



**CARPENTARIA SHIRE**

*Outback by the Sea*

***ORDINARY MEETING***

***MINUTES***

***21 SEPTEMBER, 2022***

## CONFIRMED MINUTES

### TABLE OF CONTENTS

| ITEM | SUBJECT  | PAGE NO |
|------|--|---------|
| 1    | OPENING OF MEETING .....   | 6376    |
| 2    | RECORD OF ATTENDANCE .....   | 6376    |
| 3    | CONDOLENCES .....  | 6377    |
| 4    | CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS .....   | 6377    |
| 5    | BUSINESS ARISING FROM PREVIOUS MEETINGS .....  | 6377    |
| 6    | RECEPTION OF PETITIONS & DEPUTATIONS.....  | 6378    |
| 7    | MAYORAL MINUTES .....  | 6378    |
| 8    | CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION ...  | 6379    |
| 8.1  | Staffing Matter .....  | 6379    |
| 8.2  | Request for Rates Based Financial Assistance - Karumba Childrens Centre .....                                  | 6379    |
| 8.3  | Indigenous Business Australia - Request for Rates Exemption.....   | 6379    |
| 8.1  | Staffing Matter .....  | 6380    |
| 8.2  | Request for Rates Based Financial Assistance - Karumba Childrens Centre .....                                  | 6380    |
| 8.3  | Indigenous Business Australia - Request for Rates Exemption.....   | 6381    |
| 8.4  | 2022/2023 Rate Levy 1 - Grant Discount to Properties where Amendments to Notices are Required – Late Item..... | 6382    |
| 9    | REPORTS FROM THE CHIEF EXECUTIVE OFFICER .....   | 6383    |
| 9.1  | CEO Report.....  | 6383    |
| 9.2  | Change to Meeting Date - October .....   | 6383    |
| 9.3  | Human Resources Report .....   | 6384    |
| 9.4  | Christmas Shut Down Dates.....   | 6384    |
| 9.5  | Les Wilson Barramundi Discovery Centre, Karumba and Normanton Visitor Information Centres .....                | 6385    |
| 10   | REPORTS FROM DIRECTOR OF CORPORATE & COMMUNITY SERVICES.....   | 6386    |
| 10.1 | DCS Report .....   | 6386    |
| 10.2 | Monthly Financial Report - August 2022 .....   | 6386    |

**CONFIRMED MINUTES**

---

|           |   |             |
|-----------|---|-------------|
| 10.3      | External Audit - 2022 Interim Report.....                               | 6387        |
| 10.4      | RFT 22-0553 Supply and Delivery of Bulk Fuel .....                      | 6387        |
| 10.5      | Procurement Policy .....  | 6388        |
| 10.6      | Community Development Report.....                                       | 6388        |
| 10.7      | Community Donations and Support .....                                   | 6389        |
| <b>11</b> | <b>REPORTS FROM DIRECTOR OF ENGINEERING - ROADS &amp; SERVICES ....</b> | <b>6391</b> |
| 11.1      | DOE Report.....   | 6391        |
| 11.2      | NDRRA/QDRF Report.....  | 6392        |
| 11.3      | Water and Waste Report .....  | 6393        |
| 11.4      | Building and Planning Report .....                                      | 6393        |
| 11.5      | Raw Water Meter Disconnection Fee Waivers – Late Item .....             | 6395        |
| <b>12</b> | <b>GENERAL BUSINESS .....</b>   | <b>6396</b> |
| <b>13</b> | <b>CLOSURE OF MEETING .....</b>   | <b>6399</b> |

## CONFIRMED MINUTES

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### 1 OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at **9:00am**.

### 2 RECORD OF ATTENDANCE

#### Councillors

|                 |              |
|-----------------|--------------|
| Cr LV Bawden    | Mayor        |
| Cr BJ Hawkins   | Deputy Mayor |
| Cr AT Gallagher |              |
| Cr CJ Young     |              |
| Cr AM Murphy    |              |
| Cr DB Thomas    |              |

#### Staff

|                    |                             |
|--------------------|-----------------------------|
| Mr Mark Crawley    | Chief Executive Officer     |
| Ms Angeline Pascoe | Executive Assistant         |
| Ms Julianne Meier  | Director Corporate Services |
| Mr Michael Wanrooy | Director of Engineering     |

*The following officers attended the meeting as indicated in the minutes*

|                    |  |
|--------------------|--|
| Mrs Lisa Ruyg      | Manager Human Resources                          |
| Mr Ben Hill        | Manager Water & Waste                            |
| Mrs Cherie Schafer | Manager Economic and Community Development       |
| Ms Amanda O'Malley | Manager – Les Wilson Barramundi Discovery Centre |
| Mr Trent Balke     | Consultant Engineer - ERSCON                     |

Cr Thomas participated in the meeting by teleconference with Council's approval pursuant to section 254K(1) of the Local Government Act 2009. Cr Thomas indicated by audio that he could hear the proceedings and all other members.

### COUNCIL RESOLUTION

Moved Cr Bawden

Seconded Cr Murphy

***That Cr Thomas be allowed to participate in the meeting via audio/visual link in accordance with Section 254K(1) of the Local Government Regulation 2012.***

**CARRIED 6/0**

***Resolution No. 0922/001***

## CONFIRMED MINUTES

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### APOLOGY

#### COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Hawkins

*That Council accept the apology from Cr Scott and leave of absence be granted.*

CARRIED 6/0

*Resolution No. 0922/002*

### 3 CONDOLENCES

A minute's silence was held for the passing of the following community members:

- ❖ Mr Geoffrey Pascoe (Snr)
- ❖ Mr Geoffrey Gray
- ❖ Mr Steven Douglas
- ❖ Mr Roy Erickson

### 4 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

Confirmation of Minutes from the Ordinary Council Meeting held 17 August 2022, as previously circulated to Councillors.

#### COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Young

*That the Minutes of the Ordinary Council Meeting held 17 August 2022 be confirmed.*

CARRIED 6/0

*Resolution No. 0922/003*

### 5 BUSINESS ARISING FROM PREVIOUS MEETINGS

Page 11 – Community Donations Policy

Cr Gallagher requested that he be in attendance when discussing the Community Donations Policy.

#### ATTENDANCE:

The Manager Economic Community Development entered the meeting room at 9:10am.

The Manager – Les Wilson Barramundi Discovery Centre entered the meeting room at 9:10am.

**CONFIRMED MINUTES**

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**6 RECEPTION OF PETITIONS & DEPUTATIONS**

Nil.

**7 MAYORAL MINUTES**

**CAG Meeting**

Cr Bawden informed of his and the Manager Economic Community Development's attendance at the CAG Meeting. Discussion were held on the Hospital upgrade.

**Olympics 2032**

Cr Bawden queried if Council want to take opportunity to participate. There are 20 events prior to 2032. It was suggested to invite Whitney Luzzo-Kelly to our Shire.

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## CONFIRMED MINUTES

### 8 CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION

In accordance with the *Local Government Act 2009*, and the *Local Government Regulation 2012*, in the opinion of the General manager, the following business is of a kind as referred to in clause 275(1) of the Regulation, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

#### COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Hawkins

***That Council adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with clause 275(1) of the Local Government Regulation 2012 as the items listed come within the following provisions***

#### 8.1 Staffing Matter

***This item is classified CONFIDENTIAL under the provisions of clause 275(1)(b) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to industrial matters affecting employees.***

#### 8.2 Request for Rates Based Financial Assistance - Karumba Childrens Centre

***This item is classified CONFIDENTIAL under the provisions of clause 275(1)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.***

#### 8.3 Indigenous Business Australia - Request for Rates Exemption

***This item is classified CONFIDENTIAL under the provisions of clause 275(1)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.***

CARRIED 6/0

Resolution No. 0922/004

#### CLOSURE OF MEETING:

The meeting was closed to the public at 9:25am.

#### COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Murphy

***That Council open the meeting to the public.***

CARRIED 6/0

Resolution No. 0922/005

## CONFIRMED MINUTES

### ATTENDANCE:

The Manager Economic Community Development and the Barra Centre Manager left the meeting room at 9:47am.

### REOPENING OF MEETING:

The meeting was reopened to the public at 9:53am.

### 8.1 STAFFING MATTER

#### Executive Summary:

The purpose of this report is to provide information to Council regarding the impact of services being delivered at the Normanton Visitor Information Centre and Library due to ongoing performance management issues and the failure of the Centre Coordinator to meet the standards of a formal Performance Improvement Plan (PIP).

#### COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Murphy

*That Council accept the report for information.*

CARRIED 6/0

*Resolution No. 0922/006*

### 8.2 REQUEST FOR RATES BASED FINANCIAL ASSISTANCE - KARUMBA CHILDRENS CENTRE

#### Executive Summary:

Karumba Children's Centre Inc. (Assessment No. A194) had applied for a rebate on rates and charges for the period 01/07/2022 to 30/06/2023 and has met the eligibility criteria as set out in the Rates Based Financial Assistance for Community Organisations Policy 2022/2023.

#### COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Thomas

*That Council approve the request by Karumba Children's Centre for Rates Based Financial Assistance for the period of 1/7/2022 to 30/06/2023 being 50% of General Rates and 50% of the charges for Water, Sewer and Garbage calculated to be \$2,057.64, split \$1,028.82 for the first levy and \$1,028.82 for the second levy.*

Assessment No. A194

Original

1<sup>st</sup> Levy

2<sup>nd</sup> Levy



**CONFIRMED MINUTES**

| 01 July 2022 – 30 June 2023              | Annual Rates | Rebate Amount                  | Rebate Amount |
|--|--------------|--------------------------------|---------------|
| <b>General Rates</b>                     | \$1,813.16   | \$453.29                       | \$453.29      |
| <b>Commercial Water – 1</b>              | \$1,000.00   | \$250.00                       | \$250.00      |
| <b>Garbage</b>                           | \$426.40     | \$106.60                       | \$106.60      |
| <b>Base Non-Residential – Karumba</b>    | \$1,333.00   | \$333.25                       | \$333.25      |
| <b>Gross Total</b>                       | \$4,572.56   | \$1,143.14                     | \$1,143.14    |
| <b>Less: Discount Applicable</b>         | -\$457.26    | -\$114.32                      | -\$114.32     |
| <b>Total Payable if Discount Applied</b> | \$4,115.30   | \$1,028.82                     | \$1,028.82    |
| <b>CARRIED 6/0</b>                       |              | <b>Resolution No. 0922/007</b> |               |

**8.3 INDIGENOUS BUSINESS AUSTRALIA - REQUEST FOR RATES EXEMPTION**

**Executive Summary:**

Council received a letter from Indigenous Business Australia dated 25 July, 2022, requesting Rates Exemption on the five properties they own under Section 188 of the ATSI Act, which states “(IBA) is not subject to taxation under any law of the Commonwealth or State or Territory.”

**COUNCIL RESOLUTION**

Moved Cr Young

Seconded Cr Hawkins

**That Council:**

- refund the general rates of \$16,916.55 to Indigenous Business Australia as detailed below in accordance with section 188 of the ATSI Act which states “(IBA) is not subject to taxation under any law of the Commonwealth or State or Territory.”**

| Assess No. | Address                          | Owned Since | Total of General Rates Levied |
|------------|----------------------------------|-------------|-------------------------------|
| A1305      | 13 Travers Street Normanton      | 03/08/2017  | \$2,998.80                    |
| A1488      | 9-11 Greenaway Street Normanton  | 10/06/2014  | \$4,593.71                    |
| A469       | 32 Brown Street Normanton        | 03/08/2017  | 03/08/2017                    |
| A606       | 12 Landsborough Street Normanton |             | 03/08/2017                    |
| A617       | 38 Philp Street Normanton        |             |                               |

**CONFIRMED MINUTES**

|  |  |  |                    |
|--|--|--|--------------------|
|  |  |  | <b>\$16,916.55</b> |
| <p><b>2. accept that it has no power to levy the general rates whilst the lands remain in the IBA's ownership, and not charge general rates in future.</b></p> <p><b>CARRIED 6/0</b> <span style="float: right;"><b>Resolution No. 0922/008</b></span></p> |  |  |                    |

**ATTENDANCE:**

Cr Murphy left the meeting room at **9:58am**.  
Cr Murphy re-entered the meeting room at **10:00am**.

**8.4 2022/2023 RATE LEVY 1 - GRANT DISCOUNT TO PROPERTIES WHERE AMENDMENTS TO NOTICES ARE REQUIRED – LATE ITEM**

**Executive Summary:**

Council has issued the Rate Notices for Levy 1 for the 2022/2023 financial year. There have been some errors on several notices involving a number of ratepayers. As it takes time to resolve these issues, Council is asked to delegate to the CEO the power to grant 10% discount to the affected properties.

**COUNCIL RESOLUTION**

Moved Cr Bawden

Seconded Cr Hawkins

***That Council provide delegation to the Chief Executive Officer to allow calculated discount amounts and force the discounts for ratepayers who make late payment of rates because they are awaiting a revised Rate Notice to be issued.***

**CARRIED 6/0**

**Resolution No. 0922/009**

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## CONFIRMED MINUTES

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### 9 REPORTS FROM THE CHIEF EXECUTIVE OFFICER

#### 9.1 CEO REPORT

##### Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officer's portfolio.

##### COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Thomas

##### *That Council:*

- 1. receive and note the Chief Executive Officer's report; and*
- 2. that those matters not covered by resolution be noted.*

CARRIED 6/0

*Resolution No. 0922/010*

##### NOTATION:

The Outback by the Sea Festival to be held from the 25<sup>th</sup> to 29<sup>th</sup> September 2023.

#### 9.2 CHANGE TO MEETING DATE - OCTOBER

##### Executive Summary:

The October Ordinary General Meeting is scheduled for the third Wednesday and Thursday, and this will clash with the LGAQ Annual Conference. Council may amend its meeting date and it is suggested the meeting be held in the previous week.

##### COUNCIL RESOLUTION

Moved Cr Bawden

Seconded Cr Hawkins

*That Council bring forward the October Ordinary General Meeting to Thursday 13<sup>th</sup> October 2022 and Friday 14<sup>th</sup> October 2022.*

CARRIED 6/0

*Resolution No. 0922/011*

## CONFIRMED MINUTES

### 9.3 HUMAN RESOURCES REPORT

#### Executive Summary:

This report provides information on the progress of SAFEPLAN, Council's safety management system, and an update on general human resource matters.

#### COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Young

***That Council accepts the Human Resources Report for information.***

**CARRIED 6/0**

***Resolution No. 0922/012***

#### NOTATION:

Recognition of Services presentations are to be done at Council Meetings.

### 9.4 CHRISTMAS SHUT DOWN DATES

#### Executive Summary:

Christmas close dates are set by Council on an annual basis to allow for advertising of the shut down and to provide staff with ninety (90) days' notice of the shutdown occurring.

A skeleton staff will be rostered during the shutdown to ensure essential and emergency services are maintained.

#### COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Murphy

***That Council endorse the Christmas Close Down dates and date for the Staff Christmas Party.***

| <b><i>Division</i></b>  | <b><i>Close Commences</i></b>   | <b><i>Recommencement</i></b>   |
|---|---|--|
| <b><i>Operational Staff (excluding skeleton staff on RMPC, Town Crews and Water</i></b> | <b><i>Close of Business Friday, 16 December 2022</i></b>                                      | <b><i>Tuesday, 3 January 2023.</i></b>   |
| <b><i>Office Based Staff</i></b>  | <b><i>Close of Business Friday, 16 December 2022</i></b>                                      | <b><i>Tuesday, 3 January 2023.</i></b>   |
| <b><i>Child Care Centre</i></b>   | <b><i>Provision of Childcare services to cease end of day Thursday, 15 December 2022.</i></b> | <b><i>Provision of Childcare services to recommence Wednesday, 4 January 2023.</i></b> |
| <b><i>Libraries</i></b>   | <b><i>Close of Business Friday,</i></b>   | <b><i>Tuesday, 3 January</i></b>   |

**CONFIRMED MINUTES**

|                                   |   |                                |
|-----------------------------------|---|--------------------------------|
|                                   | <b>16 December 2022</b>                     | <b>2023.</b>                   |
| <b>Barra Centre &amp; NTN VIC</b> | <b>Closed Christmas Day and Boxing Day.</b> |                                |
| <b>CARRIED 6/0</b>                |   | <b>Resolution No. 0922/013</b> |

**ADJOURNMENT:**

The meeting adjourned for morning tea at **10:34am.**

The meeting resumed at **11:16am.**

**ATTENDANCE:**

The Barra Centre Manager entered the meeting room at **11:16am.**

**9.5 LES WILSON BARRAMUNDI DISCOVERY CENTRE, KARUMBA AND NORMANTON VISITOR INFORMATION CENTRES**

**Executive Summary:**

This report provides a summary of the operational and promotional activities surrounding the Les Wilson Barramundi Discovery Centre, as well as activities in relation to the Visitor Information Centres.

**COUNCIL RESOLUTION**

Moved Cr Hawkins

Seconded Cr Murphy

***That Council:***

- 1. *receive the report; and***
- 2. *that those matters not covered by resolution be noted.***

**CARRIED 6/0**

**Resolution No. 0922/014**

**ATTENDANCE:**

The Barra Centre Manager left the meeting room at **11:53am.**

## CONFIRMED MINUTES

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### 10 REPORTS FROM DIRECTOR OF CORPORATE & COMMUNITY SERVICES

#### 10.1 DCS REPORT

##### Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Director of Corporate Services portfolio.

##### COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Young

##### *That Council:*

- 1. receive and note the Director of Corporate Services Report; and*
- 2. that those matters not covered by a resolution be noted.*

CARRIED 6/0

*Resolution No. 0922/015*

#### 10.2 MONTHLY FINANCIAL REPORT - AUGUST 2022

##### Executive Summary:

Presentation of the financial report for 31 August 2022 as required under section 204 of the *Local Government Regulation 2012*. The report is presented for noting and indicates whether Council is progressing satisfactorily against its current budget.

##### COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Thomas

*That Council accepts the Monthly Financial Report, as required under section 204 of the Local Government Regulation 2012 for the period ended 31 August 2022.*

CARRIED 6/0

*Resolution No. 0922/016*

## **CONFIRMED MINUTES**

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### **10.3 EXTERNAL AUDIT - 2022 INTERIM REPORT**

**Executive Summary:**

Queensland Audit Office (QAO) contract auditors Crowe Australasia have conducted an audit in accordance with the external audit plan issued 14 April 2022. The attached interim report details the results of the interim audit conducted in June 2022.

The 2022 Interim Report is presented on behalf of the Mayor for Council for information.

**COUNCIL RESOLUTION**

Moved Cr Murphy

Seconded Cr Gallagher

***That Council note the contents of the 2022 Interim Report.***

**CARRIED 6/0**

***Resolution No. 0922/017***

### **10.4 RFT 22-0553 SUPPLY AND DELIVERY OF BULK FUEL**

**Executive Summary:**

A Request for Tender was called for the Supply and Delivery of Bulk Fuel within the Carpentaria Shire, supplying fuel to remote camps and Councils depot. The tender has now been evaluated and Council are asked to enter into a Preferred Supplier Arrangement.

**COUNCIL RESOLUTION**

Moved Cr Gallagher

Seconded Cr Young

***That Council resolve to enter into a Preferred Supplier Arrangement for RFT 22-0553 Supply and Delivery of Bulk Fuel with Gulf Engineering and Constructions Pty Ltd for a period of 3 years.***

**CARRIED 6/0**

***Resolution No. 0922/018***

## CONFIRMED MINUTES

### 10.5 PROCUREMENT POLICY

#### Executive Summary:

Pursuant to section 198 of the *Local Government Regulation 2012*, Council has a statutory obligation to have a Procurement Policy and this policy is to be reviewed annually. The revised Procurement Policy is presented for adoption.

#### COUNCIL RESOLUTION

Moved Cr Bawden

Seconded Cr Gallagher

***That Council adopts the Procurement Policy as presented.***

CARRIED

***6/0 Resolution No. 0922/019***

#### ADJOURNMENT:

The meeting adjourned for lunch at **12:45pm**.

The meeting resumed at **1:45pm**.

Upon resumption of the meeting, Cr Thomas was not yet on-line

Cr Thomas joined the meeting via audio/visual link at **1:56pm**.

#### ATTENDANCE:

The Manager Economic Community Development entered the meeting at **1:45pm**.

The Manager Water and Waste entered the meeting at **1:58pm**.

The Consultant Engineer entered the meeting room at **1:59pm**.

### 10.6 COMMUNITY DEVELOPMENT REPORT

#### Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Community, Cultural Services and Economic Development portfolio of Council.

#### COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Murphy

***That Council:***

- 1. note the Community Development Report; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 6/0

***Resolution No. 0922/020***



## **CONFIRMED MINUTES**

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### **DECLARATION OF INTEREST:**

I, **Councillor Gallagher**, inform this meeting that, pursuant to section 150EQ(3)(b) and 150EQ(3)(c) of the Local Government Act 2009, I have a declarable conflict of interest in relation to Agenda Item 10.9 – Community Donations and Support. The nature of my interest is as follows:

- (i) My wife is on the board of the Gulf Christian College.

In accordance with section 150EM of the Local Government Act 2009, I will now leave the meeting room while this matter is discussed and voted on.

### **ATTENDANCE:**

Cr Gallagher left the meeting room at **2:04pm**.

### **DECLARATION OF INTEREST:**

I, **Councillor Thomas**, inform this meeting that, pursuant to section 150EQ(3)(b) and 150EQ(3)(c) of the Local Government Act 2009, I have a declarable conflict of interest in relation to Agenda Item 10.9 – Community Donations and Support. The nature of my interest is as follows:

- (i) I am an employee of the Gulf Christian College.

In accordance with section 150EM of the Local Government Act 2009, I will now leave the meeting room while this matter is discussed and voted on.

### **ATTENDANCE:**

Cr Thomas disconnected from audio and video at **2:05pm**.

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## **10.7 COMMUNITY DONATIONS AND SUPPORT**

### **Executive Summary:**

Council receives numerous requests for donations throughout the year. The applications for donations and fee waivers listed in this report are presented for Council consideration, or advising those applications already approved by the CEO delegation.

### **COUNCIL RESOLUTION**

Moved Cr Hawkins

Seconded Cr Young

***That Council approves the following requests for Donations and Support and waivers of fees and charges:***

- 1. A fee waiver of \$580 to be provided to the Gulf Christian College for:***

## CONFIRMED MINUTES

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- ***The community donation trailer \$580***

***All items are to be picked up and returned by the school.***

- 2. A fee waiver of \$2,096 be provided to the Gulf Christian College for:**

- ***The community donation trailer \$580***
- ***Additional 29 tables and 170 chairs \$1256***
- ***4 Bins \$260***

***All items to be picked up and returned by the school.***

**CARRIED 6/0**

***Resolution No. 0922/021***

### **ATTENDANCE:**

**The Manager Economic Community Development left the meeting room at 2:08pm.**  
**Cr Gallagher re-entered the meeting room at 2:08pm.**  
**Cr Thomas re-connected to audio and video at 2:08pm.**

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**CONFIRMED MINUTES**

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**11 REPORTS FROM DIRECTOR OF ENGINEERING - ROADS & SERVICES**

**11.1 DOE REPORT**

**Executive Summary:**

This report provides information and updates to Council on various activities and programs that are facilitated within the Director Engineering's portfolio.

**COUNCIL RESOLUTION**

Moved Cr Gallagher

Seconded Cr Young

***That Council:***

- 1. receive and note the Director of Engineering Report as presented; and***
- 2. that those matters not covered by resolution be noted.***

**CARRIED 6/0**

***Resolution No. 0922/022***

**ATTENDANCE:**

The Executive Assistant left the meeting room at 2:42pm.

The Executive Assistant re-entered the meeting room at 2:43pm.

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## CONFIRMED MINUTES

### 11.2 NDRRA/QDRF REPORT

#### Executive Summary:

**QRA19:** Four (4) submissions have been acquitted by QRA and Council have received the final payments. A final outcome report has been received for Submission 4 pending final endorsement by QRA and Submission 6 has been submitted for acquittal.

**QRA20:** The QRA20 project is approximately 83% complete. Six (6) crews are currently mobilised in camps, with a temporary seventh crew currently working from Normanton. The QRA20 project has an original deadline of June 30, 2022. EOT's have been approved for three (3) submissions until 30 September 2022. Submission 1 was completed ahead of its 30 June 2022 deadline.

**QRA21:** The QRA21 project is approximately 14.4% complete. Works have commenced in conjunction with the QRA20 projects to reduce mobilisation costs. QRA20 scope is being prioritised to ensure that submission deadlines for the project are met. The deadline for the QRA21 works is 30 June 2023.

**QRA22:** Carpentaria Shire Council was activated for REPA, Emergency Works and CDO relief measures for three (3) flooding events. Three (3) submissions have been lodged on the QRA MARS system and two (2) other submissions are currently being prepared for lodgment. Emergency works have been completed throughout the Shire and acquittal documentation is currently being prepared.

**OTHER:** Normanton to Burketown Road Betterment projects have been fully acquitted and final payment received. Acquittal documentation for the Disaster Coordination Centre are currently being prepared. Three (3) QRRRF Projects have been approved with project construction deadlines of 30 June 2024. Short listed QRA Betterment projects are currently being prepared for submission to QRA. Detailed Submissions are being prepared for Burke and Wills Monument Access Road Pavement and Sealing and Normanton Racetrack Lighting Upgrade.

#### COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Hawkins

#### ***That Council:***

- 1. accepts the NDRRA/QDRF Report as presented; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 6/0

***Resolution No. 0922/023***

#### ATTENDANCE:

The Consultant Engineer left the meeting room at 2:48pm.

The Chief Executive Officer left the meeting room at 2:50pm.

The Chief Executive Officer re-entered the meeting room at 2:53pm.

## CONFIRMED MINUTES

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### 11.3 WATER AND WASTE REPORT

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#### Executive Summary:

This report is to advise Council on the operations of the Normanton Water Treatment Plant (WTP), Karumba Sewage Treatment Plant (STP) and Normanton STP for the month of August 2022.

#### COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Thomas

#### *That Council:*

- 1. accepts the Water and Wastewater Report as presented for the period ending 31<sup>st</sup> August 2022; and*
- 2. that those matters not covered by resolution be noted.*

CARRIED 6/0

*Resolution No. 0922/024*

#### DECLARATION OF INTEREST:

I, **Councillor Gallagher**, inform this meeting that I have a conflict of interest in relation to Agenda Item 11.4 – Building and Planning Report. The nature of my interest is as follows:

- (i) My wife works for Bynoe CACS

As the report is for noting only I will remain in the meeting room.

### 11.4 BUILDING AND PLANNING REPORT

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The report is to advise Council of relevant planning and building activities within the Shire for the month of August 2022.

#### COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Hawkins

*That Council note and accept the content of the Building and Planning Report as presented.*

CARRIED 6/0

*Resolution No. 0922/025*

## **CONFIRMED MINUTES**

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### **DECLARATION OF INTEREST:**

I, **Councillor Gallagher**, inform this meeting that I have a prescribed conflict of interest in relation to Agenda Item 11.5 – Raw Water Meter Disconnection Fee Waivers – Late Item. The nature of my interest is as follows:

- (i) I am connected to the Raw Water Network;

In accordance with section 150EM of the Local Government Act 2009 I will now leave the meeting and stay away from the meeting while this matter is discussed and voted on.

### **ATTENDANCE:**

Cr Gallagher left the meeting room at 3:05pm.

### **DECLARATION OF INTEREST:**

I, **Councillor Murphy**, inform this meeting that I have a prescribed conflict of interest in relation to Agenda Item 11.5 – Raw Water Meter Disconnection Fee Waivers – Late Item. The nature of my interest is as follows:

- (i) I may perform the work associated with the Raw Water Meter disconnection;

In accordance with section 150EM of the Local Government Act 2009 I will now leave the meeting and stay away from the meeting while this matter is discussed and voted on.

### **ATTENDANCE:**

Cr Murphy left the meeting room at 3:05pm

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### **DECLARATION OF INTEREST:**

I, **Councillor Thomas**, inform this meeting that I have a prescribed conflict of interest in relation to Agenda Item 11.5 – Raw Water Meter Disconnection Fee Waivers – Late Item. The nature of my interest is as follows:

- (i) I work for the Gulf Christian College;

Cr Thomas remained online to maintain a quorum.

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**CONFIRMED MINUTES**

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**11.5 RAW WATER METER DISCONNECTION FEE WAIVERS – LATE ITEM**

**Executive Summary:**

The adopted Council budget for the 2022/23 financial year included a change to the way raw water charges would be applied. This was to bring it in line with potable water charges that were changed in order to meet legislative requirements and to create a fairer, user pays system. Raw water is connected to a number of properties that will now be charged an annual access fee, however, they may not require access to the raw water networks. Officers are seeking consideration from Council for a moratorium of disconnection fees for raw water connections for the remainder of the 2022/23 financial upon written request.

**COUNCIL RESOLUTION**

Moved Cr Hawkins

Seconded Cr Young

***That Council grants a moratorium of the disconnection fees for customers on the raw water network for customers who request disconnection in the 2022/23 financial year.***

**CARRIED 4/0**

***Resolution No. 0922/026***

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## CONFIRMED MINUTES

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### 12 GENERAL BUSINESS

#### Raw Water to Karumba Point

Cr Bawden queried the indicative costings on supplying water from the sewerage ponds to Karumba Point.

Concerns also raised about whether supply would be required by other users/van parks and also the agreement that Council has with the Recreation Club for wastewater reuse on golf course.

The Manager Water and Waste advised that Quick calculation of around \$500k plus \$50k annual operation/maintenance/depreciation.

#### Trucks on streets

The Director Corporate Services informed of cattle trucks parking on streets and leaving dust.

Council advised that fines to be issued in accordance with Local Law.

#### Normanton Pharmacy

The Director Corporate Services informed a street bin is to be installed, disabled access and extension of footpath to the pharmacy to be included as a Budget consideration for the 2023-2024 financial year.

#### Potable Water

The Director Corporate Services informed a ratepayer suggested Council place a meter on the potable water available for tourists and charge for usage.

#### Compliments

Cr Young complimented the Barra Bites Café at the Les Wilson Barramundi Discovery Centre. It was noted that accommodation was provided to employees as part of employment / remuneration package.

#### Weed at Karumba

Cr Young informed that the area between the road and where the helicopter sprayed will need to be resprayed as regrowth was starting to become evident.



## CONFIRMED MINUTES

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### Hockey Field at Karumba

Cr Young informed good comments were given in relation to the condition of the hockey field at Karumba.

### Fuel Levy

Cr Gallagher queried the progress on the proposed Fuel Levy adopted by Council at the Special Meeting held on 28<sup>th</sup> June 2022.

### COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Murphy

***That the Fuel Levy calculations be completed by next Friday 30 September 2022.***

**CARRIED 6/0**

***Resolution No. 0922/027***

### Reef Structures - FAD

Cr Murphy informed that consultation with fishing charters and traditional owner groups need to occur to have the structures placed out of the netting zone.

### Business Bins

Cr Murphy informed a new bin is required at the pharmacy and repairs to other business bins to be carried out.

**Action: The Director of Engineering to arrange for the bins to be installed as required and other bins to be repaired as necessary**

### Raw Water Line

Cr Murphy queried if Scouler Energy could hook up with the raw water line that will run to Lilyvale rural residential estate.

The Manager Water and Waste informed that the Lilyvale trickle feed system runs adjacent to the back boundary of the solar farm. A price had been advised for installation for Scouler Energy's consideration.

### 1080 Baiting Program

Cr Murphy – queried the 1080 Baiting Program  
Awaiting Coordinator – CLCAC for report

**Action: The Director Corporate Services to ascertain Council's obligations on 1080 baiting and report back.**

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## **CONFIRMED MINUTES**

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### **Housing Crisis**

Cr Murphy queried the housing crisis and land availability.

Action: The Chief Executive Officer is to contact the Department of Natural Resources in relation to the 2017 offer of land.

### **Vehicle Breakdowns**

Cr Thomas queried if Council staff assisted travellers on roads and if there was a policy in place for offering assistance.

The Chief Executive Officer advised Council that there is no formal policy. Usually done as a common courtesy when people indicate they may be in distress / need of assistance.

### **Public Meetings**

Cr Thomas informed of the request from the public meetings that newsletters to be sent to the postal address, not emailed.

The Chief Executive Officer informed that the newsletters are sent to residents via letter box drops.

### **Facebook Ban**

Cr Thomas queried if Council had a social media guidelines.

The Chief Executive Officer informed that the Social Media Guidelines had been recently developed and are on the website and Facebook.

### **Singapore Ants**

The Manager Water and Waste informed that critical water infrastructure failure issues at Karumba was caused by Singapore ants. He also stated that members of the public have informed of issues they have had with them recently.

### **Lights at Oval near Tanks and Public Toilet**

The Executive Assistant requested consideration be given to install lights at the oval near the tanks and public toilet.

### **Proposed inclusion in Revaluation Program**

The Chief Executive Officer informed the Department of Resources is seeking Council's views in relation to the proposed inclusion of this local government area as part of the 2023 revaluation program that will take effect on 30 June 2023.

Council agreed to provide a response.

## **CONFIRMED MINUTES**

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### **2022 LGAQ's Queensland: "It's Time to Shine" Campaign**

The Chief Executive Officer informed of the marketing package from LGAQ & Tourism & Events Queensland and advised the entry form has been completed and lodged.

### **Queen's Passing**

The Chief Executive Officer informed a condolence message was emailed for the passing of the Queen.

### **ATTENDANCE:**

Cr Thomas disconnected from the audio / visual link

### **Appointment as Coordinator-General**

The Chief Executive Officer informed that a letter of congratulations was sent to Brendon Moon on his appointment as the Coordinator-General for National Emergency Management.

### **Transfer Station**

The Director Corporate Services informed that there is more rubbish behind the Transfer Station in Karumba that could be cleaned up with scrap metal collections.  
The Manager Water and Waste to discuss with Wanless.

### **13 CLOSURE OF MEETING**

*The Chair of the meeting, Cr Lyall Bawden, Mayor, declared the meeting closed at 4:28pm.*

### **MINUTES CERTIFICATE**

***These Minutes are Confirmed.***



**Councillor LV Bawden**  
**Mayor**

*21, 09, 2022*

**Date**