



**CARPENTARIA SHIRE**

*Outback by the Sea*

***ORDINARY MEETING***

***MINUTES***

***15 MAY, 2019***

**CONFIRMED MINUTES**

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## CONFIRMED MINUTES

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### 1 OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at **9:00am**.

### 2 RECORD OF ATTENDANCE

#### Councillors

Cr LV Bawden	Mayor
Cr JC Young	Deputy Mayor
Cr AT Gallagher	
Cr JD Beard	
Cr BJ Hawkins	
Cr AM Murphy	
Cr PF Wells	

#### Staff

Mr Mark Crawley	Chief Executive Officer
Ms Angeline Pascoe	Executive Assistant
Mr Justin Hancock	Director Corporate Services
Mr Michael Wanrooy	Director of Engineering

*The following officers attended the meeting as indicated in the minutes*

Mr Ben Hill	Manager Water & Waste
Mrs Cherie Schafer	Manager Economic & Community Development
Mr John Martin	Consultant Engineer
Mr Nick Lennon	

#### Community Members

Mr Stuart Holley	Department of Communities
Mr Frank Beveridge	LNP Candidate

### 3 CONDOLENCES

A minute's silence was held for the passing of the following community members:

- ❖ Mr Roy Beasley
- ❖ Mr John Stewart

## CONFIRMED MINUTES

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### 4 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

Confirmation of Minutes from the Ordinary Council Meeting held 17 April 2019, as previously circulated to councillors.

#### COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Wells

*That the Minutes of the Ordinary Council Meeting held 17 April 2019 be confirmed.*

CARRIED 7/0

*Resolution No. 0519/001*

### 5 BUSINESS ARISING FROM PREVIOUS MEETINGS

#### MOTION

#### COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Murphy

*That the Minutes of the Ordinary Council Meeting held 17 April 2019 be confirmed subject to the amendment to Resolution No.0419/028. Such that the resolution will read:*

*“That Council allocates the vacant Normanton and Karumba Pensioner Units to applicants as listed:*

- *Mr Murray Munroe – 2/21 Little Brown Street, Normanton*
- *Mr Murray Keagan – 2/66 Karumba Developmental Road, Karumba.”*

CARRIED 7/0

*Resolution No. 0519/002*

### 6 RECEPTION OF PETITIONS & DEPUTATIONS

Nil.

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**7 MAYORAL MINUTES**

**NWQROC Meeting at Townsville – 9 & 10 May 2019**

Cr Bawden informed he and the Chief Executive Officer attended the NWQROC meeting at Townsville. Discussions were held on the following issues:

- Herbert representatives at meeting
- For Townsville to be strong the North West needs to be strong

**Regional Flood Mapping Project**

The Mayor informed a regional flood mapping project is proposed to be undertaken by the ROC.

Councillors mentioned that the Stanbroke flood study was very useful in the recent flooding event.

Confirmation that the river height measurements were 1.5 metres above 1974 flood level.

**Vanrook Visit – Remain as an Access Road vs Allocation of Private Road**

The Mayor queried the allocation of private road for this section of the road network. Need to hold discussions with DNR and QRA and seek a legal opinion.

**ATTENDANCE:**

The Manager Water and Waste entered the meeting at 9:20am.

**Governor's Visit – Official Opening of the Les Wilson Barramundi Discovery Centre**

The Mayor informed that the Governor wanted a shirt similar to the Councillors shirt for the Karumba Barra and Blues Festival. Need to obtain his shirt size and arrange. Will also send a 'Thank You' letter and post the bottles of wine.

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### 8 CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION

In accordance with the *Local Government Act 2009*, and the *Local Government Regulation 2012*, in the opinion of the General manager, the following business is of a kind as referred to in clause 275(1) of the Regulation, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

#### COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Young

***That Council adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with clause 275(1) of the Local Government Regulation 2012 as the items listed come within the following provisions***

8.1 Excess Water Charges - Sunset Caravan Park - 39-53 Palmer Street,  
Karumba QLD 4891

***This item is classified CONFIDENTIAL under the provisions of clause 275(1)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.***

CARRIED 7/0

Resolution No. 0519/003

#### CLOSURE OF MEETING:

The meeting was closed to the public at 9:27am.

#### ATTENDANCE:

Mr Stuart Holley left the meeting room at 9:27am.

#### COUNCIL RESOLUTION

Moved Cr Wells

Seconded Cr Gallagher

***That Council open the meeting to the public.***

CARRIED 7/0

Resolution No. 0519/004

#### REOPENING OF MEETING:

The meeting was reopened to the public at 9:42am.

#### ATTENDANCE:

The Manager Water & Waste left the meeting room at 9.42am.

Mr Stuart Holley and Mr Frank Beveridge entered the meeting room at 9.42am.

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**8.1 EXCESS WATER CHARGES - SUNSET CARAVAN PARK - 39-53 PALMER STREET, KARUMBA QLD 4891**

**Executive Summary:**

Carpentaria Shire Council levies Water Utility Charges in accordance with Section 94 of the Local Government Act 2009, in which the base charge consists of an access charge and consumption charge. Where water is used in excess of the classification allowance, an excess consumption charge will be levied.

**COUNCIL RESOLUTION**

Moved Cr Hawkins

Seconded Cr Young

***That Council resolves to write off excess water charges levied on 20 August 2018 of \$19,447.50 for the property at 39-53 Palmer Street, Karumba.***

**CARRIED 7/0**

***Resolution No. 0519/005***

**Action:** Write off excess water charges

**Mr Stuart Holley – Regional Coordinator Community Recovery (Department of Communities) addressed the meeting from 9.45am – 10:11am.**

Mr Holley provided Council with an update on his position and the assistance provided during the recent flooding event.

Matters discussed included:

- Opportunities for Community Recovery;
- Carpentaria lost in exercise of recovery;
- Last and most recent announcement for funding for Community Recovery Officers;
- Emergency Assistance Grants – completed end of February. There were 705 claims approved in Carpentaria Shire – 75 claims were not approved;
- Essential Household items damage – There were 24 claims. 10 paid and 9 declined;
- Structural Assistance Grants – 2 claims;
- Social support is ongoing;
- Officers will be in attendance at the Normanton Rodeo.

**Mr Frank Beveridge – Candidate for Kennedy addressed the meeting from 10.11am – 10.22am.**

Mr Beveridge informed Council of the following:

- Candidate for Kennedy
- Neglected Normanton and Karumba
- Allegiance with the Nationals
- Chance of being elected is slim as the Kennedy electorate is a Katter seat.



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### **ADJOURNMENT:**

The meeting adjourned for morning tea at **10:22am**.

The meeting resumed at **10:42am**.

Upon resumption of the meeting, Mr Holley and Mr Beveridge were not in attendance.

### **9 REPORTS FROM THE CHIEF EXECUTIVE OFFICER**

#### **9.1 CEO REPORT**

##### **Executive Summary:**

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officer's portfolio.

##### **COUNCIL RESOLUTION**

Moved Cr Young

Seconded Cr Wells

##### ***That Council:***

- 1. receive and note the Chief Executive Officer's Report; and***
- 2. those matters not covered by resolution be noted.***

**CARRIED 7/0**

***Resolution No. 0519/006***

#### **9.2 LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA**

##### **Executive Summary:**

The Chief Executive Officer is the Queensland State Board representative for Local Government Managers Australia (LGMA) (Queensland) on the National Board of Local Government Professionals Australia and takes on the position of National President during the term August 2019 to August 2020.

##### **COUNCIL RESOLUTION**

Moved Cr Murphy

Seconded Cr Gallagher

##### ***That Council:***

- 1. supports its Chief Executive Officer as National President of Local Government Professionals Australia from August 2019 to August 2020; and***

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2. *notes that the expenses associated with the attendance at board meetings, various conferences and overseas representation is paid by Local Government Professionals Australia.*

CARRIED 7/0

Resolution No. 0519/007

**9.3 APPLICATION FOR CONVERSION TO FREEHOLD - SEEKING COUNCIL'S VIEWS**

**Executive Summary:**

The Department of Natural Resources, Mines and Energy are seeking Council's views in relation to an application to covert Term Lease 234268 to Freehold.

**COUNCIL RESOLUTION**

Moved Cr Bawden

Seconded Cr Hawkins

*That Council advise the Department of Natural Resources, Mines and Energy that they have no objections to the conversion of the property described as Lot 62 on Crown Plan NM94 located in Karumba and being used for Residential Purposes.*

CARRIED 7/0

Resolution No. 0519/008

Action: Advise DNRME that Council has no objections to the conversion of the property described as Lot 62 on CP NM94 being used for residential purposes.

**9.4 TRUSTEE LEASES - COMMUNITY ORGANISATIONS**

**Executive Summary:**

Leases are required for those portions of the reserve described as Lot 1 on SP218122. Community organisations have utilised these areas in the past and have infrastructure on those portions. Leases have expired and new leases are required to be developed.

**COUNCIL RESOLUTION**

Moved Cr Beard

Seconded Cr Gallagher

**That Council:**

1. *not call tenders for the disposal of its interests in those portions of the land identified as Lot 1 on SP218122 (Reserve) where those areas are utilized by community organisations in accordance with the provision provided by section 236(1)(c)(iii); and*
2. *that the renewal and any new leases be prepared and finalized for the various community organisations that occupy portions of the Reserve.*

CARRIED 7/0

Resolution No. 0519/009

## CONFIRMED MINUTES

Action: Not call tenders for portions of land identified as Lot 1 on SP218122.  
Current leases and any new leases be prepared and finalised for the various community organisation that occupy portions of the Reserve.

### 9.5 TERM LEASE 0/215755 - SEEKING COUNCIL'S VIEWS

#### Executive Summary:

The Department of Natural Resources, Mines and Energy are seeking Council's views in relation to an assessment of further dealing of Term Lease 0/215755 described as Lot 8 on Plan SP127929

#### COUNCIL RESOLUTION

Moved Cr Wells

Seconded Cr Murphy

*That Council advise the Department of Natural Resources, Mines and Energy of the following:*

- a) *the public interest would not be adversely affected if the lease were renewed;*
- b) *t.b.a.*
- c) *identified in the planning scheme for Community Infrastructure;*
- d) *no part of the lease is required for public purpose; and*
- e) *lease is the most appropriate tenure for the land.*

**CARRIED 7/0**

**Resolution No. 0519/010**

Action: Advise DNRME that public interest would not be affected if lease was renewed.  
No part of the lease is required for public purpose.  
Lease is the most appropriate tenure for the land.

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### 9.6 NORTHERN ALLIANCE OF COUNCILS INC. (NAOC) ANNUAL CONFERENCE

#### Executive Summary:

The Northern Alliance of Councils Inc. has provided details of the annual Conference to be hosted by Whitsunday Regional Council in Bowen. The annual Conference will be held from 14 - 16 August 2019.

This year's event is a great opportunity to network with other Councillors and Local Government stakeholders and offers an exciting program with a focus on resilience.

#### COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Hawkins

***That Council endorse those Councillors wishing to attend the Northern Alliance of Councils Inc. Annual Conference to be held at the Port Denison Sailing Club, Bowen from 14 – 16 August 2019.***

CARRIED 7/0

***Resolution No. 0519/011***

#### ATTENDANCE:

**Mr Colin Hunter – Assistant Secretary North Qld Livestock Industry Recovery Agency; M Elyse Herral-Woods – Senior Advisor North Qld Livestock Industry Recovery Agency; and Mr Brendan Egan – Director of Business Development & Engagement entered the meeting room from 11:15am – 12:03pm**

Mr Colin Hunter, Ms Elyse Herral-Woods and Mr Brendan Egan from the North Qld Livestock Industry Recovery Agency attended the meeting at **11:15am**.

Mr Hunter provided Council with an update on what assistance QRIDA (Queensland Rural and Industry Development Authority) is able to provide in relation to the recent flooding event.

Matters discussed included:

- Currently operating in 11 Shires;
- Cat C & D declarations;
- Restoring Queensland as a result of the Monsoon Trough in February 2019;
- Community meeting in Civic Centre;
- Disaster Recovery Payments of \$75k;
- Questions for Council;
- 4 Groups - \$300 million available
  - 50% contribution required from Rural landowners
  - Not a lot of applications from Carpentaria
  - Corporations are not eligible
- Karumba Port – Live export boats;
  - Need as an outlet

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The Mayor thanked them for their presentation and Mr Hunter, Ms Herrald-Woods and Mr Egan left the meeting at 12:03pm.

### 9.7 HUMAN RESOURCES REPORT

#### Executive Summary:

This report provides information on the progress of SAFEPLAN, Council's safety management system.

#### COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Wells

*That Council accepts the WHS Report for information.*

CARRIED 7/0

*Resolution No. 0519/012*

### 9.8 ORGANISATIONAL STRUCTURE

#### Executive Summary:

This report presents a proposed organisational structure for adoption by Council. The proposed structure will assist in optimising organisational performance and delivery of service to the community.

#### COUNCIL RESOLUTION

Moved Cr Bawden

Seconded Cr Beard

*In accordance with Chapter 6, Part 5 of the Local Government Act 2009, Council endorse the organisational structure as outlined in Attachment A the filling of outstanding vacancies be placed on hold until ratification by Council of the financial sustainability plan.*

CARRIED 7/0

*Resolution No. 0519/013*

Action: Endorse the organisational structure as outlined and the filling of outstanding vacancies be placed on hold until ratification by Council of the financial sustainability plan.

## CONFIRMED MINUTES

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### 9.9 TOURISM REPORT - MAY 2019

#### Executive Summary:

This report provides a summary of the operational and promotional activities surrounding the Les Wilson Barramundi Discovery Centre and visitor numbers, as well as activities in relation to the Visitor Information Centres.

#### COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Young

#### *That Council:*

- 1. receive the Tourism Report; and*
- 2. that those matters not covered by resolution be noted.*

CARRIED 7/0

*Resolution No. 0519/014*

#### ADJOURNMENT:

The meeting adjourned for lunch from **12:42pm**  
The meeting resumed at **1:34pm**.

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**10 REPORTS FROM DIRECTOR OF CORPORATE & COMMUNITY SERVICES**

**10.1 DCS REPORT - APRIL 2019**

**Executive Summary:**

This report provides information and updates to Council on various activities and programs that are facilitated within the Director of Corporate Services portfolio.

**COUNCIL RESOLUTION**

Moved Cr Beard

Seconded Cr Young

***That Council:***

- 1. receive the Director of Corporate Services Report; and***
- 2. those matters not covered by resolution be noted.***

**CARRIED 7/0**

***Resolution No. 0519/015***

**10.2 MONTHLY FINANCIAL REPORT - APRIL 2019**

**Executive Summary:**

The Monthly Financial Report has been prepared for the period ending 30 April 2019.

**COUNCIL RESOLUTION**

Moved Cr Young

Seconded Cr Gallagher

***That Council:***

- 1. accepts the Monthly Financial Report for the period ending 30 April 2019 as presented; and***
- 2. that those matters not covered by resolution be noted.***

**CARRIED 7/0**

***Resolution No. 0519/016***

**ATTENDANCE:**

The Manager Economic Community Development entered the meeting room at 1:50pm.

## CONFIRMED MINUTES

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### GENERAL BUSINESS – DIRECTOR OF CORPORATE SERVICES

#### Notifiable Disease

Cr Gallagher queried if Council receives any notification from Queensland Health on notifiable diseases.

The Director Corporate Services informed that any notification would be sent directly to the Environmental Health Officer at Karumba.

#### ATTENDANCE:

The Director Corporate Services left the meeting room at 1:57pm and returned at 2:01pm.

### 10.3 COMMUNITY DEVELOPMENT

#### Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Community, Cultural Services and Economic Development portfolio of Council.

#### Normanton and Karumba Swimming Pools

The Manager Economic & Community Development informed of the concerns relating to the Normanton and Karumba Swimming Pools and requested the following:

- the use of the pool heater to bring the levels up to standards between 26-28 degrees.
- close the Normanton Pool for a period to complete maintenance and approve the closure of the Karumba Pool as numbers start to decline.
- offer out of hours access to Karumba only and Normanton residents are required to join the Normanton Swim Club.

#### MOTION

Moved Cr Hawkins

Seconded Cr Beard

#### *That Council:*

1. *declines the use of the pool heaters to bring the temperature to the standard level of 26/28 degrees.*
2. *Approves to close the Normanton Pool for a period as required to complete maintenance and approves the closure of the Karumba Pool as numbers start to decline.*



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3. **Approve the current arrangement of offering out of hours access to Karumba only and Normanton residents are required to join Normanton Swim Club.**

CARRIED 7/0

Resolution No. 0519/017

Action: Decline the use of the pool heaters.  
Approve to close the Normanton Pool for a period as required for maintenance.  
Approve the current arrangement of offering out of hours access to Karumba only.

### COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Wells

**That Council:**

1. **receive the Community Development Report; and**
2. **that those matters not covered by resolution be noted.**

CARRIED 7/0

Resolution No. 0519/018

### DECLARATION OF INTEREST:

The Director of Corporate Services having a personal interest in the next item left the meeting room at 2:06pm.

### DECLARATION OF INTEREST:

Cr Bawden made the following declaration in relation to discussions on Agenda Item 10.4 Normanton Bowls Club.

*"I declare that I have a perceived personal interest in this matter (as defined by Local Government Act 2009, section 175B) as follows\*:-*

- (a) *My wife is a member of the Normanton Bowls Club; and*
  - i. *The nature of Cathy Bawden's interest in the matter is that she is a member of the executive Committee of the Normanton Bowls Club.*

*I will be dealing with this perceived interest by leaving the meeting while this matter is discussed and voted on."*

### ATTENDANCE:

Councillor Bawden left the meeting room at 2:09pm.

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**10.4 COMMUNITY DONATIONS AND SUPPORT**

**Executive Summary:**

Council advertised its second round of the 2018/2019 Community Donations and Support funding program for events held between February to August 2019. The below applications have been received out of the grant rounds.

**Normanton Bowls Club – 201/2020 Sponsorship Packages**

The Normanton Bowls Club has designed a number of tiered packages which will give businesses the opportunity to support the Club at all levels.

**MOTION**

Moved Cr Wells

Seconded Cr Young

***That Council accepts the \$1,500 Gold Membership Package.***

**CARRIED 6/0**

***Resolution No. 0519/019***

**ATTENDANCE:**

Councillor Bawden and the Director Corporate Services re-entered the meeting room at 2:16pm.

**Amanda Scott**

Requests Council's consideration to waive her gym membership yearly fee as Amanda only uses the gym when running the classes for the community

**MOTION**

Moved Cr Murphy

Seconded Cr Hawkins

***That Council waive the gym membership fee for 2019/2020 for Ms. Scott while running classes for the community.***

**CARRIED 7/0**

***Resolution No. 0519/020***

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### DECLARATION OF INTEREST:

Cr Wells made the following declaration in relation to discussions on Agenda Item 10.4 Normanton Bowls Club.

*"I declare that I have a perceived personal interest in this matter (as defined by Local Government Act 2009, section 175B) as follows\*:-*

- (b) *My daughter is a member of the Gulf United Junior Rugby team; and*
- ii. *The nature of my daughter's interest in the matter is that she is the Coach of the Gulf United Junior Rugby team.*

*I will be dealing with this perceived interest by leaving the meeting while this matter is discussed and voted on."*

### ATTENDANCE:

Councillor Wells left the meeting room at 2:18pm.

Gulf United Junior Rugby
Request financial support towards either: purchasing of jerseys, large water coolers, first aid kits or more equipment. The group have been fundraising and have raised enough so far to pay for the insurance and are continuing to raise funds. They have applied to register their group so they can look for funding to be sustainable. The group have also approached Sedgman for support towards some of the larger costs as it will take a long time to fundraise.

MOTION
Moved Cr Gallagher <span style="float: right;">Seconded Cr Young</span>
<i>That Council:</i>
<ol style="list-style-type: none"><li><i>contribute \$1500 sponsorship towards the cost of jerseys; and</i></li><li><i>request that Council's logo to be put on jerseys.</i></li></ol>
CARRIED 7/0 <span style="float: right;">Resolution No. 0519/021</span>



### ATTENDANCE:

Councillor Wells re-entered the meeting room at 2:22pm.

The Executive Assistant left the meeting room at 2:32pm.

The Manager Economic & Community Development left the meeting at 2:35pm.

The Consultant Engineers from Erscon entered the meeting room at 2:35pm

The Manager Water & Waste entered the meeting room at 2:35pm

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***Recommendation:***

***That Council:***

- 1. approves the requests for donation and support; and***
- 2. that those matters not covered by resolution be noted.***

**CARRIED 7/0**

***Resolution No. 0519/022***

**ATTENDANCE:**

The Executive Assistant re-entered the meeting room at 2:55pm.

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## CONFIRMED MINUTES

### 11 REPORTS FROM DIRECTOR OF ENGINEERING - ROADS & SERVICES

#### 11.1 DOE REPORT

##### Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Director Engineering's portfolio.

##### Purchase of Road Stabiliser

The Director of Engineering advised that Wirtgen Australia are not suppliers under Local Buy.

##### MOTION

Moved Cr Hawkins

Seconded Cr Young

***That Council request the Director of Engineering to contact suppliers and ascertain the pricing and availability of a stabiliser machine and prepare a report for consideration by Council at a Special Meeting to be convened to consider the purchase and supply of the machine.***

CARRIED 7/0

*Resolution No. 0519/023*

Action: Contact suppliers for pricing and availability of a stabiliser machine.  
Prepare a report to Council for consideration at a Special Meeting.

##### ATTENDANCE:

The Chief Executive Officer the meeting room at 3:02pm and returned at 3:07pm.

##### COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Wells

***That Council:***

- 1. receive the Director of Engineering Report; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 7/0

*Resolution No. 0519/024*

##### ATTENDANCE:

Cr Hawkins left the meeting room at 3:40pm and returned at 3:41pm.

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### 11.2 NDRRA REPORT

#### Executive Summary:

Emergency works are being finalised across the Shire with the majority completed. Roads that had access restricted due to the wet season are still programmed to have emergency works performed once crews can establish to site.

REPA inspections have been completed on all roads except Pormpuraaw Road (inaccessible due to Mitchell and Alice Rivers).

Inspections of all State Controlled Roads are complete. An extension for Emergent Works has now been endorsed to 30 June 2019.

#### Works Program Dates

Cr Gallagher queried the dates on the works program.

The Consultant Engineer informed that the dates are reflective of deadlines from funding requirements under QRA.

### COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Hawkins

#### *That Council:*

- 1. accepts the NDRRA Report as presented; and*
- 2. that those matters not covered by resolution be noted.*

CARRIED 7/0

*Resolution No. 0519/025*

### ATTENDANCE:

The Consultant Engineers left the meeting room at 3.53pm.

### ADJOURNMENT:

The meeting adjourned for afternoon tea at 3:53pm.

The meeting resumed at 4:03pm.

## CONFIRMED MINUTES

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### 11.3 WATER AND WASTEWATER - APRIL 2019

**Executive Summary:**

The report is to advise Council on the operations of the Normanton Water Treatment Plant (WTP), Karumba Sewage Treatment Plant (STP) and Normanton STP for the month of April 2019.

**COUNCIL RESOLUTION**

Moved Cr Beard

Seconded Cr Hawkins

***That Council:***

- 1. accepts the Water and Wastewater Report as presented for the period ending 30 April 2019; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 7/0

*Resolution No. 0519/026*

**ATTENDANCE:**

The Manager Water & Waste left the meeting room at 4.12pm.

### 11.4 BUILDING AND PLANNING REPORT

**Executive Summary:**

The report is to advise Council of relevant planning and building activities within the Shire for the month of April 2019.

**COUNCIL RESOLUTION**

Moved Cr Gallagher

Seconded Cr Young

***That Council note and accept the content of the Building and Planning Report as presented.***

CARRIED 7/0

*Resolution No. 0519/027*

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## CONFIRMED MINUTES

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### 11.5 BOUNDARY DISPENSATION APPLICATION

#### Executive Summary:

At the April 2019 Council meeting Councilors approved a siting dispensation for a large shed to be located at 47 Yappar Street, Karumba.

The siting requirements were:

1. Re-siting the shed/shed awning back from the Gilbert Street site frontage, in line with the house on the adjacent lot, providing a minimum setback of 5.0 metres; and
2. Re-siting of the shed clear of the common boundary with the adjacent house to the rear boundary, providing a minimum setback of 2.0 metres; and
3. Re-siting of the shed clear of the common boundary with the side boundary with the adjacent lot fronting Yappar Street to provide a minimum setback of 1.0 metre.

In addition, three (3) other conditions were imposed on the development, as follows:

4. An amended and accurate shed plan and a new site plan outlining compliance with the siting requirements listed above be provided to and endorsed by Council, prior to the issue of a building permit; and
5. The use of the shed is limited to the storage of domestic goods and chattels associated with the residential occupation of the dwelling house on the site; and
6. If a covered annex is proposed at no time is it to be enclosed in anyway.

The Building Certifier for the development has submitted an amended and accurate site plan and shed plan, copy attached at Attachment 1 and compliance is achieved with all the specified setbacks, except for Item 1 above, which requires a 5.0 metre setback to Gilbert Street.

The Building Certifier has requested the building setback to Gilbert Street be reduced further from 5.0 metres to 4.3 metres to enable the land owners boat and trailer to be fully contained within the proposed shed. He has justified the further setback reduction on the basis that the formed section of Gilbert Street is quite some distance from the front boundary of the site.

In addition, a 4.3 metre setback will still provide a similar setback to the adjoining house and maintain the streetscape amenity with the shed awning fronting Gilbert street and will also maintain a 1.0 metre setback to the common boundary of the adjoining site in Yappar Street.

#### In summary:

Queensland Development Code – MP1.2 and Schedule 3 of the Carpentaria Shire Planning Scheme both require a 6.0 metre setback to the road frontage.

Councillors at the April 2019 meeting approved a 5.0 metre setback to the Gilbert Street site frontage.

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## CONFIRMED MINUTES

A further reduction of the setback to 4.3 metres is considered acceptable, particularly as compliance has now been achieved with the other specified setback sought by Council, refer attached amended and accurate site plan at Attachment 1 and the streetscape amenity will be maintained.

### COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Young

***That Council approve a Siting Dispensation for a shed/shed and awning, on land located at 47 Yappar Street Karumba and described as Lot 601 K3642, subject to the following conditions:***

- 1. Re-siting the shed/shed awning back from the Gilbert Street site frontage, generally in line with the house on the adjacent lot, providing a minimum setback of 4.3 metres; and***
- 2. Re-siting of the shed clear of the common boundary with the adjacent house to the rear boundary, providing a minimum setback of 2.0 metres; and***
- 3. Re-siting of the shed clear of the common boundary with the side boundary with the adjacent lot fronting Yappar Street to provide a minimum setback of 1.0 metre; and***
- 4. An amended and accurate shed plan and a new site plan outlining compliance with the siting requirements listed above be provided to and endorsed by Council, prior to the issue of a building permit; and***
- 5. The use of the shed is limited to the storage of domestic goods and chattels associated with the residential occupation of the dwelling house on the site; and***
- 6. If a covered annex is proposed at no time is it to be enclosed in anyway.***

**CARRIED 7/0**

**Resolution No. 0519/028**

**Action:** Approve a Siting Dispensation for a shed/shed and awning on land located at 47 Yappar Street, Karumba and described at Lot 601 K3642, subject to the conditions listed.

## CONFIRMED MINUTES

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### 11.6 WORKSHOP REPORT – LATE ITEM

#### Executive Summary:

The report is to advise Council on the maintenance and repairs at Council's Workshop for the month of April 2019.

#### COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Hawkins

#### *That Council:*

1. *accepts the Workshop Report as presented;*
2. *that those matters not covered by resolution be noted; and*
3. *organise for forklift tickets*

CARRIED 7/0

*Resolution No. 0519/029*

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## CONFIRMED MINUTES

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### 12 GENERAL BUSINESS

#### Weed Strategic Plan

Cr Young queried if Council had a strategic plan for weed control.

#### Karumba Transfer Station

Cr Young informed Council of the amount of waste at the Transfer Station.

#### Road Furniture

Cr Gallagher requested that survey pegs, signs etc. be picked up after the completion of works on roads.

The Director of Engineering to follow up.

#### Request for Fencing of Cemetery

Cr Hawkins informed he had been approached by a member of the public requesting the cemetery to be fenced.

#### Fencing of Time Capsules and N150 bricks

Cr Murphy queried the fencing at the location of the time capsules and N150 bricks.

#### Karumba Truck Stop

Cr Beard queried the works at the Karumba Truck Stop.

The Director of Engineering advised that the Karumba Truck Stop works are completed but needs a final trim and sealing.

#### Staff Housing Rental Increase

Cr Beard queried the staff housing rental increase.

The Director Corporate Services informed that a report had been presented to Council previously and staff are aware of the increase.

## CONFIRMED MINUTES

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### ATTENDANCE:

The Consultant Engineer attended the meeting room at 4.40pm.

A drawing was presented on a proposed road re-alignment on the road between Burketown and Normanton in the approaches to the Leichhardt River on behalf of Burke Shire Council.

The Consultant Engineer left the meeting room at 4.50pm.

#### Health Services

Cr Wells requested a letter be sent to North West Health for a doctor to be based at Karumba. The Chief Executive Officer informed that contact be made to Paul Woodhouse advising of the concerns at Karumba.

#### Forklift Tickets

Cr Bawden stated that Council should assist in getting forklift tickets, HR licences & security tickets.

Action: The Manager Human Resources to arrange training for forklift tickets, HR licences & security tickets.

#### QRA

The Chief Executive Officer informed that the QRA representatives were coming to visit Carpentaria Shire and will be in Normanton on May 30<sup>th</sup> and 31<sup>st</sup>

#### Electoral and Other Legislation Amendment Bill 2019 and Local Government Electoral (Implementing Stage 2 of Belcarra) and Other Legislation Amendment Bill 2019

The Chief Executive Officer informed that a Call for Submissions has been received from the Economics and Governance Committee for the two Amendment Bills.

Action: Council to support the submissions made by NWQROC on behalf of member Councils

#### Karumba Port Advisory Group Meeting

The Karumba Port Advisory Group Meeting will be held in Karumba on Wednesday 29<sup>th</sup> May 2019 commencing at 9:00am

Cr Wells to represent Council at the Meeting.

## CONFIRMED MINUTES

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### FNQROC Western Councils Meeting

The FNQROC Western Councils Meeting will be held in Georgetown on Wednesday 29<sup>th</sup> May 2019 and calling on agenda items for discussion. The following agenda items were suggested for discussion: - Savannah Way Funding, Savannah Way Tourism, Karumba Port, Gulf Savannah Development.

The Mayor and Chief Executive Officer will be in attendance.

### Festival 2020 – Karumba

Council suggested that a committee be formed to commence planning for the next event following on from the 2019 Barra and Blues Festival.

### QCoast 2100 Funding Application

The Chief Executive Officer informed that the QCoast 2100 Conference was being held at Cairns and he would be attending with the Mayor. Council will be lodging an application for funding for Phases 3-6 and a draft has been submitted.

Application to be lodged separately.

### Boundary Fence – Rodeo Grounds & HJ Property

The Mayor tabled a letter in relation to boundary fence location dispute between the private landowner and the Council property.

**Action:** Mayor to meet with land owner and review.

### IPWEAQ Road Maintenance Session

The Director of Engineering informed that the IPWEAQ Road Maintenance session was to be held in Croydon and three staff would be in attendance to represent Carpentaria Shire Council.

**CONFIRMED MINUTES**

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**13 CLOSURE OF MEETING**

*The Chair of the meeting, Cr Lyall Bawden, Mayor, declared the meeting closed at 5.22pm.*

**MINUTES CERTIFICATE**

*These Minutes are Confirmed.*



Councillor LV Bawden  
Mayor

*15, 05, 2019*

Date