



CARPENTARIA SHIRE

Outback by the Sea[®]

***ORDINARY MEETING
MINUTES***

15 OCTOBER 2015

CONFIRMED MINUTES

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1 OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at 9.00am.

2 RECORD OF ATTENDANCE

Councillors

Mayor: Cr FC Pascoe

Members: Cr AJ Gurney; Cr MD Johnson; Cr ATJ Gallagher; Cr DA Amos.

Staff

Chief Executive Officer Mr Bob Owen

Director of Engineering Mr John Teague

Manager Governance Mr Phil Turner

Executive Services

Executive Assistant Ms Angeline Pascoe.

MOTION

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Johnson

That Council approve leave of absence for Cr Zahner, Cr Beard and Cr Gurney who has to leave the meeting early on official business.

CARRIED

Resolution No. 1015/001

3 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

Confirmation of Minutes from the Ordinary Council meeting held 16 September 2015 as previously circulated to Councillors.

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Amos

That the Minutes of the Ordinary Council meeting held 16 September 2015 be confirmed.

CARRIED

Resolution No. 1015/002

CONFIRMED MINUTES

4 BUSINESS ARISING FROM PREVIOUS MEETINGS

Cr Gallagher

Informed the meeting that no response has been received from Queensland Health regarding housing.
The Mayor advised that a letter will be sent as a follow up.

5 PUBLIC QUESTION TIME

Mr Arch Armstrong and Mr Keith Johnson sat in the public gallery.

ATTENDANCE: Ms Liz Taylor – Council's Planning Consultant, attended the meeting.

CHANGE IN STANDING ORDERS

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Amos

That Council change the Standing Orders to commence dealing with the report on the Combined Town Planning Application on the Lilyvale Estate.

CARRIED

Resolution No. 1015/003

6.8 LILYVALE ESTATE, TOWN PLANNING COMBINED APPLICATION

Executive Summary:

Council is in receipt of a Combined Application for: -

- Preliminary Approval Varying the Effect of a Local Planning Instrument; and
- Reconfiguring a Lot- staged development; and
- Clearing of Native Vegetation.

The Combined Application relates to land known as Lilyvale Estate, located just south – west of Normanton.

The Application is generally in accordance with the Carpentaria Shire Planning Scheme and the Lilyvale Estate Development Plan and is recommended for approval subject to conditions.

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Amos

“That Council resolve:

In accordance with the Sustainable Planning Act 2009 as amended, the applicant be notified that the Combined Application for Preliminary Approval Varying the Effect of a Local Planning Instrument; and Reconfiguring a Lot- staged development; and Clearing of Native Vegetation, on land situated at Burke Developmental Rd, south-west of Normanton and described as:

- ***Lot 39 on B15757;***
- ***Part of Lot 27 on SP 235283;***
- ***Lot 83 on SP 235283; and***
- ***Part of Lot 76 on RP 708325,***

is approved subject to the conditions detailed and amended below:

ASSESSMENT MANAGER CONDITIONS (COUNCIL)

A. General

1. The development shall be undertaken substantially in accordance with:

- ***Proposal Plan of Reconfiguration, Drawing Number: 13040/ROL/01, prepared by Ausnorth Consultants Pty Ltd;***
- ***Draft Standard Format Plan SP280674- Stage 1 of the Lilyvale Estate;***
- ***Lilyvale Estate Plan of Development, including***
 - ***Appendix A: Lilyvale Estate Precinct Plan, Drawing Number: 13040/POD/01, prepared by Ausnorth Consultants Pty Ltd; and***
 - ***Appendix B: Buffer Plans – SDA 1214-016672, Sheets 1 & 2.***

except as modified by this approval, to the satisfaction of the Chief Executive Officer or delegate.

2. Stage 1 of the Lilyvale Estate development is comprised of the amalgamation of proposed lots 999 and 998, generally as shown on the Proposal Plan of Reconfiguration, Drawing Number: 13040/ROL/01, prepared by AusNorth Consultants. Stage 1 creates proposed lot 999, with an area of 92.04 hectares and a balance area being proposed Lot 1 with an area of 244.4 hectares, as shown on draft Standard Format Plan SP280674, cancelling Lot 39 on B15757 and Lots 27 and 83 on SP235283, to the satisfaction of the Chief Executive Officer or delegate.

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3. **All future vehicular access to Stage 1 of the Lilyvale Estate is limited to Burke Developmental Road. The Lilyvale Estate Proposal Plan of Reconfiguration is to be amended so that proposed Lot 22 is reconfigured to remove the internal road frontage to proposed lot 999 through the Lilyvale Estate, to the satisfaction of the Chief Executive Officer or delegate.**
4. **Stage 2 of the Lilyvale Estate development, being proposed Lot 1, as shown on draft Standard Format Plan SP280674 and part of Lot 76 on RP 708325, can be further staged, in accordance with a Staging Plan of Development, endorsed by the Director of Engineering and to the satisfaction of the Chief Executive Officer or delegate.**
5. **Prior to registration of the Plan of Survey creating Stage 2 of the Lilyvale Estate, each new lot is to be provided with:**
 - **a connection point to the reticulated electricity supply system and telecommunication network; and**
 - **a crossover/ culvert, to the front boundary of each lot, to facilitate vehicular access;****to the satisfaction of the Chief Executive Officer or delegate.**
6. **No new building or development work is to be approved by Council or any Private Building Certifier, until the Plan of Survey creating the new titles for any stage of the development, is registered with the State Government, to the satisfaction of the Chief Executive Officer or delegate.**
7. **Once the Plan of Survey for any stage of the development is registered, all new lots in the Estate will be permanently marked with survey pegs to enable each lot boundary to be easily identified to future purchasers and to Council, to the satisfaction of the Chief Executive Officer or delegate.**
8. **Prior to rural residential development occurring on any newly created lot:**
 - **a Building Envelope Plan is required to be lodged with and approved by Council, identifying the location of the Building Envelope on the lot. The Building Envelope is required to be located on land above RL 9.0 m AHD and have a maximum area of 2000m², to the satisfaction of the Chief Executive Officer or delegate; and**
 - **A Soil Test, undertaken by a suitably qualified professional within the Building Envelope area, is to be submitted to and approved by Council confirming the type of house foundations required to safely erect a house on the lot and the type of on-site sewerage disposal system that is suitable for the lot, to the satisfaction of the Chief Executive Officer or delegate.**
9. **At the time any new building work or development work is proposed on newly created lots of the Lilyvale Estate, the following services are also required to be provided to service each new lot, where relevant, to the satisfaction of the Chief Executive Officer or delegate:**

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- **Water supply – 2 x 60,000 L water tanks, or one 150,000 L water tank (unless Council has installed a low pressure intermittent water main to service the Lilyvale Estate and then a 1 x 30,000 L water tank);**
- **On-site sewerage system, installed by qualified professional, (following soil tests to determine the best system for the lot);**
- **Connection to the reticulated electricity supply and telecommunication networks.**

Water supply and sewerage are to be constructed to relevant standards, stated in Schedule 1, Part 3 of the Shire of Carpentaria Planning Scheme for each lot, in association with a Plumbing Application, all to the satisfaction of the Chief Executive Officer or delegate.

10. **Any future building or development work within the Lilyvale Estate is required to be carried out generally in accordance with this approval, the Lilyvale Estate Plan of Development, any relevant Council requirements and other relevant Legislation, to the satisfaction of the Chief Executive Officer or delegate.**
11. **This development approval lapses four (4) years after the day that the development approval takes effect, unless extended under the Sustainable Planning Act 2009.**

Services

12. **All stormwater and runoff from new lots is to be drained to a lawful point of discharge and in such a way that it does not concentrate flow on the lots or on any abutting properties, nor does it create ground erosion problems on the lots or on abutting properties, to the satisfaction of the Chief Executive Officer or delegate**
13. **Should any of the Council's assets be damaged during the construction of any new infrastructure, or associated works, the cost of the reinstatement of all such assets shall be met by the applicant/proponent and to the satisfaction of the Chief Executive Officer or delegate.**

Maintenance of Lots

14. **All lots are to be maintained in a clean and tidy condition at all times, to the satisfaction of the Chief Executive Officer or delegate.**
15. **Any lots that are sold and not built upon in the short term are to be regularly maintained to ensure they do not become overgrown and create a bushfire or vermin risk to adjoining lots, to the satisfaction of the Chief Executive Officer or delegate.**

Should the Chief Executive Officer or delegate determine that an overgrown lot

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poses an unacceptable risk or threat, the Chief Executive Officer will arrange for maintenance of the lot to be carried out and the land owner/s will be liable for the cost of such works, with payment due within 30 business days of the Invoice being issued by Council.

Access and On-street Works

16. *The intersection of Burke Developmental Road and the road accessing Stage 2 of the Lilyvale Estate is to be designed and upgraded in accordance with AUSTRROADS Guidelines and QLD DMR specifications, as detailed in the DMR Planning and Design Manual. The design of the intersection is to be undertaken by a qualified Engineer and to the satisfaction of the Chief Executive Officer or delegate.*
17. *The two new roads providing vehicular access to the Estate are required to be designed in accordance with the FNQROC Development Manual and to the following specifications:*
- *40 metre wide road reserve width;*
 - *8 metre formation width; and*
 - *6.0 metre gravel pavement width.*

The new road construction can be staged in association with the staging of the development, all to the satisfaction of the Chief Executive Officer or delegate.

18. *Council is to nominate two (2) new street names for the two new public roads accessing the Lilyvale Estate, and the road sign/s are to be erected at the time the road/s are constructed, to the satisfaction of the Chief Executive Officer or delegate.*

Easement

19. *Electricity Transmission Line Easements, 40 metres wide, will be registered on Title, to contain the transmission lines that traverse above the Estate, in order to ensure any future houses in proposed Lots 25, 26, 27 and 999 are sited clear of the transmission lines, to the satisfaction of the Chief Executive Officer or delegate.*

Environmental Management

20. *A Soil Erosion and Sediment Control Plan is to be prepared during the detailed design phase of the Operational Works for Stage 2 of the Lilyvale Estate, to the satisfaction of the Chief Executive Officer or delegate, to address the following issues:*
- *Scheduling construction activities outside the wet season;*
 - *Controlling overland flow throughout the Estate;*
 - *Diverting stormwater and discharge in a controlled manner to natural drainage lines;*
 - *Establishing stormwater systems to capture sediment during construction;*

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- **Sequencing a staged construction process;**
- **Implementing a revegetation program, where required, based on site suitability;**
- **Identifying the lowest point for stormwater discharge purposes;**
- **Implementing soil erosion protection measures;**
- **Minimising disturbance;**
- **Retaining and enhancing vegetated buffers to waterways and drainage lines;**
- **Implementing a maintenance regime for vegetated buffers; and**
- **Monitoring and reporting surface movements and subsurface activity.**

21. **An Environmental Management Plan is to be prepared during the detailed design phase of the Operational Works for Stage 2 of the Lilyvale Estate, to ameliorate impacts associated with vegetation clearing, in line with the AusNorth Pty Ltd supporting documentation and to the satisfaction of the Chief Executive officer or delegate.**

B. **The Lilyvale Estate Plan of Development, and in particular the Codes, be amended to reflect the conditions outlined above, to the satisfaction of the Chief Executive Officer or delegate and the relevant provisions of the Lilyvale Estate Plan of Development, Precinct Plan and Buffer Plans be incorporated into any new Planning Scheme, prepared in the future for the Shire, to the satisfaction of the Chief Executive Officer or delegate.**

C. **The following notification be included on the Rates Notice of all new lots created in all stages of the Lilyvale Estate:**

This lot is included in the Lilyvale Estate and development of this lot must comply with the relevant provisions of the:

- **Lilyvale Estate Plan of Development;**
- **Conditions of approval outlined in the Decision Notice dated October, 2015;**
- **Carpentaria Shire Planning Scheme; and**
- **Any other relevant legislation.**

Copies of these documents are available from the Council.

CARRIED

Resolution No. 1015/004

ATTENDANCE: 10.05am Mr Armstrong and Mr Johnson left the meeting.

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9 CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION

In accordance with the *Local Government Act 2009*, and the *Local Government Regulation 2012*, in the opinion of the Chief Executive Officer, the following business is of a kind as referred to in clause 275(1) of the Regulation, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Amos

That Council adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with clause 275(1) of the Local Government Regulation 2012 as the items listed come within the following provisions

9.1 Carpentaria Shire Council ATS Feral Pty Ltd (Planning Appeal)

This item is classified CONFIDENTIAL under the provisions of clause 275(1)(f) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to starting or defending legal proceedings involving it.

CARRIED

Resolution No. 1015/005

MOTION

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Amos

That Council open the meeting to the public.

CARRIED

Resolution No. 1015/006

CONFIRMED MINUTES

9.1 CARPENTARIA SHIRE COUNCIL ATS FERAL PTY LTD (PLANNING APPEAL)

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Johnson

"That Council having considered the appellant's master plan in the Planning and Environment Court Appeal, Carpentaria Shire Council ats Feral Pty Ltd, does not agree with the plan as it is predicated on a road closure which Council opposes. Council requires the road to remain open in the overall public interest."

CARRIED

Resolution No. 1015/007

RECESS: 10.25am – 10.45am The Mayor called a recess for morning tea.

RESUMPTION OF STANDING ORDERS

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Gallagher

That Standing Orders be resumed.

CARRIED

Resolution No. 1015/008

ATTENDANCE : 10:58am Councillor Gurney left the meeting for the day on official business.

CONFIRMED MINUTES

REPORTS FROM DIRECTOR OF ENGINEERING - ROADS & SERVICES

6.1 WORKS REPORT - OCTOBER 2015

Executive Summary:

The following report provides a summary of the works undertaken in September 2015.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Amos

That Council accepts the report as presented.

CARRIED

Resolution No. 1015/009

6.2 NDRRA REPORT

Executive Summary:

All work for the 2013 restoration works is now finalised, including the causeway projects (practical completion). The closeout is being finalised following a detailed acquittal inspection and audit with QRA.

The 2014 restoration works are progressing well with the majority due for completion prior to Christmas 2015. There are some over expenditure investigations which are progressing for assessment prior to close out.

The development approvals for construction of the artesian bores have been received. Daly Bro's have established to site and have commenced work on the McAllister Mail Run bore with construction anticipated to be completed mid-October to provide vital water supply to complete the construction works.

The Normanton Airport was approved for a restoration construction value of \$910,156 (excluding GST) and is programmed for commencement in April 2016. In order to complete a full width seal and additional stabilising works on the runway, an additional \$735,000 (excluding GST) is required.

Additional funding is currently being sought through the Regional Aviation Access Program to complete a full reconstruction of the Normanton runway and some minor works at the Karumba airport.

CONFIRMED MINUTES

COUNCIL RESOLUTION

Moved Cr Amos

Seconded Cr Gallagher

That Council accepts the report as presented.

CARRIED

Resolution No. 1015/010

6.3 DTMR WORKS - OCTOBER 2015

Executive Summary:

This report provides a brief update on Council's current Department of Transport and Main Roads (DTMR) contract works.

COUNCIL RESOLUTION

Moved Cr Johnson

Seconded Cr Gallagher

That Council accepts the report as presented.

CARRIED

Resolution No. 1015/011

6.4 MARINE STRUCTURES REPORT - OCTOBER 2015

Executive Summary:

The following report details the works associated with marine structures that have been completed up to the end of September 2015

COUNCIL RESOLUTION

Moved Cr Amos

Seconded Cr Gallagher

That Council accepts the report as presented.

CARRIED

Resolution No. 1015/012

CONFIRMED MINUTES

6.5 CONTRACT 15/0405 GLENORE WEIR UPGRADE - PROGRESS REPORT

Executive Summary:

This report provides an update on the progress of the construction contract for the Glenore Weir Upgrade project as prepared by the Superintendent Andrew Armstrong from PDR Engineers.

COUNCIL RESOLUTION

Moved Cr Amos

Seconded Cr Johnson

That Council accepts the report as presented.

CARRIED

Resolution No. 1015/013

6.6 CONTRACT 14/0383 KARUMBA SWIMMING POOL - PROGRESS REPORT

Executive Summary:

This report provides an update on the progress of the construction contract for the Karumba Swimming Pool project as prepared by the Superintendent Boipuso Samuel from PDR Engineers.

COUNCIL RESOLUTION

Moved Cr Johnson

Seconded Cr Amos

That Council accepts the report as presented.

CARRIED

Resolution No. 1015/014

CONFIRMED MINUTES

6.7 BUILDING AND PLANNING REPORT

The report is to advise Council of relevant planning and building activities within the Shire for the month of September 2015.

Planning Applications Received

IDAS No	Address	Application Type	Status
I/0807	Burke Development Road, Normanton	Material Change of Use, Solar Power Station	Pending

Planning Applications Approved

Nil.

Building Applications Received

IDAS No	Address	Type	Value
I/1519	24-26 Brodie Street, Normanton	Demolition of Dwelling	NA

Building Application Approved

IDAS No	Address	Type	Value
I/1519	24-26 Brodie Street, Normanton	Demolition of Dwelling	NA

Applications pending waiting on further information (Applicants advised)

IDAS No	Address	Type	Date Received
I/0785	56 Karumba Development Road, Karumba	Portable Dwelling	04/03/2014

COUNCIL RESOLUTION

Moved Cr Amos

Seconded Cr Gallagher

That Council note and accept the content of the report as presented.

CARRIED

Resolution No. 1015/015

CONFIRMED MINUTES

**6.9 BURNS PHILP BUILDING, TENDER SUBMISSIONS FOR REPAIRS,
REFURBISHMENTS AND REPLACEMENT OF EXISTING PIERS AND FLOOR
FRAME**

Executive Summary:

This report provides information regarding a proposed contract to undertake repairs, refurbishments and replacement of existing piers and floor frame for the Burns Philp Building as previously approved in Council's budget.

COUNCIL RESOLUTION

Moved Cr Amos

Seconded Cr Gallagher

That Council enter into commercial-in-confidence negotiations with the only conforming tenderer, Wren Construction Pty Ltd, to negotiate the price for the work pursuant to Council's consultant project manager's estimate and that the power to award the tender is delegated to the Mayor, Deputy Mayor and the Chief Executive Officer.

CARRIED

Resolution No. 1015/016

6.10 WATER STATUS REPORT - SEPTEMBER 2015

Executive Summary:

The purpose of this report is to provide Council with town water and wastewater supply, usage and quality information to assist in ensuring that the water and wastewater are appropriately managed.

COUNCIL RESOLUTION

Moved Cr Johnson

Seconded Cr Gallagher

That Council accepts the report as presented.

CARRIED

Resolution No. 1015/017

CONFIRMED MINUTES

GENERAL BUSINESS – DIRECTOR OF ENGINEERING

- Cr Gallagher Road to Burketown is pretty good – well done to the crews.
- Cr Johnson Queried the sewerage ponds at Normanton
The Director of Engineering informed that works will be completed last week of October.
- Queried the coffee machine at the airport.
The Chief Executive Officer confirmed Council considered this matter earlier in the year and were agreeable to allowing it to remain in the terminal.
- Director of Engineering Informed the boat ramp at Karumba will be closed on the 26 October 2015 for works to be completed.

ATTENDANCE: 12.35pm The Director of Engineering left the meeting.

ADJOURNMENT: 12.40 - 1.50pm The Mayor adjourned the meeting for lunch.
Upon resumption all members were present.

ATTENDANCE: The Manager Economic and Community Development, Ms Cherie Crossland entered the meeting.

CHANGE IN STANDING ORDERS

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Johnson

That Council change the Standing Orders to commence dealing with Reports 8.3 and 8.4.

CARRIED

Resolution No. 1015/018

CONFIRMED MINUTES

8.3 COMMUNITY DEVELOPMENT

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Community and Cultural Services portfolio.

COUNCIL RESOLUTION

Moved Cr Johnson

Seconded Cr Amos

That Council accepts the report as presented.

CARRIED

Resolution No. 1015/019

8.4 COMMUNITY DONATIONS

Executive Summary:

During the period since the September meeting of Council, the requests listed in this report have been received for consideration in the Carpentaria Shire Council Community Donations and Support program.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Amos

That Council accepts the report as presented and approves the line marking in-kind support for the softball competition at Normanton during November.

CARRIED

Resolution No. 1015/020

ATTENDANCE 2:13pm Councillor Fred Pascoe declared a conflict of interest in the discussions regarding a contribution towards the development of signs and left the meeting. Cr Pascoe is the Chief Executive Officer of Bynoe CACS Ltd. The discussion was related to the sharing of costs between Bynoe CACS Ltd and Council for signage.

No quorum was present when Councillor Pascoe left the meeting. Remaining Councillors informally discussed the signage proposal and requested that a report be prepared for the November meeting.

CONFIRMED MINUTES

ATTENDANCE 2:21pm Councillor Pascoe returned to the meeting. A quorum was again constituted and the meeting resumed.

GENERAL BUSINESS – ECONOMIC AND COMMUNITY DEVELOPMENT

Cr Johnson

Queried the Donations Policy
The Manager Economic Community Development informed that the policy will be looked at in the new year.

Open day - functions of Australia Post.

RESUMPTION OF STANDING ORDERS

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Johnson

That standing orders be resumed.

CARRIED

Resolution No. 1015/021

ATTENDANCE: 2.30pm The Manager Economic Community Development left the meeting.

CONFIRMED MINUTES

7 REPORTS FROM THE CHIEF EXECUTIVE OFFICER

7.1 GEOTHERMAL POWER INVESTIGATIONS

Executive Summary:

Representatives from Local Government Infrastructure Services ("LGIS") attended the September 2015 Council meeting and addressed Council in relation to investigations into the provision of geothermal power in the Shire. The attached report outlines the costs, scope of work and deliverables for the pre-feasibility review of geothermal power generation.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Amos

That Council accept the pre-feasibility review proposal from Local Government Infrastructure Services ("LGIS") in relation to geothermal power generation for Normanton and Karumba and engage LGIS to undertake the work at a cost of \$17,500.00 + GST.

CARRIED

Resolution No. 1015/022

7.2 FINANCIAL ASSISTANCE GRANT

Executive Summary:

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Johnson

That Council:

- 1. strongly supports the Financial Assistance Grants ("FAGs") campaign by the Australian Local Government Association; and***
- 2. writes to all relevant stakeholders including the Federal Government urging the lifting of the freeze on the FAGs indexation, together with the allocation of additional funding for FAGs.***

CARRIED

Resolution No. 1015/023

CONFIRMED MINUTES

7.3 GREAT ARTESIAN BASIN WATER RESOURCE PLAN

Executive Summary:

The Department of Natural Resources and Mines ("DNRM") has published a Statement of Proposals (the "Statement") for the future amendment of the Water Resource (Great Artesian Basin) Plan 2008. DNRM seeks feedback on how it should develop a replacement plan as the current plan expires in 2016.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Amos

That Council note the Great Artesian Basin Water Resource Plan Statement of Proposals.

CARRIED

Resolution No. 1015/024

7.4 MUTTONHOLE WETLANDS ADVISORY COMMITTEE

Executive Summary:

On 6 August 2015, Council was granted trusteeship of Muttonhole Wetlands Conservation Park under the *Nature Conservation Act 1992* (the Act). Under the trusteeship, Council has the responsibility of managing and maintaining the Park in accordance with the Act. In addition to undertaking management and maintenance of the Park, Council has the benefit if issuing commercial activities' permits and retaining the revenue from such permits.

In order to provide Council with ongoing advice relating to the management and utilisation of the Park it is recommended that Council establish an advisory committee under the *Local Government Regulation 2012* inviting all interested stakeholders to provide advice to Council relating to the Park's future development and use.

COUNCIL RESOLUTION

Moved Cr Johnson

Seconded Cr Amos

That Council approve the establishment of an advisory committee under the attached terms of reference to give advice to Council on the effective management of the Mutton Hole Wetlands Regional Park and on its future use.

CARRIED

Resolution No. 1015/025

CONFIRMED MINUTES

**7.5 TENDER 15/0412 SUPPLY & DELIVER VECTOR CONTROL
(MOSQUITO FOGGING) SERVICES**

Executive Summary:

This report is to request Council consider the letting of the supply and delivery of vector control (mosquito fogging) services for the 2015/2016 and 2016/2017 wet season.

COUNCIL RESOLUTION

Moved Cr Johnson

Seconded Cr Gallagher

That Council accepts the tender from DC Quirk Contracting for the delivery of mosquito fogging services at Normanton and Karumba for the next 2 years with an additional year at Council's option.

CARRIED

Resolution No. 1015/026

7.6 APPROVED INSPECTION PROGRAM

Executive Summary:

The purpose of this report is to seek Council's approval to implement approved inspection programs annually for compliance with the *Public Health Act 2005* (mosquito breeding sites), *Animal Management (Cats and Dogs) Act 2008* (dog registrations) and the *Water Supply (Safety and Reliability) Act 2008* (Water Restrictions).

The programs can be undertaken pursuant to s134 of the *Local Government Act 2009*, s113 *Animal Management (Cats and Dogs) Act 2008* and s427 of the *Public Health Act 2005*. The proposed inspection programs are for the systematic inspection of dog registrations, mosquito breeding sites and water restriction compliance, including the use of wells and grey water systems.

COUNCIL RESOLUTION

Moved Cr Amos

Seconded Cr Johnson

That Council approve the following inspection programs:

In accordance with s113 of the Animal Management (Cats and Dogs) Act 2008:

1. Dog Registration Inspection Program

(a) Purpose

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To ensure that dogs in residence in the Shire are registered in accordance with s44(2) and s46 of the Animal Management (Cats and Dogs) Act 2008.

(b) Commencement

The program is to start on 1 November each calendar year.

(c) Type of Program

The Dog Registration Inspection Program will be a systematic program which will include all properties in Normanton and Karumba townships.

(d) Duration

This program will run for six (6) months from the commencement date.

In accordance with s427 of the Public Health Act 2007:

2. Mosquito Breeding Sites Program

(a) Purpose

To ensure that residences do not have breeding grounds for mosquitos as required under s2N of the Public Health Regulation 2005.

(b) Commencement

This program will commence on 1 December each calendar year.

(c) Type of Program

The mosquito breeding sites program is a systematic program which will include all properties in Normanton and Karumba townships.

(d) Duration

This program will run for three (3) months from the commencement date.

In accordance with s134 Local Government Act 2009:

3. Water restriction compliance

(a) Purpose

To ensure compliance with sections 41 and 43 (5) of the Water Supply (Safety and Reliability) Act 2008, which requires that a person must not contravene a water restriction. This program will include an inspection of wells, and grey water systems to ensure they are compliant.

(b) Commencement

This program will commence on 1 November each calendar year where water

CONFIRMED MINUTES

restrictions are imposed by Council under s41 Water Supply (Safety and Reliability Act) 2008.

(c) Type of Program

The Water Restriction Compliance Program is a systematic program which will include all properties in Normanton and Karumba, including properties supplied by Council's raw water line.

(d) Duration

This program will run for three (3) months from the commencement date.

4. Local Law 2 (Keeping of Animals) 2015

(a) Purpose

To ensure compliance with sections 5 and 6 of the Local Law 2 (Keeping of Animals) 2015 which prescribes animals that are prohibited, restricted or require local government approval. This program will include an inspection of properties to identify any non-compliance.

(b) Commencement

This program will commence on 1 November each calendar year.

(c) Type of Program

The Keeping of Animals Compliance Program is a systematic program which will include all properties in Normanton and Karumba.

(d) Duration

This program will run for three (3) months from the commencement date.

CARRIED

Resolution No. 1015/027

ATTENDANCE: 3.03pm The Manager Governance Executive Services left the meeting.

CONFIRMED MINUTES

7.7 HUMAN RESOURCES REPORT

Executive Summary:

This report provides information to Council on recent and upcoming activities within the Human Resources Section of Council.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Amos

That Council accepts the report as presented.

CARRIED

Resolution No. 1015/028

7.8 DRUG AND ALCOHOL POLICY VARIATION

Executive Summary:

This report outlines a proposed amendment to Council's Drug and Alcohol Policy.

COUNCIL RESOLUTION

Moved Cr Amos

Seconded Cr Johnson

That Council approve the amendment to the Drug and Alcohol Policy as outlined in this report.

CARRIED

Resolution No. 1015/029

CONFIRMED MINUTES

8 REPORTS FROM DIRECTOR OF CORPORATE & COMMUNITY SERVICES

8.1 MONTHLY FINANCIAL REPORT - SEPTEMBER 2015

Executive Summary:

The Monthly Financial Report has been prepared for the period ending 30 September 2015.

The following is a summary of major variances and points to note.

COUNCIL RESOLUTION

Moved Cr Amos

Seconded Cr Johnson

That Council accepts the following reports for the period ending 30 September 2015 as presented.

- *Income Statement*
- *Statement of Financial Position*
- *Statement of Cash Flow*
- *30 Day Cash Flow Estimate*
- *Accounts Summary*

CARRIED

Resolution No. 1015/030

RECESS: 3.15pm – 3.28pm The Mayor called a recess for afternoon tea.

8.2 TENDER 15/0411 SUPPLY & DELIVERY OF BULK FUEL

Executive Summary:

Council called for tenders for the supply and delivery of bulk fuel to its depot and camps.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Johnson

That Council awards the Supply and Delivery of Bulk Fuel to Carpentaria Fuels for a period of 3 years commencing November 2015 with the option of a 3 year extension at the same rates.

CARRIED

Resolution No. 1015/031

10 GENERAL BUSINESS

Cr Gallagher

Queried the hire cars at the airport car parking.
The Chief Executive Officer to follow up.

Cr Johnson

Queried the supply and sale of vehicles
The Chief Executive Officer informed that Black Toyota was the successful tenderer.

Cr Pascoe

Informed the meeting of the following:

- Visit by Senator Ian MacDonald
- Update on Gulf Savannah Development
- Meeting with the Deputy Premier at Townsville
- The 119th LGAQ Annual Conference & Policy Executive meeting being held at Toowoomba 19 – 21 October 2015.

11 CLOSURE OF MEETING

The Chair of the meeting, Cr Fred Pascoe, Mayor, declared the meeting closed at 4.15pm.

MINUTES CERTIFICATE

These Minutes are Confirmed

A Pascoe

Councillor FC Pascoe
Mayor

15, 10, 2015

Date