

**CARPENTARIA SHIRE**

*Outback by the Sea*

***CONFIRMED  
MINUTES***

***17 & 18 July, 2013***

## CONFIRMED MINUTES

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## CONFIRMED MINUTES

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### 1. OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at 9.25am.

### 2. RECORD OF ATTENDANCE

Mayor: Cr FC Pascoe.  
Members: Cr AJ Gurney; Cr MD Johnson; Cr JC Zahner; Cr JD Beard;  
Cr ATJ Gallagher; Cr BS Schneekloth.

Staff:  
Chief Executive Officer; Mr Bob Owen,  
Director Corporate Services; Mr Oliver Pring,  
Executive Assistant; Ms Angeline Pascoe.

### CONDOLENCES

A minute's silence was held for the passing of the following Community Members:

Ms Doreen Sambo  
Mrs Vera Vanrook  
Mr Eddie Miles

### 3. CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

Confirmation of Minutes from the Ordinary Meeting of Council held on the 19 and 20 June 2013 as previously circulated to Councillors.

*Moved Cr Zahner*

*Seconded Cr Beard*

*That the Minutes of the Ordinary Meeting held on 19 and 20 June 2013 be confirmed.*

**CARRIED**

*Resolution No. 0713/001*

### 4. BUSINESS ARISING FROM PREVIOUS MINUTES

Cr Zahner queried the appraisal process.

## CONFIRMED MINUTES

Cr Gallagher queried the trademark 'Outback by the Sea'.

**Moved Cr Gallagher**

**Seconded Cr Schneekloth**

**That Council apply for a registered trademark for the phrase "Carpentaria Shire Outback by the Sea".**

**CARRIED**

**Resolution No.0713/002**

### 5. PUBLIC QUESTION TIME

Don and Kim Kidd addressed Council on the decision for the possible planning application on industrial land (lot 34/Lot 35) at Beard Crescent.

**RECESS: 10.30am - 11.05am** The Mayor called a recess for morning tea.

Mrs Irene Fitzsimmons attended the meeting at morning tea and addressed Council on the use of the Burns Philp building for QCWA Markets.

**ATTENDANCE: 11.06am** The Director of Engineering Roads, Mr Steve Houston and the Consultant Engineer, Mr John Martin entered the meeting.

## CONFIRMED MINUTES

### 6. DIRECTOR OF ENGINEERING ROADS REPORTS

#### 6.1 Works Report

Budget areas for ongoing maintenance and construction works are performing generally within their specified variance range. A summary of the works that have been completed for the month of June 2013 was presented.

*Moved Cr Beard*

*Seconded Cr Gurney*

*That Council accepts the report as presented.*

**CARRIED**

**Resolution No.0713/003**

**MATERIAL PERSONAL INTEREST: 11.35am** Councillor Schneekloth declared a material personal interest in the general discussion of road contract matters as Cr Schneekloth and her spouse are contractors, and her parents are contractors. Cr Schneekloth left the meeting and did not participate in the discussions. Cr Schneekloth did not return to the meeting until after the discussion ceased.

Cr Johnson declared a material personal interest in the general discussion of road contract matters as Cr Johnson and her spouse are contractors, and Cr Johnson's daughter is also a contractor. Cr Johnson left the meeting and did not participate in the discussions. Cr Johnson did not return to the meeting until after the discussion ceased.

#### 6.2 Flood Damage Restoration Report

Negotiations with the Queensland Reconstruction Authority (QldRA) are progressing well. Work from the 2011 and 2012 submissions that have been re-damaged during the 2013 event are in the process of being transferred into the 2013 program of work. A business case is being prepared for QldRA to fund a number of bores throughout the Shire for water supply.

*Moved Cr Zahner*

*Seconded Cr Gallagher*

*That Council accepts the report as presented.*

**CARRIED**

**Resolution No.0713/004**

**ATTENDANCE: 11.45am** Councillors Schneekloth and Johnson returned to the meeting.

#### 6.3 Request to modify the Preferred Supplier Pool

Gulf Concrete has requested Council amend the Preferred Supplier Pool to replace their 10 tonne crane with a new 16 tonne crane at a revised hire rate. Using the new crane will be beneficial to Council as it is larger and more capable and provides an increased margin of safety when operating.

## CONFIRMED MINUTES

**Moved Cr Gallagher**

**Seconded Cr Gurney**

**That Council resolves to modify the Preferred Supplier Pool to include Gulf Concrete's new 16t crane (at a revised hire rate) in place of the 10t crane originally tendered.**

**CARRIED**

**Resolution No.0713/005**

**ATTENDANCE:** 11.56am The Consultant Engineer left the meeting.

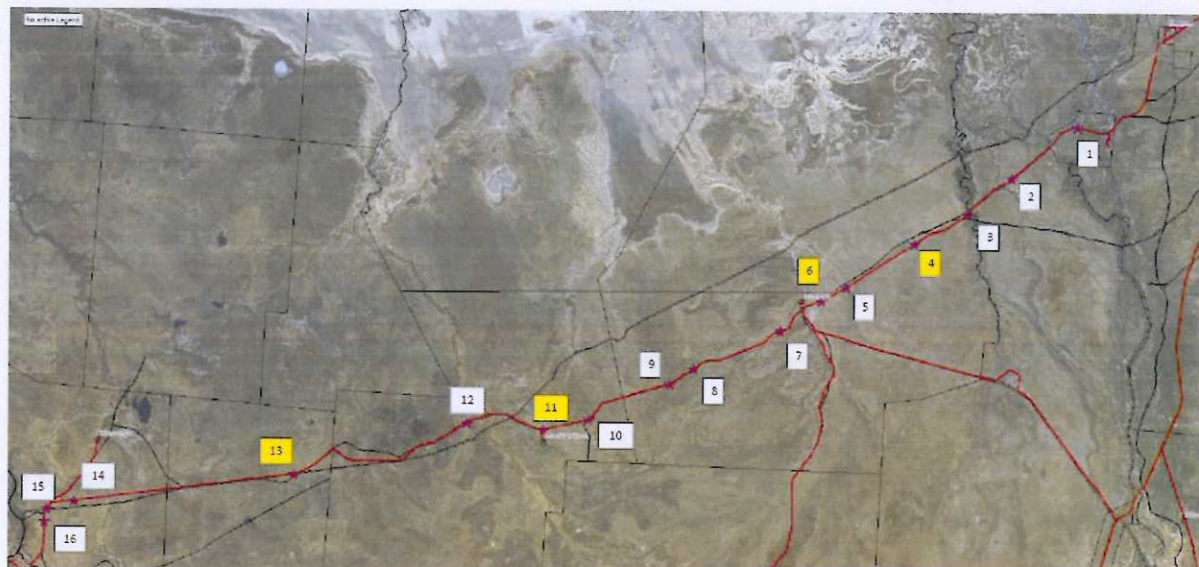
### 6.4 Burketown Road Sealing Options

An opportunity has been identified to utilise TIDS funding to seal sections of flood damage restoration works on the Normanton – Burketown Road. A draft priority list for these sealing works is attached for Council's consideration.

**Moved Cr Gallagher**

**Seconded Cr Gurney**

**That Council seal sections 6, 11 and 13 of the Burketown Road pursuant to the sketch attached to this resolution.**



**CARRIED**

**Resolution No.0713/006**

**Moved Cr Gurney**

**Seconded Cr Gallagher**

**That Council undertake an emergency grade of the Burketown Road from approximately Inverleigh to the Inverleigh West /Wernadinga boundary for safety reasons.**

**CARRIED**

**Resolution No.0713/007**

## CONFIRMED MINUTES

**MATERIAL PERSONAL INTEREST: 12.15pm** Cr Johnson declared a material personal interest in the tender for the manufacture, supply and delivery of Type 2.2 road base as Cr Johnson's daughter was a tenderer. Cr Johnson left the meeting and did not discuss or vote on the relevant tenders. Cr Johnson did not return to the meeting until after a decision was made.

### LATE ITEM

#### 6.5 Tender Assessment Report – Manufacture, Supply and Delivery of Road Base

Council has called for tenders for the manufacture, supply and delivery of Type 2.2 road base for Council to use in the 2012 program of Flood Damage Restoration works on State-Controlled Roads.

*Moved Cr Gurney*

*Seconded Cr Zahner*

1. *Tender 13/336. That Council accepts the Tender from Lawlor Contracting for the Manufacture, Supply and Delivery of Type 2.2 Road Base for the tendered price of \$1,625,519.50.*
2. *Tender 13/337. That Council accepts the Tender from Wells Plant Hire for the Manufacture, Supply and Delivery of Type 2.2 Road Base for the tendered price of \$176,682.00, subject to Wells' material being accepted by TMR as being suitable. If TMR does not accept Wells' material as being suitable, that Council accepts the Tender from Hawkins Transport for \$307,043.33. The alternate tenderer was not accepted as they were considered to be non-conforming by Council in that they required payment of establishment.*
3. *Tender 13/338. That Council accepts the Tender from Wells Plant Hire for the Manufacture, Supply and Delivery of Type 2.2 Road Base for the tendered price of \$391,248.00, subject to Wells' material being accepted by TMR as being suitable. If TMR does not accept Wells' material as being suitable, that Council accepts the Tender from Hawkins Transport for \$596,355.54. The alternate tenderer was not accepted as they were considered to be non-conforming by Council in that they required payment of establishment.*
4. *Tender 13/339. That Council accepts the Tender from Wells Plant Hire for the Manufacture, Supply and Delivery of Type 2.2 Road Base for the tendered price of \$183,694.50, subject to Wells' material being accepted by TMR as being suitable. If TMR does not accept Wells' material as being suitable, that Council accepts the Tender from Hawkins Transport for \$271,525.43. The alternate tenderer was not accepted as they were considered to be non-conforming by Council in that they required payment of establishment.*

**CARRIED**

**Resolution No.0713/008**

**ATTENDANCE: 12.33pm** Cr Johnson returned to the meeting.



## CONFIRMED MINUTES

### GENERAL BUSINESS

**Moved Cr Gurney**

**Seconded Cr Gallagher**

***That Council delegate the power to the Mayor to approve engagement of plant outside of the priority order where it can be demonstrated that savings and efficiencies can be made. Any recommendations by the Director of Engineering Roads to the Mayor will be in writing and outline the detailed reasons for why plant needs to be engaged outside of the priority order. Any approvals will be reported back to Council for Council's information.***

**CARRIED**

**Resolution No.0713/009**

**Lunch: 12.40pm – 1.20pm** The Mayor adjourned the meeting for lunch.

Upon resumption the Mayor was absent. The Deputy Mayor assumed the role of Chair.

## **CONFIRMED MINUTES**

### **7. DIRECTOR OF ENGINEERING SERVICES REPORTS**

#### **7.1 Planning and Building Report**

The report is to advise Council of relevant Planning and Building Activities within the Shire for the month of June 2013.

#### **Planning Applications received**

Nil.

#### **Planning Appeals received**

File	Address	Application Type	Status
I/0746	1 Ward Street, (Cnr Palmer) Karumba	Reconfiguration of Lot (1 into 2)	Pending

No: this is early notice of the Appeal as the actual Appeal documents were received at Council on 03 July 2013. Acting for Council: Preston Law and Town Planner, Liz Taylor.

#### **Building Applications received**

IDAS No	Address	Type	Value
I/0755	24-30 Brown St, Normanton	Prep School Building	535,000

#### **Building Permits issued**

Nil.

#### **Applications pending waiting on further information (Applicants advised)**

Nil.

<i>Moved Cr Beard</i>	<i>Seconded Cr Gallagher</i>
<i>That Council note and accept the content of the report as presented.</i>	
<i>Resolution No.0713/010</i>	<b>CARRIED</b>

**ATTENDANCE:** 1.47pm The Mayor returned to the meeting and resumed the role of Chair.

## CONFIRMED MINUTES

### 7.2 Water Status Report for June 2013

During, June 2013, 62.4 ML of water was pumped from Glenore Weir. Bore water pumped was a total of 0 ML. Total water received at the water treatment plant was 62.4 ML. This was more than last month.

Glenore Weir level on 31 May 2013 was 1.69 AHD, the level of the weir on 30 June 2013 was 1.44 AHD.

Consumption for Normanton was 1.93 kL/day per connection and Consumption for Karumba was 1.77 kL /day per connection.

A total of 10 tests were conducted on water samples from the reticulation system for E-Coli during the month of June 2013. No E-coli was detected.

*Moved Cr Gurney*

*Seconded Cr Johnson*

*That Council receives and notes the Water Status report as presented for the period ending 30 June 2013.*

**CARRIED**

**Resolution No.0713/011**

**MATERIAL PERSONAL INTEREST: 1.57pm** Cr Pascoe declared a Material Personal Interest and left the meeting. The Mayor did not participate in the discussion or decision in the following matter as one of the tenderers was negotiating training opportunities with the organisation of which the Mayor is the Chief Executive Officer.

The Deputy Mayor assumed the role of Chair.

### 7.3 Recommendation to ratify decision by tender Committee Normanton Water Reservoir Tender No. 13-0333

Ratification of Tender Panel Decision.

*Moved Cr Zahner*

*Seconded Cr Schneekloth*

**1. That Council ratify the participation of Councillors Johnson, Schneekloth and Gallagher on the assessment and decision-making panel for Tender 13-0333 (Water Reservoir Normanton) in place of the Mayor who withdrew from and did not participate in the process; and**

**2. Council accept the decision of the above panel in the awarding of the contract (Normanton Water Reservoir Tender No. 13-0333) to DF & J Wren of Yappar Street, Karumba Qld for the amount of two million, nine hundred and sixty seven thousand two hundred and fifty dollars. (\$2,967,250-00)**

**CARRIED**

**Resolution No.0713/012**

**ATTENDANCE: 2.03pm** The Mayor returned to the meeting and resumed the role of Chair.

## CONFIRMED MINUTES

### GENERAL BUSINESS

Cr Gurney	Queried the Wash down bay.
	Upgrade of the Shire Hall

**ATTENDANCE:** 2.30pm The Director of Engineering Services left the meeting.

### 8. CHIEF EXECUTIVE OFFICER REPORTS

#### 8.1 Request to delete conditions of an existing development approval

Council has received a request to delete conditions of an existing development approval. The conditions relate to on site car parking at the Sea Breeze Store at Karumba Point.

*Moved Cr Gurney*

*Seconded Cr Gallagher*

*That Council approve the deletion of conditions 3 and 4 of the development approval dated 19 September 2002 on land described as Lot 22 on K36411 located at 35 Palmer Street, Karumba (Sea Breeze Store).*

**CARRIED**

**Resolution No.0713/013**

**MATERIAL PERSONAL INTEREST:** 2.33pm Cr Schneekloth and Cr Johnson left the meeting. Both Councillors are road contractors. Neither Councillor participated in the discussion or decision.

#### 8.2 Fatigue Management

Since the introduction of Fatigue Management Schemes in 2007, Council have applied for exemptions from the Regulations four times. These applications have been to State and Federal Ministers directly, as well as through the Local Government Association of Queensland (LGAQ) and Regional Roads Group (RRG).

Exemption requests have been made at each step of the process: the introduction of the Transitional Fatigue Management Scheme (TFMS), the transition to Basic Fatigue Management (BFM), and the transition to Advance Fatigue Management (AFM). These requests have not been successful.

With the transition to the National Heavy Vehicle Regulator (NHVR) in Queensland from September 2013, any further requests can be directed to NHVR but may require cooperation from the Department of Transport and Main Roads (DTMR). Both of these organisations have recently expressed a willingness to discuss the situation with Council in detail.

The Regulations (2008) for Fatigue Management intentionally mirror WH&S legislation. It can be helpful to think of them as part of the WH&S requirements. As a safety issue, and regardless of any future exemptions, Council will have some form of fatigue management system. It is important for

## CONFIRMED MINUTES

maximum productivity and revenue that the system – in whatever form it takes does not interfere unnecessarily with Council's Road Construction crews duties or performance.

**Moved Cr Gallagher**

**Seconded Cr Zahner**

***That Council conduct a workshop on the implications of implementing standard hours under the National Heavy Vehicle Fatigue Management legislation, with an exemption to allow Council to work a 10/4 roster and that this workshop be held prior to the August 2013 meeting.***  
**CARRIED**

**Resolution No.0713/014**

**ATTENDANCE:** 2.44pm Councillors Schneekloth and Johnson returned to the meeting.

### 8.3 Delegations

In February 2012 Council resolved to delegate various powers contained in local government Acts to the Chief Executive Officer (CEO). Delegations provide efficiency in day to day decision making for matters which are not contentious. Any decision which requires Council to decide by resolution is expressly excluded from delegable powers.

Under s 257 of the Local Government Act 2009 delegations to the CEO must now be reviewed annually. Accordingly, a list of the current delegations has been provided below.

A copy of the current delegations register is attached.

**Moved Cr Zahner**

**Seconded Cr Gurney**

***That Council resolve to affirm the delegations to the Chief Executive Officer, under the following Acts:***

- ***Aboriginal Cultural Heritage Act 2003***
- ***Acquisition of Land Act 1967***
- ***Animal Management (Cats and Dogs) Act 2008***
- ***Animal Care and Protection Act 2001***
- ***Body Corporate and Community Management (Accommodation Module) Regulation 2008***
- ***Body Corporate and Community Management (Commercial Module) Regulation 2008***
- ***Body Corporate and Community Management (Small Schemes Module) Regulation 2008***
- ***Body Corporate and Community Management (Standard Module) Regulation 2008***
- ***Body Corporate and Community Management Act 1997***

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- ***Building Act 1975***
- ***Building Units and Group Titles Act 1980***
- ***Coastal Protection and Management Act 1995***
- ***Dangerous Goods Safety Management Act 2001***
- ***Dangerous Goods Safety Management Regulation 2001***
- ***Disaster Management Act 2003***
- ***Environmental Protection (Waste Management) Policy 2008***
- ***Environmental Protection (Waste Management) Regulation 2000***
- ***Environmental Protection (Water) Policy 2009***
- ***Environmental Protection Act 1994***
- ***Environmental Protection Regulation 2008***
- ***Fire and Rescue Service Act 1990***
- ***Fisheries Act 1994***
- ***Fisheries Regulation 2008***
- ***Food Act 2006***
- ***Food Production (Safety) Act 2008***
- ***Food Regulation 2006***
- ***Health (Drugs and Poisons) Regulation 1996***
- ***Health Act 1937***
- ***Information Privacy Act 2009***
- ***Land Act 1994***
- ***Land Protection (Pest and Stock Route Management) Act 2002***
- ***Land Title Act 1994***
- ***Liquor Act 1992***
- ***Local Government Act 2009***

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- *Local Government Regulation 2012*
- *Mineral Resources Act 1989*
- *Neighbourhood Disputes Resolution Act 2011*
- *Peaceful Assembly Act 1992*
- *Plumbing and Drainage Act 2002*
- *Prostitution Act 1999*
- *Public Health (Infection Control for Personal Appearance Services) Act 2003*
- *Public Health Act 2005*
- *Queensland Competition Authority Act 1997*
- *Queensland Heritage Act 1992*
- *Residential Services (Accreditation) Act 2002*
- *Right to Information Act 2009*
- *River Improvement Trust Act 1940*
- *Standard Plumbing and Drainage Regulation 2003*
- *State Penalties Enforcement Act 1999*
- *Stock Act 1915*
- *Sustainable Planning Act 2009*
- *Tobacco and Other Smoking Products Act 1998*
- *Transport Infrastructure Act 1994*
- *Transport Operations (Road Use – Road Rules) Regulation 2009*
- *Transport Operations (Road Use Management) Act 1995*
- *Waste Reduction and Recycling Act 2011*
- *Water Act 2000*
- *Water Supply (Safety and Reliability) Act 2008*

CARRIED

Resolution No.0713/015

## CONFIRMED MINUTES

### 8.4 Indigenous Land Use Agreement (ILUA) – Tagalaka Aboriginal Corporation

A report was presented to Council in June 2012 advising that the contentious boundary of part of the claim area was withdrawn. Andrew Kerr of Preston Law finalised negotiations for the consent determination on Council's behalf. This consent determination was handed down on 10 December 2012. As part of the determination settlement an Indigenous Land Use Agreement (ILUA) was negotiated. The intention of the ILUA is to protect both current infrastructure and provide a process for undertaking future infrastructure. The ILUA does not deal with specific future acts which have been undertaken by Council or proposed to be undertaken.

In March 2013, North Queensland Land Council advised that the nominated relevant body corporate for Tagalaka People is the Tagalaka Aboriginal Corporation ICN 2272. The ILUA that was prepared following the determination required re-drafting to include the name of the relevant prescribed body corporate.

On 21 May 2013, Council received the revised ILUA for execution by the Mayor and CEO.

**Moved Cr Gallagher**

**Seconded Cr Gurney**

**Council delegates the power to the Mayor and CEO to execute the Indigenous Land Use Agreement between the Tagalaka Aboriginal Corporation RNTBC ICN 2272 and Carpentaria Shire Council.**

**CARRIED**

**Resolution No.0713/016**

### 8.5 Requests to lease land at Karumba

Karenne and Peter Wells seek to lease land at Karumba. Given that Council will be negotiating with the State in relation to the future tenure of various parcels of land at Karumba, it is recommended that no long term arrangements be entered into in relation to the lease of land.

**Moved Cr Gurney**

**Seconded Cr Zahner**

**That Council delegate the power to the Mayor and Chief Executive Officer to enter into agreements with applicants for the short term use of land under Council's control at Karumba. The conditions of any agreement must include:**

- **The term of the agreement must be no more than 12 months, but may be extended year by year at Council's absolute discretion;**
- **The agreement is to be in the form of a licence which will be revocable at will;**
- **All licences will be subject to an annual rental fee;**
- **Licence holders must obtain and maintain public liability insurance of at least \$10,000,000.00. Copies of the insurance certificates must be provided to Council prior to the use of the land commencing;**
- **Licence holders must indemnify Council for any loss, damage or injury arising directly**



## CONFIRMED MINUTES

*or indirectly from the use and/or occupation of the land;*

- *No permanent structures must be placed or constructed on the land, including fences, unless with the prior written approval of Council;*
- *Licence holders must remove and keep the land free from weeds, rubbish or other materials as directed by the Chief Executive Officer;*
- *Licence holders must comply with all applicable laws;*
- *Licences will generally only be approved where an applicant has some direct association with the land; for example, they own an adjoining lot.*

**CARRIED**

**Resolution No.0713/017**

### 8.6 Karumba Port and State Land Dealings

Following the visit to Karumba by the Premier of Queensland at the end of May 2013, Council has been in informal discussions with various parties in relation to the future control and management of Karumba Port. In addition, Council has been invited by the Premier to consider ways in which State land can be utilised by Council in the future.

Council has expressed some interest in the above proposals. It is suggested that formal resolutions be made in relation to the issues to allow officers to proceed in setting up discussions and negotiations with the State.

**Moved Cr Gurney**

**Seconded Cr Johnson**

**That Council:**

1. ***act as the lead agency on behalf of Burke Shire Council and Etheridge Shire Council and approach the Premier of Queensland to investigate the future control and management of Karumba Port through a local government owned corporation comprising the three Councils, or a similar legal entity; and***
2. ***commence investigations and negotiations with the State of Queensland for the transfer of State lands in the Shire to Council's ownership or control.***

**CARRIED**

**Resolution No.0713/018**

## CONFIRMED MINUTES

### GENERAL BUSINESS

Chief Executive Officer	Informed the meeting that the Regional Round table will be held at Townsville 13/14 August – Financial Sustainability
	Councillors email ideas for future projects to the Chief Executive Officers.
	Sale of Land: Building covenants on land - no reserve + sewer pods at own cost. Lowest or any tender will not necessarily be accepted.
	Councillor Remuneration – proposed change to method of Annual Variance to align with changes in Average Weekly Earnings.
	Informed the meeting that the Crab survey results have been collected and collated.
	Informed the meeting that a Policies Workshop will be held on the Thursday after the August meeting.
Cr Beard	Unloading dock for commercial fishermen at Karumba.
Cr Gallagher	Closure of Ergon depot? <i>The Chief Executive Officer will follow up with Charlie Casa.</i>
Cr Zahner	Norman River recreation access
	Mutton Hole Wetlands
	Barra farm land
Cr Schneekloth	Queried contract with Aus Mining. <i>The Chief Executive Officer advised he will check.</i>
Cr Pascoe	Drones – Western Downs Regional Council use them for flood damage inspections.
Cr Johnson	Don and Jean Puttock's 60 <sup>th</sup> anniversary. Cr Zahner to follow up on behalf of Council.

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**ADJOURNMENT: 4.50pm**

**Moved Cr Gurney**

**Seconded Cr Zahner**

**That Council adjourn the meeting to commence on Thursday 18 July at 9.00am.**

**CARRIED**

**Resolution No.0713/019**

## **CONFIRMED MINUTES**

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**Thursday 18 July 2013**

### **1. OPENING OF MEETING**

The Mayor welcomed members and declared the meeting open at 9.00am.

### **2. RECORD OF ATTENDANCE**

Mayor: Cr FC Pascoe.  
Members: Cr AJ Gurney; Cr MD Johnson; Cr JC Zahner; Cr JD Beard;  
Cr ATJ Gallagher.

Staff:  
Chief Executive Officer; Mr Bob Owen,  
Director Corporate Services; Mr Oliver Pring,  
Director Community and Cultural Services; Mrs Louise Knol,  
Executive Assistant; Ms Angeline Pascoe.

### **STANDING ORDERS**

*Moved Cr Beard*

*Seconded Cr Gurney*

*That Standing Orders be amended to commence dealing with the Director Community and Cultural Services reports.*

**CARRIED**

*Resolution No.0713/020*

### **LEAVE OF ABSENCE**

*Moved Cr Zahner*

*Seconded Cr Gurney*

*That Council grant leave of absence to Cr Schneekloth.*

**CARRIED**

*Resolution No.0713/021*

## CONFIRMED MINUTES

### 10. COMMUNITY AND CULTURAL SERVICES REPORTS

#### 10.1 Monthly Report

The report provides information to Council on activities and programmes within the Community and Cultural Services portfolio.

*Moved Cr Johnson*

*Seconded Cr Beard*

*That Council thank Louise Knol for her excellent service and contributions to Council and wishes her well for the future.*

**CARRIED**

*Resolution No.0713/022*

*Moved Cr Gurney*

*Seconded Cr Zahner*

*That Council note and accept the report as presented.*

**CARRIED**

*Resolution No.0713/023*

#### 10.2 Community Donations and Support (CDAS)

During the period since the June 2013 Ordinary Meeting of Council, the requests listed in this report have been received from the Carpentaria Shire community for Community Donations and Support.

*Moved Cr Gallagher*

*Seconded Cr Zahner*

*That Council—*

- 1. note and accept the report as presented; and*
- 2. note the Community Donations and Support Summaries for 2012-13 and 2013-14.*

**CARRIED**

*Resolution No.0713/024*

#### 10.3 Karumba Children's Centre, Memorandum of Understanding

Carpentaria Shire Council and Karumba Children's Centre entered into a Memorandum of Understanding (MOU) from 1 July 2012 to 30 June 2013. The MOU provided for a financial contribution to the Children's Centre of \$30,000 by Carpentaria Shire Council. Clause 3 provides for the MOU to be extended for a further 3 years.

Council has received correspondence from Karumba Children's Centre requesting that the arrangement under the MOU is continued. The Centre has

## CONFIRMED MINUTES

- continued to operate as an accredited service;
- operated in accordance with the terms of the agreement; and
- provided the necessary documentation to support the agreement.

The annual contribution has been provided for in the 2013-14 operational budget which has yet to be approved by Council at the time of writing this report.

**Moved Cr Beard**

**Seconded Cr Zahner**

***That Council approve the attached Memorandum of Understanding between the Karumba Children's Centre and Carpentaria Shire Council.***

**CARRIED**

**Resolution No.0713/025**

### 10.4 Carpentaria Library Services Strategic Plan 2013-2014

Carpentaria Shire Council operates the Normanton and Karumba Library Services with the support of the State Library of Queensland through the Country Lending Service. From time to time Council enters into a Service Level Agreement (SLA) for the provision of Public Library Services. The term of the current service agreement is from 2011 to 2014.

Council's obligations under the SLA include:

- Provision of a free library service to all residents;
- To have management and operational practices which strive to be consistent with Queensland Public Library Standards and Guidelines;
- To expend grant funds as specified by the Library Board;
- To provide statistical information annually to the Library Board;
- To support staff through training opportunities;
- To work collaboratively with the State Library of Queensland; and
- To publicly acknowledge the contribution of the State Government.

The Carpentaria Library Services Strategic Plan 2013-14 is part of Council's compliance with the obligations of the SLA. The Strategic Plan will crystallise the operations for the staff and provide strategic direction which will lead to improved services to the community and measurable outcomes for the library services.

**Moved Cr Johnson**

**Seconded Cr Beard**

***That Council endorse the attached Carpentaria Library Services Strategic Plan 2013-2014.***

**CARRIED**

**Resolution No.0713/026**

## CONFIRMED MINUTES

### 10.5 PCYC Service Agreement for management of the Normanton Sports Centre

At the July 2010 Ordinary Meeting of Council, it was resolved by Resolution Number 0710/010 that "council supports an application to Queensland Police Citizens Youth Welfare Association [PCYC] to establish a PCYC in the community utilising the Normanton Sports Centre and other resources available for supporting activities for youth and other age groups".

During the period since that time Council has entered into a Memorandum of Understanding with PCYC to support the Indigenous Sport and Recreation Programme through the provision of resources and access to the community of Normanton for PCYC staff members, associates and clients, to the community of Normanton, through the provision of resources and access to the Carpentaria Shire Council and Recreation venues, for PCYC staff members to support social capacity building through sport and recreation programmes and/or activities.

Negotiations have also continued with PCYC for the management of the Sports Centre and delivery of programmes to transition from Council to PCYC. PCYC officers met with Council and Council officers in 2013. The Director of Community and Cultural Services and PCYC Officers have been engaged in negotiations in furtherance of this matter. A Service Agreement is included as Attachment 10.5.1 for Council's consideration. This agreement includes a sub-contract clause for PCYC to deliver the Youth at Risk Initiative (YARI). Council has a Service Agreement with the Queensland Government from 1 April 2012 to 31 March 2015 for this programme.

**Moved Cr Gurney**

**Seconded Cr Gallagher**

***That Council resolve to enter into the Service Agreement with PCYC for the Management of the Normanton Sports Centre, which includes a sub-contract arrangement for the delivery of the Youth at Risk Initiative for Carpentaria Shire, subject to the following amendments:***

- 1. That representatives of the Swimming Club and Football Club be invited to join the advisory committee;***
- 2. That a representative be appointed from the education sector (not limited solely to Education Queensland).***

**CARRIED**

**Resolution No.0713/027**

## CONFIRMED MINUTES

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### LATE ITEM

#### **10.6 Normanton Townscape (Tourism Precinct) Development**

##### Project Description

The Project will include development of an entry statement, interpretive signage and street scaping in the tourism precinct of Normanton. The project will incorporate indigenous and non-indigenous cultural connection with the land in many facets including traditional bush tucker and medicinal plantings for the streetscape, cultural interpretive signage, artwork and sculptures. The project will create a focal point for visitors upon entering Normanton and lead them on a journey of discovery through the creation of a connected landscape that draws the currently disconnected heritage, cultural and environmental assets (such as the Mutton Hole Wetlands, Bynoe Arts and Crafts Centre, Normanton Cemetery, Gulfland Railway Station, old Gaol, Westpac Bank and Burns Philp Building) into a cohesive and marketable tourism precinct.

##### Community Benefit

The project will provide the following community benefits:

- Creation of visually appealing streetscapes which will increase community pride and sense of wellbeing.
- Provide training opportunities for unemployed through Certificate II in Horticulture as a integral part of the project.
- Enhance social capital through creation of a sense of ownership and partnership through involvement of traditional owners, youth and the wider community in the project at all stages.
- Provide increased opportunities for visitors and locals to volunteer to assist with the project.
- Strengthen community relationships and partnerships, and enhance understanding of indigenous and non-indigenous culture through the sharing of stories and developing a shared vision for the project.
- Increase the awareness of and appreciate for the number and intrinsic value of the heritage-listed assets in Normanton.

##### Economic Benefit

The project will provide the following economic benefits:

- Creation of a high quality, attractive tourism precinct when begins when visitors first enter Normanton.
- Enhance the visitor experience and provide a tangible product (Normanton town) that can be marketed to domestic and international visitors.
- Increase visitors' length of stay by providing a landscape that invites them to explore and discover more about the region.
- Contribute to closing the gap through indigenous training opportunities



## CONFIRMED MINUTES

### Environmental Benefit

The project will provide locals and visitors with the opportunity to develop a deeper understanding and appreciation for the unique indigenous flora of the Gulf Savannah region.

**Moved Cr Gallagher**

**Seconded Cr Beard**

**That Council approve the application to Round 5 of the Regional Development Australia Fund for the Normanton Townscape (Tourism Precinct) Development.**

**CARRIED**

**Resolution No.0713/028**

### GENERAL BUSINESS

Cr Gurney	Requested administrative support for the Health Committee. <i>The Chief Executive Officer to arrange.</i>
Cr Pascoe	Thanked Louise for her services.
Director Community and Cultural Services	Advised that Senior's Week will be held 17 August
	LGMA Angel Flight 18 August

**Moved Cr Zahner**

**Seconded Cr Beard**

**That Council donate \$500 to Angel Flight during the visit sponsored by LGMA on 18 August 2013.**

**CARRIED**

**Resolution No.0713/029**

Advised that the Cooper and Tedeschi concert at the Railway Station

Visit by Senator Sue Boyce

Opening of War Memorial at Karumba on Saturday 3 August at 10am.

*Cr Gurney to be Council's representative.*

**RECESS: 10.20am – 10.45am** The Mayor called a recess for morning tea.

**ATTENDANCE:** The Director Community and Cultural Services left the meeting.

## CONFIRMED MINUTES

### STANDING ORDERS

*Moved Cr Gallagher*

*Seconded Cr Gurney*

*That Standing Orders be resumed.*

**CARRIED**

*Resolution No.0713/030*

### 9. CORPORATE SERVICES REPORTS

#### 9.1 Monthly Financial Report for Period Ending 30 June 2013

With the completion of the 2012/2013 financial year, work is underway to prepare and have adopted the annual financial statements. Comprehensive year end reports will be reported to Council at the next Ordinary Meeting in August.

Council noted the information as presented.

#### 9.2 Annual Operational Plan

Council must prepare and adopt an operational plan for each financial year. The operational plan for 2013/2014 was attached for Council's consideration.

*Moved Cr Gallagher*

*Seconded Cr Zahner*

*That Council adopts the 2013/2014 Operational Plan as amended.*

**CARRIED**

*Resolution No.0713/031*

#### 9.3 2013/2014 Revenue Policy

The 2013/2014 Budget, as presented, has been prepared in accordance with the *Local Government Act 2009* and the *Local Government Regulation 2012*. In accordance with these regulations, Council must adopt an annual budget which includes various policies and guidelines as well as financial statements prepared on an accrual basis for 2013/2014 and future budget projections over the subsequent nine years which measures financial sustainability. The budget must also be consistent with long term planning documents.

*Moved Cr Gurney*

*Seconded Cr Gallagher*

*That Council adopts the 2013/2014 Revenue Policy.*

**CARRIED**

*Resolution No.0713/032*

## CONFIRMED MINUTES

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### 9.4 2013/2014 Revenue Statement

The 2013/2014 Budget, as presented, has been prepared in accordance with the *Local Government Act 2009* and the *Local Government Regulation 2012*. In accordance with these regulations, Council must adopt an annual budget which includes various policies and guidelines as well as financial statements prepared on an accrual basis for 2013/2014 and future budget projections over the subsequent nine years which measures financial sustainability. The budget must also be consistent with long term planning documents.

**Moved Cr Johnson**

**Seconded Cr Beard**

**That Council adopts the 2013/2014 Revenue Statement.**

**CARRIED**

**Resolution No.0713/033**

### 9.5 2013/2014 Debt Policy

The 2013/2014 Budget, as presented, has been prepared in accordance with the *Local Government Act 2009* and the *Local Government Regulation 2012*. In accordance with these regulations, Council must adopt an annual budget which includes various policies and guidelines as well as financial statements prepared on an accrual basis for 2013/2014 and future budget projections over the subsequent nine years which measures financial sustainability. The budget must also be consistent with long term planning documents.

**Moved Cr Zahner**

**Seconded Cr Gurney**

**That Council adopts the 2013/2014 Debt Policy.**

**CARRIED**

**Resolution No.0713/034**

### 9.6 2013/2014 Investment Policy

The 2013/2014 Budget, as presented, has been prepared in accordance with the *Local Government Act 2009* and the *Local Government Regulation 2012*. In accordance with these regulations, Council must adopt an annual budget which includes various policies and guidelines as well as financial statements prepared on an accrual basis for 2013/2014 and future budget projections over the subsequent nine years which measures financial sustainability. The budget must also be consistent with long term planning documents.

**Moved Cr Beard**

**Seconded Cr Gurney**

**That Council adopts the 2013/2014 Investment Policy.**

**CARRIED**

**Resolution No.0713/035**

## CONFIRMED MINUTES

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### 9.7 2013/2014 Schedule of Fees & Charges

The attached document entitled 2013/2014 Schedule of Fees & Charges provides a comprehensive schedule of all proposed fees and charges for 2013/2014 financial year, including cost recovery fees and other charges. Under Section 98 of the *Local Government Act 2009*, Council must adopt and maintain a register of its cost recovery fees.

**Moved Cr Zahner**

**Seconded Cr Gallagher**

**That Council adopts the 2013/2014 Schedule of Fees and Charges.**

**CARRIED**

**Resolution No.0713/036**

### 9.8 2013/2014 Annual Budget

In accordance with the above regulations, Council must adopt an annual budget which includes financial statements prepared on an accrual basis for 2013/2014 and future budget projections over the subsequent nine years which measures financial sustainability. The budget must also be consistent with long term planning documents.

**Moved Cr Pascoe**

**Seconded Cr Beard**

**That Council –**

- 1. Adopts the Statement of Comprehensive Income, Statement of Financial Position, Statement of Cash Flows and Statement of Changes in Equity.**
- 2. Authorises all proposed Capital Expenditure for 2013/2014; and the Chief Executive Officer to call tenders where required.**
- 3. Authorise the proposed transfers to and from the reserve accounts for 2013/2014.**

**CARRIED**

**Resolution No.0713/037**

### GENERAL BUSINESS

Director Corporate Services

Rubber floor mats at Show grounds kitchen  
*Director Corporate Services advised new mats are being purchased.*

Royalties for Regions funding

## CONFIRMED MINUTES

**Moved Cr Gallagher**

**Seconded Cr Gurney**

**That Council lodge applications for the upgrade of the Burketown Road and Yappar Street under the Royalties for Region program.**

**CARRIED**

**Resolution No.0713/038**

### 11. CONFIDENTIAL REPORTS

Nil.

### 12. GENERAL BUSINESS

Cr Johnson

Provided an update on the 120<sup>th</sup> Anniversary of the Gulflander trip.  
Queried dates for the upcoming workshops.

Cr Beard

Queried the bounty on pigs.  
*The Chief Executive Officer informed that a report will be brought back to the August meeting.*

**MATERIAL PERSONAL INTEREST: 1.18pm** Cr Pascoe declared a Material Personal Interest as the Mayor's business partner had lodged an expression of interest to run horses on Lilyvale. The Mayor left the meeting and did not participate in the discussions. The Deputy Mayor assumed the role of Chair.

Chief Executive Officer

Expressions of Interest on Lilyvale.  
*Report to August meeting.*

**ATTENDANCE: 1.23pm** The Mayor returned to the meeting and resumed the role of Chair.

Chief Executive Officer

Telstra issues  
Petition

Use of the Burns Philp Building

Road trip – north in early September

Cr Pascoe

Report on Gulf Savannah Development  
Policy executive meeting at Brisbane  
Meeting in Mount Isa with Minister McVeigh

## CONFIRMED MINUTES

NAIDOC Flag raising ceremony

**Moved Cr Beard**

**Seconded Cr Johnson**

**That Council grant leave of absence to Councillor Zahner for the August meeting.**

**CARRIED**

**Resolution No.0713/039**

Cr Gurney

Town Entry statement

RJCP

GSD meeting at Doomadgee

Health forum

Water outage at Karumba

### 13. CLOSURE OF MEETING

*The Chair of the meeting, Cr Fred Pascoe, Mayor, declared the meeting closed at 1.43pm.*

### MINUTES CERTIFICATE

**These Minutes are Confirmed.**

  
.....

Councillor FC Pascoe  
Mayor

  
.....

Date