

CARPENTARIA SHIRE

Outback by the Sea

***CONFIRMED
MINUTES***

11 December, 2013

CONFIRMED MINUTES

Table of Contents

1.	OPENING OF MEETING.....	3358
2.	RECORD OF ATTENDANCE	3358
3.	CONFIRMATION OF MINUTES FROM PREVIOUS MEETING	3358
4.	BUSINESS ARISING FROM PREVIOUS MINUTES	3358
5.	PUBLIC QUESTION TIME.....	3359
6.	DIRECTOR OF ENGINEERING ROADS REPORTS.....	3360
6.1	<i>Works Report.....</i>	<i>3360</i>
6.2	<i>NDRRA Report</i>	<i>3360</i>
6.3	<i>General Engineering Report.....</i>	<i>3360</i>
7.	DIRECTOR OF ENGINEERING SERVICES REPORTS	3361
7.1	<i>Planning and Building Report.....</i>	<i>3361</i>
7.2	<i>Water Status Report for November 2013</i>	<i>3362</i>
7.3	<i>Tender recommendation - four new staff houses at Normanton.....</i>	<i>3362</i>
8.	CHIEF EXECUTIVE OFFICER REPORTS	3363
8.1	<i>Installation of Flood Gauges.....</i>	<i>3363</i>
9.	CORPORATE SERVICES REPORTS.....	3365
9.1	<i>Monthly Financial Report for Period Ending.....</i>	<i>3365</i>
9.2	<i>Human Resources Report</i>	<i>3366</i>
10.	COMMUNITY AND CULTURAL SERVICES REPORTS	3367
10.1	<i>Monthly Report</i>	<i>3367</i>
10.2	<i>Community Donations and Support (CDAS).....</i>	<i>3367</i>
11.	CONFIDENTIAL REPORTS	3368
12.	GENERAL BUSINESS.....	3369
13.	CLOSURE OF MEETING.....	3369

CONFIRMED MINUTES

1. OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at 9.00am.

2. RECORD OF ATTENDANCE

Mayor: Cr FC Pascoe.
Members: Cr AJ Gurney; Cr MD Johnson; Cr JC Zahner; Cr JD Beard;
Cr ATJ Gallagher and Cr BS Schneekloth.

Staff:
Chief Executive Officer; Mr Bob Owen,
Director of Corporate Services; Mr Oliver Pring,
Executive Assistant; Ms Angeline Pascoe.

CONDOLENCES

A minute's silence was held for the passing of the following community members:

Mrs Beryl Lane
Mr Allan Murr

3. CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

Confirmation of Minutes from the Ordinary Meeting of Council held on the 20 & 21 November 2013 as previously circulated to Councillors.

Moved Cr Beard

Seconded Cr Zahner

That the Minutes of the Ordinary Meeting held on 20 & 21 November 2013 be confirmed.

CARRIED

Resolution No. 1213/001

4. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

CONFIRMED MINUTES

CHANGE IN STANDING ORDERS

Moved Cr Zahner

Seconded Cr Gallagher

That Council amend the Standing Orders to commence dealing with options for the upgrade of the Shire's water supply and a presentation by PDR Engineers.

CARRIED

Resolution No.1213/002

ATTENDANCE: 9.10am Mr Peter De Roma from PDR Engineers entered the meeting and presented Council with options on the water supply upgrade.

RECESS: 10.10am – 10.35am The Mayor called a recess for morning tea.

5. PUBLIC QUESTION TIME

Ms Jeanette Peterson attended the public gallery.

ATTENDANCE: 11.10am Mr De Roma left the meeting.

Moved Cr Gurney

Seconded Cr Beard

That Council amend the Standing Orders to commence dealing with Report 6.1.

CARRIED

Resolution No.1213/003

ATTENDANCE: 11.15am The Consultant Engineers from Projex Partners, Mr John Martin and Mr Heath Jones entered the meeting.

CONFIRMED MINUTES

6. DIRECTOR OF ENGINEERING ROADS REPORTS

6.1 Works Report

Budget areas for ongoing maintenance and construction works are performing generally within their specified variance range. A summary of the works that have been completed for the month of November 2013 was presented.

Moved Cr Gurney

Seconded Cr Zahner

That Council accepts the report as presented.

CARRIED

Resolution No.1213/004

6.2 NDRRA Report

Budget areas for ongoing maintenance and construction works are performing generally within their specified variance range. A summary of the NDRRA works that have been completed for the month of October 2013 was presented.

Moved Cr Beard

Seconded Cr Gurney

That Council accepts the report as presented.

CARRIED

Resolution No.1213/005

6.3 General Engineering Report

Construction works are progressing on the various projects, with very tight time frames on the Palmer Street boat ramp, and the Karumba Seawall.

The Normanton and Gilbert Street boat ramp planning and design have progressed from the previous reports, with community consultation requested for the boat ramp design, car park layout and pontoons prior to finalising design.

Moved Cr Zahner

Seconded Cr Gurney

That Council accepts the report as presented.

CARRIED

Resolution No.1213/006

ATTENDANCE: 12.10pm The Consultant Engineers left the meeting.

CONFIRMED MINUTES

7. DIRECTOR OF ENGINEERING SERVICES REPORTS

7.1 Planning and Building Report

The report is to advise Council of relevant Planning and Building Activities within the Shire for the month of November 2013.

Planning Applications received

File	Address	Application Type	Status
I/0763	9-11 Greenaway St, Normanton	Reconfiguration of Lands, Boundary Realignment	Pending Assessment

Planning Applications Approved

Nil.

Building Applications received

IDAS No	Address	Type	Value
I/0769	92 Karumba Development Rd, Karumba	Carport and Shed	40,000

Building Permits issued

IDAS No	Address	Type	Value
I/0766	8 Noel Street West, Normanton	New Dwelling	250,000

Applications pending waiting on further information (Applicants advised)

IDAS No	Address	Type	Date Received
I/0765	2 Riverview Drive, Karumba	Visitors Quarters	17/09/2013
I/0769	92 Karumba Development Rd, Karumba	Carport and Shed	07/11/2013

Moved Cr Gallagher

Seconded Cr Schneekloth

That Council note and accept the content of the report as presented

CARRIED

Resolution No.1213/007

CONFIRMED MINUTES

7.2 Water Status Report for November 2013

During November 2013, 51.8 ML of water was pumped from Glenore Weir. Bore water pumped was a total of 2.0 ML. Total water received at the water treatment plant on 30 November 2013 was 53.8 ML. This was less than last month.

Glenore Weir level on 30 November 2013 was 2.09 AHD, the level of the weir on 30 November 2011 was -0.559 AHD.

Consumption for Normanton was 1.95 kL/day per connection and Consumption for Karumba was 1.72 kL /day per connection.

A total of 10 tests were conducted on water samples from the reticulation system for E-Coli during the month of November 2013. No E-coli was detected.

The total sprinkler ban was discontinued on 25 November 2013 after rain events replenished water supplies. Phase I water restrictions are now in place with a public notice issued. It should be noted that water restriction compliance in the communities of Normanton and Karumba were exceptional during the total sprinkler ban.

Moved Cr Gurney

Seconded Cr Johnson

That Council receives and notes the Water Status report as presented for the period ending 30 November 2013.

CARRIED

Resolution No.1213/008

7.3 Tender recommendation - four new staff houses at Normanton

Council invited tenders for the design and construction of 3 x 3 bedroom houses and 1 x 4 bedroom staff houses situated at Normanton. The purpose of this report is to recommend one of the tenders.

Moved Cr Beard

Seconded Cr Johnson

That Council approve the design and construction of 3 x 3 and 1 x 4 bedroom Staff houses situated at Normanton to D.J. & F. Wren of Yappar Street Karumba for the amount of \$1,355,454-46 exclusive of GST.

CARRIED

Resolution No.1213/009

GENERAL BUSINESS

Cr Gallagher

Informed the meeting the toilets at the Shire Hall require modification.
The Director of Engineer Services to investigate.

ADJOURNMENT: 12.30pm – 1.30pm The Mayor adjourned the meeting for lunch. Staff joined Councillors for lunch. Upon resumption all members were present.

CONFIRMED MINUTES

8. CHIEF EXECUTIVE OFFICER REPORTS

8.1 Installation of Flood Gauges

Council has received funding from the Queensland Government in the sum of \$380,000 (Excl. GST) for the installation of six (6) flood gauges throughout the Shire. Council sought tenders for the supply and installation of the flood gauges. The total cost of the six (6) gauges based on the prices provided by the recommended supplier is \$240,840. The recommended supplier has also included a price for a seventh gauge at a cost of \$27,240.91. This would leave a balance of \$111,919.09 unexpended funds.

Based on the costs provided by the recommended supplier, approximately three (3) further gauging stations could be installed in order to expend the balance of the available funding.

Moved Cr Beard

Seconded Cr Gallagher

That Council—

- 1. award the contract for the installation of flood gauges to Greenspan Technology for the sum of \$240,840 (Excl. GST) and allocate a further \$27,240.91 (Excl. GST) to be spent on a seventh gauging station; and*
- 2. approve the installation of a further three gauging stations to utilise the balance of the funding.*

CARRIED

Resolution No.1213/010

GENERAL BUSINESS

Chief Executive Officer

Directorship course at Mount Isa

Council received a letter of thanks from the Karumba Seniors for the Seniors Lunch 2013

Advised letter written to the Minister seeking change to Animal Management legislation to enable Local Laws Officers to implant microchips.

\$500 donated to the Wockner family as resolved at the November meeting.

Glenore Bridge inspected and has been programmed into works.

Lilyvale – will start approvals process for subdivision.

Matilda Street house regarding trees.
The cleaner will do this job when he cleans.

Cyclone clean up – need clarification for 2014.

CONFIRMED MINUTES

Royalties for region.

School dam project.

Informed the meeting that the Christmas party will be held at the Shire Hall on Friday 13 December 2013 commencing at 3.00pm.

Synthetic grass at Shire Hall.

Cr Zahner

Christmas Lights.

Cr Beard

Flushing mains.

Cr Johnson

Queried the progress of fatigue management
The Chief Executive Officer informed awaiting independent audit.

CONFIRMED MINUTES

9. CORPORATE SERVICES REPORTS

9.1 Monthly Financial Report for Period Ending

The Monthly Financial Report has been prepared for the period ending 30 November 2013.

The following is a summary of major variances and points to note.

Income Statement:

As at 30 November 2013, 41.6% of the financial year has elapsed, and whilst the Income Statement indicates a deficit in the *Net Operating Surplus*, the bulk of this relates to yet to be reimbursed NDRRA Flood Damage Restoration works (there is approximately \$12.2 million in yet to be reimbursed works associated with the 2011 and 2012 Events) and ongoing Council Capital Expenditure projects. If these are separated from ordinary activities, Council would be reporting an operating surplus with rates, financial assistance grants and other grants paid in advance.

First half rate levy has been processed with the notices issued on the 26 August 2013, as at the discount closing on the 24 September 2013 approximately 10% remains outstanding from current levy.

General Notes:

The 2012/2013 Annual Financial Statements have been received and signed off by the Queensland Audit Office; these were adopted along with the 2012/2013 Annual Report at the November Ordinary Council meeting. Work is underway to have a revised budget brought before Council at the January Ordinary meeting that incorporates the carry forwards from the previous Financial Year along with the stated balances from the 2012/2013 Annual Financial Statements.

Moved Cr Gurney

Seconded Cr Gallagher

That the Finance Report for the period ending 30 December 2013, incorporating the following reports, be received:-

- *Income Statement*
- *Statement of Financial Position*
- *Statement of Cash Flow*
- *30 Day Cash Flow Estimate*

CARRIED

Resolution No.1213/011

CONFIRMED MINUTES

9.2 Human Resources Report

The report provides information to Council on recent and upcoming activities within the Human Resources Department.

<i>Moved Cr Zahner</i>

<i>Seconded Cr Schneekloth</i>

<i>That Council accept the report as presented</i>

<i>Resolution No.1213/012</i>

CONFIRMED MINUTES

10. COMMUNITY AND CULTURAL SERVICES REPORTS

10.1 Monthly Report

The report provides information to Council on activities and programs within the Community and Cultural Services portfolio.

Moved Cr Beard

Seconded Cr Schneekloth

That Council approve funding towards the establishment of interpretative signage for the displays at the Visitor Information Centre, including the Bev Mezzen shell collection.

CARRIED

Resolution No.1213/013

Moved Cr Gallagher

Seconded Cr Gurney

That Council note and accept the report as presented.

CARRIED

Resolution No.1213/014

10.2 Community Donations and Support (CDAS)

During the period since the August 2013 Ordinary Meeting of Council, the requests listed in this report have been received from the Carpentaria Shire community for Community Donations and Support.

Moved Cr Gallagher

Seconded Cr Schneekloth

That Council—

- 1. note and accept the requests as presented;*
- 2. approve the requests as required; and*
- 3. note the Community Donations and Support received for the period stated.*

CARRIED

Resolution No.1213/015

CONFIRMED MINUTES

Moved Cr Schneekloth

Seconded Cr Gallagher

That Council close the meeting to the public pursuant to the Local Government Regulation 2010 to discuss confidential matters.

CARRIED

Resolution No.1213/016

ATTENDANCE: 4.05pm The Director Corporate Services and Executive Assistant left the meeting.

Moved Cr Beard

Seconded Cr Gurney

Council resolved to open the meeting to the public.

CARRIED

Resolution No.1213/017

11. CONFIDENTIAL REPORTS

ATTENDANCE: 4.20pm The Director Corporate Services and Executive Assistant returned to the meeting.

CONFIRMED MINUTES

12. GENERAL BUSINESS


- | | |
|-----------|---|
| Cr Gurney | Provided an update on the NWQROC meeting held at Julia Creek on 4 December 2013. |
| Cr Zahner | Request for 100 chairs.
<i>Advised to complete application for community donation.</i> |
| Cr Pascoe | Provided an update on the GSD meeting held on Mornington on 26 November 2013. |


13. CLOSURE OF MEETING

The Chair of the meeting, Cr Fred Pascoe, Mayor, declared the meeting closed at 4.50pm.

MINUTES CERTIFICATE

These Minutes are Confirmed.


.....
Councillor FC Pascoe
Mayor


.....
Date