,700

Applications pending, waiting on further information (applicants advised)

IDAS No	Address	Type	Date Received
I/0688	1 Lynch Close, Karumba	Extension / Pool	26/08/2011

Moved Cr Gallagher

Seconded Cr Johnson

That Council note and accept the content of the report as presented.

CARRIED

Resolution No.0213/004

CONFIRMED MINUTES

7.2 Water Status Report for December 2012

During January 2013, 62.7ML of water was pumped from Glenore Weir. Bore water pumped was a total of 2.4ML. Total water received at the water treatment plant was 65.1ML. This was less than last month.

Glenore Weir level on 31 January 2013 was -0.39AHD and the level on 31 December 2012 was 2.00AHD.

Consumption for Normanton was 1.89KL per day, per connection and consumption for Karumba was 1.92KL per day, per connection.

A total of ten (10) tests were conducted on water samples from the reticulation system for E-Coli during the month of January 2013. No E-Coli was detected.

Moved Cr Zahner

Seconded Cr Gallagher

That Council receives and notes the Water Status Report as presented for the period ending 31 January 2013.

CARRIED

Resolution No.0213/005

7.3 Revised Plant Replacement Budget

The report is to advise Council of a revised budget for the replacement and purchase of various items of plant and seek its approval to implement changes to the existing budget.

Moved Cr Beard

Seconded Cr Zahner

That Council approve the revised Plant Replacement Budget as amended.

CARRIED

Resolution No.0213/006

GENERAL BUSINESS

Cr Gallagher

Dump from above at Normanton Tip
The Director of Engineering Services will investigate.

Cr Gurney provided the meeting with an update on the meeting at Karumba with David Fletcher – Gulf Railway.

Cr Pascoe advised the meeting about the upcoming meetings with Gulf Savannah Development on 26 March 2013 and Infrastructure Australia on 27 March 2013.

ADJOURNMENT: 12.30pm – 1.34pm The Mayor adjourned the meeting for lunch. Upon resumption all members were present.

CONFIRMED MINUTES

Cr Gallagher discussed the National Arbovirus Monitoring Program ("NAMP") with Councillors and the importance of the program to live exports.

CONFLICT OF INTEREST: 1.46pm Cr Gallagher declared a Conflict of Interest in report 8.1 and left the meeting and did not participate in the discussion or decision. Cr Gallagher's family has an agreement with Council to run cattle on Council land for the NAMP.

8. CHIEF EXECUTIVE OFFICER REPORTS

8.1 Lilyvale Arbovirus Monitoring Program

On 8 May 2009, Council entered into an agreement with Mr Mick and Mrs Nola Gallagher to allow a portion of Lilyvale (Lot 76 on CP908325) to be used for the National Arbovirus Monitoring Program ("NAMP") in conjunction with Department of Primary Industries and Fisheries (now Department of Agriculture Fisheries and Forestry ("DAFF")). The terms of the agreement are set out in the attached correspondence.

Council requested, at the January 2013 meeting, that a report be provided to the February 2013 meeting on the use of Lilyvale and the agreement relating to the NAMP.

The Chief Executive Officer has spoken with the DAFF officer responsible for administering the program, Shane Laffey (based in Cloncurry). Mr Laffey has advised that the NAMP is ongoing and the location at the Lilyvale site is convenient to DAFF. However, according to Mr Laffey, the site is not essential provided that DAFF can source an alternative property from where the testing can be administered.

Moved Cr Beard

Seconded Cr Gurney

That Council calls for expressions of interest for the use of areas on Lilyvale for grazing, livestock or other purposes in order to form a master planning workshop to be held on Thursday 18 April 2013.

CARRIED

Resolution No.0213/007

ATTENDANCE: 2.25pm Cr Gallagher returned to the meeting.

8.2 Barramundi Discovery Centre Advisory Committees

At Council's November 2012 meeting, Council resolved to commit funds and take over the operation of the Barramundi Discovery Centre. The Centre comprises of the barramundi hatchery and the tours / gifts shop. The Centre was previously under the control of the Gulf Barramundi Restocking Association ("GBRA") which now has the sole function of restocking.

Since taking over the hatchery, Council has sought professional advice from James Cook University ("JCU") in relation to the best practice in barramundi breeding for the purpose of improving reliability and efficiency of the hatchery. Council also relies on volunteer members of the GBRA to assist Council staff with day to day tasks.

CONFIRMED MINUTES

In order to allow for community consultation and to provide ongoing advice for the operation of the hatchery and tours / gifts shop, it is suggested that Council consider inviting interested stakeholders to establish advisory committees under the *Local Government Regulation 2012* to cover both the hatchery and tourism sides of the operation.

Moved Cr Gurney

Seconded Cr Beard

That Council establish a –

- 1. Barramundi Discovery Centre Hatchery Advisory Committee; and**
- 2. Barramundi Discovery Centre Tourism Advisory Committee.**

CARRIED

Resolution No.0213/008

8.3 Aboriginal Cultural Heritage Policy

Under the *Aboriginal Cultural Heritage Act 2003*, Council has a duty of care to ensure that Aboriginal cultural heritage is not harmed by Council activities. The purpose of the attached draft policy is to provide certainty when dealing with cultural heritage matters and to formalise Council's procedures.

Moved Cr Gurney

Seconded Cr Schneekloth

That Council adopts the Aboriginal Cultural Heritage Policy as presented.

CARRIED

Resolution No.0213/009

LATE REPORT

8.4 Request to lease land from Council at Karumba

The Chief Executive Officer has been approached by a Karumba resident about being able to use land at the rear of his premises at Henry Street, Karumba.

The land was previously Unallocated State Land under the control of the Department of Natural Resources. The land has since been transferred to Council as a Reserve for Strategic Land Management Purposes with Council as Trustee.

The proposal involves the grazing of horses and the applicant has undertaken to improve the land.

Moved Cr Gurney

Seconded Cr Beard

That Council agree in principle to allowing the applicant, Mr Robert Jones, as an adjoining owner to use the land under a licence to be negotiated between the applicant, the Mayor and the Chief Executive Officer. The general terms of the agreement will identify the area of land, the annual rent, fencing requirements, and a requirement to improve the land by removing rubbish and pest plants and keeping the land maintained to the satisfaction of the Chief Executive Officer. Any licence negotiated will be revocable at will.

CARRIED

Resolution No.0213/010

CONFIRMED MINUTES

GENERAL BUSINESS

Cr Gallagher

Informed the meeting that there would be no dental services to the Gulf.
Council to write a letter with the support of the Inter-Agency Group.

Queried the wading pool at the Normanton Sports Complex.
The Chief Executive Officer to follow up with the relevant Directors.

Cr Johnson

Coffee machine at the airport.
The Chief Executive Officer informed the meeting that he had been approached about the installation and that negotiations were ongoing.

CONFLICT OF INTEREST: 3.01pm Cr Pascoe declared a Conflict of Interest and left the meeting during discussion of the coffee machine matter as his employer is a lessee at the Airport terminal.

ATTENDANCE: 3.06pm Cr Pascoe returned to the meeting after the discussion.

Chief Executive Officer

Advised that the Carpentaria Land Council Aboriginal Corporation's Economic Forum will be held in Burketown on 13 March 2013.
The Mayor and Director Community and Cultural Services will attend.

Informed that a letter had been received requesting flag poles at Karumba State School

Moved Cr Gurney

Seconded Cr Johnson

That Council approve the supply and installation of two flags poles at Karumba State School as a community donation.

CARRIED

Resolution No.0213/011

Chief Executive Officer

Informed that Mr Peter Trim – Transport and Main Roads Cloncurry will be attending a meeting on Friday at Normanton

Cr Gurney

Mowing of Golf Course
Tidiness around town.
Both issues need improvement.

RECESS: 3.35pm – 3.55pm The Mayor called a recess for afternoon tea.

CONFIRMED MINUTES

ATTENDANCE: The Director Corporate Services entered the meeting.

9. CORPORATE SERVICES REPORTS

9.1 Monthly Financial Report for Period Ending 31 January 2013

The Monthly Financial Report has been prepared for the period ending 31 January 2013.

The following is a summary of major variances and points to note.

Income Statement

As at 31 January 2013, 58.33% of the financial year has elapsed and whilst the Income Statement indicated a deficit in the *Net Operating Surplus*, this is negated by the fact that there is still approximately \$10.5 million in reimbursable works to be claimed through Road Maintenance Performance Contracts ("RMPC"), Roadworks Performance Contract ("RPC") and flood damage restoration works.

Claims submitted through the Queensland Reconstruction Authority ("QRA") for reimbursement in flood damage restoration works have required further clarification from Council and this has slowed the process, mainly Council on-cost rates in payroll, creditors and stores. Council engineers working with QRA staff to ensure future claims are submitted in compliance and paid promptly.

The \$2.3 million shortfall in grants and subsidies due to upfront payment in 2011-12 for the Financial Assistance Grant ("FAG") will be adjusted in the revised budget to reflect actual amount to be received in the 2012-13 financial year.

General Notes

Council's audited financial statements for the 2011-12 financial year have been finalised by Moore Stephens (QAO appointed auditors) and will be signed off by Council. These will now be forwarded to the Auditor General for their review and opinion.

It was anticipated that the process would have been completed by now and the Annual Report and Financial Statements were to be adopted by Council by way of Special Meeting scheduled for 15 February 2013. However, with matters relating to the valuation of Council assets from prior years, the statements are required to be signed off by the Auditor General. Council applied for and was granted a further extension from the Minister to have the Annual Report and Financial Statements adopted by Council by 22 March 2013.

An amended budget is currently being prepared and should be presented to Council at the March meeting. While there is unlikely to be major changes to the total operational expenditure, there will be a large number of proposed changes to the capital program.

CONFIRMED MINUTES

Moved Cr Gurney

Seconded Cr Beard

That the Finance Report for the period ending 31 January 2013, incorporating the following reports be received:

- **Income Statement**
- **Statement of Financial Position**
- **Statement of Cash Flow**
- **30 Day Cash Flow Estimate**

CARRIED

Resolution No.0213/012

9.2 Human Resources Report

The report provides information to Council on recent and upcoming activities within the Human Resources Department.

Moved Cr Zahner

Seconded Cr Johnson

That Council accepts the report as presented.

CARRIED

Resolution No.0213/013

ATTENDANCE: 4.55pm The Director Corporate Services left the meeting.

CONFIRMED MINUTES

ATTENDANCE: The Director Community and Cultural Services entered the meeting.

10. COMMUNITY AND CULTURAL SERVICES REPORTS

10.1 Monthly Report

The report provides information to Council on activities and programmes within the Community and Cultural Services

Moved Cr Zahner

Seconded Cr Gurney

That Council accepts the report as presented.

CARRIED

Resolution No.0213/014

10.2 Community Donations and Support

During the period since the January 2013 Ordinary Meeting of Council, the requests listed in this report have been received from the Carpentaria Shire community for Community Donations and Support.

Moved Cr Zahner

Seconded Cr Beard

That Council –

- 1. note and accept the report as presented; and***
- 2. note the Community Donations and Support summary.***

CARRIED

Resolution No.0213/015

GENERAL BUSINESS

Director Community & Cultural Services

Carpentaria Shire Australia Day Community Survey

Garden awards – bring forward to April

Cr Johnson

PCYC – management agreement

Schedule of appointments
Councillor appointments are to be reviewed at the March meeting.

CONFIRMED MINUTES

ADJOURNMENT

Moved Cr Johnson

Seconded Cr Gurney

That the meeting be adjourned to resume on Thursday 28 February 2013 commencing following the completion of the Council's Housing Policy Workshop.

CARRIED

Resolution No.0213/016

CONFIRMED MINUTES

Thursday 28 February 2013

1. OPENING OF MEETING

The Deputy Mayor welcomed members and declared the meeting open at 11.35am.

2. RECORD OF ATTENDANCE

Deputy Mayor: Cr AJ Gurney.

Members: Cr MD Johnson; Cr JC Zahner; Cr JD Beard; Cr ATJ Gallagher;
Cr BS Schneekloth.

Staff:

Chief Executive Officer; Mr Bob Owen,
Director of Engineering Roads; Mr Steven Houston,
Consultant Engineer; Mr John Martin
Executive Assistant; Ms Angeline Pascoe.

LEAVE OF ABSENCE

Moved Cr Zahner

Seconded Cr Gallagher

That Council grant leave of absence to Cr Pascoe.

CARRIED

Resolution No.0213/017

Moved Cr Johnson

Seconded Cr Beard

That Council resolve to, in accordance with Section 275(1)(h) of the Local Government Regulation 2012, close the meeting to the public to discuss confidential matters relating to contracts made by Council.

CARRIED

Resolution No.0213/018

Moved Cr Zahner

Seconded Cr Gallagher

That Council resolve to open the meeting to the public.

Resolution No.0213/019

CONFIRMED MINUTES

6.2 Town Streets Report

Moved Cr Gallagher

Seconded Cr Zahner

That Council accept the report as presented.

CARRIED

Resolution No.0213/020

ATTENDANCE: The Consultant Engineer left the meeting.

The Director of Engineering Roads provided the meeting with a draft works program.

GENERAL BUSINESS

Cr Schneekloth

Queried the sign audit – reflective signs
The Chief Executive Officer informed that Main Roads had stated all signs were within their standards.

The Mayor to raise this issue at the Regional Roads Group Meeting being held 12 March.

11. CONFIDENTIAL REPORTS

Nil.

12. GENERAL BUSINESS

Nil.

13. CLOSURE OF MEETING

The Chair of the meeting, Cr Alan Gurney, Deputy Mayor, declared the meeting closed at 12.35pm.



Ordinary Meeting of Council
Wednesday 27 February &
Thursday 28 February 2013

CONFIRMED MINUTES

MINUTES CERTIFICATE

These Minutes are Confirmed.


Councillor AJ Gurney
Deputy Mayor

28.2.2013

Date