



CARPENTARIA SHIRE

Outback by the Sea

BUSINESS PAPER

17 FEBRUARY, 2021

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NOTICE OF MEETING

COUNCILLORS:

Mayor Jack Bawden	Chairperson
Cr Ashley Gallagher	
Cr Bradley Hawkins	
Cr Andrew Murphy	
Cr Peter Wells	
Cr Craig Young	
Cr Amanda Scott	

Please find attached the Agenda for the Ordinary Council Meeting to be held in the Council Chambers, Haig Street, Normanton commencing at 9:00am.

Mark Crawley
CHIEF EXECUTIVE OFFICER

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- 1 OPENING OF MEETING**
- 2 RECORD OF ATTENDANCE**
- 3 CONDOLENCES**
- 4 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS**

RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held 20 January 2021 be confirmed.

- 5 BUSINESS ARISING FROM PREVIOUS MEETINGS**
- 6 RECEPTION OF PETITIONS & DEPUTATIONS**
- 7 MAYORAL MINUTES**

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8 CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION

In accordance with the *Local Government Act 2009*, and the *Local Government Regulation 2012*, in the opinion of the General manager, the following business is of a kind as referred to in clause 275(1) of the Regulation, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

RECOMMENDATION

That Council adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with clause 275(1) of the Local Government Regulation 2012 as the items listed come within the following provisions

- 8.1 Request for Application of Rates Discount - 53 to 55 Philp Street, Normanton**
This item is classified CONFIDENTIAL under the provisions of clause 275(1)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.
- 8.2 4 Carron Street, Karumba - Rates Review**
This item is classified CONFIDENTIAL under the provisions of clause 275(1)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.
- 8.3 Request for Excess Water Concession - 44 Sutherland Street, Normanton**
This item is classified CONFIDENTIAL under the provisions of clause 275(1)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.
- 8.4 Request for Rates Exemption by GGNTAC - Follow Up**
This item is classified CONFIDENTIAL under the provisions of clause 275(1)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.
- 8.5 Flightech Pty Ltd - Debt Management**
This item is classified CONFIDENTIAL under the provisions of clause 275(1)(f) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to starting or defending legal proceedings involving it.
- 8.6 Normanton Sports Centre Operations**
This item is classified CONFIDENTIAL under the provisions of clause 275(1)(h) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.
- 8.7 Social Welfare Funding**
This item is classified CONFIDENTIAL under the provisions of clause 275(1)(h) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a

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person to gain a financial advantage.

8.8 Lilyvale Subdivision Update January 2021

This item is classified CONFIDENTIAL under the provisions of clause 275(1)(h) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

8.9 Request for Additional Waste Collection and Bins

This item is classified CONFIDENTIAL under the provisions of clause 275(1)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.

8.10 Land Use and Heads of Agreement – Late Confidential Item

This item is classified CONFIDENTIAL under the provisions of clause 275(1)(f) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to starting or defending legal proceedings involving it.

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9 REPORTS FROM THE CHIEF EXECUTIVE OFFICER

9.1 CEO REPORT

Attachments:	9.1.1. Letter of advice - Show Holiday ↓ 9.1.2. Gazettal Notice - SHow Holiday ↓
Author:	Mark Crawley - Chief Executive Officer
Date:	10 February 2021

Key Outcome:	1.5 – Council has high quality governance
Key Strategy:	1.5.3 Council has good decision making processes in place.

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officer's portfolio.

RECOMMENDATION:

That Council:

1. receive and note the Chief Executive Officer's report; and
2. that those matters not covered by resolution be noted.

MEETINGS SCHEDULE

Date	Time	Event	Location
Council			
17 February 2021	9:00am	Ordinary Meeting of Council	Boardroom
18 February 2021	8:30am	Rating Workshop – Councillors, CEO and Directors	Boardroom
17 March 2021	9:00am	Ordinary Meeting of Council	Boardroom
18 March 2021	8:30am	Corporate Planning Workshop – Councillors, CEO, Directors and Managers	Boardroom
NWQROC, FNQROC and LGAQ			
4-5 March 2021	9:00am	NWQROC Meeting	Julia Creek
17-18 May 2021		WQAC Assembly (incl NWQROC Meeting)	Cloncurry (Richmond)
8-9 July 2021		NWQROC	Karumba

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Date	Time	Event	Location
Local Government Professionals Australia			
<p>My time as the National President has ended and I have moved to the role as Immediate Past President. I continue my attendance at Board meetings; however, these are still held via Zoom due to COVID-19 and travel restrictions for some States.</p>			

FINANCIAL REPORT

Governance Income and Expenditure to 31 January 2021

Description	Original Budget	YTD Actual		Comments
Governance - Operating Grants, Subsidies and Contributions	-\$195,000.00	\$0.00	0.00%	
Governance - Operating Income	\$0.00	-\$1,127.28	100.00%	
Governance - Operating Expenses	\$1,082,000.00	\$622,505.29	57.53%	
Governance - Depreciation	\$0.00	\$115,705.62	- 100.00%	
Government Grant Funded Expenses	\$200,000.00	\$122,330.00	61.17%	
Governance - Capital Grants and Contributions	-\$3,157,000.00	-\$706,156.10	22.37%	
Governance - Capital Grants, Subsidies and Contributions (No GST)	\$0.00	-\$696,000.00	100.00%	
Elected Members - Operating Expenses	\$542,000.00	\$290,783.54	53.65%	
Communications - Operating Expenses	\$139,000.00	\$19,122.72	13.76%	
Communication - Depreciation	\$0.00	\$232.07	100.00%	
	-\$1,389,000.00	-\$232,604.14	16.75%	

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Director Corporate Services

Description	Original Budget	YTD Actual	Percentage	Comments
Major OpEx - Operating Grants, Sponsorship and Contribution	-\$1,433,000.00	-\$1,294,576.73	90.34%	
Major OpEx - in Work Orders	\$2,912,000.00	\$2,523,884.02	86.67%	
Major OpEx - Job Codes	\$0.00	\$191,118.05	100.00%	
Property and Leases - Operating Income	\$0.00	-\$1,200.00	100.00%	
Property and Leases - Maintenance	\$0.00	\$5,325.73	100.00%	
Disaster Preparedness - Operating Grants, Subsidies and Contributions	-\$7,000.00	-\$48,852.00	697.89%	
Disaster Preparedness - Grants (NO GST)	-\$15,000.00	\$0.00	0.00%	
Disaster Preparedness - Operating Expenses	\$20,000.00	\$2,103.64	10.52%	
Disaster Preparedness - Grants Expenses	\$122,000.00	\$76,164.68	62.43%	
Disaster Preparedness - Capital Grants	-\$85,000.00	-\$76,500.00	90.00%	
Emergency Response - Operating Grants, Subsidies and Contributions Ntn	-\$20,000.00	\$0.00	0.00%	
Emergency Response - Operating Income	-\$5,000.00	-\$17,551.53	351.03%	
Emergency Response - Operating Expenses Ntn	\$23,000.00	\$3,750.72	16.31%	
Emergency Response - Maintenance Ntn	\$30,000.00	\$1,519.42	5.06%	
Emergency Response - Depreciation Ntn	\$16,000.00	\$8,950.99	55.94%	
Emergency Response - Operating Expenses Kba	\$20,000.00	\$4,362.42	21.81%	
Emergency Response - Maintenance Kba	\$24,000.00	\$0.00	0.00%	
Emergency Response - Depreciation Kba	\$13,000.00	\$7,693.03	59.18%	
Emergency Response - Capital Grants and	\$0.00	-\$112,877.79	100.00%	

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Contributions Ntn				
Disaster Events - Normanton	\$0.00	\$6,041.17	100.00%	
COVID-19	\$750,000.00	\$375,273.15	50.04%	
Disaster Events - Karumba	\$0.00	\$10,548.33	100.00%	
Operating Income - Grants, Subsidies and Contribution - Community Recovery Officer (GST FREE)	-\$316,000.00	-\$79,609.00	25.19%	
Community Recovery Officer - Operating Expenses	\$247,000.00	\$71,195.20	28.82%	
Community Recovery Engagement	\$70,000.00	\$7,979.14	11.40%	
Mosquito Control - Operating Expenses	\$137,000.00	\$6,350.00	4.64%	
Local Laws - Operating Grant	-\$120,000.00	\$0.00	0.00%	
Local Laws - Operating Income	-\$3,000.00	-\$277.27	9.24%	
Local Laws - Licence Fees (GST FREE)	-\$4,000.00	\$0.00	0.00%	
Local Laws - Operating Expenses	\$50,000.00	\$23,629.34	47.26%	
Local Laws - Illegal Dumping Grant	\$139,000.00	\$2,475.89	1.78%	
Local Laws Kba - Operating Expenses	\$41,000.00	\$25,084.75	61.18%	
Environmental Health - Operating Income	-\$2,000.00	\$0.00	0.00%	
Environmental Health - Operating Income (GST FREE)	-\$8,000.00	\$0.00	0.00%	
Environmental Health - Operating Expenses	\$26,000.00	\$9,229.62	35.50%	
Pest Management Operations - Operating Grants, Subsidies and Contributions	-\$40,000.00	-\$20,000.00	50.00%	
Pest Management Operations - Operating Expenses	\$96,000.00	\$29,926.33	31.17%	
Animal Control - Operating Income	-\$2,000.00	-\$4,010.00	200.50%	

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Animal Control Kba - Operating Income	\$0.00	-\$11.00	100.00%	
Animal Control - Operating Expenses Nrt	\$62,000.00	\$31,418.23	50.67%	
Animal Control - Maintenance Nrt	\$16,000.00	\$65.81	0.41%	
Animal Control - Depreciation Nrt	\$0.00	\$435.86	100.00%	
Animal Control - Operating Expenses Kba	\$60,000.00	\$22,570.52	37.62%	
Animal Control - Maintenance Kba	\$13,000.00	\$0.00	0.00%	
Weed Control - Operating Expenses	\$105,000.00	\$17,961.00	17.11%	
	\$2,932,000.00	\$1,809,591.72	61.72%	

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Cemeteries Budget – Angeline Pascoe

Description	Original Budget	YTD Actual	Percentage	Comments
Cemeteries - Ntn Operating Income	\$0.00	-\$8,977.62	100.00%	
Cemeteries - Kba Operating Income	\$0.00	-\$2,609.09	100.00%	
Cemeteries - Ntn Operating Expenses	\$6,000.00	\$5,318.29	88.64%	
Cemeteries - Ntn Maintenance	\$45,000.00	\$7,456.09	16.57%	
Cemeteries - Ntn Depreciation	\$2,000.00	\$1,084.12	54.21%	
Cemeteries - Ntn Burial	\$0.00	\$10,938.30	100.00%	
Cemeteries - Kba Operating Expenses	\$1,000.00	\$1,954.95	195.50%	
Cemeteries - Kba Maintenance	\$24,000.00	\$3,894.03	16.23%	
Cemeteries - Kba Depreciation	\$1,000.00	\$430.22	43.02%	
Cemeteries - Kba Burial	\$0.00	\$7,001.00	100.00%	
	\$79,000.00	\$26,490.29	33.53%	

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ACTIONS OUTSTANDING FROM PREVIOUS MEETINGS

Date:	Ref:	Action	Status	Comment
June 20		Advised Preston Law of Council desire to conduct a session with Contractors.	Progressing	Possibility of including a Contractor Induction as part of 2021 construction season start
October 20	010	Adoption of the Administrative Actions Complaints Policy and Procedure	Progressing	To be uploaded onto the website and website updated also.
October 20	011	Adoption of the Public Interest Disclosure Policy, Procedures and Management Program	Progressing	To be uploaded onto the website and website updated also.
October 20	012	Concessions not granted. Upgrade the signage to provide passcode to airside traffic.	Progressing	Signage yet to be arranged.
January 21	003	That Council confirm and endorse the actions of the Chief Executive Officer in providing support for the lodgement of an application by CEMC for Microgrid.	Complete	Letter of support provided

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MATTERS FOR COUNCIL CONSIDERATION

1. Covered in separate reports

A separate Report will be provided for all matters for Council consideration.

Recommendation: NIL

MATTERS FOR COUNCIL INFORMATION

2. Service Review

Work has started on the completion of the series of service reviews for the services provided by Council. On first look we have identified 66 categories of services provided to the community, internally and to ensure compliance.

Whilst it was planned to complete all the service reviews and then provide a report to Council we have identified that some opportunities may be available to commence prior to the completion of all the reviews and we will have some instances where we present these options to Council for consideration.

Recommendation: For information

3. Corporate Plan Review

I am currently preparing a presentation for a review of the Corporate Plan in the lead up to the budgeting for the 2021-2022 financial period.

Corporate Plans are a five-year document and the current Plan has a 2017 – 2022 timeframe attached to it. In preparing for the review of the plan, I have contacted the Department in relation to who might have a Corporate/Operational Plan that they think is close to best practice and I was advised that people in the Department like the Noosa Plans

Recommendation: For information

4. Gulf Savannah Development - GSD

The executive met with Tammy Parry recently in Normanton and we have a further meeting coming up in Burketown to progress GSD. The Department wishes to ensure GSD is an effective organisation and continuing to deliver in relation to Economic Development for the Gulf Savannah Region. The availability of the RAB funding for progressing projects within the North West is also an incentive to keep it effective

Recommendation: For information

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5. Queensland Water Think Tank

I have been invited to join a Queensland Water Think Tank as a representative of small rural and remote Councils in the discussions about water and a water strategy for Queensland.

This is being led through Queensland Water and has industry representatives and larger Council representatives, so it was a good opportunity to include, into the discussion, the impacts on smaller remote water providers any possible or potential additional compliance requirements.

Recommendation: For information

6. Telstra – Fibre Optic Cable

Council is still holding the final payment to Telstra for the Fibre Optic Cable project. In my discussions with Telstra about the service and the complaints I have received Telstra agreed to provide the questions they needed responses to in relation to customers experience with the service. I agreed to undertake collecting this information, collating it, and returning it to Telstra.

For the month of February, we have asked the community to fill out a submission form and these will be sent back to Council and collated and returned to Telstra at the end of February. Forms were sent via email to local businesses, a post on Facebook, Public Notices for Karumba and is live on the Council Website under a new heading "Have your say"

Mayor Jack and I have a teleconference booked for 11 February 2021 and we will provide an update following that teleconference at the meeting.

Recommendation: For information

7. Forms On-Line

Approaches have been made in relation to re-installing the Forms On-Line or Easy Forms to allow members of the community to complete and lodge on-line forms for business with Council.

When more details are available in relation to pricing a further report will be presented to Council for consideration.

Recommendation: For information

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8. Show Holiday 2021

Advice has been received in relation to our application for the 2021 Show Holiday in June. The 11 June has been gazetted as the Show Holiday for Carpentaria Shire.

Recommendation: For information

9. Contribution – Biosecurity Plan

At the NWQROC meeting held 5 February 2021 a proposal was put forward to develop a Regional Biosecurity Plan for the North West Queensland Region. Similar plans have been done in other regions. The proposal is for those Council that already have a plan to contribute \$4,000.00 towards the Regional Plan and those Council that do not have a Plan currently contribute \$15,000 toward the Regional Plan development.

It is envisaged that this is undertaken in 2021-2022 budget period to allow for an allocation in the next budget.

Recommendation: For information

10. Western Queensland Alliance of Councils - WQAC

The next Annual Assembly for the WQAC will be held from Monday 17 – Wednesday 19 May 2021 to be held in Richmond.

Council will need to consider a change to the meeting date for the May meeting. It is envisaged that the registrations will be limited to three from each member Council, Mayor, Deputy Mayor and CEO.

Recommendation: For information



Office of
Industrial Relations

Department of Education

4 December 2020

Mr Mark Crawley
Chief Executive Officer
Carpentaria Shire Council
Via Email: mark.crawley@carpentaria.qld.gov.au
ceo@carpentaria.qld.gov.au

Dear Mr Crawley

I refer to your request for special holidays for 2021.

Pursuant to Section 4 of the *Holidays Act 1983*, the Minister for Education and Minister for Industrial Relations has appointed:

- 11 June 2021 a holiday for the Shire of Carpentaria for the purpose of the Normanton Show Day

Please note that it is only special holidays appointed in respect of an annual agricultural, horticultural or industrial show (show holidays) which are public holidays. On a public holiday, employees will be entitled to refuse to work in reasonable circumstances without loss of pay and to be paid penalty rates for work performed.

Should there be a need to request repeal of one or more of the above special holidays (whether or not appointment of a replacement special holiday is also requested) or appointment of an additional special holiday, 30 days prior notice of the requested repeal or appointment is to be given to the Minister. This will allow time for the Minister to decide the request, notify any repeals and/or appointments in the Queensland Government Gazette and for the requesting local government to give notice of holiday changes to its community.

Replacement of a show holiday with a special holiday on another date should be carefully considered as the replacement show holiday will only be a public holiday if it continues to be in respect of an annual agricultural, horticultural or industrial show.

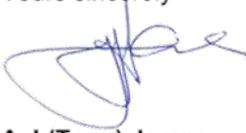
1 William Street Brisbane
Queensland 4000 Australia
GPO Box 69 Brisbane
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Telephone 13 QGOV (13 74 68)
WorkSafe +61 7 3247 4711
Website www.worksafe.qld.gov.au
www.business.qld.gov.au
ABN 94 496 188 983

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Notification of the appointment of the 2021 special holidays was published in the Queensland Government Gazette on 4 December 2020. A copy of the gazette can be accessed on the [Queensland Government's publications website](#), the special holidays notifications commence on page 490 of the gazette.

Should you require further information, please contact Ms Jacqui McGuire, Senior Industrial Officer on telephone (07) 3406 9854.

Yours sincerely



A J (Tony) James
Executive Director – Industrial Relations
Office of Industrial Relations

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QUEENSLAND GOVERNMENT GAZETTE No. 68

[4 December 2020

Department of Education
 Brisbane, 1 December 2020

Holidays Act 1983

NOTIFICATION

I, the Honourable Grace Grace MP, Minister for Education, Minister for Industrial Relations and Minister for Racing in pursuance of the provisions of the *Holidays Act 1983*, hereby appoint the day specified in Column 1 of the Schedule, hereto as a special holiday within the District set opposite that day in Column 2 of the schedule, being a holiday in respect of the annual agricultural, horticultural or industrial show set opposite that day in Column 3 of the schedule.

Note 1: The following holidays are bank holidays and public holidays pursuant to Section 4(4) of the *Holidays Act 1983*.

Column 1 Date of Holiday 2021	Column 2 District	Column 3 Name of Show
29 January 2021	Southern Downs Region – the area of the former Stanthorpe Shire and the area of the village of Dalveen	Stanthorpe Annual Show
5 February 2021	Southern Downs Region – the area of the former Warwick Shire – Division 1	Allora Annual Show
19 February 2021	Southern Downs Region – the area of the former Warwick Shire – Division 3 (excluding the urban area of Warwick City and the locality of Murray's Bridge)	Killarney Annual Show
12 March 2021	Goondiwindi Region – that area covered by the former Shire of Inglewood excluding that part of the former shire within the boundaries of the parishes of Wyemo, Beebo, Texas, Silverspur, Arcot, Gunyan, Bonshaw, Maiden Head, Aitkin's Flat and the town of Texas	Inglewood Annual Show
19 March 2021	Southern Downs Region – the area of the former Warwick Shire – Divisions 2, 5 and 6, Division 3 (being the urban area of Warwick City and the locality of Murray's Bridge), Division 4 (excluding the village of Dalveen)	Warwick Annual Show
9 April 2021	Western Downs Region – Wandoan and District	Wandoan Show Festival
16 April 2021	Toowoomba Region – Toowoomba Regional Council area excluding the Yarraman, Upper Yarraman and Cooyar areas	Toowoomba Royal Agricultural Show
23 April 2021	Western Downs Region – Dalby and District	Dalby and District Annual Show
30 April 2021	Goondiwindi Region – for that area covered by the former Goondiwindi Town Council Area and the former Waggamba Shire	Goondiwindi Annual Show
4 May 2021	Shire of Banana – that part of the shire formerly known as Division 1 of Taroom Shire (includes township of Taroom)	Taroom Annual Show
7 May 2021	Maranoa Region – from the eastern boundary of the Council area including the towns of Jackson, Yuleba, Wallumbilla, Roma, Hodgson and Muckadilla. North of Roma to the northern boundary of the Council area including the town of Injune and the area known as Bymount and south of Roma to the southern boundary of the Council area including the township of Surat and the area East and South of Surat Township	Roma Agricultural Show
7 May 2021	North Burnett Region – Mundubbera Area	Mundubbera Annual Show
11 May 2021	Maranoa Region – west of Amby to the western boundary of the Council area including the towns of Mitchell and Mungallala. South of Amby to the southern boundary of the Council area including the area known as Dunkeld and north of Amby to the northern boundary of the Council area	Mitchell Agricultural Show
11 May 2021	Shire of Banana – That part of the Shire covered by the parishes of Mayne, Quakit, Gibber Gunyah, Martin, Highworth, Southend, Coteeda, Blackman, Cracow, Dresden, Mungungal, Camboon, Okangal, Walloon, Woolton, Woolthorpe, Wamoah, Belmont, Colombo, Tarramba, Barfield, Rhydding, Roundstone, Capayan, and that part of the parish of Banana described as L110/FN261, L109/FN261, L48/FN283, L53/FN423, L182/RP892597, L1/RP612740, L1-6/RP613366, L2/RP612740, L127/FN470, and Pt L13/FN469 (includes townships of Theodore and Cracow)	Theodore Annual Show
14 May 2021	City of Ipswich	Ipswich Annual Show
14 May 2021	Gympie Region excluding Goomeri Township, Parish of Goomeribong	Gympie Annual Show

4 December 2020]

QUEENSLAND GOVERNMENT GAZETTE No. 68

491

Column 1 Date of Holiday 2021	Column 2 District	Column 3 Name of Show
14 May 2021	Longreach Region – Longreach	Longreach Agricultural Show
14 May 2021	Shire of Banana – that part of the shire covering the parishes of Annandale, Craiglands, Dumgree, Earlsfield, Greycliffe, Spier, Thalberg, Callide, Prairie, Coreen, Kooingal, Scoria, Kroombit, Clifford, Kariboe, Grevillea, Prospect, Tiamby, Moura and Kianga (includes townships/areas of Biloela, Jambin, Goovigen, Thangool, Banana, Moura, Prospect Creek, Mt Murchison)	Callide Valley Agricultural and Pastoral Show
14 May 2021	Shire of Murweh	Charleville and District Annual Show
18 May 2021	Western Downs Region – Miles and District	Miles and District Show
19 May 2021	Barcaldine Region – Alpha township	Alpha Annual Show
21 May 2021	Central Highlands Region – Capella and Tieri	Capella and District Agricultural Show
21 May 2021	Fraser Coast Region	Fraser Coast Agricultural Show
21 May 2021	Shire of Paroo	Cunnamulla Show
21 May 2021	Western Downs Region – Chinchilla and District	Chinchilla Annual Show
26 May 2021	Isaac Region – Moranbah, Clermont, Middlemount, Dysart, Kilcummin and rural areas	Clermont Show Day
27 May 2021	Bundaberg Region – within the post codes of 4660 and 4670	Bundaberg Annual Show
28 May 2021	Central Highlands Region – Townships of Springsure and Rolleston	Springsure and District Agricultural Show
28 May 2021	Shire of Flinders – Hughenden, Stamford, Prairie and Torrens Creek	Hughenden Show
28 May 2021	Sunshine Coast Region – the area of the former Caloundra City Council	Maleny Annual Show
2 June 2021	Central Highlands Region – Townships of Emerald, Comet, Gemfields, Blackwater, Bluff, Dingo, Duaringa	Emerald and District Agricultural Show
4 June 2021	Shire of Bulloo	Hungerford Field Day
7 June 2021	Weipa Town Area	Weipa Fishing Classic
10 June 2021	Isaac Region – St Lawrence, South of Clairview and rural areas	Rockhampton Agricultural Show
10 June 2021	Rockhampton Region	Rockhampton Agricultural Show
11 June 2021	Shire of Banana – that part of the shire covering the parishes of Westwood, Fleetwood, Moongan, Dundee, Bunerba, Ulogie, Manton, Don and Bundalba (includes townships of Wowan and Dululu)	Rockhampton Agricultural Show
11 June 2021	Shire of Banana – that part of the shire covering the parishes of Thuriba, Olinda, Rannes, Benleith, Granville, Woolein, Fairview, Cottenham, Wright, Perch, Neimen and the parish of Banana excluding L110/FN261, L109/FN261, L48/FN283, L53/FN423, L1&2/RP892597, L1/RP612740, L1-6/RP613366, L2/RP612740, L127/FN470, and Pt L13/FN469 (includes township of Baralaba)	Rockhampton Agricultural Show
11 June 2021	Shire of Carpentaria	Normanton Show Day
11 June 2021	Shire of Cloncurry	Cloncurry and District Annual Show
11 June 2021	Shire of Livingstone	Rockhampton Agricultural Show
11 June 2021	Shire of Richmond	Richmond Annual Field Day
11 June 2021	Shire of Woorabinda	Rockhampton Agricultural Show
11 June 2021	Sunshine Coast Region – the area of the former Maroochy Shire	Sunshine Coast (Nambour) Show
17 June 2021	Isaac Region – Nebo, Glenden, Coppabella, Coastal Region, Clairview and Clairview North	Mackay Agricultural Show

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QUEENSLAND GOVERNMENT GAZETTE No. 68

[4 December 2020

Column 1 Date of Holiday 2021	Column 2 District	Column 3 Name of Show
17 June 2021	Mackay Region	Mackay Agricultural Show
18 June 2021	City of Mount Isa	Mount Isa Agricultural Show
18 June 2021	Whitsunday Region – Proserpine, Airlie Beach, Cannonvale (the area formerly known as Shire of Whitsunday)	Whitsunday Show
22 June 2021	Whitsunday Region – Bowen (the area formerly known as Divisions 1 and 2 of the Shire of Bowen and that part of Division 3 north of the Bogie River from its confluence with the Burdekin River to its source and then easterly by the Clark Range to the eastern boundary of the Shire)	Bowen Annual Show
23 June 2021	Shire of Burdekin	Burdekin Annual Show
29 June 2021	Mareeba Shire – that part of the Mareeba Shire included within the Parishes of Irvinebank, Myosotis and Western	Atherton Annual Show
29 June 2021	Tablelands Region	Atherton Annual Show
2 July 2021	Shire of Hinchinbrook	Ingham Annual Show
5 July 2021	City of Townsville	Townsville Annual Show
16 July 2021	Cairns Region	Cairns Annual Show
16 July 2021	Cassowary Coast Region – Divisions 4, 5 and 6 and those parts of Divisions 2 and 3 generally north of the Walter Hill Range	Innisfail and District Annual Show
16 July 2021	Mareeba Shire excluding the Parishes of Irvinebank, Myosotis, Western, Mowbray, Salisbury, Riflemead and that part of the Parish of Garioch located north of Hunter and Rifle Creeks	Cairns Annual Show
16 July 2021	Shire of Aurukun	Cairns Annual Show
16 July 2021	Shire of Cook	Cairns Annual Show
16 July 2021	Shire of Hope Vale	Cairns Annual Show
16 July 2021	Shire of Kowanyama	Cairns Annual Show
16 July 2021	Shire of Mapoon	Cairns Annual Show
16 July 2021	Shire of Napranum	Cairns Annual Show
16 July 2021	Shire of Wujal Wujal	Cairns Annual Show
16 July 2021	Shire of Yarrabah	Cairns Annual Show
19 July 2021	Mareeba Shire – That part of Mareeba Shire included within the Parishes of Mowbray, Salisbury, Riflemead and that part of the Parish of Garioch located north of Hunter and Rifle Creeks	Mossman Annual Show
19 July 2021	Shire of Douglas	Mossman Annual Show
27 July 2021	Charters Towers Region	Charters Towers Annual Show
30 July 2021	Cassowary Coast Region – Division 1 and those parts of Divisions 2 and 3 generally south of the Walter Hill Range	Tully and District Annual Show
9 August 2021	Bundaberg Region – within the postcode of 4671	Royal Queensland Show
9 August 2021	City of Redland	Royal Queensland Show
9 August 2021	Gladstone Region	Royal Queensland Show
9 August 2021	Goondiwindi Region – for that area covered by the former Shire of Inglewood within the boundaries of the parishes of Wyemo, Beebo, Texas, Silverspur, Arcot, Gunyan, Bonshaw, Maiden Head, Aitkin's Flat and the town of Texas	Texas Show Holiday
9 August 2021	Gympie Region – Goomeri Township, Parish of Goomeribong	Royal Queensland Show
9 August 2021	Lockyer Valley Region	Royal Queensland Show
9 August 2021	Logan City	Royal Queensland Show
9 August 2021	Moreton Bay Region	Royal Queensland Show
9 August 2021	North Burnett Region – Biggenden, Eidsvold, Gayndah, Mount Perry and Monto Areas	Royal Queensland Show

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Column 1 Date of Holiday 2021	Column 2 District	Column 3 Name of Show
9 August 2021	Scenic Rim Region	Royal Queensland Show
9 August 2021	Shire of Balonne	Royal Queensland Show
9 August 2021	Shire of Cherbourg	Royal Queensland Show
9 August 2021	Somerset Region	Royal Queensland Show
9 August 2021	South Burnett Region	Royal Queensland Show
9 August 2021	Toowoomba Region – that part of the Toowoomba Regional Council area covered by Yarraman, Upper Yarraman and Cooyar	Royal Queensland Show
9 August 2021	Western Downs Region – Tara and District	Royal Queensland Show
11 August 2021	City of Brisbane	Royal Queensland Show
27 August 2021	City of Gold Coast	Gold Coast Show
27 August 2021	Northern Peninsula Area Region	Annual NPA Show Day
8 September 2021	Barcaldine Region – Aramac, Baraldine and Jericho townships	Westech Field Day
8 September 2021	Longreach Region – Ilfracombe, Isisford and Yaraka	Westech Field Day
10 September 2021	Shire of Noosa	Noosa Show
10 September 2021	Shire of Quilpie	Annual Quilpie and District Show
17 September 2021	Shire of Pormpuraaw	Pormpuraaw Show Day
17 September 2021	Shire of Torres	Winds of Zenadth Cultural Festival
17 September 2021	Torres Strait Island Region (whole region)	Winds of Zenadth Cultural Festival
2 November 2021	Whitsunday Region – Collinsville (that area formerly known as that part of Division 3 of the Shire of Bowen south of the Bogie River from its confluence with the Burdekin River to its source and then easterly by the Clark Range to the eastern boundary of the Shire)	Collinsville Annual Show

GRACE GRACE MP
 Minister for Education
 Minister for Industrial Relations
 Minister for Racing

Department of Education
 Brisbane, 1 December 2020

Holidays Act 1983

NOTIFICATION

I, the Honourable Grace Grace MP, Minister for Education, Minister for Industrial Relations and Minister for Racing in pursuance of the provisions of the *Holidays Act 1983*, hereby appoint the day specified in Column 1 of the Schedule, hereto as a special holiday within the District set opposite that day in Column 2 of the schedule, being a special holiday in respect of the event set opposite that day in Column 3 of the schedule.

Note 1: The following holidays are special holidays pursuant to Section 4 of the *Holidays Act 1983* and are bank holidays not public holidays.

Note 2: Pursuant to a directive issued under the *Public Service Act 2008*, they are holidays for public service employees unless otherwise determined by a chief executive.

Column 1 Date of Holiday 2021	Column 2 District	Column 3 Event
25 January 2021	Torres Strait Island Region – St Pauls	St Pauls Anglican Church Day
1 February 2021	Torres Strait Island Region – Badu	Deed of Grant in Trust Hand Over Day

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QUEENSLAND GOVERNMENT GAZETTE No. 68

[4 December 2020

Column 1 Date of Holiday 2021	Column 2 District	Column 3 Event
2 February 2021	Torres Strait Island Region – Mabuiag	St. Mary's Church Day
12 February 2021	Torres Strait Island Region – Kubin and St Pauls	Mualgal Native Title Determination Day
15 February 2021	Torres Strait Island Region – Saibai	Saibai Native Title Determination Day
22 February 2021	Shire of Lockhart River	Foundation Day
1 March 2021	Torres Strait Island Region – Boigu	United Pentecostal Church Day
15 March 2021	Torres Strait Island Region (whole region)	Torres Strait Amalgamation Day
1 April 2021	Shire of Croydon	Normanton Barra Classic
19 April 2021	Torres Strait Island Region – St Pauls	Kozan Outreach Church Day
23 April 2021	Torres Strait Island Region – Badu	St. Marks Church Day
3 May 2021	Torres Strait Island Region – Hammond	Patron Saint Joseph Day
13 May 2021	Torres Strait Island Region – Dauan	Dauan Ascension Day
17 May 2021	Shire of Hope Vale	Commemoration of Evacuation to Woorabinda
19 May 2021	Torres Strait Island Region – St Pauls	Florence Buchanan Day (Coming of the Light)
26 May 2021	Shire of Cherbourg	National Sorry Day
26 May 2021	Shire of Pormpuraaw	National Sorry Day
28 May 2021	Torres Strait Island Region (whole region)	Torres Strait Flag Day
31 May 2021	Torres Strait Island Region (whole region)	Community Services (Torres Strait) Act Day
3 June 2021	Northern Peninsula Area Region	Mabo Day
3 June 2021	Shire of Doomadgee	Mabo Day
3 June 2021	Shire of Torres	Mabo Day
3 June 2021	Torres Strait Island Region (whole region)	Mabo Day
7 June 2021	Shire of Napranum	Napranum Foundation Day
7 June 2021	Torres Strait Island Region – Saibai	Holy Trinity Church Day
14 June 2021	Torres Strait Island Region – Mer	Dauar Waier Observation Festival
17 June 2021	Shire of Yarrabah	Yarrabah Foundation Day
21 June 2021	Torres Strait Island Region – Boigu	St Saviour Church Day – Torres Strait Church
21 June 2021	Torres Strait Island Region – Iama	St John Divine Church Day
21 June 2021	Torres Strait Island Region – Poruma	Halfway Island Native Title Determination Day
25 June 2021	Northern Peninsula Area Region	Bi-Annual NPA Cultural Festival
29 June 2021	Torres Strait Island Region – Kubin	St Peter's Church Day
29 June 2021	Torres Strait Island Region – Mabuag	Wagadagam Tribal Chief Initiation Day
29 June 2021	Torres Strait Island Region – Warraber	Church Day
1 July 2021	Shire of Torres	Coming of the Light Day
1 July 2021	Torres Strait Island Region (whole region)	Coming of the Light
2 July 2021	Torres Strait Island Region – Erub and Ugar	Coming of the Light Celebrations
2 July 2021	Torres Strait Island Region – Mer	Coming of the Light Celebrations
6 July 2021	Torres Strait Island Region – Boigu	Coming of the Light
6 July 2021	Torres Strait Island Region – Mabuiag	Native Title Determination Day
7 July 2021	Torres Strait Island Region – Poruma	Native Title Determination
7 July 2021	Torres Strait Island Region – Warraber	Aureed Island Native Title Determination Day
9 July 2021	Shire of Cherbourg	NAIDOC Day
9 July 2021	Shire of Yarrabah	NAIDOC Day
19 July 2021	Shire of Boulia	Boulia Camel Races
19 July 2021	Torres Strait Island Region – Warraber	Indigenous Protected Area Celebration
23 July 2021	Shire of Pormpuraaw	Pormpuraaw Fishing Competition
26 July 2021	Shire of Lockhart River	St. James' Day
26 July 2021	Torres Strait Island Region – Mer	St. James Anglican Church Day
2 August 2021	Torres Strait Island Region – Saibai	Annexure Day
4 August 2021	Shire of Aurukun	Aurukun Day
6 August 2021	Shire of Etheridge	Etheridge Show

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Column 1 Date of Holiday 2021	Column 2 District	Column 3 Event
6 August 2021	Shire of Kowanyama	Kowanyama Annual Rodeo
6 August 2021	Torres Strait Island Region – Erub and Ugar	Erub and Ugar Island The Ark of Transfiguration (Church Day)
9 August 2021	Torres Strait Island Region – Boigu	August Festival
16 August 2021	Torres Strait Island Region – Mer	Yam Festival
20 August 2021	Shire of Kowanyama	Kowanyama DOGIT Day
24 August 2021	Torres Strait Island Region – Warraber	Native Title Determination
27 August 2021	Shire of Doomadgee	Doomadgee Day
28 August 2021	Torres Strait Island Region (whole region)	First Councillors Conference – Masig
3 September 2021	Torres Strait Island Region – Mabuia	Mabuia Coming of the Light Celebrations
14 September 2021	Torres Strait Island Region – Dauan	Church of the Holy Cross Day
14 September 2021	Torres Strait Island Region – lama	lama Turan Tabernacle Church Day
15 September 2021	Torres Strait Island Region – Hammond	Hammond Island Church Opening Day
24 September 2021	Shire of Mapoon	Mapoon Day
24 September 2021	Shire of Wujal Wujal	Wujal Wujal Rodeo
24 September 2021	Torres Strait Island Region – Erub	Annual Daisy Mye Sports Carnival
27 September 2021	Torres Strait Island Region – Boigu	Boigu Blood Covenant Church Dedication Day
15 October 2021	Shire of Cherbourg	Cherbourg Day
26 October 2021	Shire of Yarrabah	Yarrabah DOGIT Day
28 October 2021	Shire of Napranum	Napranum DOGIT Day
29 October 2021	Shire Of Lockhart River	DOGIT Day
29 October 2021	Shire of Wujal Wujal	Wujal Wujal Foundation Day
1 November 2021	Torres Strait Island Region – Erub and Ugar	All Saints Church Day
2 November 2021	Barcaldine Region – Muttaborra township	Melbourne Cup Day
2 November 2021	Blackall-Tambo Region	Melbourne Cup Day
2 November 2021	Shire of Barcoo	Melbourne Cup Day
2 November 2021	Shire of Burke	Melbourne Cup Day
2 November 2021	Shire of Diamantina	Melbourne Cup Day
2 November 2021	Shire of Murweh	Central Warrego Race Club Inc. Annual Melbourne Cup Race Meeting (Afternoon Only)
2 November 2021	Shire of Richmond	Richmond Melbourne Cup Races (Afternoon Only)
2 November 2021	Shire of Winton	Melbourne Cup Day
30 November 2021	Torres Strait Island Region – Poruma	St Andrews Church Day
6 December 2021	Torres Strait Island Region – Saibai	Church Dedication Day
7 December 2021	Torres Strait Island Region – Masig Island	Masig Native Title Determination Aureed Claim Day
8 December 2021	Torres Strait Island Region – Erub	Native Title Determination Day
9 December 2021	Torres Strait Island Region – Ugar	Native Title Determination Day
10 December 2021	Torres Strait Island Region – Boigu	Native Title Determination Day
13 December 2021	Torres Strait Island Region – lama	Native Title Determination Day
14 December 2021	Torres Strait Island Region – Badu	Native Title Determination Day

GRACE GRACE MP
 Minister for Education
 Minister for Industrial Relations
 Minister for Racing

BUSINESS PAPERS

9.2 AMNESTY FOR PLANNING AND BUILDING APPROVALS

Attachments:	NIL
Author:	Mark Crawley - Chief Executive Officer Michael Pickering - Engineering Support
Date:	9 February 2021
Key Outcome:	4.1 - Sustainable urban and rural development
Key Strategy:	4.1.1 Ensure development accords with Carpentaria Shire Council's planning scheme, planning instruments, codes and legislation.

Executive Summary:

Council is aware of instances in the communities of Normanton and Karumba where planning approvals have not been obtained and buildings constructed that do not have approvals. In preparation for the development of a new planning scheme we have an opportunity to rectify the previous non-conformances and provide the community with an opportunity to lodge the necessary applications.

RECOMMENDATION:

That Council approve an amnesty period of 6 months to allow residents to lodge applications to rectify current planning and building works that have not been previously authorised/approved; and

That following the amnesty period, it is recommended that an inspection program be commenced to identify the remaining illegal development and buildings within the community and that enforcement actions be commenced where there is non-compliance.

Background:

Carpentaria Shire Council is about to commence the development of a new compliant planning scheme for the Shire. Council is aware of several instances where planning and building approvals have not been lodged and therefore, we have a number of illegal dwellings, buildings and planning that have not been properly approved in accordance with legislation.

Council could offer an amnesty period of six (6) months to allow members of the community who are aware of their non-conformance to come forward and lodge the appropriate applications to rectify their developments and buildings.

Council may also wish to offer a discount on the application process to further encourage community members to commence the process during the offered amnesty period.

Following the amnesty period, it is recommended that an inspection program be commenced to pick up the remaining illegal development and buildings within the community. Where there is on-going non-compliance, Council will need to order that matters be brought into compliance, if the non-compliance continues Council would have to commence court processes to bring the matters to compliance. This would likely result in fines and court orders for any on-going non-compliance.

Consultation (Internal/External):

- Mayor - Jack Bawden
-

BUSINESS PAPERS

- Councillors
- Former Director Corporate Services - Justin Hancock
- Assistant Engineer - Michael Pickering

Legal Implications:

- Building and Planning works undertaken in the community must be done in accordance with legislation. Council has a duty to ensure compliance in this area.

Financial and Resource Implications:

- Council may wish to provide a discount on planning and building applications that are received during the amnesty to encourage compliance from the Community.

Risk Management Implications:

- Workplace Health and Safety Risk is assessed as low.
- Financial Risk is assessed as low.
- Public Perception and Reputation Risk is assessed as medium.

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9.3 REQUEST FOR FILL

Attachments:	NIL
Author:	Mark Crawley - Chief Executive Officer
Date:	5 February 2021
Key Outcome:	4.1 - Sustainable urban and rural development
Key Strategy:	4.1.1 Ensure development accords with Carpentaria Shire Council's planning scheme, planning instruments, codes and legislation.

Executive Summary:

Correspondence received from Sturmfels Engineering and Agent requesting 500m³ of fill from Lot 91 N14864 - Old Croydon Road.

RECOMMENDATION:

That Council authorise the sale of 500m³ of fill from Lot 91 N14864 - Old Croydon Road at \$2.00 per m³ and that the area be left in a condition acceptable to the Director of Engineering.

Background:

A letter has been received from Mr. Ron Sturmfels requesting a quantity of clean fill to include on his property located at Lot 50 on CP901159. Mr Sturmfels has indicated that he will push the material across the boundary onto the bottom corner of his allotment to address a low area on his own property.

This letter is a follow up to a meeting I had with Mr Sturmfels on this matter. I advised that he was best to submit a letter that I would then take to Council for determination.

Council has no set pricing in the schedule of fees and charges for the sale of material.

Council records indicate that the land is Reserve for extractive in the name of Carpentaria Shire Council.

There is a process to arrange for this reserve to be included on our sales permit, the material would require the payment of a royalty to the State Government @ \$2.50/m³

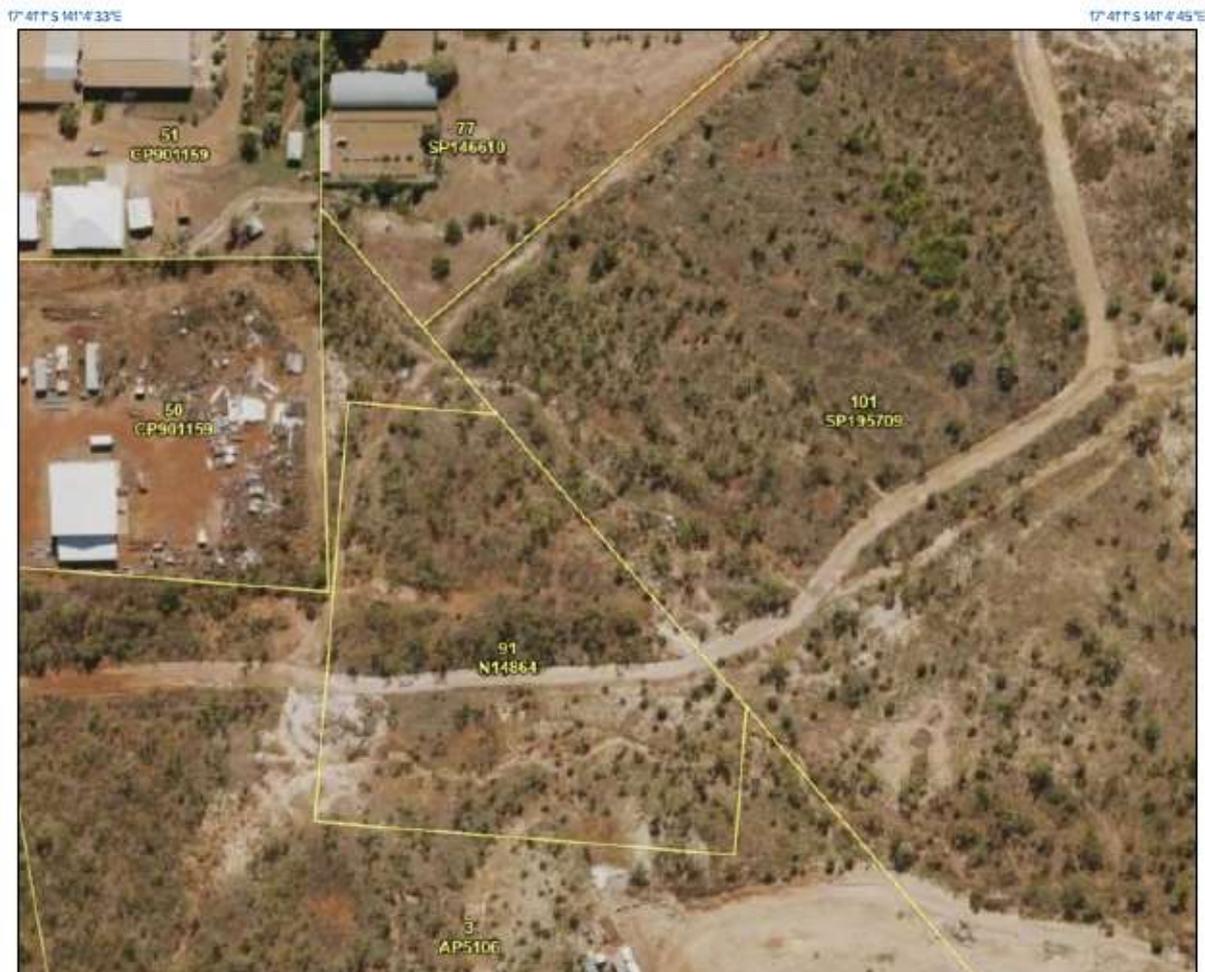
This process could also take as long as 3 months to arrange. Suggestions were if the material is required earlier it could be obtained from Lilyvale pit and carted to site under current permit arrangements.

Advice from DAF

Lot 91 on Plan N14864 is a Quarry Reserve (R40) where Carpentaria Shire Council is the trustee. Given that the quarry material would be used by another party for purposes not consistent with the Council carrying out its responsibilities under the Local Government Act 2009 the area required on 91N14864 would need to be endorsed as a quarry and the Class 1 royalty (see schedule 3 for Carpentaria Shire Council) would apply. There are also other approvals to consider such as a DA and EA (depending on the quantity required).

Another option would be to supply material from an existing nearby quarry, already endorsed on the Council's Sales Permit, and declaring the material as Class 1.

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Consultation (Internal/External):

- Mayor - Jack Bawden
- Mr. Ron Sturfels

Legal Implications:

Sales Permit requirements through Department

Financial and Resource Implications:

- Provides some revenue for the material taken from site. $500\text{m}^3 \times \$2.50/\text{m}^3 = \$1,250.00$ but this is only offset against the royalties that Council would be required to remit to the State Government.

Risk Management Implications:

- Workplace Health and Safety Risk is assessed as low
- Financial Risk is assessed as low
- Public Perception and Reputation Risk is assessed as low

BUSINESS PAPERS

9.4 REQUEST FOR ACCESS TO WHARF ACROSS COUNCIL RESERVE

Attachments:	9.4.1. Request from Ian Wilson ↓ 9.4.2. SLL Commercial Use of LG Controlled Areas and Roads ↓
Author:	Mark Crawley - Chief Executive Officer
Date:	4 February 2021
Key Outcome:	7.1 - A Shire governed in consultation and partnership with the community
Key Strategy:	7.1.1 Ensure leadership and decision making is transparent, accountable and represents the current and future interests of the region's communities.

Executive Summary:

Request received from Karumba Resident in relation to permission to access across a Council reserve to Wharf on Norman River.

RECOMMENDATION:

That Council approve the request subject to the conditions outlined in the Subordinate Local Law No. 1.2 Commercial use of LG controlled areas and roads.

Background:

Correspondence has been received from Ian Wilson (copy attached) in relation to access across Lot 115 NM34 Reserve for Parks and Gardens, so he has access from his property described as Lot 7 on RP733673 to the Wharf at the Norman River.

While Council could provide permission to effect access across the reserve; a parks and gardens reserve would still require continued access for members of the public. I have noticed that there are bollards installed at either side of the area proposed to be used which would control some traffic across the section of the reserve.

Based on the aerial photo included in the report at some point in time there was access to the wharf from Yappar Street.

This may give Council an opportunity to request information from the applicant in relation to any improvements that are to be made to the Wharf to make it safer if it is intended to be used more regularly.

Consultation (Internal/External):

- Ian Wilson - Applicant

Legal Implications:

- Subordinate Local Law No. 1.2 Commercial use of LG Controlled areas and roads

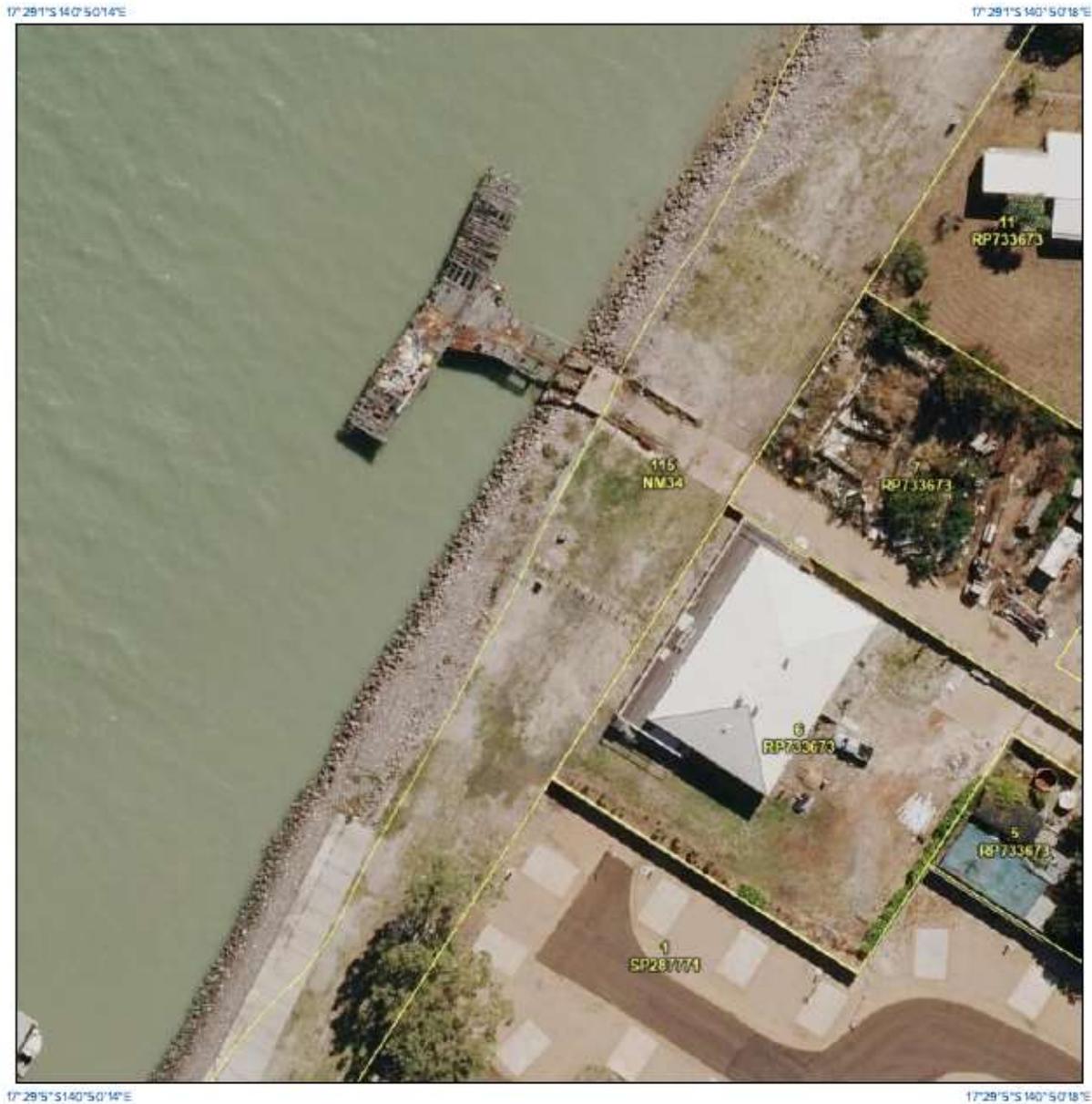
Financial and Resource Implications:

- Not applicable
-

BUSINESS PAPERS

Risk Management Implications:

- Workplace Health and Safety Risk is assessed as medium
- Finance Risk is assessed as low
- Public Perception and Reputation Risk is assessed as low



26th January, 2021

Council
Carpentaria Shire Council
29 – 31 Haig Street
Normanton QLD 4890

To Whom It May Concern,

Re: Permit for Access : Lot 115

I would like to ask if I am to obtain a permit for use of the driveway to the wharf on Lot 115 which is the easement on the Karumba water front.

In the past, my father (Les Wilson) owned 'B' Block and the two blocks beside this which run from Yappar Street to the waterfront. I am now the owner of the two blocks from Yappar Street and 'B' Block has since been sold.

The wharf which is currently in place – known as Wilson's Wharf- was used to barge goods long ago in the past. I am still a Commercial Fisherman here in Karumba and access is imperative to my business.

I am not sure if Les Wilson had a permit or written permission to use this access which I am currently trying to find out.

We have owned this land for a number of decades and have been using this access for quite some time.

If a permit is required may you please accept this letter as a submission asking for permission to use this access ongoing into the future.

Yours sincerely,

Ian Wilson
Mobile:



0456 703 326.



CARPENTARIA SHIRE
Outback by the Sea®

Carpentaria Shire Council

**Subordinate Local Law No. 1.2
(Commercial Use of Local
Government Controlled Areas and
Roads) 2015**

Current 16 September 2015

Subordinate Local Law No. 1.2 (Commercial Use of Local Government Controlled Areas and Roads) 2015

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_Part 1 Preliminary

1 Short title

This subordinate local law may be cited as *Subordinate Local Law No. 1.2 (Commercial Use of Local Government Controlled Areas and Roads) 2015*.

2 Purpose and how it is to be achieved

- (1) The purpose of this subordinate local law is to supplement *Local Law No. 1 (Administration) 2015* which provides for a legal and procedural framework for the administration, implementation and enforcement of the local government's local laws, subordinate local laws and other regulatory powers, and for miscellaneous administrative matters.
- (2) The purpose is to be achieved by providing for—
 - (a) various matters regarding the granting of approvals for prescribed activities; and
 - (b) further specification of the definitions relevant to various prescribed activities.
- (3) In particular, the purpose of this subordinate local law is to supplement the legal and procedural framework for the prescribed activity named in schedule 1, section 1.

3 Authorising local law

The making of the provisions in this subordinate local law is authorised by *Local Law No. 1 (Administration) 2015* (the *authorising local law*).

4 Definitions

- (1) Particular words used in this subordinate local law have the same meaning as provided for in the authorising local law.
- (2) The dictionary in schedule 4 defines particular words used in this subordinate local law.

Part 2 Approval for prescribed activity

5 Matters regarding the prescribed activity—Authorising local law, ss 6(3), (4), 8(2)(a), 9(1)(d), 10(3), 12, 13(a), 14(1)(a)

- (1) Schedule 1—
 - (a) names a prescribed activity in section 1; and
 - (b) prescribes the matters specified in this section for the prescribed activity.
- (2) For section 6(3) of the authorising local law, it is declared that section 6(2) of the authorising local law does not apply to the particular activities stated in section 2 of schedule 1.

Subordinate Local Law No. 1.2 (Commercial Use of Local Government Controlled Areas and Roads) 2015

- (3) For section 6(4) of the authorising local law, it is declared that the prescribed activity named in section 1 of schedule 1 is a category 1 activity.
- (4) For section 8(2)(a) of the authorising local law, the documents and materials that must accompany an application for approval for the prescribed activity are stated in section 3 of schedule 1.
- (5) For section 9(1)(d) of the authorising local law, the local government may only grant an approval for the prescribed activity if it is satisfied the proposed operation and management of the activity would be consistent with the additional criteria prescribed in section 4 of schedule 1.
- (6) For section 10(3) of the authorising local law, the conditions that must be imposed on an approval for the prescribed activity are stated in section 5 of schedule 1.
- (7) For section 10(3) of the authorising local law, the conditions that will ordinarily be imposed on an approval for the prescribed activity are stated in section 6 of schedule 1.
- (8) For section 13(a) of the authorising local law, the term of an approval for the prescribed activity is provided for in section 7 of schedule 1.
- (9) For section 14(1)(a) of the authorising local law, the further term for renewal or extension of an approval for the prescribed activity is provided for in section 8 of schedule 1.
- (10) For section 12 of the authorising local law, this subordinate local law prescribes—
 - (a) the application requirements for which the local government may accept as evidence the certificate of a third party certifier; and
 - (b) the individuals or organisations that are declared to be third party certifiers; and
 - (c) the qualifications that are necessary for an individual or organisation to be a third party certifier.

6 Approvals that are non-transferable—Authorising local law, s 15(2)

For section 15(2) of the authorising local law, it is declared that the categories of approval listed in schedule 2 are non-transferable.

Part 3 Application to State-controlled roads

7 State-controlled roads to which the local law applies—Authorising local law, schedule 1

For the purposes of the definition of *road* in schedule 1 of the authorising local law, the State-controlled roads listed in schedule 3 are roads to which the authorising local law applies unless otherwise provided in the local law.

Subordinate Local Law No. 1.2 (Commercial Use of Local Government Controlled Areas and Roads) 2015

Schedule 1 Commercial use of local government controlled areas and roads

Section 5

1. Prescribed activity

Commercial use of local government controlled areas and roads.

2. Activities that do not require an approval under the authorising local law

No activities stated.

3. Documents and materials that must accompany an application for an approval

- (1) Details of the nature, time and place of the prescribed activity for which the approval is sought.
- (2) If the applicant wants to use a particular part of a local government controlled area or road for serving food and drink or for other business purposes—a plan showing the relevant part of the local government controlled area or road.
- (3) If the prescribed activity is to be operated from a site, stall or vehicle—specifications for the site, stall or vehicle which is proposed to be used in the operation of the prescribed activity.
- (4) Details of the name, street address, telephone number, facsimile number and email address of the person responsible for the operation of the prescribed activity.
- (5) A copy of the current registration certificate for each vehicle proposed to be used in the operation of the prescribed activity.
- (6) Details of the operation of the prescribed activity including—
 - (a) if goods or services are to be supplied—the nature of the goods and services to be supplied; and
 - (b) if the goods or services are to be supplied at particular times—the times during which the goods or services will be supplied; and
 - (c) if goods or services are to be supplied—the method of sale of the goods or services; and
 - (d) a copy of each policy of insurance of the applicant which relates to the operation of the prescribed activity; and
 - (e) how the applicant proposes to dispose of waste generated by the operation of the prescribed activity; and
 - (f) if signage is intended to be displayed – details of the signage and how

5

Subordinate Local Law No. 1.2 (Commercial Use of Local Government Controlled Areas and Roads) 2015

the signage will be secured whilst displayed.

- (7) Subsection (8) applies if—
- (a) the prescribed activity is to be operated at a place on a local government controlled area or road; and
 - (b) the place abuts, or is adjacent to, land other than a local government controlled area or road; and
 - (c) the operation of the prescribed activity may cause a nuisance, inconvenience or annoyance to the occupier of the land.
- (8) The application must be accompanied by—
- (a) the written consent of the occupier of the land to the operation of the prescribed activity at the place; or
 - (b) a written statement from the occupier of the land in support of the operation of the prescribed activity at the place.
- (9) If requested — a report, study or certification from a suitably qualified person about —
- (a) the undertaking of the prescribed activity generally; or
 - (b) a specific aspect of the undertaking of the prescribed activity.

Examples—

1. A certificate of a registered professional engineer about the structural adequacy of a structure, improvement or building to be used in the undertaking of the prescribed activity.
2. A certificate of a registered professional engineer about the extent to which the undertaking of the prescribed activity will comply with relevant requirements of the Manual of Uniform Traffic Control Devices.

4. Additional criteria for the granting of an approval

- (1) The prescribed activity for which the approval is sought must not unduly interfere with the proper use of the local government controlled area or road.
- (2) The physical characteristics of the local government controlled area or road must be suitable for the prescribed activity.
- (3) The prescribed activity must not cause unreasonable nuisance, inconvenience or annoyance to—
 - (a) the occupier of any land which adjoins the location of the prescribed activity; or
 - (b) vehicular traffic; or

Subordinate Local Law No. 1.2 (Commercial Use of Local Government Controlled Areas and Roads) 2015

- (c) pedestrian traffic.
- (4) The prescribed activity must not have an unreasonable detrimental effect on the amenity of the surrounding area.
- (5) If the prescribed activity is mobile roadside vending or stationary roadside vending—
 - (a) whether the prescribed activity for which the approval is sought is competitive with business activities operated from fixed premises in the local government area; and
 - (b) whether the business activities operated from the fixed premises are sufficient to meet public demand for the goods or services proposed to be sold as part of the operation of the prescribed activity; and
 - (c) whether the grant of the approval will result in substantial competition between the applicant for the approval and operators of business activities operated from fixed premises in the local government area; and
 - (d) whether the goods or services proposed to be sold as part of the operation of the prescribed activity, or similar goods or services, are available for sale from fixed premises near the location of the prescribed activity.

5. Conditions that must be imposed on an approval

No conditions prescribed.

6. Conditions that will ordinarily be imposed on an approval

- (1) The conditions of an approval may require that the approval holder—
 - (a) limit the activities authorised by the approval to 1 or more of—
 - (i) a single specified location;
 - (ii) a number of specified locations;
 - (iii) a specified area;
 - (iv) a number of specified areas; and
 - (b) limit the activities to specified days and times; and
 - (c) limit the activities to—
 - (i) a specified period of time; or
 - (ii) specified periods of time; and
 - (d) display the approval in a specified position, and produce the approval

Subordinate Local Law No. 1.2 (Commercial Use of Local Government Controlled Areas and Roads) 2015

- for inspection on demand by an authorised person; and
- (e) take specified measures to protect the safety of persons who may be involved in, or affected by, the activities authorised by the approval, for example, the installation and maintenance of specified safety barriers; and
 - (f) give specified indemnities and take out and maintain insurance against personal injury and property damage resulting from the activities authorised by the approval; and
 - (g) take specified measures to ensure that the activities authorised by the approval do not cause a nuisance; and
 - (h) if the approval authorises the approval holder to use a specified part of a road for the operation of the activity — pay a specified rental to the local government at specified intervals; and
 - (i) submit the operation of the activity, including any vehicle or premises used in the operation of the activity, for inspection by an authorised person; and
 - (j) prominently and permanently display at a specified location each of—
 - (i) the approval number granted by the local government in numbers not less than 50mm in height; and
 - (ii) the name and address of the approval holder in letters not less than 75mm in height; and
 - (k) if the approval relates to an activity on a road—give a written indemnity to the State; and
 - (l) limit the activities authorised by the approval such that the activities may not be operated within a specified radius of—
 - (i) fixed premises which sell or offer for sale, the same or similar goods or services; or
 - (ii) the site of operation of another prescribed activity—
 - (A) the operation of which is authorised by an approval granted by the local government; and
 - (B) at which the same or similar goods or services are sold or offered for sale; and
 - (m) limit the operation of the prescribed activity so that it does not—
 - (i) create a traffic nuisance; or
 - (ii) increase an existing traffic nuisance; or

Subordinate Local Law No. 1.2 (Commercial Use of Local Government Controlled Areas and Roads) 2015

- (iii) detrimentally affect the efficiency of the road network in which the activity is undertaken; and
 - (n) limit the operation of the prescribed activity so that it does not detrimentally affect the amenity of the neighbourhood in which the prescribed activity is undertaken; and
 - (o) ensure that the operation of the prescribed activity does not create a road safety risk; and
 - (p) ensure that all facilities and equipment used in the operation of the prescribed activity are, at all times, maintained—
 - (i) in good working order and condition; and
 - (ii) in a clean and sanitary condition; and
 - (q) if the approval authorises the operation of a roadside vending activity on a road on specified days—remove the vehicle from the road after the close of business each day unless otherwise specified by the local government.
- (2) If the prescribed activity is mobile roadside vending, the conditions of the approval may also require that the approval holder—
 - (a) limit the operation of the activity to—
 - (i) a specified vehicle; or
 - (ii) a number of specified vehicles; and
 - (b) if the approval holder is selling or offering for sale, goods, for example, food, or services—not engage in mobile roadside vending on any local government controlled area or road within a specified radius of fixed premises which sell or offer for sale, the same or similar goods or services.
 - (c) not—
 - (i) unless authorised by an authorised person—park the vehicle used for the activity for a period longer than is necessary to serve a customer who has hailed down the vehicle; or
 - (ii) amplify, or cause to be made, any noise identifying or otherwise drawing attention to the vehicle, except in accordance with standards laid down under the *Environmental Protection Act 1994*; or
 - (iii) place a sign or device advertising the activity of the approval holder on any local government controlled area or road; and
 - (d) keep and maintain the vehicle in a clean, tidy and orderly condition at all times; and

Subordinate Local Law No. 1.2 (Commercial Use of Local Government Controlled Areas and Roads) 2015

- (e) produce the vehicle for inspection by an authorised person—
 - (i) prior to commencement of the prescribed activity; and
 - (ii) when required by the authorised person; and
 - (f) limit the operation of the activity to vehicles having specified characteristics, appropriate for the operation of the activity; and
 - (g) only serve customers from the non-traffic or kerbside side of a vehicle used in the operation of the activity; and
 - (h) not operate the activity in a manner which is, or may be, a risk to road safety; and
 - (i) unless authorised by an authorised person—not permit or allow an animal in or about any vehicle used in the operation of the activity; and
 - (j) not discharge trade waste generated by the operation of the activity otherwise than in accordance with an approval under the *Water Supply (Safety and Reliability) Act 2008*; and
 - (k) for waste generated by the operation of the activity—
 - (i) only dispose of the waste—
 - (A) in a safe and sanitary manner; and
 - (B) in a manner which maintains the vehicle and its surrounds in a clean, tidy, sanitary and hygienic condition; and
 - (ii) not dispose of the waste—
 - (A) so as to attract pests; or
 - (B) into a water course; or
 - (C) at another location other than a location properly intended for the receipt of the waste.
- (3) If the prescribed activity is footpath dining, the conditions of the approval may also require that the approval holder—
- (a) limit the operation of the activity to a specified area which is contiguous to, or in the vicinity of, a registered café, restaurant, takeaway food shop or similar premises which are operated by the approval holder (*principal premises*); and
 - (b) limit the operation of the activity to the footpath immediately adjacent to the principal premises; and
 - (c) keep and maintain a clear unobstructed pedestrian corridor of a

Subordinate Local Law No. 1.2 (Commercial Use of Local Government Controlled Areas and Roads) 2015

- specified width depending on the density of pedestrian traffic; and
- (d) limit the operation of the activity to the normal business hours of the principal premises; and
 - (e) remove all tables, chairs, fixtures and fittings from the area identified in the approval when the principal premises are not open for business; and
 - (f) keep and maintain the area identified in the approval, including all tables, chairs, fixtures, fittings and equipment used in the operation of the activity at all times in a clean, sanitary and tidy condition; and
 - (g) keep and maintain in and about the area identified in the approval, adequate waste disposal facilities, for example, bins, and be responsible for the removal of all waste from the waste disposal facilities at such intervals as an authorised person may direct; and
 - (h) not place or display any sign or device advertising the activity in the area identified in the approval otherwise than in accordance with an approval of the local government which authorises the use of the footpath for that purpose; and
 - (i) not use an umbrella within the area identified in the approval unless the umbrella has not less than 2m clearance above ground level adjacent to the umbrella and is securely anchored to the satisfaction of an authorised person; and
 - (j) only use furniture in the area identified in the approval which is—
 - (i) aesthetically acceptable to the local government; and
 - (ii) kept in a proper state of repair; and
 - (k) provide, for use by patrons of each of the principal premises and the area identified in the approval, adequate toilet facilities; and
 - (l) regularly clean the area identified in the approval—
 - (i) during business hours for the principal premises; and
 - (ii) daily, after the close of business of the principal premises.
- (4) If the prescribed activity is the display of goods for sale on a footpath, the conditions of the approval may also require that the approval holder—
- (a) limit the operation of the activity to a specified area which is contiguous to, or in the vicinity of, retail premises which are operated by the approval holder (also *principal premises*); and
 - (b) limit the operation of the activity to the footpath immediately adjacent to the principal premises; and
 - (c) keep and maintain a clear unobstructed pedestrian corridor of a

Subordinate Local Law No. 1.2 (Commercial Use of Local Government Controlled Areas and Roads) 2015

- specified width depending on the density of pedestrian traffic; and
- (d) limit the operation of the activity to the normal business hours of the principal premises; and
 - (e) only use, for the purposes of display of the goods for sale, a structure which is—
 - (i) of safe construction; and
 - (ii) in good condition and repair; and
 - (iii) securely fixed to the footpath; and
 - (f) only display goods for sale if the goods are in an orderly and sightly condition; and
 - (g) only display goods for sale if the goods are the property of, or offered for sale by, the approval holder; and
 - (h) remove all goods, and any structure designed for the display of the goods for sale, when the principal premises are not open for business.

7. Term of an approval

- (1) The term of an approval must be determined by the local government having regard to the information submitted by the applicant.
- (2) The term of the approval must be specified in the approval.

8. Term of renewal of an approval

- (1) The term for which an approval may be renewed or extended must be determined by the local government having regard to the information submitted by the approval holder.
- (2) If the local government grants the application, the local government must specify in the written notice, the term of the renewal or extension.

Subordinate Local Law No. 1.2 (Commercial Use of Local Government Controlled Areas and Roads) 2015

Schedule 2 Categories of approval that are non-transferable

Section 6

Each approval for the prescribed activity named in schedule 1, section 1 is non-transferable unless otherwise provided in the approval.

Subordinate Local Law No. 1.2 (Commercial Use of Local Government Controlled Areas and Roads) 2015

**Schedule 3 State-controlled roads to which the local
law applies**

Section 7

Subject to the chief executive's written agreement under the *Transport Operations (Road Use Management) Act 1995*, section 66(5)(b), every State-controlled road in the local government area of the local government.

Subordinate Local Law No. 1.2 (Commercial Use of Local Government Controlled Areas and Roads) 2015

Schedule 4 Dictionary

Section 4

footpath has the meaning given in the *Transport Operations (Road Use Management) Act 1995*.

goods includes wares, merchandise, chattels, money, stone, timber, metal, fluid and any other article, substance or material whatsoever and also includes an animal.

mobile roadside vending means an operator soliciting or carrying on the supply of goods or services (including food or drink) for profit in circumstances where—

- (a) the operator travels from place to place; and
- (b) the operator supplies the goods or services to a customer in response to the customer waving down the operator.

principal premises has the meaning given in schedule 1, section 6(3)(a) and (4)(a).

sale includes —

- (a) to sell; and
- (b) sell for resale; and
- (c) offer, or expose for sale; and
- (d) agree or attempt to sell; and
- (e) receive, keep or have in possession for sale; and
- (f) cause or permit to be sold or offered or exposed for sale; and
- (g) provide a sample; and
- (h) barter; and
- (i) auction; and
- (j) supply or have available for supply; and
- (k) suffer or permit any of the above acts.

stationary roadside vending means an operator soliciting or carrying on the supply of goods or services (including food or drink) for profit in circumstances where—

- (a) the operator carries on the activity from—
 - (i) a specified place; or
 - (ii) a number of specified places; but
- (b) the activity is not footpath dining.

vehicle has the meaning given in the *Transport Operations (Road Use Management) Act 1995*.

waste has the meaning given in the *Environmental Protection Act 1994*.

Subordinate Local Law No. 1.2 (Commercial Use of Local Government Controlled Areas and Roads) 2015

This and the preceding 15 pages bearing my initials is a certified copy of *Subordinate Local Law No. 1.2 (Commercial Use of Local Government Controlled Areas and Roads) 2015* made in accordance with the provisions of the *Local Government Act 2009* by Carpentaria Shire Council by resolution dated the 16th day of September 2015.

.....
Chief Executive Officer

290353_1

BUSINESS PAPERS

9.5 NWQROC - REGIONAL BIOSECURITY PLAN

Attachments:	9.5.1. NWQROC Proposal ↓
Author:	Mark Crawley - Chief Executive Officer
Date:	11 February 2021
Key Outcome:	3.1 - Green spaces, natural areas and natural resources are protected and well managed
Key Strategy:	3.1.1 Plan and manage open space, parkland and natural areas to eradicate pests and noxious weeds and promote biodiversity, water quality and community use.

Executive Summary:

Correspondence has been received in relation to a proposal to develop a Regional Biosecurity Plan for the Councils within the NWQROC Region.

RECOMMENDATION:

That Council authorise the \$4,000.00 for its contribution towards the development for the Regional Biosecurity Plan with this funding to be included in the 2021-2022 budget year for payment in July/August 2021.

Background:

Please see attachment – self-explanatory.

Consultation (Internal/External):

- Mayor - Jack Bawden
- NWQROC Board
- Executive Officer NWQROC - Greg Hoffman
- Southern Gulf Catchment NRM Group

Legal Implications:

- Councils are required to have a Biosecurity Plan under legislation, Council has a current Biosecurity Plan. This is an opportunity to take a regional focus to pests.

Financial and Resource Implications:

- \$4,000.00 allocated in 2021-2022 financial year.

Risk Management Implications:

- Workplace Health and Safety Risk is assessed as low
- Financial Risk is assessed as low
- Public Perception and Reputation Risk is assessed as low



6 February 2021

Cr Jack Bawden
Mayor
Carpentaria Shire Council
E: mayor@carpentaria.qld.gov.au

Dear Jack

Regional Biosecurity Plan Proposal

I write to advise you of the NWQROC's decision to facilitate the development of a regional biosecurity plan for North West Queensland. Specifically, the development of a biosecurity plan for the nine (9) member councils of NWQROC to not only meet their individual statutory requirements under the Biosecurity Act 2014 but also to increase the opportunities to leverage Federal and State funding for pest and weed management programs across the region.

Arising out of initial discussions at the ROC meeting in Hughenden on 3-4 December 2020, a regional plan development proposal was sought from the Southern Gulf NRM. The Plan (copy attached) was considered at last Friday's video-conference meeting and the following resolution was adopted unanimously:

"That the NWQROC endorse the proposal from the Southern Gulf NRM to develop a Regional Biosecurity Plan for the nine (9) member councils of the region, and
That each council be requested to confirm its participation in the regional plan and advise its agreement to the cost sharing arrangement outlined in the proposal".

The reasons for progressing a regionally based approach acknowledged by the meeting include the following:

- It is a statutory obligation that Councils adopt a Biosecurity Plan.
- Three (3) of NWQROC's nine (9) member Councils do not have Biosecurity Plans.
- A number of the existing plans will be up for review in 18-24 months.
- Regional/catchment-based plans are highly regarded and more readily able to attract funding, and
- Regionally based plans are more cost effective and integrated than individual council plans.

The overall cost for developing the plan is \$95,170 with Southern Gulf NRM contributing \$34,500. The balance is to be contributed by the nine (9) councils.

Recognising that six (6) councils already have plans in place which will inform the regional plan and three (3) councils do not, it has been agreed that a differential costing arrangement is an equitable approach to cost sharing. The cost sharing arrangements are as follows:



www.nwqroc.com.au



0418 756 005



nwqroc@carpentaria.qld.gov.au



PO Box 31, Normanton Qld 4890

NWQROC Regional Biosecurity Plan – Cost Sharing Arrangement

<u>Councils with Biosecurity Plan</u>	<u>Councils without Biosecurity Plans</u>	<u>Cost</u>
Carpentaria SC		\$4,000
Cloncurry SC		\$4,000
Flinders SC		\$4,000
McKinlay SC		\$4,000
Mount Isa CC		\$4,000
Richmond SC		\$4,000
	Burke SC	\$15,000
	Doomadgee ASC	\$7,500
	Etheridge SC	\$15,000

Note: Because of its small area developing the Doomadgee ASC component of the regional plan is less expensive.

It was also agreed that if a council did not have funds available for its contribution in the current 2020/21 budget it would be able to pay its contribution in the 2021/22 financial year.

The meeting also acknowledged that the cost to each council was very good value for money given previous experience in the preparation of individual plans.

The work to develop the plan will be undertaken over a 12-month period through until February 2022.

As set out in the resolution above I request that council confirm its participation in the development of the NWQROC Regional Biosecurity Plan and agreement to your share of the cost as set out in the table above.

I would appreciate your response by no later than cob Monday 1 March 2021 so that work can get underway.

Please contact me at: nwqroc@carpentaria.qld.gov.au or 0418 756 005 if you have any questions.

Yours sincerely



Greg Hoffman PSM
Executive Officer

Cc: Mark Crawley, CEO

Attachment:



Attachment



NWQROC and SGNRM Regional Biosecurity Plan Development Proposal

This agenda paper outlines the intended process for the development of an over-arching Biosecurity Plan across the NWQROC.

Six (6) of the nine (9) NWQROC member councils have current Biosecurity Plans including:

- Carpentaria
- Cloncurry
- Flinders
- McKinlay
- Mount Isa City, and
- Richmond.

The use of these plans will be paramount to the development of the Regional Plan.

The Regional Biosecurity Plan Development Team (RBPDT) would engage with each council's Invasive species/Biosecurity Plan working groups to ensure that relevant elements of each plan are retained whilst conserving the individuality of each Shire where needed.

The remaining NWQROC councils that currently do not have a Plan:

- Burke
- Doomadgee, and
- Etheridge

would convene individual working groups, which would conduct community engagement activities in each shire to establish local priorities, to then be incorporated in the Regional Plan.

Southern Gulf NRM (SGNRM) would conduct stakeholder consultation with key sector industry and agency representatives including but not limited to:

- Agriculture and Fisheries
- Transport and Main Roads
- Qld Rail
- Environment and Science



- Australian Livestock Rural Transporters Association (ALRTA)
- Agforce
- Ergon Energy, and
- Federal Department of Agriculture, Water and Environment.

SGNRM would collaborate with all councils in the development of the Plan. SGNRM will establish the RBPDT consisting of two (2) Weed and Pest NRM Officers (Charles Curry and Robyn Young), the Regional Landcare Facilitator (Pru Wharton) and the members of the newly formed Regional Biosecurity Technical Working Group.

The budget for the Regional Biosecurity Plan development is intended to be more cost-efficient working collaboratively than each of the Shires producing an individual plan.

The budget for the 12-month process to complete the over-arching Regional Plan is \$95,170

Expenditure:

Working Group Meetings – Bimonthly plus preparation and follow up (4 weeks)

Gulf Catchments Pest Task Force – 2 meetings annually plus preparation and follow up (2 weeks)

Review Current Plans X 6 (2 Weeks)

Meeting with councils Invasive species/Biosecurity Plan working groups x 6 (6 Weeks)

Councils that do not have a current plan – meetings (1 week)

Community Consultation in non-plan councils (10 weeks)

Regional stakeholders’ meetings – 2 meetings x 3 days (2 weeks)

NWQROC Meeting x 2 (2 weeks)

Printing/Graphics (1 week)

Drafting Plan – Several versions (4 weeks)

All items will include travel, accommodation, venue, printing, and catering costs.

Income:

The intent is to share the cost across the Councils with SGNRM as a partner and project delivery organisation. It was agreed in principle at the December 2020 NWQROC meeting that the councils without a current plan would contribute more than those with a current adopted plan.

It is proposed:

- Councils with a current adopted plan (6) - \$4,000 each
- Councils without a current adopted Plan (2) - \$15,000 (Burke SC & Etheridge SC)
- Council without a current adopted plan (1) - \$7,500 (Doomadgee ASC)
- Southern Gulf NRM In-kind (staff & logistics) - \$34,500

If agreed the Regional Biosecurity Plan development project can commence in Feb 2021 with a 12-month timeline although some elements would be available sooner.



Consideration:

There may be an upcoming opportunity, to prepare and submit a grant application with the State Government to fund the Plan development. It is understood from LGAQ that Biosecurity Qld will call for grant applications in the first half of 2021. Guidelines are not yet available and access to funding for Plan development is uncertain and based on previous experience unlikely.

The NWQROC has two options:

1. Assuming the plan development is eligible for funding, delay commencement pending notification of funding outcome. If successful, commencement of the Regional Plan would most likely be deferred until the second half of 2021. An issue to consider is if the plan development is State Government funded, the State may want more influence in appearance and content.
2. Accelerate the Regional Plan development so that the funding sought from State Government is more focussed on coordinated actions and implementation activities. This approach would give more visible, positive results from the planning and joint activity rather than simply paying for the plan development. A developed Regional Plan is more likely to attract funding for implementation than an application for planning.

Recommendation:

It is recommended that NWQROC proceed with Option 2.

29 January 2021



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9.6 HUMAN RESOURCES REPORT

Attachments: NIL
Author: Lisa Ruyg - Manager Human Resources
Date: 10 February 2021

Key Outcome: 1.1 – Responsive and effective service delivery
Key Strategy: 1.1.1 Foster appropriate corporate culture that aligns with Council's Mission, Values and Behaviours.

Executive Summary:

This report provides information on the progress of SAFEPLAN, Council's safety management system, and an update on general human resource matters.

RECOMMENDATION:

That Council accepts the Human Resources Report for information.

1. Work, Health and Safety Report

- Safeplan Progress Report December 2020

KPI	Average Group B Councils	CSC YTD Dec 2019	CSC YTD Dec 2020	Safe Plan Target Annual
Lost Time Injuries	10.47	4	5	5
Lost Time Days per Injury	17.82	15.24	14	112 total days
Hazard Inspections	-	81.25%	67.7%	85%
Take 5's Completed	-	90%	75%	85%

Mechanism of Injury for Claims Submitted FYTD

- | | |
|---|------------------------|
| i) Being hit by a moving object | 1 |
| ii) Hitting stationary objects | 0 |
| iii) Muscular stress while handling objects | 0 |
| iv) Muscular stress with no objects being handled | 1 |
| v) Muscular stress while lifting | 2 (1 claim disallowed) |
| vi) Being stuck between static objects | 1 |
| vii) Being hit by a falling object | 0 |

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viii) Work related harassment and stress 0

2. Update – Certified Agreement 2020

An update will be provided at the meeting.

3. Scheduled Training

i) Block Training 22 March 2021 – 8 April 2021

Confined Spaces (8 hrs)	22 March 2021
Working Safely at Heights (8 hrs)	23 March 2021
Low Voltage Rescue (4 hrs)	24 March 2021
Manual Handling (3 hrs)	24 & 25 March 2021
Perform CPR (3 hrs)	25 March 2021
Apply First Aid (8 hrs)	26 March 2021
First Aid – Child Care Setting (8 hrs)	27 March 2021
Fire Evacuation (4 sessions x 1 hr)	31 March 2021
Traffic Mgmt Implementation (16 hrs)	7 & 8 April 2021

ii) Scheduled mid-year

- Dealing with Hostile People
- Creating a Customer Experience

4. Apprentice and Trainee Update

The following apprenticeships and traineeship have been filled:

- Apprentice Plumber
- Apprentice Diesel Fitter
- Finance & Admin Trainee

Registrations with the Department of Employment, Small Business and Training will take place on Friday, 26 February 2021. TAFE enrolments will take place once registrations are complete.

The following apprentice and trainee subsidies have been received financial year to date:

○ Skilling Queenslanders	\$49, 950.00
○ Apprentice Retention (COVID response)	\$36, 376.68
○ Apprentice Subsidies (State)	<u>\$ 6, 413.64</u>
Total	\$92, 740.32

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5. Recruitment Update

- | | |
|--|-------------|
| ○ Normanton Water Treatment Plant Operator | In progress |
| ○ Labourer – Normanton Water Treatment Plant | In progress |
| ○ CDO – Disaster Recovery (to 30 June 2021) | In progress |

Consultation (Internal/External):

- Department of Employment, Small Business and Training
- Australian Government – The Treasury
- Skill360/Busy@Work
- Executive Leadership Team
- TAFE North Qld
- WHS Advisor

Legal Implications:

- Within normal operational parameters.

Financial and Resource Implications:

- Within allocated budget.

Risk Management Implications:

- Within normal operational parameters.

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9.7 TOURISM REPORT - DECEMBER 2020

- Attachments:**
- 9.7.1. Visitation and revenue [↓](#)
 - 9.7.2. QDEP Festival Grant Acquital [↓](#)
 - 9.7.3. Stock levels at the Barra Centre [↓](#)
 - 9.7.4. Outback by the Sea Tourism Strategy [↓](#)
 - 9.7.5. Grey Nomad Awards Finalist Press Release [↓](#)
 - 9.7.6. Outback by the Sea draft Committee rules [↓](#)

Author: Verena Olesch - General Manager - Tourism

Date: 10 February 2021

Key Outcome: 6.1 - A strong and diverse economy

Key Strategy: 6.1.4 Promote and develop Carpentaria Shire as a unique destination and to manage tourism in a sustainable way.

Executive Summary:

This report provides a summary of the operational and promotional activities surrounding the Les Wilson Barramundi Discovery Centre and visitor numbers, as well as activities in relation to the Visitor Information Centres.

RECOMMENDATION:

That Council:

1. receive the Tourism Report; and
2. that those matters not covered by resolution be noted.

1.1 Actions Outstanding from Previous Meetings

Reference	Action	Status
	Nil	

1.2 Visitor Information Centres:

- January tourism numbers:
 - Normanton VIC: tba
 - Karumba LWBDC & VIC: 114 (202 last January)
 - Guided Tours and feeding: 54 / \$599.98
0 / \$0 in January 2020
 - Other Revenue
 - Normanton: \$ (tba)
 - Karumba: \$ 1335.00 (merchandise)
\$ 1346.46 in January 2020
-

BUSINESS PAPERS

- Donation Box \$ not counted

1.3 LW Barramundi Discovery Centre:

Merchandise and tours:

- Low visitor numbers, but had 6 catch & release, rest only express feeding as the aircon in the hatchery theatre was damaged by the cyclone. Repairs should be done mid February.

Visitor Information Centre

- Slow as expected, Barra Season started 01 February – we may see a few more visitors coming through, especially with the opening of the NSW border.

Budget

Description	Original Budget	YTD Actual	Percentage	Comments
Visitor Information Centre Ntn - Operating Grants, Subs	\$0.00	-\$2,500.00	100.00%	
Visitor Information Ntn - Operating Income	-\$5,000.00	-\$3,466.37	69.33%	
Visitor Information Kba - Operating Income	\$0.00	-\$633.60	100.00%	
Visitor Information Ntn - Operating Expenses	\$91,000.00	\$43,631.50	47.95%	
Visitor Information Ntn - Maintenance	\$33,000.00	\$4,016.01	12.17%	
Visitor Information Ntn - Depreciation	\$0.00	\$2,824.88	100.00%	
Visitor Information Ntn - Grant Funded Expenses	\$0.00	\$9,320.08	100.00%	left-over from the Stockworkers display
Visitor Information Kba - Operating Expenses	\$103,000.00	\$48,547.32	47.13%	
Visitor Information Kba - Maintenance	\$0.00	\$2,273.90	100.00%	
Les Wilson Barramundi Discovery Centre - Operating G	\$0.00	-\$135,000.00	100.00%	Icons grant
Les Wilson Barramundi Discovery Centre - Operating In	-\$203,000.00	-\$227,532.45	112.08%	
Les Wilson Barramundi Discovery Centre - Operating E	\$639,000.00	\$537,715.86	84.15%	mainly merchandise, see separate comments
Les Wilson Barramundi Discovery Centre - Maintenan	\$44,000.00	\$52,383.11	119.05%	
Les Wilson Barramundi Discovery Centre - Depreciatio	\$213,000.00	\$132,980.43	62.43%	
Les Wilson Barramundi Discovery Centre - Grant Funded Ex	\$0.00	\$108,301.45	100.00%	Icons grant
Les Wilson Barramundi Discovery Centre - Capital Gran	-\$250,000.00	-\$213,029.00	85.21%	
Hatchery - Operating Grants, Subsidies and Contributio	\$0.00	-\$72,837.00	100.00%	
Hatchery - Operating Income	-\$55,000.00	-\$7,509.09	13.65%	
Hatchery - Operating Expenses	\$294,000.00	\$241,149.96	82.02%	set-up of new hatchery, replacement of equipment
Hatchery - Maintenance	\$62,000.00	\$25,674.87	41.41%	
Hatchery - Depreciation	\$113,000.00	\$51,941.76	45.97%	
Tourism Events - Operating Income	\$0.00	-\$2,727.27	100.00%	
Barra Blues Festival Income	-\$60,000.00	\$0.00	0.00%	
Tourism Operating Expenses	\$0.00	\$1,006.54	100.00%	
Outback by the Sea	\$110,000.00	\$96,090.70	87.36%	
Tourism - Grant Funded Projects Income & Expense	\$0.00	\$1,458.94	100.00%	
	\$1,129,000.00	\$694,082.53	61.48%	58.33% is the target

- Detailed visitor numbers, tours and merchandise attached.
- Cost of Goods/Merchandise:

Including the outstanding Big Fish order, which has not gone through Synergy yet, we have committed to a total of approx. \$230k in cost of Goods to date, with year-to-date revenue of \$142k, currently \$122k in stock, and another \$85k or so in transit. The aim

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is now to go for 3 big months (April-June) to reduce the gap between COGS and net sales and also run the stock of fishing shirts down before ordering the next lot.

It is always a tricky decision when to trigger the next purchases for large items such as the fishing shirts, since they have a few weeks lead time and we don't want to miss the opportunity for sales. With the recent purchase of the Akubras (to be delivered by May) we are ready for the tourism onslaught and we will be limiting expenditure for COGS/1205 to the absolute minimum until the end of the financial year.

See attached stock report for info.

Grants:

- Signage grant of \$50k (unmatched) – finally approved and documented, town signs for Karumba Walk are being upgraded by the Karumba Progress Association/committee
- Outback Queensland Icons Grant of \$125k plus GST (unmatched) approved – doing acquittal for the end of the month
- Stock workers YOOTEP Grant acquittal done and awaiting comments
- QDEP Round 15 Festival grant acquitted – see attached.
- BoR05 Entertainment area acquitted and approved and now finalised
- ZandA's Round 4 Jan-Mar submitted, also waiting for Oct-Dec payment approval/denial.
- BRRF Round – Monsoon Centre in progress
- YOIT Grant for \$10k for Indigenous Stock Women's display submitted

1.4 Outback-by-the-Sea Festival

- Dates booked in for 2021 (25 Sep – 04 Oct 2021), Adam Harvey re-contracted as headline act.
- Will start the planning next month to pull everything together, EOI for additional events etc.

1.5 Tourism

- Changed back to RTBS booking system
- OQTA Trade and Media launch and showcase 22 Feb – CSC has a table booked (60 agents, 10 media)
- Cairns Show booked for May
- Possibly Brisbane 4x4 show with OQTA in March
- Tourism Strategy:
Draft Strategy attached for comment.
- Tourism Structure/Committee:
suggest going out with EOI for Committee positions this month
Draft rules attached for comment.

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1.6 Hatchery Operations

- GBRA 96,000 allocation released into Norman waterways
- 23,600 sold to Croydon and released
- Waiting on Cloncurry
- Private sales for 300 pending

1.7 Digital Platforms

- Continue strong results across platforms
- 524 new page likes on FB, post reach 440k (includes cyclone posts), post engagement 41k
- Instagram: 186 posts, 312 followers

1.8 Other activities

- The Les Wilson Barramundi Discovery Centre has again been awarded Finalist Status in the National Grey Nomad Awards – to be announced on the 2nd of March!
- Wild Australia – offered \$1.5k to keep exhibit
- Shelving for merchandise and hatchery arrived and installed
- New fisheries exhibition license approved
- Nominated for Small Tourism Town Award through Karumba VIC, already getting requests for media through Sunday Mail
- Café: Committed to 7 days/3 nights from 01 April, until then depending on traffic – suggest coffee/cakes rather than full service
- Free camping – needs to be discussed as part of tourism strategy
- Service reviews:
 - Visitor Information Centres
 - LWBDC
 - Hatchery
 - Tourism

LWBDC Performance 2020-21

	ACTUAL 2019-20			BUDGET 2020-21			ACTUAL 2020-21		
	Visitors	Tours #	Tours \$	Visitors	Tours #	Tours \$	Visitors	Tours #	Tours \$
JULY	4320	1673	\$ 22,731.82	4000	1600	\$ 24,000.00	3321	820	\$ 14,445.44
AUG	3469	1242	\$ 16,586.36	3400	1360	\$ 20,400.00	4278	1102	\$ 20,738.18
SEPT	2126	842	\$ 11,554.55	800	320	\$ 4,800.00	4010	1417	\$ 21,253.63
OCT	1098	398	\$ 5,322.73	800	320	\$ 4,800.00	2001	915	\$ 19,205.46
NOV	419	79	\$ 1,136.36	400	160	\$ 2,400.00	625	252	\$ 4,752.71
DEC	402	30	\$ -	400	160	\$ 2,400.00	408	169	\$ 2,830.00
JAN	202	0	\$ -	400	160	\$ 2,400.00	114	54	\$ 599.98
FEB	173	0	\$ -	200	80	\$ 1,200.00			
MAR	235	74	\$ 236.36	200	80	\$ 1,200.00			
APR	0	0	\$ -	2400	960	\$ 14,400.00			
MAY	99	0	\$ -	3200	1280	\$ 19,200.00			
JUN	1107	279	\$ 5,473.39	3800	1520	\$ 22,800.00			
TOTAL	13650	4617	\$ 63,041.57	20000	8000	\$ 120,000.00	14757	4729	\$ 83,825.40

COVID-19 impacted months

	% CHANGE TO ACTUAL LAST YEAR			% CHANGE TO BUDGET		
	Visitors	Tours #	Tours \$	Visitors	Tours #	Tours \$
JULY	77%	49%	64%	83%	51%	64%
AUG	123%	89%	125%	126%	81%	102%
SEPT	189%	168%	184%	501%	443%	481%
OCT	182%	230%	361%	250%	286%	285%
NOV	149%	319%	418%	156%	158%	232%
DEC	101%	563%	0%	102%	118%	170%
JAN	56%	0%	0%	29%	34%	33%
FEB	0%	0%	0%	0%	0%	0%
MAR	0%	0%	0%	0%	0%	0%
APR	0%	0%	0%	0%	0%	0%
MAY	0%	0%	0%	0%	0%	0%
JUN	0%	0%	0%	0%	0%	0%
TOTAL	108%	102%	133%	74%	59%	71%

All revenue figures are net - excluding GST

Tourism and Events Queensland

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3 February 2021

Verena Olesch
General Manager - Tourism
Carpentaria Shire Council

Sent by email: verena.olesch@carpentaria.qld.gov.au

Dear Verena,

Thank you for submitting the documents required for the completion of the event acquittal process for Outback by the Sea 2020 held in Karumba on 26th September to 5th October 2020.

It is with pleasure that we note the funding provided under the Queensland Destination Events Program (QDEP) was used to achieve many of your intended outcomes.

In particular, TEQ is pleased to note that despite the impacts of COVID-19 the event built community spirit and attendance was as per expectations.

A couple of opportunities have been highlighted that could be addressed for the 2021 edition of the event:

- Continue to develop marketing strategies to increase out of region visitation
- Continue to work closely with the RTO on destination marketing and packaging opportunities/ to grow the tourism outcomes for your event
- Continue to work with your local Council
- Continue to secure additional revenue through new partnerships and commercial sponsors

On behalf of Tourism and Events Queensland, I would like to offer our congratulations in executing another exciting Queensland event. As a result, the 2020 event funding has been successfully acquitted.

Please note, QDEP Round 18 will close 5pm (AEST) 3 February 2021. Round 18 is for events taking place between September 2021 to September 2022.

Should you have any further queries, please contact me directly via email stephanie.marshall@queensland.com or phone (07) 3535 5330.

Kind regards


Stephanie Marshall
Specialist- Destination Events
Queensland Destination Events Program

cc: Jasmine Gatland, Leader, Destination Events

Stock Valuation Report

Code	Description	Stock Level	L/B Level	Avg Cost	Stock Value
1	Express Satchel Small	-3.0000	0.0000	12.20	-36.60
2	DRINKS	-249.0000	0.0000	0.00	0.00
401010	BFISH SALTY BARRA S	9.0000	0.0000	50.49	454.40
401011	BFISH SALTY BARRA M	29.0000	0.0000	50.49	1,464.19
401012	BFISH SALTY BARRA L	26.0000	0.0000	50.49	1,312.72
401013	BFISH SALTY BARRA XL	1.0000	0.0000	50.49	50.49
401014	BFISH SALTY BARRA 2XL	2.0000	0.0000	50.49	100.98
401016	BFISH SALTY BARRA 4XL	1.0000	0.0000	45.75	45.75
401017	BFISH SALTY BARRA XS	2.0000	0.0000	50.49	100.98
401018	BFISH SKELE BARRA S	6.0000	0.0000	50.37	302.24
401019	BFISH SKELE BARRA M	29.0000	0.0000	50.37	1,460.83
401020	BFISH SKELE BARRA L	26.0000	0.0000	50.37	1,309.71
401021	BFISH SKELE BARRA XL	2.0000	0.0000	50.37	100.75
401022	BFISH SKELE BARRA 2XL	3.0000	0.0000	50.37	151.12
401025	BFISH SKELE BARRA XS	2.0000	0.0000	50.37	100.75
401026	BFISH MUDDY S	10.0000	0.0000	49.99	499.87
401027	BFISH MUDDY M	30.0000	0.0000	50.41	1,512.33
401028	BFISH MUDDY L	31.0000	0.0000	50.41	1,562.74
401029	BFISH MUDDY XL	2.0000	0.0000	50.41	100.82
401030	BFISH MUDDY 2XL	2.0000	0.0000	50.41	100.82
401031	BFISH MUDDY 3XL	1.0000	0.0000	45.75	45.75
401032	BFISH MUDDY 4XL	1.0000	0.0000	45.75	45.75
401033	BFISH MUDDY XS	4.0000	0.0000	49.25	196.98
401034	BUNDARRA BARRA S	18.0000	0.0000	42.00	756.00
401035	BUNDARRA BARRA M	18.0000	0.0000	42.40	763.20
401036	BUNDARRA BARRA L	17.0000	0.0000	42.00	714.00
401037	BUNDARRA BARRA XL	-1.0000	0.0000	44.00	-44.00
401040	BUNDARRA BARRA XXXXL	4.0000	0.0000	42.00	168.00
401041	BUNDARRA BARRA XXXXXL	4.0000	0.0000	44.00	176.00
401042	BUNDARRA TURTLE S	25.0000	0.0000	42.00	1,050.00
401043	BUNDARRA TURTLE M	18.0000	0.0000	42.00	756.00
401044	BUNDARRA TURTLE L	19.0000	0.0000	42.00	798.00
401045	BUNDARRA TURTLE XL	13.0000	0.0000	42.00	546.00
401046	BUNDARRA TURTLE XXL	-2.0000	0.0000	44.00	-88.00
401047	BUNDARRA TURTLE XXXL	5.0000	0.0000	42.00	210.00
401048	BUNDARRA TURTLE XXXXL	4.0000	0.0000	42.00	168.00
401049	BUNDARRA TURTLE XXXXXL	-1.0000	0.0000	44.00	-44.00
401050	BUNDARRA CROC S	20.0000	0.0000	42.33	846.67
401051	BUNDARRA CROC M	15.0000	0.0000	42.24	633.53
401052	BUNDARRA CROC L	16.0000	0.0000	42.00	672.00
401053	BUNDARRA CROC XL	-5.0000	0.0000	44.00	-220.00
401054	BUNDARRA CROC XXL	-2.0000	0.0000	44.00	-88.00
401055	BUNDARRA CROC XXXL	4.0000	0.0000	44.00	176.00
401056	BUNDARRA CROC XXXXL	2.0000	0.0000	44.00	88.00
401058	GREEN BARRA SOCKS	12.0000	0.0000	13.45	161.40
401088	BUNDARRA CROC XS	3.0000	0.0000	44.00	132.00
401089	BUNDARRA BARRA XS	3.0000	0.0000	42.00	126.00
401090	BUNDARRA TURTLE XS	3.0000	0.0000	42.00	126.00
402011	BFISH SALTY BARRA 4	17.0000	0.0000	39.40	669.80
402012	BFISH SALTY BARRA 6	19.0000	0.0000	39.40	748.60
402013	BFISH SALTY BARRA 8	20.0000	0.0000	39.40	788.00
402014	BFISH SALTY BARRA 10	20.0000	0.0000	39.40	788.00
402015	BFISH SALTY BARRA 12	25.0000	0.0000	39.40	985.00
402016	BFISH SALTY BARRA 14	45.0000	0.0000	39.40	1,773.00
402018	BFISH SKELE BARRA 4	19.0000	0.0000	40.85	776.15
402019	BFISH SKELE BARRA 6	20.0000	0.0000	40.85	817.00
402020	BFISH SKELE BARRA 8	19.0000	0.0000	40.85	776.15
402021	BFISH SKELE BARRA 10	17.0000	0.0000	40.85	694.45
402022	BFISH SKELE BARRA 12	24.0000	0.0000	40.85	980.40
402023	BFISH SKELE BARRA 14	43.0000	0.0000	40.85	1,756.55
402025	BFISH MUDDY 4	16.0000	0.0000	40.85	653.60
402026	BFISH MUDDY 6	18.0000	0.0000	40.85	735.30
402027	BFISH MUDDY 8	17.0000	0.0000	40.85	694.45
402028	BFISH MUDDY 10	19.0000	0.0000	40.85	776.15
402029	BFISH MUDDY 12	24.0000	0.0000	40.85	980.40
402030	BFISH MUDDY 14	43.0000	0.0000	40.85	1,756.55
402032	BUNDARRA BARRA 4	18.0000	0.0000	38.86	699.43
402033	BUNDARRA BARRA 6	19.0000	0.0000	38.86	738.28
402034	BUNDARRA BARRA 8	20.0000	0.0000	38.86	777.14
402035	BUNDARRA BARRA 10	21.0000	0.0000	38.86	816.00
402036	BUNDARRA BARRA 12	20.0000	0.0000	38.86	777.14
402037	BUNDARRA BARRA 14	19.0000	0.0000	38.86	738.28
402039	BUNDARRA TURTLE 4	18.0000	0.0000	38.86	699.43
402040	BUNDARRA TURTLE 6	18.0000	0.0000	38.86	699.43
402041	BUNDARRA TURTLE 8	16.0000	0.0000	38.86	621.71

Stock Valuation Report

Code	Description	Stock Level	L/B Level	Avg Cost	Stock Value
402042	BUNDARRA TURTLE 10	19.0000	0.0000	38.86	738.28
402043	BUNDARRA TURTLE 12	20.0000	0.0000	38.86	777.14
402044	BUNDARRA TURTLE 14	19.0000	0.0000	38.86	738.28
402046	BUNDARRA CROC 4	20.0000	0.0000	38.86	777.14
402047	BUNDARRA CROC 6	20.0000	0.0000	38.86	777.14
402048	BUNDARRA CROC 8	20.0000	0.0000	38.86	777.14
402049	BUNDARRA CROC 10	20.0000	0.0000	38.86	777.14
402050	BUNDARRA CROC 12	17.0000	0.0000	38.86	660.57
402051	BUNDARRA CROC 14	19.0000	0.0000	38.86	738.28
402052	BUNDARRA CROC 16	19.0000	0.0000	38.86	738.28
402053	BUNDARRA BARRA 16	19.0000	0.0000	38.86	738.28
402054	BUNDARRA TURTLE 16	20.0000	0.0000	38.86	777.14
402055	SHIMANO LADIES 08 AQUA	5.0000	0.0000	36.50	182.50
402056	SHIMANO LADIES 10 AQUA	9.0000	0.0000	36.50	328.50
402057	SHIMANO LADIES 12 AQUA	7.0000	0.0000	36.50	255.50
402058	SHIMANO LADIES 16 AQUA	4.0000	0.0000	36.50	146.00
402059	SHIMANO LADIES 18 AQUA	3.0000	0.0000	36.50	109.50
402060	SHIMANO BLUE S	17.0000	0.0000	36.50	620.50
402061	SHIMANO BLUE M	15.0000	0.0000	36.50	547.50
402062	SHIMANO BLUE L	14.0000	0.0000	36.50	511.00
402063	SHIMANO BLUE XL	4.0000	0.0000	36.50	146.00
402064	SHIMANO BLUE 2XL	5.0000	0.0000	36.50	182.50
402065	SHIMANO BLUE 3XL	1.0000	0.0000	36.50	36.50
402066	GIRLS SINGLET SIZE 0	12.0000	0.0000	14.92	179.06
402067	GIRLS SINGLET SIZE 2	9.0000	0.0000	14.92	134.30
402068	GIRLS SINGLET SIZE 4	9.0000	0.0000	14.92	134.30
402069	GIRLS SINGLET SIZE 6	10.0000	0.0000	14.92	149.22
402070	GIRLS SINGLET SIZE 8	8.0000	0.0000	14.92	119.38
402071	GIRLS T-SHIRT SIZE 8	5.0000	0.0000	16.03	80.16
402072	GIRLS T-SHIRT SIZE 6	8.0000	0.0000	16.03	128.26
402073	GIRLS T-SHIRT SIZE 4	2.0000	0.0000	16.03	32.06
402074	GIRLS T-SHIRT SIZE 2	6.0000	0.0000	16.03	96.19
402075	GIRLS T-SHIRT SIZE 0	6.0000	0.0000	16.03	96.19
402076	BOYS T-SHIRT SIZE 0	8.0000	0.0000	16.03	128.26
402077	BOYS T-SHIRT SIZE 2	9.0000	0.0000	16.03	144.29
402078	BOYS T-SHIRT SIZE 4	9.0000	0.0000	16.03	144.29
402079	BOYS T-SHIRT SIZE 6	9.0000	0.0000	16.03	144.29
402080	BOYS T-SHIRT SIZE 8	10.0000	0.0000	16.03	160.32
402081	BOYS SINGLET SIZE 0	10.0000	0.0000	14.92	149.22
402082	BOYS SINGLET SIZE 2	7.0000	0.0000	14.92	104.45
402083	BOYS SINGLET SIZE 4	9.0000	0.0000	14.92	134.30
402084	BOYS SINGLET SIZE 6	8.0000	0.0000	14.92	119.38
402085	BOYS SINGLET SIZE 8	8.0000	0.0000	14.92	119.38
402086	GIRLS SINGLET SIZE 1	10.0000	0.0000	14.92	149.22
402087	GIRLS T-SHIRT SIZE 1	8.0000	0.0000	16.03	128.26
402088	BOYS SINGLET SIZE 1	8.0000	0.0000	14.92	119.38
402089	BOYS T-SHIRT SIZE 1	10.0000	0.0000	16.03	160.32
403013	AKUBRA CATTLEMAN BRAN 54	1.0000	0.0000	97.00	97.00
403014	AKUBRA CATTLEMAN BRAN 55	12.0000	0.0000	103.25	1,239.00
403015	AKUBRA CATTLEMAN BRAN 56	19.0000	0.0000	103.18	1,960.50
403016	AKUBRA CATTLEMAN BRAN 57	18.0000	0.0000	103.53	1,863.50
403017	AKUBRA CATTLEMAN BRAN 58	9.0000	0.0000	104.50	940.50
403018	AKUBRA CATTLEMAN BRAN 59	4.0000	0.0000	97.00	388.00
403019	AKUBRA CATTLEMAN BRAN 60	1.0000	0.0000	97.00	97.00
403020	AKUBRA CATTLEMAN BRAN 61	2.0000	0.0000	97.00	194.00
403024	AKUBRA ROUGH RIDER SAND 54	4.0000	0.0000	112.00	448.00
403025	AKUBRA ROUGH RIDER SAND 55	2.0000	0.0000	112.00	224.00
403027	AKUBRA ROUGH RIDER SAND 57	-1.0000	0.0000	112.00	-112.00
403029	AKUBRA ROUGH RIDER SAND 59	1.0000	0.0000	112.00	112.00
403031	AKUBRA ROUGH RIDER SAND 61	1.0000	0.0000	112.00	112.00
403036	7010 EV040 PHENIX IVRY ML 58CM	2.0000	0.0000	32.79	65.58
403037	7011 EV040 PHENIX IVRYLXL 60CM	3.0000	0.0000	32.79	98.37
403038	7012 EV040 PHENIX GREY ML 58CM	1.0000	0.0000	28.25	28.25
403039	7013 EV040 PHENIX GREYLXL 60CM	-1.0000	0.0000	28.25	-28.25
403040	7016 EV040 PHENIX NAT ML 58CM	1.0000	0.0000	28.95	28.95
403041	7048 EV090 CAROLI BLUE ML 58CM	-1.0000	0.0000	26.39	-26.39
403043	7051 EV090 CAROLI WHET ML 58CM	4.0000	0.0000	24.07	96.29
403045	7017 EV040 PHENIX NAT LXL 60CM	1.0000	0.0000	28.25	28.25
403047	7019 EV040 PHENIX BLUE L/XL	1.0000	0.0000	28.25	28.25
403050	7044 EV080 NATURAL M/L	1.0000	0.0000	32.79	32.79
403051	7060 EV140 CHARLIE CARAM L/XL	-1.0000	0.0000	23.70	-23.70
403053	7029 EV060 MORGAN NAVY VISOR	4.0000	0.0000	19.65	78.60
403057	7022 EV050 ASTON WHITE/BLUE 56	3.0000	0.0000	24.30	72.90
403058	7024 EV050 ASTON RED 56	3.0000	0.0000	24.30	72.90
403059	7025 EV050 ASTON PINK 56	3.0000	0.0000	24.30	72.90

Stock Valuation Report

Code	Description	Stock Level	L/B Level	Avg Cost	Stock Value
403061	7092 EV050 ASTON PINK 58	3.0000	0.0000	24.30	72.90
403062	7093 EV050 ASTON WHITE/BLUE 58	1.0000	0.0000	24.30	24.30
403064	7106 EV180 MADDI MIX SEA 58	2.0000	0.0000	22.50	45.00
403065	7107 EV180 MADDI MIX PINK 58	3.0000	0.0000	22.58	67.73
403066	7108 EV190 PEARL VISOR SEA 58	1.0000	0.0000	24.30	24.30
403068	7110 EV190 PEARL VISOR TURQ 58	5.0000	0.0000	26.22	131.10
403069	7062 EV150 MIXED CAMEL M/L	2.0000	0.0000	24.92	49.83
403070	7089 EV110 IVORY/BLACK M/L	2.0000	0.0000	32.79	65.58
403071	7064 EV160 CLOUD GREY M/L	7.0000	0.0000	24.92	174.42
403072	7045 EV080 NATURAL L/XL	1.0000	0.0000	32.79	32.79
403074	AKUBRA AVALON NAVY 57/M	3.0000	0.0000	102.00	306.00
403076	AKUBRA AVALON HAZELNUT 59/L	8.0000	0.0000	108.54	868.29
403077	AKUBRA AVALON HAZELNUT 57/M	9.0000	0.0000	108.54	976.82
403078	AKUBRA AVALON HAZELNUT 55/S	8.0000	0.0000	108.54	868.29
403080	AKUBRA ROUGH RIDER BLACK 57	1.0000	0.0000	109.00	109.00
403081	AKUBRA ROUGH RIDER BLACK 58	1.0000	0.0000	109.00	109.00
403082	AKUBRA ROUGH RIDER BLACK 59	2.0000	0.0000	109.00	218.00
403083	AKUBRA ROUGH RIDER BLACK 60	1.0000	0.0000	109.00	109.00
403084	AKUBRA ROUGH RIDER BLACK 61	1.0000	0.0000	109.00	109.00
403085	7070 EV100 IVORY 58CM M/L	4.0000	0.0000	30.18	120.74
403086	7042 EV080 IVORY 58CM M/L	4.0000	0.0000	32.79	131.16
403087	AKUBRA TRAVELLER 56 BRAN	2.0000	0.0000	109.35	218.71
403088	AKUBRA TRAVELLER 57 BRAN	4.0000	0.0000	109.35	437.41
403089	AKUBRA TRAVELLER 58 BRAN	4.0000	0.0000	109.35	437.41
404002	BROOMTIME NECKLACE TRIANGLE	1.0000	0.0000	38.33	38.33
404003	BROOMTIME NECKLACE DIAMOND	1.0000	0.0000	38.33	38.33
404006	SMALL CROC WRISTBAND	70.0000	0.0000	4.50	315.00
404007	MED CROC TOOTH NECKLACE	9.0000	0.0000	8.00	72.00
404008	FISH EARRING LONG HOOK BACK	35.0000	0.0000	5.00	175.00
404009	FISH EARRING DANGLY GATE BACK	42.0000	0.0000	5.00	210.00
404010	FISH STUD EARRING 8MM	93.0000	0.0000	5.00	465.00
404011	FISH STUD EARRING 10MM	114.0000	0.0000	5.00	570.00
404012	FISH STUD EARRING 12MM	37.0000	0.0000	5.00	185.00
404013	IRON ON PATCH	77.0000	0.0000	4.08	313.78
404014	CROCODILE STUD - CLAY	7.0000	0.0000	17.75	124.25
404016	BARRA DANGLE - CLAY	6.0000	0.0000	15.75	94.50
404017	CRAB STUD - CLAY	8.0000	0.0000	15.75	126.00
404018	SAWFISH DANGLE - CLAY	8.0000	0.0000	15.75	126.00
404019	BANKSIA STUD - CLAY	10.0000	0.0000	15.75	157.50
404020	GUM BLOSSOM - CLAY	9.0000	0.0000	15.75	141.75
404021	WATTLE DANGLE - CLAY	6.0000	0.0000	15.75	94.50
404022	KING PARROT DANGLE - CLAY	2.0000	0.0000	18.00	36.00
404024	MACAW DANGLE - CLAY	7.0000	0.0000	18.00	126.00
404026	ELECTUS STUD - CLAY	6.0000	0.0000	18.00	108.00
404027	KING PARROT STUD - CLAY	2.0000	0.0000	18.00	36.00
405022	BARRA BOOKMARK BROWN	5.0000	0.0000	15.00	75.00
405023	BARRA BOOKMARK TEAL	1.0000	0.0000	13.64	13.64
405026	CROC LEATHER HATBAND NO TEEETH	9.0000	0.0000	18.70	168.30
405027	CROCLEATHER HATBAND WITH TEETH	9.0000	0.0000	40.00	360.00
405028	TOAD T BARRA COIN PURSE SMALL	18.0000	0.0000	15.00	270.00
405029	TOAD T BARRA COIN PURSE MEDIUM	7.0000	0.0000	17.50	122.50
405035	ARIAL II BARRAMUNDI PINK	2.0000	0.0000	112.20	224.41
405041	POSEIDON BARRAMUNDI PURPLE	1.0000	0.0000	99.75	99.75
405042	POSEIDON BARRAMUNDI BLUE	2.0000	0.0000	99.75	199.50
405043	TRITON BARRA WALLET NATURAL	1.0000	0.0000	80.75	80.75
405044	TRITON BARRA WALLET RED	1.0000	0.0000	80.75	80.75
405048	FOLD OUT COIN BARRA BLACK	1.0000	0.0000	29.84	29.84
405051	FOLD OUT COIN BARRA NATUAL	1.0000	0.0000	29.84	29.84
405052	FOLD OUT COIN BARRA RED	1.0000	0.0000	29.83	29.83
405057	BARRAMUNDI HAT BAND BLACK	20.0000	0.0000	36.36	727.27
405058	BARRAMUNDI HAT BAND BROWN	17.0000	0.0000	36.36	618.18
405059	BARRA BOOKMARK BLUE	5.0000	0.0000	13.64	68.18
405060	BARRA BOOKMARK PINK	2.0000	0.0000	13.64	27.27
405062	BARRA BOOKMARK PURPLE	1.0000	0.0000	13.64	13.64
405063	BARRA BOOKMARK RED	3.0000	0.0000	13.64	40.91
405064	BARRA BOOKMARK DGREEN	2.0000	0.0000	13.64	27.27
405065	BARRA BOOKMARK BLACK	4.0000	0.0000	13.64	54.55
405066	BARRA LEATHER KEYRING RED	7.0000	0.0000	10.91	76.36
405068	BARRA LEATHER KEYRING PURPLE	2.0000	0.0000	10.91	21.82
405069	BARRA LEATHER KEYRING GREEN	1.0000	0.0000	10.91	10.91
405070	BARRA LEATHER KEYRING BLACKGRY	1.0000	0.0000	10.91	10.91
405071	CROCODILE BELT BROWN	1.0000	0.0000	132.88	132.88
405072	BUFFALO BELT 40mm	3.0000	0.0000	30.00	90.00
405073	BUFFALO BELT 35mm	3.0000	0.0000	25.00	75.00
405076	ATLANTIS BARRA PURSE AQUA	2.0000	0.0000	117.06	234.12

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Code	Description	Stock Level	L/B Level	Avg Cost	Stock Value
405077	ATLANTIS BARRA PURSE RED	1.0000	0.0000	117.27	117.27
405079	CROCODILE BELT BLACK	1.0000	0.0000	133.11	133.11
405081	BUFFALO BELT 48mm	-1.0000	0.0000	30.00	-30.00
405082	ARIAL II BARRAMUNDI AQUA	2.0000	0.0000	112.21	224.41
405084	ARIAL II BARRAMUNDI RED	1.0000	0.0000	112.21	112.21
405085	POSEIDON BARRAMUNDI GREY	1.0000	0.0000	99.75	99.75
405086	POSEIDON BARRAMUNDI CHOCOLATE	1.0000	0.0000	99.75	99.75
405087	POSEIDON BARRAMUNDI HAZELNUT	2.0000	0.0000	99.75	199.50
405088	MERMAID BOOKMARK AQUA	3.0000	0.0000	6.50	19.50
405090	MERMAID BOOKMARK PINK	5.0000	0.0000	6.50	32.50
405091	BUFFALO BELT 44mm	-2.0000	0.0000	30.00	-60.00
406001	SUB STUBBY FESTIVAL COOLER	-36.0000	0.0000	3.45	-124.20
406003	SUB STUBBY COOLER LWBDC MV	154.0000	0.0000	3.61	556.63
406004	UTOPIA STUBBY COOLER SCC102	-4.0000	0.0000	4.50	-18.00
406012	UTOPIA STUBBY COOLER SCC147	-1.0000	0.0000	4.50	-4.50
406013	UTOPIA STUBBY COOLER SCC192	-2.0000	0.0000	4.50	-9.00
406027	UTOPIA WATER COOLER SSB102	-1.0000	0.0000	8.50	-8.50
406031	UTOPIA WATER COOLER SSB130	-1.0000	0.0000	8.50	-8.50
406032	UTOPIA WATER COOLER SSB131	1.0000	0.0000	8.50	8.50
406033	UTOPIA WATER COOLER SSB132	1.0000	0.0000	8.50	8.50
406035	UTOPIA WATER COOLER SSB147	1.0000	0.0000	8.50	8.50
406042	UTOPIA WATER COOLER SSB143	5.0000	0.0000	8.50	42.50
406043	UTOPIA WATER COOLER SSB166	-1.0000	0.0000	8.50	-8.50
406044	UTOPIA WATER COOLER SSB172	-1.0000	0.0000	8.50	-8.50
406045	UTOPIA WATER COOLER SSB110	1.0000	0.0000	8.50	8.50
406047	UTOPIA COFFEE CUP SBCC129	3.0000	0.0000	9.00	27.00
406049	UTOPIA COFFEE CUP SBCC147	-5.0000	0.0000	9.00	-45.00
406050	UTOPIA COFFEE CUP SBCC172	1.0000	0.0000	9.00	9.00
406055	UTOPIA WINE COOLER SWB101	-2.0000	0.0000	11.00	-22.00
406059	UTOPIA WINE COOLER SWB143	-1.0000	0.0000	11.00	-11.00
406060	UTOPIA WINE COOLER SWB166	-2.0000	0.0000	11.00	-22.00
406061	UTOPIA WINE COOLER SWB211	-1.0000	0.0000	11.00	-11.00
406063	UTOPIA WATER COOLER SSB208	2.0000	0.0000	11.00	22.00
406073	UTOPIA WINE COOLER SWB147	-1.0000	0.0000	11.00	-11.00
406076	BLOWN GLASS BARRA ON GRANITE	40.0000	0.0000	38.00	1,520.00
406077	BLOWN GLASS BARRA BOTTLE STOP	13.0000	0.0000	25.00	325.00
406078	EARTH BOTTLE DREAMTIME EARTHY	9.0000	0.0000	28.57	257.14
406079	EARTH BOTTLE DREAMTIME OCEAN	11.0000	0.0000	28.57	314.28
406083	BUNDARRA TOTE BAG TURTLE	71.0000	0.0000	13.40	951.40
406084	BUNDARRA TOTE BAG BARRA	37.0000	0.0000	13.40	495.80
406086	UTOPIA COFFEE CUP SBCC209	-6.0000	0.0000	9.00	-54.00
406087	UTOPIA COFFEE CUP SBCC136	-3.0000	0.0000	9.00	-27.00
406088	UTOPIA COFFEE CUP SBCC186	-1.0000	0.0000	9.00	-9.00
406090	UTOPIA COFFEE CUP SBCC216	-2.0000	0.0000	9.00	-18.00
406091	UTOPIA STUBBY COOLER-Assorted	69.0000	0.0000	5.09	351.01
406092	UTOPIA WATER COOLER - Assorted	-2.0000	0.0000	8.50	-17.00
406093	UTOPIA WINE COOLER - Assorted	27.0000	0.0000	12.44	335.75
406094	UTOPIA COFFEE CUP - Assorted	33.0000	0.0000	10.17	335.75
406095	UTOPIA WINE COASTER - Assorted	8.0000	0.0000	3.39	27.13
406096	STUBBY COOLER CROC	22.0000	0.0000	4.75	104.50
406097	BUNABIRI WINE COOLER	31.0000	0.0000	12.38	383.88
406098	BUNABIRI WATER COOLER	20.0000	0.0000	9.64	192.89
406099	BUNABIRI STUBBY COOLER	23.0000	0.0000	4.20	96.51
406100	BUNABIRI COASTER SET	2.0000	0.0000	7.95	15.90
406101	BUNABIRI SCRUNCHIE	65.0000	0.0000	3.72	241.88
406102	BUNABIRI GLASSES CASE	43.0000	0.0000	6.35	273.08
407001	CRAIGO'S CRITTERS - poppers	-2.0000	0.0000	10.91	-21.82
407002	CRAIGO'S CRITTERS - asst lures	13.0000	0.0000	10.91	141.82
407007	FISH ID CHARTS	496.0000	0.0000	4.00	1,984.00
408001	Savannah Way Map	22.0000	0.0000	7.06	155.40
408002	HEMA CAPE YORK 14TH ED	39.0000	0.0000	8.15	317.85
408003	HEMA CAPE YORK ATLAS & GUIDE	68.0000	0.0000	27.55	1,873.07
408004	HEMA AUS ROAD & 4WD ATLAS 12TH	1.0000	0.0000	21.79	21.79
408005	HEMA AUSTRALIA HANDY MAP	31.0000	0.0000	5.43	168.25
408008	FIELD GUIDE BIRDS OF AUST	37.0000	0.0000	23.63	874.33
408009	WILD AUSTRALIA BOOKLET	57.0000	0.0000	12.00	684.00
408010	THE GULF COUNTRY - MARTIN R	2.0000	0.0000	17.75	35.50
408011	GULF WOMEN - BLAKE B	80.0000	0.0000	15.00	1,200.00
408012	THE LITTLE KANGAROO	49.0000	0.0000	12.00	588.00
408013	A BARRAMUNDI TALE	76.0000	0.0000	14.00	1,064.00
408015	HEMA QLD MAP	57.0000	0.0000	8.15	464.81
408016	HEMA NT MAP	-15.0000	0.0000	5.97	-89.55
408017	HEMA TOP END & GULF MAP	48.0000	0.0000	8.15	391.42
408018	Easy Read Aust Road & 4WD book	28.0000	0.0000	24.55	687.27
409001	ADOPT A FINGERLING 29.95	-12.0000	0.0000	27.00	-324.00

Stock Valuation Report

Code	Description	Stock Level	L/B Level	Avg Cost	Stock Value
409002	FINGERLING BARRAMUNDI PILLOW	67.0000	0.0000	10.00	670.00
409003	SMALL BARRAMUNDI PILLOW/PLUSH	45.0000	0.0000	30.00	1,350.00
409004	LARGE BARRAMUNDI PILLOW	25.0000	0.0000	40.00	1,000.00
409005	SMALL RED EMPEROR PILLOW	40.0000	0.0000	30.00	1,200.00
409006	PLUSH SMALL CRANKY CROC	43.0000	0.0000	10.35	445.05
409008	PLUSH SOLOMON STINGRAY	31.0000	0.0000	9.45	292.95
409009	PLUSH COREY CUTTLEFISH	38.0000	0.0000	14.35	545.45
409010	PLUSH TURTLE MED BROWN	25.0000	0.0000	6.25	156.36
409011	PLUSH TURTLE MED PURPLE	74.0000	0.0000	7.10	525.69
409012	PLUSH TURTLE MED GREEN	75.0000	0.0000	7.10	532.79
409013	PLUSH TURTLE MED PINK	78.0000	0.0000	7.10	554.10
409015	PLUSH PERCIVAL PELICAN	16.0000	0.0000	4.46	71.28
409016	PLUSH CRBBY CRAB	92.0000	0.0000	9.03	830.66
409037	ADOPT A FINGERLING 45	-23.0000	0.0000	27.00	-621.00
409039	PLUSH CORNEY CRAYFISH	38.0000	0.0000	8.96	340.29
409040	PLUSH HAMMERHEAD SHARK	30.0000	0.0000	17.06	511.65
409041	PLUSH ANGLER FISH	2.0000	0.0000	7.41	14.82
409042	PLUSH TURTLE MED OLIVE	16.0000	0.0000	7.10	113.66
409043	PLUSH BARRY BARRA	78.0000	0.0000	16.50	1,287.00
410001	MORNINGTON ISLAND PAINTING	1.0000	0.0000	1,350.00	1,350.00
410002	THE RAT & SQUID PAINT INC BOOK	1.0000	0.0000	900.00	900.00
410003	BARRAMUNDI GOLD & BLACK PAINTI	1.0000	0.0000	1,800.00	1,800.00
410004	THE HUNTER PAINTING	1.0000	0.0000	450.00	450.00
410005	FRESH WATER TURTLE PAINTING	1.0000	0.0000	450.00	450.00
410006	THE GATHERER PAINTING	1.0000	0.0000	450.00	450.00
410007	THE HUNTER PAINTING	1.0000	0.0000	450.00	450.00
410008	GOING HUNTING PAINTING	1.0000	0.0000	540.00	540.00
410010	MURI BOY PAINTING	1.0000	0.0000	450.00	450.00
410011	SMALL BARRAMUNDI ETCHING	1.0000	0.0000	27.00	27.00
410012	SMALL BARRAMUNDI ETCHING	1.0000	0.0000	27.00	27.00
410013	LARGE BARRAMUNDI ETCHING	1.0000	0.0000	0.00	0.00
410014	LARGE BARRAMUNDI ETCHING	1.0000	0.0000	54.00	54.00
410018	FRAMED EMU WREN WATERCOLOUR	1.0000	0.0000	126.00	126.00
410019	FRAMED REEF FISH ACRYLIC	1.0000	0.0000	108.00	108.00
410020	LARGE BARRA ETCH STRETCH CANVAS	1.0000	0.0000	0.00	0.00
411001	MATILDA WAY STICKER SMALL	68.0000	0.0000	0.50	34.00
411002	MATILDAY WAY LARGE STICKER	-1.0000	0.0000	0.00	0.00
411003	LWBDC TEATOWEL	17.0000	0.0000	6.70	113.90
411004	LWBDC RUBBER MAGNET	34.0000	0.0000	3.40	115.60
411005	LWBDC HATPIN	-7.0000	0.0000	2.90	-20.30
411006	CRAB SPRING MAGNET	159.0000	0.0000	3.00	477.00
411007	LWBDC STICKER SM	32.0000	0.0000	1.34	42.88
411008	POSTCARD GULFLANDER - SALE	-9.0000	0.0000	0.00	0.00
411009	CROCODILE LURKING	54.0000	0.0000	0.45	24.30
411010	FLOWERS FOR U M HAVA	-4.0000	0.0000	0.45	-1.80
411011	JABIRUS & HELACONIA	108.0000	0.0000	0.45	48.60
411012	BARRA CENTRE WAVES	329.0000	0.0000	0.65	213.85
411013	BARRA CENTRE MULTI IMAGE	103.0000	0.0000	0.65	66.95
411014	BARRA CENTRE OUTBACK	128.0000	0.0000	0.65	83.20
411015	Small gecko magnet	1.0000	0.0000	3.00	3.00
411016	Small fish magnet	2.0000	0.0000	3.00	6.00
411017	DOODADS DINGO	67.0000	0.0000	2.25	150.75
411018	DOODADS T-REX	59.0000	0.0000	2.25	132.75
411019	DOODADS KANGAROO	118.0000	0.0000	2.25	265.50
411020	DOODADS KOOKABURRA	37.0000	0.0000	2.25	83.25
411021	DOODADS BLUE WHALE	48.0000	0.0000	2.25	108.00
411022	DOODADS BLACK COCKATOO	29.0000	0.0000	2.25	65.25
411023	DOODADS KOALA	74.0000	0.0000	2.25	166.50
411024	DOODADS KOALA CHRISTMAS	115.0000	0.0000	2.25	258.75
411025	DOODADS BLUE WREN	39.0000	0.0000	2.25	87.75
411026	DOODADS OWL	43.0000	0.0000	2.25	96.75
411027	DOODADS FRILL LIZARD	33.0000	0.0000	2.25	74.25
411028	DOODADS SPIDER	17.0000	0.0000	2.25	38.25
411029	DOODADS CROCODILE	91.0000	0.0000	2.25	204.75
411030	DOODADS EMU	46.0000	0.0000	2.25	103.50
411031	DOODADS FROG	12.0000	0.0000	2.25	27.00
411032	DOODADS WHITE COCKATOO	38.0000	0.0000	2.25	85.50
411033	DOODADS LORIKEET	45.0000	0.0000	2.25	101.25
411034	BUNABIRI TEATOWEL	80.0000	0.0000	5.59	447.19
411035	DOODADS BUTTERFLY	23.0000	0.0000	2.25	51.75
411036	LWBDC STICKER LG	103.0000	0.0000	0.00	0.00
411037	BUNABIRI HIPPIE SLING BAG	28.0000	0.0000	14.89	416.84
412001	BLOCK SOAP KARUMBA	78.0000	0.0000	5.00	390.00
412004	SOAP CROC YELLOW lemon spear	37.0000	0.0000	4.00	148.00
412005	SOAP CROC GREEN lavender	37.0000	0.0000	4.00	148.00

Stock Valuation Report

Code	Description	Stock Level	L/B Level	Avg Cost	Stock Value
412006	SOAP CROC GREEN eucalyptus	31.0000	0.0000	4.00	124.00
412007	SOAP CROC ORANGE orange poppy	39.0000	0.0000	4.00	156.00
412008	SOAP BARRA GREEN lemon myrtle	42.0000	0.0000	5.00	210.00
412009	SOAP BARRA PINK lavender	49.0000	0.0000	5.00	245.00
412010	SOAP BARRA BLUE ocean breeze	55.0000	0.0000	5.00	275.00
412011	SOAP BARRA SILVER orange poppy	44.0000	0.0000	5.00	220.00
412013	SOAP BARRA SHAPE	211.0000	0.0000	5.00	1,055.00
412015	SOAP CROC SHAPE	-47.0000	0.0000	4.00	-188.00
412016	SOAP DISH ONLY	17.0000	0.0000	4.50	76.50
412017	SOAP & SOAP DISH	-16.0000	0.0000	5.00	-80.00
412018	LIP BALM - VANILLA	21.0000	0.0000	3.00	63.00
412019	LIP BALM - PEACH	10.0000	0.0000	3.00	30.00
412020	LIP BALM - LEMON	19.0000	0.0000	3.00	57.00
412021	LIP BALM - BLUEBERRY	10.0000	0.0000	3.00	30.00
412022	LIP BALM - CAMEL	19.0000	0.0000	3.00	57.00
412023	LIP BALM - HEALING	20.0000	0.0000	3.00	60.00
413105	XS Barra Etching	2.0000	0.0000	20.00	40.00
413106	XS Broilga Etching	2.0000	0.0000	20.00	40.00
413107	Small Barra Etching	6.0000	0.0000	25.00	150.00
413108	Small Broilga Etching	5.0000	0.0000	25.00	125.00
601015	My Bird Obsession Book	-2.0000	0.0000	0.00	0.00
601017	N150 Lapel Pin	-62.0000	0.0000	0.00	0.00
601022	Magnet - Croc/Barra	-66.0000	0.0000	0.00	0.00
601023	Hatpin - Croc/Barra	-18.0000	0.0000	0.00	0.00
601024	Keyring - Croc	-13.0000	0.0000	0.00	0.00
602002	WIFI - Non-Member	-81.0000	0.0000	0.00	0.00
602003	Internet - Member	-33.0000	0.0000	0.00	0.00
602004	Internet - Non-Member	-171.0000	0.0000	0.00	0.00
603001	Printing - B&W	-3502.0000	0.0000	0.00	0.00
603002	Printing - Colour	-41.0000	0.0000	0.00	0.00
603003	Scanning	-271.0000	0.0000	0.00	0.00
604004	Tea or Coffee	-30.0000	0.0000	0.00	0.00
605001	Babara Wollner Ceramics	-9.0000	0.0000	0.00	0.00
606002	Cape York Map	-4.0000	0.0000	14.95	-59.80
606003	Northern Territory Map	42.0000	0.0000	5.43	227.95
801002	PUBLIC WIFI - MEMBER	-1.0000	0.0000	0.00	0.00
801003	INTERNET - NON MEMBER 30 MINS	-4.0000	0.0000	0.00	0.00
802001	PRINTING - UP TO 50 A4 - per c	-142.0000	0.0000	0.00	0.00
		3103.0000	0.0000		122,295.69

OUTBACK BY THE SEA®

TOURISM STRATEGY

Status February 2021



To manage the Outback by the Sea® as a destination in which tourism, industry, government and community leaders plan for the future, facilitate and manage the economic growth attached to tourism and market and promote the Outback by the Sea® brand.



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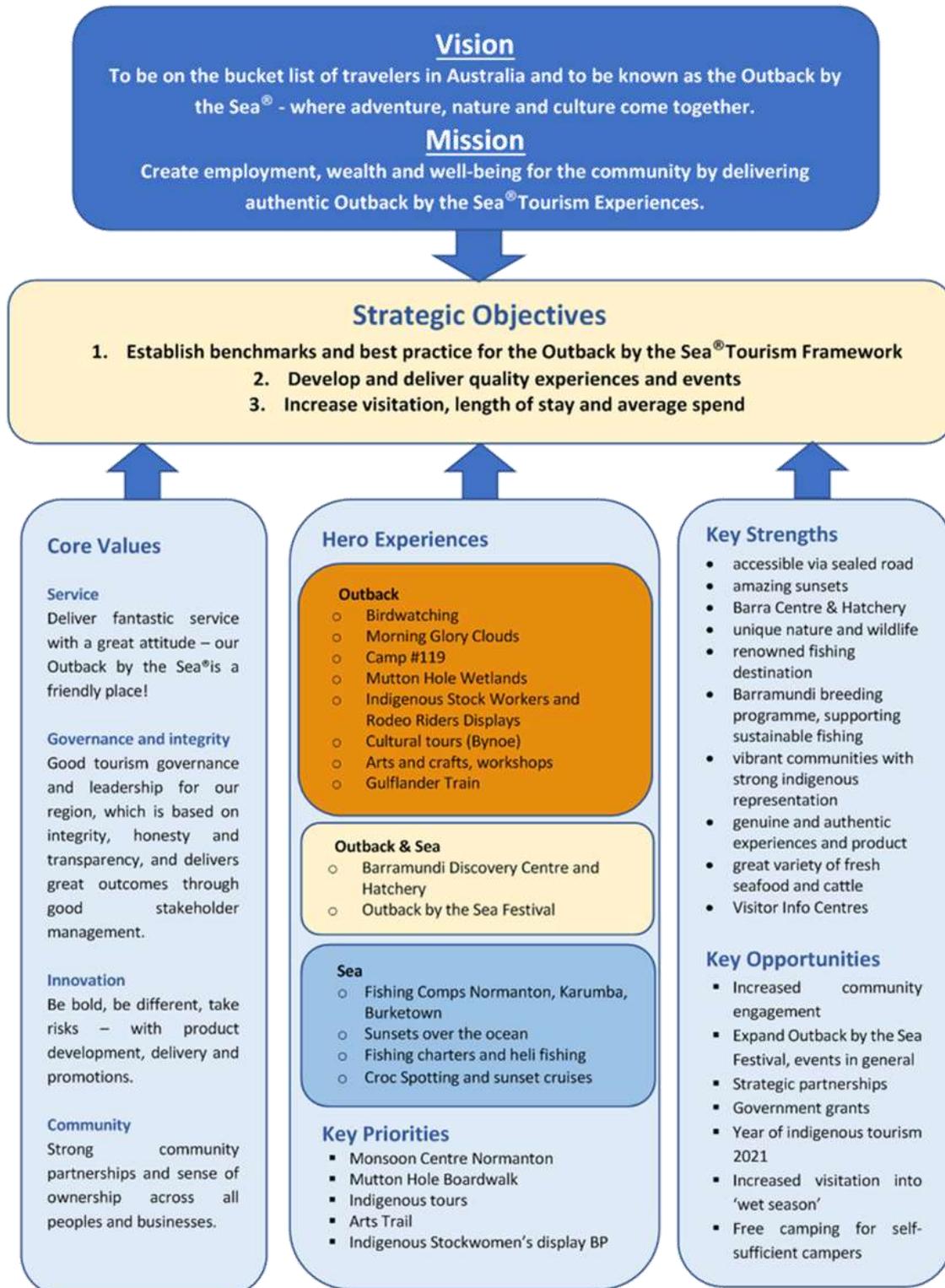
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EXECUTIVE SUMMARY





Our place – this is the Outback by the Sea®

The Gulf Country, or Gulf Savannah is located across northern Queensland and shares some of the key features of northern Australia including being resource-rich and close to growing Asian markets. Other key strengths of the Gulf investment environment include its water resources, its active export port and good levels of infrastructure.

Burke, Carpentaria, Croydon, Doomadgee and Mornington Shires have important environmental and cultural heritage values, and offer a good lifestyle, a range of services and pro-active Councils. The region enjoys a climate which is not uniformly hot and humid, and the challenges of remoteness have been addressed by recent improvements in infrastructure and services.

The Gulf of Carpentaria has a robust fishing industry and opportunities exist in further development of aquaculture – such as the Karumba Barramundi Hatchery.

There is a range of employment and business opportunities based around the region's growing tourism industry and its location on major drive



©2020 Carpentaria Shire Council (CSC). Based on or contains data provided by CSC and the State of Queensland Department of Natural Resources & Mines (DNRM) (2020). In consideration of these agencies, providing use of this data you acknowledge and agree that these agencies give no warranty in relation to the data including accuracy, reliability, completeness, currency or suitability, and accept no liability (including without limitation, liability in negligence) for any loss, damage or costs (including consequential damage) relating to any use of the data. Data must not be used for direct marketing or be used in breach of the privacy laws.



routes such as the Savannah Way and Matilda Way. Development of new products, to cater for new tourism market segments and changing consumer preferences, is considered an important opportunity that would further grow and diversify the industry. The small business sector is also considered to have opportunities to service a growing population and a growing economy.

The spectacular natural environment of the Southern Gulf Region ranges from eucalyptus woodlands in inland areas through to lowland coastal plains, pristine wild rivers and seasonal wetlands to the rich marine resources of the Gulf of Carpentaria. Extensive mangrove forests, vast salt pans, estuaries, beaches, rocky shores, large seagrass beds, reefs and other marine areas typify the landscape.

The area is particularly significant for the extent and continuity of its wetlands and its importance as a rich breeding habitat for many waterbird and shorebird species and encompasses many areas of high cultural significance to Traditional Owners.

The Gulf represents a majestic union of two disparate worlds, where the Outback's red dirt, black soil plains, hard ridges, outcrops and fine Savannah soils meet the Sea with wetlands, mangroves, salt pans and the open ocean. In these parts, Mother Nature reigns supreme.



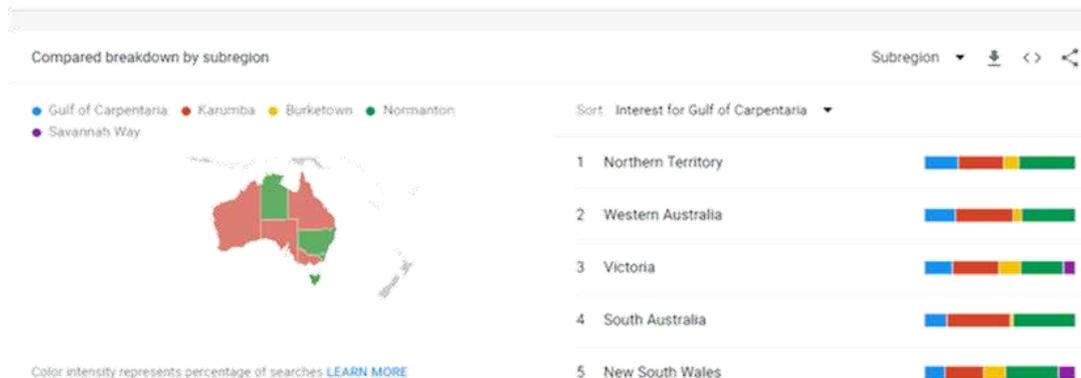
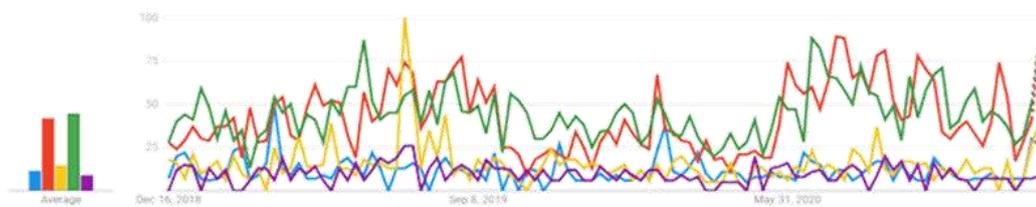


SITUATION ANALYSIS

Market and brand Value

Tourism and hospitality are key industries and major contributors to Australia’s economy.

Google Trends over the last couple of years, showing a definite increase in interest for Karumba and Normanton with the launch of the Barramundi Discovery Centre, as well as the implementation of the Digital Strategy earlier this year. Brand awareness for the Savannah Way is comparatively small.



The last detailed visitor analysis was undertaken in 2018 through Gulf Savannah Development (GSD), with the value of tourism to the area estimated at \$69.8m in 2017. This consist of around 55,000 visitors staying an average 13 days and spending around \$97 per day.

Most visitors are from within Queensland, followed by NSW and VIC. The survey also highlighted that 91.6% travelled in 4WD vehicles, with the majority travelling different forms of transportable accommodation including 59.6% towing a caravan, 18.6% towing camping trailers, 10.8% in campervans and 8.7% in motorhomes. The high percentage of 'caravanning' amongst the region's visitors is reflected in the accommodation types usage rates. The survey showed that 69% of visitor nights were spent in caravan parks or commercial camping grounds, with 24% of visitor nights being spent in 'bush' or free camping sites and only 5% of visitors choosing to stay in hotel/motel accommodation. The impact of COVID-19 in 2020 has seen a shift in visitation – the international market not available for another year at least, and border closures limited the visitation to a mainly inter-state demographic. This is likely to continue for some of 2021.

Our Partners

Industry

- Tourism Events Queensland (TEQ)
- Outback Queensland Tourism Association (OQTA)
- Tourism Tropical North Queensland (TTNQ)
- Queensland Tourism Industry Council (QTIC)
- Transportation providers (Gulflander, Rex, Trans North, Qantaslink etc)
- Travel bookers (Retail, Wholesale and Inbound- Helloworld currently a key partner)

Community

- Local and regional tourism suppliers
- Community organisations and residents
 - BYNOE, CLCAC Indigenous Rangers
 - Rodeo Committee
 - Gulf Barramundi Restocking Association and other Gulf re-stocking groups

Government

- State and regional Government Departments
 - ROC's
 - Arts Queensland
 - State Development and Infrastructure
 - Museums Queensland
- Neighbouring and regional Local Governments
- Neighbouring and regional Visitor Information Centres

And most importantly: all visitors to the Carpentaria Shire

Market Segments

High value Travellers:

- **50+ travelling without children**
more spare time allows them to pursue a variety of interests
 - domestically, most live in Melbourne or Sydney, but 21% in regional NSW and VIC – largest segment of visitors to the region, which is why the state borders reopening is being pursued by operators
 - half now retired and more spare time on their hands allows them to pursue a variety of interests
 - broad TV repertoire, with high consumption of news and other information channels as well as game shows, dramas and home improvement. Travel magazines are also more popular than average amongst this group and they will pick up brochures and maps from the VIC's
 - digitally well connected
- **Travelling with children**
Juggling busy careers, social commitments and family life
 - Affluent families Juggling busy careers, social commitments and family life
 - Most live in capital cities, working full or part time, while some focus on home duties
 - Kids channels often on TV as well as family dramas and cooking shows
 - For those reading magazines, more are interested in gossip/entertainment, home decorating and health
 - Living in the digital world
- **18-49 travelling without children**
They can afford to spend a little more and live freely
 - Majority live in metropolitan areas and work in white collar jobs
 - Working hard means they can afford to spend a little more and live freely
 - Highly engaged with social media, and enjoying comedy, drama, music, entertainment, lifestyle and fashion in their mainstream media repertoire

Groups:

- **Coach Tours**
 - and VIC – largest segment of visitors to the region
 - half now retired and more spare time on their hands allows them to pursue a variety of interests
- **Educational tours**
 - Schools and universities

- **Tag-along tours**
 - Organised Adventure seekers

- **Special Interest groups (fishing, bird watching etc)**

Split of market segments:

Visitation has been dominated by the Grey Nomad segment, followed by families and tour groups, but with the current global pandemic the actual split may change in the course of 2021, as people are unable to travel overseas and explore their backyard.

The Outback is considered a safe destination, no virus and plenty of wide-open spaces, and marketing funds are being diverted from international campaigns to domestic ones, including a push for Drive North Queensland.

The development of our product is geared towards any of the target segments.

Seasonality

Tourism to the the Outback by the Sea® is generally restricted to April – October, with a lot of operators closing for the summer months.

The challenge and the opportunity are to extend the season, opening different markets such as bird watching and Morning Glory cloud experiences.



Strategic Objectives

1. Establish benchmarks and best practice for the Outback by the Sea®
Tourism Framework
2. Develop and deliver quality experiences and events
3. Increase visitation, length of stay and average spend

1. Outback by the Sea® Tourism Framework – effective 01 July 2021

Destination Champion – Outback by the Sea®:

- Contract role (Vendor Panel?)
- Funding requirement: approx. \$70k per annum
(\$12k digital strategy, \$15k Outback by the Sea Event Management, around \$3,500 per month for other activities/responsibilities as listed below)
- reporting to CEO and Council and lead/spokesperson for Destination Committee

Overall Objective:

Lead the Outback by the Sea® Committee to drive sustainable tourism growth outcomes and liaise with industry, trade and tourism stakeholders in the key domestic and international markets.

Responsibilities:

- **Destination Marketing**
 - drive digital media, including Facebook and Instagram
 - destination website development and maintenance – possibly part of the CSC site, links to Barra Centre
 - tradeshows
 - Gulf Country booklet – rename 'Outback by the Sea'

- **Industry Development**
 - advocate and advise in an ongoing process to deliver the vision, mission and strategic goals of the destination
 - building capabilities, ie delivery of digital toolkit
- **Experience and Event development, including running the Outback by the Sea Festival**
 - more product on to ADTW and Best of Queensland
 - coordinate event timings
 - Project managing the Normanton Monsoon Centre (fingers crossed...) and other key tourism developments including Mutton Hole wetlands
- **Economic development – increase yields**
 - Lead tourism strategy and actions
 - access and drive grant opportunities
 - work with council on supporting infrastructure priorities such as roads/access
 - align strategies with DMO's
 - Assist with Award opportunities (RTO/QLD and National)

Outback by the Sea® Committee – industry led:

Purpose: feedback, advise → action through Destination Champion

Members:

- Destination Champion
- Designated Councillor
- Accommodation Rep
- Tour Operator Rep
- Community Rep
- Indigenous Rep



Action	Who	When
Form Committee	VO	By 01 April 2021
Appoint a Tourism Champion/s	CEO	01 July 2021
Engage stakeholders, including potentially other councils	VO	By 01 April 2021



⇒ Develop and deliver quality experiences and events

Defining our experiences

What are our unique destination assets?

- The only Gulf beach accessible via sealed road
- Renowned for Fishing – in the Gulf and the rivers and creeks
Unique nature and wildlife – hand-feed barramundi at the Barramundi Discovery Centre and Hatchery in Karumba
- Salt pans and wetlands – twitchers paradise
- Rich indigenous history

“Australia’s Indigenous culture sets it apart from countries around the world. The culture and its relationship with our extraordinary landscapes, combine to provide travellers with a truly unique experience. There is no question that such an experience is becoming more and more important to Australians and international visitors planning to explore this vast country.

An Indigenous experience is now an essential element of the Australian tourism experience.”

Aden Ridgeway, Executive Chairman,
Indigenous Tourism Industry Advisory Panel

What is special about our product?

We have the most iconic tourist attraction in the Gulf Savannah
Les Wilson Barramundi Discovery Centre

We have rich indigenous culture and natural assets
Indigenous Stock Workers and Rodeo Riders Displays in Normanton
Mutton Hole Wetlands and Salt pans

We have fantastic sunset experiences

Karumba Point: Sunset Tavern, Ash's and End of the Road
Ferryman cruises, Croc & Crab cruises

We have great fishing charters

Heli Fishing
Kerry D Charters
Karumba Fishing Charters

We have spectacular events

Outback by the Sea Festival

What is unique about our service?

We consist of small and remote Shires with friendly and inclusive communities

Our local businesses look after all visitors and provide great customer service

from supermarkets, chemists, bakeries, butchers, petrol stations, visitor information centres and tourist operators

Product development priorities

Game-Changing Tourism Infrastructure Priorities

- **Monsoon Centre Burns Philp Building Normanton**
- **Indigenous Stock Women's display BP building**

Other Tourism Infrastructure Priorities and options

- Karumba Town Walks revamp, redesign and upgrade
- Savannah Way Arts Trail
- Karumba town to Barra Centre walkway and bicycle path
- Free bicycles from Karumba Point via Town Centre to Barra Centre
- Karumba Rockpool
- Normanton Visitor Information Centre and Gardens
- Hatchery redevelopment stage 3 – grow out ponds, pontoon landing
- Town walks – upgrade with new signage
- Karumba Nature Walk and Boardwalk upgrade
- Normanton Town Walk
- Skywalk at the Barra Centre
- Mutton Hole Wetlands Interpretive Boardwalk and experiences as phase 2 of Monsoon Experience

Other tourism opportunities

- Norman River cruise from Normanton
- Guided indigenous tours

Community and Event priorities

- Outback by the Sea Festival expansion
- Normanton Rodeo and Races
- Introduce additional events that will attract new audiences

Action	Who	When
BBRF Grant Application Monsoon Centre	VO	02 March 2021
Organise OBTSF for 2021	JC	September 2021
Liaise with council re priorities for tourism product	Destination Committee	Ongoing
Karumba Town Walks – redesign and produce as part of signage grant	VO-community	By May 2021
YOIT grant application Stockwomen	VO	Feb21



⇒ Increase visitation, length of stay and average spend

Use our story to produce engaging marketing campaigns

- Digital media strategy
- Destination website
- Outback by the Sea® Destination brochure
- Strategic marketing partnerships and campaigns including tradeshows, familiarisations, promotional campaigns and advertising
- Brand management

What is our story?

We are The Outback by the Sea®

We represent a majestic union of two disparate worlds, where the Outback's red dirt, black soil plains, hard ridges, outcrops and fine Savannah soils meet wetlands, mangroves, salt pans and the open ocean. In these parts, Mother Nature reigns supreme. Discover the rustic towns of Normanton and Karumba filled with artful treasures and rich history. Explore our indigenous culture and learn about our vast cattle stations. Spend your days exploring rivers and coastlines and sample the culinary delights of wild-caught barramundi. This is the place for nomads and fishermen to connect, exchange stories and celebrate the untouched beauty of the top end.

How do we create brand ambassadors?

- Greeting – how do we greet our guests?
Making a personal connection, eye contact, smile! Welcome to Carpentaria Shire!
- Understanding – do we understand what our customers want?
Asking questions – don't make assumptions, show empathy
- Efficiency – can we connect our visitors with the right experiences for them?
know your local products and services so you can match them to the visitors
- Special treatment – how do we leave a positive impression?
engage, educate and entertain

- **Thankfulness** – we need to thank each and every guest for their business and understand their lifetime value
 Always say thank you for visiting us and we would love to have them back!
- **Engaging social media** – keep the connection once it is established, but also entice new visitors to the destination

A story isn't a story until it's shared:

Digital media, website
 Advertising
 Promotions, such as tradeshows
 PR
 Industry channels
How do our customers share their stories?
 Facebook and Instagram Reviews



Action	Who	When
Digital Media strategy	JC/SM	ongoing
Tourism toolkits available to tourism suppliers	JC/SM	ongoing
Stakeholder Management TTNQ, OQTA	Tourism champion	ongoing

OUTBACK BY THE SEA® TOURISM STRATEGY – IMPLEMENTATION

This is a working document which will be subject to continuous reviews and changes, led by the tourism champion. Strong leadership and functioning committee are necessary to achieve the strategic goals and continue to build the destination brand – exciting times ahead for our remote Outback region, so let's get to work!





FOR IMMEDIATE RELEASE

Barramundi Discovery Centre Officially One of the Best Grey Nomad Experiences

A Karumba experience has been named a finalist in the Grey Nomad Awards for the second consecutive year, cementing the Gulf's reputation as a bucket list destination for mature age tourists.

The Barramundi Discovery Centre & Hatchery Karumba has been shortlisted in the '2020 Best Grey Nomad Attraction or Tour' category.

The winners will be announced on **Tuesday 2 March** at a celebratory event on the Sunshine Coast, QLD.

The world-class interpretive and visitors centre, which includes the only hatchery in the world to breed the Southern Gulf strain of this iconic fish, is free and explains the history, stories and habits of these sought-after fish. A permanent wrap-around viewing platform over the large lagoon, café, dog minding, mangrove and crocodile displays, and a film in the theatre round out the experience all add to the educational enjoyment.

To complement these features, the centre installed fishing pontoons, additional research facilities and a 10-metre diameter tank during 2020, plus enhanced Catch-a-Barra and Feed-a-Barra tours. Both tours provide mature-age visitors, who make approximately 80% of all visitors to the Gulf, with key insights into the barramundi's lifecycle, size, feeding and breeding.

Awards Director, Kim Morgan, said the Grey Nomad Awards provide vital, credible information to these and other mature-age travellers while supporting positive aging through soft adventure and social inclusion.

"The COVID situation has meant that some older Australians felt uneasy about travelling in 2020, with health and safety becoming an even greater factor in their decision making," she said.

"That is why the Grey Nomad Awards' criteria focussed on the actions that tourism operators, caravan parks and campground managers took to make the lives of grey nomads happier, healthier and safer," Ms Morgan said.

She said "In this way, the Awards are fostering a better lifestyle for over 50s by providing verified information that will guide their decisions on where to travel safely in 2021 and what to experience along the way".

Ms Morgan said that with a 31% decline in overnight trips within Australia for the year to September 2020 compared to the same period to September 2019[^], it is even more important that mature-age Australians have somewhere to turn that inspires and encourages them to travel.

"Tourism is pivotal to many regional economies, with money from visitors supporting local businesses and generating employment," she said.

Mature-age Australians are a largely untapped segment that represent one of the biggest opportunities in domestic tourism. This age segment possesses 32% of Australia's disposable income* and they love learning about the country. Importantly, they are fiercely loyal. Once they discover something they like, they will return.

.../MORE



-2-

The Grey Nomad Awards are judged by mature-age tourism professionals, some of whom have experienced the grey nomad lifestyle personally, adding weight to *Les Wilson Barramundi Discovery Centre's* success as a finalist.

The judges congratulated the Shire of Carpentaria and the Karumba community on a successful second year of operation, saying "We love that such a dedicated team of scientists, commercial fishing folk, tour guides and tradesmen run the centre to deliver what is a truly genuine and memorable experience steeped in Outback Australian hospitality".

They commented that it was a testament to the type of passionate people who work at the centre that the forced COVID closure in the first half of 2020 was adopted as an opportunity to further enhance their offerings based on feedback from hundreds of grey nomads.

[^] *Tourism Research Australia (TRA) - National Visitor Survey September 2020*

^{*} *Australian Bureau of Statistics (ABS)*

Media contact: Kim Morgan on 07 5446 4299, 0407 988 860 or kim@awardsabsolute.com.

- ENDS -

Outback by the Sea® Destination Committee rules

Date: February 2021



Membership of committee

- The committee consists of a Tourism Champion and five (5) industry representatives
- The representatives are members of the committee and will come from
 - Council (designated Councillor)
 - Accommodation Rep
 - Tour Operator Rep
 - Community Rep
 - Indigenous Rep

Electing the committee members

- The Expressions of Interest will go out by 15 February 2021
- Nominations can be received until the 15th of March 2021
- The rep for each of the industries will be selected based on their skills, experience and knowledge with a view to provide information, feedback and advice, relating to their area of the tourism industry
- Committee announced 01 April 2021, all successful applicants will receive notification prior
- Members are elected for the period of 12 months 01 Apr to 31 Mar, prior to the expiry, the tourism champion will seek new nominations
- Members will be required to attend quarterly meetings (own expense) in person or via Zoom/online
- The committee does not require a minimum number, as it is an industry advisory committee
- Chairperson is the Tourism Champion (contracted Tourism professional funded by Carpentaria Shire Council)

- Members of the committee may be terminated at any time if there is the view that the continuing participation of that member is detrimental to the tourism committee or tourism in the region
- Only appointed members can attend the meetings
- Meetings will be informal and encourage free discussion and consensus, but it is not required that all committee members agree on all matters up for discussion

Functions of management committee

Overall Objective:

Drive sustainable tourism growth outcomes and liaise with industry, trade and tourism stakeholders in the key domestic and international markets.

The committee will advise, support and assist the Tourism Champion in the following activities:

- **Destination Marketing**
 - drive digital media, including Facebook and Instagram
 - destination website development and maintenance – possibly part of the CSC site, links to Barra Centre
 - tradeshows
 - 'Outback by the Sea' booklet
- **Industry Development**
 - advocate and advise in an ongoing process to deliver the vision, mission and strategic goals of the destination
 - building capabilities, ie delivery of digital toolkit
- **Experience and Event development, including running the Outback by the Sea Festival and other events if required ie Normanton Rodeo and Races**
 - more product on to ADTW and Best of Queensland
 - coordinate event timings
- **Economic development – increase yields**
 - Lead tourism strategy and actions
 - align strategies with RTO's and local operators

Meetings of management committee

Quarterly, to be coordinated by the Tourism Champion.

Meeting Minutes

To be taken and distributed as necessary by the Tourism Champion.

BUSINESS PAPERS

9.8 VECTOR CONTROL

Attachments:	NIL
Author:	Kylie Snaith - Environmental Health Officer
Date:	11 February 2021
Key Outcome:	3.1 - Green spaces, natural areas and natural resources are protected and well managed
Key Strategy:	3.1.1 Plan and manage open space, parkland and natural areas to eradicate pests and noxious weeds and promote biodiversity, water quality and community use.

Executive Summary:

Council currently has a contractor engaged to do fogging of the Shire. However, there are a lot more cost effective ways to treat the problem of mosquitos which is kinder to the environment and a lot more effective in the reduction of them.

RECOMMENDATION:

That Council:

1. receive and note the Environmental Health Officer's report; and
2. that those matters not covered by resolution be noted.

Background:

Currently Council is spending approximately \$160 000 a year plus chemicals, for a contractor to fog our Shire. There are a lot more cost effective ways that we can treat the problem of mosquitoes that not only will save our Council up to \$80 000 per year but kinder on our environment and a lot more effective in the reduction of them.

The two main factors that cause the influx of mosquitoes are rain events and tidal events, so what we want to do is target the larvae in the 1st, 2nd and 3rd instar larvae with a larvicide called Bacillus Thuringiensis Israelensis ("BTI") which is an aqueous suspension for control of mosquito larvae in salt and fresh water breeding areas by ground or aerial application by Ultra Low Volume (ULV) techniques or diluted with water.

BTI is used as a larvicide to kill mosquito larvae before they can grow into adults that can bite people.

BTI has been used for mosquito control for more than 30 years. BTI is specifically formulated to work on mosquito larvae. It must be ingested to be effective. Mosquito larvae are killed by ingesting the protein crystal, which is then broken down in the larval midgut. This results in gut paralysis and larval death. BTI occurs at a rapid rate, within 24hours.

BTI is naturally occurring and safe to the environment.

- BTI does not persist in soil or water.
 - BTI is not toxic to people. It has not been shown to make people sick.
 - BTI will not harm people, pets and other animals, aquatic life, or other insects, including bees.
 - Subspecies of BTI formulas are approved for use in organic farming operations.
-

BUSINESS PAPERS

- BTI is very specific and only effects, mosquito larvae, black fly larvae, fungus gnats and midge.

Another very effective is (s)-Methoprene which unlike conventional pesticides, (S)-Methoprene is not a direct toxin. It is target-specific and does not harm mammals, waterfowl, or even beneficial predatory insects. In fact, Methoprene has been recommended by the World Health Organisation (WHO) for the use in drinking water supplies to control container-breeding mosquitoes in developing countries.

By working specifically on fourth instar mosquito larvae, PROLINK offers effective control without upsetting the food chain relationships between larvae and their natural predators, and, most importantly, without impacting non-target species.

After application of PROLINK to 2nd, 3rd, or 4th instar larvae, direct toxic effects on larvae are not likely to be observed. They will continue to develop and will pupate. Pupae will also live for a short time but will eventually die. Adults will not emerge. Infrequently, a few adults may be seen at the water surface, but will have abnormalities preventing flight and will not survive.

ProLink XR Briquets (150 days residual) are the ideal treatment for chronic breeding sites where access is difficult or where regular re-treatment would be impractical. ProLink XR Briquets can be applied (at a rate of 1 Briquet/10-20 m²) prior to flooding when sites are dry. They can be used in storm drains, ditches, ornamental ponds, septic tanks, wastewater ponds, abandoned swimming pools, construction sites, saltmarshes, semi-permanent and permanent freshwater larval habitats etc. ProLink XR Briquets can also be used in rainwater tanks containing potable water. ProLink XR Briquets are available in buckets of 100 and 200 briquets, or cartons of 220.

ProLink Pellets will give control for up to 30 days. Conventional pellet application equipment can be used, or pellets can be simply distributed by hand. Applied at 3-4 kg/Ha (approx. 2-4 pellets/m²) pellets can be applied prior to flooding. ProLink Pellets are ideal for spot applications to control larvae in plant potholders, birdbaths, gutters, old tyres etc in domestic or commercial areas. Pellets are also ideal for use in large mosquito control programs in saltmarsh and freshwater larval habitats, particularly where application cost or access are limiting factors. ProLink Pellets are available in 10Kg jugs, and cartons of 2 x 10Kg Jugs.

Both of this above to methods will be very useful for our shire as we know when we get king tides and can lay the pellets before hand and we will be able to lay most of these ourself with the assistance of a quad bike or something similar.

When doing home inspection there is a similar product which is used to put in containers with water to stop the breeding of mosquitoes.

Currently we are spending \$1665 per fogging treatment plus chemical for the Shire which is happening up to 5 times a week which is at a cost of \$16650.00.

For each treatment of larvicide it will cost approximately \$5000 and this will last for up to 3 months in areas that we prelaid the briquettes and potentially weeks depending on rain events.

There will be cases where we will need to adulticide as there is always the chance that their areas where larva will breed through to adult, but this could be as low as once a month.

Consultation (Internal/External):

- Mayor – Jack Bawden

BUSINESS PAPERS

Legal Implications:

- Nil.

Financial and Resource Implications:

- Approximately \$80,000 under budget.

Risk Management Implications:

- Risks are low – supports Council's commitment to reduce mosquito issues within the Shire.

BUSINESS PAPERS

10 REPORTS FROM DIRECTOR OF CORPORATE & COMMUNITY SERVICES

10.1 MONTHLY FINANCIAL REPORT - JANUARY 2021

Attachments:	10.1.1. Monthly Financial Report January 2021 ↓ 10.1.2. Cash ↓ 10.1.3. Charts - Operating Revenue and Expenses, Community Assets ↓ 10.1.4. Capital Expenditure January 2021 ↓
Author:	Jade Nacario - Manager Finance and Administration
Date:	9 February 2021
Key Outcome:	7.3 - Strategic management of Council
Key Strategy:	7.3.3 Implement sustainable financial management and effective procurement practices.

Executive Summary:

The Monthly Financial Report has been prepared for the period ending 31 January 2021 in accordance with Section 204 of the Local Government Regulations 2012.

RECOMMENDATION:

That Council:

1. accepts the Monthly Financial Report for the period ending 31 January 2021 as presented; and
2. that those matters not covered by resolution be noted.

FINANCIAL REPORT

The Monthly Finance Reports are prepared in accordance with the reporting requirements of the *Local Government Act 2009* and *Local Government Regulation 2012 s204*.

The following reports for 31 January 2021 are attached for Council's information.

- Operating Statement
- Operating Statement by Program
- Statement of Financial Position
- Cashflow Statement
- Summary of Accounts

BUSINESS PAPERS

Sustainability Ratios

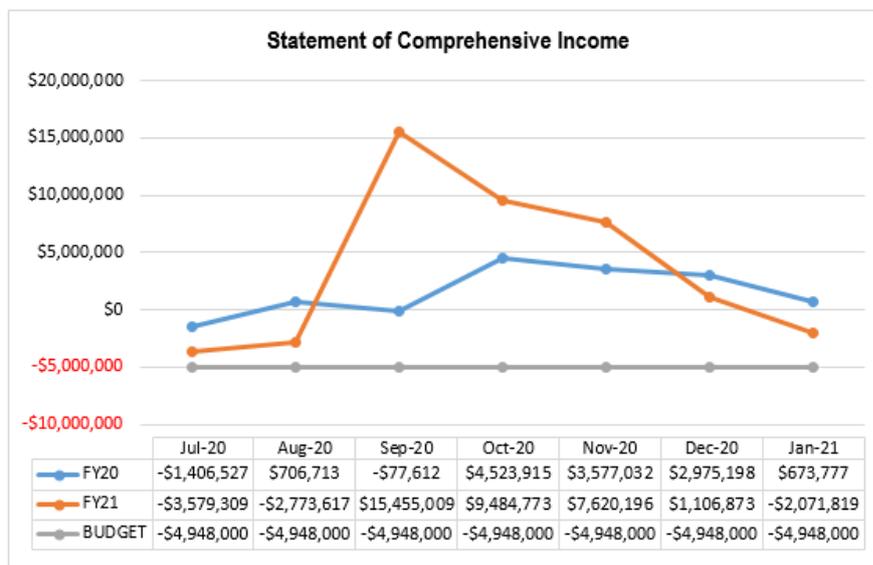
Indicator	Target		31 January 2021	Comment
Current Ratio Is Council able to pay off its short-term liabilities with its current assets?	>3.0	Current Assets/Current Liabilities	2.01	
Operating Surplus Ratio Does Council have sufficient operating revenue to meet Council operating costs?	Between 0 & 10%	Surplus/(Deficit) from council operations / Revenue generated from Council	-0.04	As expected, when the budget was adopted
Cash Expense Ratio Has Council properly planned for when payments associated with Council activities are due?	3 months	Cash at Bank / Expected cash operating costs for one month	3.55 months	

Operating Statement Variances Report

At the end of January 2021 (7th month of the budget year) the financial year had elapsed 58.33% for the Operating Revenues and Expenditures budget.

The total operating revenue at the end of January 2021 was 58.36% of the 2021 budget while the total operating expenditure at the end of January 2021 was 52.83%.

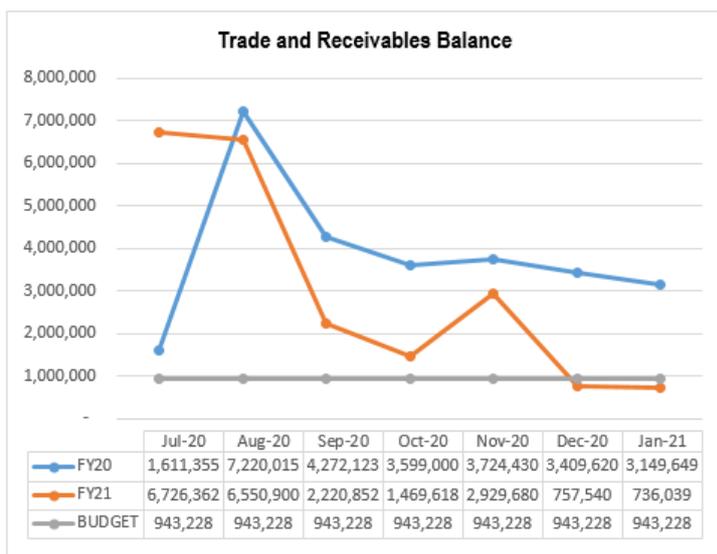
The Comprehensive Income Statement indicates a *Net Operating Deficit* of \$2,071,819, for the seventh month of the current financial year.



BUSINESS PAPERS

Financial Position Reports

Council has *Trade and Receivables* of \$ 736,039 as of 31 January 2021. This balance is made up of \$ 428,312 (in outstanding rates & utility charges – with the remaining balance comprising of debtors, community loans etc.)



Rates and Service Charges Receivables

Month	Jul-20	Aug-20	Sept 20	Oct-20	Nov-20	Dec-20	Jan-21
Current Year	-	4,328,088.24	1,455,376.83	319,587.05	301,110.13	200,352.07	160,058.74
1 Year Arrears	292,675.36	284,704.17	185,898.83	156,746.85	151,670.36	147,914.15	140,665.59
2 Year Arrears	75,705.59	70,532.08	71,134.95	64,492.47	63,424.25	63,022.87	59,428.96
3+ Year Arrears	166,896.77	165,071.49	164,271.49	159,542.67	158,642.67	157,392.67	156,392.67
Interest	178,051.94	175,318.03	167,844.88	161,813.42	160,507.36	158,380.53	155,837.26
Credits	-147,188.25	- 52,254.21	- 100,397.23	-235,675.47	-252,687.65	-267,552.10	-244,071.16
Balance	\$566,141.41	\$ 4,971,459.80	\$ 1,944,129.75	\$626,506.99	\$582,667.12	\$459,510.19	428,312.06

Capital Expenditures 2020-2021

Please see attached Council's Capital Expenditures as of 31 January 2021.

QTC Loans

Loan	Balance	Maturity Date
Glenore Weir	4,792,135.57	15 March 2035
Karumba Sewerage	1,888,302.59	15 June 2030
Normanton Water	1,033,327.42	15 March 2031

Consultation (Internal/External):

- Mark Crawley - Chief Executive Officer

BUSINESS PAPERS

- Michael Wanrooy - Director of Engineering
- Managers
- Finance Officers
- Westpac Banking Corporation
- Queensland Treasury Corporation

Legal Implications:

- Failure to meet regulatory reporting requirements is a breach of the *Local Government Act 2009*.

Financial and Resource Implications:

- As provided for in current adopted 2020/2021 Annual Budget.

Risk Management Implications:

- Risk is considered low and Council will be advised if major items deviate from the adopted budget and forecasts.



Statement of Comprehensive Income by Category
 for the period ended 31 January 2021

	Core \$	QRA \$	Non-Core \$	Total \$	Budget \$
Income					
Revenue					
Recurrent revenue					
Rates, levies and charges	3,583,260	-	-	3,583,260	7,867,000
Fees and charges	254,463	-	318,624	573,087	608,000
Rental income	49,173	-	312,519	361,692	531,000
Interest received	114,435	-	-	114,435	200,000
Sales revenue	9,831,969	-	991	9,832,959	10,061,000
Other income	133,286	-	-	133,286	7,000
Grants, subsidies, contributions and donations	3,146,059	28,546,586	381,209	32,073,854	60,698,000
	17,112,645	28,546,586	1,013,342	46,672,573	79,972,000
Capital revenue					
Grants, subsidies, contributions and donations	2,107,115	-	213,029	2,320,144	11,768,000
Total revenue	19,219,760	28,546,586	1,226,371	48,992,718	91,740,000
Capital income	12,327	2,400	-	14,727	-
Total income	19,232,087	28,548,986	1,226,371	49,007,445	91,740,000
Expenses					
Recurrent expenses					
Employee benefits	(4,271,179)	(1,193,655)	(792,187)	(6,257,020)	(11,720,000)
Materials and services	(10,512,195)	(24,863,993)	(910,925)	(36,287,114)	(70,340,000)
Finance costs	(250,080)	-	-	(250,080)	(399,000)
Depreciation	(7,742,303)	-	(542,747)	(8,285,050)	(14,229,000)
	(22,775,757)	(26,057,648)	(2,245,859)	(51,079,264)	(96,688,000)
Capital expenses	0	0	0	0	-
Total expenses	(22,775,757)	(26,057,648)	(2,245,859)	(51,079,264)	(96,688,000)
Net result	(3,543,671)	2,491,338	(1,019,487)	(2,071,819)	(4,948,000)
Other comprehensive income					
Items that will not be reclassified to net result					
Increase / (decrease) in asset revaluation surplus	-	-	-	-	-
Total other comprehensive income for the year	-	-	-	-	-
Total comprehensive income for the year	(3,543,671)	2,491,338	(1,019,487)	(2,071,819)	(4,948,000)



Statement of Comprehensive Income
 for the period ended 31 January 2021

	31 January 2021	2020.2021
	Actual	Adopted Budget
	\$	\$
Income		
Recurrent Revenue		
Rates and Charges	3,583,260	7,867,000
Fees and Charges	573,087	608,000
Rental Income	361,692	531,000
Interest Received	114,435	200,000
Sales & Recoverable Works Revenue	9,832,959	10,061,000
Other Recurrent Income	133,286	7,000
Grants, Subsidies and Contributions	32,073,854	60,698,000
Total Recurrent Revenue	46,672,573	79,972,000
Capital Revenue		
Grants, Subsidies and Contributions	2,320,144	11,768,000
Capital Income	14,727	0
Total Income	49,007,445	91,740,000
Expenses		
Recurrent Expenses		
Administration and Governance	(5,248,221)	(9,036,500)
Community	(1,548,239)	(3,494,500)
Engineering	(11,199,623)	(14,054,000)
Fleet and Plant	4,467,389	2,548,000
Environment	(743,784)	(1,889,000)
DRFA	(26,057,648)	(52,500,000)
Tourism	(1,171,570)	(1,376,000)
Water and Sewerage	(1,042,438)	(2,258,000)
Finance Costs	(250,080)	(399,000)
Depreciation	(8,285,050)	(14,229,000)
Total Expenses	(51,079,264)	(96,688,000)
Capital Expenses	-	-
Total Expenses	(51,079,264)	(96,688,000)
Net Operating Surplus / (Deficit)	(2,071,819)	(4,948,000)



Statement of Financial Position
 as at 31 January 2021

	31 January 2021 Actual \$	2020.2021 Adopted Budget \$
Current Assets		
Cash and Equivalents	29,755,429	11,865,705
Trade and Other Receivables	736,039	943,228
Inventories	793,130	535,632
Other Financial Assets	463,982	478,207
ATO Receivable	265,549	360,000
Investments	0	1,000,000
Contract Assets	14,435,566	0
Total Current Assets	46,449,695	15,182,772
Non-Current Assets		
Receivables	159,534	159,534
Property, Plant and Equipment	352,297,821	346,984,156
Capital Works in Progress	5,067,753	18,016,000
Total Non-Current Assets	357,525,108	365,159,690
TOTAL ASSETS	403,974,803	380,342,462
Current Liabilities		
Trade and Other Payables	1,151,234	3,981,672
Interest Bearing Liabilities	479,017	539,998
Provisions	959,203	919,872
Other Accounts Payable	100,000	100,000
Contract Liabilities	20,415,906	0
Total Current Liabilities	23,105,360	5,541,542
Non-Current Liabilities		
Interest Bearing Liabilities	7,234,749	7,057,920
Provisions	1,793,486	2,060,847
Other Accounts Payable	200,000	200,000
Total Non-Current Liabilities	9,228,235	9,318,767
TOTAL LIABILITIES	32,333,594	14,860,308
NET COMMUNITY ASSETS	371,641,208	365,482,153
Community Equity		
Asset Revaluation Reserve	269,621,280	268,161,543
Retained Surplus	102,019,928	97,320,610
TOTAL COMMUNITY EQUITY	371,641,208	365,482,153



Cash Flow Statement
 for the period ended 31 January 2021

	31 January 2021	2020.2021
	Actual	Adopted Budget
	\$	\$
Cash Flows From Operating Activities:		
Receipts From Customers	13,347,866	26,666,954
Payments to Suppliers and Employees	<u>(35,587,648)</u>	<u>(82,160,000)</u>
	(22,239,782)	(55,493,046)
Interest Received	114,435	200,000
Rental Income	361,692	531,000
Non Capital Grant and Contributions	32,073,854	53,091,790
Borrowing Costs	<u>(250,080)</u>	<u>(399,000)</u>
Net Cash Flows From Operating Activities	<u>10,060,118</u>	<u>(2,069,256)</u>
Cash Flows From Investing Activities:		
Payments for Property, Plant and Equipment	<u>(2,371,627)</u>	<u>(17,540,868)</u>
Proceeds From Sale of Property, Plant and Equipment	0	276,000
Grants, Subsidies and Contributions	<u>2,320,144</u>	<u>11,768,000</u>
Net Cash Flows From Investing Activities	<u>(51,483)</u>	<u>(5,496,868)</u>
Cash Flows From Financing Activities		
Repayment of Borrowings	<u>(195,376)</u>	<u>(463,212)</u>
Net Cash Flows From Financing Activities	<u>(195,376)</u>	<u>(463,212)</u>
Net Increase (Decrease) in Cash Held	9,813,259	(8,029,336)
Cash at Beginning of Reporting Period	19,942,170	19,895,041
Cash at End of Reporting Period	<u>29,755,429</u>	<u>11,865,705</u>

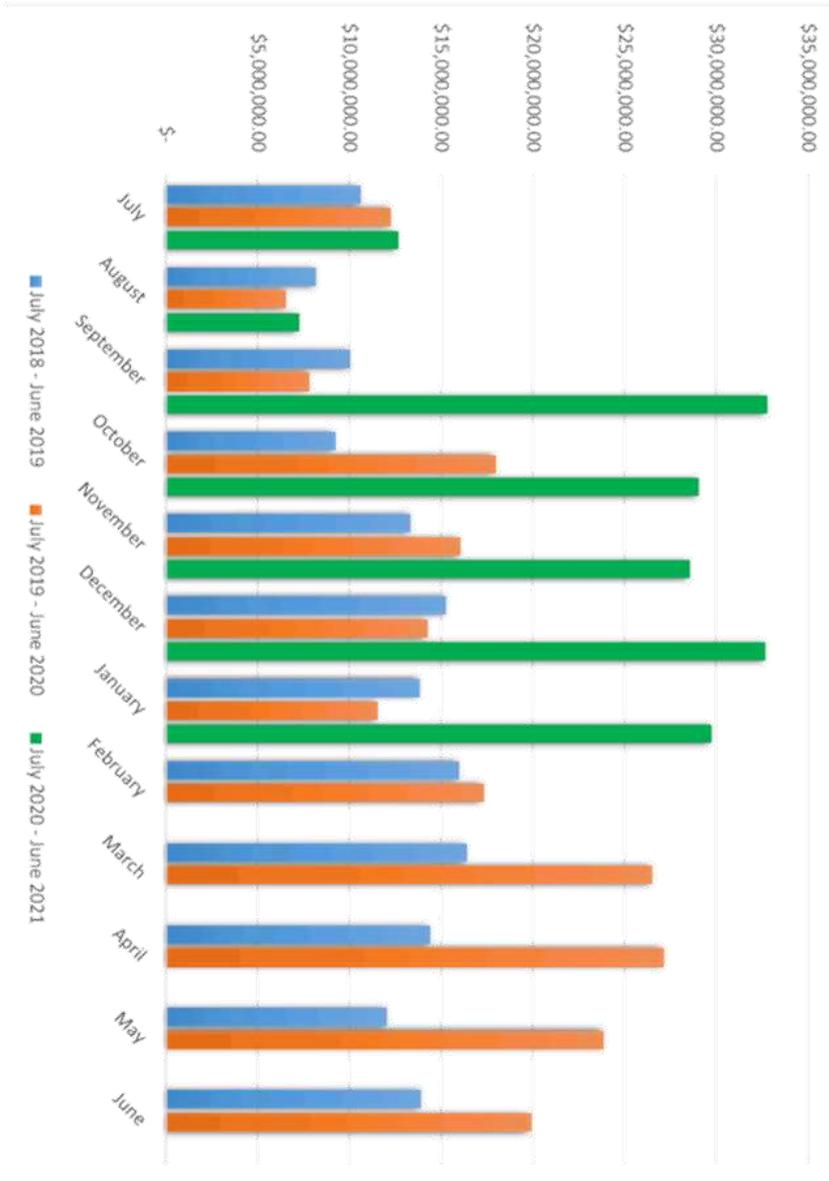


Accounts Summary

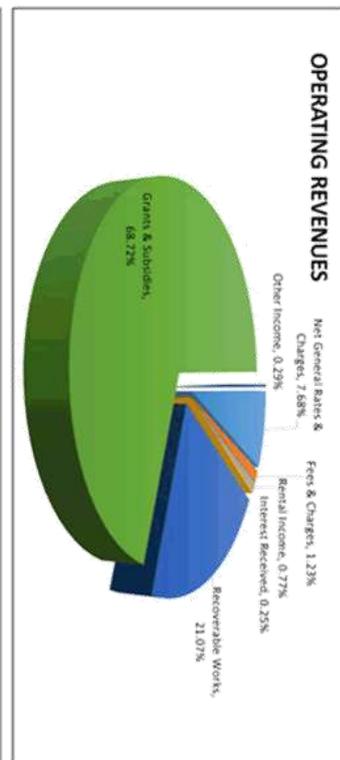
	31 January 2021	31 December 2020
	\$	\$
General Accounts		
Queensland Treasury Corporation	29,524,001	27,763,645
AMP Term Deposit	0	0
Westpac General Operating Accounts	226,678	4,933,388
Total balance held in banks	29,750,679	32,697,032
Trust Accounts		
Queensland Treasury Corporation	91,378	91,378
Westpac Bank	34,084	35,570
Total balance held in trust	125,462	126,948
Other Balances		
CSC Reserves	11,070,235	11,070,235
CSC Provisions	2,752,688	2,752,688
Net of Contract Assets and Liabilities	5,980,340	5,980,340
Total balance reserves, provisions and contract liabilities	19,803,263	13,822,923
QTC Borrowings		
Karumba Sewerage	1,888,303	1,878,013
Normanton Water Upgrade	1,033,327	1,027,818
Raise Glenore Weir	4,792,136	4,775,552
Total balance QTC borrowings	7,713,766	7,681,382
Net Council Position	2,233,650	11,192,726

CASH

Cash	July	August	September	October	November	December	January	February	March	April	May	June
2019	\$10,624,212.00	\$8,210,979.00	\$10,052,874.00	\$9,230,314.00	\$13,365,287.00	\$15,294,953.00	\$13,866,629.00	\$16,004,746.00	\$16,406,721.00	\$14,429,103.00	\$12,076,778.00	\$13,940,891.00
2020	\$12,280,567.00	\$6,538,396.00	\$7,802,365.00	\$17,986,246.00	\$16,045,726.00	\$14,253,941.00	\$11,534,551.00	\$17,310,350.00	\$26,505,321.00	\$27,149,119.00	\$23,891,105.00	\$19,895,041.00
2021	\$12,668,763.00	\$7,267,828.00	\$32,799,197.00	\$29,061,031.00	\$28,569,461.00	\$32,701,782.00	\$29,755,429.00					



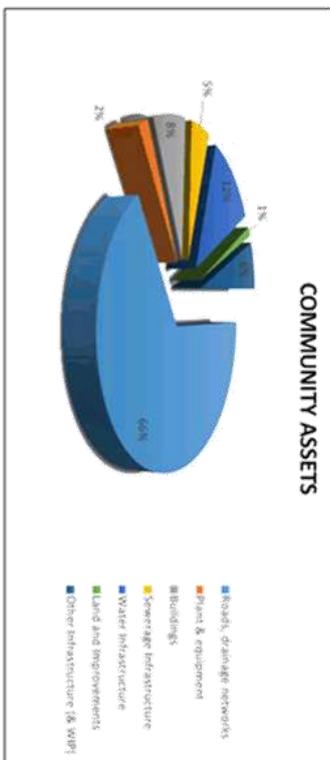
Operating Revenue	%	\$
Net General Rates & Charges	7.68%	3,583,260
Fees & Charges	1.23%	573,087
Rental Income	0.77%	361,692
Interest Received	0.25%	114,435
Recoverable Works	21.07%	9,832,959
Grants & Subsidies	68.72%	32,073,854
Other Income	0.29%	133,286
Total	100%	46,672,573



Operating Expenditure	%	\$
Materials & Services	71.04%	36,287,114
Employee Benefits	12.25%	6,257,020
Finance & Other Costs	0.49%	250,080
Depreciation	16.22%	8,285,050
Total	100%	51,079,264



Community Assets	%	\$
Roads, drainage networks	66.51%	237,674,148
Plant & equipment	1.99%	7,123,036
Buildings	7.45%	26,617,747
Sewerage Infrastructure	4.63%	16,535,126
Water Infrastructure	12.17%	43,495,230
Land and Improvements	1.22%	4,360,900
Other Infrastructure	4.61%	16,491,634
Work In Progress	1.42%	5,067,753
Total	100%	357,365,574



CARPENTARIA SHIRE COUNCIL
Capital Expenditure
As of 31 January 2020

WP - Engineering	Responsible Officer	Type	Cat	Total Budget	Capital Budget 20.21	Brought Forward	2020/2021 CapEx	TOTAL Spent	OS Order	Funds Available	Status	Funding Bodies
WP - Depots and Workshop				200,000.00	14,000.00	197,211.91	10,173.55	207,385.46	0.00	-7,385.46	Over spent	Works for Queensland
Tobias Shed	Director of Engineering	N	Buildings	200,000.00	14,000.00	197,211.91	10,173.55	207,385.46	-	-7,385.46		
WP - Fleet and Plant				1,395,000.00	1,395,000.00	0.00	0.00	0.00	0.00	1,395,000.00		
P4138 - Genco Linerzax IV 25059S (linemaker)	Director of Engineering	N	Plant	30,000.00	30,000.00	-	-	-	-	30,000.00		
CATERPILLAR 140M MOTOR GRADER (S&I) P3018	Director of Engineering	R	Plant	440,000.00	440,000.00	-	-	-	-	440,000.00		
P1673 - Toyota Landcruiser Prado GXL Wagon	Director of Engineering	R	Plant	65,000.00	65,000.00	-	-	-	-	65,000.00		
P1680 - Toyota Hilux SR Dual Cab 4x4 Utility	Director of Engineering	R	Plant	55,000.00	55,000.00	-	-	-	-	55,000.00		
P1685 - Toyota Landcruiser Single Cab Utility	Director of Engineering	R	Plant	55,000.00	55,000.00	-	-	-	-	55,000.00		
P1770 - Ford Ranger Extra Cab 4x4 Utility	Director of Engineering	R	Plant	55,000.00	55,000.00	-	-	-	-	55,000.00		
P1604 - Toyota Hilux SR Dual Cab 4x4 Utility	Director of Engineering	R	Plant	55,000.00	55,000.00	-	-	-	-	55,000.00		
Job Truck (S&I) P1664 - Toyota Landcruiser Dual Cab	Director of Engineering	R	Plant	130,000.00	130,000.00	-	-	-	-	130,000.00		
P1605 - Toyota Hilux SR 4x4 Single Cab Utility	Director of Engineering	R	Plant	45,000.00	45,000.00	-	-	-	-	45,000.00		
P1968 - Toyota Hilux SR DC Synchron Drive	Director of Engineering	R	Plant	35,000.00	35,000.00	-	-	-	-	35,000.00		
P1608 - Toyota Landcruiser Workmate Utility	Director of Engineering	R	Plant	35,000.00	35,000.00	-	-	-	-	35,000.00		
P1781 - Toyota Hilux SR 10 4x4 Dual Cab Utility	Director of Engineering	R	Plant	55,000.00	55,000.00	-	-	-	-	55,000.00		
P1769 - Toyota Hilux SR 10 4x4 Dual Cab Utility	Director of Engineering	R	Plant	55,000.00	55,000.00	-	-	-	-	55,000.00		
P1750 - Toyota Hilux SR 4x4 Dual Cab Utility	Director of Engineering	R	Plant	55,000.00	55,000.00	-	-	-	-	55,000.00		
P1771 - Toyota Hilux SR 4x4 Dual Cab Utility	Director of Engineering	R	Plant	55,000.00	55,000.00	-	-	-	-	55,000.00		
P1774 - Toyota Hilux SR 10 4x4 Dual Cab Utility	Director of Engineering	R	Plant	55,000.00	55,000.00	-	-	-	-	55,000.00		
P4016 - JACOBS R3111 Wide area Mower	Director of Engineering	R	Plant	60,000.00	60,000.00	-	-	-	-	60,000.00		
P4013 - Kubota F3680 Front Deck Mower	Director of Engineering	R	Plant	60,000.00	60,000.00	-	-	-	-	60,000.00		
WP - Airports				60,000.00	60,000.00	0.00	54,000.00	54,000.00	0.00	6,000.00		
Nominations Aerodrome Line Marking	Director of Engineering	R	Other	35,000.00	35,000.00	-	29,000.00	29,000.00	-	6,000.00		RAJP
Karumba Aerodrome Line Marking	Director of Engineering	R	Other	25,000.00	25,000.00	-	25,000.00	25,000.00	-	0.00		RAJP
WP - Parks and Garden				2,345,000.00	2,308,000.00	36,902.34	469,178.42	506,078.76	38,722.52	1,800,198.42		
Nominations Barge Ramp	Director of Engineering	N	Other	950,000.00	943,000.00	6,799.25	467,166.42	473,965.67	36,602.82	439,231.51		ORA
Toules - Karumba Boat Ramp	Director of Engineering	R	Other	105,000.00	75,000.00	30,103.09	-	30,103.09	-	74,896.91		Works for Queensland
Garner Street Barge Repairs	Director of Engineering	R	Other	15,000.00	15,000.00	-	-	-	-	15,000.00		Council
John Henry Oval Upgrade (Active Community Infrast) Manager of Economic and Commu	Director of Economic and Commu	R	Other	1,000,000.00	1,000,000.00	-	2,010.00	2,010.00	1,920.00	1,000,000.00		Active Community Infrast
JRCIP - John Henry Oval Playground	Director of Engineering	R	Other	275,000.00	275,000.00	-	-	-	-	271,070.00		JRCIP
WP - Rural Shire Roads				4,541,000.00	4,541,000.00	2,400.00	81,754.74	84,154.74	88,824.37	4,356,020.89		
Dunhalp-Koenigsmann Roadway	Director of Engineering	R	Roads	925,000.00	925,000.00	-	68,605.74	68,605.74	88,824.37	767,969.89		TIDS
Old Oroydon Grid	Director of Engineering	N	Roads	35,000.00	35,000.00	-	-	-	-	35,000.00		Council
Shire Grid Installations	Engineer	N	Roads	40,000.00	40,000.00	-	-	-	-	40,000.00		Council
NDRP Burke & Wills Monument Road	Works Manager	U	Roads	138,000.00	138,000.00	-	-	-	-	138,000.00		NDRP
Nominations-Burketown Seal Project 11/12 CSC 0017	Director of Engineering	U	Roads	2,658,000.00	2,658,000.00	-	10,280.00	10,280.00	-	2,647,740.00		ORA
Nominations-Burketown Seal Project 13 CSC 0016 1815	Director of Engineering	U	Roads	745,000.00	745,000.00	2,400.00	2,889.00	5,289.00	-	736,711.00		ORA

CARPENTARIA SHIRE COUNCIL
Capital Expenditure
As of 31 January 2020

	Responsible Officer	Type	Cat	Total Budget	Capital Budget 20.21	Brought Forward	2020/2021 CapEx	TOTAL Spent	OS Order	Funds Available	Status	Funding Bodies
WIP - Normanton Town Streets	Director of Engineering	N	Roads	25,000.00	25,000.00	0.00	25,000.00	25,000.00	0.00	0.00	0.00	Works for Queensland
Drainage Estimation Maintenance And Improvement	Engineer	N	Roads	25,000.00	25,000.00	-	25,000.00	25,000.00	0.00	0.00		
WIP - Footpaths	Director of Engineering	U	Roads	480,000.00	480,000.00	0.00	0.00	0.00	0.00	480,000.00		
Disability Access Kurumba - Footpaths	Engineer	U	Roads	45,000.00	45,000.00	-	-	-	-	45,000.00		Council
Disability Access Normanton - Footpaths	Engineer	U	Roads	60,000.00	60,000.00	-	-	-	-	60,000.00		Council
Cemetery - Roads Grounds Footpath	Engineer	N	Roads	375,000.00	375,000.00	-	-	-	-	375,000.00		LCIP
WIP - Roads to Recovery	Director of Engineering	R	Roads	1,820,000.00	1,820,000.00	0.00	528,643.35	528,643.35	8,962.00	1,282,356.65	over spend	
Normanton-Burketown Rd 2019/2020	Engineer	R	Roads	1,820,000.00	1,820,000.00	1,820,086.77	-	1,820,086.77	-	46.77	over spend	
Normanton-Burketown Rd 2020/2021	Engineer	R	Roads	1,820,000.00	1,820,000.00	-	528,643.35	528,643.35	8,962.00	1,282,356.65		R28 / T105
WIP - Water Maintenance	Manager of Water Waste and Sewer	U	Water	6,537,000.00	5,267,000.00	1,271,649.82	655,867.20	1,927,517.02	1,422,389.64	3,237,093.34		WIA Covid
Normanton Water Treatment Plant Upgrade	Manager of Water Waste and Sewer	R	Water	1,000,000.00	1,000,000.00	-	367,236.70	367,236.70	594,105.75	38,697.55		WIA Covid
WIA COVID - Yappur Street Valve Replacement	Manager of Water Waste and Sewer	R	Water	60,000.00	60,000.00	-	-	-	25,102.88	54,897.12		Works for Queensland
WIA COVID - Normanton Water Filter Refurbishment	Manager of Water Waste and Sewer	R	Water	200,000.00	200,000.00	-	-	-	200,000.00	0.00		Works for Queensland
WIA COVID - Recycling of Reservoir	Manager of Water Waste and Sewer	R	Water	120,000.00	120,000.00	-	-	-	120,000.00	0.00		Works for Queensland
Genovee Water Scouring	Director of Engineering	R	Water	-	-	-	35,150.00	35,150.00	31,330.00	46,480.00	pending tender to be included in budget amendments	
Genovee Water Rectification	Project Manager	R	Water	3,917,000.00	2,652,000.00	1,162,761.23	114,588.00	1,277,349.23	111,250.00	2,466,400.77		CGSSR (164SK)
Raw Water Irrigation	Manager of Water Waste and Sewer	R	Water	950,000.00	945,000.00	44,033.12	38,656.53	62,889.65	600,020.00	267,090.35		BBRP (710K)
School Dam Water / Family Precinct	Director of Engineering	R	Water	125,000.00	125,000.00	2,526.47	100,035.97	102,561.44	581.01	21,857.55		Works for Queensland
Office - Normanton WTP	Manager of Water Waste and Sewer	R	Buildings	145,000.00	145,000.00	-	-	-	-	145,000.00		Works for Queensland
Normanton Water Treatment Filter Sheet Refurbishment	Manager of Water Waste and Sewer	U	Other	-	-	-	-	-	-	-		
WIP - Sewerage Maintenance	Manager of Water Waste and Sewer	R	Sewerage	655,000.00	822,000.00	49,480.00	142,580.50	192,060.50	639,940.79	23,028.71		ORA
Sewerage O&M Betterment Program	Manager of Water Waste and Sewer	U	Sewerage	735,000.00	735,000.00	-	34,462.27	34,462.27	604,409.00	436,891.27		NDRP
De-aerating of Sewerage Lagoon (NDRP)	Manager of Water Waste and Sewer	R	Sewerage	20,000.00	20,000.00	-	8,628.79	8,628.79	11,371.21	735,000.00		Works for Queensland
Normanton STP effluent irrigation replacement	Manager of Water Waste and Sewer	R	Sewerage	15,752.00	15,752.00	-	-	15,752.00	-	-15,752.00		Works for Queensland
Replace Sewer Screen	Manager of Water Waste and Sewer	R	Sewerage	100,000.00	67,000.00	33,728.00	73,920.00	107,628.00	7,995.00	-15,534.00		Work for Queensland
Office - Kurumba STP	Manager of Water Waste and Sewer	N	Buildings	100,000.00	100,000.00	-	25,569.44	25,569.44	27,595.79	53,165.23		
Net Screen Kurumba	Manager of Water Waste and Sewer	N	Sewerage	-	-	-	-	-	-	-		
WIP - Les Wilson Barra Discovery Centre	General Manager of Tourism	N	Buildings	260,000.00	210,000.00	1,152,345.60	252,643.37	1,405,588.97	38,614.54	-1,185,203.51	over spend to capitalise	Building Our Regions
Entertainment Area	General Manager of Tourism	N	Buildings	260,000.00	210,000.00	49,661.40	213,028.83	262,690.23	-	-2,690.23	over spend to capitalise	
Barra Hatchery Upgrade - Phase 2	Director of Engineering	N	Other	-	-	164,275.27	38,233.89	202,509.16	38,233.89	-240,743.05	over spend to capitalise	Council
Feasibility Study - Pontons and Shade	General Manager of Tourism	N	Other	-	-	1,500.00	-	1,500.00	-	-1,500.00		Council
Hatchery Upgrade	General Manager of Tourism	N	Other	-	-	935,047.64	-	935,047.64	-	-935,047.64	over spend to capitalise	
Feeding Facility Shade	General Manager of Tourism	N	Other	-	-	2,461.28	1,380.65	3,841.94	1,380.65	-5,222.59		
WIP - Hatchery	General Manager of Tourism	N	Other	31,000.00	31,000.00	0.00	31,660.00	31,660.00	0.00	-660.00	over spend	LCIP
LCIP Hatchery Fence	General Manager of Tourism	N	Other	31,000.00	31,000.00	-	31,660.00	31,660.00	0.00	-660.00		
WIP - Governance	Director of Corporate Services	R	Buildings	689,000.00	624,000.00	105,190.02	77,575.50	183,365.52	441,885.00	63,749.08		Works for Queensland
Administration Office Upgrade	Director of Corporate Services	N	Other	150,000.00	85,000.00	96,730.02	60,619.56	157,409.60	1,651.00	-9,260.60		Works for Queensland
Installation of Solar PV Sites	Director of Corporate Services	N	Other	539,000.00	539,000.00	9,000.00	16,956.32	25,966.32	440,034.00	73,009.68		Works for Queensland
WIP - Communications	Director of Corporate Services	N	Other	85,000.00	85,000.00	0.00	0.00	0.00	0.00	85,000.00		Flexible Funding Grant
Norman River - Telecommunications Towers - Flexible	Director of Corporate Services	N	Other	85,000.00	85,000.00	-	-	-	-	-		

CARRINGTON SHIRE COUNCIL
 Capital Expenditure
 As of 31 January 2020

	Responsible Officer	Type	Cat	Total Budget	Capital Budget 20.21	Brought Forward	2020/2021 CapEx	TOTAL Spent	O/S Order	Funds Available	Status	Funding Bodies
WIP - Child Care												
RCIP - NCCS Soft Fall	Manager of Economic and Comm D	N	Other	30,000.00	30,000.00	0.00	0.00	0.00	0.00	30,000.00		RCIP
WIP - Sport and Recreation												
Stonypoint Transformer Upgrade	Director of Corporate Services / Elect	R	Other	40,000.00	65,000.00	21,978.69	20,000.00	41,978.69	0.00	45,021.31		Works for Queensland
Town Hill PA System	Manager of Economic and Comm D	N	Power	22,000.00	2,000.00	20,378.69	-	20,378.69		1,621.31		Works for Queensland
Carrington Keeps It Cool - Nin Sports Centre	Manager of Economic and Comm D	N	Power	25,000.00	25,000.00	-	20,000.00	20,000.00		5,000.00		Thriving Communities
WIP - Staff Housing - Nonunion												
98 Woodward St	Director of Engineering	R	Budgets	444,000.00	35,000.00	202,532.73	17,850.21	220,382.94	16,370.00	-2,752.94		Works for Queensland
96 Woodward St	Director of Engineering	R	Budgets	82,000.00	14,000.00	11,464.81	17,068.81	28,533.62		3,513.62		Works for Queensland
23 Woodward St	Director of Engineering	R	Budgets	188,000.00	8,000.00	191,067.92	695.95	191,763.87		7,914.55		Works for Queensland
2 Norman St	Director of Engineering	R	Budgets	149,000.00	13,000.00	-	-	13,000.00		-3,763.87		Works for Queensland
62 Landborough St	Director of Engineering	R	Budgets			-	-	-	16,370.00	-16,370.00		Works for Queensland
WIP - Landfill / Waste Transfer Station												
CCTV Tower - Kurumba Transfer Station	Manager of Water Waste and Sewer	N	Other	0.00	0.00	52,924.73	490.60	53,415.33	2,540.00	-55,955.33		budgets available to be included in budget amendments
WIP - Capital												
Store Roller Door	Senior Procurement Officer	R	Other	20,000.00	20,000.00	0.00	0.00	0.00	0.00	20,000.00		
		R	Other									
ACCOUNT TOTALS				19,904,000	17,832,000		2,367,356	5,411,172	2,699,219	11,583,609		

BUSINESS PAPERS

10.2 FINANCE AND ADMIN REPORT

Attachments:	10.2.1. Monthly Local Spend ↓ 10.2.2. Finance and Admin Budget ↓
Author:	Jade Nacario - Manager Finance and Administration
Date:	10 February 2021
Key Outcome:	7.3 - Strategic management of Council
Key Strategy:	7.3.3 Implement sustainable financial management and effective procurement practices.

Executive Summary:

The purpose of this report is to provide Council with updates on the Finance and Administration section.

RECOMMENDATION:

That Council receive and note the Finance and Admin report for the month of January 2021.

Rates

The second levy for the financial 2020-2021 will be on the 22nd of February 2021 with the due date on the 24th of March 2021. The levy will be processed as per Council revenue statement adopted last July 2020.

In January 2019 Council resolved to start the process of selling land for unpaid rates and Charges. This process is heavily regulated and was expected to take at least 12 months to complete. The process was still underway when the COVID19 pandemic saw Council introduce a number of measures including the stop of the Sale of Land process per Resolution 0520/005 which served to pause any current action to sell land and provided delegation to the Chief Executive Officer to determine when recovery action should resume.

Budget

As at 31 January 2021, the financial year had elapsed 58.33%. Attached is the budget and year to date expenses accountable by the Manager of Finance and Admin

Records

Council had engaged Redman Solutions to assist with the reimplementation of MagiQ Docs. This includes restructuring of file paths and providing training to all users. Phase 1 of the project which is the restructuring of folders and file path is now complete. Phase 2 (Training) and Phase 3 (Implementation) will concurrently happen on 10-16 March 2021.

BUSINESS PAPERS

Procurement - Local Spend

In accordance with Council's Procurement Policy, all procurement activities were carried out in a manner which ensure a regard for the sound contracting principle when entering a contract for either the supply of goods and/or services.

One of the five principles is the development of competitive local business and industry. Please refer to the attachments of this report, the table shows the detailed monthly local spend on Council's procurement activities since April 2019.

For the month of January 2021, council paid a total of \$328,738.78 to local suppliers.

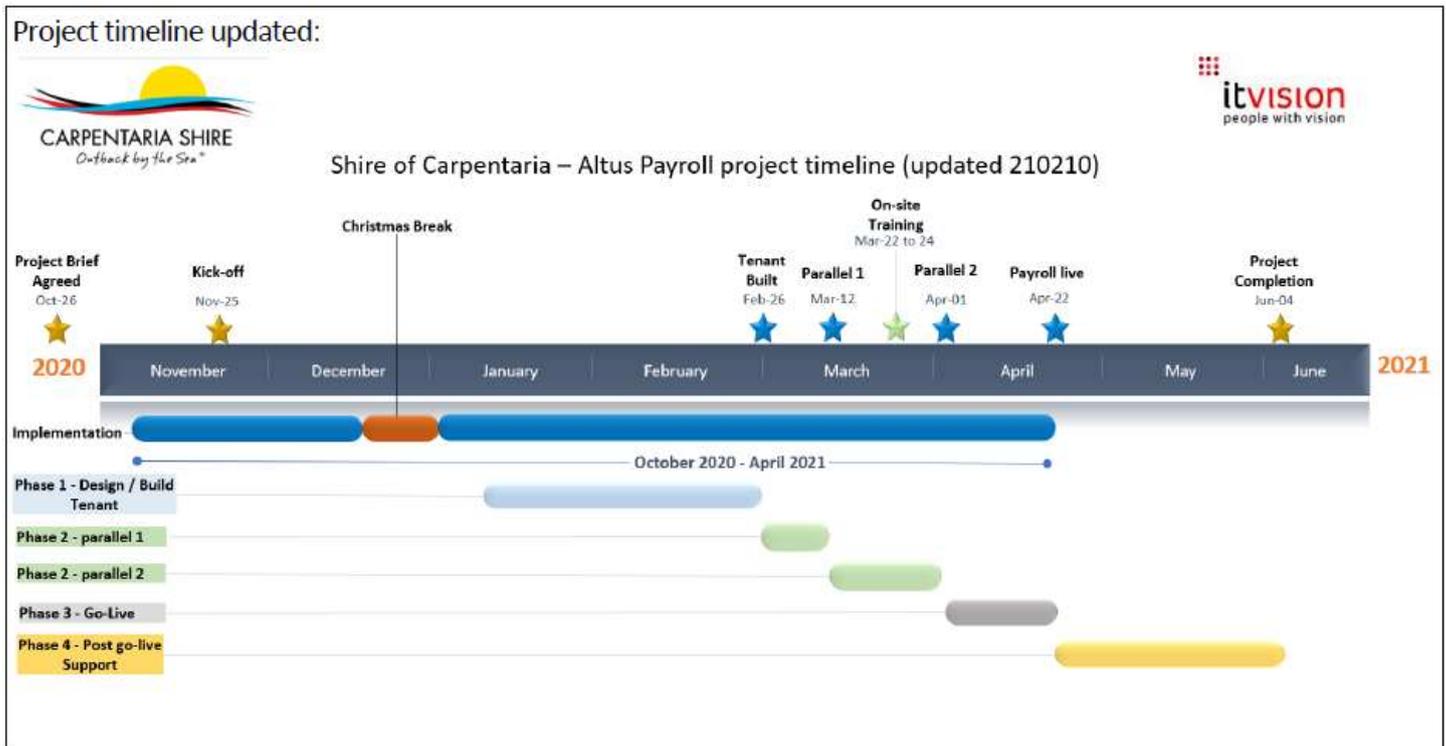
Procurement - Tender

Proposed Tender Schedule 2020-2021									
Contract No.	Procurement Action	Status	Project Description	Responsible Officer	Proposed Release Date	Actual Release Date	Close Date & Time	Council Resolution Award Contract	Budget
20-0517	RFT	Tender Active	Normanton Water Treatment Plant Clarifier Replacement	Ben Hill	TBA	4/02/2021	2pm 26/02/2021		\$1,000,000.00
20-0518	RFT	Documents are being prepared	ATSI TIDS Dunbar Kowanyama Road Floodway	Michael Wanrooy	11/02/2021				\$925,000.00
20-0519	RFQ Local Buy	Documents are being prepared	LRCIP - John Henry Oval Playground	Cherie Schafer	TBA				\$275,000.00
20-0521	RFT	Tender Closed - Under evaluation	ROPS Wet Hired Plant 2021 Construction Season	John Martin	Nov-20	18/12/2020	6pm 29/02/2021		
20-0522	RFT	Tender Closed - Under evaluation	ROPS Dry Hired Plant 2021 Construction Season	Michael Wanrooy	Nov-20	18/12/2020	4pm 29/02/2021		
20-0523	RFT	Tender Closed - Under evaluation	Preferred Supplier Arrangement for Civil Construction Material 2021 Season	Michael Wanrooy	Nov-20	18/12/2020	4pm 29/02/2021		
20-0523	EOI	Active	Television and Radio Services - Normanton and Karumba	Andrew Tunny		2/02/2021	3pm 19/02/2021		
20-0524	RFT	Not Started	BOR LWBDC Entertainment Area	Verena Olesch	TBA				\$260,000.00
	RFT	Not Started	New Cat 140M Motor Grader	Michael Wanrooy	Nov-20				\$44,000.00
	RFT	Not Started	New Job Truck	Michael Wanrooy	Nov-20				\$130,000.00
	RFQ Local Buy	Not Started	13 x New Toyota Passenger Fleet Vehicles	Michael Wanrooy	Nov-20				\$675,000.00
20-0529	RFT	Not Started	John Henry Oval Upgrade (Active Community Infrastructure)	Cherie Schafer	TBA				\$1,000,000.00
20-0531	RFT	Not Started	Gravel Pit Packages	Michael Wanrooy	TBA				
	RFT	Not Started	LRCIP - Cemetery - Rodeo Grounds Footpath	Michael Wanrooy	TBA				\$375,000.00

BUSINESS PAPERS

Altus Payroll Project

IT Vision is currently working on the build of the new payroll system for Carpentaria Shire Council. As to date, it is expected that the payroll system will go live from 22nd April 2021 and training to commence on the last week of March 2021. Please see timeline below.



Information Technology

The Spam detections report shows spam email messages that were blocked by Microsoft Office 365 EOP (Exchange Online Protection). Messages are counted individually, not per recipient. For example, if the same spam message was sent to 100 recipients in your organization, it counts as one message.

SPAM irrelevant or unsolicited messages sent over the internet, typically to a large number of users, for the purposes of advertising, phishing, spreading malware, etc.

The following event types are shown:

- Spam content filtered
- Spam IP block
- Spam envelope block

In the SPAM reports below you can see how many items were blocked on daily basis, as well as how those items are categorized. Also, we can get the following information:

- Date
- Sender address
- Recipient address
- Event type
- Action
- Subject

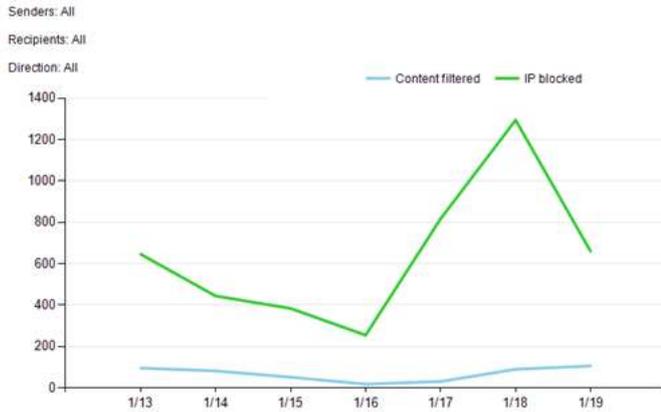
The graphs below show the spam detections report on weekly basis for the month of January 2021.

BUSINESS PAPERS

Office 365

Microsoft

Spam Detections Report - Weekly: 1/13/2021 to 1/19/2021



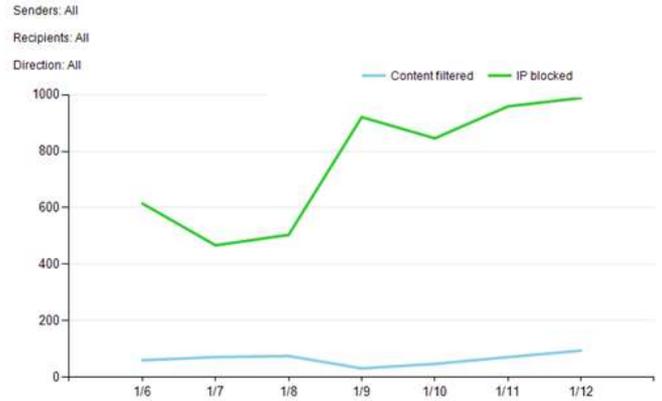
Summary

Date	Content filtered	IP blocked
2021-01-13	96	646
2021-01-14	82	444
2021-01-15	52	384
2021-01-16	18	255
2021-01-17	31	817
2021-01-18	90	1294
2021-01-19	106	660

Office 365

Microsoft

Spam Detections Report - Weekly: 1/6/2021 to 1/12/2021



Summary

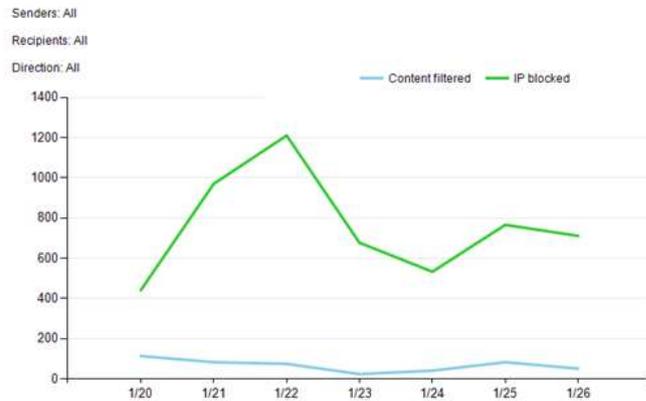
Date	Content filtered	IP blocked
2021-01-06	60	615
2021-01-07	71	467
2021-01-08	75	504
2021-01-09	31	921
2021-01-10	47	846
2021-01-11	71	959
2021-01-12	94	989

BUSINESS PAPERS

Office 365

Microsoft

Spam Detections Report - Weekly: 1/20/2021 to 1/26/2021



Summary

Date	Content filtered	IP blocked
2021-01-20	114	441
2021-01-21	83	970
2021-01-22	75	1210
2021-01-23	24	677
2021-01-24	41	533
2021-01-25	83	766
2021-01-26	51	711

Consultation (Internal/External):

- Directors
- Managers
- Finance and Admin Team

Legal Implications:

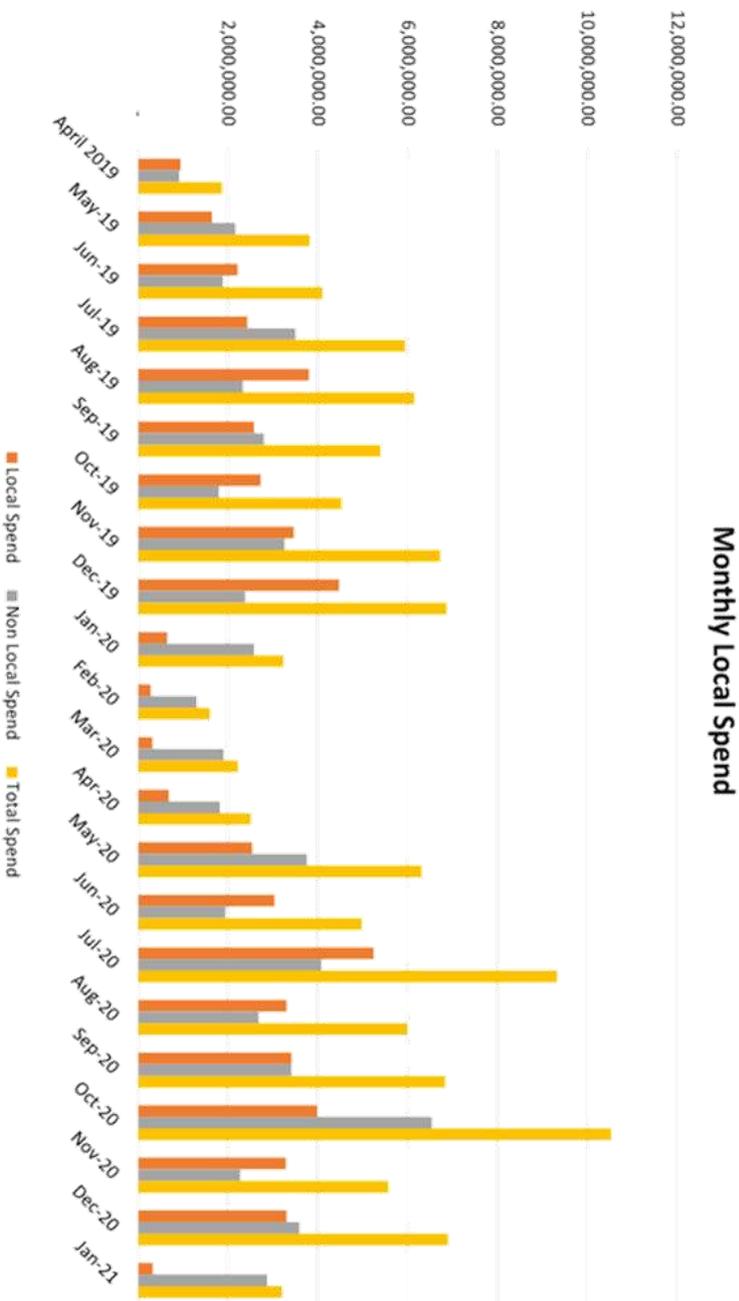
- Nil.

Financial and Resource Implications:

- Nil.

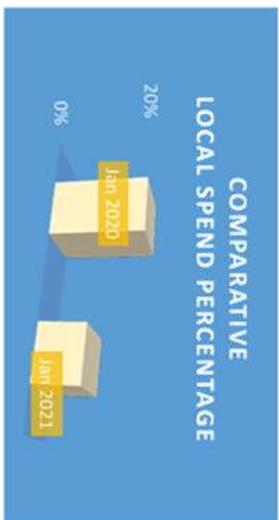
Risk Management Implications:

- Nil.



Suppliers	Jan-20	Jan-21
Local Spend %age	20%	10%

Suppliers	Jan-20	Jan-21
Local Spend	646,479.63	328,738.78
Non Local Spend	2,588,440.17	2,883,941.95
Total Spend	3,234,919.80	3,212,680.73
Local Spend %age	20%	10%



Responsible Officer	Description	Original Budget	YTD Actual	Percentage	Comments
Jade Nacario - Manager Finance & Administration	Customer Service - Operating Income	-\$1,000.00	-\$16,499	16.50%	
Jade Nacario - Manager Finance & Administration	Customer Service - Operating Expenses	\$477,000.00	\$255,099.78	53.48%	
Jade Nacario - Manager Finance & Administration	Customer Service - Maintenance	\$28,000.00	\$3,928.97	14.03%	
Jade Nacario - Manager Finance & Administration	Financial Services - Operating Grants, Subsidies and Contrib	-\$4,040,000.00	-\$1,066,323.00	26.39%	
Jade Nacario - Manager Finance & Administration	Financial Services - Operating Income	-\$202,000.00	-\$90,788.55	44.94%	
Jade Nacario - Manager Finance & Administration	Financial Services - Operating Expenses	\$1,119,000.00	\$554,057.02	49.51%	
Jade Nacario - Manager Finance & Administration	Financial Services - Bank Fees	\$15,000.00	\$20,924.99	139.50%	
Jade Nacario - Manager Finance & Administration	Rates Management - General Rates	-\$4,400,000.00	-\$2,190,295.24	49.78%	Rates 2nd Levy will be processed on February 2021
Jade Nacario - Manager Finance & Administration	Rates Management - Operating Income	\$0.00	-\$25,030.84	100.00%	Rates Search and Rental Income for Properties- Leases accounts.
Jade Nacario - Manager Finance & Administration	Rates Management - Discount on General Rates	\$500,000.00	\$248,533.87	49.71%	
Jade Nacario - Manager Finance & Administration	Rates Management - Pensioner Discount on General Rates	\$48,000.00	\$23,112.67	48.15%	
Jade Nacario - Manager Finance & Administration	Rates Management - General Rates Write Offs	\$17,000.00	\$3,914.85	23.03%	
Jade Nacario - Manager Finance & Administration	Rates Management - Pensioner Discount on General Rates	\$0.00	-\$5,445.34	100.00%	
Jade Nacario - Manager Finance & Administration	Rates Management - Operating Expenses	\$71,000.00	\$17,076.18	24.05%	
Jade Nacario - Manager Finance & Administration	Rates Management - Rates Based Financial Assistance	\$20,000.00	\$17,897.88	89.49%	
Jade Nacario - Manager Finance & Administration	Debt Management - Operating Expenses	\$0.00	\$109.09	100.00%	
Jade Nacario - Manager Finance & Administration	Information Technology - Operating Expenses	\$414,000.00	\$297,745.61	71.92%	
Jade Nacario - Manager Finance & Administration	Information Technology - Maintenance	\$55,000.00	\$18,468.39	33.58%	
Jade Nacario - Manager Finance & Administration	Stores & Purchasing - Operating Expenses	\$161,000.00	\$77,819.47	48.34%	
Jade Nacario - Manager Finance & Administration	Stores & Purchasing - Maintenance	\$15,000.00	\$0.00	0.00%	
Jade Nacario - Manager Finance & Administration	Stores & Purchasing - Auction	\$14,000.00	\$0.00	0.00%	
Jade Nacario - Manager Finance & Administration	Records Management - Operating Expenses	\$65,000.00	\$75,722.02	116.50%	To be included in the budget amendment; \$22K
Jade Nacario - Manager Finance & Administration	Payroll - Operating Expenses	\$199,000.00	\$74,650.29	37.51%	Budget from Financial Services Operating Expenses will be reallocated to Records
		-\$5,199,000.00	-\$1,686,661.37	32.44%	

BUSINESS PAPERS

10.3 MATTERS FOR COUNCIL INFORMATION - GKUTHAARN AND KUKATJ PEOPLE TENURE RESOLUTION UPDATE

Attachments: 10.3.1. QI2020/002 - Gkuthaarn and Kukatj People Tenure Resolution ILUA extract [↓](#)

Author: Lawrence Amato - Senior Finance Officer

Date: 11 February 2021

Key Outcome: 7.3 - Strategic management of Council

Key Strategy: 7.3.3 Implement sustainable financial management and effective procurement practices.

Executive Summary:

As part of the outcomes of the Gkuthaarn and Kukatj People Tenure resolution, some property currently entrusted to Carpentaria Shire Council is being entrusted to the Department of Natural Resources, Mining and Energy.

Council has now received the first advice of a related transfer being a “Water Reserve” lot on Old Croydon Road.

For Noting – Council has yet to receive official transfer documentation from the DNRME.

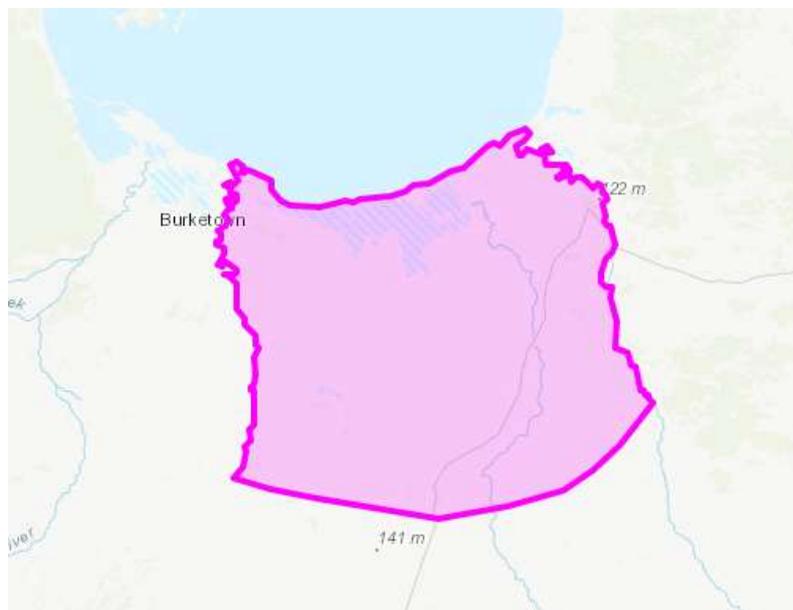
RECOMMENDATION:

For Council’s information Only

Background:

The Gkuthaarn and Kukatj People Tenure Resolution has seen a Native claim on land inside Council’s borders. This claim was registered on 2 July 2020 and calls for some of the land entrusted to Council being transferred back to State then on to the GGNTAC.

The extent of this claim is shown below:



BUSINESS PAPERS

While Council has yet to receive the official documentation relating to the transfer of land back to State, Council has received an email advising that the first property has been transferred.

Consultation (Internal/External):

- Mark Crawley – Chief Executive Officer.

Legal Implications:

- No Legal implications have been identified.

Financial and Resource Implications:

- No financial or resource implications have been identified.

Risk Management Implications:

- No risk and management implications have been identified.



Extract from Register of Indigenous Land Use Agreements

NNTT number	QI2020/002
Short name	Gkuthaarn and Kukatj People Tenure Resolution ILUA
ILUA type	Area Agreement
Date registered	02/07/2020
State/territory	Queensland
Local government region	Carpentaria Shire Council

Description of the area covered by the agreement

"Agreement Area" means the land and waters described in Schedule 1 and depicted in Schedule 2.

[Copies of Schedules 1 and 2 are attached to this register extract. The following general description of the agreement area has been provided by the National Native Title Tribunal to assist people to understand the location of the agreement area. It is provided for information only and should not be considered part of the Register of ILUAs:

The agreement area covers approx. 16,436 sq km and is located approx. 28 km east of Burketown, 1 km west of Karumba and extending approx. 121 km south from the Gulf of Carpentaria.]

Parties to agreement

Applicant

Party name	State of Queensland, acting through the Department of Natural Resources, Mines and Energy
Contact address	c/- Crown Law State Law Building Level 11, 50 Ann St Brisbane QLD 4000

Other Parties

Party name	Gkuthaarn and Kukatj Aboriginal Corporation
Contact address	c/- Carpentaria Land Council Aboriginal Corporation PO Box 6662 Cairns QLD 4870

Party name	Phillip George and Leanne Edwards on their own behalf and on behalf of Gkuthaarn and Kukatj People
Contact address	c/- P&E Law PO Box 2337 Cairns QLD 4870

Period in which the agreement will operate

Start date	not specified
End Date	not specified

3.1 Clauses 1 (Definitions), 2 (Interpretation), 3 (Commencement and Expiry), 4 (Authority) and 20 (Registration of Agreement) commence on the Execution Date.

3.2 The remaining clauses of this Agreement commence on Registration.

3.3 Subject to clauses 3.4 and 3.5, this Agreement will continue in force in perpetuity.

3.4 This Agreement may be terminated by written agreement executed by:

- (a) the parties if prior to the Determination;
- (b) the State and the PBC after the Determination.

3.5 If there is a determination by the Federal Court of Australia that Native Title in any part of the Agreement Area is held by people other than Gkuthaarn and Kukatj People, this Agreement expires in relation to that part of the Agreement Area subject to that determination, but remains in force in relation to the balance of the Agreement Area.

Statements of the kind mentioned in ss. 24EB(1) or 24EBA(1) or (4)

5.1 The parties consent to the validation of any acts done prior to the Execution Date by the State in the Agreement Area to the extent they were done invalidly for the purposes of Native Title and can be validated in this Agreement.

5.2 The parties: (a) consent to the doing of the Agreed Acts to the extent that they are Surrenders or Future Acts; and (b) agree to the validating of any of the Agreed Acts, which are also Future Acts, done prior to Registration.

5.5 The parties agree that any Surrender permanently extinguishes all Native Title Rights and Interests in the area of the Surrender from the date the Surrender takes effect.

6.1 In accordance with clause 5.2(a), the Native Title Parties Surrender all Native Title Rights and Interests in relation to the Surrender Area.

"**Agreed Acts**" means all acts necessary to give effect to this Agreement including but not limited to the acts specified in Schedule 21, and any acts done as part of, or in relation to, the acts specified in Schedule 21;

"**Surrender Area**" means:

- (a) the Southern Surrender Area identified in Part A of Schedule 7 and depicted in Schedule 8;
- (b) the Northern Surrender Lots identified in Part B of Schedule 7 and depicted in Schedule 8;
- (c) the Land Bank Lots identified in Schedule 3 and depicted in Schedule 4; and
- (d) the Revenue Share Lots identified in Schedule 5 and depicted in Schedule 6;

"**Land Bank Lots**" means those lots identified in Schedule 3 and depicted in Schedule 4;

"**Revenue Share Lots**" means those lots identified in Schedule 5 and depicted in Schedule 6;

Attachments to the entry

[QI2020_002 Schedule 1 Written Description of Agreement Area.pdf](#)

[QI2020_002 Schedule 2 Map of Agreement Area.pdf](#)

[QI2020_002 Schedule 3 Land Bank Lots.pdf](#)

[QI2020_002 Schedule 5 Revenue Share Lots.pdf](#)

[QI2020_002 Schedule 7 Southern Surrender Area and Northern Surrender Lots.pdf](#)

[QI2020_002 Schedule 21 Agreed Acts.pdf](#)

BUSINESS PAPERS

10.4 COMMUNITY DEVELOPMENT REPORT

Attachments: 10.4.1. Library Monthly Report [↓](#)
10.4.2. Minutes - Community Recovery Meeting CDO Officer [↓](#)
10.4.3. Monthly Pool Report - January 2021 [↓](#)

Author: Cherie Schafer - Manager Economic & Community Development

Date: 11 February 2021

Key Outcome: 2.1 - A creative, educated community

Key Strategy: 2.1.3 Provide contemporary library facilities and services across the region to meet the needs of the community.

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Community, Cultural Services and Economic Development portfolio of Council.

RECOMMENDATION:

That Council:

1. receive the Community Development Report; and
2. that those matters not covered by resolution be noted.

1. MATTERS FOR INFORMATION:

1.1 Normanton Sports Centre

- The Sport and Recreation Officer has resigned as of the end of February. This leaves two casual staff to run the Pool and Sports Centre of which one works five days a week until 3pm. No positions have been advertised until further consultation has been completed around the partnership agreement of the Sports Centre.
- Big Ass Fans installation: there has been a delay in the installation of the Big Ass fans as the company did not send the blades. Installation should take place early March.

1.2 Karumba and Normanton Swimming Pool Precinct

- Statistics have been provided on the stats and general information for the Normanton and Karumba Pools for the month of January (attached).

BUSINESS PAPERS

1.3 Normanton and Karumba Library Statistics

- Statistics have been provided on the stats and general information for the Normanton and Karumba Libraries for the month of January (attached).

1.4 Normanton Childcare

- Replacement shade sails have been ordered for the Childcare and is expected to land in Normanton early March.
- There are seven children on the waiting list and no vacant spots available. The babies end is full, and the big kids end only has limited part-time positions available which can't be filled as babies need to be able to move up in the coming months.

1.5 Community Development Officer – Disaster Recovery

- Carpentaria Shire disaster booklet – 200 copies have been ordered to go out to community for review. The additional books will be ordered after a period for feedback.
- Buy local Website: the site is in development and is expected to go live in the next month or two. There has been feedback that the name should be changed to reflect the community.
 - Two examples provided included:
 - Catch ya in the Carpentaria or;
 - Carpentaria Community
- First Aid training and Chainsaw Course: to be delivered in March free to community members
- Disaster Awareness video: The Recovery committee wanted to see a short clip developed with key messages for our Shire t the film could be used by several stakeholders during the time of disaster to circulate int eh community. Council has engaged Josh Arnold from Small Town culture who created the film 'Out Back by the Sea" to deliver this project.
- Station Welfare/Gift Packs: 23 parcels have been posted to station so far with the remaining to go out over the next few weeks. Items included are attached for your reference.
- Extra radio's in community stock – CDO officer purchased and donated 50 radios to KC's Corner and another 50 radios to Video and Electrical for them to sell at a low price in return of a discounted price on purchasing the batteries. An additional 50 were included in the station welfare packs.

BUSINESS PAPERS

- The CDO officer has resigned and finishes with Council 18th February. Council has re-advertised the position which the contract finishes 30th June 2021.

1.6 Grant updates

- Community Gambling Fund – replace Heritage signs in Normanton and Karumba \$35000. Funding declined
- Saluting Their Service – two life size soldiers \$150000. Funding Declined
- Sun Smart \$30,000 undercover walkway Normanton Childcare. Funding declined.

1.7 2021 Community Events – Community Services Department

- SOTN – funding youth events
- RADF workshops x 5
- Clean up Australia Day
- Anzac Day
- Walk for Daniel
- Remembrance Day
- Seniors Christmas lunch
- Gala Ball
- Community Christmas party
- TRAIC funding \$68k to run various community events
- K150 forming committee for kick off meetings
- Any other event decided by Council

1.8 General updates

- Vendor panel request has gone out for works to be completed maintaining existing playgrounds. Works include but not limited to re-painting of the water parks, replacing the soft fall at the Normanton Childcare Centre, install Softfall a suitable product around the Normanton kids pool where the sand washes away each year. Tidy and flatten the existing playground once items have been removed from community groups.
- The kick-off meeting with the Stake holder group to drive the Economic Development Strategy will take place on the 11th March. After the kick-off meeting the MECD will work with each stakeholder relevant to selected projects.
- Expressions of Interest has gone to community groups around the John Henry Oval Playgrounds.
- Re-wrote and submitted declined grants.

BUSINESS PAPERS

- Held meeting with relevant staff in each area around the service review process and gained feedback from them of any areas they think could improve service delivery and cost to Council.
- Social Welfare Service – attended meeting around the Social Welfare Service currently being delivered by Council and the changes that are to take place going forward. A separate report submitted with the background and information.
- Active Infrastructure Funding: talks held with Junior Rugby, Normanton Stingers, Athletics Club, and the Cricket Club around the suitability of moving the change rooms/amenities block to be placed beside the shed in the old playground area. Normanton Stingers raised a concern that the players would be too close to the community members and requested if this was to take place Council put measures in place to separate the two. The suggestion was made by Stingers to put a fence up around the change room/amenities block. There are no current standards that would require a fence to go around the amenities block if built in the space of the existing playground. The remaining clubs consulted had no concerns with the re-positioning of the changerooms.
- Meeting with Bynoe around a partnership agreement or the possibility of them taking over the running of the Sports Centre – a separate report written.
- Savanah Way Art Trail: This project stalled for almost 12 months due to staff resignation from Arts Queensland sector and COVID. Momentum has picked back up and regular meeting are being held to get the project back on track and completed in a timely manner.

Consultation (Internal/External):

- Chief Executive Officer – Mark Crawley
- Director Corporate Services – Justin Hancock

Legal Implications:

- Nil

Financial and Resource Implications:

- Within budget.

Risk Management Implications:

- Risks are relatively low - supports Council's aim of engaging with the community as well as providing key activities and facilities.



CARPENTARIA SHIRE
Outback by the Sea®

Library Services Monthly Report January 2021

<u>Statistics</u>	Normanton			Karumba		
	Jan-19	Jan-20	Jan-21	Jan-19	Jan-20	Jan-21
Monthly Walk-Ins	111	119	40	220	218	82
Number of library loans	144	115	41	69	101	103
Number of people utilising the internet	26	32	5	6	14	3
Number of new members	2	3	1	1	0	3
Total Hours Public Internet Usage	26	16	3	3	7	2
Total hours open to the public	84	56	57	84	76	84

Activities

Normanton Library

The Normanton Library activity was quiet which is normal for this time of the year. The number of borrowed items is down on previous years but that can be expected with the cyclone damage we had at the start of the month. Most of the walk-ins that we did have was for people wanting to use our internet and printing services, but several children came almost every day we were open to enjoy a quiet movie or Arts and Crafts in the air-conditioning.

The First 5 Forever Program saw only four (4) people attend the whole month (1 Adult and 3 children), even though very low attendances can be expected for January, we still take about 30 minutes to prepare the stories and additional activities every Friday Morning regardless.

We've had a lot of quality books donated to the Library by visitors and local so that should help to bolster our collection and make our Library look a little bit more impressive.

Children enjoyed making fun masks during School Holidays



Karumba Library

With the start of the Gillnet fishery opening on the first of February, the library was inundated with commercial fishers getting new deckhands put through their applications for licences. With the fisherman's limited digital tec they rely on the library to do their printing, emailing and faxing.

First 5 has been very quiet this month, on the positive side we have/having two new families that are moving to town and both have children under 5, staff have spoken to families and they are keen to attend First 5 starting on the 8th of February.

In January there was around two weeks of people not having internet and phone service at home through their mobiles. Our WiFi here was utilise a lot more mostly in the late afternoon and early evenings.

Looking forward for to International Women's day 7th March, RACQ is holding a major event in Brisbane and others can run a similar event in their area under RACQ.



CARPENTARIA SHIRE

Outback by the Sea®

Disaster Recovery Committee Meeting Minutes

Date: Wednesday 3rd February 2021

Venue: Council Boardroom

Commencement: 3.30pm

Chairperson: Sharni Day

Apologies: Mark and Yvonne Tunny – Ash's Holiday Units, Emmy Gallagher

Present: Cr Amanda Scott, Cherie Schafer, Dave Drage, Natasha Keeman, Bob Guteridge, Jacob Daniels, David Dredge, Katherine Stock, Adam Harwood, Anthea Amos

Dial in present -Not noted

Welcome.

Pre-sent agenda print copies handed out.

Sharni Explaining the purpose of this committee and noting that this had only been the second meeting for this committee since October. Sharni Asked Cr Amanda Scott if she was willing to take over the committee to continue on after the CDO program has finished, of which she was unable to due to other commitments. Cr Amanda Scott Suggested Cr Hawkins as he is on the LDMG. Sharni suggested having monthly meetings from now until the end of the CDO-DR contract which finishes on the 30th of June. Sharni Suggested if a new chair would run the committee to keep the communication open from community to council in relation to community recovery, Meetings could recommence in October and November before the next storm/wet season arrives.

Sharni asked if there were any question regarding the agenda that was asked to be read before the meeting to save time and allow more time for the community to say what they need to. No questions. Sharni brought an example of the Stations Welfare Pack to show the committee what items were being sent out to the stations. No one looked inside the box. Sharni attempted to outline the items that were int here and what was being sent out and explained the idea behind this was to make up for the stations inability to attend the Normanton and Karumba Family Fun Days, where this "Get Ready" information was given out to the community who attended.

Dave Dredge – "Have you posted any out and had any feedback as yet".

Sharni – "I have posted 23 boxes out in last the week and have 20 left to go out, there has been not turn around time for feedback".

Sharni – Professional Filming Producer coming in February, on the 16th in the afternoon, the 17th all day and the 18th in the morning to conduct filming only. The theme of the 2 minute production is "Big Wet" Disaster awareness and preparation, and community connectivity. The producer, Josh Arnold will be writing the song and singing it before he comes out to film it. He asked me to collect key messaging from services and community he could tie into the song and ask if anyone would volunteer to have nonspeaking roles in the video filming while he was here. The producer has already connected with the Schools in the shire and he has sent them media release papers for children's parents, that they could be a part of the filming the process. This idea was originally my idea and that I could use the Council video camera to shoot the messages myself, however this committee suggested they wanted it made professionally, so that is what I have organised.

Cherie – The producer has done a few disaster videos for Councils before so he usually gets QPS or SES to be involved and act a mock up situation of pretending to help people, so especially with concerns with children playing in flood waters, would be good to have this a part of that video. Anyone that could help and be involved would be important for the community. The schools have already been engaged by Josh to participate. Josh has previously done the “out back by the sea film” for Council a few years back.

Sharni – Josh has asked that if anyone could be involved please do, he doesn't need a lot because I have sent him flood photos and other relevant information for him to use, but one Ergon truck or SES boat in the film would be helpful if possible.

QPS Natasha Keeman mentioned they have photos of after TC Imogen that crossed the Carpentaria Coast on the night of the 3rd of January 2021 they could provide.

Cherie Schafer asked if anyone has photos of the 2019 monsoon flooding or previous floods could they please send them to her for a filming project Council is conducting, separate to the Disaster filming production being carried out by Sharni the CDO-DR. Please send to Sharni or Cherie for the second film for Cherie.

Sharni – Josh will be hiring a helicopter and visiting all 3 schools and going to Karumba as well as Normanton.

Sharni- are there any questions so far or are we ok to start round the table discussions?

QPS – Wasn't there supposed to be another competition run for the Cooking with Council recipes?

Sharni – I tried to run a competition, but the prizes were unattractive, and I had no entries. Have you seen the current draft? Do you think it needs more recipes?

QPS – Yes, I have seen it, no I don't think it needs more, it's just that you said you were going to run another competition and we were waiting for it.

Sharni – That would be my mistake, and I apologise.

Cherie – The booklet has been printed and on its way of only 200 copies, 100 for Normanton and 100 for Karumba to get direct final feedback from the community before going ahead with the final draft and print. Have this copy out for about 6 weeks, and then have the final copy made. They will be here soon.

Sharni – yes, they will be here soon, they have been printed and are on the way here.

QPS – Could you send one to the police station?

Sharni - Yes of course. I will make sure everyone here gets one, and any other relevant stakeholders throughout the community as well.

Sharni – Cherie could you please help me with the topics in the agenda so I can continue to take minutes. I lack this multi-skill.

Cherie – yeh sure, so if we go through the dot points most of what is on there has been covered, next would be the Website “Buy local” Sharni is working on that it will go live soon, if you have any feedback for the website please send it though.

Sharni – We need to change the name of the Website, particularly to make it Google appropriate, targeted to this shire.

Cherie – If anyone has any ideas for a name please let us know, “Catch ya in the Carpentaria” “Carpentaria Community”, we would love to hear from the community as to what to call it. What do you think?

Dave – Put it out for a competition to the community?

Committee agreed that was a good idea.

Need to think of appropriate and worthy prizes. Prizes should be tailored to resilience building themes, rather than non-usable or breakable technology such as a tablet.

Cherie – First Aid and CPR 81 registered, 21 confirmed and paid.
Who should be paying full price and who should get the discount?

QPS: wasn't the purpose to offer the training to those who could not afford it rather than everyone including businesses?

Sharni – it's unfair to make one person pay full price and another to pay only the \$10. Some small businesses are struggling, some aren't, I can't distinguish. I see them as member of the community if they are at work or not, in a collective sense, the more people who live here permanently, the more resilient it would make the community as a whole.

Dave – can you put out notices to the community?

Sharni - We have on the website as a public notice, and on Facebook.

Dave – I don't have Facebook so I wouldn't know.

Registered First Aid and CPR so far:

Tuesday	2nd	Normanton	11
Wednesday	3rd	Normanton	14
Thursday	4th	Normanton	15
Friday	5th	Normanton	22
Saturday	6th	Karumba	16

Chainsaw courses – 30 People registered. 10 people per class. 2 day course. This has come about from after the TC Imogen came through and plenty of permanent residents came out to help but were noted to be using the equipment unsafely or incorrectly. This course will allow those people to be safe and add to the resilience of this community.

Small Business workshops are being investigated. A Small Business Discovery survey has been sent out, put on the website and Newsletter I think, and this data can help identify what small businesses in this community need the most to strengthen them and therefore make them more resilient to disruption of usual business. Sharni is also still trying to make sure small businesses are eligible for a resilience grant of up to 10,000 from the QLD Small Business Recovery Centre, Sharni is trying to make sure no one misses out on this opportunity. Also on the topic, would like to send out another reminder about businesses and services sending in their information for the "Buy Local" website.

Vulnerable Person's Register has been researched and developed by Sharni and accepted by the CEO and the DON (members of the LDMG) and passed onto the LDMG do pass onto all organisations within the shire to use as a template for their own clients. Disaster Management Act 2003 trumps the Privacy Act within specific guidelines **for the purpose of saving lives during a Disaster**. Think about what a vulnerable person is and the relevance of what that looks like in this shire. For further information on this please speak to the LDMG and/or CEO or the DON for clarification.

Cherie – Sharni role is funded until 30th June, but this funding ceases on this date. Sharni is working on an effective exit strategy so that nothing is left undone.

Bob – Have Dept of Communities definitely not made an extension to this role?

Cherie – No. 30th June 2021. But we still have money in the budget, so if you have any ideas to spend this funding on ways to make this community more resilient, that's what this committee can do to help with this. The funding is community led and community needs based on Human and Social.

Dave – how much money is left?

Sharni/Cherie – we are unsure the exact amount but it is substantial due to not being able to deliver projects over the period of COVID. Council has requested an extension due top this however it was declined.

Round the Table Ideas:

- Warning systems like what Ports North do, warning was not coming through the news, we were using this service, registration opt-in Marine service.
- Speakers in the street
- A specific light signals (yellow light)
- Sirens

- A multipurpose multi-use trailer to
- SES Jake Daniels– A lot of people didn't even know the cyclone was coming
- What about a txt message service that messages could be sent information, for local information for local people? Opt-in Service?
- Concern with dependence of technology with the possibility of not having power for a period of time, with NBN, there is no way to receive technology-based messaging after 2-3 days without power, as not every has a generator in this community. Mobile phones only last so long.
- The funding is strict as to what it can be spent on, for example anything that would be ongoing, or purchasing assets.
- You should charge your phone before the power goes out.
- Gulf cyclone can spin up pretty quickly.
- Anything that falls under the LDMG would likely not be funded.
- How do you get the message out if there is no power? Not just for 24hours, but for 3 days to a week, for example?
- Could we buy Battery operated radios?
- Yes, Sharni has bought radios and disseminated out to some shops for purchase so they are available. Sending radios to stations. Sharni will have some radios left over to send out to a particular vulnerable demographic.
- There was no messing through local radios stations regarding the recent cyclone
- SES/Dave - That was a huge issue.
- Sharni - How the message gets out to the Radio is up to the LDMG, that not within my position description to action in any way.
- Flooding is an annual event an expected and not considered by this community to be a disaster. Not all our disasters the power goes out, Txt message service is still a good idea.
- QPS – radios in these households in this community would not be beneficial because by the time a disaster comes around, they won't have the radio, they won't have batteries.
- QLD Health – nearly every year the power has been out for a minimum of 24 hours.
- Dave Drage – infrastructure and clean up from TC Imogen was conducted really well, but there wasn't anything for people, and people support. What if we get a "community resilience trailer" that's got food and water and go through the streets and look after people as a mobile hub? Generator on the trailer.
- Cherie – Bob have you worked with the other CDO's and what kind of things did they do?
- Bob – we've been shut out of some of the CDO circle, but they have been doing small events. McKinlay and Cloncurry were focused on the recovery, more than building resilience. But Cloncurry did some minor events horses, First Aid, crafting things, horsemanship
- Building community connectivity in this way.
- Cherie – Emmy Gallagher worked in Cloncurry and worked closely with the CDO there and was unable to be here today but she has some ideas around those sorts of events, camp draft, horse shoeing, while tying in mental health into the events.
- We won't be able to buy assets. We were denied a jumping castle for example.
- Sharni – the Recovery the Department are focusing on is the mid-long-term recovery, not so much the day after the disaster...
- Trailer can use the trailer for mental health, QPS could use it for awareness...
- Horsemanship, shoeing tying in Mental Health support
- QLD Health - "Sober in the Country" are coming out to the NW in the next 6 months. Aimed at remote Australia. Look it up. Coping strategies. Triggers. Australian Story in 2018.
- To the group – do you think we could run some of horseshoeing, horsemanship, and then tying in the mental health and have soft discussions about coping mechanisms.
- Bob "Are you bogged mate?", Mary O'Neil. Was very successful. She ran a men mental health only, the CDO developed and facilitated it.
- The trailer is a great idea you can use it constantly, central point SES can get a sandwich and a cuppa.
- May not be covered, even if well worded, likely not especially who is going to manage it, registration, tyres etc... "As per demand of community"? Could call it the "Carpentaria Hope", Who's going to pay for it? Gold coin donation? Community asset? Could be used as a noticeboard. Usage would be used for disaster mental health, health checks, command post, community information mobile hub, community connectivity, use for recovery, resilience
- Speakers on the street...Powered from Council office, would have to be under bored underground, would then be a cost to lay those lines.
- Txt messaging service would be great.
- Ask the other CDO's what projects have they done and get some ideas off what they've already had approved...

- Sharni – I will ask them.
- Covid has had a significant impact on the running of the CDO program region wide.
- Julia Creek ran a workshop over the weekends in a project called HERD for country woman.
- Dave – we could use the monthly markets for base some of these projects.
- There have been a comedian who has been through this, and may help.
- Bob – Leather workshops very successful, belt and bridle making in Cloncurry, Emmy will be able to tell us who ran those workshops.
- REDRIDGE is a good place to look at, funded to service this area.
- Dave – use the markets as a central place.
- How long does it take to make a belt? 4 hours. Can do take homework. Belt or Bridle.
- Sharni – if we could organise this leather workshops, could we have Mental Heal or DAF tie into this?
- The comedians are a good idea
- Copy what the other CDO's have done.
- Barbed wire art
- PG movie nights "Manu the Swift", "Call of the wild".
- Normanton Hope Family Markets on the first Saturday of every month could be used to tag onto.

Actions:

- Look into the leather making workshops.
- Look into the comedian...who were those people?
- Disseminating copies of the New Carpentaria Disaster A5 booklet to relevant stakeholders in both Normanton and Karumba

Please email Sharni or Cherie for any ideas, or feedback regarding what has been covered here today.

Sharni would like to apologise for her poor public speaking skills and the running of this particular meeting not being initially efficient. Sharni gets nervous with public speaking.

Meeting Closed 5:00pm

Normanton and Karumba Pool Monthly Report – January 2021

Normanton

Statistics

Patrons	December 2020	January 2021
Adults	66	97
Children	408	339
Water Park	391	249
Total Attendance	865	685

Normanton opening hours are:

Monday, Wednesday and Fridays 2.30pm to 6pm

Tuesday and Thursdays 2.30 to 4.30pm

Saturday and Sundays 1pm to 6pm

Karumba

Statistics

Patrons	December 2020	January 2021
Adults	204	154
Children	135	91
Water Park	104	59
Total Attendance	443	304

Karumba opening hours

Monday to Sunday 1-6pm Except School Holidays 10am – 6pm

Public Holidays 1.00pm-6.00pm

Special events

Aladdin was shown at the pool for Australia Day. A BBQ was put on with 13 people attending.

School started up the next day after the Christmas Holidays affecting attendance.

BUSINESS PAPERS

10.5 COMMUNITY DONATIONS AND SUPPORT

Attachments: NIL
Author: Cherie Schafer - Manager Economic & Community Development
Date: 9 February 2021

Key Outcome: 2.2 – Council supports our community organisations
Key Strategy: 2.2.2 Council provides support for local community organisations.

Executive Summary:

Council receives numerous requests for donations throughout the year. The applications listed in the recommendation are applications that have been received outside of the grant funding round.

RECOMMENDATION:

That Council approves the following requests for Donation and Support:

1. Normanton State School – Swim Classes: requests the fee be reduced from \$2 per child to \$1 per swim class for term 1 and 4.
 2. Normanton State School – Swim Carnival 24th November: requests the pool to be pre-cleaned, lane ropes in, extra bins, use of the toilets, and use of kitchen area of the Sports Centre.
 3. Normanton State School – Athletics Carnival 16th July: requests oval to be mowed, lines marked, sprinklers turned off, long jump pit prepared, toilets cleaned and opened for the day.
 4. Normanton State School – Fete 20th August: requests community donations trailer, delivery of extra tables and chairs and stage.
 5. Normanton State School – Gulf Teachers Aide workshop 24th to 26th August requests the use of the Shire Hall for three days, extra bins, all the tables and chairs available. Free merchandise Council may have for the conference bag and tourist brochures for the Shire.
 6. Normanton State School – Gulf District Cross Country 5th June: request the use of the Golf Club area, mowing and cleaning of the toilets.
 7. Normanton State School – Gulf Districts Athletics Day 21st to 23rd July: requests oval to be mowed, line marked, sprinklers turned off, long jump pit prepared, toilets cleaned and opened.
 8. Normanton State School – Cross Country 24 April: request the use of the Golf Club area mowing and cleaning of the toilets.
-

BUSINESS PAPERS

9. Gulf Christian College – Swim Classes Term 1: request use of the pool and toilets 4 days a week to run swim classes.
10. Gulf Christian College – Athletic Carnival 17th to 18th June: requests community donation trailer and bins.
11. Gulf Christian College – Cross Country 6th and 7th May: request community donation trailer and bins.
12. Mount Isa School of the Air – Mini school 25th to 30th July: requests Community donation trailer, use of rodeo grounds and kitchen area, toilets and showers and bins.

Background:

Council advertised the Community Donations and Support funding program for events held between January and August 2021. The below applications have been received in the current donation round:

1. Normanton State School – Swim Classes: requests the fee be reduced from \$2 per child to \$1 per swim class for term 1 and 4. **(Estimated cost to Council \$400)**
2. Normanton State School – Swim Carnival 24th November: requests the pool to be pre-cleaned, lane ropes in, extra bins, use of the toilets, and use of kitchen area of the Sports Centre. Recommends approval, all services request besides pool ropes and extra are daily tasks and have not been included in the costs. **(Estimated cost to Council \$150)**
3. Normanton State School – Athletics Carnival 16th July: requests oval to be mowed, lines marked, sprinklers turned off, long jump pit prepared, toilets cleaned and opened for the day. Costs associated with line marking and long jump preparations **(Estimated cost to Council \$1500)**
4. Normanton State School – Fete 20th August: requests community donations trailer, delivery of extra tables and chairs and stage. Recommends the approval based on the school picking up items rather than deliver service provided. **(Estimated cost to Council \$1685)**
5. Normanton State School – Gulf Teachers Aid workshop 24th to 26th August requests the use of the Shire Hall for three days, extra bins, all the tables and chairs available. Free merchandise Council may have for the conference bag and tourist brochures for the Shire. Recommends approval **(Estimated cost to Council \$1170)**
6. Normanton State School – Gulf District Cross Country 5th June: request the use of the Golf Club area, mowing and cleaning of the toilets. Recommends the approval based on the school cleaning the toilets. Mowing will have been completed as per Council's mow schedule. **(Estimated cost to Council \$Nil)**
7. Normanton State School – Gulf Districts Athletics Day 21st to 23rd July: requests oval to be mowed, line marked, sprinklers turned off, long jump pit prepared, toilets

BUSINESS PAPERS

cleaned and opened. Works completed for GCC Athletics, costs to turn sprinklers on and off **(Estimated cost to Council \$150)**

8. Normanton State School – Cross Country 24 April: request the use of the Golf Club area mowing and cleaning of the toilets. Recommends the approval based on school cleaning the toilets mowing will have been completed as per council's mow schedule. **(Estimated cost to Council \$Nil)**
9. Gulf Christian College – Swim Classes Term 1: request use of the pool and toilets 4 days a week to run swim classes. **(Estimated cost to Council \$400)**
10. Gulf Christian College – Athletic Carnival 17th to 18th June: requests community donation trailer and bins. **(Estimated cost to Council \$1160)**
11. Gulf Christian College – Cross Country 6th and 7th May: request community donation trailer and bins. **(Estimated cost to Council \$1160)**
12. Mount Isa School of the Air – Mini school: requests Community donation trailer, use of rodeo grounds and kitchen area, toilets and showers and bins. Recommends approval **(Estimated cost to Council \$2096)**

Consultation (Internal/External):

- Mark Crawley - Chief Executive Officer
- External Stakeholders (applicants)

Legal Implications:

- Nil

Financial and Resource Implications:

- Within budget.

Risk Management Implications:

- Risks are within normal operational parameters.

BUSINESS PAPERS

10.6 USER AGREEMENT - NORMANTON SWIMMING CLUB

Attachments:	10.6.1. User Agreement - Normanton Swimming Club ↓
Author:	Cherie Schafer - Manager Economic & Community Development
Date:	10 February 2021
Key Outcome:	2.2 - An active and healthy community
Key Strategy:	2.2.2 Plan and provide facilities and programs that enable participation in sport and recreation.

Executive Summary:

The current two-year Agreement between Council and the Normanton Swimming Club has expired and is open for review. Preston Law has reviewed the Agreement which has been sent to the Normanton Swimming Club for review. Feedback from both parties are listed below for consideration of inclusion.

RECOMMENDATION:

That Council endorse the agreement, as amended, and authorise the Chief Executive Officer to sign the agreement and arrange for the Normanton Swimming Club to sign also.

Background:

Attached is a copy of the updated Agreement by Preston Law. The major updates to the agreement include:

- Reference to use of Common Areas.
- More robust indemnity and insurance provisions. These provisions are important and will assist in the mitigation of Council's risks here. Please let me know if you have any queries about these clauses.
- Bronze Medallion requirement – this item has now been removed as per Council direction in January's meeting.

Consultation (Internal/External):

- Chief Executive Officer – Mark Crawley
- Manager of Community Services – Cherie Schafer
- Preston Law – Julianna Cuda
- Normanton Swimming Club – Melissa De Sloovere

Legal Implications:

- Nil

BUSINESS PAPERS

Financial and Resource Implications:

- Within budget.

Risk Management Implications:

- Risks are relatively low - supports Council's aim of engaging with the community as well as providing key activities and facilities.



CARPENTARIA SHIRE
Outback by the Sea®

USER AGREEMENT

**NORMANTON SPORTS AND COMMUNITY CENTRE -
POOL**

CARPENTARIA SHIRE COUNCIL

("the Council")

**NORMANTON SWIMMING CLUB INC
ABN 90 086 733 026**

("the Club")

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PARTIES

1. Carpentaria Shire Council ABN 52 242 797 822 of Lot 33 Haig Street, Normanton, in the State of Queensland

("the Council")

2. Normanton Swimming Club Inc, ABN 90 086 733 026 of PO Box 357, Normanton in the State of Queensland

("the Club")

RECITALS

- A. The Council is the Trustee of the Land.
- B. The Council owns and manages the Facility on the Land.
- C. The Pool is located within the Facility.
- D. Council has agreed to permit the Club to use the Premises, which includes the Pool, for the Permitted Use on the terms and conditions set out in this Agreement.

OPERATIVE PROVISIONS

1. REFERENCE DATA

Item	Reference	Details
Item 1	Date of this Agreement	[Insert]
Item 2	Council Address for Notices: Phone No: Email Address: ABN:	Carpentaria Shire Council PO Box 31, Normanton, QLD, 4890 (07) 4745 2200 59 242 797 822
Item 3	Lessee Address for Notices:	Normanton Swimming Club Inc PO Box 357, Normanton, QLD, 4890

	Phone No: Facsimile No: Contact Person: President ABN: 90 086 733 026
Item 4	Council's Representative Cherie Schafer – Manager Economic and Community Development Address: PO Box 31, Normanton, QLD, 4890 Phone No: (07) 4745 2200 Facsimile No: (07) 4745 1340 Email Address:
Item 5	Facility Normanton Sports and Community Centre Address: Cnr Landsboroug and Philip Street
Item 6	Term Commencement Date: 19 October 2020 Expiry Date: 19 October 2022
Item 7	Fee \$1.00 per year plus GST
Item 8	Insurance Pursuant to clause 9
Item 9	Permitted Use To conduct swimming training, learn to swim classes and swimming carnivals

Item 10	Permitted Hours	Day	Start	Finish	Venue	Activity
		Monday/ Wednesday/ Friday	5:00am	8:00am	Pool	Training Swim
		Tuesday/ Thursday	4:30pm	7:00pm	Pool	Training Swim/Learn to Swim
		Saturday	5:00am	10:00am	Pool	Training Swim

2. DEFINITIONS AND INTERPRETATION

2.1. In this Agreement unless the context otherwise requires, the following words shall have the following meanings:

Agreement means this user agreement;

Club means Normanton Swimming Club Inc ABN 90 086 733 026;

Commencement Date means the date shown in Item 6 of the Reference Data;

Common Areas means all those parts of the Premises not leased or licensed to any person and designated by the Council from time to time for use by the Club and its Guests and includes the toilet amenities;

Council means the Carpentaria Shire Council;

Expiry Date means the expiry date shown in Item 6 of the Reference Data;

Events of Default means an event defined in Clause 11;

Facility means the Normanton Sports and Community Centre;

Fee means the user fee for the occupation of the Premises specified in Item 7 of the Reference Data;

GST means any tax, levy, charge or impost implemented under *A New Tax System (Goods and Services Tax) Act* (GST Act) or an Act of the Parliament of the Commonwealth of Australia substantially in the form of, or which has a similar effect to, the GST Act;

Guests include all employee’s agents, servants, invitees, representatives, contractors and authorised representatives of the Club;

Land means Lot 1 on SP 218122, Title reference 49012627;

Month means a calendar month;

Permitted Use means the permitted use shown in Item 9 of the Reference Data;

Pool means the Normanton Pool;

Premises includes the Pool and Common Areas;

Term means the period specified in Item 6 of the Reference Data;

Utilities mean those services provided by an external provider.

2.2. In this Agreement unless the context otherwise requires:

2.2.1. clause and subclause headings are for reference purposes only;

2.2.2. the singular includes the plural and vice versa;

2.2.3. words denoting any gender include all genders;

2.2.4. reference to a person includes any other entity recognised by law and vice versa;

2.2.5. any reference to a party to this Agreement includes its successors and permitted assigns;

2.2.6. an agreement, representation or warranty on the part of two or more persons binds them jointly and severally;

2.2.7. an agreement, representation or warranty on the part of two or more persons is for the benefit of them jointly and severally;

2.2.8. reference to an item is a reference to an item in the schedule to this Agreement.

3. COMMENCEMENT AND TERM

3.1. Despite the date of this Agreement, this Agreement is deemed to be effective from and to have commenced on the Commencement Date and will end on the Expiry Date or such earlier date as provided for in this Agreement.

4. USE OF PREMISES

4.1. The Council grants to the Club a non-exclusive right to use the Premises for the Permitted Use on the terms and conditions of this Agreement.

4.2. The storage of any property or equipment owned or controlled by the Club and used to carry out the Permitted Use may be permitted with Council's consent. The Council may impose any conditions it deems fit.

5. COMMON AREAS

5.1. The Council permits the Club in common with others having the like rights, to:

6

- 5.1.1. Pass and repass on foot through all vestibules, passages and stairways in the Common Areas; and
- 5.1.2. Use any toilets, washrooms and other facilities provided by the Council together with adequate means of access to those facilities.
- 5.2. The Council may in its absolute discretion restrict access to all or part of the Common Areas during periods outside the normal trading hours from time to time.
- 5.3. The Club must keep and maintain in good order and repair and in a clean and tidy condition all Common Areas to the Council's satisfaction.
- 5.4. The Club and any person under its control must not interfere with the air-conditioning equipment, appurtenances or services within or about the Common Areas.
- 5.5. The Council may, by giving written notice to the Club and others with access to the Common Areas, formulate and enforce rules and regulations relating to the Common Areas.

6. CLUB'S COVENANTS

- 6.1. The Club shall ensure that any use of the Premises does not cause any nuisance to any other user of the Premises or to any neighbour of the Premises.
- 6.2. The Club shall abide by and comply with all reasonable directions of the Council in relation to the use of the Premises from time to time and the Club agrees that:
 - 6.2.1. any reasonable directions, whether verbal or in writing shall form part of this Agreement; and
 - 6.2.2. it shall cause all Guests to comply with the directions.
- 6.3. The Club must:
 - 6.3.1. use the Premises for the Permitted Use only;
 - 6.3.2. not damage any part of the Premises;
 - 6.3.3. not construct alterations or additions upon the Premises;
- 6.4. The Club must:
 - 6.4.1. provide Council with its policies and procedures documentation on or before the Commencement Date, to Council's satisfaction, and must provide Council with updated documents should the Club resolve to adopt changes.
 - 6.4.2. ensure that its Guests comply with Club policies and procedures while in attendance at the Premises.

- 6.4.3. only conduct the Permitted Use with and for Club members. The Club agrees to provide Council with a membership list and keep Council updated as to any membership changes.
- 6.5. The Club is not an agent for the Council and, except as provided for in this Agreement, the Club has no authority to do any act or thing in the name of or so as to bind the Council.
- 6.6. The Club acknowledges and agrees that its Guests that are using the Pool, except on a Tuesday and Thursday afternoon for Training/Learn to Swim, are required to hold a current season pass which must be purchased from the Council prior to the use of the Pool by the Guest. This obligation does not extend to coaches.
- 6.7. The Club covenants and agrees with the Council that:
 - 6.7.1. it has inspected the Premises and has satisfied itself that they are suitable for the Club's purposes;
 - 6.7.2. the Council has not made any warranty or representation to the Club in relation to the Premises.

7. SAFETY AND SUPERVISION

- 7.1. The Club:
 - 7.1.1. must while carrying out the Permitted Use, ensure that an adult supervisor and Club member is present at all times;
 - 7.1.2. warrants that its teachers and coaches hold all relevant qualifications;
 - 7.1.3. must ensure that the Permitted Use is carried out in a proper and business-like manner at all times with high regard to public safety.

8. RISK AND INDEMNITY

- 8.1. The Club, its Guests and participants in any event being held by the Club, use the Premises at its sole risk, and Council is not liable to the Club in contract, tort or otherwise whatsoever for any loss or damage (including consequential loss) to any person or property arising from the use of the Premises by the Club, its Guests, participants in any event being held by the Club or any others.
- 8.2. The Club indemnifies Council against any claim, damage, loss or expense suffered by Council, or others as a result of the use of the Premises by the Club, Guests and participants in any event being held by the Club, or any others, and whether permitted by this Agreement or not, and in relation to any other matter arising from this Agreement.
- 8.3. If directed by the Council at any time after this Agreement is signed, the Club must ensure that any Guests of the Club, or any participants in any event being held by the Club, sign an individual waiver, in the form required by Council, which has the effect of discharging and

releasing Council from any liability associated with the Guests or participant's use of the Premises. The individual waiver must be provided within the timeframe specified by Council in its direction. Failure to provide a signed individual waiver as directed by Council shall be a breach of this Agreement.

9. INSURANCE

- 9.1. As a condition of Council's agreement to grant the Club consent to enter the Premises and carry out the Permitted Use, the Club must, at its cost, maintain public liability insurance in respect of its use of the Premises, to the value of no less than \$20,000,000 per occurrence, including to cover risks regarding any indemnities that the Club has provided to Council under this Agreement.
- 9.2. The policy referred to in the preceding subclause must note Council's interest on the policy.
- 9.3. The Club must provide copies of the certificate of currency of the insurance policy referred to in this clause prior to entering the Premises or commencing the Permitted Use, and on such further occasions as Council requests.
- 9.4. For the avoidance of doubt, the Club shall not be entitled to enter the Premises or carry out the Permitted Use unless and until it has obtained the insurance required by this clause 9.

10. FEES AND SERVICE CHARGES

- 10.1. The Fee payable for this Agreement is set out in Item 7 of the Reference Data and as from the Commencement Date of this Agreement.

11. EVENTS OF DEFAULT

- 11.1. The occurrence of any one or more of the following events shall constitute an Event of Default under this Agreement:
 - 11.1.1. the Club ceases to operate;
 - 11.1.2. the Club fails to make any payment due under this Agreement within seven (7) days of its due date;
 - 11.1.3. the Club fails to use the Premises for the Permitted Use;
 - 11.1.4. the Club fails to comply with a term of this Agreement;

12. TERMINATION

- 12.1. Without limiting any of the Council's other rights at law, should there be an Event of Default the Council may give written notice to the Club terminating this Agreement with effect from the date of the notice.

- 12.2. Upon termination of this Agreement all moneys unpaid by the Club immediately become due and payable to the Council.
- 12.3. Upon the expiration or termination of this Agreement, the Club must: -
- 12.3.1. immediately deliver the Premises to the Council in the state they were in at the Commencement Date subject to fair wear and tear; and
- 12.3.2. pay the Council any Fees calculated up to this date.

13. DAMAGE TO PREMISES

- 13.1. If the Premises are damaged by any cause so that the Club is unable to use or access the Premises for conduct of the Permitted Use:
- 13.1.1. the Council may terminate this Agreement by notice to the Club;
- 13.1.2. the Club may terminate this Agreement by notice to the Council if:
- 13.1.2.1. the Council has not substantially commenced restoring the Premises within a reasonable time after the damage to the Premises occurred (but no longer than 6 months); or
- 13.1.2.2. the Club is unable to use or access the Premises for conduct of the Permitted Use within a reasonable time after the damage to the Premises occurred.

14. GENERAL PROVISIONS

14.1. Costs

The Club must pay Council's costs in relation to the preparation, negotiation and execution of this Agreement.

14.2. Assignment

The Club must not transfer any right or liability under this Agreement.

14.3. Notices

- 14.3.1. Any notice to or by a party under this Agreement must be in writing and signed by the sender or, if a corporate party, an authorised officer of the sender.
- 14.3.2. Any notice may be served by delivery in person or by post or transmission by email to the address or number of the recipient specified in this provision or most recently notified by the recipient to the sender.
- 14.3.3. Any notice is effective for the purposes of this Agreement upon it being sent to the recipient.

14.4. Counterparts

14.4.1. This Agreement may be executed in any number of counterparts, all of which taken together are deemed to constitute one and the same document.

EXECUTION

Dated this _____ day of _____ 2021

SIGNED by the **MAYOR** and **CHIEF EXECUTIVE OFFICER** for and on behalf of the **CARPENTARIA SHIRE COUNCIL** in the presence of:) _____
) Mayor Signature
) _____
) Mayor Print Name
) _____
) Chief Executive Officer Signature
) _____
) Chief Executive Officer Print Name

Signature of Witness

Print Name

EXECUTED by **NORMANTON SWIMMING CLUB INC** in the presence of:) _____
) President Signature
) _____
) President Print Name
) _____
) Secretary Signature
) _____
) Secretary Print Name

Signature of Witness

Print Name

BUSINESS PAPERS

10.7 KARUMBA LIBRARY AND SERVICE CENTRE - SERVICE REVIEWS AND RECOMMENDATION

Attachments:	10.7.1. Service Review - Karumba Library ↓ 10.7.2. Service Review - Karumba Customer Service ↓
Author:	Cherie Schafer - Manager Economic & Community Development Verena Olesch - General Manager - Tourism
Date:	11 February 2021
Key Outcome:	2.1 - A creative, educated community
Key Strategy:	2.1.3 Provide contemporary library facilities and services across the region to meet the needs of the community.

Executive Summary:

As part of Council wide service reviews, changes to existing services (Karumba Library and Service Centre) have been identified that will benefit from immediate action.

Therefore, we have fast tracked the separate service reviews:

- Karumba Library
- Karumba Service Centre

with the view to relocate and restructure those services and to create a community hub at the Les Wilson Barramundi Discovery Centre.

RECOMMENDATION:

That Council:

1. approves to move the Karumba Library as well as the Karumba Service Centre to the Les Wilson Barramundi Discovery Centre (conference room) effective 1 April 2021.
2. services delivered through the Service Centre will be facilitated at Library counter (away from busy VIC counter) with VIC providing back up.

Background:

Both detailed service reviews are attached to this report for information.

Consultation (Internal/External):

- Affected staff members have all been consulted in this process and feedback has been overwhelmingly positive.

Legal Implications:

- Nil

Financial and Resource Implications:

- Finance: only savings, no additional costs.
-

BUSINESS PAPERS

Resource: no implications for the library, positive FTE implications for the Service Centre Karumba.

Some resources needed to move the services across to the Barra Centre.

Not possible to move EHO role into LWBDC, as there is no available office space.

Risk Management Implications:

- Nil.

Service Review Form

Service Details			
Form Doc. No.	COM045		Service Number 045
Service Title	Karumba Libraries		
Service Description & Purpose	Provide Community Library Services		
Service Group	Community Services	Cost Centre Numbers	4013
Category	Internal %	100	External %
Owner Department	Cherie Schafer		
Team Leader		Sponsor	CEO
Service Review Team Members	Staff consulted: Leeanne Crossland		
Review Priority	-49	Date Started	04 January 2021

Scope of Review	
Purpose and objectives	Provide and manage a range of physical and digital collections to meet the needs of the community. Ensure collections that: <ul style="list-style-type: none"> • Are relevant, appealing and useful • Are Inclusive, accessible and responsive • Support and encourage literacy and advocacy Explore new collection formats that would add value to the collection.
Expected deliverables or outcomes	Recommendation for library relocation and Karumba Service Centre and creation of community hub at the Barramundi Discovery Centre (LWBDC)
Identified opportunities	Relocation of library and service centre

Identified limitations	None
Resource requirements	Communities, Finance, Tourism
Budgetary requirements	none
Linkages with other reviews	Karumba Admin and LWBDC

Key Stakeholders	
Subject matter experts	MECD, Finance, GMT
Other internal stakeholders	Consultation with Library staff

Information Gathering	
Service relationships	Partnership with Council and State Library. Reports required to validate service deliver and usage.
Minimum requirements	Provision of local library service
Current outputs	Currently 1 staff manning the library plus 1 casual for leave relief, in a stand-alone building next to the public pool, providing limited opening hours and services such as reading with the kids, also providing access to computers and the internet
Current outcomes	Satisfactory library service
Current levels of service	9am to 1pm Monday to Friday
Satisfaction with service	good
Service utilisation	Members of the public utilise the Library to assist with task such as completing applications, assisting with phone change overs.
History of service	Many years, previously also located in the Civic Centre (very small space)
Existing	Staffing and budget

constraints																																																																																																																																																																																	
Current proposals	Relocation of the library (and KBA service centre) to the LWBDC, keeping current service levels																																																																																																																																																																																
Corporate plans	Provide Service to the community																																																																																																																																																																																
Policies & procedures	Falls within Council general policies and processes																																																																																																																																																																																
Expenditure & income	<p>Income: minimum as it's a community service generally under \$2000 Expenditure: 2019/2020</p> <table border="1"> <thead> <tr> <th>Disc</th> <th>Original Budget</th> <th>Amendments</th> <th>Current Budget</th> <th>Forecast</th> <th>Actual</th> <th>Order Value</th> <th>Total</th> <th>Variance \$</th> <th>variance %</th> <th>Last Years Actual</th> </tr> </thead> <tbody> <tr> <td>5000 Salaries & Wages</td> <td>54,000.00</td> <td>-13,000.00</td> <td>41,000.00</td> <td>0.00</td> <td>40,505.37</td> <td>0.00</td> <td>40,505.37</td> <td>494.63</td> <td>-1.21</td> <td>44,929.97</td> </tr> <tr> <td>5200 Materials</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>39.18</td> <td>0.00</td> <td>39.18</td> <td>-39.18</td> <td>0.00</td> <td>0.00</td> </tr> <tr> <td>5201 Printing and Stationery</td> <td>2,000.00</td> <td>-2,000.00</td> <td>0.00</td> <td>0.00</td> <td>2.45</td> <td>0.00</td> <td>2.45</td> <td>-2.45</td> <td>0.00</td> <td>0.00</td> </tr> <tr> <td>5202 Postage</td> <td>1,000.00</td> <td>-1,000.00</td> <td>0.00</td> <td>0.00</td> <td>42.00</td> <td>0.00</td> <td>42.00</td> <td>-42.00</td> <td>0.00</td> <td>0.00</td> </tr> <tr> <td>5205 Consumables</td> <td>1,000.00</td> <td>-1,000.00</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> </tr> <tr> <td>5212 Cleaning</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>209.13</td> <td>0.00</td> <td>209.13</td> <td>-209.13</td> <td>0.00</td> <td>0.00</td> </tr> <tr> <td>5220 Advertising</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>112.73</td> <td>0.00</td> <td>112.73</td> <td>-112.73</td> <td>0.00</td> <td>0.00</td> </tr> <tr> <td>5400 Electricity</td> <td>8,000.00</td> <td>1,000.00</td> <td>5,000.00</td> <td>0.00</td> <td>5,467.42</td> <td>0.00</td> <td>5,467.42</td> <td>-2,532.58</td> <td>5.19</td> <td>10,675.71</td> </tr> <tr> <td>5410 Telephone</td> <td>3,000.00</td> <td>-3,000.00</td> <td>0.00</td> <td>0.00</td> <td>668.30</td> <td>0.00</td> <td>668.30</td> <td>-668.30</td> <td>0.00</td> <td>0.00</td> </tr> <tr> <td>5450 Rates Charges</td> <td>4,000.00</td> <td>-1,000.00</td> <td>3,000.00</td> <td>0.00</td> <td>3,291.21</td> <td>0.00</td> <td>3,291.21</td> <td>-688.79</td> <td>9.71</td> <td>3,259.16</td> </tr> <tr> <td>5700 Insurance Premiums</td> <td>3,000.00</td> <td>0.00</td> <td>3,000.00</td> <td>0.00</td> <td>2,325.42</td> <td>0.00</td> <td>2,325.42</td> <td>674.58</td> <td>-22.49</td> <td>2,650.05</td> </tr> <tr> <td>5800 Other Expenses</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>1,171.22</td> </tr> <tr> <td>9000 Labour On Costs</td> <td>27,000.00</td> <td>-8,000.00</td> <td>19,000.00</td> <td>0.00</td> <td>18,773.02</td> <td>0.00</td> <td>18,773.02</td> <td>226.98</td> <td>-1.19</td> <td>19,657.98</td> </tr> <tr> <td>9040 Stores On Costs</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>12.42</td> <td>0.00</td> <td>12.42</td> <td>-12.42</td> <td>0.00</td> <td>0.00</td> </tr> <tr> <td>Total</td> <td>103,000.00</td> <td>-26,000.00</td> <td>75,000.00</td> <td>0.00</td> <td>75,448.65</td> <td>0.00</td> <td>75,448.65</td> <td>-448.65</td> <td>0.60</td> <td>82,344.05</td> </tr> </tbody> </table>	Disc	Original Budget	Amendments	Current Budget	Forecast	Actual	Order Value	Total	Variance \$	variance %	Last Years Actual	5000 Salaries & Wages	54,000.00	-13,000.00	41,000.00	0.00	40,505.37	0.00	40,505.37	494.63	-1.21	44,929.97	5200 Materials	0.00	0.00	0.00	0.00	39.18	0.00	39.18	-39.18	0.00	0.00	5201 Printing and Stationery	2,000.00	-2,000.00	0.00	0.00	2.45	0.00	2.45	-2.45	0.00	0.00	5202 Postage	1,000.00	-1,000.00	0.00	0.00	42.00	0.00	42.00	-42.00	0.00	0.00	5205 Consumables	1,000.00	-1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5212 Cleaning	0.00	0.00	0.00	0.00	209.13	0.00	209.13	-209.13	0.00	0.00	5220 Advertising	0.00	0.00	0.00	0.00	112.73	0.00	112.73	-112.73	0.00	0.00	5400 Electricity	8,000.00	1,000.00	5,000.00	0.00	5,467.42	0.00	5,467.42	-2,532.58	5.19	10,675.71	5410 Telephone	3,000.00	-3,000.00	0.00	0.00	668.30	0.00	668.30	-668.30	0.00	0.00	5450 Rates Charges	4,000.00	-1,000.00	3,000.00	0.00	3,291.21	0.00	3,291.21	-688.79	9.71	3,259.16	5700 Insurance Premiums	3,000.00	0.00	3,000.00	0.00	2,325.42	0.00	2,325.42	674.58	-22.49	2,650.05	5800 Other Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,171.22	9000 Labour On Costs	27,000.00	-8,000.00	19,000.00	0.00	18,773.02	0.00	18,773.02	226.98	-1.19	19,657.98	9040 Stores On Costs	0.00	0.00	0.00	0.00	12.42	0.00	12.42	-12.42	0.00	0.00	Total	103,000.00	-26,000.00	75,000.00	0.00	75,448.65	0.00	75,448.65	-448.65	0.60	82,344.05
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5700 Insurance Premiums	3,000.00	0.00	3,000.00	0.00	2,325.42	0.00	2,325.42	674.58	-22.49	2,650.05																																																																																																																																																																							
5800 Other Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,171.22																																																																																																																																																																							
9000 Labour On Costs	27,000.00	-8,000.00	19,000.00	0.00	18,773.02	0.00	18,773.02	226.98	-1.19	19,657.98																																																																																																																																																																							
9040 Stores On Costs	0.00	0.00	0.00	0.00	12.42	0.00	12.42	-12.42	0.00	0.00																																																																																																																																																																							
Total	103,000.00	-26,000.00	75,000.00	0.00	75,448.65	0.00	75,448.65	-448.65	0.60	82,344.05																																																																																																																																																																							
Funding sources	\$20000 State Library used towards wages and resources eg postage Other grants are run through out the year to run library programs. This include First 5 early learning, educational and activity funding.																																																																																																																																																																																
Mode of service delivery	Customer facing service delivery																																																																																																																																																																																
Employees and contractors	Karumba Part Time staff member Leeanne Crossland of 25 hours per week																																																																																																																																																																																
Resource usage	The Library will be relocated in the meeting room space of the LWBDC. Resources currently in the library will all be re-located.																																																																																																																																																																																
Council's role: (mark with X)	Coordinator / facilitator		Advocate																																																																																																																																																																														
	Regulator		Educator																																																																																																																																																																														
	Owner	X of facility	Provider	X of service																																																																																																																																																																													
	Purchaser		Funder																																																																																																																																																																														
	Business operator		Others																																																																																																																																																																														

Staff ideas	Consultation with Leeanne has been positive. Leeanne has raised a concern around elderly being able to access the library as its not central to town and would need to drive rather than walk.
Other information	none

Review Levels of Service	Issues & Implications
Provide no service i.e. exit	Not a viable option
Provide a lower level of service	Not a viable option, this would mean reducing opening hours
Provide the same level of service	The same hours of operation will be offered to community under the library banner.
Provide a higher level of service	Will create a community hub having several council services delivered from one site. Potentially expanded hours and additional activities.

Service Delivery Models	Issues & Implications
Sharing services and resources with other councils	By moving the Library to the LWBDC the budget for Insurance and electricity etc will offset the overall running cost of the LWBDC. Existing Staff can be cross trained to provide cover in either area when required. Library counter to provide service centre services (already happening when service centre is closed).
Strategic relationships with government bodies	State library network
'Arms length entities' to manage the service	-
Joint ventures or public private partnerships (PPP's)	-
Community run services or enterprises	Option to look at volunteering from within the community

Outsource service or activities to external providers	Not financially viable
New business enterprises to generate additional income	Opportunities exist moving forward, ie workshops

Internal Operations	
Organisational structure 1 part time library staff 25 hours per week	
Processes, procedures, work practices and tools The library staff will still be required to deliver services as per the State Library agreement however by having all in one space the LWBDC will become a hub for the community.	
Optimise or reduce resource usage Reduce over all running cost of LWBDC by using the budget of library to offset costs.	
Optimise staff productivity Moving the Karumba Library up to the LWBDC there will be reduce cost as combined with moving of the admin area you could reduce over all staff required to deliver the three services.	
Regulatory controls Management and council	

Recommendations	
Recommendations	Move the Karumba Library to the Barra Centre meeting room effective 01 April 2021. Lease out the existing Library building to increase council revenue. Date is recommended as this is the start of the tourist season, a move 01 July would be in the middle of the busiest time for everyone, harder to organise and implement.
Financial implications / Project savings	Reduce having a casual pool for coverage at times of leave. Cross train LWBDC staff and admin to assist each area.
Productivity &	The overall service delivery will be in a better position. There is an

output changes	outdoor area that can be utilised during activities and the double side door that opens into the café. Library members can borrow a book while having coffee and cake. I believe it will also increase traction and use of the library being that several tourists will be visiting the LWBDC in peak season.
Resource & workforce implications / Staff changes	Staff hours will not change unless combined with the administration centre.
Community implications	There will be a period of time that the community will need to adapt to the changes. Only concern raised from existing staff is the access for the elderly being they walk to the library at times and would be required to drive. LWBDC is accessible via wheelchair and has all necessary facilities such as public toilets, café etc.
Environmental implications	none
Risk & insurance implications	The Library would fall under the current insurance banner as the LWBDC and Council WH&S
Other implications	none
Continuous improvement items	Expanded community activities and services

Service Review Form

Service Details			
Form Doc. No.	COM5501	Service Number	5501
Service Title	Admin and Customer Service - Karumba		
Service Description & Purpose	<p>Background</p> <p>Carpentaria Shire Council has two admin offices one located in Normanton and one in Karumba. The two offices offer the same front counter services however Karumba has significantly low customer visits and phone calls. This may be due to population and the introduction of technology such as the ability to pay over the phone, Bpay for rates, access to emails and Council websites and the global shift in usage of the internet and social media. An initial review is conducted for Council to assess the cost effectiveness of Karumba Admin Office operation while maintaining the level of service to the community.</p> <p>Services Offered at Karumba Admin Office</p> <ul style="list-style-type: none"> • Receive payments for rates and other fees and charges of Council • Process Gym Membership • Process Pool Access • Process Facilities Hire • Receive complaints and suggestions from community members, tourists, and the rest of the public • Receive incoming calls • Process community service requests • General Queries • Karumba Community access to council services 		
Service Group	Corporate	Cost Centre Numbers	
Category	Internal %	100	External % 0
Owner Department	Jade Nacario		
Team Leader	-	Sponsor	CEO
Service Review Team Members	Jade Nacario, Wendy Langton, Kylie, Snaith, Leeanne Crossland, Candice Hamman		
Review Priority	-145	Date Started	11 February 2021

Scope of Review	
Purpose and objectives	The purpose of this report is to review services delivered at Karumba Admin Office and ensure that council considered the best approach to operate effectively in the most cost efficient way, and at the same time maintain its level of service to the community.
Expected deliverables or outcomes	Agree on services offered, location and staffing
Identified opportunities	Relocation of service and re-structure of staff, achieving cost efficiencies
Identified limitations	space
Resource requirements	Finance and other internal stakeholders, access to computers
Budgetary requirements	None for the review
Linkages with other reviews	LWBDC and Libraries

Key Stakeholders	
Subject matter experts	Council Finance and Admin/Corporate
Other internal stakeholders	CEO and council, Barramundi Discovery Centre & Hatchery, Communities

Information Gathering	
Service relationships	Members of the community, other council departments, including library
Minimum requirements	Keep all existing services offered: <ul style="list-style-type: none"> • Receive payments for rates and other fees and charges of Council • Process Gym Membership • Process Pool Access • Process Facilities Hire • Receive complaints and suggestions from community members, tourists, and the rest of the public • Receive incoming calls

	<ul style="list-style-type: none"> • Process community service requests • General Queries • Karumba Community access to council services 																
Current outputs	Customer service																
Current outcomes	Service level offered to the community																
Current levels of service	Limited by opening hours																
Satisfaction with service	Good																
Service utilisation	Not consistent, depending on things such as rates due, dog and gym regos etc.																
History of service	Good																
Existing constraints	none																
Current proposals	none																
Corporate plans	CSC Corporate Plan																
Policies & procedures	Customer service manual																
Expenditure & income	<table border="1"> <thead> <tr> <th>Operating Expenditures</th> <th>Comments</th> </tr> </thead> <tbody> <tr> <td>Salary and Wages</td> <td>Currently employed a total of 85 hours a fortnight</td> </tr> <tr> <td>Other Employee Costs</td> <td>Superannuation expenses</td> </tr> <tr> <td>Rates</td> <td>Fixed Cost</td> </tr> <tr> <td>Insurance</td> <td>Fixed Cost</td> </tr> <tr> <td>Electricity</td> <td>Fixed Cost but there will be a substantial decrease</td> </tr> <tr> <td>Printing and Stationery</td> <td>As Council has started to move to paperless, it is expected to see a decrease in these expenses in the future</td> </tr> <tr> <td>Maintenance</td> <td>Cleaning and Other scheduled maintenance</td> </tr> </tbody> </table>	Operating Expenditures	Comments	Salary and Wages	Currently employed a total of 85 hours a fortnight	Other Employee Costs	Superannuation expenses	Rates	Fixed Cost	Insurance	Fixed Cost	Electricity	Fixed Cost but there will be a substantial decrease	Printing and Stationery	As Council has started to move to paperless, it is expected to see a decrease in these expenses in the future	Maintenance	Cleaning and Other scheduled maintenance
Operating Expenditures	Comments																
Salary and Wages	Currently employed a total of 85 hours a fortnight																
Other Employee Costs	Superannuation expenses																
Rates	Fixed Cost																
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Electricity	Fixed Cost but there will be a substantial decrease																
Printing and Stationery	As Council has started to move to paperless, it is expected to see a decrease in these expenses in the future																
Maintenance	Cleaning and Other scheduled maintenance																
Funding sources	Fully council funded																
Mode of service delivery	At the Karumba Civic Centre																

Provide the same level of service	No change
Provide a higher level of service	<p>More consistent opening hours by relocating Service Delivery</p> <p>All services delivered by Karumba Library and VIC staff</p> <p>Normanton Finance and Admin Team to offer one week support during peak months (June, September, March)</p> <p>Karumba Library and Pool Staff to work part time during peak months (June, September and March only)</p>

Service Delivery Models	Issues & Implications
Sharing services and resources with other councils	Not applicable at this point
Strategic relationships with government bodies	-
'Arms length entities' to manage the service	-
Joint ventures or public private partnerships (PPP's)	-
Community run services or enterprises	-
Outsource service or activities to external providers	-
New business enterprises to generate additional income	-

Internal Operations
<p>Organisational structure</p> <p>Under Jade Nacario, Finance: Wendy Langton – Casual, rostered approximately 45 hours a fortnight Candice Hamman – Karumba Pool Permanent part time; Admin Office rostered 25 hours a fortnight</p>

<p>Leeanne Crossland – Library Permanent part time; Admin Office rostered 15 hours a fortnight</p> <p>Kylie Snaith - Full time, Environment Health Officer and Customer Service Officer Admin Office, <i>currently not rostered due to work-loads as an EHO</i></p>
<p>Processes, procedures, work practices and tools</p> <p>Procedures in place via Finance and admin.</p>
<p>Optimise or reduce resource usage</p> <p>Shared facilities at the Barramundi Discovery Centre with the Karumba Library</p>
<p>Optimise staff productivity</p> <p>Services delivered by current library staff, with back-up by VIC (since VIC is very busy with tourists, this is preferred, especially during April – September).</p>
<p>Regulatory controls</p> <p>Finance</p>

Recommendations	
Recommendations	<p>Dissolve Karumba Admin and Library offers the customer service, back-up provided by the VIC</p> <p>This recommendation is to dissolve the whole Karumba admin centre and services will be offered by Karumba Library staff based at the LWBDC, utilising the conference room space (EHO role to re-locate to Council Depot).</p> <p>Service Delivery</p> <p>All services delivered by Karumba Library and VIC staff</p> <p>Normanton Finance and Admin Team to offer one-week support during peak months (June, September, March)</p> <p>Karumba Library and Pool Staff to work part time during peak months (June, September and March only)</p> <p>Note: Need to organise phone line into Library/Admin.</p>

	Operating Expenditures	Comments														
	Financial implications / Project savings	<table border="1"> <tr> <td>Salary and Wages</td> <td> <ul style="list-style-type: none"> Expected savings from the 85 hours OTE per fortnight paid to current officers in Karumba Admin (off peak months) May require an increase on salaries for the Karumba VIC staff </td> </tr> <tr> <td>Other Employee Costs</td> <td> <ul style="list-style-type: none"> Superannuation expenses </td> </tr> <tr> <td>Rates</td> <td> <ul style="list-style-type: none"> Fixed Cost and no expected savings </td> </tr> <tr> <td>Insurance</td> <td> <ul style="list-style-type: none"> Fixed Cost and no expected savings </td> </tr> <tr> <td>Electricity</td> <td> <ul style="list-style-type: none"> Karumba Civic Centre: Fixed Cost but there will be a substantial decrease Barra Centre: the costs of running the Karumba Printer is the only expected increase in electricity costs </td> </tr> <tr> <td>Printing and Stationery</td> <td> <ul style="list-style-type: none"> There is no expected substantial decrease of costs as the Karumba Admin Office printer will be moved to the Barra Centre </td> </tr> <tr> <td>Maintenance</td> <td> <ul style="list-style-type: none"> Potential savings on regular maintenance </td> </tr> </table>	Salary and Wages	<ul style="list-style-type: none"> Expected savings from the 85 hours OTE per fortnight paid to current officers in Karumba Admin (off peak months) May require an increase on salaries for the Karumba VIC staff 	Other Employee Costs	<ul style="list-style-type: none"> Superannuation expenses 	Rates	<ul style="list-style-type: none"> Fixed Cost and no expected savings 	Insurance	<ul style="list-style-type: none"> Fixed Cost and no expected savings 	Electricity	<ul style="list-style-type: none"> Karumba Civic Centre: Fixed Cost but there will be a substantial decrease Barra Centre: the costs of running the Karumba Printer is the only expected increase in electricity costs 	Printing and Stationery	<ul style="list-style-type: none"> There is no expected substantial decrease of costs as the Karumba Admin Office printer will be moved to the Barra Centre 	Maintenance	<ul style="list-style-type: none"> Potential savings on regular maintenance
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Maintenance	<ul style="list-style-type: none"> Potential savings on regular maintenance 															
Productivity & output changes	More consistent opening and access, next to the café, which will have further benefits to the community															
Resource & workforce implications / Staff changes	EHO role to relocate to Depot. Current part-timers still able to cover holidays, peaks etc															
Community implications	Distance of Les Wilson Barra Discovery Centre from the Karumba Main Centre. Community members may not be comfortable of conducting their council affairs with tourists around.															
Environmental implications	none															
Risk & insurance implications	none															
Other implications	none															
Continuous improvement items	Review of relocation at the end of June															

BUSINESS PAPERS

11 REPORTS FROM DIRECTOR OF ENGINEERING - ROADS & SERVICES

11.1 DOE REPORT

Attachments: 11.1.1. Capital Works Program [↓](#)
Author: Michael Wanrooy - Director of Engineering
Date: 11 February 2021

Key Outcome: 5.1 - Integrated and timely provision and management of sustainable infrastructure and assets

Key Strategy: 5.1.3 Plan and implement urban improvement works which enhance local character and identify, conserve and improve the region's streetscapes and provide iconic parkland.

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Director Engineering's portfolio.

RECOMMENDATION:

That Council:

1. receive the Director of Engineering Report; and
2. that those matters not covered by resolution be noted.

1. Actions Arising from Previous Meetings

Reference	Action	Status
A0318-18	Liaise with TMR to obtain approval to install a pedestrian crossing on Landsborough Street in the vicinity of the Stop Shop <ul style="list-style-type: none"> ➤ The assessment is currently in progress with TMR's team in Brisbane through the Targeted Road Safety Program (TRSP) and the Queensland Safer Roads Sooner Program. 	In Progress
1/11/2018	Investigate and prepare a report including scope of works and estimate of costs to reinstate the grid on the Old Croydon Road for Councils consideration. <ul style="list-style-type: none"> ➤ Put on Works Program 	In Progress
9/12/20	Install no boat trailer signs along Massey Drive to Carina Street	Not Started
9/12/20	Install Columbarium at the Normanton Cemetery <ul style="list-style-type: none"> ➤ Foundations started 	In Progress
	Remove telescope at Corduroy <ul style="list-style-type: none"> ➤ Completed 	Completed

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2. Miscellaneous Projects

2.1. Kerrod Giles is relieving Mick Sceresini for a few weeks. Mick is on leave. Shane and Joshua have returned to work from Christmas leave.

- Council work crews have been working on emergent works on Shire Roads where accessible. Scours were repaired on the McAllister Rd, Burketown Road, Donors Hill Rd, Delta Downs, Miranda Downs, to Stirling and Lotus Vale, and minor works on Shady Lagoon Rd to allow truck access.
- TMR has provided funding to upgrade the first narrow grid on the Delta Downs Boundary crossing 89B to 8m wide. The grid has just arrived in Normanton.
- Terry is undertaking RMPC patching works on State Controlled Roads.
- Undertaking road runs and providing road condition reports;
- Monitored flood levels and placed signage, road closed signs and VMS boards;
- Completed emergent works at two washouts on the Cloncurry Road (89A) located at approximately 105km and 150km from Normanton.

Table: TMR Projects progress report for 2020 – 2021

Projects	Value	Claimed	Progress
89B TMR 2020 DRFA Emergent Works	\$ 200,000.00	\$ 195,552.70	Completed
CN-12531 89B TMR 2019 DRFA Betterment Works	\$ 5,817,621.05	\$ 5,817,621.05	Completed
2019 TMR DRFA REPA Works on 84A, 89A, 89B and 92A	\$ 2,146,085.20	\$ 1,284,804.70	60% completed. Sealed road damages and some of 89B unsealed remaining.
2019 TMR DRFA REPA 92A Variation (Separate Contract)	\$ 363,073.95	\$ 363,073.95	Completed
Grid Replacement at the Flinders River 89A	\$ 84,515.00	\$ 84,515.00	Completed
2020-2021 RMPC	\$ 1,965,500.00	\$ 1,404,924.00	57%
2020-2021 RMPC Variation	\$ 480,000.00		
ATSI TIDS - Dunbar Creek - New Causeway and approach on the Kowanyama Road	\$ 925,000.00	\$ 157,430.12	Design completed and culverts ordered.
TMR Contribution to 2020-2021 TIDS on the Normanton Burketown Road	\$ 910,000.00	\$ 186,278.29	2km sealed prior to

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			Christmas break
Rehabilitation Works on 89A and Various Other Works	\$ 1,124,805.40	\$ 1,124,805.40	Completed
89B Aus. Government Stimulus - Ch. 30680 - Ch. 35800	\$ 2,215,489.68	\$ 1,082,731.84	2km pavement and seal completed prior to Christmas break
Total	\$ 16,232,090.28	\$11,701,737.05	72%



Photo: Columbarium foundations started at the Normanton cemetery

3. Update on Shire Flood Damage Works

- 3.1. All camps are in the Depot and a new works program will be finalized for 2021 after the closure of the Prequalified Suppliers for Wet Plant Hire Tender.

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4. Trades Report

- 4.1. Installing Columbarium at the Cemetery
- 4.2. Planning works and ordering materials for the Karumba Toilet at the boat ramp
- 4.3. Standard housing, electrical and plumbing maintenance.

5. New Projects/Grant Applications

- 5.1. Council and TMR are planning a 5million widening project on 89A in multiple locations to be completed by June 2021.
- 5.2. Council is also planning with TMR to undertake more bitumen works to be completed by June 2021 on 89B.

6. Reports

- 6.1. Capital Works program progress as attached.
- 6.2. Engineering Budget

Description	Original Budget	YTD Actual	Percentage
TP Ntn - Operating Grants, Subsidies and Contributions	-\$18,000.00	-\$46,115.70	256.20%
TP Ntn - Operating Income	-\$5,000.00	-\$2,997.27	59.95%
TP Kba - Operating Income	\$0.00	-\$1,000.00	100.00%
TP Ntn - Operating Expenses	\$88,000.00	\$22,069.12	25.08%
Town Planning - Major Op Ex	\$0.00	\$61,139.68	100.00%
TP Kba - Operating Expenses	\$24,000.00	\$3,870.00	16.13%
Eng - Operating Expenses	\$972,000.00	\$811,474.16	83.48%
Eng - Maintenance	\$83,000.00	\$40,695.36	49.03%
Eng - Depreciation	\$24,000.00	\$20,507.38	85.45%
Eng - Capital Grants and Contributions (GST Inc.)	\$0.00	-\$36,064.56	100.00%
Depots Ntn - Operating Expenses	\$257,000.00	\$127,271.50	49.52%
Depots Ntn - Maintenance	\$54,000.00	\$42,576.54	78.85%
Depots Ntn - Depreciation	\$24,000.00	\$141,839.82	591.00%
Workshop - Operating Expenses	\$94,000.00	\$29,895.08	31.80%
Workshop - Maintenance	\$22,000.00	\$29,187.40	132.67%
Workshop - Small Plant & Loose Tools	\$5,000.00	\$0.00	0.00%
Depots Kba - Operating Expenses	\$65,000.00	\$38,025.97	58.50%
Depots Kba - Maintenance	\$32,000.00	\$17,811.99	55.66%
Depots Kba - Depreciation	\$71,000.00	\$41,997.50	59.15%

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Fleet and Plant - Operating Income	-\$120,000.00	-\$39,109.00	32.59%
Fleet and Plant - Operating Expenses	\$136,000.00	\$123,523.57	90.83%
Fleet & Plant -Tyres and Batteries	\$135,000.00	\$92,857.23	68.78%
Fleet & Plant -Fuel and Oils	\$1,199,000.00	\$415,260.64	34.63%
Fleet & Plant - Depreciation	\$1,200,000.00	\$587,436.31	48.95%
Fleet & Plant - Internal Repair Wages	\$545,000.00	\$319,772.70	58.67%
Fleet & Plant - Parts and Repairs	\$1,700,000.00	\$852,527.83	50.15%
Fleet & Plant - Registrations and Insurance	\$185,000.00	\$192,443.61	104.02%
Fleet & Plant - Plant Recoveries Allocated to Works and Services	-\$6,448,000.00	\$6,443,284.71	99.93%
Fleet & Plant - Capital Income	\$0.00	-\$14,727.27	100.00%
Asset Management - Operating Expenses	\$115,000.00	\$64,234.22	55.86%
Airport Ntn - Operating Income	-\$180,000.00	-\$147,625.08	82.01%
Airport Kba - Operating Income	-\$40,000.00	-\$6,426.99	16.07%
Airport Ntn - Operating Expenses	\$94,000.00	\$76,169.35	81.03%
Airport Ntn - Maintenance	\$53,000.00	\$7,878.65	14.87%
Airport Ntn - Depreciation	\$74,000.00	\$46,655.21	63.05%
Airport Kba - Operating Expenses	\$64,000.00	\$40,041.93	62.57%
Airport Kba - Maintenance	\$54,000.00	\$8,530.32	15.80%
Airport Kba - Depreciation	\$43,000.00	\$25,117.81	58.41%
Airport Kba - Capital Grants and Contributions	-\$30,000.00	-\$28,278.17	94.26%
Parks & Gardens Ntn - Operating Expenses	\$38,000.00	\$81,185.44	213.65%
Parks & Gardens Ntn - Maintenance	\$414,000.00	\$201,430.82	48.65%
Parks & Gardens Ntn - Depreciation	\$103,000.00	\$62,049.24	60.24%
Parks and Gardens - Small Plant and Loose Tools	\$5,000.00	\$0.00	0.00%
Parks & Gardens Kba - Operating Expenses	\$58,000.00	\$35,592.57	61.37%
Parks & Gardens Kba - Maintenance	\$382,000.00	\$144,956.45	37.95%
Parks & Gardens Kba - Depreciation	\$122,000.00	\$71,422.32	58.54%
Parks & Gardens - Capital Income	-\$1,000,000.00	-\$90,000.00	9.00%
Public Conveniences Ntn - Operating Expenses	\$64,000.00	\$38,743.87	60.54%
Public Conveniences Ntn - Maintenance	\$22,000.00	\$4,078.34	18.54%
Public Conveniences Ntn - Depreciation	\$4,000.00	\$2,019.84	50.50%
Public Conveniences Kba - Operating Expenses	\$106,000.00	\$43,049.58	40.61%
Public Conveniences Kba - Maintenance	\$23,000.00	\$5,790.77	25.18%
Public Conveniences Kba - Depreciation	\$21,000.00	\$12,187.74	58.04%
Roads - Grants (No GST)	-\$1,035,000.00	-\$241,576.00	23.34%
Road Maintenance - Normanton Town Streets	\$347,000.00	\$0.00	0.00%
Road Maintenance - KarumbaTown Streets	\$347,000.00	\$40,709.04	11.73%
Road - Operating Expenses	\$267,000.00	\$147,140.11	55.11%
Road Maintenance - Rural Shire Roads	\$565,000.00	\$135,737.87	24.02%
Road - Depreciation	\$8,691,000.00	\$4,973,112.45	57.22%
Roads - Capital Income	-\$925,000.00	\$0.00	0.00%
Shire Roads (TIDS) - Capital Grants and	-\$910,000.00	\$0.00	0.00%

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Contributions			
RMPC - Operating Income	-\$1,965,000.00	\$1,406,924.00	71.60%
TMR Recoverable Works Income	-\$7,965,000.00	\$8,177,427.49	102.67%
Main Roads - Other Recoverable Works	\$5,802,000.00	\$6,697,449.45	115.43%
RMPC - Maintenance	\$1,743,000.00	\$821,498.00	47.13%
Main Roads - DRFA Works	\$1,600,000.00	\$1,203,759.10	75.23%
Other Main Roads Expenditures	\$0.00	\$49,170.00	100.00%
Roads 2 Recovery (R2R) - Capital Grants and Contributions	-\$711,000.00	-\$229,126.00	32.23%
Private Works - Expenditure and Income	-\$10,000.00	-\$34,424.07	344.24%
Building Services - Operating Income	\$0.00	-\$1,387.27	100.00%
Building Services - Operating Expenses	\$158,000.00	\$160,854.79	101.81%
Building Services Small Plant & Loose Tools	\$8,000.00	\$2,079.00	25.99%
Pensioner Housing - Ntn Operating Income	-\$27,000.00	-\$12,018.93	44.51%
Pensioner Housing - Kba Operating Income	-\$36,000.00	-\$17,544.77	48.74%
Pensioner Housing - Ntn Operating Expenses	\$30,000.00	\$19,158.04	63.86%
Pensioner Housing - Ntn Maintenance	\$52,000.00	\$11,365.41	21.86%
Pensioner Housing - Ntn Depreciation	\$85,000.00	\$50,520.52	59.44%
Pensioner Housing - Kba Operating Expenses	\$35,000.00	\$21,295.96	60.85%
Pensioner Housing -Kba Maintenance	\$44,000.00	\$17,007.87	38.65%
Pensioner Housing - Kba Depreciation	\$58,000.00	\$34,552.45	59.57%
Staff Housing - Ntn Operating Income	-\$380,000.00	-\$264,837.00	69.69%
Staff Housing - Kba Operating Income	-\$30,000.00	-\$18,118.00	60.39%
Staff Housing - Ntn Operating Expenses	\$166,000.00	\$106,618.60	64.23%
Staff Housing - Ntn Maintenance	\$201,000.00	\$134,479.54	66.91%
Staff Housing - Ntn Depreciation	\$303,000.00	\$182,803.40	60.33%
Staff Housing - Kba Operating Expenses	\$24,000.00	\$13,876.86	57.82%
Staff Housing - Kba Maintenance	\$71,000.00	\$10,617.50	14.95%
Staff Housing - Kba Depreciation	\$66,000.00	\$34,331.69	52.02%
Reserves - Operating Income	\$0.00	-\$49,546.37	100.00%
Reserves - Operating Expenses	\$6,000.00	\$17,823.93	297.07%
Reserves - Maintenance Expenses	\$0.00	\$5,006.87	100.00%
Quarries - Operating Income	\$0.00	-\$1,075.02	100.00%
Quarries - Operating Expenses	\$73,000.00	-\$54,039.51	-74.03%
Quarries - Maintenance	\$55,000.00	\$295.60	0.54%
	\$7,736,000.00	\$2,510,908.73	32.46%

ID	Task Mode	Task Name	Start	Finish	% Complete	Manual Summary	Start only	Finish only	External Milestone	Deadline
1	Task	Carpentaria Shire Council Capital Projects	Fri 28/06/19	Thu 30/09/21	53%					
2	Task	Buildings								
3	Task	W4Q - Administration Office Upgrades	Mon 12/08/19	Mon 16/11/20	64%					
4	Task	W4Q - Office - Normanton Water Treatment Plant	Wed 2/10/19	Tue 30/03/20	90%					
5	Task	W4Q - Office - Karumba Sewerage Treatment Plant	Wed 2/10/19	Mon 30/03/20	90%					
6	Task									
7	Task									
8	Task									
9	Task									
10	Task	Housing	Fri 28/06/19	Fri 30/10/20	100%					
11	Task	W4Q 19.20 - 38 Woodward St Normanton	Wed 4/09/19	Fri 30/10/20	100%					
12	Task	W4Q 19.20 - 36 Woodward St Normanton	Fri 2/08/19	Wed 30/09/20	100%					
13	Task	W4Q 19.20 - 23 Woodward St Normanton	Mon 2/09/19	Wed 2/09/20	100%					
14	Task	W4Q 19.20 - 2 Norman St Normanton	Fri 28/06/19	Tue 30/06/20	100%					
15	Task	W4Q 19.20 - 140 Yappar Street Karumba	Mon 13/04/20	Fri 29/05/20	100%					
16	Task	W4Q 19.20 - 62 Landsborough St Normanton	Tue 25/08/20	Fri 18/09/20	100%					
17	Task	W4Q COVID - Greenway Street - Drainage Improvements	Tue 20/10/20	Wed 28/10/21	100%					
18	Task									
19	Task									
20	Task									
21	Task	Other Infrastructure	Mon 6/01/20	Wed 30/06/21	43%					
22	Task	NTN Resupply Barge Ramp (NDRP)	Tue 14/07/20	Wed 30/09/21	100%					
23	Task	LRCP - Cemetery - Rodeo Grounds Footpath	Tue 2/02/21	Wed 30/06/20	20%					
24	Task	LRCP - John Henry Oval Playground	Tue 2/02/21	Wed 30/06/20	20%					
25	Task	LRCP - LWBDC Hatchery Fence	Tue 14/07/20	Mon 28/09/21	100%					
26	Task	LRCP - NCC Soft Fall	Tue 2/03/21	Tue 15/06/20	100%					
27	Task	W4Q - Trades Shed - Refurbishment	Mon 17/02/21	Fri 28/08/20	100%					
28	Task	W4Q - Showgrounds, Racecourse & Rodeo Grounds - Transformer Upgrade	Wed 17/02/21	Mon 28/06/21	0%					
29	Task	W4Q - Ablution Block - Karumba Boat Ramp	Mon 1/02/21	Tue 15/06/20	100%					
30	Task	W4Q COVID - Normanton Water Treatment Filter Shed Ref.	Thu 6/08/20	Tue 30/03/21	20%					
31	Task	John Henry Oval Upgrade (Active Community Infrastructure)	Tue 24/11/20	Mon 28/06/20	20%					
32	Task	Normanton Aerodrome Line Marking	Wed 18/11/20	Fri 16/04/21	95%					
33	Task	Karumba Aerodrome Line Marking	Fri 4/12/20	Fri 16/04/21	100%					
34	Task	Gilbert Street Pontoon Repairs	Tue 2/02/21	Mon 14/06/20	20%					
35	Task	W4Q - Installation of Solar PV Sites	Tue 1/09/20	Wed 30/06/20	25%					
36	Task	Norman River - Telecommunications Towers - Flexible Fund	Mon 15/06/20	Thu 1/10/20	100%					
37	Task	BOR LWBDC Entertainment Area	Mon 6/01/20	Tue 24/11/21	100%					
38	Task	Barra Hatchery Upgrade Phase 2	Mon 6/01/20	Tue 24/11/21	100%					
39	Task	W4Q LWBDS Shade Facility	Fri 28/08/20	Fri 28/08/20	100%					
40	Task	W4Q - Normanton Town Hall PA System			0%					

ID	Task Mode	Task Name	Start	Finish	% Complete	Half 2, 2019	Half 1, 2020	Half 2, 2020	Half 1, 2021	Half 2, 2021
41	Task									
42	Task									
43	Task	Roads								
44	Task	NDRP Little Brnoe Approaches to causeway	Mon 12/08/19	Mon 29/06/20	100%					
45	Task	TIDS/R2R -Normanton to Burketown 2019-20	Tue 24/09/19	Thu 30/04/20	100%					
46	Task	TIDS/R2R -Normanton to Burketown 2020-21	Mon 16/11/20	Fri 18/06/21	25%					
47	Task	NDRP Burke & Willis Monument Road	Mon 5/04/21	Thu 24/06/21	0%					
48	Task	Normanton-Burketown Seal Project 11/12 CSC.0017.1819E	Thu 4/03/21	Tue 29/06/21	0%					
49	Task	Normanton-Burketown Seal Project 13 CSC.0016.1819E	Thu 4/03/21	Tue 29/06/21	0%					
50	Task	Old Crolydon Road Grid	Thu 4/03/21	Fri 28/05/21	0%					
51	Task	Disability Access Normanton - Footpaths	Mon 29/03/20	Mon 28/06/20	20%					
52	Task	Disability Access Karumba - Footpaths	Mon 29/03/20	Mon 28/06/20	20%					
53	Task	Shire Grid Installations - If required			0%					
54	Task	U ATSI TIDS Dunbar Kowanyama Road Floodway	Thu 26/09/19	Fri 5/06/20	6%					
55	Task									
56	Task	Water Infrastructure								
57	Task	Glenore Weir Rectification Stage 2 (LGGSP) U	Tue 9/07/19	Wed 30/06/20	44%					
58	Task	BBRF - Raw Water Irrigation	Thu 2/07/20	Thu 15/04/21	35%					
59	Task	W4Q COVID - Normanton Water Treatment Plant Clarifier	Mon 3/08/20	Wed 30/06/21	15%					
60	Task	W4Q COVID - Yappar Street Valve Replacement	Mon 30/11/20	Tue 30/03/21	2%					
61	Task	W4Q COVID - Normanton Water Filter Refurbishment Phase 3	Thu 2/07/20	Fri 30/04/21	25%					
62	Task	W4Q COVID - Recoating of Reservoir	Fri 2/10/20	Mon 14/12/20	100%					
63	Task	ORA - csc.0018.1819E.Dws Glenore Weir Scouring	Tue 9/07/19	Tue 9/07/19	100%					
64	Task									
65	Task	Sewerage Infrastructure								
66	Task	Inlet Screen - Kba	Mon 2/03/20	Thu 30/09/20	26%					
67	Task	De-sludging of Sewerage Lagoon (NDRP)	Fri 14/08/20	Thu 30/09/20	18%					
68	Task	Replace Screw Screen (NDRP)	Fri 14/08/20	Thu 12/11/20	100%					
69	Task	Replace Damaged Manholes	Fri 14/08/20	Mon 31/05/21	22%					
70	Task	Purchase and Install Amenities Block (NDRP)	Fri 14/08/20	Thu 12/11/20	100%					
71	Task	W4Q COVID - Normanton STP effluent irrigation replacement	Fri 14/08/20	Wed 30/06/21	50%					

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11.2 NDRRA/QDRF REPORT

Attachments:	11.2.1. Attachment A - QRA19 Expenditure Summary ↓ 11.2.2. Attachment B - QRA19 Completion Sketch ↓ 11.2.3. Attachment C - EOT Approvals ↓ 11.2.4. Attachment D - Betterment Project ↓
Author:	John Martin - Consultant Engineering
Date:	10 February 2021
Key Outcome:	5.2 - A safe and sustainable road network
Key Strategy:	5.2.1 Plan and deliver a safe, sustainable and efficient road network.

Executive Summary:

QRA19: The QRA19 project is approximately 81% complete. Work will recommence once road conditions allow heavy vehicles access. Deadlines for the QRA19 works are between June 30 and December 30, 2021. QRA19 works will be prioritised over QRA20 works to ensure deadlines are met.

QRA20: REPA submissions have all been approved with a total RV of \$52.8million. Council has received the 30% pre-payment of \$15.8million.

QRA21: Carpentaria Shire was activated for REPA and CDO relief measures in response to Tropical Cyclone Imogen. Emergency work commenced on 5 January 2021 and is currently underway on accessible roads. Access is still restricted to many roads throughout the Shire due to flood waters.

Pre-qualified Suppliers for 2021 Construction Season: The tenders for Pre-qualified Suppliers of Wet Hire Plant, Dry Hire Plant and Civil Construction Material closed on 29 January 2021. Fifty (50) tenders were received for Wet Hire Plant, twelve (12) for Dry Hire Plant and six (6) for Civil Construction Material. The tenders are currently under assessment with an updated report to be tabled at the meeting.

RECOMMENDATION:

That Council:

1. accepts the NDRRA/QDRF Report as presented; and
2. that those matters not covered by resolution be noted.

Background:

2019 QRA Event

1. The QRA19 REPA submissions have a total RV of approx. \$73million (construction budget of \$59million).
2. Approximately 81% of the project was completed by the end of 2020 with an estimated Expenditure Ratio of 0.99. Refer Appendix A and B for construction progress.

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3. There is a possibility that work may commence (subject to weather) in the coming weeks on accessible roads close to Normanton to get local contractors working early and reduce the amount of work to be left until the 2022 construction season. The number of crews has been reduced to five (5) for the 2021 construction season.
4. Expenditure for the Gravel Haulage for the Dunbar to Kowanyama Road is aligning closely to the forecast budget. The project expenditure is currently 36% complete and 41% of the total gravel has been delivered (approximately 35,000t).
5. QRA has approved seven (7) betterment projects for construction. The full list of projects is provided in Appendix D.
6. Extensions of time have been approved on five (5) QRA19 REPA submissions. The full list of projects is detailed in Appendix C.

2020 QRA Event

1. Four (4) REPA submissions have been approved with a total RV of \$52.8 million (construction budget of \$41.2million).
2. Council has received the 30% pre-payment of \$15.8million with no expenditure made against this program to date.
3. A significant portion of the works are programmed to be completed in the second half of 2021 and early 2022 with priority given to the QRA19 works which have deadlines in 2021.

2021 QRA Event

1. On January 4, 2021 Carpentaria Shire Council was activated for REPA and CDO relief measures in response to Tropical Cyclone Imogen and the Associated Low-Pressure System.
2. Emergency works have commenced throughout the Shire on roads that are currently accessible to restore access where possible. Emergency work will continue in the upcoming months as areas of the Shire become accessible.

Pre-qualified Suppliers for 2021 Construction Season

1. Wet Hire Plant (CN 20-0521)

The tender for Pre-qualified Suppliers of Wet Hire Plant closed on 29 January with fifty (50) tenders received. The tenders are currently under assessment with a report to be tabled at the meeting for discussion.

The table below provides a “raw data” comparison between the 2020 and 2021 hire rates for local contractors.

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	Average Rate 2020 (ex GST)	Average Rate 2021 (ex GST)	Difference
Grader	\$174.26	\$170.89	-1.97%
Triple Side Tipper	\$278.42	\$279.91	0.53%
Semi Tanker Water Truck	\$156.63	\$162.80	3.79%
Low Loader (Single)	\$180.00	\$183.02	1.65%
Bulldozer (D8)	\$331.33	\$323.33	-2.47%
Front End Loader	\$173.14	\$171.43	-1.00%
Excavator (30T)	\$167.50	\$175.00	4.29%
Crane (16T Franna)	\$230.00	\$287.00	19.86%
Scraper	\$347.00	\$325.00	-6.77%

2. Dry Hire Plant

The tender for Pre-qualified Suppliers of Dry Hire Plant closed on 29 January with twelve (12) tenders received. The tenders are currently under assessment with a report to be tabled at the meeting.

The table below provides a “raw data” comparison between 2020 and 2021 rates.

	2020 Monthly Rate (ex GST)	2021 Monthly Rate (ex GST)	Difference
Vibrating Drum Rollers	\$4888.35	\$4,600.00	-6.27%
Multi-Tyre Rollers	\$4,000.00	\$4,000.00	0.00%
Pad Foot Rollers	\$4,949.45	\$4,600.00	-7.60%
4x4 Land Cruiser Utes	\$3,960.00	\$3,803.00	-4.13%
2-Man Accommodation Donga	\$3,033.33	\$3,033.33	0.00%

3. Civil Construction Material

The tender for Pre-qualified Suppliers of Civil Construction Material closed on 29 January with six (6) tenders received. The tenders are currently under assessment with a report to be tabled at the meeting.

The table below provides a “raw data” comparison between 2020 and 2021 prices for the commonly used materials.

	2020 Rate (ex GST)	2021 Rate (ex GST)	Difference
Gravel (\$/t)	\$26.27	\$26.27	0.00%
Concrete – 32MPa (\$/m3)	\$399.00	\$399.00	0.00%
Rock – 300mm (\$/t)	\$42.82	\$42.82	0.00%
Bulk Cement Powder - To Normanton (\$/t)	\$301.19	\$313.00	3.77%

Consultation (Internal/External):

- Chief Executive Officer – Mark Crawley
- Director of Engineering – Michael Wanrooy
- ERSCON Consulting Engineers – John Martin and Nick Lennon

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Legal Implications:

- Nil.

Financial and Resource Implications:

- QRA 19 Trigger Point contribution - \$32,408
- QRA 19 10% Council contribution to day labour - \$182,179.69
- QRA 20 Trigger Point contribution - \$29,363

Risk Management Implications:

- Moderate – QRA19 – An extension of time has been granted for requested submissions due to productivity losses from COVID-19. It is currently unknown when water levels will recede, and roads will become accessible to construction equipment.
- Moderate – Costs charged incorrectly are at risk of not being paid if jobs are acquitted before errors are rectified.
- Moderate – QRA20 – Construction to commence in mid-2021 with a deadline of 30 June 2022.

CARPENTARIA SHIRE COUNCIL

SUMMARY OF QRA19 EXPENDITURE

CURRENT

Project Completed

Forecast Project Expenditure to RV Ratio

31/01/2021

81.0%

0.99



Submission 1 - CSC.0006.1819E.REC					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Dunbar Koolatah Road	\$ 40,500.00	\$ 15,456.00	100%	0.38	Market rate to be adjusted to reflect the actual cost of Mitchell River Flood Camera.
Iffley Road	\$ 7,965,253.97	\$ 4,055,213.81	52%	0.99	
Normanton to Burketown Road	\$ 8,345,264.72	\$ 9,953,769.29	90%	1.33	Booking errors have been identified, transfers are currently being made to reflect the actual expenditure for this road.
Donors Hill to Augustus Downs Road	\$ 1,235,778.13	\$ 750,038.58	96%	0.48	Booking errors have been identified, transfers are currently being made to reflect the actual expenditure for this road.
TOTAL	\$ 17,586,796.82	\$ 14,774,477.68			

*Expected expenditure ratio is the ratio of final expenditure divided by the recommended value. (i.e. 1.5 is 50% over budget, 0.8 is 20% under budget)

Submission 3 - CSC.0009.1819E.REC					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Koolatah to Dixie Road	\$ 1,037,829.19	\$ 1,049,375.59	100%	1.01	
Nardoo to Leichardt Road	\$ 5,457,880.01	\$ 2,985,508.17	100%	0.55	Significant cost savings from haulage of gravel. Two primary gravel pits located along Nardoo to Leichardt resulted in significantly shorter haulage than other roads within the Shire.
Trenton Road	\$ 3,087,067.71	\$ 3,388,245.85	100%	1.10	
TOTAL	\$ 9,582,776.91	\$ 7,423,129.61			

Submission 4 CSC.0015.1819E.REC					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Stirling to Miranda Downs	\$ 714,067.74	\$ 1,799,748.68	100%	2.52	Booking errors have been identified, transfers are currently being made to reflect the actual expenditure for this road.
Koolatah to Drumduff	\$ 400,021.44	\$ 966,158.45	100%	2.42	Booking errors have been identified, transfers are currently being made to reflect the actual expenditure for this road.
Lotusvale to Stirling	\$ 886,520.02	\$ 1,375,839.51	100%	1.55	Booking errors have been identified, transfers are currently being made to reflect the actual expenditure for this road.
Glencoe to Miranda Downs	\$ 2,336,152.96	\$ 1,018,084.61	100%	0.44	Booking errors have been identified, transfers are currently being made to reflect the actual expenditure for this road.
Inkerman Access	\$ 575,844.83	\$ 503,597.27	100%	0.87	Booking errors have been identified, transfers are currently being made to reflect the actual expenditure for this road.
Double Lagoon Access	\$ 152,260.02	\$ 56,789.21	100%	0.37	Cost savings as camp and mobilisation costs booked to Delta Downs Road.
Delta Downs Road	\$ 1,234,393.09	\$ 1,047,699.17	87%	0.98	Booking errors have been identified, transfers are currently being made to reflect the actual expenditure for this road.
Dunbar to Koolatah	\$ 621,749.80	\$ 151,991.94	31%	0.78	Booking errors have been identified, transfers are currently being made to reflect the actual expenditure for this road.
Dorunda Access	\$ 61,616.91	\$ -	0%	1.00	
Mutton Hole Access	\$ 197,093.65	\$ -	0%	1.00	
Rutland Plains Access	\$ 62,784.92	\$ -	0%	1.00	
Shady Lagoon Access	\$ 706,726.20	\$ -	0%	1.00	
TOTAL	\$ 7,949,231.58	\$ 6,919,908.84			

Submission 5 CSC.0019.1819E.REC					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Glenore Access	\$ 909,509.81	\$ 905,392.74	100%	1.00	
Inverleigh Access	\$ 5,671.11	\$ 1,006.35	100%	0.18	Construction completed in less than one day, majority of costs booked to adjacent Normanton to Burketown Road.
Inverleigh Access (Secondary)	\$ 6,592.06	\$ -	100%	0.00	Construction completed in less than one day, majority of costs booked to adjacent Normanton to Burketown Road.
Inverleigh West Access	\$ 26,659.05	\$ 2,164.49	100%	0.08	Construction complete. Costs booked to adjacent Normanton to Burketown road as construction was completed in less than one day.
Lorraine Access	\$ 603,515.79	\$ 725,417.04	100%	1.20	Booking errors have been identified, transfers are currently being made to reflect the actual expenditure for this road.
McAllister	\$ 917,701.37	\$ 1,011,820.94	100%	1.10	Booking errors have been identified, transfers are currently being made to reflect the actual expenditure for this road.
Mundjuro Access	\$ 249,585.23	\$ 200,132.91	100%	0.80	Booking errors have been identified, transfers are currently being made to reflect the actual expenditure for this road.
Pioneer Access	\$ 43,036.66	\$ 21,171.90	100%	0.49	Booking errors have been identified, transfers are currently being made to reflect the actual expenditure for this road.
Warrenvale Access	\$ 155,485.20	\$ 71,374.32	100%	0.46	Cost savings as construction was completed simultaneously with QRA18 scope of work with overlapping camp and mobilisation costs.
Wernadinga Access	\$ 358,899.18	\$ 184,957.42	100%	0.52	Cost savings from simultaneous construction with QRA18 Wernadinga Access Scope of work.
Wondoola Bypass	\$ 364,937.20	\$ 478,381.20	100%	1.31	Booking errors have been identified, transfers are currently being made to reflect the actual expenditure for this road.
Wondoola Access	\$ 224,681.17	\$ 128,468.20	100%	0.57	Booking errors have been identified, transfers are currently being made to reflect the actual expenditure for this road.
Broadwater to Iffley	\$ 3,317,286.59	\$ 3,690,617.23	100%	1.11	Booking errors have been identified, transfers are currently being made to reflect the actual expenditure for this road.
Claraville	\$ 631,331.54	\$ 452,582.49	100%	0.72	Booking errors have been identified, transfers are currently being made to reflect the actual expenditure for this road.
Broadwater Access	\$ 7,458.24	\$ 13.99	100%	0.00	Construction completed in less than one day, majority of costs booked to adjacent Broadwater - Iffley Road.
Haydon Access	\$ 195,907.01	\$ -	100%	0.38	Overlapping camp and establishment costs with Broadwater to Iffley Road. When assessing roads together, expenditure expected to align closer to combined RV.
Neumayer Valley Access	\$ 346,224.08	\$ 265,370.93	100%	0.77	Overlapping camp and establishment costs with Donors to Augusts Downs Road. When assessing roads together, expenditure expected to align closer to combined RV.
Old Croydon (Unsealed)	\$ 407,664.35	\$ 160,733.99	100%	0.39	Costs saving incurred due to no camp establishment costs required as the crew worked from town.
Karumba Pipeline Service Access	\$ 1,631,989.21	\$ 373,518.32	28%	0.82	Road partially constructed, remaining works to be completed during the wet season while crews are working from town.
Cowan Downs Access	\$ 192,966.61	\$ -	0%	1.00	
Donors Hill Access	\$ 72,667.33	\$ -	0%	1.00	
Kelwood Access	\$ 63,632.75	\$ -	0%	1.00	
TOTAL	\$ 10,733,401.54	\$ 8,673,124.46			

Submission 6 CSC.0025.1819E.REC					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Wondoola Access (Flood Gauge)	\$ 50,000.00	\$ 36,383.00	100%	0.73	Market rate to be adjusted to reflect the actual cost of Flood Gauge.
Col Kitching Drive	\$ 5,611.27	\$ -	0%	1.00	
Dunbar - Koolatah Road (Mitchell River Crossing)	\$ 503,158.00	\$ -	0%	1.00	
Ellis Street	\$ 88.56	\$ -	0%	1.00	
Jubilee Way	\$ 239.11	\$ -	0%	1.00	
Old Hospital Road	\$ 1,434.10	\$ -	0%	1.00	
Palmer Street KBA	\$ 6,025.50	\$ -	0%	1.00	
Russell Street	\$ 1,176.50	\$ -	0%	1.00	
Simpson Street	\$ 117.65	\$ -	0%	1.00	
TOTAL	\$ 567,850.69	\$ 36,383.00			

Submission Reference	Funding Type	Project	Previous Time Limit	EOT Duration (months)	EOT approval
CSC.0010.1819E.REC	QRA19 REPA	Submission 2	30-Jun-21	3	30-Sep-21
CSC.0009.1819E.REC	QRA19 REPA	Submission 3	30-Jun-21	3	30-Sep-21
CSC.0019.1819E.REC	QRA19 REPA	Submission 4	30-Jun-21	3	30-Sep-21
CSC.0015.1819E.REC	QRA19 REPA	Submission 5	30-Jun-21	3	30-Sep-21
CSC.0025.1819E.REC	QRA19 REPA	Submission 6	30-Jun-21	6	31-Dec-21
CSC.0016.1819E.REC	2018-19 Betterment	Normanton to Burketown Sealing P11/12	30-Jun-21	3	30-Sep-21
CSC.0017.1819E.REC	2018-19 Betterment	Normanton to Burketown Sealing P13	30-Jun-21	3	30-Sep-21
CSC.0011.1819E.DWS	2018-19 Betterment	Desilting of the Normanton Sewer Lagoons	30-Jun-21	3	30-Sep-21

Appendix D - Approved Betterment Projects

Project	Value
Normanton to Burketown Pavement Improvements and Sealing (CH37.458 – 43.185)	Project RV \$3.1million Construction value \$2.5million
Normanton to Burketown Pavement Improvements and Sealing (CH53.218 – 55.742)	Project RV \$0.96million Construction value \$0.76million
Burke and Wills Monument Road pavement improvements	\$138,000
Monsoon Trough Flood Impact Study	\$60,000
Desludging of the Normanton Sewerage Lagoon	\$974,558
Glenore Weir Scouring Rectification	\$66,487
Disaster Coordination Shed	\$375,000

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11.3 WATER AND WASTE REPORT - JANUARY 2021

Attachments: NIL
Author: Ben Hill - Manager Water and Sewerage
Date: 10 February 2021

Key Outcome: 5.3 - A safe and sustainable water network
Key Strategy: 5.3.1 Plan, deliver and manage efficient and sustainable, high quality, water supply systems.

Executive Summary:

Normanton Water Treatment Plant (WTP), Karumba Sewage Treatment Plant (STP) and Normanton STP are operating effectively. The following items of interest are discussed in further detail within the report:

- Water levels at Glenore Weir are approximately 3.83m (AHD).
- The level peaked at 6.74m AHD, equivalent to a 1 in 10 year event.
- Total treated water was 66.0ML for the month.
- TC Imogen caused a number of issues to water and sewage operations.
- A tender for the civil works has gone out for the clarifier installation.
- Courtesy mid-year water meter reads have been completed.
- Raw Water Irrigation system progressing.
- Tender specifications have been put together for the raw water pipeline installation.
- Long term power outages caused disruptions to sewage pumping stations at Normanton and Karumba.
- Karumba STP inlet screen currently being by-passed.
- A new blower has been installed on Karumba STP membrane #2.
- Fourteen E-one pumps were replaced in Karumba during the month.
- Fire at the Normanton Landfill reported to QPS and DES
- Direction is being sought on Council's level of interest in seeking an EOI for waste operations.

RECOMMENDATION:

That Council:

1. accepts the Water and Wastewater Report as presented for the period ending 31st January 2021; and
2. that those matters not covered by resolution be noted.

Background:

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Glenore Weir

The DNRME level gauge at Glenore Weir recorded a level of 8.13m on the 31st of January (3.83m AHD). The Bureau of Meteorology recorded 330.6mm of rainfall at Normanton Airport during the month.

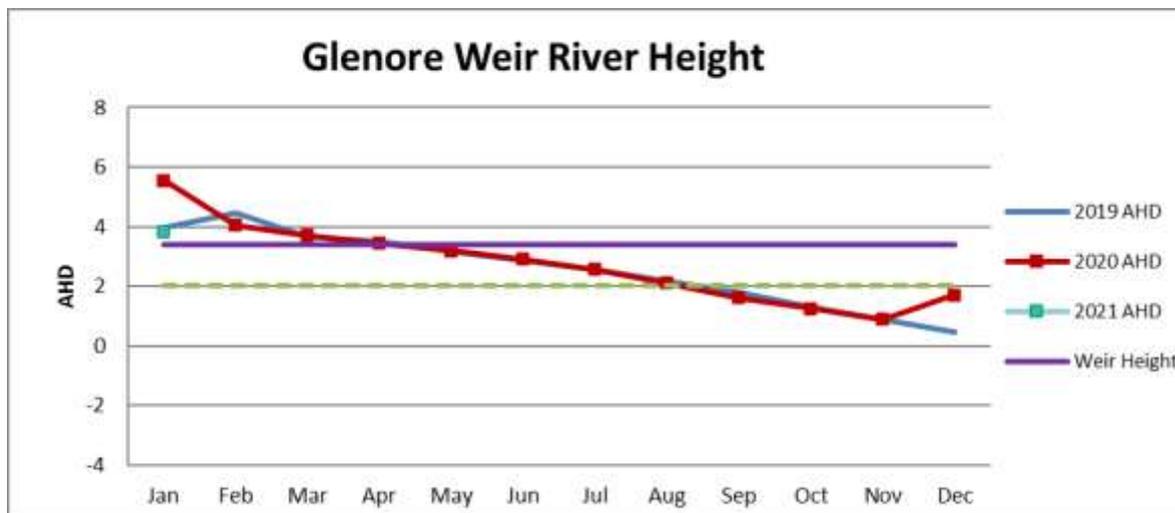


Figure 1: Glenore Weir River Height on the last day of the month.

Normanton Water Treatment Plant

For the month, 62.4ML was pumped from Glenore Weir and 3.6ML from the Normanton bore for a total of 66.0ML of raw water. As can be seen in Figure 1, water consumption has decrease slightly since last month due to local rainfall, this has significantly eased pressure on the pumping infrastructure.

Normanton consumed 36.9ML (55.9%) and 20.4ML (30.9%) was pumped to Karumba, 5.0ML (7.6%) was used for backwashing and bulk water supply/storage. The remaining 5.6% was recorded as systems losses and due to a leak on the Karumba pipeline that was inaccessible and unable to be repaired.

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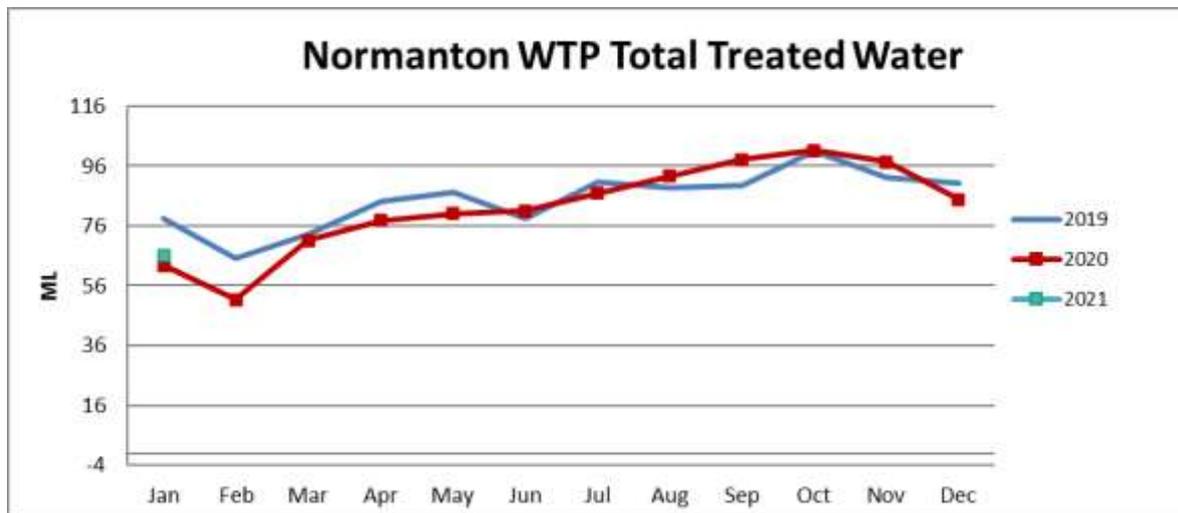


Figure 2: Total raw water treated

Maintenance and Upgrades

The water treatment aspect escaped relatively unscathed from Tropical Cyclone Imogen, with the exception of power supply outages. The Council generators maintained power to critical aspects of the water network to ensure water supply was maintained to all businesses and residents throughout the shire. Operations staff worked exceptionally well under difficult circumstances to ensure that equipment and treatment processes were monitored appropriately.

The recent rainfall has temporarily relieved the pressure on the raw water delivery network that has been discussed in previous reports. Staff have taken the opportunity to undertake various repairs. An approach has been made to Building Better Regions Funding (BBRF) to assist with upgrading the pipework as part of ongoing raw water irrigation works.

Ergon Energy has approached Council that there is an issue with harmonic balance at the Glenore Weir pump station being caused by the pumps and associated drives. As discussed previously, the existing pumps are under-sized and are unable to meet current consumption rates. An approach has been made to the Local Government Grants and Subsidies Program (LGGSP) to purchase new pumps and drives with a portion of the savings made from the Glenore Weir rectification works.

Courtesy mid-year water meter readings have been completed by ERSCON within the required timeframe and budget. Letters have been sent to residents who have used more than half of their annual allocation as a courtesy to assist with lowering consumption and potentially early identification of leaks.

The raw water irrigation system has progressed with under-borers running pipes under the main roads and medians. A couple of service clashes have occurred during this project which have been addressed and repaired by the contractor at their cost. At the time of writing this report, connections were being completed throughout the network to complete the ring main. The remaining work is scheduled to be carried out at the Treatment plant mid-February which will include a raw water cut-in and pump station set up.

The Actiflo clarifier has now commenced construction in the Veolia factory and is still on track to be on site on May 8, 2021. A tender is going out in early February for the preliminary

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civil and construction work to be undertaken as part of the project. An additional tender will be going out for construction of the missing/damaged raw water main pipeline from Philp Street to the Water Treatment Plant. Both tenders are scheduled to be presented for Council resolution in the March Ordinary Meeting.

Normanton Sewage Treatment Plant and Reticulation Network

Normanton Sewerage Treatment Plant (STP) received an estimated 18.0ML (see Figure 2) of wastewater in January which was used for irrigation in the surrounding area. The main flow meter at pump station does not seem to be accurately recording total flow data currently and will be investigated as time allows.

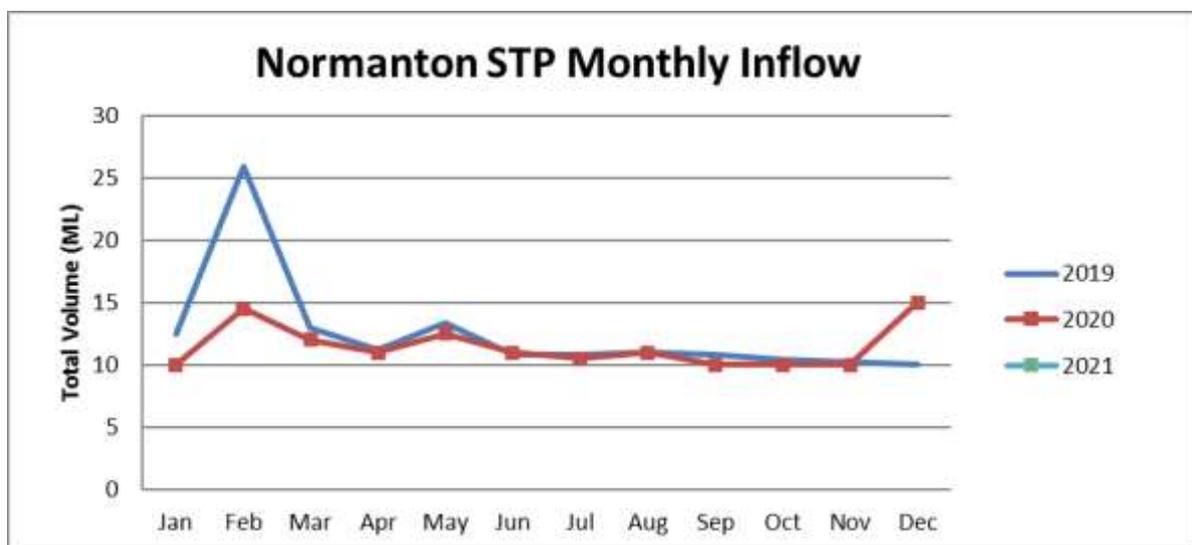


Figure 3: Total volume treated at Normanton STP

Maintenance and Upgrades

General maintenance tasks and repairs were carried out by operations staff members throughout the month. Repairs to the effluent irrigation pipework are being carried out and additional works are scheduled throughout the next few months such as replacing valves, fittings and damaged irrigation flumes. Works have been hampered by the loss of operations staff in recent months.

During TC Imogen, a long term power outage caused sewage to overflow from pump station 1 for a number of hours as the cyclone crossed – a notification was sent to the Department of Environment and Science (DES). Once the pump station was accessible again, a generator was towed in and set up. Additional generators have been acquired and positioned at the pump stations for the remainder of the wet season which will allow for all three stations to have back up power in any future electrical supply outages.

Karumba STP and Low Pressure Network

Karumba Sewage Treatment facility treated approximately 3.2ML (see Figure 3) for January.

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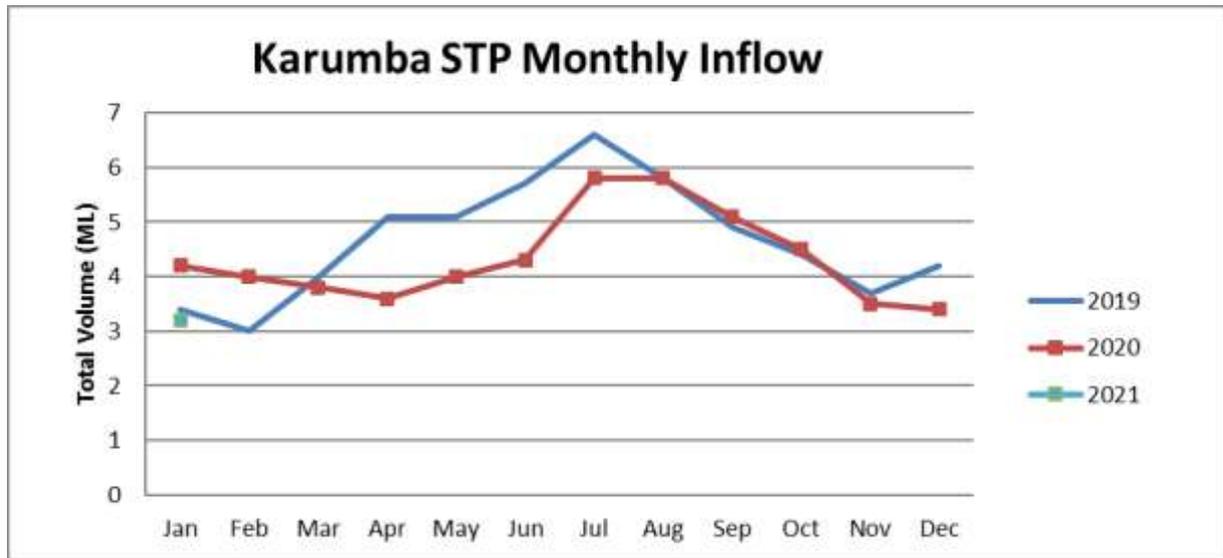


Figure 4: Total Monthly inlet flow for Karumba STP.

Compliance

Samples from the treatment plant were analysed and found to be within range of all parameters as set out in the Environmental Authority.

Maintenance and Upgrades

The issue with the low pressure pumps continues, with fourteen pumps replaced and repaired for the month. The issue was further exacerbated with the extended power supply outage caused by TC Imogen. While it is the resident's responsibility to provide electricity (generator) to the household system, this is not feasible for many residents. This is especially the case with pensioners and more vulnerable residents who do not have access to equipment. Furthermore, the systems can only be powered if the generator is large enough to run the whole house and the premises is fitted with a changeover switch.

Due to the above issues, Council staff were required to drive around to individual houses with generators to prevent sewage from overflowing. Due to a lack of resources and flooding, pumping could only be carried out on a limited number of premises with pensioners, Council facilities and more vulnerable systems being prioritized. As discussed previously, the systems have many shortcomings and it would be of great benefit to Council in the future if alternative options can be investigated.

The inlet screen continues to be by-passed while the new screen is delivered. Fabrication has been completed and it is currently in transit with an expected arrival in early February. The company making the screen has been quite difficult to deal with and alternatives will be sought for any future upgrades.

A new blower has been installed in Membrane train #2 and the train is once again fully operational. The by-passed inlet screen has caused major issues with clogging and ragging of the membranes which will require a shutdown and clean once the new inlet screen is installed.

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Karumba Waste Transfer and Normanton Landfill

Normanton Landfill continues to operate as usual, additional works need to be undertaken by the operator to get the facility cleaned back up. The active cell has become quite wet and is becoming messy and will be in need of remediation when the weather allows. Additional material has been received from the pre-cyclone clean up.

At this stage, the fulltime operator has not returned to the landfill and it is still being looked after by the seconded operator. Rubbish stockpiled in Karumba due to the flooding and road closures has now been collected and taken to the landfill in Normanton. The large amount of green waste that has built up will also be removed to Lilyvale quarry for rehabilitation purposes in February.

A number of fires have been deliberately lit at the Normanton Landfill lately requiring the facility to be temporarily closed while the fire burns out. A notification has been sent to DES as required in Council's Environmental Authority. Queensland Police were also notified, and CCTV footage provided in order to prosecute the offenders. Water tanks have been set up near the active cell, with a petrol pump to be kept on hand in order to protect the liner if a fire starts in the rubbish pile.

Expressions of Interest for Waste Operations

It is proposed that Council seeks Expressions of Interest (EOI) for the operations of Normanton Landfill as part of its service level review. Direction is also sought on whether Council would like to see the waste transfer station operations (and transport) also be included in the EOI. It has been found that manning and operating the sites is an expensive exercise and that there may be long term additional benefits if the sites are operated by experienced personnel that will increase the life span of the active cell.

Projects/Budgets

The following Table is a brief overview/summary of the ongoing projects in the Water and Waste department.

Table 1: Project summary for Water and Waste

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Area	Description	Funding body	Budget	Status
W a t e r	Yappar Street valve replacement	W4Q	\$ 60,000.00	Planning - to be completed in small sections (reduced from \$80k)
	Recoat Reservoir #3 at Ntn WTP	W4Q	\$ 100,000.00	Project completed - (original budget of \$120k)
	Office/control building at Ntn WTP	W4Q	\$ 125,000.00	On site and installed - awaiting fit out
	Installation of second clarifier	W4Q	\$ 950,000.00	clarifier being manufactured off site. Tender to be released 5/2/21
	Conversion/upgrade of PLC	W4Q	\$ 50,000.00	Technician engaged to undertake the required works
	Filter upgrade at Ntn WTP	W4Q	\$ 200,000.00	media on site, contractors to be on site March 6
	Repair and upgrade Ntn WTP shed	W4Q	\$ 10,000.00	Reduced scope - completed (reduced from \$145k)
	Repair scouring on left hand weir embankment	QRA	\$ 60,000.00	completed
	Raw water irrigation project	BBRF	\$712,000/ \$238,000	Underway - Being managed by Erscon/Mike Pickering. Additional work repairing missing section of raw water pipe
	Raw water line upgrade	W4Q	\$ 175,000.00	New job - accessing unused budget from other Covid W4Q jobs with reduced scope to undertake required works
S e w a g e	Ntn STP de-silting project	QRA	\$ 734,000.00	Tender has been awarded to Dredging Solutions - department has granted an extension of time due to COVID restrictions. Additional \$240k unmatched funding to complete additional works.
	Ntn STP irrigation repairs	QRA	\$ 20,000.00	Materials have arrived on site, works under way
	Kba STP inlet screen replacement	CSC	\$ 60,000.00	ordered in 19/20 FY - COVID delayed delivery from Europe. Scheduled to arrived 28/1/21
	Kba STP Office/control building	W4Q	\$100,000.00	On site - awaiting tradie install and fit out
W a s t e	Tyre recycling project	DES	\$200,000/ \$130,000	S and J Australian Scrap Tyre Disposal have commenced - approximately 33% complete - may get additional tyres removed
	Karumba CCTV tower	DES	\$ 60,000.00	tower complete, additional electronics/monitoring equipment purchased. Additional materials to be purchased under funding.
	Illegal dumping compliance officer	DES	\$ 123,182.00	Compliance officer has resigned - alternatives being sought.

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Table 2: Financials (Actuals v Budgets to the end of the month)

Responsible Officer	Description	Original Budget	YTD Actual	Percentage
Ben Hill - Manager Water And Sewerage	Water Maintenance Ntn - Operating Income	-\$48,000.00	-\$27,860.00	58.04%
Ben Hill - Manager Water And Sewerage	Water Maintenance Kba - Operating Income	\$0.00	-\$2,400.00	100.00%
Ben Hill - Manager Water And Sewerage	Water Maintenance - Water Charges	-\$1,635,000.00	-\$821,499.32	50.24%
Ben Hill - Manager Water And Sewerage	Water Maintenance - Excess Water Charges	-\$150,000.00	\$0.00	0.00%
Ben Hill - Manager Water And Sewerage	Water Ntn - Operating Expenses	\$965,000.00	\$415,054.08	43.01%
Ben Hill - Manager Water And Sewerage	Water Ntn - Maintenance	\$280,000.00	\$143,850.22	51.38%
Ben Hill - Manager Water And Sewerage	Water Ntn - Depreciation	\$722,000.00	\$483,785.08	67.01%
Ben Hill - Manager Water And Sewerage	Water Ntn - Connection	\$0.00	\$24,866.17	100.00%
Ben Hill - Manager Water And Sewerage	Water Kba - Operating Expenses	\$181,000.00	\$64,413.23	35.59%
Ben Hill - Manager Water And Sewerage	Water Kba - Maintenance	\$105,000.00	\$43,589.73	41.51%
Ben Hill - Manager Water And Sewerage	Water Kba - Depreciation	\$320,000.00	\$185,416.15	57.94%
Ben Hill - Manager Water And Sewerage	Water Ntn - Capital Grants and Contributions	-\$1,645,000.00	-\$70,230.09	4.27%
Ben Hill - Manager Water And Sewerage	Sewerage Maintenance Ntn - Operating Income	\$0.00	-\$600.00	100.00%
Ben Hill - Manager Water And Sewerage	Sewerage Maintenance Ntn - Sewerage Charges	-\$706,000.00	-\$363,690.22	51.51%
Ben Hill - Manager Water And Sewerage	Sewerage Maintenance Kba - Operating Income	\$0.00	-\$14,955.00	100.00%
Ben Hill - Manager Water And Sewerage	Sewerage Maintenance Kba - Sewerage Charges	-\$856,000.00	-\$429,768.70	50.21%
Ben Hill - Manager Water And Sewerage	Sewerage Ntn - Operating Expenses	\$191,000.00	\$78,694.95	41.20%
Ben Hill - Manager Water And Sewerage	Sewerage Ntn - Maintenance	\$171,000.00	\$71,880.80	42.04%
Ben Hill - Manager Water And Sewerage	Sewerage Ntn - Depreciation	\$182,000.00	\$108,344.57	59.53%
Ben Hill - Manager Water And Sewerage	Sewerage Kba - Operating Expenses	\$450,000.00	\$233,618.54	51.92%
Ben Hill - Manager Water And Sewerage	Sewerage Kba - Maintenance	\$278,000.00	\$159,460.08	57.36%
Ben Hill - Manager Water And Sewerage	Sewerage Kba - Depreciation	\$341,000.00	\$157,323.21	46.14%
Ben Hill - Manager Water And Sewerage	Sewerage Kba - Installation	\$21,000.00	\$337.09	1.61%
Ben Hill - Manager Water And Sewerage	Sewerage Maintenance Ntn - Capital Grants and Contributions	-\$515,000.00	-\$34,482.27	6.70%
Ben Hill - Manager Water And Sewerage	Refuse Collection - Operating Income	\$0.00	-\$313.64	100.00%
Ben Hill - Manager Water And Sewerage	Refuse Collection Ntn - Operating Expenses	\$185,000.00	\$94,982.07	51.34%
Ben Hill - Manager Water And Sewerage	Refuse Collection - Maintenance	\$0.00	\$55.73	100.00%
Ben Hill - Manager Water And Sewerage	Refuse Collection Karumba - Operating Expenses	\$188,000.00	\$73,928.52	39.32%
Ben Hill - Manager Water And Sewerage	Refuse - Kba Maintenance	\$0.00	\$29.45	100.00%
Ben Hill - Manager Water And Sewerage	Landfill/Waste Transfer Operations - Ntn - Operating	-\$200,000.00	-\$49,273.00	24.64%
Ben Hill - Manager Water And Sewerage	Landfill/Waste Transfer Operations - Ntn - Operating	-\$10,000.00	-\$13,132.28	131.32%
Ben Hill - Manager Water And Sewerage	Landfill/Waste Transfer Operations - Ntn - Landfill	-\$705,000.00	-\$349,905.18	49.63%
Ben Hill - Manager Water And Sewerage	Landfill/Waste Transfer Operations - Ntn - Operating	\$365,000.00	\$169,520.95	46.44%
Ben Hill - Manager Water And Sewerage	Landfill/Waste Transfer Operations - Ntn - Maintenance	\$109,000.00	\$74,316.68	68.18%
Ben Hill - Manager Water And Sewerage	Landfill/Waste Transfer Operations - Ntn - Depreciation	\$25,000.00	\$18,658.03	74.63%
Ben Hill - Manager Water And Sewerage	Landfill/Waste Transfer Operation - Grant Funded	\$0.00	\$153,487.01	100.00%
Ben Hill - Manager Water And Sewerage	Landfill/Waste Transfer Operations - Kba - Operating	\$253,500.00	\$97,688.33	38.54%
Ben Hill - Manager Water And Sewerage	Landfill/Waste Transfer Operations - Kba - Maintenance	\$65,500.00	\$13,005.88	19.86%
Ben Hill - Manager Water And Sewerage	Landfill/Waste Transfer Operations - Kba - Depreciation	\$8,000.00	\$4,441.61	55.52%
		-\$1,064,000.00	\$692,638.46	-65.10%

Consultation (Internal/External):

- Director of Engineering - Michael Wanrooy.
- Manager Water and Waste - Ben Hill.

Legal Implications:

- Low – within normal operational parameters.

Financial and Resource Implications:

- Medium – upgrades required for 2020/21 financial year to remain compliant.

Risk Management Implications:

- Nil.

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11.4 WORKSHOP REPORT

Attachments: NIL
Author: William Bollen - Workshop Foreman
Date: 10 February 2021

Key Outcome: 5.1 - Integrated and timely provision and management of sustainable infrastructure and assets

Key Strategy: 5.1.1 Develop a Strategic Infrastructure and Asset Management Plan to guide the provision, maintenance, decommissioning, replacement and enhancement of Council assets and infrastructure.

Executive Summary:

This report provides information and updates to Council on various maintenance and repairs that are facilitated within the Workshop.

RECOMMENDATION:

That Council:

1. Accepts the Workshop Report as presented.
2. That those matters not covered by resolution be noted.
3. **Tyre repair and fitment training.**

Background:

I've only returned to work on the 3rd of February 2021, so the following is to my knowledge -

Completed Tasks:

Plant No.	Outcome
P3018	Nearing service completion.
P3131	Nearing service completion.
P2626	Sweeper - currently going through schematics to trace electrical fault.
P1664	Jack Bawden has been contacted to find the short in wiper system.
P3008	Batteries replaced.
P1710	Prado 120,000klm Service complete.
P9778	Generator at Normanton Traders - batteries replaced.
P1512	Cleaners Ute - tyre replaced.
P2703	RMPC truck belts ordered.
NTN Generators	Pre-Start checks complete and KBA will be done Monday.
P4137	Cherry picker at Jack Bawden to source and repair sensors.

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P2403	Prime Mover Serviced and A/C gas adjusted.
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CSC Caravans	currently being inspected at Sturfels Engineering chassis, bearings, lights etc.
P2534	Town Truck rear door window Replaced.
P4502	Vermeer trailer currently sourcing fuel solenoid (down).
P1680	Hilux parts ordered Belt tensioner and idler.
P1665	Plumbers Cruiser ABS and turbo boost sensor ordered.
P3011	A/C assembly and Orifice tube on order.
P4404	Hook Trailer currently being checked for wear.
P3701	Loader Ful service but still needs the DPF issue rectified.
P1974	Serviced 70k tyre replaced.
P1771	Serviced and wheels cleaned of mud.
Karumba and Normanton Generator	All inspected and fuelled.

Plant currently on the waiting list for repairs for either parts or diagnosing:

Plant not currently being used:

All Council Plant Currently undergoing Wet Season Maintenance.

Consultation (Internal/External):

- Nil

Legal Implications:

- Nil

Financial and Resource Implications:

- Nil

Risk Management Implications:

- Within normal operating parameters

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- 12 GENERAL BUSINESS**
- 13 CLOSURE OF MEETING**