

CARPENTARIA SHIRE

Outback by the Sea

ORDINARY MEETING

MINUTES

15 AUGUST, 2018

CONFIRMED MINUTES

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CONFIRMED MINUTES

1 OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at 9:01am.

2 RECORD OF ATTENDANCE

Councillors

Cr LV Bawden	Mayor
Cr JC Young	Deputy Mayor
Cr AT Gallagher	
Cr JD Beard	
Cr BJ Hawkins	
Cr AM Murphy	
Cr PF Wells	

Staff

Mr Michael Hayward	Chief Executive Officer
Ms Angeline Pascoe	Executive Assistant
Mr Oliver Pring	Director Corporate Services
Mr John Martin	Director of Engineering
Mr Justin Hancock	Manager Finance and Administration

The following officers attended the meeting as indicated in the minutes

Mrs Cherie Schafer	Manager Economic and Community Services
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3 CONDOLENCES

A minute's silence was held for the passing of the following community member:

- ❖ Mr Brian Beasley

4 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

Ordinary Council Meeting held 18 July 2018.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Murphy

That the Minutes of the Ordinary Council Meeting held 18 July 2018 be confirmed.

CARRIED 7/0

Resolution No. 0818/001

CONFIRMED MINUTES

Special Budget Meeting held 27 July 2018.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Young

That the Minutes of the Special Budget Meeting held 27 July 2018 be confirmed.

CARRIED 7/0

Resolution No. 0818/002

5 BUSINESS ARISING FROM PREVIOUS MEETINGS

Nil.

6 RECEPTION OF PETITIONS & DEPUTATIONS

Nil.

7 MAYORAL MINUTES

Topic:	N150 Sponsorships
Discussion:	Cr Bawden gave an update on the recent N150 celebrations and advised that the event was very successful with a lot of past residents returning to Normanton for the celebrations. Cr Bawden expressed his appreciation to all the sponsors and volunteers and made special mention of the donation by ERSCON for pavers

MOTION

COUNCIL RESOLUTION

Moved Cr Bawden

Seconded Cr Gallagher

That a letter of appreciation be sent to all N150 sponsors and volunteers thanking them for their contributions.

CARRIED 7/0

Resolution No. 0818/003

Action: Prepare and sent letters of appreciation to all N150 sponsors and volunteers.

Topic:	Gulf Savannah Development Meeting
Discussion:	Cr Young advised that Mr Ross Higgins (Burke Shire Council) has been appointed the new Chief Executive Officer of Gulf Savannah Development.

CONFIRMED MINUTES

Topic:	NWQROC
Discussion:	<p>Cr Bawden gave an update on outcomes from the NWQROC Meeting held in Karumba on 6 & 7 August 2018:.</p> <ul style="list-style-type: none"> • North West Minerals Province – Consultation Update • Workshop to develop a Federal Election strategy to promote issues effecting the NWQ region • Senator Ian MacDonald <ul style="list-style-type: none"> - Introduced Mr Frank Beveridge (LNP Candidate for Kennedy) • Minister John McVeigh <ul style="list-style-type: none"> - Discussion on distribution of financial assistance grants.

Topic:	FNQROC
Discussion:	<p>Cr Bawden gave an update on matters of concern arising from the FNQROC Meeting held in Cairns on Monday 13 August 2018.</p> <p>Representatives from FNQROC will make representation to Canberra on regional issues and will support NWQROC submissions in relation to the allocation of Financial Assistance Grants and a fairer tax system.</p>

Topic:	Regional Roads Group
Discussion:	<p>Cr Bawden gave an update on outcomes from the Regional Roads Group meeting held in Karumba on 7 August 2018:.</p> <ul style="list-style-type: none"> • Transport and Main Roads have included Dunbar Road on the forward works program.

8 CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION

In accordance with the *Local Government Act 2009*, and the *Local Government Regulation 2012*, in the opinion of the General manager, the following business is of a kind as referred to in clause 275(1) of the Regulation, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Gallagher

That Council adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with clause 275(1) of the Local Government Regulation 2012 as the items listed come within the following provisions

8.1 Rates Based Financial Assistance

This item is classified CONFIDENTIAL under the provisions of clause 275(1)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.

CONFIRMED MINUTES

8.2 Rates Interest Remission - L13 SP146628 (Assessment 00240-16000-000)
This item is classified CONFIDENTIAL under the provisions of clause 275(1)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.

8.3 Application for amendment of conditions for Term Lease 232041 (Ag Raptis)
This item is classified CONFIDENTIAL under the provisions of clause 275(1)(h) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

CARRIED 7/0

Resolution No. 0818/004

CLOSURE OF MEETING:

The meeting was closed to the public at 9.17am.

ATTENDANCE:

The Manager Finance and Administration left the meeting room at 9:26am

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Gallagher

That Council open the meeting to the public.

CARRIED 7/0

Resolution No. 0818/005

REOPENING OF MEETING:

The meeting was reopened to the public at 9.30am.

8.1 RATES BASED FINANCIAL ASSISTANCE

Executive Summary:

Council has received an application for financial assistance by way of remission on rates and charges from Karumba Recreation Club (00133-80000-000). This report is submitted for the Council's consideration under its Rates Based Financial Assistance Policy.

COUNCIL RESOLUTION

Moved Cr Wells

Seconded Cr Gallagher

That Council grant a rates based financial assistance concession in accordance with its Rates Based Financial Assistance Policy to the Karumba Recreation Club for the rates period 01/07/2018 – 31/12/2018 for the amount of \$4,119.13.

CARRIED 7/0

Resolution No. 0818/006

CONFIRMED MINUTES

Action: Amend rate assessment 00133-80000-000 in accordance with Council resolution 0818/006.

8.2 REQUEST FOR RATES INTEREST REMISSION - L13 SP146628 (ASSESSMENT 00240-16000-000)

Executive Summary:

Council has received correspondence from Mr Ian Horsley, owner of 26-28 Col Kitching Drive, Karumba (L13 SP146628 – Assessment 00240-16000-000) seeking consideration from Council to suspend interest charges and enter into a payment arrangement to reduce the current rates in arrears.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Hawkins

1. *That no remission is granted for the property described as Lot 13 on SP146628, Parish of Kimberley; and*
2. *That Council proceeds with the sale of land for arrears of rates for the property listed below, in accordance with the provisions of the Local Government Regulation 2012; and*
3. *That the Chief Executive Officer is delegated authority to set the reserve price and auction date.*

Assessment Number	Real Property	Area
00240-16000-000	L13 SP146628: Parish of Kimberley	1919M2

CARRIED 7/0

Resolution No. 0818/007

Action: Commence sale of land for arrears of rates action for assessment 00240-16000-00 in accordance with Council resolution 0818/007.

8.3 APPLICATION FOR AMENDMENT OF CONDITIONS FOR TERM LEASE 232041 (AG RAPTIS)

Executive Summary:

Department of Natural Resources, Mines and Energy are seeking Council's views on an application from AG Raptis to amend conditions for Term lease 232041 over Lot 84 on Crown Plan NM92.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Young

That Council have no objection to the application by AG Raptis to amend the conditions for Term Lease 232041.

CARRIED 7/0

Resolution No. 0818/008

CONFIRMED MINUTES

Action: Prepare letter to DNRME advising that Council has no objections to the application to amend conditions for Term Lease 232041.

ATTENDANCE:

Cr Gallagher left the meeting room at 9:54am.

Cr Hawkins left the meeting room at 10:23am.

This space left blank intentionally

CONFIRMED MINUTES

9 REPORTS FROM DIRECTOR OF ENGINEERING - ROADS & SERVICES

9.1 DOE REPORT

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Acting Director Engineering portfolio.

MOTION

Moved Cr Wells

Seconded Cr Beard

That

- 1. The Director of Engineering contact Mr David Murray to provide advice and assist with a technical review of the proposed design for Glenore Weir stage 2 provided by SMEC; and*
- 2. Subject to the outcome of the technical review by Mr David Murray, Council write to Minister Cameron Dick advising of Council's intention to commence legal proceedings in relation to the rectification of Glenore Weir.*

CARRIED 5/0

Resolution No. 0818/009

Action: Prepare letter to Minister Cameron Dick advising of Council's intention to commence legal proceedings in relation to the rectification of Glenore Weir.

Action: Liaise with Mr David Murray to provide advice and assistance with a technical review of the proposed design for Glenore Weir Stage 2.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Murphy

That Council:

- 1. receive the Acting Director of Engineering's Report; and*
- 2. that those matters not covered by resolution be noted.*

CARRIED 5/0

Resolution No. 0818/010

ADJOURNMENT:

The meeting adjourned for morning tea at **10:24am**

The meeting resumed at **10:45am**

Cr Hawkins was in attendance at the recommencement of the meeting.

CONFIRMED MINUTES

9.2 WORKS REPORT

Executive Summary:

Civil works within the Shire are progressing in accordance with program and budget including works completed by the Town Crew, RMPC, Capital Works, TIDS and R2R.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Murphy

That Council:

- 1. accepts the Works Report as presented; and*
- 2. that those matters not covered by resolution be noted.*

CARRIED 6/0

Resolution No. 0818/011

ATTENDANCE:

Cr Gallagher entered the meeting room at 10:48am.

9.3 NDRRA REPORT

Executive Summary:

Restoration of the QRA16 Program is now complete with a total expenditure of \$52.7 million against a construction budget of \$54.3 million.

A final \$4.1million of work on the QRA16 Program will be rolled into the QRA18 Program as the late wet season restricted access and an increase in damage was evident for many assets. Roads included in the rollover application are Dinah Island, Glencoe to Miranda Downs, Inkerman Road and Pormpuraaw Road.

All QRA17 Program submissions have been approved with a total recommended value of \$18.5 million (\$14 million construction) and a pre-payment of \$5.5 million (30%) received. Six local crews are currently working on NDRRA rectification.

QRA18 Submission 1 (Glencoe to Miranda Downs - approx. \$2.9million total) was submitted in late-May with an approval expected mid-August. Submission 2 (roll over roads) was submitted to QRA in early-August (approx. \$4.2million total). Submission 3 is currently being compiled and will be submitted in mid-August.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Hawkins

That Council:

- 1. accepts the NDRRA Report as presented; and*
- 2. that those matters not covered by resolution be noted.*

CARRIED 7/0

Resolution No. 0818/012

CONFIRMED MINUTES

9.4 WATER AND WASTEWATER - JULY 2018

Executive Summary:

Water and sewer facilities operated effectively throughout the month, under peak season conditions. Normanton Water Treatment Plant is producing very good quality water and both Sewage plants are operating effectively. The following items of interest are discussed in further detail within the report:

- Water consumption is at a 2-year high (91.2ML) water quality remains well above the required minimum standards.
- The automation control hardware at Glenore Weir and the WTP have been successfully installed.
- Trial of a liquid polymer has been successful and the new coagulant trial will take place shortly.
- Department of Environment and Science (DES) undertook compliance inspections on Council's facilities.
- Karumba STP operated within EA requirements throughout the month.
- Various works are being conducted at Normanton landfill in order to meet regulatory requirements and improve operations.
- Green waste has been removed from site at Normanton Landfill and waste oil removal is scheduled for the 13th August.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Wells

That Council:

1. *accepts the Water and Wastewater Report as presented for the period ending 30 May 2018; and*
2. *that those matters not covered by resolution be noted.*

CARRIED 7/0

Resolution No. 0818/013

9.5 ELECTRICAL TRADES UNIT REPORT

Executive Summary:

The purpose of this report is to provide Council with an update on activities and projects undertaken during the month by the Electrical Trades Unit.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Young

That Council:

1. *accepts the Electrical Trades Unit Report; and*
2. *that those matters not covered by resolution be noted.*

CARRIED 7/0

Resolution No. 0818/014

CONFIRMED MINUTES

9.6 CARPENTER'S REPORT - APRIL AND MAY 2018

Executive Summary:

The purpose of this report is to provide Council with an update on activities and projects undertaken during the month by the Building Trades Unit.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Young

That Council:

- 1. accepts the Building Trades Unit Report; and*
- 2. that those matters not covered by resolution be noted.*

CARRIED 7/0

Resolution No. 0818/015

9.7 PLUMBING REPORT

Executive Summary:

The purpose of this report is to provide Council with and update on activities and projects undertaken during the month by the Plumbing Unit.

COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Murphy

That Council:

- 1. accepts the Plumber's Report; and*
- 2. that those matters not covered by resolution be noted.*

CARRIED 7/0

Resolution No. 0818/016

9.8 BUILDING AND PLANNING REPORT

Executive Summary:

The report is to advise Council of relevant planning and building activities within the Shire for the month of July 2018.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Wells

That Council note and accept the content of the Building and Planning Report as presented.

CARRIED 7/0

Resolution No. 0818/017

CONFIRMED MINUTES

GENERAL BUSINESS – DIRECTOR OF ENGINEERING

Topic:	Productivity Measures
Discussion:	<p>Cr Bawden enquired as to what methods are used to measure productivity on road construction and maintenance works. .</p> <p>The Director of Engineering advised that it is difficult to determine a single standard of productivity due to numerous variables including the availability of plant, water, gravel, length of haul and location of the job. The Director of Engineering further advised that the assessed measures of productivity are used to fore-cast benchmark rates for NDRRA works.</p>

Topic:	Road Design Standard
Discussion:	<p>Cr Bawden advised that livestock transport operators have reported issues resulting from current road design and enquired if the current 4% cross-fall on Council roads is appropriate.</p> <p>The Director of Engineering advised that the 4% cross-fall is mainly used to drain water from the pavement. The Director of Engineering further advised that whilst 4% is generally accepted as the standard for gravel road; a 3% cross-fall would be adequate for drainage and would reduce road handling and stability issues for livestock transports.</p>

MOTION

COUNCIL RESOLUTION

Moved Cr Bawden

Seconded Cr Young

That Council adopt a design standard of 3% cross fall for all Shire roads.

CARRIED 7/0

Resolution No. 0818/018

Action: Amend Council specifications and documentation to new design standard of 3% cross fall for all shire roads.

Topic:	Vector Control
Discussion:	<p>Cr Gallagher advised that there appears to be an increase in flies in town at the current moment and enquired if the cause of the increase in flies numbers may be contributed to the rubbish dump and asked if spraying of the dump maybe a solution.</p> <p>The Director of Engineering advised he will investigate the matter and provide a report for the next Council meeting.</p>

Action: Investigate vector control at Normanton Landfill and provide a report to Council.

CONFIRMED MINUTES

Topic:	Maintenance of Access Roads
Discussion:	<p>Cr Gallagher enquired as to the frequency of maintenance grades on access roads.</p> <p>The Chief Executive Officer advised that a Road Maintenance Policy is currently being drafted and would be available for review at the September ordinary meeting of Council. The Chief Executive Officer further advised that the matter of frequency of maintenance grades to all roads (including Access Roads) would be included in the draft policy for Council's consideration.</p>

Action: Include provision for frequency of maintenance grades to all shire roads in draft Road Maintenance policy.

Topic:	Speed Sign – Brown Street
Discussion:	<p>Cr Murphy advised that there is speed sign on Brown Street in the vicinity of the Gulf Christian college sports complex to slow traffic to 40kpm but there is no additional signage past the sports complex to increase speed back to 60kph.</p> <p>The Director of Engineering advised that appropriate signage will be erected.</p>

Action: Investigate and erect correct speed signage in the vicinity of the Gulf Christian College Sports Complex.

Topic:	Road Safety Sign – Landsborough Street
Discussion:	<p>The Chief Executive Officer advised that the Officer in Charge, Normanton Police Station is making application for funding to purchase speed advisory signage to erect on Landsborough Street to improve pedestrian safety in the vicinity of the Normanton Recreation Centre and is seeking a letter from Council in support of the application.</p> <p>Council resolved to provide a letter in support of the application by the Officer in Charge, Normanton Police Station for funding to purchase speed advisory signage</p>

Action: Provide OIC, Normanton Police with a letter in support of funding application to purchase speed advisory signage.

CONFIRMED MINUTES

10 REPORTS FROM THE CHIEF EXECUTIVE OFFICER

10.1 CEO REPORT

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officer's portfolio

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Beard

That Council:

- 1. receive the Chief Executive Officer's Report; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 7/0

Resolution No. 0818/019

10.2 CHANGE OF MEETING DATES

Executive Summary:

The Mayor has advised that due to commitments involved with his Mayoral duties; he will be unable to attend the ordinary meetings on the current scheduled dates in September, October and November 2018 and has requested that Council give consideration to changing the meeting dates.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Wells

That:

Pursuant to section 277 of the Local Government Regulation 2012, Council amend the ordinary meeting dates for September, October and November 2018 as per the following schedule:

Scheduled Date	Amended Date	Variation
September 19	September 12	2 nd Wednesday of month
October 17	October 24	4 th Wednesday of month
November 21	November 14	2 nd Wednesday of month

CARRIED 7/0

Resolution No. 0818/020

CONFIRMED MINUTES

Action: Advertise change of meeting dates in accordance with Local Government Regulations.

10.3 LGAQ 122ND ANNUAL CONFERENCE - BRISBANE CONVENTION AND EXHIBITION CENTRE

Executive Summary:

Consideration of attendance at the LGAQ 122nd Annual Conference to be held at the Brisbane Convention and Exhibition Centre from 29th to 31st October 2018.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Hawkins

That the Mayor and Deputy Mayor be authorised to attend the LGAQ 122nd Annual Conference to be held at the Brisbane Convention and Exhibition Centre from 29 - 31 October 2018.

CARRIED 7/0

Resolution No. 0818/021

Action: Register conference attendees and organise travel and accommodation.

10.4 ANIMAL MANAGEMENT (AMENDMENT) SUBORDINATE LOCAL LAW (NO: 1) 2018

Executive Summary:

At the ordinary meeting of Council held on 24 January 2018, Council resolved to undertake a review of Subordinate Local Law No: 2 (Animal Management) for the purpose of prohibiting the keeping of more than 2 dogs in designated town areas.

King & Company (Solicitors) have been engaged to assist with the drafting of the amendment to *Subordinate Local Law No. 2 (Animal Management) 2015*.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Murphy

Council resolves that the Animal Management Subordinate Local Law be amended to limit the number of dogs allowed per premises to 2 dogs with an additional 2 dogs (up to a maximum of 4) allowed subject to Council permission.

CARRIED 7/0

Resolution No. 0818/022

Action: Amend draft Animal Management (Amendment) Subordinate Local Law to include Council permission to increase number of dogs per premises.

ADJOURNMENT:

The meeting adjourned for lunch at 12:25pm

The meeting resumed at 1:26pm

CONFIRMED MINUTES

ATTENDANCE:

The Manager Finance and Administration was in attendance upon resumption of meeting.

10.5 HUMAN RESOURCES REPORT

Executive Summary:

This report provides information on activities occurring within the Human Resources Section of Council.

MOTION

Moved Cr Bawden

Seconded Cr Wells

That Council investigate the installation of breathalysers at Council's depots and camps to allow employees to self-test prior to commencement of work.

CARRIED 7/0

Resolution No. 0818/023

Action: Investigate cost and maintenance requirements for self-test breathalysers.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Hawkins

That Council accepts the Human Resources Report for information.

CARRIED 7/0

Resolution No. 0818/024

ATTENDANCE:

The Manager Economic and Community Development entered the meeting room at 1:36pm.

This space left blank intentionally

CONFIRMED MINUTES

11 REPORTS FROM DIRECTOR OF CORPORATE & COMMUNITY SERVICES

11.1 DCS REPORT

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Director of Corporate Services portfolio.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Beard

That Council:

- 1. receive the Director of Corporate Services Report; and*
- 2. that those matters not covered by resolution be noted.*

CARRIED 7/0

Resolution No. 0818/025

11.2 MONTHLY FINANCIAL REPORT - JULY 2018

Executive Summary:

The Monthly Financial Report has been prepared for the period ending 31 May 2018.

MOTION

Moved Cr Murphy

Seconded Cr Young

That:

- (a) Where an excess water bill has been issued for the 2017-2018 financial period and the ratepayer has objected to the excess usage, Council waive the water meter test fee up to 31 December 2018 to allow Council staff to undertake water meter testing in line with Council's current testing procedures; and*
- (b) Where water meter is found to be faulty Council will replace the meter and write off excess water charges.*

CARRIED 7/0

Resolution No. 0818/026

Action: Write to all ratepayer who have used excess water in the period 30/06/2017 to 30/06/2018 advising of Council offer to waiver water meter testing fee up to 31 December 2018.

CONFIRMED MINUTES

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Young

That Council:

- 1. accepts the Monthly Financial Report for the period ending 31 July 2018 as presented; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 7/0

Resolution No. 0818/027

ATTENDANCE:

The Manager Finance and Administration left the meeting at 2:13pm.

11.3 PENSIONER UNIT

The Manager Economic and Community Development advised that an application for Pensioner Housing had been received from Mrs Bev Mezzen.

- The applicant is currently living in Cairns but is a past resident who previously resided in Normanton for over 20 years.
- The applicant wishes to sell her residence in Cairns and relocate back to Normanton.
- The applicant meets the residency and age pension criteria under Council's Pensioner Housing Policy.
- Council currently has a vacant pensioner unit available 1/23 Little Brown Street, Normanton that has been advertised for the past two (2) months without any eligible applicants applying.

The Manager Economic and Community Development recommended that the application be approved.

MOTION

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Gallagher

That Council:

- 1. approve the application from Ms Bev Mezzen for pensioner accommodation in Normanton; and***
- 2. that the pensioner unit located at 1/23 Little Brown Street, Normanton be allocated to Ms Bev Mezzen.***

CARRIED 7/0

Resolution No. 0818/028

Action: Allocate pensioner unit 1/23 Little Brown Street, Normanton to Ms Bev Mezzen.

CONFIRMED MINUTES

11.4 PCYC USE OF RECREATIONAL FACILITIES DURING SCHOOL HOLIDAYS

The Manager Economic and Community Development advised that PCYC will be providing programs for local youth during the school holidays and are seeking to enter into an agreement with Council for use of part of the Normanton Sports Centre and other sporting facilities.

MOTION

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Wells

Council agreed to enter into an agreement with PCYC to use the old media room at the Normanton Sports Centre and other facilities by agreement with the Centre Coordinator and that the agreement only cover the September – October holiday period.

CARRIED 7/0

Resolution No. 0818/029

Action: Advise PCYC representatives that Council will grant permission to use part of the Normanton Sports Centre and other facilities during the September/October school holiday period.

ATTENDANCE:

The Manager Economic & Community Development left the meeting room at 2:27pm.

The Executive Assistant left the meeting room at 2.29pm.

The Executive Assistant returned to the meeting room at 2:55pm.

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CONFIRMED MINUTES

12 GENERAL BUSINESS

Topic:	Road Stabilizing Machine
Discussion:	The Mayor requested that the Director of Engineering investigate and provide a report on the feasibility of purchasing a road stabilising machine to undertake road maintenance and construction works. The Mayor further requested that the report give consideration to the cost benefits of replacing two (2) existing graders with the road stabilising machine

Action: Investigate the feasibility of a road stabilising machine and further look at cost benefits of replacing two (2) existing graders.

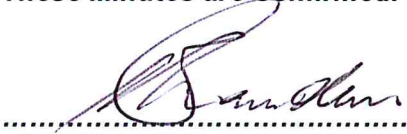
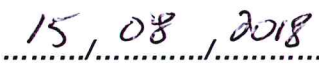
Topic:	Notification of Council Inspection Programs
Discussion:	Cr Beard requested that as a matter of protocol Council notify business operators prior to the conduct of any annual inspection programs. The Chief Executive Officer advised that a memo will be sent to all staff requiring notification prior to any inspection program being carried out.

Action: Memo to be sent to all staff advising notification is required prior to any inspection program being carried out.

13 CLOSURE OF MEETING

The Chair of the meeting, Cr Lyall Bawden, Mayor, declared the meeting closed at **3:20pm**.

MINUTES CERTIFICATE

These Minutes are Confirmed.	
	
.....
Councillor LV Bawden	Date
Mayor	