



CARPENTARIA SHIRE

*Outback by the Sea*

***ORDINARY MEETING***

***MINUTES***

***18 SEPTEMBER, 2024***

## **UNCONFIRMED MINUTES**

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## **UNCONFIRMED MINUTES**

### **1 OPENING OF MEETING**

The Deputy Mayor welcomed members and declared the meeting open at **9:00am**.

### **2 RECORD OF ATTENDANCE**

#### **Councillors**

Cr BJ Hawkins	Deputy Mayor
Cr AM Murphy	
Cr GW Smerdon	
Cr CP Schafer	
Cr LJ Henry	
Cr JE O'Brien	

#### **Staff**

Ms Anne Andrews	Chief Executive Officer
Ms Angeline Pascoe	Executive Assistant
Ms Julianne Meier	Director Corporate Services
Mr Michael Wanrooy	Director of Engineering

*The following officers attended the meeting as indicated in the minutes*

Mr Chris O'Keefe	Manager – Les Wilson Barramundi Discovery Centre
Mr John Martin	Consultant Engineer - ERSCON

#### **APOLOGY**

##### **COUNCIL RESOLUTION**

Moved Cr Schafer	Seconded Cr Murphy
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***That Council accept the apology from Councillor Bawden and that leave of absence be granted.***

**CARRIED 6/0**

***Resolution No. 0924/001***

##### **COUNCIL RESOLUTION**

Moved Cr Henry	Seconded Cr Schafer
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***That Councillor Murphy be nominated as the Chair for Agenda Items 13.5***

**CARRIED 6/0**

***Resolution No. 0924/002***

## **UNCONFIRMED MINUTES**

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### **3 CONDOLENCES**

A minute's silence was held for the passing of the following community member:

- ❖ Mr Malcolm (Andy) Busch
- ❖ Ms Edwina Bernard

### **4 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS**

Confirmation of Minutes from the Ordinary Council Meeting held 21 August 2024, as previously circulated to Councillors.

#### **COUNCIL RESOLUTION**

Moved Cr O'Brien

Seconded Cr Schafer

***That the Minutes of the Ordinary Council Meeting held 21 August 2024 be confirmed.***

**CARRIED 6/0**

***Resolution No. 0924/003***

### **5 BUSINESS ARISING FROM PREVIOUS MEETINGS**

Nil.

### **6 RECEPTION OF PETITIONS & DEPUTATIONS**

Nil.

### **7 MAYORAL MINUTES**

#### **Western Queensland Alliance of Councils (WQAC) Meeting – Mount Isa (4 – 5 September 2024)**

The Deputy Mayor informed of his and the Chief Executive Officer's attendance at the WQAC meeting held recently. Discussions were held on the following issues:

- Not enough action being taken by the State Government in relation to public housing.
- Senator Anthony Chisholm confirmed he had visited and met with Councillor Bawden regarding the fishing at Karumba.

The Chief Executive Officer confirmed the value of regional collaboration.

## **UNCONFIRMED MINUTES**

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<b>8 COUNCILLOR MONTHLY UPDATE</b>
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**Councillor O'Brien:**

- Informed he met with Selectability representatives. They will open up aged care capacity.
- Informed the first stall at the markets held recently in Normanton. There was good feedback on Council's presence. Need to liaise with the Karumba community – date and site to be determined.

**Councillor Schafer:**

- Informed that Kukatja Place Aged Persons Hostel is owned by Bynoe CACS Ltd but Selectability wants to ensure local employment and to train the local workforce.
- Informed the infrastructure funding for dialysis has not been released yet but will be looking for recurrent funding if successful in infrastructure funding.
- Indigenous Funding Housing invite to Normanton for presentation.

**ATTENDANCE:**

**The Finance Officer entered the meeting room at 9:20am.**

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## UNCONFIRMED MINUTES

### 9 CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION

In accordance with the *Local Government Act 2009*, and the *Local Government Regulation 2012*, in the opinion of the General manager, the following business is of a kind as referred to in clause 275(1) of the Regulation, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

#### COUNCIL RESOLUTION

Moved Cr O'Brien

Seconded Cr Schafer

***That Council adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with clause 275(1) of the Local Government Regulation 2012 as the items listed come within the following provisions***

**9.1 Native Title Determination Application QUD556/2015 Mitakoodi and Mayi People #5 Part A**

***This item is classified CONFIDENTIAL under the provisions of clause 254J(3)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.***

**9.2 Overdue Rates and Charges - Application for Concession - A949**

***This item is classified CONFIDENTIAL under the provisions of clause 254J(3)(d) (e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions; AND legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.***

**9.3 Sale of Land for Rate Arrears - A949**

***This item is classified CONFIDENTIAL under the provisions of clause 254J(3)(e) (f) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government; AND matters that may directly affect the health and safety of an individual or a group of individuals.***

**CARRIED 6/0**

**Resolution No. 0924/004**

#### **CLOSURE OF MEETING:**

The meeting was closed to the public at **9:17am**.

## **UNCONFIRMED MINUTES**

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### **COUNCIL RESOLUTION**

Moved Cr Murphy

Seconded Cr Smerdon

***That Council open the meeting to the public.***

**CARRIED 6/0**

***Resolution No. 0924/005***

### **REOPENING OF MEETING:**

The meeting was reopened to the public at **9:36am**.

### **9.1 NATIVE TITLE DETERMINATION APPLICATION QUD556/2015 MITAKOODI AND MAYI PEOPLE #5 PART A**

#### **Executive Summary:**

Advice has been received from Moray and Agnew in relation to the Native Title Determination Application QUD556/2015 - Mitakoodi & Mayi People #5 (Part A).

The Determination provides that native title is held by the Mitakoodi & Mayi People.

### **COUNCIL RESOLUTION**

Moved Cr O'Brien

Seconded Cr Schafer

***That Council notes the Determination made by the Federal Court on August 22, 2024.***

**CARRIED 6/0**

***Resolution No. 0924/006***

### **9.2 OVERDUE RATES AND CHARGES - APPLICATION FOR CONCESSION - A949**

#### **Executive Summary:**

This report is presented to Council to consider whether to grant or decline to grant a concession to the applicants that have asked for a concession with respect to the overdue rates or charges on A949 - Lot 1 on RP808170 ("the land").

### **COUNCIL RESOLUTION**

Moved Cr Murphy

Seconded Cr Schafer

***That Council resolves to decline to grant a concession to the applicants under Sections 120(1)(c), 120(1)(e) and 121(a) of the Local Government Regulation 2012 in the form of a rebate of 50% of the overdue rates or charges owing on Lot 1 on RP808170.***

**CARRIED 6/0**

***Resolution No. 0924/007***



## **UNCONFIRMED MINUTES**

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### **9.3 SALE OF LAND FOR RATE ARREARS - A949**

**Executive Summary:**

This report has been prepared for Council, should it wish to consider whether to resolve to sell the land for overdue rates or charges.

**COUNCIL RESOLUTION**

Moved Cr Murphy

Seconded Cr Smerdon

***That Council resolves to:***

- (a) sell Lot 1 on RP808170 pursuant to section 140(2) of the Local Government Regulation 2012; and***
- (b) delegate to the Chief Executive Officer its power to:***
  - a. give a Notice of Intention to Sell the land to all interested parties under section 140(3) of the Local Government Regulation 2012; and***
  - b. take all further steps required under sections 141, 142, 143, 144, 145 and 146 of the Local Government Regulation 2012 to effect the sale of the land.***

**CARRIED 6/0**

**Resolution No. 0924/008**

**ATTENDANCE:**

The Finance Officer left the meeting room at **9:37am**.

Councillor Schafer left the meeting room at **9:37am**.

Councillor Schafer re-entered the meeting room at **9:39am**.

## **UNCONFIRMED MINUTES**

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### **10 REPORTS FROM THE CHIEF EXECUTIVE OFFICER**

#### **10.1 CHIEF EXECUTIVE OFFICER ITEMS OF INTEREST REPORT**

**Executive Summary:**

This report provides Councillors with an update of the business of the Department of the CEO.

**COUNCIL RESOLUTION**

Moved Cr O'Brien

Seconded Cr Schafer

***That Council receive and note the Chief Executive Officers matters of interest only report.***

**CARRIED 6/0**

***Resolution No. 0924/009***

#### **10.2 UPDATED MODEL MEETING PROCEDURES**

**Executive Summary:**

The Local Government Act 2009 (the Act) prescribes that all Councils must adopt the model meeting procedures (MMP) or incorporate them into the existing standing orders for meeting procedures.

Following a review of procedures, an updated MMP document has been published on the Department of Housing, Local Government, Planning and Public Works (the department) website. The MMP has been updated to better align with the Act.

A marked-up version of the MMP identifying new content in yellow highlight has been attached to this report. In brief, key clarifications relate to the role of the chairperson at ordinary and special meetings as well as committee meetings. The amendments also include the details for acting arrangements in the event the Chair or Deputy Mayor are unavailable.

The Best Practice example - Standing Orders document has been updated to reflect the amendments to the MMP. It is attached to this report.

**COUNCIL RESOLUTION**

Moved Cr O'Brien

Seconded Cr Smerdon

***That Council adopts the updated Model of Meeting Procedures.***

**CARRIED 6/0**

***Resolution No. 0924/010***

## **UNCONFIRMED MINUTES**

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### **10.3 LOCAL GOVERNMENT QUEENSLAND ANNUAL GENERAL CONFERENCE**

#### **Executive Summary:**

Council has received notification of the Local Government Association of Queensland (LGAQ) Annual Conference to be held in Brisbane from October 21-23, 2024. The Mayor, Deputy Mayor and Chief Executive Officer will be attending along with Cr Johnty O'Brien who is invited by LGAQ as a member of the Young Councillor Cohort. There is an opportunity for Councillors to nominate to attend.

#### **COUNCIL RESOLUTION**

Moved Cr Murphy

Seconded Cr Henry

***That Councillors interested in attending the 2024 LGAQ Annual Conference to be held in Brisbane from October 21-23, 2024 nominate at this meeting.***

**CARRIED 6/0**

***Resolution No. 0924/011***

#### **NOTATION:**

Councillor Shafer nominated to attend 2024 LGAQ Annual Conference.

### **10.4 CHIEF EXECUTIVE OFFICER'S ANNUAL LEAVE - APPROVAL FOR DIRECTOR OF ENGINEERING TO ACT AS CHIEF EXECUTIVE OFFICER**

#### **Executive Summary:**

The Chief Executive Officer will be taking annual leave from October 24 – November 1, 2024, and recommends that the Director of Engineering acts in Chief Executive Officer position during this time.

#### **COUNCIL RESOLUTION**

Moved Cr Schafer

Seconded Cr Smerdon

***That Council endorses the Director of Engineering to Act as Chief Executive Officer from Thursday October 24 to Friday November 1, 2024.***

**CARRIED 6/0**

***Resolution No. 0924/012***

## UNCONFIRMED MINUTES

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### 10.5 CARPENTARIA COLLECTIVES - INDIGENOUS ENGAGEMENT FRAMEWORK FOR CARPENTARIA SHIRE - PROJECT REPORT

#### Executive Summary:

This report presents to Council the final report of the Carpentaria Shire Council Indigenous engagement project emerged from Cohort 4 of Queensland Connects – an 18-month regional entrepreneurship acceleration program (2023 – 2024) run by Queensland University of Technology (QUT) that supports regional leaders to develop a detailed understanding of the strengths of their region or sector. Queensland Connects is an initiative under Advance Queensland designed to bolster regional and sectoral innovation ecosystems in Queensland by bringing together key leaders to address significant challenges and unlock potential opportunities.

#### COUNCIL RESOLUTION

Moved Cr Smerdon

Seconded Cr Henry

***That the report remains on the table for further consultation with Councillors.***

**CARRIED 6/0**

***Resolution No. 0924/013***

### 10.6 HUMAN RESOURCES REPORT

#### Executive Summary:

This report provides information on the general Human Resource matters and Work Health and Safety matters relevant to the team's daily business.

#### COUNCIL RESOLUTION

Moved Cr O'Brien

Seconded Cr Henry

***That Council accepts the Human Resources Report for information.***

**CARRIED 6/0**

***Resolution No. 0924/014***

#### ADJOURNMENT:

The meeting adjourned for morning tea at **10:24am.**

The meeting resumed at **10:43am.**

## UNCONFIRMED MINUTES

### 10.7 2025 COUNCIL MEETING DATES

#### Executive Summary:

The *Local Government Act 2009* requires a Shire Council to meet at least once a month.

The proposed meeting dates for 2025 are presented for Council's consideration and adoption.

Carpentaria Shire Council meetings are traditionally held on the third Wednesday and following Thursday (if required) of each month. These dates have been recommended for the 2025 year with the exception of the December meeting. The December meeting has been brought forward due to the Christmas close down period and to allow any follow up items after the meeting to be actioned prior to the close down.

#### COUNCIL RESOLUTION

Moved Cr Schafer

Seconded Cr Smerdon

***That Council adopt the 2025 Council Meeting dates as presented:***

- 15 & 16 January
- 19 & 20 February
- 19 & 20 March
- 16 & 17 April (at Karumba)
- 21 & 22 May
- 18 & 19 June (Budget Meeting)
- 16 & 17 July (at Karumba)
- 20 & 21 August
- 17 & 18 September
- 15 & 16 October (at Karumba)
- 19 & 20 November; and
- 10 & 11 December (earlier due to Christmas)

CARRIED 6/0

***Resolution No. 0924/015***

### 10.8 PRE-PAYMENT OF FUNERAL EXPENSES

#### Executive Summary:

Council owns, manages and is responsible for the cemeteries in Normanton and Karumba.

This report is to recommend an option that allows the community to prepay funeral expenses to Council to minimise the financial burden when the funeral service is required.

#### COUNCIL RESOLUTION

Moved Cr Schafer

Seconded Cr O'Brien

***That Council put in place the option for Pre-Payment of Funeral Expenses to be held in Trust until the service is required.***

CARRIED 6/0

***Resolution No. 0924/016***

## **UNCONFIRMED MINUTES**

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### **11 REPORTS FROM DIRECTOR OF CORPORATE SERVICES**

#### **11.1 DCS REPORT**

##### **Executive Summary:**

This report provides information and updates to Council on various activities and programs that are facilitated within the Director of Corporate Services portfolio.

##### **COUNCIL RESOLUTION**

Moved Cr Schafer

Seconded Cr O'Brien

##### ***That Council:***

- 1. receive and note the Director of Corporate Services Report; and***
- 2. that those matters not covered by a resolution be noted.***

**CARRIED 6/0**

***Resolution No. 0924/017***

##### **NOTATION:**

Cemetery Fencing update  
Wi-Fi Access – streamlining Council ICT Services  
10 Mile Road needs spraying, clearing and widening.

##### **ATTENDANCE:**

Councillor Murphy left the meeting room at **11:42am**.  
Councillor Murphy re-entered the meeting room at **11:44am**.

### **11.2 MONTHLY FINANCIAL REPORT - AUGUST 2024**

##### **Executive Summary:**

Presentation of the financial report for 31 August 2024 as required under section 204 of the *Local Government Regulation 2012*. The report is presented for noting and indicates whether Council is progressing satisfactorily against its current budget.

##### **COUNCIL RESOLUTION**

Moved Cr Henry

Seconded Cr Hawkins

***That Council accepts the Monthly Financial Report, as required under section 204 of the Local Government Regulation 2012 for the period ended 31 August 2024.***

**CARRIED 6/0**

***Resolution No. 0924/018***

## UNCONFIRMED MINUTES

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### 12 REPORTS FROM DIRECTOR COMMUNITY DEVELOPMENT, TOURISM & REGIONAL

#### 12.1 COMMUNITY DEVELOPMENT, TOURISM AND REGIONAL PROSPERITY MATTERS OF INTEREST REPORT

##### Executive Summary:

This report updates Council on various activities and programs that are facilitated within the Community Development, Tourism and Regional Prosperity portfolio of Council.

##### COUNCIL RESOLUTION

Moved Cr Smerdon

Seconded Cr Murphy

##### *That Council:*

- 1. receive and note the information provided in the Community Development, Tourism and Regional Prosperity Report; and*
- 2. that those matters not covered by resolution be noted.*

CARRIED 6/0

*Resolution No. 0924/019*

##### DECLARATION OF INTEREST:

I, **Councillor Schafer** inform this meeting that, pursuant to section 150EQ(3)(b) and 150EQ(3)(c) of the Local Government Act 2009, I have a declarable conflict of interest in relation to Agenda Item 12.2 Community Donations and Support. The nature of my interest is as follows:

- My employer who owns the Normanton Neighbourhood Centre is an applicant.

In accordance with section 150EM of the Local Government Act 2009, I will now leave the meeting room while this matter is discussed.

##### ATTENDANCE:

Councillor Schafer left the meeting room at **11:56am**.

## **UNCONFIRMED MINUTES**

### **12.2 COMMUNITY DONATIONS & SUPPORT**

#### **Executive Summary:**

During the period since the August 2024 meeting of Council, the request listed in this report has been received for consideration in the Carpentaria Shire Council Community Donations and Support Program.

#### **COUNCIL RESOLUTION**

Moved Cr Henry

Seconded Cr Smerdon

#### ***That Council:***

- 1. Considers the fee waiver presented for approval in this report;***
- 2. Notes there were no fee waivers approved under the delegation of the Chief Executive Officer since the August 2024 meeting of Council;***
- 3. Approves the request to waive the fees for the Normanton Neighbourhood Centre to host the Rachel R Wright Resin Art at the Normanton Shire Hall on the October 6, 2024 for the amount of \$1,385.00.***

**CARRIED 5/0**

**Resolution No. 0924/020**

#### **ATTENDANCE:**

Councillor Schafer re-entered the meeting room at **11:58am**.

The Director Corporate Services left the meeting room at **12:02pm**.

The Director Corporate Services re-entered the meeting room at **12:05pm**.

### **12.3 ASTUTE MONTHLY REPORT - NORMANTON CHILDCARE SERVICES**

#### **Executive Summary:**

In March 2023, Carpentaria Shire Council engaged Astute Early Years Specialist Pty Ltd ATF The Comerford Family Trust (Astute) to create a business plan for the Normanton Child Care Centre and in September 2023, resolved that pursuant to s235 (b) of the Local Government Regulation 2012, enter into an agreement with Astute to support Council with the implementation of the business plan over a period of five years to be reviewed annually. Astute and Council meets weekly to ensure the successful transition of the Centre.

#### **COUNCIL RESOLUTION**

Moved Cr O'Brien

Seconded Cr Schafer

***That Council notes the attached information and report.***

**CARRIED 6/0**

**Resolution No. 0924/021**

#### **ATTENDANCE:**

The Director of Engineering left the meeting room at **12:10pm**.



## **UNCONFIRMED MINUTES**

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Councillor Henry left the meeting room at **12:10pm**.  
Councillor Schafer left the meeting room at **12:10am**.  
The Director Corporate Services left the meeting room at **12:10pm**.  
The Director of Engineering re-entered the meeting room at **12:12pm**.  
Councillor Schafer re-entered the meeting room at **12:13pm**.  
Councillor Henry re-entered the meeting room at **12:14pm**.

### **CHANGE IN STANDING ORDERS**

#### **COUNCIL RESOLUTION**

Moved Cr O'Brien

Seconded Cr Smerdon

***That Council change the Standing Orders to commence dealing with the Director of Engineering – Roads and Services Reports.***

**CARRIED 6/0**

***Resolution No. 0924/022***

### **ATTENDANCE:**

The Director Corporate Services re-entered the meeting room at **12:26pm**.

### **ADJOURNMENT:**

The meeting adjourned for lunch at **12:43pm**.  
The meeting resumed at **1:34pm**.

### **ATTENDANCE:**

The Manager Les Wilson Barramundi Discovery Centre entered the meeting room at **1:34pm**.

## **UNCONFIRMED MINUTES**

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### **13 REPORTS FROM DIRECTOR OF ENGINEERING - ROADS & SERVICES**

#### **13.1 DOE REPORT**

##### **Executive Summary:**

This report provides information and updates to Council on various activities and programs that are facilitated within the Director Engineering's portfolio.

##### **COUNCIL RESOLUTION**

Moved Cr Smerdon

Seconded Cr Murphy

##### ***That Council:***

- 1. receive and note the Director of Engineering Report as presented; and***
- 2. that those matters not covered by resolution be noted.***

**CARRIED 6/0**

***Resolution No. 0924/023***

##### **RESUMPTION OF STANDING ORDERS**

##### **COUNCIL RESOLUTION**

Moved Cr O'Brien

Seconded Cr Henry

##### ***That Standing Orders be resumed.***

**CARRIED 6/0**

***Resolution No. 0924/024***

##### **ATTENDANCE:**

The Consultant Engineer entered the meeting room at **2:07pm**.

## UNCONFIRMED MINUTES

### 12 REPORTS FROM DIRECTOR COMMUNITY DEVELOPMENT, TOURISM & REGIONAL

#### 12.4 LES WILSON BARRAMUNDI DISCOVERY CENTRE MONTHLY REPORT

##### Executive Summary:

The Les Wilson Barramundi Discovery Centre is Carpentaria Shire's primary tourism asset and is a business unit of Council. The LWBDC is a state-of-the-art Interpretive Centre that provides the history, stories, lifecycle and habits barramundi. The Centre includes interpretive displays, theatre, saltwater lagoon, café, art gallery and provides visitors with guided tours throughout the Centre and Hatchery. It is the only Hatchery in the world to breed the Southern Gulf strain of the barramundi. Diversity is the key to operations, managing multi-focal assets to satisfy demands of tourism/culture/retail/café, animal husbandry/ecology, legislative compliance, deliver community /events, meet the issues of seasonal demand and resultant employee management diversification/implications.

##### COUNCIL RESOLUTION

Moved Cr O'Brien

Seconded Cr Murphy

- 1. accepts the Les Wilson Barramundi Discovery Centre Report; and***
- 2. that those matters not covered by resolution be noted.***

**CARRIED 6/0**

***Resolution No. 0924/025***

##### ATTENDANCE:

The Manager Les Wilson Barramundi Discovery Centre left the meeting room at **2:10pm**.

Councillor Henry left the meeting room at **2:36pm**.

Councillor Henry re-entered the meeting room at **2:37pm**.

##### DECLARATION OF INTEREST:

I, **Councillor Hawkins**, inform this meeting that, pursuant to section 150EQ(3)(b) and 150EQ(3)(c) of the Local Government Act 2009, I have a declarable conflict of interest in relation to Agenda Item 13.2 – NDRRA/QDRF Report. The nature of my interest is as follows:

- I have plant and equipment which is a conflict.

In accordance with section 150EM of the Local Government Act 2009, I will now leave the meeting room while this matter is discussed.

##### ATTENDANCE:

Councillor Hawkins left the meeting room at **2:50pm**.

Councillor Murphy assumed the role of Chair following identification of a conflict of interest issue in report for Councillor Hawkins and Councillor O'Brien.

## **UNCONFIRMED MINUTES**

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### **DECLARATION OF INTEREST:**

I, **Councillor O'Brien**, inform this meeting that, pursuant to section 150EQ(3)(b) and 150EQ(3)(c) of the Local Government Act 2009, I have a declarable conflict of interest in relation to Agenda Item 13.5 – ROPS Wet Hired Plant 2024. The nature of my interest is as follows:

- (i) My parents have equipment engaged by Council under ROPS Wet Hire.

In accordance with section 150EM of the Local Government Act 2009, I will now leave the meeting room while this matter is discussed.

### **ATTENDANCE:**

Councillor O'Brien left the meeting room at **2:50pm**.

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## **UNCONFIRMED MINUTES**

### **13 REPORTS FROM DIRECTOR OF ENGINEERING - ROADS & SERVICES**

#### **13.2 NDRRA/QDRF REPORT**

##### **Executive Summary:**

**QRA21** All acquittal payments have been made and this program can be closed out.

**QRA22:** Work has been finalized and acquittals are to be lodged (for payment of final 10%) by 30 September 2024.

**QRA23:** A total RV of approx. \$89.0million (construction budget of \$66.5million) has been approved with all work to be completed by 30 June 2025. To date, 16.5% of reconstruction work has been completed with approximately 25% of project time now past.

Current QRA Cash Flow for road restoration/betterment is approximately \$16.3 million in advance. The total QRA (including Mitchell River Bridge) cash flow is approximately \$46 million in advance.

**QRA24:** Carpentaria Shire Council was activated for REPA, Emergency Works and CDO relief measures on 29 December 2023 in response to the Tropical Cyclone Jasper event. Damage pickup is now complete with Submission 2 (Eastern Roads) lodged on QRA MARS system and will be subject to an infield assessment by QRA. Two (2) further submissions are currently being prepared and will be lodged once all damage pickup and assessments have been completed.

Emergency Works have now been completed with all crews working on restoration.

**RRUPP:** Two (2) projects have been approved for construction. Construction of the remaining Iffley Road works has commenced and Dixie Road widening will commence once emergency work has been completed over the site.

**MITCHELL RIVER CROSSING:** Emergency Work has commenced at the southern approach to allow access to the crossing. Significant sand deposits cover most of the crossing and the road north to Koolatah has been completely washed away for approximately 1.5km. The cost to complete emergency work has been "guesstimated" at \$2million.

**OTHER:** The EOT for Dunbar – Kowanyama (pavement and sealing) betterment project has been approved to 31 December 2024. Betterment funding of approximately \$8.6million has been approved for 12km of pavement and sealing work on Normanton to Burketown Road. Boredrain Creek causeway (RV Approx. 982k) has been approved under REPA funding.

#### **COUNCIL RESOLUTION**

Moved Cr Henry

Seconded Cr Smerdon

##### ***That Council:***

- 1. accepts the NDRRA/QDRF Report as presented; and***
- 2. that those matters not covered by resolution be noted.***

**\CARRIED 4/0**

**Resolution No. 0924/026**

## **UNCONFIRMED MINUTES**

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### **NOTATION:**

Action 6 is a recommendation to investigate, not to be actioned.

### **ATTENDANCE:**

Councillor Hawkins re-entered the meeting room at **2:53pm**.

Councillor Hawkins resumed the role of Chair.

Councillor O'Brien re-entered the meeting room at **2:53pm**.

The Consultant Engineer left the meeting room at **3:03pm**.

### **13.3 WATER AND WASTE MONTHLY REPORT**

#### **Executive Summary:**

This report has been prepared to provide Council with an overview of actions completed and underway within the Water and Waste Department throughout August.

#### **COUNCIL RESOLUTION**

Moved Cr O'Brien

Seconded Cr Schafer

#### ***That Council:***

- 1. receive and note the Water and Waste Monthly Report for July 2024; and***
- 2. that those matters not covered by resolution be noted.***

**CARRIED 6/0**

***Resolution No. 0924/027***

### **ATTENDANCE:**

The Director Corporate Services re-entered the meeting room at **3:15pm**.

### **13.4 BUILDING AND PLANNING REPORT**

#### **Executive Summary:**

The report is to advise Council of relevant planning and building activities within the Shire for the month of August 2024.

#### **COUNCIL RESOLUTION**

Moved Cr Murphy

Seconded Cr Henry

***That Council note and accept the content of the Building and Planning Report as presented.***

**CARRIED 6/0**

***Resolution No. 0924/028***

## **UNCONFIRMED MINUTES**

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### **DECLARATION OF INTEREST:**

I, **Councillor Hawkins**, inform this meeting that, pursuant to section 150EQ(3)(b) and 150EQ(3)(c) of the Local Government Act 2009, I have a declarable conflict of interest in relation to Agenda Item 13.5 – ROPS Wet Hired Plant 2024. The nature of my interest is as follows:

- (i) I have submitted a tender in this RFT;
- (ii) I have a direct interest

In accordance with section 150EM of the Local Government Act 2009, I will now leave the meeting room while this matter is discussed.

### **ATTENDANCE:**

Councillor Hawkins left the meeting room at **3:16pm**.  
Councillor Murphy assumed the role of Chair.

### **DECLARATION OF INTEREST:**

I, **Councillor O'Brien**, inform this meeting that, pursuant to section 150EQ(3)(b) and 150EQ(3)(c) of the Local Government Act 2009, I have a declarable conflict of interest in relation to Agenda Item 13.5 – ROPS Wet Hired Plant 2024. The nature of my interest is as follows:

- (i) My parents have equipment tendered on ROPS Wet Hire;

In accordance with section 150EM of the Local Government Act 2009, I will now leave the meeting room while this matter is discussed.

### **ATTENDANCE:**

Councillor O'Brien left the meeting room at **3:16pm**.

## **13.5 ROPS WET HIRED PLANT 2024 - LATE TENDER**

### **Executive Summary:**

Council received a late tender for the ROPS Wet Hired Plant 2024 (Contract No: 24-0001). In & Out Mechanical has a semi water cart available for immediate start and would like Council to consider their late tender for this plant.

### **COUNCIL RESOLUTION**

Moved Cr Smerdon

Seconded Cr Henry

### ***That Council:***

- 1. *approve the late tender subject to the other approved local contractors not being available.***

## **UNCONFIRMED MINUTES**

- 2. *the Director of Engineering is required to contact existing local pre-approved contractors to confirm they are not available before approving In & Out Mechanical.***

**CARRIED 4/0**

***Resolution No. 0924/029***

### **ATTENDANCE:**

Councillor Hawkins re-entered the meeting room at **3:30pm**.

Councillor Hawkins resumed the role of Chair.

Councillor O'Brien re-entered the meeting room at **3:30pm**.

Councillor Schafer left the meeting room at **3:30pm**.

Councillor Schafer re-entered the meeting room at **3:32pm**.

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## **UNCONFIRMED MINUTES**

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### **14 GENERAL BUSINESS**

#### **Email and Phone Access - Authentication**

Councillor Murphy informed there are issues with the authenticator on mobile phones.  
Action: The Director Corporate Services to investigate.

#### **Lilyvale Subdivision**

Councillor Murphy queried if the prices could be placed on the blocks.  
The Chief Executive Officer to action.

#### **Joyce Travers QCWA Park**

Councillor O'Brien informed there are patchy spots in the QCWA Park.  
The Director of Engineering to investigate.

#### **Late Items for Website**

Councillor O'Brien requested the Late Business Paper be put on the website.  
Action: The Executive Assistant to follow up.

#### **Funding for Housing Projects**

Councillor O'Brien requested Council investigate funding for Housing Projects.

#### **Letter received**

Councillor Schafer. A letter was received from a resident with a building and planning complaint. The same letter has been received by Director of Engineering and the issue is being investigated.

#### **Housing Meeting Date**

Councillor Schafer. Request for Housing Committee to meet.  
The Chief Executive Officer to follow up.

#### **Median Strips on the Main Street**

Councillor Schafer commented that the median strip on the main street looks good and asked if the irrigation could be fixed opposite the Council office.

## **UNCONFIRMED MINUTES**

### **Events**

Councillor Schafer queried Council's inclusion in community events. i.e.. NAIDOC Week and if Council can include in the calendar of events.

### **ATTENDANCE:**

The Director Corporate Services left the meeting room at **3:39pm**

### **Youth Christmas Party**

Councillor Schafer queried a Youth Christmas Party for 2024.

### **ATTENDANCE:**

The Director Corporate Services re-entered the meeting room at **3:40pm**

### **Pensioner Unit in Thompson Street, Normanton**

Councillor Smerdon queried the progress of the pensioner unit.  
The Director of Engineering informed the upgrade is nearly complete.

### **Director Corporate Services Departure**

Councillor Hawkins expressed his gratitude to Julianne's dedication for 3.5 years of service in her position as Director Corporate Services.

## **15 CLOSURE OF MEETING**

*The Chair of the meeting, Cr Bradley Hawkins, Deputy Mayor, declared the meeting closed at **3:50pm**.*

### **MINUTES CERTIFICATE**

***These Minutes are Unconfirmed.***

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**Councillor B J Hawkins**  
**Deputy Mayor**

**Date**