



CARPENTARIA SHIRE
Outback by the Sea

ORDINARY MEETING
MINUTES

12 DECEMBER, 2018

CONFIRMED MINUTES

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CONFIRMED MINUTES

1 OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at **9:00am**.

2 RECORD OF ATTENDANCE

Councillors

Cr LV Bawden	Mayor
Cr JC Young	Deputy Mayor
Cr JD Beard	
Cr BJ Hawkins	
Cr PF Wells	

Staff

Mr Michael Hayward	Chief Executive Officer
Ms Angeline Pascoe	Executive Assistant
Mr Oliver Pring	Director Corporate Services
Mr Justin Hancock	Manager Finance and Administration
Mrs Cherie Schafer	Manager Economic and Community Development

The following officers attended the meeting as indicated in the minutes

Mrs Lisa Ruyg	Manager Human Resources
Mr John Martin	Director of Engineering
Mr Michael Wanrooy	Senior Engineer
Mr Ben Hill	Manager Water & Sewerage

APOLOGY

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Hawkins

That Council accept the apologies from Cr Gallagher and Cr Murphy and that leave of absence from the meeting be granted.

CARRIED 5/0

Resolution No. 1218/001

3 CONDOLENCES

A minute's silence was held for the passing of the following community member/s:

- ❖ Mr Laurence George (Snr)

CONFIRMED MINUTES

4 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

Confirmation of Minutes from the Ordinary Council Meeting held 14 November 2018, as previously circulated to Councillors.

COUNCIL RESOLUTION

Moved Cr Wells

Seconded Cr Young

That the Minutes of the Ordinary Council Meeting held 14 November 2018 be confirmed.

CARRIED 5/0

Resolution No. 1218/002

5 BUSINESS ARISING FROM PREVIOUS MEETINGS

Nil.

6 RECEPTION OF PETITIONS & DEPUTATIONS

Nil.

Change in Standing Orders

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Wells

That Council change the Standing Orders to commence dealing with Agenda Item 11.6 - Community Development Report.

CARRIED 5/0

Resolution No. 1218/003

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CONFIRMED MINUTES

11 REPORTS FROM DIRECTOR OF CORPORATE & COMMUNITY SERVICES

11.6 COMMUNITY SERVICES REPORT

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Community, Cultural Services and Economic Development portfolio of Council.

Normanton Sports Centre

The Manager Economic and Community Development informed that statistics recorded from the Sports Centre showed the number of children attending has significantly reduced and children are only attending the Sports Centre a short time while they wait for the pool to open.

The Manager Economic and Community Development asked Council to consider amending the Sports Centre operating hours and increase the Normanton Pool operating hour on Saturdays and Sundays.

MOTION

Moved Cr Young

Seconded Cr Wells

That Council resolve that effective from 14 December 2018 and until further notice:

- ***the Normanton Sports Centre close on Saturdays and Sundays;***
- ***the Normanton Pool operating hours be increased on Saturdays and Sundays from 10am to 6pm; and***
- ***that the Normanton and Karumba pools be closed on Christmas Day.***

CARRIED 5/0

Resolution No. 1218/004

Action: Advertise new pool hours and closure in December Newsletter

Upgrade Sound System – Normanton Shire Hall and Main Street

At the ordinary meeting of Council held 24 October 2018, Council gave consideration to installing a Public Announcement (PA) System in the Normanton Shire Hall for both internal and external usage.

The Manager Economic and Community Development provided a quotation to upgrade the sound system for the Normanton Shire Hall and also to include external speakers for events including Australia and ANZAC Day.

Resolved: that the matter be held over for further consideration at the January 2019 Council meeting.

Action: Obtain additional quotes and include in Community Services Report to January 2019 meeting.

CONFIRMED MINUTES

Christmas in July

The Manager Economic and Community Development advised that a request had been received from Liz Rose, Manager Purple Pub requesting that Council give consideration to holding an annual Christmas in July Street Party.

Council considered the matter and agreed to support the concept; however, Council would not be responsible for organizing and running such an event.

Action: Advise Manager, Purple Pub of Council decision to support the concept of Christmas in July Street Party but not to be responsible for organizing.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Hawkins

That Council:

1. receive the Community Services Report; and
2. that those matters not covered by resolution be noted.

CARRIED 5/0

Resolution No. 1218/005

11.7 GENERAL BUSINESS – COMMUNITY AND DEVELOPMENT

Christmas Lights Competition Judging

At the November 2018 Council meeting, Council resolved that the judging panel for the Council Christmas Lit Competition consist of those Councillors who are available.

The Manager Economic and Community Development enquired as to which Councillors were available to assist with the judging.

Cr Wells and Cr Young advised that they would be available to assist with the judging in Karumba and Cr Gallagher and Cr Murphy were nominated to assist with the judging in Normanton.

Community Christmas Party

The Manager Economic and Community Development advised that Council Sport and Recreation staff, in conjunction with various other local organisations are organising a Community Christmas Party at the Normanton Sports Centre on Friday 21 December 2018.

MOTION

COUNCIL RESOLUTION

Moved Cr Wells

Seconded Cr Hawkins

That Council donate \$500 towards the Community Christmas Party being organised by the Normanton Sports Centre.

CARRIED 5/0

Resolution No. 1218/006

CONFIRMED MINUTES

Action: Liaise with Sport & Recreation Coordinator and allocate funds for Community Christmas Party accordingly.

ATTENDANCE:

The Manager Economic and Community Development left the meeting room at 10:23am

ADJOURNMENT:

The meeting adjourned for morning tea at 10:23am

The meeting resumed at 10.50am

ATTENDANCE:

The Manager Finance and Administration and the Senior Finance Officer entered the meeting room at 10:47am

RESUMPTION OF STANDING ORDERS

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Young

That standing orders be resumed.

CARRIED 5/0

Resolution No. 1218/007

7 MAYORAL MINUTES

7.1 NWQROC Delegation - Canberra

Cr Bawden advised that he had recently travelled to Canberra with other NWQROC Mayors to meet with Federal Ministers and Members of the Opposition and appraise them of issues effecting the NWQROC region and to seek support and/or undertakings from the various political parties to address the matters raised.

This space left blank intentionally

CONFIRMED MINUTES

8 CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION

In accordance with the *Local Government Act 2009*, and the *Local Government Regulation 2012*, in the opinion of the General manager, the following business is of a kind as referred to in clause 275(1) of the Regulation, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Wells

That Council adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with clause 275(1) of the Local Government Regulation 2012 as the items listed come within the following provisions

- 8.1 Revision of Sewer Charges - 131 Yappar Street, Karumba**
This item is classified CONFIDENTIAL under the provisions of clause 275(1)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.
- 8.2 Native Title Determination Application QUD 685/2012 - Gkuthaarn & Kukatj People**
This item is classified CONFIDENTIAL under the provisions of clause 275(1)(h) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

CARRIED 5/0

Resolution No. 1218/008

CLOSURE OF MEETING:

The meeting was closed to the public at **10:53am**.

DECLARATION OF INTEREST

Cr Wells made the following declaration -

"I declare that I have a material personal interest in this matter (as defined by *Local Government Act 2009*, section 175B) as follows: -

- (a) I stand to gain a benefit or suffer a loss depending on the outcome of Council's consideration of this matter.
- (b) I stand gain a benefit or suffer a loss because I am the owner of 131 Yappar Street.

CONFIRMED MINUTES

I will be dealing with this declared material personal interest by leaving the meeting while this matter is discussed and voted on.”

ATTENDANCE:

Councillor Peter Wells left the meeting room at 10:53am.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Beard

That Council open the meeting to the public

CARRIED 5/0

Resolution No. 1218/009

REOPENING OF MEETING:

The meeting was reopened to the public at 10:57am.

8.1 REVISION OF SEWER CHARGES - 131 YAPPAR STREET, KARUMBA

Executive Summary:

Council has become aware that the owner of 131 Yappar Street (L98/NM103) has been charged connected sewerage fees since March 2016. However the land is not connected. The owner is seeking a refund of the overpaid amount.

COUNCIL RESOLUTION

Moved Cr Bawden

Seconded Cr Young

The amount of \$672.59 be refunded to the owner of 131 Yappar Street being for overpaid Sewerage Service Charge liability from March 2016 to the present.

CARRIED 4/0

Resolution No. 1218/010

Action: Refund overpaid sewerage charges 131 Yappar Street, in accordance with Council resolution

ATTENDANCE:

Councillor Wells re-entered the meeting room at 10:58am.

The Manager Finance and Administration and the Senior Finance Officer left the meeting room at 10:58am.

CONFIRMED MINUTES

CLOSED SESSION

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Hawkins

That Council adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with clause 275(1) of the Local Government Regulation 2012 as the items listed come within the following provisions

CARRIED 5/0

Resolution No. 1218/011

CLOSURE OF MEETING:

The meeting was closed to the public at **10:59am**.

MOTION TO OPEN

COUNCIL RESOLUTION

Moved Cr Wells

Seconded Cr Hawkins

That Council open the meeting to the public.

CARRIED 5/0

Resolution No. 1218/012

REOPENING OF MEETING:

The meeting was reopened to the public at **11:35am**.

8.2 NATIVE TITLE DETERMINATION APPLICATION QUD 685/2012 - GKUTHAARN & KUKATJ PEOPLE

Executive Summary:

Preston Law act on Council's behalf in relation to the Native Title claim lodge with the Federal Court in 2012 by the Gkuthaarn & Kukatj People.

The claim has progress to the stage that a Consent Determination timetable has been developed that details steps to be taken by all parties to the claim between November 2018 and June 2020.

CONFIRMED MINUTES

COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Young

That:

- (a) Council notes the content of the report.***
- (b) Council agrees in principle to the elements of the proposed Determination communicated by the State to the Respondent Parties on 9 November 2018.***
- (c) Council intends to participate in negotiations relating to the extinguishment of native title by, amongst other things, public works and previous exclusive possession acts.***
- (d) Council seeks to negotiate an Indigenous Land Use Agreement as part of resolution of the application.***

CARRIED 5/0

Resolution No. 1218/013

Action: Write to Preston Law and advise of Council decision in relation to Native Title Determination Report

CHANGE IN STANDING ORDERS

COUNCIL RESOLUTION

Moved Cr Bawden

Seconded Cr Hawkins

That Council change the Standing Orders to commence dealing with Agenda Item 10.1 – Chief Executive Officer Report.

CARRIED 5/0

Resolution No. 1218/014

ATTENDANCE:

The General Manager - Tourism entered the meeting at 11:38am.

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CONFIRMED MINUTES

10 REPORTS FROM THE CHIEF EXECUTIVE OFFICER

10.1 CEO REPORT

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officers portfolio.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Hawkins

That Council:

1. *receive the Chief Executive Officer's report; and*
2. *those matters not covered by resolution be noted.*

CARRIED 5/0

Resolution No. 1218/015

10.2 MEETING PROCEDURES POLICY AND INVESTIGATION POLICY

Executive Summary:

As a result of recent changes to the Local Government Act 2009 the Department of Local Government, Racing and Multicultural Affairs (the Department) has released the Model Meeting Procedures and Example Investigation Policy.

The Model Meeting Procedures set out the procedures to ensure Local Government Principles are reflected in the conduct of Council meetings and Committee meetings. The Model Meeting Procedures deals with those aspects of meeting conduct required to strengthen public confidence in Local Government when dealing with conduct of Councillor/s in meetings

The Investigation Policy deals with how complaints about the inappropriate conduct of Councillor/s will be dealt with as required by Section 150AE of the *Local Government Act 2009*. This policy does not relate to more serious Councillor Conduct which must be referred to either the Independent Assessor or the Crime and Corruption Commission.

COUNCIL RESOLUTION

Moved Cr Bawden

Seconded Cr Beard

That:

- A. *Council adopt the draft Standing Orders for Council Meetings Policy as presented; and*
- B. *Council adopt the draft Investigation Policy as presented.*

CARRIED 5/0

Resolution No. 1218/016

Action: Update Council Policy Register – Standing Orders or Council Meetings Policy

Action: Update Council Policy Register – Investigation Policy

CONFIRMED MINUTES

10.3 CODE OF CONDUCT FOR COUNCILLORS

Executive Summary:

As a result of recent changes to the Local Government Act 2009 (the Act) the Minister for Local Government has released the Code of Conduct for Councillors.

Introducing a mandatory and uniform Code of Conduct will assist in efficiently making all Councillors aware of their obligations around the three (3) R's - **Responsibilities, Respect and Reputation**.

The Code of Conduct for councillors is backed by tougher penalties for those who breach the code, including complaints that fall into corrupt conduct, misconduct, inappropriate conduct and a new category of unsuitable meeting conduct.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Hawkins

That Council adopt the draft Code of Conduct for Councillors as presented.

CARRIED 5/0

Resolution No. 1218/017

Action: Update Council Policy Register – Code of Conduct for Councillors

10.4 COMPLAINTS ABOUT THE PUBLIC OFFICIAL POLICY

Executive Summary:

Section 48A of the *Crime and Corruption Act 2001* requires a public official to prepare a policy about how the unit of public administration, for which the official is responsible, will deal with a complaint that involves or may involve corruption of the public official.

The Carpentaria Shire Council is a unit of public administration and the Chief Executive Officer is the public official of the Carpentaria Shire Council within the meaning of the *Crime and Corruption Act 2001*.

COUNCIL RESOLUTION

Moved Cr Wells

Seconded Cr Beard

That Council adopt the Complaints about the Public Official Policy as presented.

CARRIED 5/0

Resolution No. 1218/018

Action: Update Council Policy Register – Complaints about the Public Official

ATTENDANCE:

The Manager Human Resources entered the meeting at 12:05pm.

CONFIRMED MINUTES

10.5 HUMAN RESOURCES REPORT

Executive Summary:

This report provides information on activities occurring within the Human Resources Section of Council.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Wells

That Council accepts the Human Resources Report for information.

CARRIED 5/0

Resolution No. 1218/019

ATTENDANCE:

The Manager Human Resources left the meeting at 12:20pm.
Councillor Young left the meeting at 12:26pm.

10.6 TOURISM REPORT - NOVEMBER 2018

Executive Summary:

This report provides a summary of the operational and promotional activities surrounding the Les Wilson Barramundi Discovery Centre and visitor numbers, as well as activities in relation to the Visitor Information Centres.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Wells

That Council:

- 1. receive the Tourism Report; and*
- 2. that those matters not covered by resolution be noted.*

CARRIED 4/0

Resolution No. 1218/020

ATTENDANCE:

The General Manager – Tourism left the meeting room at 12:57pm.

ADJOURNMENT:

The meeting adjourned for lunch at 12:57pm

The meeting resumed at 1:32pm.

ATTENDANCE:

The Manager Finance and Administration entered the meeting room at 1:46pm.

CONFIRMED MINUTES

11 REPORTS FROM DIRECTOR OF CORPORATE & COMMUNITY SERVICES

11.1 DCS REPORT

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Director of Corporate Services portfolio.

COUNCIL RESOLUTION

Moved Cr Wells

Seconded Cr Hawkins

That Council:

- 1. receive the Director of Corporate Services Report; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 4/0

Resolution No. 1218/021

11.2 VIEWS REQUEST: RENEWAL OF LEASE - SL 34/51115 OVER LOTS 4 AND 12 ON CROWN PLAN N14878

Executive Summary:

Council received correspondence from the Department of Natural Resources and Mines and Energy (DNRME) seeking Council's views on a proposed renewal of a Special Lease.

COUNCIL RESOLUTION

Moved Cr Bawden

Seconded Cr Wells

That the Department of Natural Resources and Mines be advised that:

- (a) Council has no objection to the renewal of Special Lease 34/51115 for Business purposes; and***
- (b) Council objects to the proposed term of the lease and it is Council's view that the term of the lease should not exceed 10 years.***

CARRIED 4/0

Resolution No. 1218/022

Action: Write to Department of Natural Resources, Mines and Energy and advise of Council's decision in relation to renew of lease

CONFIRMED MINUTES

11.3 SALE OF PLANT 1026 - NISSAN NAVARA

Executive Summary:

Following the replacement of the State Emergency Services (SES) vehicle at the Normanton station. Council has tried unsuccessfully to dispose of the excess vehicle via way of Expression of Interest.

COUNCIL RESOLUTION

Moved Cr Wells

Seconded Cr Hawkins

That Council:

- 1. accept the offer submitted by Mr. Dan Turner for the purchase of Plant 1026 for the amount of \$3,000 plus GST; and*
- 2. that the vehicle be sold on an as-is-where-is basis.*

CARRIED 4/0

Resolution No. 1218/023

Action: Advise Dan Turner of Council decision and arrange transfer documents

11.4 MONTHLY FINANCIAL REPORT - NOVEMBER 2018

Executive Summary:

The Monthly Financial Report has been prepared for the period ending 30 November 2018.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Wells

That Council:

- 1. accepts the Monthly Financial Report for the period ending 30 November 2018 as presented; and*
- 2. that those matters not covered by resolution be noted.*

CARRIED 4/0

Resolution No. 1218/024

CONFIRMED MINUTES

11.5 2018-19 COMMERCIAL AND REGULATORY FEES AND CHARGES - AMENDMENT

Executive Summary:

The attached document titled 2018/2019 Carpentaria Shire Council Schedule of Fees and Charges provides a comprehensive schedule of all proposed regulatory and commercial fees and charges for 2018/2019 Financial Year, including cost recovery fees and other charges.

Under Section 98 of the *Local Government Act 2009*, Council must adopt and maintain a register of its cost recovery fees.

COUNCIL RESOLUTION

Moved Cr Bawden

Seconded Cr Hawkins

That Council:

- 1. Remove Fee for Burials on Saturday and Sunday (\$525.00); and**
- 2. Adopt the amended 2018/2019 Carpentaria Shire Council Schedule of Fees and Charges (attached).**

CARRIED 4/0

Resolution No. 1218/025

Action: Update Fees and Charges schedule and circulate

ATTENDANCE:

The Manager Finance and Administration left the meeting room at 3:01pm.

The Director of Engineering and Senior Engineer entered the meeting room at 3:05pm.

This space left blank intentionally

CONFIRMED MINUTES

9 REPORTS FROM DIRECTOR OF ENGINEERING – ROADS & SERVICES

9.1 DOE REPORT

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Acting Director Engineering's portfolio.

COUNCIL RESOLUTION

Moved Cr Wells

Seconded Cr Beard

That Council:

- 1. receive the Acting Director of Engineering Report; and*
- 2. that those matters not covered by resolution be noted.*

CARRIED 4/0

Resolution No. 1218/026

9.2 WORKS REPORT

Executive Summary:

Civil works within the Shire are progressing in accordance with program and budget including works completed by the Town Crew, RMPC, Capital Works, TIDS and R2R.

COUNCIL RESOLUTION

Moved Cr Wells

Seconded Cr Hawkins

That Council:

- 1. accepts the Works Report as presented; and*
- 2. that those matters not covered by resolution be noted.*

CARRIED 4/0

Resolution No. 1218/027

9.3 NDRRA REPORT

Executive Summary:

All QRA16 Program closeout documents have been submitted to QRA for review/approval. The final closeout audits have been completed and QRA have progressed the assessment to the approval phase.

All QRA17 Program submissions have been approved with a total RV of \$18.5 million (\$14 million construction) and a pre-payment of \$5.5 million (30%) received. Six local crews have worked on the project with 2 crews working until 15 November prior to the wet season shut down. The project currently sits at approximately 82% complete.

CONFIRMED MINUTES

The first ten submissions of QRA18 have been submitted to QRA with two submission approved with Council in receipt of the 30% pre-payment. The total estimated QRA18 RV has been estimated at approximately \$21 million. Construction work has been completed on submission 1 and the acquittal process will take place over the wet season.

COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Bawden

That Council:

- 1. accepts the NDRRA Report as presented; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 4/0

Resolution No. 1218/028

9.4 WORKSHOP REPORT

Executive Summary:

The Workshop has been very busy this month with the current reduction in staff numbers.

Parts from Hasting Deering have been causing extended delays on machinery repairs or parts being lost (not delivered) but being invoiced. A number of repairs have been temporary due to plant demand. Air-conditioner repairs have been problematic as there is only one licensed person to handle R134a. The lack of trained forklift operators is creating additional delays in the workshop.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Hawkins

That Council:

- 1. accepts the Workshop Report as presented;***
- 2. that those matters not covered by resolution be noted.***

CARRIED 4/0

Resolution No. 1218/029

ATTENDANCE:

The Manager Water & Sewerage entered the meeting room at 4:20m.

9.5 WATER AND WASTEWATER - NOVEMBER 2018

Executive Summary:

Normanton Water Treatment Plant (WTP), Karumba Sewage Treatment Plant (STP) and Normanton STP are operating effectively. The following items of interest are discussed in further detail within the report:

- Water consumption has remained steady at 86.3ML, slightly higher than the same time last year.

CONFIRMED MINUTES

- Upgraded Karumba supply pump system has been completed and is fully operational.
- Programmed mains flushing is nearly complete in Normanton.
- Mechanical equipment for each treatment plant has undergone scheduled inspections and maintenance by tradesmen.
- Staff numbers reduced due to Tom Nash's resignation and employee leave.
- Phone interviews have been completed for a replacement WTP operator.
- Interviews and selection complete for the trainee position in Karumba.
- Karumba STP operated within EA requirements throughout the month.
- Sims Metals baling and removing steel from Normanton Landfill.
- Ben Hill attended the regional LAWMAC meeting in Mareeba.

COUNCIL RESOLUTION

Moved Cr Wells

Seconded Cr Hawkins

That Council:

- 1. accepts the Water and Wastewater Report as presented for the period ending 30 November 2018; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 4/0

Resolution No. 1218/030

ATTENDANCE:

The Manager Water & Sewerage left the meeting room at 4:31pm.

9.6 CARPENTER'S REPORT - OCTOBER AND NOVEMBER 2018

Executive Summary:

The purpose of this report is to provide Council with an update on activities and projects undertaken during the month by the Building Trades Unit.

COUNCIL RESOLUTION

Moved Cr Bawden

Seconded Cr Beard

That Council:

- 1. accepts the Building Trades Unit Report; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 4/0

Resolution No. 1218/031

CONFIRMED MINUTES

9.7 PLUMBING REPORT

Executive Summary:

The purpose of this report is to provide Council with and update on activities and projects undertaken during the month by the Plumbing Unit.

COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Wells

That Council:

- 1. accepts the Plumber's Report; and*
- 2. that those matters not covered by resolution be noted.*

CARRIED 4/0

Resolution No. 1218/0302

9.8 BUILDING AND PLANNING REPORT

The report is to advise Council of relevant planning and building activities within the Shire for the month of November 2018.

COUNCIL RESOLUTION

Moved Cr Wells

Seconded Cr Beard

That Council note and accept the content of the Building and Planning Report as presented.

CARRIED 4/0

Resolution No. 1218/0313

9.9 GENERAL BUSINESS – DIRECTOR OF ENGINEERING

Shire Hall – Salto Lock

Cr Bawden advised that the storage room at the Normanton Hall should have limited access as this is where items that are not part of the normal Hall hiring are kept.

Cr Bawden further advised that it appears that the Salto Lock System is including access to the storage room as well access to the general Hall area.

Action: Review and amend the Salto Locking System to ensure that general access to the Normanton Shire Hall storage room is limited to authorised personal only.

CONFIRMED MINUTES

Fencing – Glenore Weir and Kath Alexander Park

Cr Beard enquired when the fencing at Glenore Weir and Kath Alexander Park was due to be completed.

The Director of Engineering advised that:

- the fencing materials have been ordered;
- the Glenore Weir fence line has recently had cultural heritage clearance completed;
- the fence line is currently being cleared; and
- that Council staff will be erecting both the Weir and Park fences after the Christmas close down period.

13 CLOSURE OF MEETING

The Chair of the meeting, Cr Lyall Bawden, Mayor, declared the meeting closed at 4:55pm.

MINUTES CERTIFICATE

These Minutes are Confirmed.


.....

**Councillor LV Bawden
Mayor**

12, 12, 2018
.....

Date