



CARPENTARIA SHIRE

Outback by the Sea

ORDINARY MEETING

MINUTES

16 MARCH, 2016

CONFIRMED MINUTES

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CONFIRMED MINUTES

1 OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at 9.00am.

2 RECORD OF ATTENDANCE

Councillors

Mayor: Cr FC Pascoe
Members: Cr AJ Gurney; Cr JD Beard; Cr ATJ Gallagher; Cr DA Amos.

Staff

Chief Executive Officer Mr Bob Owen
Director of Engineering Services Mr John Teague
Director Corporate Services Mr Oliver Pring
Executive Assistant Ms Angeline Pascoe.

CONDOLENCES

A minute's silence was held for the passing of the following community member:

Mr Danny McGilvary

3 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

Confirmation of Minutes from the Special General Council Meeting held 22 February 2016, as previously circulated to councillors.

COUNCIL RESOLUTION

Moved Cr Amos

Seconded Cr Gallagher

That the Minutes of the Special General Council Meeting held 22 February 2016 be confirmed.

CARRIED

Resolution No. 0316/001

CONFIRMED MINUTES

Confirmation of Minutes from the Ordinary Council Meeting held 24 February 2016, as previously circulated to councillors.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Gurney

That the Minutes of the Ordinary Council Meeting held 24 February 2016 be confirmed.

CARRIED

Resolution No. 0316/002

4 BUSINESS ARISING FROM PREVIOUS MEETINGS

Nil.

5 PUBLIC QUESTION TIME

Mr Jack Bawden entered the meeting and sat in the public gallery.

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CONFIRMED MINUTES

6 REPORTS FROM DIRECTOR OF ENGINEERING - ROADS & SERVICES

6.1 WORKS REPORT - MARCH 2016

Executive Summary:

The following report provides a summary of the works undertaken in February 2016 along with works in progress.

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Amos

That Council:

- 1. accept the report as presented, and***
- 2. approve the installation of the bollards at the Normanton Wharf.***

CARRIED

Resolution No. 0316/003

6.2 NDRRA REPORT - FEBRUARY 2016

Executive Summary:

QRA 2014 restoration work progressed well prior to Christmas shutdown with the majority of roads now complete. It is expected that works will re-commence in mid to late April. Close out investigations are continuing including recent benchmarking negotiations confirming an increase to gravel re-sheet and formation grade by approximately 10%. There are a few roads that require investigation however the overall Shire wide construction expenditure appears to be in accordance with the QRA Recommended Value. Finalisation of Close Out assessments and discussions with QRA are continuing.

The Normanton Airport was approved for a restoration construction value of \$910,156 (excluding GST) and is programmed for commencement in April 2016. Additional funding is currently being requested through QRA.

Funding has been approved through the Regional Aviation Access Program to assist with minor works at the Karumba Airport.

QRA 2015 damage investigations are currently underway with the first submission expected for submission by the end of March 2016.

CONFIRMED MINUTES

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Amos

That Council accepts the report as presented.

CARRIED

Resolution No. 0316/004

6.3 DTMR WORKS - MARCH 2016

Executive Summary:

This report provides a brief update on Council's current Department of Transport and Main Roads (DTMR) contract works.

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Gallagher

That Council endorse the actions of the Director of Engineering to seek early close of quotations for gravel supply and sealing works on DTMR contract works 215/89A/4 for the widening on Burke Developmental Road (89A) to enable contract approval due to a genuine emergency situation pursuant to the Local Government Regulation 2012.

CARRIED

Resolution No. 0316/005

MOTION

COUNCIL RESOLUTION

Moved Cr Amos

Seconded Cr Gallagher

That Council accept the report as presented.

CARRIED

Resolution No. 0316/006

CONFIRMED MINUTES

6.4 2016 CONSTRUCTION SEASON PREFERRED SUPPLIER LIST - GRADER (FINAL TRIM)

Executive Summary:

Plant Hire Tenders for the 2016 Construction Season Preferred Suppliers have been received, assessed and ranked for Council's consideration and approval, this report is the last list for Grader – Final Trim.

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Amos

That Council approve the Plant Hire Preferred Supplier List for Contract 15/0416 Grader (Final Trim).

CARRIED

Resolution No. 0316/007

6.5 GLENORE WEIR PROGRESS REPORT - MARCH 2016

Executive Summary:

This report provides an update on the progress of the construction contract for the Glenore Weir Upgrade project as prepared by the Superintendent Andrew Armstrong from PDR Engineers.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Gallagher

That Council accepts the report as presented.

CARRIED

Resolution No. 0316/008

CONFIRMED MINUTES

6.6 REQUEST FOR A NEGOTIATED DECISION NOTICE IN RELATION TO AN APPLICATION FOR MATERIAL CHANGE OF USE – COMMUNITY INFRASTRUCTURE (5MW SOLAR POWER STATION AND ANCILLARY USES AND CARETAKER’S RESIDENCE)

Executive Summary:

The Council is in receipt of a request for a Negotiated Decision Notice in relation to an Application for Material Change of Use (MCU) for Community Infrastructure (5MW Solar Power Station and Ancillary Uses and Caretaker’s Residence) located at Burke Developmental Road, Via Normanton, described as proposed Lot 999 on draft SP280674, being Lot 39 B15757, part of Lot 27 SP235283 and part of Lot 83 SP23528.

The MCU Application was approved by Council at the November 2015 Council meeting, subject to 25 Conditions.

By correspondence dated 12 January, 2016 the applicant’s town planner has requested that Council reconsider its position with regard to Condition 12. In addition, email representations were made with regard to Condition 17. Since then, the applicant has advised that Condition 17 is no longer in dispute.

It is recommended that Conditions 12 be amended and a Negotiated Decision Notice be issued.

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Amos

That Council approve the request for a Negotiated Decision relating to a Decision Notice dated 13 November 2015 for Material Change of Use (Code assessment) for Community Infrastructure (5MW Solar Power Station and Ancillary Uses and Caretaker’s Residence) located at Burke Developmental Road, Via Normanton, described as proposed Lot 999 on draft SP280674, being Lot 39 B15757, part of Lot 27 SP235283 and part of Lot 83 SP23528, subject to the following:

CONDITION 12- amended as follows:

12A. The conversion and upgrading of the Lilyvale homestead to a Caretaker’s Residence and any other buildings that require urban services are to be connected to the following services prior to occupation/use, to the satisfaction of the Chief Executive Officer or delegate:

- a) The extension and connection to the reticulated town water supply, as provided for, in Condition 12B, below;***
- b) New on-site sewerage system/s installed by qualified professional, (following soil tests to determine the best system) or confirmation from a suitably qualified professional that the existing on-site sewerage system***

CONFIRMED MINUTES

is suitable for the purpose and can be upgraded to meet contemporary standards under the current legislation; and

- c) *Connection to the reticulated electricity supply and telecommunication networks.*

Water supply and sewerage are to be constructed to relevant standards, stated in Schedule 1, Part 3 of the Shire of Carpentaria Planning Scheme, in association with a plumbing application.

12B *To facilitate connection to the reticulated town water supply the proponent is required to enter into an Infrastructure Agreement with Council and to pay a single fixed contribution of \$250,000 towards the construction of the extension to the reticulated town water supply.*

The contribution amount of \$250,000 is to be paid in full, on signing the Infrastructure Agreement.

CARRIED

Resolution No. 0316/009

RECESS: *10.05am - 10.25am* The Mayor called a recess for morning tea. During recess the Mayor presented the Director of Engineering with a Graduate Certificate of Disaster Management.

6.7 BUILDING AND PLANNING REPORT

The report is to advise Council of relevant planning and building activities within the Shire for the month of February 2016.

Planning Applications Received

Nil.

Planning Applications Approved

Nil.

CONFIRMED MINUTES

Building Applications Received

File	Address	Application Type	Value
I/1604	2 Col Kitching Drive, Karumba	Advertising Sign Structure	\$5,000
I/1605	2 Col Kitching Drive, Karumba	Boundary Dispensation and BBQ Shelter	\$8,000

Building Permits Issued

File	Address	Application Type	Value
I/1604	2 Col Kitching Drive, Karumba	Advertising Sign Structure	\$5,000
I/1605	2 Col Kitching Drive, Karumba	Boundary Dispensation and BBQ Shelter	\$8,000

Applications pending waiting on further information (Applicants advised)

File	Address	Application Type	Date Received
I/0785	56 Karumba Development Road, Karumba	Portable Dwelling	04/03/2014

2016 Building Summary

	Residential	Value	Industrial	Value	Commercial	Value
January						
	Dwelling	\$339,617	Shed	\$140,800		
February						
					Sign	\$5,000
					BBQ Shelter	\$8,000
YTD		\$339,617		\$140,800		\$13,000

CONFIRMED MINUTES

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Gurney

That Council note and accept the content of the report as presented.

CARRIED

Resolution No. 0316/010

6.8 WATER AND WASTEWATER REPORT - MARCH 2016

Executive Summary:

The purpose of this report is to provide Council with town water and wastewater supply, usage and quality information to assist in ensuring that the water and wastewater are appropriately managed.

COUNCIL RESOLUTION

Moved Cr Amos

Seconded Cr Gurney

That Council accepts the report as presented.

CARRIED

Resolution No. 0316/011

GENERAL BUSINESS – DIRECTOR OF ENGINEERING

Cr Beard

Queried the works at Point Fuels Service Station

Concrete outside pharmacy

Cr Gurney

Point car park (boat ramp). People need to know how to use it.

Congratulate Council on the cat's eyes along Col Kitching Drive.

Cr Amos

Road closure signs to north. Where do we stand if signs aren't out?

The road is still closed, but it is difficult to prosecute people if official signs are not out.

CONFIRMED MINUTES

There is great difficulty in obtaining access to remote areas to place the signs during the wet season. People can still potentially be sued for damaging the road.

ATTENDANCE: 10.50am – The Director of Engineering left the meeting.

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CONFIRMED MINUTES

7 REPORTS FROM THE CHIEF EXECUTIVE OFFICER

7.1 HUMAN RESOURCES REPORT

Executive Summary:

This report provides information to Council on recent and upcoming activities within the Human Resources Section of Council.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Gurney

That Council accepts the report as presented.

CARRIED

Resolution No. 0316/012

7.2 DRUG AND ALCOHOL TESTING PROVIDER TENDER

Executive Summary:

An open tender process was undertaken for the provision of Drug and Alcohol Testing Services to Council for 2016. The purpose of this report is to provide Council with a recommendation on the preferred tenderer.

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Amos

That Council accepts the tender offer from The Drug Detection Agency to provide drug and alcohol testing services for 2016 at a cost of approximately \$130,000.00.

CARRIED

Resolution No. 0316/013

CONFIRMED MINUTES

GENERAL BUSINESS – CHIEF EXECUTIVE OFFICER

Cr Amos

Queried if there were differences in the fees for the swimming pool at Karumba.

The Chief Executive Officer advised that he believes the normal entry fees were the same, but as Karumba has out-of-hours access, an additional fee applies.

Queried the Gym fees and access at the Karumba Sports Complex.

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CONFIRMED MINUTES

8 REPORTS FROM DIRECTOR OF CORPORATE & COMMUNITY SERVICES

8.1 MONTHLY FINANCIAL REPORT - FEBRUARY 2016

Executive Summary:

The Monthly Financial Report has been prepared for the period ending 29 February 2016. The Background section provides a summary of major variances and points to note.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Gurney

That Council accepts the following reports for the period ending 29 February 2016 as presented.

- ***Income Statement***
- ***Statement of Financial Position***
- ***Statement of Cash Flow***
- ***30 Day Cash Flow Estimate***
- ***Accounts Summary***

CARRIED

Resolution No. 0316/014

8.2 COMMUNITY DEVELOPMENT

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Community and Cultural Services portfolio.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Gurney

That Council accepts the report as presented.

CARRIED

Resolution No. 0316/015

CONFIRMED MINUTES

GENERAL BUSINESS – CORPORATE AND COMMUNITY SERVICES

Cr Gallagher

Gulf Chronicle

Approach current committee. If they request support, we will facilitate a meeting of interested parties. Council does not want to run the Chronicle. The Manager Economic and Community Development to follow up.

Director Corporate Services

Provided an update on the Normanton TAFE.

Informed that the application under the National Stronger Regions Funding for the Les Wilson Barra Discovery Centre has been lodged.

New budget preparation

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CONFIRMED MINUTES

10 GENERAL BUSINESS

Cr Beard	Walking track from the cemetery; old rodeo road. Refer to town entry planning group. <i>To be coordinated by the Manager Economic and Community Development.</i>
	Reflection from signs
Cr Gurney	North West Hospital Health Board <ul style="list-style-type: none">• Communication - regular reports to community through Council.
Cr Pascoe	Request for letters of support for health service providers.
Cr Gurney	Provided an update on Gulf Savannah Development.
Chief Executive Officer	Provided an update on the Gulfland Motel.
Cr Amos	Ellis Street – Simpson Street <i>The Director of Engineering to investigate.</i>

ATTENDANCE: 12.06pm Mr Bawden left the meeting.

CONFIRMED MINUTES

9 CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION

In accordance with the *Local Government Act 2009*, and the *Local Government Regulation 2012*, in the opinion of the General manager, the following business is of a kind as referred to in clause 275(1) of the Regulation, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Amos

That Council adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with clause 275(1) of the Local Government Regulation 2012 as the items listed come within the following provisions

9.1 Carpentaria Shire Planning Scheme

This item is classified CONFIDENTIAL under the provisions of clause 275(1)(g) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act.

9.2 Karumba Council Buildings & Facilities Cleaning - EOI

This item is classified CONFIDENTIAL under the provisions of clause 275(1)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to contracts proposed to be made by it.:

CARRIED

Resolution No. 0316/016

MOTION

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Amos

That Council open the meeting to the public.

CARRIED

Resolution No. 0316/017

CONFIRMED MINUTES

9.1 CARPENTARIA SHIRE PLANNING SCHEME

Executive Summary:

Council is required to review its planning scheme. A scope of works and fee estimate is attached for this project. This report is confidential due to the commercial-in-confidence nature of the scope of works and fee estimate.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Beard

That Council engage Elizabeth Taylor, Town Planner, to prepare a new planning scheme for Carpentaria Shire and include a budget allocation for this work in the 2016/2017 budget and further note the specialised nature of the services and the preferred supplier arrangement for this engagement.

CARRIED

Resolution No. 0316/018

MATERIAL PERSONAL INTEREST: 12:14pm Councillor Alan Gurney declared a material personal interest in the following tender as his company was a tenderer. Councillor Gurney left the meeting room and did not participate in the vote or discussion.

9.2 KARUMBA COUNCIL BUILDINGS & FACILITIES CLEANING - EOI

Executive Summary:

The current cleaning contract for Council buildings and facilities located in Karumba expired on 12 December 2015. Council advertised for expressions of interest from interested parties to undertake the works.

COUNCIL RESOLUTION

Moved Cr Amos

Seconded Cr Beard

That Council engage an employee as part of the Town Crew to undertake cleaning duties at Karumba.

CARRIED

Resolution No. 0316/019

ATTENDANCE 12:22pm Councillor Alan Gurney returned to the meeting.

CONFIRMED MINUTES

11 CLOSURE OF MEETING

The Chair of the meeting, Cr Fred Pascoe, Mayor, declared the meeting closed at 12.24pm.

MINUTES CERTIFICATE

These Minutes are Confirmed

..... /...../.....
Councillor FC Pascoe **Date**
Mayor