



**CARPENTARIA SHIRE**

*Outback by the Sea*

***ORDINARY MEETING***

***MINUTES***

***20 APRIL, 2016***

**CONFIRMED MINUTES**

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## **CONFIRMED MINUTES**

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### **1 OPENING OF MEETING**

The Mayor welcomed members and declared the meeting open at 9.00am.

### **2 RECORD OF ATTENDANCE**

#### **Councillors**

Mayor: Cr LV Bawden  
Members: Cr JC Young; Cr AT Gallagher; Cr JD Beard; Cr BJ Hawkins;  
Cr AM Murphy; Cr PF Wells.

#### **Staff**

Chief Executive Officer Mr Bob Owen  
Director of Engineering Mr John Teague  
Director Corporate Services Mr Oliver Pring  
Executive Assistant Ms Angeline Pascoe.

### **3 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS**

Confirmation of Minutes from the Ordinary Council Meeting held 16 March 2016, as previously circulated to councillors.

#### **COUNCIL RESOLUTION**

Moved Cr Beard Seconded Cr Gallagher  
***That the Minutes of the Ordinary Council Meeting held 16 March 2016 be confirmed.***  
**CARRIED**

***Resolution No. 0416/001***

Confirmation of Minutes from the Post Election Council Meeting held 14 April 2016, as previously circulated to councillors.

#### **COUNCIL RESOLUTION**

Moved Cr Murphy Seconded Cr Gallagher  
***That the Minutes of the Post Election Council Meeting held 14 April 2016 be confirmed.***  
**CARRIED**

***Resolution No. 0416/002***

## CONFIRMED MINUTES

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### 4 BUSINESS ARISING FROM PREVIOUS MEETINGS

Nil.

### 5 PUBLIC QUESTION TIME

There were no members of the public in the gallery.

#### CHANGE IN STANDING ORDERS

##### COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Beard

***That Council change the Standing Orders to commence dealing with a deputation from Scott Jones of the Karumba Sports Group .***

**CARRIED**

***Resolution No. 0416/003***

**ATTENDANCE: 9.34am - 9.52am** Mr Scott Jones – Karumba Sports Group and Ms Cherie Crossland – Manager Economic and Community Development entered the meeting.

#### RESUMPTION OF STANDING ORDERS

##### COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Gallagher

***That Standing Orders be resumed.***

**CARRIED**

***Resolution No. 0416/004***

## **CONFIRMED MINUTES**

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### **6 REPORTS FROM DIRECTOR OF ENGINEERING - ROADS & SERVICES**

#### **6.1 WORKS REPORT - APRIL 2016**

**Executive Summary:**

The following report provides a summary of the works undertaken in the previous month along with works in progress.

**COUNCIL RESOLUTION**

Moved Cr Murphy

Seconded Cr Beard

***That Council accept the report as presented.***

**CARRIED**

***Resolution No. 0416/005***

**ATTENDANCE 10:18am** Councillor John Beard left the meeting.

#### **6.2 NDRRA REPORT - APRIL 2016**

**Executive Summary:**

NDRRA 2014 restoration work progressed well prior to Christmas shutdown with the majority of roads now complete. It is expected that works will re-commence in mid to late April. Close out investigations are continuing including recent benchmarking negotiations confirming an increase to gravel re-sheet and formation grade by approximately 10%. There are a few roads that require investigation; however, the overall Shire wide construction expenditure appears to be in accordance with the QRA Recommended Value. Finalisation of Close Out assessments and discussions with QRA are continuing.

The Normanton Airport was approved for a restoration construction value of \$910,156 (excluding GST) and is programmed for commencement in April 2016. Additional funding is currently being requested through QRA.

Funding has been approved through the Regional Aviation Access Program to assist with minor works at the Karumba Airport.

NDRRA 2016 damage investigations are currently underway with the first submission expected to be issued by mid-April 2016.

## CONFIRMED MINUTES

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### COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Gallagher

***That Council accepts the report as presented.***

**CARRIED**

***Resolution No. 0416/006***

**RECESS: 10.20am – 10.40pm** The Mayor called a recess for morning tea.  
**10:20am** Councillor John Beard returned to the meeting.

**MATERIAL PERSONAL INTEREST: 10:40am** Councillor Peter Wells declared a material in the following contract works as he is a tenderer. Councillor Wells left the meeting and did not participate in the vote or discussion.

**CONFLICT OF INTEREST: 10:40am** Councillor Bradley Hawkins declared a perceived conflict of interest in report 6.3 as his company provides gravel cartage services. Even though he had not tendered or sub-contracted for the works, Councillor Hawkins believed it was better if he declared a perceived conflict of interest and left the meeting to ensure no allegations of impropriety could be raised.

### 6.3 DTMR WORKS - APRIL 2016

#### Executive Summary:

This report provides a brief update on Council's current Department of Transport and Main Roads (DTMR) contract works.

### COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Beard

***That Council accepts:-***

- 1. the tender offer 16/0247 from Lawlor Contracting to provide the Supply and Delivery of Gravel for the WRUP works at a cost of \$1,134,827.54;***
- 2. the tender offer 16/0428 from Rock 'n' Roads to provide the supply and delivery of Bitumen Works at a cost of \$799,181.94;***
- 3. the tender offer 16/0430 from Wagners to provide the Supply, Delivery and Storage of Cement Powder at a cost of \$369,524.96 ; and***

## CONFIRMED MINUTES

4. *the report as presented.*

CARRIED

*Resolution No. 0416/007*

**ATTENDANCE** 11:07am Councillor Wells and Councillor Hawkins returned to the meeting.

### 6.4 GLENORE WEIR PROGRESS REPORT - APRIL 2016

#### Executive Summary:

This report provides an update on the progress of the construction contract for the Glenore Weir Upgrade project as prepared by the Superintendent Andrew Armstrong from PDR Engineers.

#### COUNCIL RESOLUTION

Moved Cr Wells

Seconded Cr Murphy

*That Council accepts the report as presented.*

CARRIED

*Resolution No. 0416/008*

### 6.5 BUILDING AND PLANNING REPORT

The report is to advise Council of relevant planning and building activities within the Shire for the month of March 2016.

#### Planning Applications Received

| DA No. | Address                    | Application Type  | Status                    |
|--------|----------------------------|---|---------------------------|
| I/1608 | 14 Brown Street, Normanton | Material Change of Use, Extension to Normanton Tourist Park | Public Notification Stage |



## CONFIRMED MINUTES

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### Planning Applications Approved

Nil.

### Building Applications Received

| DA No.  | Address                        | Application Type      | Value     |
|---------|--------------------------------|-----------------------|-----------|
| I/1609  | 12 Noel Street West, Normanton | New Dwelling          | \$187,926 |
| II/1610 | 51 Dutton Street, Normanton    | Re-locatable Dwelling | \$140,000 |

### Building Permits Issued

| DA No. | Address                        | Application Type | Value     |
|--------|--------------------------------|------------------|-----------|
| I/1609 | 12 Noel Street West, Normanton | New Dwelling     | \$187,926 |

### Applications pending waiting on further information (Applicants advised)

| DA No. | Address                              | Application Type  | Date Received |
|--------|--------------------------------------|-------------------|---------------|
| I/0785 | 56 Karumba Development Road, Karumba | Portable Dwelling | 04/03/2014    |

### 2016 Building Summary

| 2016     | Residential | Value     | Industrial | Value     | Commercial  | Value    |
|----------|-------------|-----------|------------|-----------|-------------|----------|
| January  | Dwelling    | \$339,617 | Shed       | \$140,800 |             |          |
| February |             |           |            |           | Sign        | \$5,000  |
|          |             |           |            |           | BBQ Shelter | \$8,000  |
| March    | Dwelling    | \$187,926 |            |           |             |          |
| YTD      |             | \$527,543 |            | \$140,800 |             | \$13,000 |

## **CONFIRMED MINUTES**

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### **COUNCIL RESOLUTION**

Moved Cr Beard

Seconded Cr Gallagher

***That Council note and accept the content of the report as presented.***

**CARRIED**

***Resolution No. 0416/009***

### **6.6 WATER AND WASTEWATER REPORT - APRIL 2016**

#### **Executive Summary:**

The purpose of this report is to provide Council with town water and wastewater supply, usage and quality information to assist in ensuring that the water and wastewater are appropriately managed.

### **COUNCIL RESOLUTION**

Moved Cr Beard

Seconded Cr Young

***That Council accepts and notes the water and wastewater status report as presented for the period ending 31 March 2016.***

**CARRIED**

***Resolution No. 0416/010***

### **6.7 LOCAL GOVERNMENT INFRASTRUCTURE PLAN (LGIP)**

#### **Executive Summary:**

Council is in receipt of correspondence from the Department of Infrastructure Local Government and Planning (DILGP) advising that Council must make an application for an extension to the timeframe for preparing a Local Government Infrastructure Plan (LGIP) under the Sustainable Planning Act 2009 (SPA) if Council proposes to levy infrastructure charges or impose conditions about trunk infrastructure after July 2018.

This report sets out, for Council's consideration, the issues required to be considered in determining whether, in fact, Council wishes to engage consultants to prepare a LGIP.

## CONFIRMED MINUTES

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### COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Wells

***That Council not prepare a Local Government Infrastructure Plan given the costs involved in preparing and adopting a plan and the relatively low rates of development in the Shire.***

**CARRIED**

***Resolution No. 0416/011***

### GENERAL BUSINESS – ENGINEERING

Cr Wells

Letter from Gulf of Carpentaria Commercial Fishermen's Association requesting the concrete island at Gilbert Street boat ramp be removed.

### MOTION

### COUNCIL RESOLUTION

Moved Cr Wells

Seconded Cr Young

***That Council remove the concrete island at the intersection of Yappar Street and Gilbert Street and replace it with painted markings until such time that larger commercial vessels can be launched and retrieved from another suitable location, and that the removable "Keep Left" signs be retained at the location.***

**CARRIED**

***Resolution No. 0416/012***

Cr Young

Karumba Airport – not set up for instrument landing.

Cr Murphy

Queried the heat pumps at the Normanton Swimming Pool  
*The Director of Engineering advised they should be operational.*

Cr Young

Cover over the Karumba Swimming Pool.  
*The Chief Executive Officer advised that it was in the project budget, but had to be removed due to cost restraints. Council can*

## **CONFIRMED MINUTES**

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|                         |  |
|-------------------------|--|
|                         | <i>consider it in the next budget.</i> |
| Cr Beard                | Queried the pool charges.              |
| Cr Wells                | Access – road at back of pool.         |
| Cr Gallagher            | Plant – separate company.              |
| Director of Engineering | Beach access at Karumba.               |

**ATTENDANCE: 12.15pm** The Director of Engineering left the meeting.

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## CONFIRMED MINUTES

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### 7 REPORTS FROM THE CHIEF EXECUTIVE OFFICER

#### 7.1 AFFORDABLE HOUSING PROJECT

**Executive Summary:**

Council previously made enquiries with Economic Development Queensland (“EDQ”) into ways in which housing could be made more affordable for residents of the Shire. Confirmation is sought that Council wishes to continue to explore ways for affordable housing to be developed.

**COUNCIL RESOLUTION**

Moved Cr Beard

Seconded Cr Hawkins

***That Council continues to work with Economic Development Queensland on an affordable housing strategy and program across the Shire for Council’s future consideration.***

**CARRIED**

***Resolution No. 0416/013***

#### 7.2 FORMATION OF NEW STATE OF NORTH QUEENSLAND

**Executive Summary:**

Council has received correspondence from the Federal member for Dawson (attached) seeking support for a taskforce to push for a referendum on the formation of a new state of North Queensland.

**COUNCIL RESOLUTION**

Moved Cr Young

Seconded Cr Murphy

***That Council not support the establishment of a new State of North Queensland until such time that an independent cost-benefit analysis is undertaken to clearly show the financial and other risk implications for the proposal, together with a demonstrated clear and lasting benefit for the region.***

**CARRIED**

***Resolution No. 0416/014***

## **CONFIRMED MINUTES**

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**ADJOURNMENT:** 12.30pm – 1.30pm The Mayor adjourned the meeting for lunch. Upon resumption all members were present.

**ATTENDANCE:** 1.25pm Ms Cherie Crossland, Manager Economic and Community Development entered the meeting.

### **CHANGE IN STANDING ORDERS**

#### **COUNCIL RESOLUTION**

Moved Cr Beard

Seconded Cr Murphy

***That Council change the Standing Orders to commence dealing with Agenda Item 8.3.***

**CARRIED**

***Resolution No. 0416/015***

**CONFLICT OF INTERESTS:** Councillor Ashley Gallagher declared a perceived conflict of interest in the following report as his spouse is a member of the Normanton Swimming Club. Councillor Gallagher stated he could place the public interest above any perceived personal interests. Councillor Gallagher remained in the meeting and voted in favour of the motion.

Councillor Andrew Murphy declared a perceived conflict of interest in the following report as his spouse is a member of the Normanton Swimming Club. Councillor Murphy stated he could place the public interest above any perceived personal interests. Councillor Murphy remained in the meeting and voted in favour of the motion.

### **8.3 COMMUNITY DEVELOPMENT**

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#### **Executive Summary:**

This report provides information and updates to Council on various activities and programs that are facilitated within the Community and Cultural Services portfolio.

#### **COUNCIL RESOLUTION**

Moved Cr Gallagher

Seconded Cr Wells

***That Council accepts the report as presented.***

**CARRIED**

***Resolution No. 0416/016***

## CONFIRMED MINUTES

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### MOTION

#### COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Murphy

***That Council use the Drought Support Funding from the Queensland Government to:***

***1. donate \$5,000 each to –***

- a. QCWA***
- b. Normanton Sprint Races***
- c. Normanton Horse Sports***
- d. Normanton Swim Club***
- e. Mt Isa School Mini school (SDE).***

***for the running of various events as outlined in the report; and***

***2. use the balance of funds for a major event to be determined following a report to the May 2016 meeting.***

**CARRIED**

***Resolution No. 0416/017***

### GENERAL BUSINESS – ECONOMIC AND COMMUNITY DEVELOPMENT

Manager Economic and Community  
Development

Karumba Sports Group

- 1. The kitchen at the Karumba Sports Centre can be used temporarily for equipment storage.*
- 2. Council will hire the Sports Centre to whoever is the successful provider for vacation care programs with the fee to be determined by Council in due course.*

Asked if Council would continue to support the ICE program.

**CONFIRMED MINUTES**

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**MOTION**

**COUNCIL RESOLUTION**

Moved Cr Gallagher

Seconded Cr Murphy

***That Council continues to support the 'Dice Ice' program and that the Mayor represent Council on the working group.***

**CARRIED**

***Resolution No. 0416/018***

**ATTENDANCE: 2.40pm** The Manager Economic and Community Development left the meeting.

**RESUMPTION OF STANDING ORDERS**

**COUNCIL RESOLUTION**

Moved Cr Beard

Seconded Cr Hawkins

***That Standing Orders be resumed.***

**CARRIED**

***Resolution No. 0416/019***

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## CONFIRMED MINUTES

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### 7.3 LIST OF CURRENT PROJECTS AND MATTERS

#### Executive Summary:

This report provides a summary of current projects and matters being implemented or investigated. The list is provided for the information of Councillors. Officers will speak in more detail on each matter at the monthly meeting.

#### COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Hawkins

***That Council note the current projects and matters as outlined in this report.***

**CARRIED**

***Resolution No. 0416/020***

**ADJOURNMENT: 3.10pm – 3.25pm** The Mayor called a recess for afternoon tea.

### 7.4 ACQUISITION OF STATE LAND FOR TOWN EXPANSION PURPOSES

#### Executive Summary:

Council has made an application to the Department of Natural Resources and Mines (DNRM) to acquire land known as Lot 102 on SP195710 (behind the existing Ergon Depot). The land can be used for the purpose of town expansion.

#### COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Murphy

***That Council endorse the actions in applying to the State to acquire Lot 102 on SP195710 in fee simple for the purpose of developing the area for town expansion.***

**CARRIED**

***Resolution No. 0416/021***

## CONFIRMED MINUTES

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### 7.5 HUMAN RESOURCES REPORT

#### Executive Summary:

This report provides information to Council on recent and upcoming activities within the Human Resources Section of Council.

#### COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Beard

***That Council accepts the report as presented.***

**CARRIED**

***Resolution No. 0416/022***

### 7.6 1080 BAITING

#### Executive Summary

The purpose of this report is for Council to consider renewing, in part, a contract for pest management services on the basis that there is only one supplier that is reasonably available with the appropriate accreditation.

#### COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Gallagher

***That Council in accordance with s235 of the Local Government Regulation 2012, engages Carpentaria Land Council Aboriginal Corporation (CLCAC) to undertake the 1080 (sodium fluoroacetate) baiting program for 2016 on the basis that no other supplier with the necessary accreditation is reasonably available.***

**CARRIED**

***Resolution No. 0416/023***

## **CONFIRMED MINUTES**

### **GENERAL BUSINESS – CHIEF EXECUTIVE OFFICER**

Chief Executive Officer

Correspondence on prickly acacia management.

*To be discussed at the NWQROC.*

Trustee lease at Donors Hill.

*Council wants the Department of Natural Resources and Mines to issue a term lease rather than Council issuing a trustee lease.*

Audit on African mahogany trees – trees will need to be removed, but a replanting program will take place.

Director Corporate Services

Building our Regions funding.

#### **MOTION**

#### **COUNCIL RESOLUTION**

Moved Cr Wells

Seconded Cr Young

***That Council apply under Building our Regions program for the installation of optic fibre from Normanton to Karumba.***

**CARRIED**

***Resolution No. 0416/024***

Chief Executive Officer

Community Resilience Fund

#### **MOTION**

#### **COUNCIL RESOLUTION**

Moved Cr Beard

Seconded Cr Wells

***That Council accept the funding offer under the Community Resilience Fund for \$4,000,000.00 for the Glenore Weir upgrade and delegate the power to the Chief Executive Officer to sign the funding agreement.***

**CARRIED**

***Resolution No. 0416/025***

## **CONFIRMED MINUTES**

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### **8 REPORTS FROM DIRECTOR OF CORPORATE & COMMUNITY SERVICES**

#### **8.1 MONTHLY FINANCIAL REPORT - MARCH 2016**

**Executive Summary:**

The Monthly Financial Report has been prepared for the period ending 31 March 2016.

The Background section provides a summary of major variances and points to note.

#### **COUNCIL RESOLUTION**

Moved Cr Hawkins

Seconded Cr Murphy

***That Council accepts the following reports for the period ending 31 March 2016 as presented.***

- ***Income Statement***
- ***Statement of Financial Position***
- ***Statement of Cash Flow***
- ***30 Day Cash Flow Estimate***
- ***Accounts Summary***

**CARRIED**

***Resolution No. 0416/026***

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#### **8.2 2015/2016 ANNUAL OPERATIONAL PLAN - MARCH 2016 REVIEW**

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## **CONFIRMED MINUTES**

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### **Executive Summary:**

The *Local Government Act 2009* requires that a local government must for each financial year prepare and by resolution adopt an Annual Operational Plan. A report on the Operational Plan is to be prepared and presented to Council on a quarterly basis outlining the year to date progress against key performance indicators for all operational activities.

### **COUNCIL RESOLUTION**

Moved Cr Young

Seconded Cr Murphy

***For Council information only.***

**CARRIED**

***Resolution No. 0416/027***

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## CONFIRMED MINUTES

### 9 CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION

In accordance with the *Local Government Act 2009*, and the *Local Government Regulation 2012*, in the opinion of the General manager, the following business is of a kind as referred to in clause 275(1) of the Regulation, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

#### COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Beard

***That Council adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with clause 275(1) of the Local Government Regulation 2012 as the items listed come within the following provisions***

**9.1 Proposals from MMG**

***This item is classified CONFIDENTIAL under the provisions of clause 275(1)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to contracts proposed to be made by it.***

**9.2 Commercial Fishing Facilities at Karumba**

***This item is classified CONFIDENTIAL under the provisions of clause 275(1)(h) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.:***

**CARRIED**

**Resolution No. 0416/028**

#### MOTION

#### COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Beard

***That Council open the meeting to the public.***

**CARRIED**

**Resolution No. 0416/029**

## CONFIRMED MINUTES

### 9.1 PROPOSALS FROM MMG

#### COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Young

***That Council:***

1. ***agrees for the MMG bus and trailer to be transferred to Council's ownership, subject to Council entering into a Memorandum of Understanding satisfactory to Council with the Karumba State School regarding the school being responsible for all costs associated with the vehicles, including maintenance, repair, replacement and insurance; and***
2. ***agrees to negotiate an agreement with MMG for Council to manage the housing owned by MMG for a minimum three year period on terms as originally negotiated between the parties and previously endorsed by Council subject to Council obtaining freehold title to agreed properties; and***
3. ***delegates to the Chief Executive Officer the power to negotiate and finalise the bus and trailer agreement.***

**CARRIED**

***Resolution No. 0416/030***

### 9.2 COMMERCIAL FISHING FACILITIES AT KARUMBA

#### Executive Summary:

Council has for some time been investigating possible public commercial fishing facilities for commercial fishermen at Karumba. This report provides an update so that Council can provide further direction to officers.

#### COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Young

***That Council investigates options for public commercial fishing facilities at Karumba and that a report be presented to a future meeting of Council outlining options and associated costs.***

**CARRIED**

***Resolution No. 0416/031***

**CONFIRMED MINUTES**

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**10 GENERAL BUSINESS**

Nil.

**11 CLOSURE OF MEETING**

*The Chair of the meeting, Cr Lyall Bawden, Mayor, declared the meeting closed at 5.15pm.*

**MINUTES CERTIFICATE**

***These Minutes are Confirmed***

..... /...../.....  
**Councillor LV Bawden**                      **Date**  
**Mayor**