

CARPENTARIA SHIRE

Outback by the Sea

***CONFIRMED
MINUTES***

15 & 16 May, 2013

CONFIRMED MINUTES

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WEDNESDAY

9.00am	Michael and Nola Gallagher – Addressing Council in regards to Lilyvale Don and Kim Kidd – Addressing Council about a possible planning approval
10.00am – 10.30am	Morning Tea
12.30pm – 1.30pm	Lunch
3.00pm - 3.30pm	Afternoon Tea

1.	Opening of Meeting – 9.00am A Minute's silence for Community Members who have passed away since the last Council Meeting.
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12.	General Business
13.	Closure of Meeting

CONFIRMED MINUTES

1. OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at 9.00am.

2. RECORD OF ATTENDANCE

Mayor: Cr FC Pascoe.
Members: Cr AJ Gurney; Cr MD Johnson; Cr JC Zahner; Cr JD Beard;
Cr ATJ Gallagher; Cr BS Schneekloth.

Staff:
Chief Executive Officer; Mr Bob Owen,
Executive Assistant; Ms Angeline Pascoe.

CONDOLENCES

A minute's silence was held for the passing of the following community members:

Mr Darren George
Mr Desmond Allen
Mr Ranus Sambo
Mr William Ennis

DEPUTATIONS

Michael and Nola Gallagher addressed Council in regards to Lilyvale

Don and Kim Kidd addressed Council on a possible planning application on industrial land (lot 34/Lot 35) at Beard Crescent

3. CONFIRMATION OF MINUTES

Confirmation of Minutes from the Ordinary Meeting of Council held on the 17 April 2013 as previously circulated to Councillors.

Moved Cr Gallagher

Seconded Cr Beard

That the Minutes of the Ordinary Meeting held on 17 April 2013 be confirmed.

CARRIED

Resolution No. 0513/001

CONFIRMED MINUTES

4. BUSINESS ARISING FROM PREVIOUS MINUTES

Cr Johnson queried the gravel tenders.
Cr Schneekloth queried the blocks of land at Noel St West.

Confirmation of Minutes from the Special General Meeting held 8 April 2013 as previously circulated to Councillors.

Moved Cr Schneekloth

Seconded Cr Gallagher

That the Minutes of the Special General Meeting held on 8 April 2013 be confirmed as amended.

CARRIED

Resolution No. 0513/002

4. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

5. PUBLIC QUESTION TIME

Nil.

RECESS: 9.55am – 10.25am The Mayor called a recess for morning tea.

ATTENDANCE: Mr John Martin – Consultant Engineer and Mr Oliver Pring – Director Corporate Services entered the meeting. Also the following new staff were introduced to Council: Miss Naneth Sayao – Administration Customer Service Officer; Ms Heather Jensen – Payroll Officer; Customer Service Officer – Charlene Owens; Records & Complaints Coordinator – Sheona Lingard (previously Casual Customer Service Officer); Tourism Officer - Virginia Feilden (previously Casual Library/Tourism Assistant); Sports Centre Manager (Fixed Term) – Paul Hartley; and Finance Support Officer (Casual) – Alvina Pascoe.

CONFIRMED MINUTES

6. DIRECTOR OF ENGINEERING ROADS REPORTS

6.1 Works Report

Budget areas for ongoing maintenance and construction works are performing generally within their specified variance range. A summary of the works that have been completed for the month of April 2013 was presented.

Moved Cr Beard

Seconded Cr Gurney

That Council accepts the report as presented.

CARRIED

Resolution No.0513/003

ATTENDANCE: 11.40am The Consultant Engineer left the meeting.

CONFIRMED MINUTES

11.55am The Director of Engineering Services entered the meeting.

7. DIRECTOR OF ENGINEERING SERVICES REPORTS
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7.1 Planning & Building

The report is to advise Council of relevant Planning and Building Activities within the Shire for the month of April 2013.

Planning Applications

Nil.

Building Applications

IDAS No	Address	Type	Value
I/0747	Karumba Development Rd, Karumba	Single detached ablution block	\$60,000

Building Permits issued

Nil.

Applications pending waiting on further information (Applicants advised)

IDAS No	Address	Type	Date Received
I/0742	30 Thompson St, Normanton	Shed	24/01/2013

Moved Cr Gallagher

Seconded Cr Gurney

That Council note and accept the content of the report as presented.

CARRIED

Resolution No.0513/004

CONFIRMED MINUTES

7.2 Water Status Report for April 2013

During, April 2013, 56.4 ML of water was pumped from Glenore Weir. Bore water pumped was a total of 0 ML. Total water received at the water treatment plant was 56.4 ML. This was less than last month.

Glenore Weir level on 30 April 2013 was 1.93 AHD, the level of the weir on 31 March 2013 was 2.15 AHD.

Consumption for Normanton was 1.67 kL/day per connection and Consumption for Karumba was 1.91 kL /day per connection.

A total of 10 tests were conducted on water samples from the reticulation system for E-Coli during the month of April 2013. No E-coli was detected.

Moved Cr Gurney

Seconded Cr Johnson

That Council receives and notes the Water Status report as presented for the period ending 30 April 2013.

CARRIED

Resolution No.0513/005

Cr Schneekloth and Cr Zahner requested the use of sprinklers be permitted on alternative days for two hours each afternoon instead of allowing the use of hand held hoses on those days. General discussion followed but Council preferred to maintain current restrictions.

ADJOURNMENT: 12.30pm – 1.15pm The Mayor adjourned the meeting for lunch. Upon resumption all members were present.

7.3 Drinking Water Quality Management Plan (DWQMP)

The report is to advise Council of the adoption of the DWQMP which is required as a mandatory plan by the Department of Natural Resources and Mines (DERM). The most relevant section of the report is the Improvement Plan which requires the control of risk. The requirements are divided into two levels: Levels 1 and 2. Level 1 action is required to be implemented within 12 months. They are as follows;

1. Formalise the procedures for actions taken when the raw water turbidity alarm is received;
2. Investigate fencing to keep cattle from having direct access to water at the weir.
3. Set the filter effluent turbidity meters at 0.2 NTU (target) and 0.5 NTU (alarm). Set the backwash turbidity trigger at less than 0.2 NTU.
4. Include periotic testing of THM's in the monitoring program.
5. Enforce Council plumbing codes to ensure backflow prevention.
6. Incorporate sampling site for chlorine testing at the Rodeo grounds.
7. Investigate having a disinfectant vessel in the vehicle for Normanton crew.
8. Develop a drinking water quality incident and emergency response.
9. Incorporate testing of colour in the monitoring program.

Level 2 requirements are to be completed within 24 months and are incorporated in Appendix A of the draft Plan that was sent to Councillors in the week commencing 6 May 2013.

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Moved Cr Beard

Seconded Cr Gallagher

That Council delegates the power to the Director of Engineering Services to recommend amendments to the draft Water Quality Management Plan as directed by Council and to lodge the Plan with the Department of Natural Resources and Mines for review.

CARRIED

Resolution No.0513/006

7.4 Investigation into the Water Supply for Normanton and Karumba

Council has requested a full investigation into the current situation of an inadequate water supply for Normanton and Karumba. The wet season of 2012-2013 did not produce any significant rainfall to satisfy the demands of the Shire. A total of 374.6mm was recorded at Normanton Airport between January and March 2013. This has resulted in the implementation of stricter water restrictions as a result of the normal overflow of the weir ceasing around mid-April 2013. Historically, the weir overflows until late May to mid June annually. PDR Engineers of Cairns have been recommended to continue the investigation and coordinate the specialist services.

Background

Historically the Norman River catchment receives sufficient rainfall to provide the Shire with adequate water to satisfy the requirements of residential and commercial use in the area. However, the current storage at Glenore Weir is stretched to its limit if sufficient rainfall does not occur during December and January each year. This year there has been little rainfall in the catchment causing the current situation. Normally both Normanton and Karumba are cut-off from other centres as a result of the flooding of the Croydon and Cloncurry Roads. Since records were first established in Normanton in 1872, there have been several years of poor rainfall, the worst being 1884 when only 97.3mm was recorded between January and March. There have been numerous years of poor rainfall which include 1952, 1946, 2000-2001, 1907, 1994 and so on.

During 2003, Sunwater were commissioned by Council to investigate options to increase the reliability of water reserves for the Shire. Sunwater recommended that the weir be raised approximately 1.5 metres. This option was rejected by Council for various reasons, including the risk of the Norman River changing course and causing major problems with road infrastructure. Another investigation took place in 2004 to examine pumping from below the weir directly into the water main which feeds Normanton Water Treatment Plant. Tender documents were prepared at the time. However, this option did not proceed.

During May 2012, Sunwater were engaged to provide Council with other options, which included the construction of another weir downstream from the railway bridge. Council had Ausnorth Surveyors carry out a detailed survey of the area from the western boundary of the water reserve to downstream from the railway bridge. The investigation took place early in July 2012 and the information was forwarded to Sunwater. Several months passed and Council received a fee offer for further work, instead of a report, from Sunwater during December 2012 and little information was provided over the 7 months of the investigation.

The information provided by Sunwater and the delay was not acceptable. The decision was made to engage another consultant. PDR Engineers ("PDR") are registered on Local Buy and are very experienced in providing hydraulic services. PDR has previously been commissioned by Council to design new 3ML water reservoir. Given their demonstrated experience and performance, PDR was

CONFIRMED MINUTES

asked to provide a fee offer, including investigation of options available to Council to increase the water supply. The options to be investigated are:

1. Raise Glenore Weir 1.2m;
2. Construction of a new weir at the "11 mile" or alternative site;
3. Construction of a new weir at "8 mile" or alternative site;
4. Pumping from downstream back up to the Glenore Weir;
5. Offstream Storage;
6. Desalination plants.

The inclusion of items 4, 5 & 6 are seen to be important as, no doubt, government will ask if these options have been investigated. It is considered essential to approach them with a complete package, rather than risk having to resubmit or reinvestigate these options at a later date, thereby delaying progress.

The quoted amount for the investigation is \$253,190. Although this amount appears to be high, there are significant costs for specialist services which need to be explored prior to Council approaching government for funding or support of this project. The situation with the environment issues, especially with construction and/or raising of the weirs, need to be totally explored and supported by hard data and evidence. An important issue which needs investigation is the movement of saw fish in the Norman River which can live in both salt and fresh water. The Norman River has been designated as a saw fish habitat and the fish is on the endangered species list. Any such construction or raising of the weirs would require Commonwealth as well as State approval. However, I understand that a single approval process may be developed if there is a change of Federal government in September 2013. This process may only require an application to the State which would then deal with any revised Commonwealth requirements (this information was provided to Councillors at their recent meeting with Senator Ian McDonald). Included in the fee proposal and scope of works are the following specialist consultants:

- Ausnorth Surveyors (Cairns) to continue survey of the river from the 8 mile, including the 11 mile, to where the survey was completed in 2012. Data from the previous survey will be used in this investigation. Estimated costs of additional survey: \$ 65,000.
- SMEC Hydrologists (Newcastle NSW) to provide information on the effect of construction of a weir at both the 8 mile and 11 mile, and the raising of the current Glenore Weir. Estimated costs: \$81,600.
- Fishway Consulting Services (Sydney NSW) to carry out a detailed study of fish and marine migration which may be effected by the construction and/or raising of the weirs, including possible fish ladder options. Estimated costs: \$32,400.
- PDR Engineers for preparation of documentation and reports of all 6 options, investigation into pumping from downstream, off stream storage and desalination. Estimated costs: \$74,190.

CONFIRMED MINUTES

Moved Cr Gurney

Seconded Cr Zahner

- 1. That Council ratify and endorse the engagement of PDR Engineers and sub-consultants, at the cost of \$253,190, to carry out the water supply investigations as a Local Buy service provider and not call for tenders due to the specialised nature of the services being sought and in order to address the urgent investigations in a timely manner;**
- 2. That Council approve total expenditure of up to \$275,000 for the water supply investigation; the extra amount over the cost of the consultancy being to allow for staff and ancillary expenses which may occur during the period of investigation; and**
- 3. That Council require all works to be completed by 31 October 2013.**

CARRIED

Resolution No.0513/007

7.5 Tenders – Shire Hall Upgrade and Office Extension

Council called for tenders for the upgrade of the Shire Hall at Normanton and the extension of the Administration office at Normanton. Tenders were invited from six firms and three responses were received by the closing date and time of 7 March 2013 at 2pm.

Moved Cr Gallagher

Seconded Cr Beard

That Council award the tender for the Normanton Shire Hall Refurbishment and the Council Office Extension – Contract No: 13-0326 – to DJ and F Wren in the amount of \$588,500.00 (inclusive of GST) and delegate the power to the Director Engineering Services to negotiate and sign the contract with the successful tenderer prior to the commencement of works.

CARRIED

Resolution No.0513/008

7.6 Queensland Planning Reform – One State Planning Policy

The State is calling for submissions on the Draft State Planning Policy (DSPP). This Report outlines possible submissions that could be made by Council.

Moved Cr Zahner

Seconded Cr Johnson

That the Council resolve to note the contents of the report and make a submission to the State government in relation to the proposed State Planning Policy before 12 June 2013, outlining the issues raised in this report.

CARRIED

Resolution No.0513/009

CONFIRMED MINUTES

7.7 Town Planning Application I-0746 - Reconfiguration of a Lot: (One (1) Lot into Two (2) Lots)

The Council is in receipt of an Application for Reconfiguration (ROL): One (1) Lot into Two (2) Lots, on land at 1 Ward Street, Karumba described as Lot 6 SP 127915, being the "Gone Fishing" Motel at Karumba Point. The application is Code Assessable.

The proposal is in conflict with sound town planning principles and relevant Codes of the Carpentaria Shire Planning Scheme and is recommended for refusal.

Moved Cr Schneekloth

Seconded Cr Gallagher

That Council, in accordance with the Sustainable Planning Act 2009, as amended, notify the applicant that the application for a Development Permit for Reconfiguration of a Lot (One (1) Lot into Two (2) Lots) on land described as Lot 6 SP 127915 is refused on the following grounds:

- 1. The proposed development is in conflict with sound town planning principles. In particular, the following fundamental planning concepts, that:***
 - i. incompatible land uses be separated; and*
 - ii. residential amenity be protected from incompatible land uses; and*
 - iii. all development activities are contained wholly on the development site.*

- 2. The proposed development is in conflict with many of the relevant provisions of the Planning Scheme, in particular the:***
 - i. Reconfiguring a Lot Code;*
 - ii. Residential Zone Code;*
 - iii. Planning Scheme Building Matters Code and Schedule 3;*
 - iv. General Development Code;*
 - v. Dwelling House Code; and*
 - vi. Tourism Code.*

B. RIGHT OF APPEAL

Appeal Rights from the Sustainable Planning Act 2009 are attached.

CARRIED

Resolution No.0513/010

GENERAL BUSINESS – The Director of Engineering Services

CONFIRMED MINUTES

Moved Cr Gurney

Seconded Cr Beard

That Council, pursuant to the Water Supply (Safety and Reliability) Act 2008, enforces the following stricter water restrictions commencing on 16 May 2013-

- *Pressure cleaners only are to be used for washing boats, vehicles, machinery or plant;*
- *Caravans are not to be washed;*
- *Cars may also be washed with a single bucket of water and rinsed quickly with a hand held hose. Additional restrictions may be enforced by private landowners such as caravan park owners;*
- *Boat motors may be flushed for a maximum of 2 minutes;*
- *Watering of gardens with hand held hoses is permitted on any day or time at both Normanton and Karumba;*
- *Sprinklers are banned other than for private bores/wells, the Karumba Golf Course or at the Normanton Sports Oval;*
- *Council sprinklers at parks and on median strips are to be turned off.*

CARRIED

Resolution No.0513/011

CHANGE IN STANDING ORDERS

Moved Cr Gurney

Seconded Cr Zahner

It was resolved to amend the Standing Orders to commence dealing with planning matters.

CARRIED

Resolution No.0513/012

Moved Cr Gurney

Seconded Cr Zahner

That the meeting be closed to the public to pursuant to the Local Government Regulation 2010 to discuss confidential planning matters that may prejudice Council's Interests and could be subject to a planning appeal decision.

CARRIED

Resolution No.0513/013

CONFIRMED MINUTES

Moved Cr Gurney

Seconded Cr Gallagher

That Council open the meeting to the public.

CARRIED

Resolution No.0513/014

ATTENDANCE: 3.40pm The Director of Engineering Services left the meeting.

RECESS: The Mayor called a recess for afternoon tea.

8. CHIEF EXECUTIVE OFFICER REPORTS

8.1 North West Queensland Regional Organisation of Councils ("NWQROC")

The Minister for Local Government, Community Recovery and Resilience has proposed a Regional Round Table Program involving all relevant Ministers and Mayors of affected Councils. The Minister invited Expressions of Interest ("EOI") for topics for the Regional Round Table Program.

NWQROC submitted the attached Expressions of Interest on behalf of member Councils.

If a topic is selected for the program, NWQROC will then need to develop a detailed Briefing Paper for the Ministers on each topic.

The focus for the EOIs is to look at ways to solve issues (such as changes to legislation or a reduction in red tape) without necessarily requesting large amounts of funding given the State's reported financial position. The EOIs have generally been drafted in accordance with this aim in mind.

Moved Cr Gurney

Seconded Cr Zahner

That Council note the Expressions of Interest submitted by NWQROC for the Regional Round Table Program.

CARRIED

Resolution No.0513/015

8.2 Plant Hire Policy

Council regularly reviews its policies to ensure they remain up-to-date and reflect Council's strategic vision. Following a review in January 2013, issues were identified with a clause of the Plant Hire Policy, which gave Council limited powers to deal with unreasonable conduct.

The proposed amendment at clause 4(f) gives Council the power to place all of a contractor's plant at the bottom of the priority order for all items of plant. The previous clause only gave the power to place a specific item of plant down the list.

CONFIRMED MINUTES

Moved Cr Gurney

Seconded Cr Zahner

That Council adopt the Plant Hire Policy as amended at clause 4(f).

CARRIED

Resolution No.0513/016

MATERIAL PERSONAL INTEREST – Councillor Gallagher declared a material personal interest in this matter as his parents participate in the National Arbovirus Management Program at Lilyvale. Cr Gallagher left the meeting and did not participate in the discussions or vote on this matter.

Councillor Pascoe declared a material personal interest in this matter as his business partner has lodged an expression of interest to use land at Lilyvale. Cr Pascoe left the meeting and did not participate in the discussions or vote on this matter.

The Deputy Mayor assumed the role of Chair.

8.3 Lilyvale – National Arbovirus Monitoring Program (NAMP)

Council recently conducted a workshop to consider Expressions of Interest received in relation to the future use of "Lilyvale". One of the Expressions of Interest received was for the use of part of Lot 76 on CP908325 for the continued use for conducting the National Arbovirus Monitoring Program (NAMP). DAFF have indicated that it is very unlikely that they would be able to find other suitable people or properties in the area to conduct the program.

Council invited Mr M & Mrs N Gallagher to attend the Council meeting to address Council, together with a representative of DAFF if they wished to arrange such a visit.

Moved Cr Gurney

Seconded Cr Zahner

That Council advise Mr and Mrs Gallagher that the agreement for the use of Lilyvale is continued for a further 12 months with an annual rent being set at \$2,000 plus GST and that a 6 monthly report on the National Arbovirus Monitoring Program be provided to Council. To avoid any doubt, Council has discounted the normal market rental in recognition of the importance of the National Arbovirus Monitoring Program to the cattle industry.

CARRIED UNANIMOUSLY

Resolution No.0513/017

ATTENDANCE: Councillors Gallagher and Pascoe returned to the meeting.
Councillor Pascoe resumed the position of Chair.

MATERIAL PERSONAL INTEREST – Councillor Gallagher declared a material personal interest in this matter as his parents are the lessees of one of the leases. Cr Gallagher left the meeting and did not participate in the discussions or vote on this matter.

CONFIRMED MINUTES

8.4 State Lease Renewal

Council has received correspondence from the Department of Natural Resources and Mines (DNRM) seeking Council's views on applications for renewal of the following leases:

1. Pastoral Lease Lot 4439 on Plan PH2258 Lot 4628 on PH2257 (Pioneer Station);
2. Pastoral Lease Lot 4061/PH1811 and 2444/PH1868 (Kelwood Station)
3. Term Lease Lot 100 and 101 on NM 103 (Yappar Street, Karumba)

Moved Cr Zahner

Seconded Cr Gurney

That Council advises the Department of Natural Resources and Mines that it has no objection to the application for renewal of the following leases:

1. *Pastoral Lease Lot 4439 on Plan PH2258 Lot 4628 on PH2257 (Pioneer Station);*
2. *Pastoral Lease Lot 4061/PH1811 and 2444/PH1868 (Kelwood Station); and*
3. *Term Lease Lot 100 and 101 on NM 103 (Yappar Street, Karumba).*

CARRIED

Resolution No.0513/018

8.5 Barramundi Discovery Centre future concept plan funding

Council in conjunction with Savannah Way Ltd were successful in obtaining conditional approval for grant funding of \$110,000 for the concept and design of a new Barramundi Discovery Centre at Karumba.

Moved Cr Gurney

Seconded Cr Zahner

That Council approve the allocation of \$110,000 to match the funds under the grant and that the funds be made payable to Savannah Way Ltd as Council's project partner.

CARRIED

Resolution No.0513/019

GENERAL BUSINESS – Chief Executive Officer

Chief Executive Officer

Youth and Indigenous Employment Policy
Advised of contribution of \$15,000 to regional
planning – Gulf Savannah Development/MITEZ

Moved Cr Gurney

Seconded Cr Schneekloth

That Council ratify the contribution of \$15,000 made between meetings by the Chief Executive Officer to the development of a regional plan through Gulf Savannah Development and MITEZ for the North West region.

CARRIED

Resolution No.0513/020

CONFIRMED MINUTES

CHANGE IN STANDING ORDERS

Moved Cr Gurney

Seconded Cr Schneekloth

That Council resolve to amend the Standing Orders to commence dealing with the Confidential Reports.

CARRIED

Resolution No.0513/021

Moved Cr Gurney

Seconded Cr Schneekloth

That Council resolve to, in accordance with section 275 of the Local Government Regulation 2012 close the meeting to the public to discuss legal proceedings and contracts involving the local government.

CARRIED

Resolution No.0513/022

Moved Cr Gurney

Seconded Cr Schneekloth

That Council resolve to open the meeting to the public.

CARRIED

Resolution No.0513/023

11. CONFIDENTIAL REPORTS

11.1 Letter of concern from Tom Terry regarding plant hire tenders

Council decided its plant hire tenders at the meetings on 8 and 17 April 2013. Notification was sent to contractors, including ranking and rates for various items of plant.

Contractors are able to address concerns or complaints in writing to the Chief Executive Officer ("CEO"). The CEO has received a letter of concern from Tom Terry of Tom's Tonkas.

Moved Cr Zahner

Seconded Cr Gurney

That Council delegate to the Mayor and Chief Executive Officer the power to write to Mr Tom Terry outlining the reasons for Council's decision and ranking of tenderers and inviting Mr Terry to address Council at its June meeting if he is not satisfied with the response.

CARRIED

Resolution No.0513/024

CONFIRMED MINUTES

Moved Cr Johnson

Seconded Cr Beard

That Council adjourn the meeting at 5.40pm to resume on Thursday 16 May 2013 at 9.00am.

CARRIED

Resolution No.0513/025

CONFIRMED MINUTES

Thursday 16 May 2013

1. OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at 9.00am.

2. RECORD OF ATTENDANCE

Mayor: Cr FC Pascoe.
Members: Cr AJ Gurney; Cr MD Johnson; Cr JC Zahner; Cr JD Beard;
Cr ATJ Gallagher; Cr BS Schneekloth.

Staff:
Chief Executive Officer; Mr Bob Owen,
Director Corporate Services; Mr Oliver Pring
Executive Assistant; Ms Angeline Pascoe.

9. CORPORATE SERVICES REPORTS

9.1 Monthly Financial Report for Period Ending 30 April 2013

The Monthly Financial Report has been prepared for the period ending 30 April 2013.

The following is a summary of major variances and points to note.

Moved Cr Zahner

Seconded Cr Gurney

That the Finance Report for the period ending 30 April 2013, incorporating the following reports, be received:

- **Income Statement**
- **Statement of Financial Position**
- **Statement of Cash Flow**
- **30 Day Cash Flow Estimate**

CARRIED

Resolution No.0513/026

CONFIRMED MINUTES

9.2 Operational Plan Review March 2013 Quarter

The *Local Government Act 2009* requires that a Local Government must for each financial year prepare and by resolution adopt an Operation Plan. A report on the Operation Plan is to be prepared and presented to Council on a quarterly basis outlining the year to date progress against key performance indicators for all operational activities.

For Council's information

9.3 Human Resources Report

The report provides information to Council on recent and upcoming activities within the Human Resources Department.

Moved Cr Gurney

Seconded Cr Gallagher

That Council accept the report as presented.

CARRIED

Resolution No.0513/027

GENERAL BUSINESS – Director Corporate Services

Director Corporate Services

Loan to the Karumba Recreation Club

Moved Cr Gallagher

Seconded Cr Johnson

That Council clarifies its position on the negotiations with Karumba Recreation Club for the resumption of land for the construction of the waste water treatment plant in exchange for:

- 1. Waiving of an existing loan to Karumba Recreation Club;*
- 2. Approval of a new loan of \$30,000 over 10 years (conditions as per Council's Low Interest Loans to Sporting Clubs Policy); and*
- 3. Cash donation towards the amenities block of \$25,000.*

CARRIED

Resolution No.0513/028

RECESS: 10.05am – 10.30am The Mayor called a recess for morning tea.

Moved Cr Johnson

Seconded Cr Beard

That the meeting be adjourned to commence dealing with the Budget and Rates Workshop.

CARRIED

Resolution No.0513/029

CONFIRMED MINUTES

Moved Cr Gallagher

Seconded Cr Zahner

That Council recommence the meeting following the adjournment for the Budget and Rates Workshop.

CARRIED

Resolution No.0513/030

ATTENDANCE: The Director Community and Cultural Services entered the meeting.

10. COMMUNITY AND CULTURAL SERVICES REPORTS

10.1 Monthly Report

The report provides information to Council on activities and programmes within the Community and Cultural Services portfolio.

Moved Cr Gallagher

Seconded Cr Schneekloth

That Council note and accept the report as presented.

CARRIED

Resolution No.0513/031

10.2 Community Donations and Support (CDAS)

During the period since the April 2013 Ordinary Meeting of Council, the requests listed in this report have been received from the Carpentaria Shire community for Community Donations and Support.

Moved Cr

Seconded Cr

That Council—

- 1. endorse the approval of the support requested for the 2013 Normanton Rodeo;**
- 2. approve the requests from the Normanton Rugby League Football Club and the Normanton Golf Club;**
- 3. note and accept the report as presented; and**
- 4. note the Community Donations and Support Summary.**

Resolution No.0513/032

CONFLICT OF INTERESTS: Cr Pascoe and Cr Gallagher declared a conflict of interest in the following matter as they are members of the Association. Both Councillors remained in the meeting and voted in favour of the request for the donations. The Councillors stated they weighed up their private interests against the public interest and considered that they could decide the issue in the public interest.

CONFIRMED MINUTES

Requests received

Normanton Rodeo 2013

The Normanton Rodeo Committee has submitted the following requests for the 2013 Normanton Rodeo. As time was of the essence, the CEO/Delegate approved the request in accordance with the Community Donations and Support Policy. At the time of writing this report confirmation is yet to be received from the Works Manager regarding the availability of water truck(s).

- Rubbish collected from site each day over the weekend – Thursday to Monday.
- Traffic control for street parade.
- Machinery for participation in the street parade.
- Clean of show shed and steward's room and assistance with set up of tables and chairs for show displays.
- Clearing/cleaning up of land outside the grounds to encourage patrons to park outside.
- Water truck(s) for watering the road into the rodeo grounds throughout the weekend.
- Additional water and power to the camping areas and water to the new stables. As these are capital works they do not form part of the approved request. These works will be put forward as part of the 2013/14 budget process.

Moved Cr Zahner

Seconded Cr Gurney

That Council approve the request for the following:

- ***Rubbish collected from site each day over the weekend – Thursday to Monday.***
- ***Traffic control for street parade.***
- ***Machinery for participation in the street parade.***
- ***Clean of show shed and steward's room and assistance with set up of tables and chairs for show displays.***
- ***Clearing/cleaning up of land outside the grounds to encourage patrons to park outside.***
- ***Water truck(s) for watering the road into the rodeo grounds throughout the weekend.***
- ***Additional water and power to the camping areas and water to the new stables. As these are capital works they do not form part of the approved request. These works will be put forward as part of the 2013/14 budget process.***

CARRIED

Resolution No.0513/033

CONFLICT OF INTEREST: Cr Pascoe declared a conflict of interest in the following matter as he is a member of the Club. Cr Pascoe remained in the meeting and voted in favour of the request for the donations. Cr Pascoe stated he weighed up his private interests against the public interest and considered that he could decide the issue in the public interest.

Normanton Rugby League Football Club (The Stingers)

Application has been made for provision of funds of \$ 2,136 for the purchase of a portable PA/sound system and 5 tables for home games and functions. The current 2013 sponsorship agreement between Council and The Stingers provides for Normanton Sports Centre staff to set up the Sports Centre's PA system and tables for home games. The provision of funds to The Stingers will alleviate the need for Sports Centre staff to carry out this function and reduce the wear and tear that occurs

CONFIRMED MINUTES

with carrying the equipment to and from the oval from the Sports Centre. A staff member will still be rostered on to administer the facility requirements during home games.

Moved Cr Beard

Seconded Cr Johnson

That Council approve funding of \$2136 for the Normanton Rugby League Football Club to purchase a portable PA system and five tables.

CARRIED

Resolution No.0513/034

Normanton Golf Club

The Normanton Golf Club have requested mowing of the Normanton golf course twice a year, in April prior to ANZAC Day and to prepare for the tourist season, and again in October/November for the Normanton State School cross country. This has been carried out in previous years with a cost to council of \$2,785 in 2012.

Moved Cr Gurney

Seconded Cr Zahner

That Council approve the request from the Normanton Golf Club for the mowing of the Normanton Golf Course twice a year.

Resolution No.0513/035

10.3 Request for Condom Dispensers to be installed at Council Facilities

Queensland Health, Townsville Public Health Unit officers and the Normanton Hospital Director of Nursing have approached Council to participate in an initiative for preventing sexually transmitted infections and the spread of HIV. This involves installing condom dispensers at Council facilities mentioned in the Background section of this report. Council has been approached so that there are a number of locations that are accessible to the public 24 hours a day.

The dispensers have been installed in the hotels in Normanton and the Normanton Hospital. Inquiry has been made with the hotels and no adverse affects have been reported. The licensees/managers are very positive and supportive of this initiative.

The dispensers and condoms are provided free of charge by Queensland Health. Stocking and reporting will be managed by staff locally at the health service. Ongoing monitoring in regards to rubbish, vandalism and mi-use will be undertaken. At the 6 month period after implementation a review will be carried out and the results reported to Council.

Moved Cr Gurney

Seconded Cr Gallagher

That Council resolve to allow the installation of condom dispensers provided by Queensland Health at agreed Council facilities and that a review of the programme is to be undertaken in 6 months and the outcome provided to Council for its further consideration.

CARRIED

Resolution No.0513/036

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10.4 Outcome of Approved Inspection Programme

Carpentaria Shire Council resolved on the 17th October 2012 by Resolution Number 1012/015 that a systematic approved inspection programme be carried out on properties within the Carpentaria Shire to monitor compliance with the registration requirements of the State Government's *Animal Management (Cats and Dogs) Act 2008*, and compliance with *Local Laws No.4 -Keeping and Control of Animals* to provide a proper enclosure to prevent animals from wandering.

Carpentaria Shire Council resolved on the 20 June 2012 by Resolution Number 0612/023 to introduce an amnesty on the registration of cats and dogs within the Shire until 30 June 2013.

The approved inspection programme was completed in April 2013 with all properties within the townships of Normanton and Karumba inspected. Approximately 800 properties were visited. The registration amnesty is due to cease on 30 June 2013. The outcomes of these programmes are as follows:

- Animal owners living in rental properties face issues with inadequate fencing.
- The number of registered animals has increased by approximately 200%. 86 cats and 724 dogs are registered in the Shire as at 30 April 2013.
- The programme provided an opportunity to educate the community with the general requirements of animal ownership. There was a very positive response to the programme and Council's initiatives regarding dog and cat ownership. Further information is provided in the Background section of this report which details the Customer Survey results.
- Customers requested Council provide microchipping and de-sexing programmes.
- Customers responded positively when advised that there was no cost for animal registration.

Moved Cr Beard

Seconded Cr Schneekloth

That Council:-

- a) Note the report as presented;**
- b) Resolve to continue the registration amnesty for cats and dogs from 1 July 2013 to 30 June 2014; and**
- c) Acknowledges the good work of the Local Laws Officer in this program.**

Resolution No.0513/037

GENERAL BUSINESS – Director Community and Cultural Services

Director Community and Cultural Services

Informed the meeting that Bob Katter's office has invited Councils to nominate a representative for the ANZAC 2015 Centenary Local Grants Programme.

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Moved Cr Johnson

Seconded Cr Zahner

That Council appoint Cr Schneekloth as Council's representative on the ANZAC 2015 Centenary Local Grants Programme.

Resolution No.0513/038

Director Community and Cultural Services

Requested that Council consider an approved area for the storage of seized or impounded goods.

Moved Cr Gurney

Seconded Cr Zahner

That Council resolve to approve the following Council owned facilities for the storage of seized and/or impounded goods including motor vehicles:

- a) Council Depot, Old Croydon Road Normanton;
- b) Council Landfill Site, Normanton;
- c) Council Depot, Yappar Street Karumba; and
- d) Council Waste Transfer Station, Karumba.

CARRIED

Resolution No.0513/039

ATTENDANCE: 2.20pm Cr Gallagher left the meeting.

Director Community and Cultural Services

Advised that the 'Closing the Gap' function will be held on Wednesday 22 May 2013.
Cr Zahner to represent Council.

ATTENDANCE: 2.35pm The Director Community and Cultural Services left the meeting.
Cr Beard also left the meeting.

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12. GENERAL BUSINESS

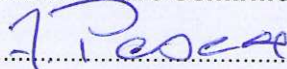
Cr Johnson	Asked about informal meetings.
Cr Zahner Cr Gurney	Queried the installation of the town entry statement sign.
Chief Executive Officer	PDR Engineers to address Council in June regarding the Water Supply investigations.

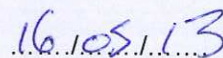
13. CLOSURE OF MEETING

The Chair of the meeting, Cr Fred Pascoe, Mayor, declared the meeting closed at 2.50pm.

MINUTES CERTIFICATE

These Minutes are Confirmed.


.....
Councillor FC Pascoe
Mayor


.....
Date

