



CARPENTARIA SHIRE
Outback by the Sea

ORDINARY MEETING
MINUTES

14 OCTOBER, 2020

CONFIRMED MINUTES

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1 OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at **9:22am**.

2 RECORD OF ATTENDANCE

Councillors

Cr LV Bawden	Mayor
Cr BJ Hawkins	Deputy Mayor
Cr AT Gallagher	
Cr AJ Scott	
Cr JC Young	
Cr AM Murphy	
Cr PF Wells	

Staff

Mr Mark Crawley	Chief Executive Officer
Ms Angeline Pascoe	Executive Assistant
Mr Justin Hancock	Director Corporate Services
Mr Michael Wanrooy	Director of Engineering

The following officers attended the meeting as indicated in the Minutes

Ms Verena Olesch	General Manager - Tourism
Mr Ben Hill	Manager Water & Waste

3 CONDOLENCES

A minute's silence was held for the passing of the following community members:

- ❖ Mr Walter Baker
- ❖ Mr Peter Stroud

4 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

Confirmation of Minutes from the Ordinary Council Meeting held 16 September 2020, as previously circulated to Councillors.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Young

That the Minutes of the Ordinary Council Meeting held 16 September 2020 be confirmed.

CARRIED 7/0

Resolution No. 1020/001

CONFIRMED MINUTES

5 BUSINESS ARISING FROM PREVIOUS MEETINGS

Media and Functions Comment

Cr Bawden informed that the Media and Functions comments also includes staff.

6 RECEPTION OF PETITIONS & DEPUTATIONS

Nil.

7 MAYORAL MINUTES

NWQROC & FNQROC MEETINGS

Cr Bawden, Cr Hawkins and the Chief Executive Officer attended the NWQROC meeting held in Cloncurry on Thursday 8 October 2020. Discussions were held on the following issues raised:

- Aware of sustainability funding
- Look at what we apply for – full cost to be applied for consideration of projects
- Traegar Candidates Forum – all were asked the tough questions leading up to the State Election
- IQ-RAP further contribution of \$7,500
 - Good document making ground but they are Wanting to update the document
- Resource Council categorisation – Funding opportunities.
 - CEO to provide Report to Council
- Main Roads Meeting: Mayor, Deputy Mayor, Chief Executive Officer and the Director of Engineering.
 - Discussion on current funding and completion of works within timeframes
 - ROSI Funding and Pre-Qual funding from Roads Alliance to undertake Pre-Qual works.

Cr Bawden and the Chief Executive Officer also attended the FNQROC meeting recently held in Cairns on Monday 12 October 2020.

DECLARATION OF INTEREST:

I, **Councillor Murphy**, inform this meeting that I have a prescribed conflict of interest in this matter (as defined in section 150E1 (c) (ii) of the *Local Government Act 2009*). The nature of my interest is as follows:

- (i) I have made a submission in relation to this application;
- (ii) This application is for a Concealed Water Leak Concession at 22 Caroline Street, Normanton;

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(iii) I have lodged a submission in support of approval of this application.

In accordance with section 150EM of the *Local Government Act 2009* I will now leave the meeting and stay away from the meeting while this matter is discussed and voted on.

ATTENDANCE:

Cr Murphy left the meeting room at 9:48am.

8 CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION

In accordance with the *Local Government Act 2009*, and the *Local Government Regulation 2012*, in the opinion of the General manager, the following business is of a kind as referred to in clause 275(1) of the Regulation, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

COUNCIL RESOLUTION

Moved Cr Wells

Seconded Cr Gallagher

That Council adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with clause 275(1) of the Local Government Regulation 2012 as the items listed come within the following provisions

- 8.1 Rates Based Financial Assistance Request - Karumba Children's Centre**
This item is classified CONFIDENTIAL under the provisions of clause 275(1)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.
- 8.2 Rates Based Financial Assistance Request - Capentaria Kindergarten**
This item is classified CONFIDENTIAL under the provisions of clause 275(1)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.
- 8.3 Concealed Water Leak Concession Request - 24 Fielding Street**
This item is classified CONFIDENTIAL under the provisions of clause 275(1)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.
- 8.4 Concealed Water Leak Concession Request - 22 Caroline Street**
This item is classified CONFIDENTIAL under the provisions of clause 275(1)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.
- 8.5 Purchase of Actiflo ACPII-40Clarifier**
This item is classified CONFIDENTIAL under the provisions of clause 275(1)(e) of the Local Government Regulation 2012, which permits the meeting to be closed

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to the public for business relating to contracts proposed to be made by it.

CARRIED 7/0

Resolution No. 1020/002

CLOSURE OF MEETING:

The meeting was closed to the public at **9:46am**.

ATTENDANCE:

The Manager Water and Waste entered the meeting room at **9:52am**.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Hawkins

That Council open the meeting to the public.

CARRIED 7/0

Resolution No. 1020/003

REOPENING OF MEETING:

The meeting was reopened to the public at **9:58am**.

ATTENDANCE:

Cr Murphy re-entered the meeting room at **9:58am**.

The Manager Water and Waste left the meeting room at **9:58am**.

8.1 RATES BASED FINANCIAL ASSISTANCE REQUEST - KARUMBA CHILDREN'S CENTRE

Executive Summary:

Karumba Children's Centre has applied for a Rates concession for 1/7/2020 to 30/06/2021. The organisation has met the eligibility criteria for the granting of a Rates Based Concession under Council's "Rates based Financial Assistance" Policy. The value of the concession for the first and second levy is a maximum of \$4,888.78 (excluding any eligible interest).

COUNCIL RESOLUTION

Moved Cr Scott

Seconded Cr Wells

That Council :

- 1. approve the request by Karumba Children's Centre for Rates Based Financial Assistance for the period of 1/7/2020 to 30/06/2021 being 100% of General Rates and 100% of the charges for Water, Sewer and Garbage calculated to be \$4,888.78, split \$2,444.48 for the first levy and \$2,444.48 for the second levy.*

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2. **pay 100% of the General Rates, Water Access, Sewer Access and Garbage service charges for Assessment A194 located on Carron Street road on behalf of Karumba Children's Centre. For clarity this concession does not include any Excess Water Charges, The State Emergency Services levy or Interest and penalties.**

CARRIED 7/0

Resolution No. 1020/004

8.2 RATES BASED FINANCIAL ASSISTANCE REQUEST - CARPENTARIA KINDERGARTEN

Executive Summary:

Carpentaria Kindergarten has applied for a Rates Concession for 1/7/2020 to 30/06/2021. The organisation has met the eligibility criteria for the granting of a Rates Based Concession under Council's "Rates based Financial Assistance" Policy. The value of the concession for the first and second levy is a maximum of \$5,020.56.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Young

That Council :

1. **approve the request by Carpentaria Kindergarten for Rates Based Financial Assistance for the period of 1/7/2020 to 30/06/2021 being 100% of General Rates and 100% of the charges for Water, Sewer and Garbage calculated to be \$5,020.56, split \$2,510.28 for the first levy and \$2,510.28 for the second levy.**
2. **pay 100% of the General Rates, Water Access, Sewer Access and Garbage service charges for Assessment A431 located at 54 Thompson Street on behalf of Carpentaria Kindergarten. For clarity this concession does not include any Excess Water Charges, The State Emergency Services levy or Interest and penalties.**

CARRIED 6/0

Resolution No. 1020/005

DECLARATION OF INTEREST:

I, **Councillor Murphy**, inform this meeting that I have a prescribed conflict of interest in this matter (as defined in section 150E1 (c) (ii) of the *Local Government Act 2009*). The nature of my interest is as follows:

- (iv) I have made a submission in relation to this application;
- (v) This application is for a Concealed Water Leak Concession at 22 Caroline Street, Normanton;
- (vi) I have lodged a submission in support of approval of this application.

In accordance with section 150EM of the *Local Government Act 2009* I will now leave the meeting and stay away from the meeting while this matter is discussed and voted on.

CONFIRMED MINUTES

ATTENDANCE:

Cr Murphy left the meeting room at 9:59am.

8.3 CONCEALED WATER LEAK CONCESSION REQUEST - 24 FIELDING STREET

Executive Summary:

Assessment A249 being located at 24 Fielding Street, Karumba recorded an excess water bill for the 2019/20 year. The owner is requesting a concession under the "Concealed Leak Policy". The policy, as written, allows Council to provide a concession to qualifying owners.

COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Scott

That Council:

1. *accept the "Concealed Water Leak Application" for Assessment A249 located at 24 Fielding Street, Karumba; and*
2. *provide a concession of \$2,542.95 in line with Council's Concealed Water Leak Policy for the 2019/20 Excess Water charges.*

CARRIED 6/0

Resolution No. 1020/006

8.4 CONCEALED WATER LEAK CONCESSION REQUEST - 22 CAROLINE STREET

Executive Summary:

Assessment A562 located at 22 Caroline Street, Normanton recorded an excess water bill for the 2019/20 year. The owner is requesting a concession under the "Concealed Leak Policy". The policy, as written, allows Council to provide a concession to qualifying owners.

This property is owned by Councillor Andrew Murphy and his wife Esther. Tim Chapman from Chappo's Plumbing did not undertake any of the repairs but stated he could see that repairs had been undertaken. He also stated that the meter was no longer showing a concealed leak at the property.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Young

That Council:

1. *accept the "Concealed Water Leak Application" for Assessment A562 located at 22 Caroline Street, Normanton;*
2. *and provide a concession of \$1,371.00 in line with Council's Concealed Water Leak Policy for the 2019/20 Excess Water charges.*

CONFIRMED MINUTES

CARRIED 6/0

Resolution No. 1020/007

ATTENDANCE:

Cr Murphy re-entered the meeting room at 10:00am.

8.5 PURCHASE OF ACTIFLO ACPII-40CLARIFIER

Executive Summary:

Council has received funding from the State Government through the Works for Queensland program to perform upgrades to the water treatment and supply system during the 2020/21 financial year. One of the projects identified was the installation of an additional clarifier at the treatment plant. For increased redundancy and security, the preferred option is a 'like for like' system that will integrate well with the existing structure.

The proposed clarifier is a Veolia Actiflo ACPII-40 which supersedes the current APW-3 model which is also capable of treating approximately 4ML/day (same as the existing). Total cost, including delivery is \$523,000 (excluding GST), with an expected lead time of approximately 26 to 28 weeks from the signing of the contract. It is proposed that Council procures the Actiflo directly and proceeds with a request for tender for the civil works and installation.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Wells

That Council:

- 1. In accordance with section 235(a) of the Local Government Regulation 2012 engage Veolia Water Technologies to provide an Actiflo ACPII-40 clarifier, including delivery, for the total cost of \$523,000 exclusive of GST; and***
- 2. Council call tenders for the preparation of site, installation and commissioning of the new clarifier once it has been delivered on site.***

CARRIED 7/0

Resolution No. 1020/008

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CONFIRMED MINUTES

9 REPORTS FROM THE CHIEF EXECUTIVE OFFICER

9.1 CEO REPORT

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officer's portfolio.

COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Scott

That Council:

- 1. receive and note the Chief Executive Officer's report; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 7/0

Resolution No. 1020/009

9.2 ADMINISTRATIVE ACTIONS COMPLAINTS MANAGEMENT

Executive Summary:

A review of the Complaints Policy and Procedure has been undertaken and the updated Policy, Procedure and a Frequently Asked Questions paper has been developed to assist the process.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Murphy

That Council adopt the revised Administrative Actions Complaints Policy and Procedure and place on the website in accordance with legislation and provide the Frequently Asked Questions document in the foyer and on the website to assist the community with the processes around making complaints.

CARRIED 7/0

Resolution No. 1020/010

CONFIRMED MINUTES

9.3 PUBLIC INTEREST DISCLOSURE POLICY ETC.

Executive Summary:

Council is required to have a policy, procedure and management program to manage public interest disclosures under the *Public Interest Disclosure Act 2010*.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Murphy

That Council adopt the Public Interest Disclosure Policy, Procedure and Management Program as required in legislation.

CARRIED 7/0

Resolution No. 1020/011

9.4 AIRPORT USAGE - NORMANTON AND KARUMBA

Executive Summary:

An email to Council received on 3 September 2020 from a concerned aviator required a review of the fees and charges levied at the airports.

COUNCIL RESOLUTION

Moved Cr Scott

Seconded Cr Hawkins

That Council:

- 1. does not grant concessions for aircraft landing at the Normanton and Karumba airports; and***
- 2. that the airport manager plans for the provision of a sign to advise airport operators of the procedure to obtain the passcode for airside operations at Normanton and Karumba.***

CARRIED 7/0

Resolution No. 1020/012

ATTENDANCE:

The Chief Executive Officer left the meeting room at 10:35am.

The Chief Executive Officer and General Manager – Tourism entered the meeting room at 10:37am.

The Chief Executive Officer left the meeting room at 10:50am.

The Chief Executive Officer re-entered the meeting room at 10:52

CONFIRMED MINUTES

9.5 TOURISM REPORT - SEPTEMBER 2020

Executive Summary:

This report provides a summary of the operational and promotional activities surrounding the Les Wilson Barramundi Discovery Centre and visitor numbers, as well as activities in relation to the Visitor Information Centres.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Young

That Council:

- 1. receive the Tourism Report; and*
- 2. that those matters not covered by resolution be noted.*

CARRIED 7/0

Resolution No. 1020/013

ATTENDANCE:

The General Manager – Tourism left the meeting room at 11:22am.

RECESS:

The meeting adjourned for morning tea at 11:23am.
The meeting resumed at 11:51am.

9.6 2021 COUNCIL MEETING DATES

Executive Summary:

The *Local Government Act 2009* requires a Shire Council to meet at least once a month.

The proposed meeting dates for 2021 are presented for Council's consideration and adoption.

Carpentaria Shire Council meetings are traditionally held on the third Wednesday and following Thursday (if required) of each month. These dates have been recommended for the 2021 year with the exception of the October and December meetings. The October meeting will collide with the LGAQ's Annual Conference being held in October 2021. Council may wish to consider bringing the meeting forward or put it back a week. The December meeting has been brought forward due to the Christmas close down period and to allow any follow up items after the meeting to be actioned prior to the close down.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Murphy

That Council adopt the 2021 Council Meeting dates as presented:

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- **20 & 21 January;**
- **17 & 18 February;**
- **17 & 18 March;**
- **21 & 22 April (at Karumba);**
- **19 & 20 May;**
- **16 & 17 June;**
- **21 & 22 July (Budget Meeting);**
- **18 & 19 August;**
- **15 & 16 September;**
- **20 & 21 October (at Karumba);**
- **17 & 18 November; and**
- **8 & 9 December (earlier due to Christmas)**

CARRIED 7/0

Resolution No. 1020/014

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CONFIRMED MINUTES

10 REPORTS FROM DIRECTOR OF CORPORATE & COMMUNITY SERVICES

10.1 DCS REPORT - SEPTEMBER 2020

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Director of Corporate Services portfolio.

COUNCIL RESOLUTION

Moved Cr Scott

Seconded Cr Hawkins

That Council:

- 1. receive the Director of Corporate Services Report for the month of September 2020; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 7/0

Resolution No. 1020/015

10.2 MONTHLY FINANCIAL REPORT - SEPTEMBER 2020

Executive Summary:

The Monthly Financial Report has been prepared for the period ending 30 September 2020.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Gallagher

That Council:

- 1. accepts the Monthly Financial Report for the period ending 30 September 2020 as presented; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 7/0

Resolution No. 1020/016

CONFIRMED MINUTES

10.3 REFINANCING OF EXISTING LOANS

Executive Summary:

Sections 104(5) LGA 2009 and Section 192 LGR 2012 requires Council to adopt a Debt Policy to set out the planned borrowings for Council over the next ten (10) years. At present, Council does not have any planned "New" borrowings, however three (3) existing loans are currently held by Council.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Young

That Council note the report tabled and elect to not pursue the refinancing of existing loans.

CARRIED 7/0

Resolution No. 1020/017

RECESS:

The meeting adjourned for lunch at **12:44pm**.

The meeting resumed at **1:46pm**.

Upon resumption of the meeting, Councillor Wells was not in attendance.

DECLARATION OF INTEREST:

I, **Councillor Gallagher**, inform this meeting that I have a prescribed conflict of interest in this matter (as defined in section 150E1 (c) (i) of the *Local Government Act 2009*). The nature of my interest is as follows:

- (vii) A close associate of mine is the applicant for this approval;
- (viii) The name of my close associate is Calvin Gallagher;
- (ix) The nature of my relationship with this close associate is that he is my brother.

In accordance with section 150EM of the *Local Government Act 2009* I will now leave the meeting and stay away from the meeting while this matter is discussed and voted on.

ATTENDANCE:

Cr Gallagher left the meeting room at **1:47pm**.

CONFIRMED MINUTES

10.4 WATER SUPPLY AGREEMENTS (RAW WATER)

Executive Summary:

Carpentaria Shire Council currently provides services to its raw water connection for the purpose of servicing domestic and stock watering purposes. With the expansion of Council's raw water network in Normanton, Council may seek to expand the supply of raw water services to commercial users in the 2021/2022 period. In April 2019, it was identified Council's existing water supply agreements were outdated and inflexible for Council and the end user.

COUNCIL RESOLUTION

Moved Cr Bawden

Seconded Cr Scott

That Council lay the report on the table for discussion at a further meeting.

CARRIED 5/0

Resolution No. 1020/018

ATTENDANCE:

Cr Gallagher re-entered the meeting room at 1:48pm.

10.5 APPROVAL TO KEEP ANIMAL - MORE THAN TWO DOGS - COLEMAN

Executive Summary:

The purpose of *Subordinate Local Law No. 2 (Animal Management) 2015* local law is to supplement Local Law No. 2 (Animal Management) 2015, which provides for regulation of the keeping and control of animals within the local government's area.

COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Young

That Council:

- 1. accept and approve the application to keep more than two (2) dogs for the property located at 48A Green Street, Normanton (L102 N14851); and***
- 2. provide a concession on the application fee (\$220.00) due to the application being within 12 months of the previous approved application.***

CARRIED 6/0

Resolution No. 1020/019

CONFIRMED MINUTES

10.6 COMMUNITY DEVELOPMENT

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Community, Cultural Services and Economic Development portfolio of Council.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Gallagher

That Council:

- 1. receive the Community Development Report; and*
- 2. that those matters not covered by resolution be noted.*

CARRIED 6/0

Resolution No. 1020/020

NOTATION:

That an inspection of the fence at the John Henry Memorial Oval be undertaken and a report provided to Council for further consideration and allocation of funds.

10.7 ECONOMIC DEVELOPMENT STRATEGY

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Gallagher

That Council adopts the Economic Development Strategy action paper (EDS) as presented.

CARRIED 6/0

Resolution No. 1020/021

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CONFIRMED MINUTES

11 REPORTS FROM DIRECTOR OF ENGINEERING - ROADS & SERVICES

11.1 DOE REPORT

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Director Engineering's portfolio.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Hawkins

That Council:

- 1. receive the Director of Engineering Report; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 6/0

Resolution No. 1020/022

11.2 NDRRA/QDRF REPORT

Executive Summary:

QRA18: REPA closeout documentation was submitted to QRA prior to the September 30 deadline. Audits from QRA are expected in the coming weeks to finalise the acquittal process.

QRA19: REPA funding has been approved with a total RV of \$73 million and construction budget of \$59 million. Six crews have completed approximately \$29.7million (53.5%) of the reconstruction works at an Expenditure Ratio of 0.90. Approximately 12% of gravel has been delivered to Dunbar – Kowanyama Road and is currently tracking within budget expectations.

QRA have currently approved six (6) betterment projects.

QRA20: REPA submissions have all been approved with a total RV of \$52.8million. Council has received the 30% pre-payment of \$15.8million.

Four (4) projects have been submitted to QRA under the QRRRF funding.

COUNCIL RESOLUTION

Moved Cr Scott

Seconded Cr Hawkins

That Council:

- 1. accepts the NDRRA/QDRF Report as presented; and***
- 2. that those matters not covered by resolution be noted.***

CONFIRMED MINUTES

CARRIED 6/0

Resolution No. 1020/023

NOTATION:

It was noted that 35kms of new sealed sections of road will be undertaken and completed during the 2020-2021 year and a further 30kms are programmed for completion in 2021-2022.

ATTENDANCE:

The Chief Executive Officer left the meeting room at 2:33pm.

11.3 WATER AND WASTE REPORT - SEPTEMBER 2020

Executive Summary:

The report is to advise Council on the operations of the Normanton Water Treatment Plant (WTP), Karumba Sewage Treatment Plant (STP) and Normanton STP for the month of September 2020.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Gallagher

That Council:

- 1. accepts the Water and Wastewater Report as presented for the period ending 30th September 2020; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 6/0

Resolution No. 1020/024

ATTENDANCE:

The Chief Executive Officer re-entered the meeting room at 2:36pm.

CONFIRMED MINUTES

11.4 WORKSHOP REPORT

Executive Summary:

This report provides information and updates to Council on various maintenance and repairs that are facilitated within the Workshop.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Young

That Council:

- 1. accepts the Workshop Report as presented; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 6/0

Resolution No. 1020/025

11.5 BUILDING AND PLANNING REPORT

The report is to advise Council of relevant Planning and Building activities within the Shire for the month of September 2020.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Gallagher

That Council note and accept the content of the Building and Planning Report as presented.

CARRIED 6/0

Resolution No. 1020/026

11.6 UPDATE OF COUNCIL'S ROAD NETWORK

Executive Summary:

The Carpentaria Shire Road Register has had some minor updates of roads to unify naming conventions used and will enable uniformity between claiming, reporting and auditing, and assist in associating Council's financial, mapping and asset databases.

COUNCIL RESOLUTION

Moved Cr Scott

Seconded Cr Hawkins

That this item lay on the table.

CARRIED 6/0

Resolution No. 1020/027

CONFIRMED MINUTES

11.7 UPGRADE OF MAPINFO

Executive Summary:

Council needs to upgrade the old version of MapInfo (v12.5) to a new version (v19). It's been six (6) years since the last update and the current program is now obsolete. Council requires funding of \$12,000 to purchase the upgrade. This was not forecasted for this year's budget.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Hawkins

That Council approves the purchase to upgrade MapInfo.

CARRIED 6/0

Resolution No. 1020/028

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CONFIRMED MINUTES

12 GENERAL BUSINESS

Water Leak

Cr Murphy informed of a water leak at a Landsborough Street property. This is to be inspected and the owner provided time to rectify the leak. If the leak is not carried out in sufficient time Council will repair and apply the charge against the property.

Ergon Energy Power Outage

Cr Murphy queried the power outage on Sunday 18 September 2020.
Ergon Energy has advised everyone that there will be no power between the hours of 5:00am to 1:00pm on Sunday 18 September 2020.

HR Report - Complaint

Cr Murphy queried a recent complaint and incident within the workplace. The Chief Executive Officer to follow up.
Contractor performance. The Chief Executive Officer advised that the Foreman had been keeping a record of the instances of Contractor performance during the current construction period and these will be taken into consideration during discuss for the 2021 construction season.

Actions Outstanding

Cr Murphy stated it was good to see things are getting done. Not as many outstanding matters being carried over into the business papers from prior meetings.

Speed Bump at the Normanton Dump

Cr Gallagher requested that the speed bump at the Normanton dump be painted.

Fencing and Irrigation at the Les Wilson Barramundi Discovery Centre

Cr Young requested that fencing at the Les Wilson Barramundi Discovery Centre needs wallaby proofing.

ARO at Karumba Airport

Cr Young queried the ARO – CASA 2 runs per week.

CONFIRMED MINUTES

Concreting at Boat Ramp

Cr Young – slurry over the rocks at the Point Boat Ramp. The Director of Engineering advised that Transport and Main Roads have allocated \$10,000 for this works expected to be carried out in the next 2 weeks.

ATTENDANCE:

The Consultant Engineer entered the meeting room at 3:05pm.

Hangar at Karumba Airport

Cr Young queried the outcome of the hangar at the Karumba Airport. Advised that this was currently out to Expression of Interest.

Line marking - Stop Signs

Cr Young queried 'Stop' signs and appropriate line marking at Stop Signs in Karumba. The Director of Engineering to follow up and complete

Out of Hours - Normanton/Karumba Swimming Pools

Cr Scott queried the Out of Hours access at the Normanton/Karumba Swimming Pools. Check on previous legal advice and any waiver

Rubbish at Karumba Transfer Station

Cr Hawkins – Shops should flat pack cardboard cartons before taking to the tip. Signage required for tips

COVID Rates Concession 2020/2021

The Chief Executive Officer informed of the following:

- COVID Rates Concessions – current concessions provided to ratepayers in commercial category eligible for concessions.
- Comparison – Rate Category change comparison figures provided for the advice of Councillors – not a significant saving
- DLGRMA Guidelines – new guidelines for Councillor Administrative Support staff
- Remuneration Commission – advising of receipt of submissions until 26 October 2020
- DLGRMA – letter from Director General in relation to new Register of Interest forms and
- Hon Craig Crawford MP – correspondence in relation to planning changes re: Bushfires
- LGAQ – advice of new App to assist in determination of Conflict of Interest

ATTENDANCE:

Cr Young left the meeting room at **3:25pm**.

CONFIRMED MINUTES

Annual Roads Trip

The Chief Executive Officer informed of the Road Trip that was scheduled for this weekend. Itinerary to be developed and sent to Councillors and Senior Officers. Leave from the Office at 5:30am both mornings.

The Chief Executive Officer advised that smoko, lunch and water would be provided for those attending.

Newsletters

Cr Bawden raised concerns in relation to the Monthly Newsletters and the time taken for printing and turnaround and distribution to the community. Most times the information in the Newsletter is out of date by the time it is distributed to letterboxes.

The Chief Executive Officer advised that the latest newsletter had been left in the depot for 12 days before being discovered and distributed.

Speed Bump – Cloncurry Road

There is a depression in the bitumen surface on the State Road between Normanton and Cloncurry approx. 50kms from Normanton. It would appear that this may have also contributed to the recent roll over on the road.

ACTION: The Director of Engineering is to advise Main Roads of the depression and have this addressed as a matter of urgency

Hatchery Naming

General discussion took place in relation to the potential naming of the Hatchery recently commemoratively opened by Mayor Bawden during the recent Outback by the Sea Festival. Following discussion it was decided that the Hatchery should be named the Rod Garret Hatchery.

COUNCIL RESOLUTION

Moved Cr Bawden

Seconded Cr Gallagher

That Council name the new Hatchery – the ‘Rod Garret’ Hatchery.

CARRIED 6/0

Resolution No. 1020/029

ATTENDANCE:

The Chief Executive Officer left the meeting room at 3:40pm.

The Chief Executive Officer re-entered the meeting room at 3:42pm.

CONFIRMED MINUTES

13 CLOSURE OF MEETING

The Chair of the meeting, Cr Lyall Bawden, Mayor, declared the meeting closed at 3:48pm.

MINUTES CERTIFICATE

These Minutes are Confirmed.



Councillor LV Bawden
Mayor

14, 10, 2020

Date