



CARPENTARIA SHIRE

Outback by the Sea

SPECIAL MEETING

MINUTES

04 FEBRUARY, 2020

CONFIRMED MINUTES

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CONFIRMED MINUTES

1 OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at **9:02am**.

2 RECORD OF ATTENDANCE

Councillors

Cr LV Bawden	Mayor
Cr JC Young	Deputy Mayor
Cr AT Gallagher	
Cr JD Beard	
Cr BJ Hawkins	
Cr AM Murphy	
Cr PF Wells	

Staff

Mr Mark Crawley	Chief Executive Officer
Ms Angeline Pascoe	Executive Assistant
Mr Justin Hancock	Director Corporate Services
Mr Michael Wanrooy	Director of Engineering
Mrs Nicole Jones	Senior Procurement and Purchasing Officer
Mr John Martin	Consultant Engineer – ERSCON
Mr Nick Lennon	Project Engineer – ERSCON (via teleconference)

APOLOGIES

There were no apologies.

CHANGE IN STANDING ORDERS

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Beard

That Council change the Standing Orders to commence dealing with Agenda Item 2 before Agenda Item 1.

CARRIED 7/0

Resolution No. 0220/001

CONFIRMED MINUTES

3 CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION

In accordance with the *Local Government Act 2009*, and the *Local Government Regulation 2012*, in the opinion of the General manager, the following business is of a kind as referred to in clause 275(1) of the Regulation, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Hawkins

That Council adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with clause 275(1) of the Local Government Regulation 2012 as the items listed come within the following provisions

3.1 Plant Hire Tenders - 2020 Construction Season

This item is classified CONFIDENTIAL under the provisions of clause 275(1)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to contracts proposed to be made by it.

3.2 CLCAC Normanton Land and Sea Rangers - Service Agreement

This item is classified CONFIDENTIAL under the provisions of clause 275(1)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to contracts proposed to be made by it.

CARRIED 7/0

Resolution No. 0220/002

CLOSURE OF MEETING:

The meeting was closed to the public at 9:04am.

ATTENDANCE:

The Executive Assistant left the meeting room at 9:09am.

The Executive Assistant re-entered the meeting room at 9:10am.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Gallagher

That Council open the meeting to the public.

CARRIED 5/0

Resolution No. 0220/003

CONFIRMED MINUTES

REOPENING OF MEETING:

The meeting was reopened to the public at **10:12am**.

3.2 CARPENTARIA LAND COUNCIL ABORIGINAL CORPORATION SERVICE AGREEMENT

Executive Summary:

The CLCAC Normanton Land and Sea Rangers (“Rangers”) are supported by funding from the State of Queensland and the Australian Governments. The Rangers also gain revenue from “fee for service” agreements with local governments, pastoralists and University research programs. Operating out of Normanton, the Rangers undertake various activities related to the management of traditional land and sea country. The Rangers are qualified and credentialed to carry out a number of different land and sea management activities including pest management through the use of baits.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Young

That Council:

- 1. Accept the Service Agreement from the Carpentaria Land Council Aboriginal Corporation under Section 235(b) LGR 2012; and***
- 2. Delegate authority to the Mayor and Chief Executive Officer to sign the agreement.***

CARRIED 5/0

Resolution No. 0220/004

Notation: That Council still has the option to call quotations and tenders for pest management services in addition to the agreement with Carpentaria Land Council Aboriginal Corporation.

DECLARATION OF INTEREST:

Cr Hawkins declared a Material Personal Interest (as defined in Section 172 of the *Local Government Act 2009*) in respect of agenda item 3.1: (Plant Hire Preferred Suppliers List Construction Season 2020).

- Cr Hawkins advised that he had submitted a tender for Plant Hire in relation to Tender 20/0505.
- Cr Hawkins dealt with the Material Personal Interest by leaving the meeting room while the matter was being discussed and voted on.

ATTENDANCE:

Cr Hawkins left the meeting room at **9:19am**.

CONFIRMED MINUTES

DECLARATION OF INTEREST:

Cr Wells declared a Material Personal Interest (as defined in Section 172 of the *Local Government Act 2009*) in respect of agenda item 3.1 (Plant Hire Preferred Suppliers List Construction Season 2020).

- Cr Wells advised that he had submitted a tender for Plant Hire in relation to Tender 20/0505.
- Cr Wells dealt with the Material Personal Interest by leaving the meeting room while the matter was being discussed and voted on.

ATTENDANCE:

Cr Wells left the meeting room at **9:19am**.

DECLARATION OF INTEREST:

The Consultant Engineer declared family interest with one of the tenderers.

DECLARATION OF INTEREST:

Cr Beard declared a Material Personal Interest (as defined in Section 172 of the *Local Government Act 2009*) in respect of agenda item 3.1: (Plant Hire Preferred Suppliers List Construction Season 2020).

- Cr Beard advised that his sister was a tenderer for Tender 20/0505.
- Cr Beard dealt with the Material Personal Interest by leaving the meeting room and remained out of the meeting room while the matter was being discussed and voted on.

ATTENDANCE:

Cr Beard left the meeting room at **9:23am**.

The Director Corporate Services left the meeting room at 9:50am.

Cr Beard re-entered the meeting room at **9:55am**.

The Director Corporate Services re-entered the meeting room at 9:55am.

The Senior Procurement and Purchasing Officer left the meeting room at 9:56am.

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CONFIRMED MINUTES

3.1 PLANT HIRE TENDERS - 2020 CONSTRUCTION SEASON

Executive Summary:

Plant Hire Tenders for the 2020 Construction Season have been received and assessed for Council's consideration, ranking and approval.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Beard

That Council:

- 1. Accepts the report and Assessment of the Pre-qualified Supplier of Plant for the 2020 construction season as presented;*
- 2. Accept the conforming Contractor list as provided allowing a letter of acceptance to be issued to those conforming Tenderers; and*
- 3. In accordance with clause 6.1(e) (additional information) of the Conditions of Tender, advise any Tenderer with minor non-conformances (as deemed by the Principal) that further representations may be considered if all identified non-conformances are rectified prior to 3:00pm on Monday 10th February 2020.*

CARRIED 5/0

Resolution No. 0220/005

ATTENDANCE:

The Consultant Engineer left the meeting room at 10:14am.
The Project Engineer left the meeting at 10:14am.

4 CLOSURE OF MEETING

The Chair of the meeting, Cr Lyall Bawden, Mayor, declared the meeting closed at 10:25am.

MINUTES CERTIFICATE

These Minutes are Confirmed.



Councillor LV Bawden

Mayor

04, 02, 2020

Date