



CARPENTARIA SHIRE

Outback by the Sea

ORDINARY MEETING

MINUTES

22 MARCH, 2017

CONFIRMED MINUTES

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CONFIRMED MINUTES

1 OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at 9.05am.

2 RECORD OF ATTENDANCE

Councillors

Cr LV Bawden	Mayor
Cr JC Young	Deputy Mayor
Cr AT Gallagher	
Cr JD Beard	
Cr BJ Hawkins	
Cr AM Murphy	
Cr PF Wells	

Staff

Mr Michael Hayward	Chief Executive Officer
Ms Angeline Pascoe.	Executive Assistant
Mr Oliver Pring	Director Corporate Services
Mr John Teague	Director of Engineering

The following officers attended the meeting as indicated in the minutes

Mr Nathan Mercer	Manger Fleet & Workshop
Mrs Cherie Schafer	Manager Economic and Community Development
Mr Phil Turner	Manager Governance & Executive Services

3 CONDOLENCES

A minute's silence was held for the passing of the following community member/s:

Ms Stella McNab
Mrs Janet Busch
Mr William Blight

4 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

Confirmation of Minutes from the Ordinary Council Meeting held 15 February 2017, as previously circulated to Councillors.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Young

That the Minutes of the Ordinary Council Meeting held 15 February 2017 be confirmed.

CARRIED 5/0

CONFIRMED MINUTES

Resolution No. 0317/001

5 BUSINESS ARISING FROM PREVIOUS MEETINGS

Action	Officer	Comment	Status
0217/004 – Mostyn Family Monument <i>Install monument at no cost to the family</i>	MW	<ul style="list-style-type: none"> Monument installed 	Complete
0217/008 – Proposed Normanton Street Names <i>Adopt selected names and include in Council Road Register</i>	DOE	<ul style="list-style-type: none"> Submitters/Residents advised Signs ordered and received Register to be updated Signs to be installed 	
Abandoned Vehicles – Normanton Wharf <i>Investigate legal process to remove abandoned vehicles from Normanton Wharf and prepare report to Council.</i>	MGES	<ul style="list-style-type: none"> Brief provided in MGES report 	Complete
Normanton Swimming Pool Precinct <i>Liase with PCYC to arrange cleaning of Normanton wading pool</i>	DOE	<ul style="list-style-type: none"> Pool cleaned PCYC to be instructed on how to use new automatic cleaner. 	
Availability of Land for Sale <i>Progress the Lilyvale subdivision layout and establish the cost of subdivision project and prepare report for April Meeting</i>	DOE	<ul style="list-style-type: none"> Survey Plans finalised Need to meet Development approval conditions before signing plans DA conditions require funding and need to be included in 2017/18 budget deliberations. 	
Karumba Swimming Pool Precinct <i>Endorse request from Candice Hammann to conduct learn to swim classes at the Karumba Pool</i>	MCED	<ul style="list-style-type: none"> Advice of approval provided to Candice Hammann and Col Kemp Classes have commenced 	Complete
ANZAC Memorial <i>Gulf Roll of Honor for the Anzac memorial to include the names of all members of the Carpentaria Shire who enlisted in all recognised conflicts</i>	MCED	<ul style="list-style-type: none"> Enlistment criteria has been noted Name list will be generated and brought back to Council prior to inscription onto formal roll. 	
0217/021 - Community Donations & Support <i>Approve request from Normanton Rodeo Association for various hire fees waivers and other support to the estimated value of \$14,550 towards the staging of the Normanton Rodeo & Campdraft, Street Parade and Gymkhana from 5-12 June.</i>	WM	<ul style="list-style-type: none"> Job Cost number created WM has been provided itinerary of approved donation and dates required Provide funding and equipment 	
Tables & Chairs Trailer <i>Investigate and provide report on current status of trailer</i>	DOE	<ul style="list-style-type: none"> Trailer has been modified and is operational 	Complete
Funeral Costs <i>Review fees & Charges</i>	DCS	<ul style="list-style-type: none"> Conversation with undertaker in regards to pricing and ongoing arrangements. Incorporate revised fees & charges into draft fee schedule 	

CONFIRMED MINUTES

Action	Officer	Comment	Status
Hospital Morgue <i>Write to NWHHS requesting increase in size of morgue</i>	CEO	<ul style="list-style-type: none"> Correspondence sent requesting consideration to increasing capacity at Normanton Morgue Waiting response 	
Plant Tender 17-0459 (Sale/Supply Grader) <i>Lay on the table until March Council meeting</i>	DOE	<ul style="list-style-type: none"> Included in March 2017 agenda 	Complete
Rates Based Financial Assistance <i>Grant rates based assistance to Normanton Kindergarten Association</i>	DCS	<ul style="list-style-type: none"> Kindergarten Rate records adjusted Normanton Bowls Club advised that application not successful 	Complete
Remission of Rates <i>Cease the levying of interest in accordance with motion and formulate a binding financial agreement to service outstanding debt</i>	DCS	<ul style="list-style-type: none"> Interest application has been ceased Negotiations with property owner on suitable arrangement underway (minimum allowable has been calculated and arrangement must meet that along with direct garnish from Human Services payments) 	
Barramundi Discovery Centre <i>Investigate and prepare an itinerary to investigate operation procedures and restocking techniques.</i>	MGES	<ul style="list-style-type: none"> Report included in MGES Report 	Complete
Membership to FNQROC <i>Make application to FNQROC for membership</i>	CEO	<ul style="list-style-type: none"> Correspondence sent requesting membership Waiting response 	

6 DEPUTATIONS

Gidgee Healing (Health Services)

9:30am - 9:48am Mr Dallas Leon, Chief Executive Officer and Dallas McKeon General Manager of Gidgee Healing attended the meeting to update Council on the transition of Primary Health Care Services from North West Remote Health Services to Gidgee Healing. Mr John Cain, Acting Chief Executive Office (NWRH) joined the meeting via teleconference.

Mr Leon advised that:

- The transition of services to Gidgee Healing would occur on 3 April 2017.;
- An official launch will be held on Tuesday 4 April 2017;
- All current jobs will be maintained;
- All services currently provided by NWHHS will be maintained;
- All residents will have access to services;
- Client consent will be need before medical records can be transferred to Gidgee Healing.

RECESS:

9:50am – 10:06am The Mayor called a recess for morning tea.

CONFIRMED MINUTES

MAYOR'S REPORT

North West Queensland Region of Councils (NWQROC)

Cr Bawden advised that he and the Deputy Mayor had recently attended a meeting of NWQROC and that the following issues were discussed:

- Water over roads - TMR advised that it is Government Policy that permits will not be issued where the road has been closed due to water over road.
- Increased speed limit from 3ways to Karumba – TMR to investigate
- Ferguson Creek – TMR Cairns advised they will put in a culvert

Karumba Port

Cr Bawden advised that he has held discussions with Townsville Ports regarding port operations at Karumba. Significant issues identified included:

- 100% of all revenues generated by Port Authority go back to Treasury
- best avenue for funding to upgrade facilities at Karumba Port is through visionary funding

Les Wilson Barramundi Discovery Centre

Cr Bawden advised that he and the Manager Governance and Executive Services met with the interpretative design consultant on 14 March 2017 in Cairns. The Mayor and MGES also met with the curator from the Townsville aquarium to discuss operational requirements relating to indoor aquarium displays.

Action: Prepare an article for inclusion in the Council newsletter requesting local residents to contact Council if they have any memorabilia and/or information that they are prepared to share with Council for inclusion in the Barramundi Discovery Centre.

Karumba Swimming Pool

Normanton/Karumba Swimming Club had approached Council seeking permission to close the Karumba Pool for approximately two (2) hours on Saturday 25 March 2017 for the purposes of conducting club swimming trails. Due to the lead time required to advertise the event a decision on the closure was required prior to the next scheduled ordinary meeting of Council.

The Mayor advised that following consultation with a majority of Councillors, he had authorised the temporary closure of the Karumba Pool and to compensate local residents for the loss of access, he had further authorised free entry to the pool for the remainder of the public swimming session on Saturday 25 March 2017.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Murphy

That Council endorse the Mayor's actions to:

- 1. close the Karumba Swimming Pool between 10am and midday on Saturday 25***

CONFIRMED MINUTES

March 2017 to allow the Normanton/Karumba Swimming Club to conduct swimming trials; and

- allow free entry to the Karumba Pool for the remainder of the swimming session on Saturday 25 March 2017.**

CARRIED 5/0

Resolution No. 0317/002

ATTENDANCE:

Executive Assistant, Angeline Pascoe, Director Corporate Services, Oliver Pring and Director Engineering Service, John Teague left the meeting room at **10:44am**.

CLOSED SESSION

COUNCIL RESOLUTION

Moved Cr Bawden

Seconded Cr Beard

That Council adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution.

This item is classified CONFIDENTIAL under the provisions of clause 275(1)(f) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to starting or defending legal proceedings involving the local government.

CARRIED 5/0

Resolution No. 0317/003

CLOSURE OF MEETING:

The meeting was closed to the public at **10:45am**.

MOTION TO OPEN

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Hawkins

That Council open the meeting to the public.

CARRIED 5/0

Resolution No. 0317/004

CONFIRMED MINUTES

REOPENING OF MEETING:

The meeting was closed to the public at **11:40am**.

ATTENDANCE:

Executive Assistant, Angeline Pascoe, Director Corporate Services, Oliver Pring and Director Engineering Service, John Teague re-entered the meeting room at **11:42am**.

CHANGE IN STANDING ORDERS

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Gallagher

That Council change the Standing Orders to commence dealing with Agenda Item:

- ***9.1 - Chief Executive Officer's Report.***

CARRIED 5/0

Resolution No. 0317/005

9.1 CEO REPORT

NQLGA Annual Conference

Tablelands Regional Council will be hosting the NQLGA Annual Conference from 26-28 July 2017. A copy of the meeting notice and registration details was emailed to all councillors on 3 January 2017.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Bawden

That Councillors Beard and Young be authorised to attend the NQLGA Conference to be held 26 – 28 July 2017 at Atherton.

CARRIED 5/0

Resolution No. 0317/006

Invitation to Official Opening – Richmond Shire Council Office

An invitation has been received from Cr Wharton, Mayor Richmond Shire Council cordially inviting the Mayor, Councillors and CEO to attend the official opening of the new Richmond Shire Council Office.

Action: That those Councillors who are available be authorised to attend.

CONFIRMED MINUTES

Works Coordination Workshop

Discussions have been held with the Mayor and Director of Engineering in relation to holding regular meetings to discuss matters of interest within the Engineering section.

Action: Informal discussions with relevant officers be held every 2nd Tuesday to discuss various matters of significance relative to the Engineering Section.

SUSPENSION OF STANDING ORDERS

COUNCIL RESOLUTION

Moved Cr Bawden

Seconded Cr Young

That standing orders be suspended.

CARRIED 5/0

Resolution No. 0317/007

PRESENTATION:

51st Battalion North Queensland Regiment

12:05pm - 12:40pm Major Jeremy Barraclough and Warrant Officer Hagar Quirke of 51st Battalion North Queensland Regiment attended the meeting and gave a presentation on the role of the 51st Battalion in the region and held discussion with Council on various matters, including:

- Recruitment program to involve more local residents in 51 Battalion activities;
- Commencement of a Cadet program in conjunction with local schools;
- Anzac day celebration program.

RESUMPTION OF STANDING ORDERS

COUNCIL RESOLUTION

Moved Cr Bawden

Seconded Cr Young

That standing orders be resumed.

CARRIED 5/0

Resolution No. 0317/008

LUNCHEON:

12:40pm – 1:30pm The Mayor adjourned the meeting for lunch.

CONFIRMED MINUTES

CEO Report (Continued)

Corporate Plan 2017/2022

Under the provisions of the *Local Government Act 2009* and *Local Government Regulation 2012*, Council is required to prepare a 5-year corporate plan for each period of 5 financial years.

The 5-year corporate plan must—

- outline the strategic direction of the local government; [LGR166(a)]
- state the performance indicators for measuring Council's progress in achieving its vision for the future of the local government area; and [LGR166(b)]
- must incorporate community engagement. [LGA104(5)(a)(i)]

Council must adopt the plan in sufficient time to allow a budget and annual operational plan, consistent with the corporate plan, to be adopted for the first financial year that is covered by the plan.

Action: That Council adopt the following schedule of meeting dates to develop Councils Corporate Plan, 2017/2018 Budget and Operational Plans.

Date	Activity
23 rd March	Corporate Plan Workshop #1 - Identify strategic direction
1 st April to 21 st April – Community Survey #1 – Identified Community Issues	
5 th April	Budget Workshop #1 - Rates Modelling
6 th April	Elected Member Update (EMU) Training
13 th April	Budget Workshop #2 – Draft Fees & Charges / CapEx
19 th April	Ordinary Council Meeting
20 th April	Corporate Plan Workshop #2 – Review Community Survey #1 Results
21 st April to 14 th May – Community Survey #2 – Levels of Survey	
17 th May	Ordinary Council Meeting (Adopt Fees & Charges)
18 th May	Corporate Plan Workshop #3 – Review Community Survey #2 results
23 rd May	Corporate Plan Workshop #4 – Prepare Draft Corporate Plan
21 st June	Ordinary Council Meeting (Adopt Corporate Plan)
22 nd June	Budget Workshop #3 – Rates & Charges / CapEx / Service Level Review
20 th July	Ordinary Council Meeting
21 st July	Special Council Meeting – Adopt 2017/18 Budget & Operational Plan

CONFIRMED MINUTES

2017 National General Assembly of Local Government - Call for Motions

The 2017 National General Assembly of Local Government (NGA) will be held in Canberra from 18 to 21 June 2017.

The Australian Local Government Association (ALGA) is calling for motions and invites council to participate in the 2017 NGA by submitting a notice of motion.

Action: Council not submit a motion to the National General Assembly of Local Government (NGA).

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Young

That Council:

1. **receive the Chief Executive Officers report; and**
2. **those matters not covered by resolution be noted.**

CARRIED 5/0

Resolution No. 0317/009

ATTENDANCE:

Manager Fleet & Workshop, Nathan Mercer attended the meeting at **1:50pm**.

CHANGE IN STANDING ORDERS

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Gallagher

That Council change the Standing Orders to commence dealing with Agenda Item:

- **11.1 - Tender 17-0459 Sale/Supply Plant and Equipment CSC # 3017-2008 140M Motor Grader;**
- **11.2 - Tender 17-0462 Hire of Plant and Equipment - Various Rollers**
- **11.3 - Normanton Waste Facility Geomembrane Tender Normanton Landfill and Leachate Pond**
- **11.4 - Gravel Supply & Delivery Tenders 17/0460 - 17/0461**

CARRIED 5/0

Resolution No. 0317/010

CONFIRMED MINUTES

11.1 TENDER 17-0459 SALE/SUPPLY PLANT AND EQUIPMENT CSC # 3017-2008 140M MOTOR GRADER

Executive Summary:

Council's approved 2016-17 Plant Replacement Program includes the provisionally approved replacement of a Caterpillar 140M Motor Grader - Plant No. 3017, Registration C72254. The budgeted change over price was \$320,000.00 exclusive of GST.

COUNCIL RESOLUTION

Moved Cr Wells

Seconded Cr Hawkins

That Council:-

- 1. award Hastings Deering the Sale and Supply of the Caterpillar 140M Motor Grader for the changeover price of \$315,000 (GST exclusive); and*
- 2. advise unsuccessful tenderers accordingly.*

CARRIED 5/0

Resolution No. 0317/011

DECLARATION OF INTEREST:

Mayor, Cr Bawden declared a Material Personal Interest (as defined in Section 172 of the *Local Government Act 2009*) in respect of agenda item 11.2: (Hire of Plant and Equipment – Various Rollers: Tender 17-0462).

- Cr Bawden advised that he has a contract with one of the tenderers to undertake maintenance on their equipment.
- Cr Bawden dealt with the Material Personal Interest by leaving the meeting room and remained out of the meeting room while the matter was being discussed and voted on.

ATTENDANCE

Mayor, Cr Bawden vacated the Chair and Deputy Mayor, Cr Young assumed the Chair.

Mayor, Cr Bawden left the meeting room at **2:03pm**.

11.2 TENDER 17-0462 HIRE OF PLANT AND EQUIPMENT - VARIOUS ROLLERS

Executive Summary:

Tenders for the "Hire of Plant and Equipment – Various Rollers" was called for the required additional rollers for the construction season for the next two years.

Submissions were to be priced on flat monthly rate over 24 months and to include the following:

- Supply of either "New", or Very Low hour "Used" machines.
- Provision of a locally based contractor/fitter to carry out emergency breakdown repairs so rapid response to emergency breakdown can be assured.
- Breakdown procedure to be supplied.

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- Companies can carry out their own maintenance and servicing from a base of their choice.
- Provision of initial transport of machines to Normanton Depot included.
- Plant Assessor Risk assessments to be provided for each machine.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Beard

That Council award the tender for Hire of Plant and Equipment – Various Rollers to Tutt Bryant Hire Cairns to supply and deliver 15 new rollers for a 24 month hire period at the cost of \$1,664,784 (gst inclusive).

CARRIED 5/0

Resolution No. 0317/012

ATTENDANCE:

The Workshop & Fleet Manager left the meeting room at **2:09pm**

Cr Bawden returned to the meeting room at **2:14pm**

Deputy Mayor, Cr Young vacated the Chair and Mayor, Cr Bawden resumed the Chair.

11.3 NORMANTON WASTE FACILITY GEOMEMBRANE TENDER NORMANTON LANDFILL AND LEACHATE POND

Executive Summary:

Due to requirements of Environmental Protection Agency a tender was called for the lining of the Normanton Waste Facilities new waste cell and leachate pond.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Young

That Council award the tender for the waste cell and leachate pond at the Normanton Landfill Facility to Australian Lining Company at the cost of \$291,906.72 (GST inclusive), subject to site visit and confirmation of tender price.

CARRIED 5/0

Resolution No. 0317/013

DECLARATION OF INTEREST:

Cr Hawkins declared a Material Personal Interest (as defined in Section 172 of the *Local Government Act 2009*) in respect of agenda item 11.4: (Gravel Supply & Delivery – Tenders: 17/0460 & 17/0461).

- Cr Hawkins advised that he had submitted a tender for Tenders 17/0460 and 17/0461.
- Cr Hawkins dealt with the Material Personal Interest by leaving the meeting room and remained out of the meeting room while the matter was being discussed and voted on.

CONFIRMED MINUTES

Cr Wells declared a Material Personal Interest (as defined in Section 172 of the *Local Government Act 2009*) in respect of agenda item 11.4: (Gravel Supply & Delivery – Tenders: 17/0460 & 17/0461).

- Cr Wells advised that he had submitted a tender for Tenders 17/0460 and 17/0461.
- Cr Wells dealt with the Material Personal Interest by leaving the meeting room and remained out of the meeting room while the matter was being discussed and voted on.

ATTENDANCE

Cr Wells and Cr Hawkins left the meeting room at **2:36pm**.

11.4 GRAVEL SUPPLY & DELIVERY TENDERS 17/0460 - 17/0461

Executive Summary:

Tenders were called for the Supply and Delivery of Gravel for Department of Transport and Main Roads 2016 Flood Damage and Capital Works on Burke Developmental Road (89B) Unsealed - Walkers Creek to Mareeba Boundary

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Beard

1. ***That the Director of Engineering confirm the availability of all tenderers to undertake the supply and delivery of material within the required timeframes; and***
2. ***That subject to consultation with the Chief Executive Officer and Director of Engineering, the Mayor and Councillor Young be authorised to award the tender; and***
3. ***That the Director of Engineering provide a report to the April 2017 Council meeting detailing the awarding of the tenders.***

CARRIED 5/0

Resolution No. 0317/014

ATTENDANCE

Cr Hawkins and Cr Wells returned to the meeting room at **3:13pm**.

Manager Governance and Executive Services, Phil Turner entered the meeting at **3.17pm**

CONFIRMED MINUTES

8 REPORTS FROM DIRECTOR OF ENGINEERING

8.1 WORKS REPORT - MARCH 2017

Executive Summary:

The following report provides a summary of the works undertaken in the previous month, along with works in progress.

COUNCIL RESOLUTION

Moved Cr Wells

Seconded Cr Young

That Council:

- 1. receive the Works Report; and***
- 2. those matters not covered by resolution be noted.***

CARRIED 5/0

Resolution No. 0317/015

8.2 NDRRA REPORT MARCH 2017

Executive Summary:

Carpentaria Shire Council has been advised by the QRA that the Minister for Police, Fire and Emergency Services has activated the Shire for 2017 NDRRA works as a direct result of the Gulf Tropical Low (15-24 February). Damage and emergent inspections have commenced determine the full extent of damage.

QRA 2016 inspections and damage records have been complete for all Council and State Controlled Roads. Submission 1 (Principal Roads incl. Gravel Variation), Submission 2 (associated access roads) and Submission 3 (Southern Rural Roads) have been approved with an overall program budget of approximately \$54.2million.

Submission 4 (Northern Roads) and Submission 5 (Town Streets) "in-field" assessment have been completed and awaiting final approval.

Construction has ceased for the wet season with anticipated commencement on 16 May, 2017.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Beard

That Council:

- 1. receive the NDRRA Report; and***
- 2. those matters not covered by resolution be noted.***

CARRIED 5/0

CONFIRMED MINUTES

Resolution No. 0317/016

8.3 DTMR WORKS - MARCH 2017

Executive Summary:

This report provides a brief update on Council's current Department of Transport and Main Roads (DTMR) contract works.

COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Gallagher

That Council:

1. *receive the DTMR Report; and*
2. *those matters not covered by resolution be noted.*

CARRIED 5/0

Resolution No. 0317/017

8.4 REMOTE AIRSTRIP UPGRADE PROGRAMME

Executive Summary:

Council has applied for and received funding for the Remote Airstrip Upgrade Programme (RAAP) – Remote Airstrip Upgrade (RAU) funding components at Normanton and Karumba to the amount of \$246,819.05 and \$129,321 respectively.

COUNCIL RESOLUTION

Moved Cr Wells

Seconded Cr Young

That Council allocate in their 2017-18 budget deliberations:-

1. *\$271,570 for the Normanton Aerodrome; and*
2. *\$129,321 from operational funds for the Karumba Aerodrome*

CARRIED 5/0

Resolution No. 0317/018

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8.5 BUILDING AND PLANNING REPORT

The report is to advise Council of relevant planning and building activities within the Shire for the previous month.

Building Permits Issued

DA No.	Address	Application Type	Value
I/1702	37 Sutherland Street, Normanton	New Dwelling	\$183,468
I/1706	15 Travers Street, Normanton	New Dwelling, Carport and Storage Area	\$360,360

Applications pending waiting on further information (Applicants advised)

DA No.	Address	Application Type	Date Received
I/1701	13 Sutherland Street, Normanton	Dividing house into two units	26/10/2016

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Murphy

That Council:

1. *receive the Building and Planning Report; and*
2. *those matters not covered by resolution be noted.*

CARRIED 5/0

Resolution No. 0317/019

8.6 WATER AND WASTEWATER REPORT - FEBRUARY 2017

Executive Summary:

The purpose of this report is to provide Council with town water and wastewater supply, usage and quality information to assist in ensuring that the water and wastewater are appropriately managed.

COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Gallagher

That Council:

1. *receive the Water & Wastewater Report; and*
2. *those matters not covered by resolution be noted.*

CARRIED 5/0

CONFIRMED MINUTES

Resolution No. 0317/020

RECESS:

4:00pm – 4:15pm The Mayor called a recess for afternoon tea.

GENERAL BUSINESS – DIRECTOR OF ENGINEERING

Road Reports

Cr Gallagher queried the road report and asked if additional information could be included in the report to indicate that the Burketown Road is impassable at M Creek.

Action: Include comment on road report to advise Burketown Road is closed due to water over road and impassable at M Creek due to washout.

Local Services

Cr Gallagher questioned councils current procedure in relation to giving local businesses the opportunity to quote/tender for Council work.

DOE advised that quotes/tenders are advertised on Councils website and public notice boards.

Action: Investigate options to further communicate quotation/tender opportunities to local businesses.

Salto Locks

Cr Gallagher queried the number of Salto locks currently installed on various Council facilities and asked what other facilities are planned to have Salto locks installed.

Action: Prepare a list for Councils consideration of all Council facilities where Salto locks are currently installed and where Salto locks are proposed to be installed.

Karumba Footpaths

Cr Wells advised that there is no footpath linking the Karumba Recreation Centre precinct to Carron Street. Karumba residents are currently utilising a shortcut through council land on the corner of Walker Street and the Karumba Development Road to avoid having to walk on the roadway. Cr Wells suggested that Council investigate the construction of a footpath in the area to link the Karumba Recreation Centre precinct to Carron Street.

Action: Investigate and provide a report to Council on the feasibility and costings to construct a footpath from the Karumba Recreation Centre to Carron Street.

Karumba Point Walking Track

Cr Wells requested that consideration be given to providing vehicular access along the

CONFIRMED MINUTES

walking track for emergency services vehicles to improve public safety.

Action: Investigate and provide a report for Councils consideration.

Gilbert Street Loading Zone

Cr Wells requested that Council review the current time limits at the Gilbert Street Loading Zone with a view towards extending the current time limits.

Action: Investigate and provide a report for Councils consideration.

Karumba Swimming Pool Shade Structure

Cr Young queried the progress of the Karumba Pool Shade Structure project.

DOE advised that Council has called for pricing and drawings for the shade structure.

Action: Follow up on pricing and drawings for Council consideration.

Sealing Works

Cr Bawden queried when further sealing works will be undertaken within the shire.

DOE advised that sealing works will be completed before the end of the current financial year including:

- Normanton – Burketown Road
- Normanton Landfill access road
- Balance of Reseal program

DOE further advised that Caroline Street and Russell Streets upgrades are currently programed for 2017/18 and 2018/19 respectively.

Action: No action required

Number of Council Camps

Cr Bawden queried the number of camps proposed to be established in relation to the current works program.

DOE advised that current program allows for approximately 13 camps.

Action: Investigate staging the rollout of camps

ATTENDANCE:

Director of Engineering Services and Manager Governance and Executive Services left the meeting at **5:08pm**.

CONFIRMED MINUTES

CHANGE IN STANDING ORDERS

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Young

That Council change the Standing Orders to commence dealing with Agenda Item:

- *10.1 (Monthly Financial Report – February 2017)*

CARRIED 5/0

Resolution No. 0317/021

10 CORPORATE & COMMUNITY SERVICES REPORTS

10.1 MONTHLY FINANCIAL REPORT - FEBRUARY 2017

Executive Summary:

The Monthly Financial Report has been prepared for the period ending 28 February 2017.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Wells

That Council accepts the following reports for the period ending 28 February 2017 as presented:-

- *Income Statement*
- *Statement of Financial Position*
- *Statement of Cash Flow*
- *30 Day Cash Flow Estimate*
- *Accounts Summary*
- *Consolidated Performance Report*

CARRIED 5/0

Resolution No. 0317/022

GENERAL BUSINESS – DIRECTOR CORPORATE SERVICES

NIL

CONFIRMED MINUTES

ADJOURNMENT FOR NEXT DAY

COUNCIL RESOLUTION

Moved Cr Bawden

Seconded Cr Murphy

That Council adjourn the meeting at 5.40pm to resume on Thursday 23 March at 8.00am.

CARRIED 5/0

Resolution No. 0317/023

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CONFIRMED MINUTES

Thursday 23 March 2017

1 OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at 8.07am.

2 RECORD OF ATTENDANCE

Councillors

Cr LV Bawden	Mayor
Cr JC Young	Deputy Mayor
Cr AT Gallagher	
Cr JD Beard	
Cr BJ Hawkins	
Cr AM Murphy	
Cr PF Wells	

Staff

Mr Michael Hayward	Chief Executive Officer
Ms Angeline Pascoe.	Executive Assistant

The following officers attended the meeting as indicated in the minutes

Mr Phil Turner	Manager Governance & Executive Services
Mrs Cherie Schafer	Manager Economic and Community Development

ATTENDANCE:

Cr Beard was not in attendance at the commencement of the meeting and entered the meeting at **8:22am**

9.2 GOVERNANCE REPORT

Executive Summary:

The report provides information to Council on activities and programs within the Governance and Executive Services portfolio.

Liquor Licence

Council received a request from the proprietor of Seabreeze Café regarding the approval for a Bring Your Own (BYO) liquor licence. Under the *Liquor Act 1992* there is no requirement to obtain a BYO licence however Council may regulate BYO licence under local laws. Council does not presently have any local laws provisions relating to BYO licences; however, in the past Council has typically provided endorsement provided that liquor is not taken onto Council controlled areas or roads, including the footpath and nature strip in order to limit Council liability.

CONFIRMED MINUTES

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Wells

That Council have no objection to the application from Seabreeze Café for a BYO liquor licence subject to the condition that no alcohol be consumed on Council land (i.e. footpath).

CARRIED 5/0

Resolution No. 0317/024

Barramundi Discovery Centre

At the ordinary meeting held 15 February 2017, Council resolved to investigate and prepare an itinerary to investigate operation procedures and restocking techniques.

MGES has been in contact with Humpty Doo Barramundi Farm in the Northern Territory and the NT fisheries Darwin Hatchery. The staff at the NT Fisheries Hatchery suggested that a visit during the first week of April would be preferable as key staff will be on leave from mid-April to the end of May. Cr Murphy is unavailable to attend.

Cr Gallagher and MGES will be travelling on week commencing 3 April 2017.

Action: Report on outcomes and finding from the visit to be prepared for Council consideration.

COUNCIL RESOLUTION

Moved Cr Bawden

Seconded Cr Young

That Council:

- 1. receive the Governance Report; and***
- 2. those matters not covered by resolution be noted.***

CARRIED 5/0

Resolution No. 0317/025

GENERAL BUSINESS – MANAGER GOVERNANCE & EXECUTIVE SERVICES

Abandoned Vehicles – Normanton Wharf

At the ordinary meeting held 15 February 2017, Council resolved to investigate the legal process to remove abandoned vehicles from the Normanton Wharf.

The MGES provided a brief detailing Council powers under Local Law No.1 (Administration 2015) in respect of the removal of vehicles from council controlled areas.

CONFIRMED MINUTES

COUNCIL RESOLUTION

Moved Cr Bawden

Seconded Cr Murphy

1. ***That Council agree that the abandoned vessel and trailer at the Normanton wharf poses a risk to public health and safety as well as a risk to environmental harm, property damage and loss of amenity; and***
2. ***That the DOE be authorised to remove and impound the vessel and trailer and that Council deal with the seized items in accordance with S38 of Local Law No.1 (Administration 2015).***

CARRIED 5/0

Resolution No. 0317/0266

Neem Trees

Cr Gallagher raised concerns regarding to proliferation of Neem Trees and various other noxious plants within the Carpentaria Shire Council area.

Action: Investigate the provision of allocation within the budget for the control of priority plants.

ATTENDANCE:

Manager Economic and Community Development, Cherie Schafer entered the meeting at **8:37am**.

10.2 COMMUNITY DEVELOPMENT REPORT

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Community, Cultural Services and Economic Development portfolio of Council.

Drought Support Funding

Council has once again this year received approval (and payment of \$110,000) as part of the *Community Drought Support Package 2016-17*. The aim of the funding is try and provide some financial support to those directly affected by the drought along with providing funding for community and Council run events to lift "community spirits" in these times. The funding comprises of:

- \$82,500 – that can be disbursed to Council and community staged events
- \$27,500 – towards the Flexible Hardship Funding, where these funds can be provided as financial assistance affected community members. (in accordance with Council approved eligibility guidelines)

CONFIRMED MINUTES

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Hawkins

That Council arrange a workshop to discuss drought funding arrangements.

CARRIED 5/0

Resolution No. 0317/0277

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Hawkins

That Council:

- 1. Receive the Community Development report; and***
- 2. Notes those matters not covered by resolution.***

CARRIED 5/0

Resolution No. 0317/0288

10.3 COMMUNITY DONATIONS AND SUPPORT

Executive Summary:

Whilst Council has already processed, tabled and resolved the (initial) second round of the 2016/2017 Community Donations and Support Funding at last month's Ordinary Council meeting. There have been some late requests that have come in and are tabled for Council's consideration.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Beard

1. That Council approves the following requests for donation and support :

- a. Milboe LTD Cairns to Karumba Bike Ride – no cash but allow hire fee waiver on 29 tables, 100 chairs, bins and use of the Normanton Rodeo Grounds (and kitchen).***
- b. Queensland Police Service – not approve the hire fee waiver on the use of the Normanton Shire Hall Training Room and facilities.***
- c. Gulf Barramundi Restocking Association – contribution of \$1,000, hire fee waiver on 20 tables and 100 Chairs, the cleaning of the Karumba Boat Ramp and cordoning-off of designated areas.***

CONFIRMED MINUTES

- d. *Request from the Beef Up Form Committee – no cash but allow hire fee waiver on Council venue, tables and chairs..*

2. *That those matters not covered by resolution be noted.*

CARRIED 5/0

Resolution No. 0317/02929

GENERAL BUSINESS – MANAGER ECONOMIC AND COMMUNITY DEVELOPMENT

RADF Contribution

The Manager Economic and Community Development advised Council that an application has been made for 2017/2018 RADF funding and request that Council give consideration to contributing \$5000 cash towards the RADF program as per previous years.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Beard

That Council make provision 2017/18 budget for \$5,0000 being Council's contribution towards RADF.

CARRIED 5/0

Resolution No. 0317/0300

Visitor Information Centres Hours

The Manager Economic and Community Development advised that from 1st April tourist season kicks in for the VIC and Barra Farm and they are open five full days a week and a five hours on the weekend. The Manager Economic and Community Development asked if Council wish to open the Normanton VIC on the Easter Monday public holiday as it was requested by members of the public due to the fishing comp.

Action: Normanton VIC to be opened on Monday 17th April 2017 from 10:00am to 3:00pm

Barramundi Farm Shop

The Manager Economic and Community Development informed Council the shop won't be open until 18 April 2017 due to no staff being available – there hasn't been any tour bookings as yet.

Mutton Hole Wetlands Funding

The Manager Economic and Community Development provided Council with an update to advise that the MECD and the Executive Services Officer have been working on the Building

CONFIRMED MINUTES

Better Regions application and are on track. They are currently waiting for letters of support and the quotes to come in which close Friday 24 March 2017 and are on track to have the application submitted by the closing date 31 March 2017.

ATTENDANCE:

The Manager Economic and Community Development left the meeting at **10:21am**

11 CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Young

That:

- 1. Council adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution; and***
- 2. This item is classified CONFIDENTIAL under the provisions of clause 275(1)(h) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.:***

CARRIED 5/0

Resolution No. 0317/0311

CLOSURE OF MEETING:

The meeting was closed to the public at **10:23am**.

COUNCIL RESOLUTION

Moved Cr Bawden

Seconded Cr Young

That Council open the meeting to the public.

CARRIED 5/0

Resolution No. 0317/0322

REOPENING OF MEETING:

The meeting was closed to the public at **10:30am**.

CONFIRMED MINUTES

11.5 AIRPORT LICENCE/LEASES

Executive Summary:

Council has been approached by Carpentaria Fuels Pty Ltd to lease an area at the Karumba Airport, being part of Lot 48 on SP127905 for the purpose of establishing an aviation refuelling facility. Council officers have been unable to contact the proponent to obtain further details of the proposal, including the proposed lease term and area required.

COUNCIL RESOLUTION

Moved Cr Bawden

Seconded Cr Beard

That Council calls expressions of interest for lease over part of the Karumba Airport for the purposes of supplying fuel for private and RPT services.

CARRIED 5/0

Resolution No. 0317/0333

ATTENDANCE:

The Manager Governance and Executive Services left the meeting at **10:35am**

RECESS: 10.35am - 10.51am The Mayor called a recess for morning tea.

12 GENERAL BUSINESS

Gidgee Healing - Other Services

Cr Gallagher advised Council that Gidgee Healing was registered with Medicare and all profits are invested in the provision of additional health services to the local community.

High School Rodeo - National Finals

Cr Gallagher informed Council that the High School Rodeo National Finals are being held in Charters Towers.

Access Road into Water Storage

Cr Young advised that he had been approached by Errol Gilbo from Morr Morr Pastoral Co regarding the condition of the road to the Karumba Water Facility which provides access to Karumba Holdings.

Action: An inspection of the access road be undertaken to determine if the road is on a road reserve or on private property.

CONFIRMED MINUTES

13 CLOSURE OF MEETING

There being no further business, the Chair of the meeting, Cr Lyall Bawden, Mayor, declared the meeting closed at 11:05am

MINUTES CERTIFICATE

These Minutes are Confirmed



.....

Councillor LV Bawden
Mayor

22 03 2017.

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Date