



CARPENTARIA SHIRE

Outback by the Sea

BUSINESS PAPER

17 NOVEMBER, 2021

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NOTICE OF MEETING

COUNCILLORS:

Mayor Jack Bawden	Chairperson
Cr Ashley Gallagher	
Cr Bradley Hawkins	
Cr Andrew Murphy	
Cr Craig Young	
Cr Amanda Scott	
Cr Douglas Thomas	

Please find attached the Agenda for the Ordinary Council Meeting to be held in the Council Chambers, Haig Street, Normanton commencing at 9:00am.

Mark Crawley
CHIEF EXECUTIVE OFFICER

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- 1 OPENING OF MEETING**
- 2 RECORD OF ATTENDANCE**
- 3 CONDOLENCES**
- 4 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS**

RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held 20 October 2021 be confirmed.

- 5 BUSINESS ARISING FROM PREVIOUS MEETINGS**
- 6 RECEPTION OF PETITIONS & DEPUTATIONS**
- 7 MAYORAL MINUTES**

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8 CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION

In accordance with the *Local Government Act 2009*, and the *Local Government Regulation 2012*, in the opinion of the General manager, the following business is of a kind as referred to in clause 275(1) of the Regulation, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

RECOMMENDATION

That Council adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with clause 275(1) of the Local Government Regulation 2012 as the items listed come within the following provisions

8.1 Matters for Council Information

This item is classified CONFIDENTIAL under the provisions of clause 275(1)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.:

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9 REPORTS FROM THE CHIEF EXECUTIVE OFFICER

9.1 CEO REPORT

Attachments: 9.1.1. Karumba Depot Plan [↓](#)
Author: Mark Crawley - Chief Executive Officer
Date: 10 November 2021

Key Outcome: Day to day management of activities within the Office of the CEO
Key Strategy: As per the Departmental Plan for the Office of the CEO

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officer's portfolio.

RECOMMENDATION:

That Council:

1. receive and note the Chief Executive Officer's report; and
2. that those matters not covered by resolution be noted.

MEETINGS SCHEDULE

Date	Time	Event	Location
Council			
17 November 2021	9:00am	Ordinary Meeting of Council	Boardroom
18 November 2021	8:30am	Workshop – Councillors, CEO, Directors and Managers	Boardroom
7 December 2021	8:30am	Workshop – Councillors, CEO, Directors and Managers	Boardroom
8 December 2021	9:00am	Ordinary Meeting of Council	Boardroom
NWQROC and LGAQ			
2 – 3 December 2021		NWQ ROC Meeting	Burketown
Local Government Professionals Australia			
25 November	8:30am	LGMA CEO Forum	Brisbane

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Date	Time	Event	Location
2021			

FINANCIAL REPORT

Governance Income and Expenditure to 30 October 2021

Description	Sum of Original Budget	Sum of YTD Actual	Sum of Order Value	Sum of Total Actual
Operating Expenditure				
Communications	50,000	65,829	7,966	73,795
Community Recovery Officer	0	16,666	3,612	20,278
Disaster Events	0	30,891	0	30,891
Disaster Preparedness	7,000	2,578	8,873	11,451
Elected Members	548,207	145,772	4,120	149,892
Emergency Response	110,000	4,117	1,070	5,187
Governance	1,185,337	274,832	10,288	285,120
Operating Expenditure Total	1,900,544	540,685	35,929	576,614
Operating Income				
Disaster Preparedness	-7,000	0	0	0
Emergency Response	-18,000	0	0	0
Operating Income Total	-25,000	0	0	0
Grand Total	1,875,544	540,685	35,929	576,614

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Tourism Budget – Manager Tourism

Discovery Centre

Description	Sum of Original Budget	Sum of YTD Actual	Sum of Order Value	Sum of Total Actual
Operating Expenditure				
Les Wilson Barramundi Discovery Centre	709,747	226,906	50,855	277,761
Tourism Events	120,000	25,400	65,552	90,952
Visitor Information	265,901	60,761	7,892	68,653
Operating Expenditure Total	1,095,648	313,067	124,299	437,366
Operating Income				
Les Wilson Barramundi Discovery Centre	-316,500	-297,751	0	-297,751
Tourism Events	-10,000	0	0	0
Visitor Information	-10,000	-4,645	0	-4,645
Operating Income Total	-336,500	-302,395	0	-302,395
Grand Total	759,148	10,672	124,299	134,971

Hatchery

Description	Sum of Original Budget	Sum of YTD Actual	Sum of Order Value	Sum of Total Actual
Operating Expenditure				
Hatchery	399,565	99,324	19,584	118,908
Operating Expenditure Total	399,565	99,324	19,584	118,908
Operating Income				
Hatchery	-13,000	-3,734	0	-3,734
Operating Income Total	-13,000	-3,734	0	-3,734
Grand Total	386,565	95,590	19,584	115,174

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ACTIONS OUTSTANDING FROM PREVIOUS MEETINGS

Date:	Ref:	Action	Status	Comment
October 20	012	Concessions not granted. Upgrade the signage to provide passcode to airside traffic.	Part complete	Signage yet to be arranged. Someone scratched code on gate post.
February 21	023	approve the request subject to the conditions outlined in the Subordinate Local Law No. 1.2 Commercial use of LG controlled areas and roads	Progressing	Initial letter advising of Council support for use as requested. Follow up to be provided in relation to Local Law conditions
April 21	002	That Council call expressions of interest from Interested Persons for the café operations at the Les Wilson Barramundi Discovery Centre from 1 November 2021 for a period of 2 – 3 years with a further option of extension.	Progressing	Documentation being prepared by Procurement Contractor for release
May 21	007	Recommence the process to finalise the Water Supply Easements in negotiation with Landholders and finalise all agreements for the water supply at Glenore.	Progressing	Sent advice to Preston Law to recommence.
August 21	009	Advisory Committee Policy and Terms of Reference for Advisory Committees adopted	Progressing	Drafts underway for the various Advisory Committees of Council
August 21	010	Adoption of six Policies	Complete	New policies to be loaded onto Website
August 21	GB	Pipeline Easement	Progressing	Contact made with Dean Patchett to progress the inclusion of the northern section of the easement/road in our asset register
October 21	003	Review survey plans and provide details and plans to applicant	Complete	Details provided to Applicant
October 21	004	Advise applicant that further discussion/negotiation is required Contact Other Council CEO's	Complete	Further meeting to be held in Cairns CEO contacted, awaiting outcome of Cairns meeting
October 21	GB	Arrange a plan of development for additional Industrial Land adjacent to the Normanton Airport	Progressing	DOE is checking into the height restrictions that may apply due to proximity to airport

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MATTERS FOR COUNCIL CONSIDERATION

1. Covered in separate reports

A separate Report will be provided for all matters for Council consideration.

Recommendation: NIL

MATTERS FOR COUNCIL INFORMATION

2. Interim Action Plan for Tourism Recovery

The Tourism Industry Reference Panel has released an Interim Action Plan for Tourism Recovery, Council lodged a submission as part of the consultation. A copy of Councils submission and all submissions received can be found by following the link below

<https://www.dtis.qld.gov.au/tourism/tourism-industry-reference-panel/consultation-results#submissions>

A copy of the Action Plan can be found at the following link

<https://www.dtis.qld.gov.au/tourism/tourism-industry-reference-panel> .

Recommendation: For information

3. Gulf Savannah Development (GSD)

The Annual General Meeting of GSD will be held in Cairns on Tuesday 23rd November 2021 at the Hilton at 5:30pm.

Councillor Young, Mayor Jack, CEO and MECD will attend on behalf of Council.

Recommendation: For information

4. Gulf Academy Meeting

A meeting to progress the Gulf Academy is to be held in Cairns on the Wednesday 24th November 2021 to coincide with the attendance in Cairns of delegates for the GSD meeting.

Councils are awaiting to outcome of this meeting in Cairns before signing off of the MOU which was presented and discussed at the October Meeting of Council.

Recommendation: For information

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5. Karumba Depot Plan

I have reached out to the Department of Resources in relation to the land incorporated into the Karumba Council depot.

The Department has advised that Council could consider permanently closing the road area adjoining Lot 82 on NM85 for inclusion into the adjoining Term Lease, Council could also consider making application to convert the TL 0/233953 to freehold tenure.

It is also recommended / suggested that Council consider applying for a separate term lease over the part of the Norman River adjoining Lot 82 on NM85 containing the boat ramp.

Recommendation: For feedback

6. Midithinda Yardilathi Birrjilda Learning Centre

A new Burketown Learning and Accommodation centre was opened at 7-9 Firefly Street Burketown on 3rd November 2021.

The opening was held virtually, and in-person and the centre is an expansion of the Mount Isa Centre for Rural and Remote Health (MICRRH) and is a Centre within the Division of Tropical Health and Medicine of the James Cook University.

Recommendation: For information

7. Local Roads and Community Infrastructure Program (LRCIP)

Phase three of the LRCIP has been released and Council is required to submit a list of projects it wishes to undertake as part of this phase of the funding.

We would like to propose that the Karumba Point to Town walking track is upgraded under this round of funding.

A total of \$1,423,848 has been allocated to Carpentaria Shire Council under Phase Three of the program. Not all the allocation will be required for the proposed improvements to the walking track between the Point and Town.

Another project Council may wish to consider is the creation of a concrete path between town and the Les Wilson Barramundi Discovery Centre.

Projects need to be nominated as soon as possible to allow for completion by 30 June 2023.

Recommendation: For feedback

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8. Funding

A few new programs have been released in recent weeks and Council would be eligible to make application for funding.

One program is the \$150 million for neglected unsealed roads – the Remote Roads Upgrade Pilot Program. It has been suggested that the NWQROC submit a series of projects that create a linkage and address

The purpose of the program is not just about sealing roads, it is about putting down gravel to stop parents getting bogged in the rain when they drive the kids to school; it is about removing dangerous corners and clearing vegetation. This is 80-100% funded by the Federal Government.

Another new program is the Preparing Australian Communities Program (PACP) - Local Stream, providing up to \$150 million for grants between \$20,000 and \$10 million. This program is managed through the National Recovery and Resilience Agency (NRRRA) to support projects of local significance and undertake disaster risk reduction and resilience initiatives that will reduce the impact of future natural hazards on Australian communities. It is proposed we make application to undertake infrastructure works along the 1.5km coastline at Karumba Point.

Recommendation: For information

9. Local Government Sustainability Framework Discussion Paper

The Western Queensland Alliance of Councils (WQAC) are in the process of preparing a joint submission for the Western Queensland Councils in response to the Government's Discussion Paper regarding the introduction of a series of new financial sustainability indicators contained in the proposed framework.

The WQAC have engaged AEC Group who also worked on the Financial Sustainability submission are assisting in preparing the joint submission for the WQAC and 22 member Councils.

Recommendation: For information

10. Auction

Auction was held on Saturday 23 October 2021 and was well attended. Most of the items included in the schedule of items were sold except for a few vehicles and most of the rollers.

Some additional items have been sold since the auction with bidders coming back to acquire items not sold on the day.

A further verbal report will be provided at the meeting.

Recommendation: For information

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11. Training – Financial Sustainability

QTC have confirmed the dates for the delivery of a Financial Sustainability training session. We have guaranteed 15 attendees for the session so we will require attendance from all Councillors and the ELT. Dates are 17th February 2022.

Recommendation: For information

Tourism Champions Update

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17°29'53"S 140°49'37"E

17°29'53"S 140°49'48"E



17°30'3"S 140°49'37"E

17°30'3"S 140°49'48"E



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Queensland Government
Department of Resources

 Legend

 Attribution

Land parcel



Parcel

Land parcel - gt 1 ha



Parcel

Land parcel - gt 10 ha



Parcel

Land parcel - gt 1000 ha



Parcel

Land parcel label

Land parcel label - gt 1 ha

Land parcel label - gt 10 ha

Land parcel label - gt 1000 ha

Cities and Towns



Railway



Road crossing



Bridge

Tunnel

Road



Highway



Main



Local



Private

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9.2 HUMAN RESOURCES REPORT

Attachments: NIL
Author: Lisa Ruyg - Manager Human Resources
Date: 11 November 2021

Key Outcome: 1.1 – Responsive and effective service delivery
Key Strategy: 1.1.1 Foster appropriate corporate culture that aligns with Council's Mission, Values and Behaviours.

Executive Summary:

This report provides information on the progress of SAFEPLAN, Council's safety management system, and an update on general human resource matters.

RECOMMENDATION:

That Council accepts the Human Resources Report for information.

1. Work, Health and Safety Report

- Safeplan Progress Report October 2021

KPI	Average Group B Councils	CSC YTD Oct 2020	CSC YTD Oct 2021	Safe Plan KPI 2021/2022
Lost Time Injuries	8.11	3	1	5
Av. Lost Time Days per Injury	14.24 per injury	14	2	112
Hazard Inspections		85%	100%	90% p/mth
Take 5's Completed		79.25%	61%	85% p/mth

Mechanism of Injury for Claims Submitted FYTD

i) Being hit by a moving object	1 (Passenger in vehicle)
ii) Hitting stationary objects	0
iii) Muscular stress while handling objects	0
iv) Muscular stress with no objects being handled	0
v) Muscular stress while lifting	0
vi) Falls from a height	0
vii) Being hit by a falling object	0
viii) Work related harassment and stress	0

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2. Update – Certified Agreement 2021

An update will be given at the Council meeting.

3. Drug & Alcohol Testing

Random Drug & Alcohol Testing was conducted by the Drug Detection Agency from 27 October 2021 – 1 November 2021.

79 drug and alcohol tests and 26 alcohol only tests were undertaken. One alcohol detection on a zero-tolerance site was recorded.

4. Update – Human Resources Budget October 2021

	Sum of Original Budget	Sum of YTD Actual	Sum of Order Value	Sum of Total Spend
Operating Expenditure				
Apprentices/Trainees	67,000	8,398	22,022	30,420
Enterprise Bargaining	35,000	658	6,960	7,618
Human Resource Operations	561,885	146,950	34,425	181,375
Learning & Development	185,000	11,342	22,880	34,222
Workplace Health & Safety	612,175	186,271	1,277	187,548
Operating Expenditure Total	1,461,060	353,619	87,565	441,184
Operating Income				
Apprentices/Trainees	-85,000	-68,351		-68,351
Learning & Development	0	-1,773	0	-1,773
Workplace Health & Safety	0	-49,344	0	-49,344
Operating Income Total	-85,000	-119,468	0	-119,468
Grand Total	1,376,060	234,152	87,565	321,717

Consultation (Internal/External):

- Executive Leadership Team
- WHS Advisor
- The Drug Detection Agency.

Legal Implications:

- Within normal operational parameters.

Financial and Resource Implications:

- Within allocated budget.

Risk Management Implications:

- Within normal operational parameters.

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10 REPORTS FROM DIRECTOR OF CORPORATE & COMMUNITY SERVICES

10.1 DCS REPORT

Attachments: 10.1.1. Local Laws Report - October [↓](#)
10.1.2. Gulf Catchments Pest Task Force - Minutes [↓](#)

Author: Julianne Meier - Director Corporate Services

Date: 9 November 2021

Key Outcome: A well governed, responsive Council, providing effective leadership and management, and respecting community values

Key Strategy: Maintain a focus on integrity, Accountability and Transparency in all that we do

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Director of Corporate Services portfolio.

RECOMMENDATION:

That Council:

1. receive and note the Director of Corporate Services Report; and
2. allocate a capital budget of \$25,000 to upgrade 2 satellite dishes; and
3. that those matters not covered by a resolution be noted.

Background:

.1 Actions Outstanding from Previous Meetings

Date:	Action	Status	Comment
	Review the water allocation on all non-profit and sport and recreation users.	In Progress	A review of General Rates and Utility Charges has been undertaken. However it was decided not to change the water methodology for the coming year. The allocations have not changed, some users will be able to use the raw water. A review to commence in December 21.

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	Liaise with relevant parties to improve connectivity at Normanton Rodeo Grounds	Ongoing	<p>Ongoing – reported fault with Telstra about service dropouts. Officers to discussed issue with Telstra to see if we can increase bandwidth during specific events, however, have been advised we already have the maximum bandwidth.</p> <p>Liaising with ICT and Electrician to investigate opportunities to optimise wi-fi capacity at Rodeo Grounds. A grant has been submitted to set up cameras and wi-fi facilities at the Grounds. The funding is expected to be announced in January 2022.</p>
May-20	Enter into lease agreement with World Fuels and IOR for supply of avgas at Karumba Aerodrome.	Ongoing	<p>Council to provide a small bitumen turnaround area to the bowsers, fill where the bowsers to be placed and a new electrical meter box to supply power to the bowsers.</p> <p>The survey has been completed and Council has received the Registered Plans.</p> <p>Preston Law are in the process of finalising the lease agreements. The electrical meter box has been installed, and Council is now working on the bitumen turnaround and hardstand for the bowsers.</p> <p>So far only World Fuels have shown interest.</p>
Jan-20	Abandoned Vehicles	In Progress	<p>Abandoned vehicles cannot be towed unless to a secure site. There is little room at Council Depot so engineering are identifying a suitable site at the Normanton tip and will obtain quotations to fence so the area can be secured.</p> <p>A site has been identified and cleared on the eastern side of the tip. An area to secure 30 vehicles is able to be fenced. Awaiting outcome of Waste Facility Report.</p> <p>Now contractor appointed, need to meet with contractor to agree a suitable site and source quotations to construct a fence.</p>
Jan 21	Lease Agreements	In Progress	<p>Have commenced liaising with Preston in respect of finalising Draft for review. The Water Agreement has been circulated to Councillor's for comment and is attached to a separate report.</p>

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Jun 21	Social Procurement	In Progress	<p>Council's agreement with Bynoe to maintain Parks and Gardens is long out of date. Preston Law have been engaged to update the existing agreement with any recommended and required legislative changes.</p> <p>Planning to present the updated agreement to Council next month, prior to forwarding to Bynoe.</p> <p>The CEO and I to meet with Bynoe early November for initial discussions.</p>
Sep 21	Biosecurity Entity Registration Renewal	In Progress	<p>Council has three Property Identification Codes (PIC's) for the Normanton Rodeo/Racecourse/Rodeo Access, and the Town Common and the Stock Route. Though Council does not own any stock these properties are a thoroughfare for owners moving animals, and the stock owners will require a PIC for movement records.</p> <p>Therefore, it is a legislative requirement for Council to maintain its registrations. Currently organising to update details on the 3 properties and pay the registration fee.</p>

.2 Budget

The 2021/2022 budget was adopted at the 30 June 2021 Special Meeting. The report below includes transactions to the end of the previous month, but there are no budgetary concerns at this time.

The budget below is included for review.

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Row Labels	Sum of Original Budget	Sum of YTD Actual	Sum of Order Value	Sum of Total Actual
Operating Expenditure				
Animal Control	108,216	18,147	0	18,147
Environmental Health	73,481	0	0	0
Information Technology	406,759	153,990	13,243	167,233
Local Laws	162,716	31,119	15,188	46,306
Major Opex	400,000	262,839	303,047	565,886
Mosquito Control	67,083	561	0	561
Operational Plan	145,000	0	0	0
Pest Management Operations	77,943	1,350	28,230	29,580
Property And Leases	15,000	800	0	800
Regional Economic Development	0	3,500	0	3,500
Weed Control	119,083	172,273	14,928	187,201
Operating Expenditure Total	1,575,281	644,578	374,636	1,019,214
Operating Income				
Animal Control	-2,000	-962	0	-962
Environmental Health	0	-2,532	0	-2,532
Local Laws	-89,000	-1,898	0	-1,898
Major Opex	-400,000	-5,367	0	-5,367
Operational Plan	-10,000	0	0	0
Property And Leases	-68,000	-4,000	0	-4,000
Records Management	0	-48	0	-48
Operating Income Total	-569,000	-14,806	0	-14,806
Grand Total	1,006,281	629,772	374,636	1,004,407

The Information Technology budget has largely been consumed by having a consultant onsite, whilst also paying wages. The recruitment process to replace the ICT Officer is underway, and a consultant is no longer engaged to support. Council's Cloud Service provider RMT will provide support where required, until the role has been replaced.

The only area of expenditure that appears to exceed budget is the weed control area, however it is expected this overspend can be offset against other unspent items.

The total expenditure in the Weed Control program to date is \$187,201, against a budget of \$119,083. The expenditure on this program was to conduct clearing in Karumba along Karumba Development Road and Alllan Howe Way/Walker Street. The plant hire to carry out the clearing costed \$73,980, with cultural heritage monitoring costing \$113,755.

The major op ex items and expenditure include:

- OP1901 IT Vision Synergy Soft Implementation \$ 71,748
- OPEX2201 TV & Radio Transmission Project \$ 350
- LRCIP – TMR Lilyvale Subdivision Sliplane \$ 43,747
- OPEX2202 GWIP Infrastructure (Telstra to TerraCom 200mb) \$ 31,767
- OPEX2203 ICT Governance Strategy \$ 13,000
- LRCIP6 Shire Office Repair \$108,000

The first two projects are carry over projects from the previous year, and no further expenditure is expected to be incurred. The last two projects have also been completed. Generally major operational projects are grant funded and would be itemized in the finance report.

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.3 Program Update

Local Laws

The local laws report for the month of October is attached.

Illegal Dumping

The grant for illegal dumping has been finalized, however, as funding enabled Council to purchase cameras, the Local Laws Officer will continue to monitor into the future.

Pest and Weed Management

Gulf Catchments Pest Task Force

The Gulf Catchments Pest Task Force (GCPTF) minutes from the meeting held at Karumba on September 2021 are attached for information.

In collaboration with Burke Shire Council and Carpentaria Land Council Aboriginal Corporation they have been able to secure a date for the first 2022 Meeting. The meeting will be held in Burketown on the 17th and 18th of May.

Carpentaria Shire 1080 Baiting Program

Carpentaria Land Council Aboriginal Corporation (CLCAC) currently co-ordinate the program for Council. Round 1 of the program was completed in July 2021, with Round 2 commencing in September 2021.

There were some properties that withdrew from the program due to changeover of staff at the property, additionally there were some market/cattle activities some stations had to attend to.

There are four properties yet to be completed.

Weed Control

Council has conducted clearing of a long strip of woody weed invested area along Karumba Development Road and Walker Street. The clearing was carried out with a dozer and stick rake in the presence of cultural monitors to ensure native and significant trees were not destroyed. A variety of woody weeds, mainly neem trees have been pushed into piles. The cleared areas may have also included other broad leaf weeds like Chinee Apple and Rubber Vine.

There has been some regrowth that has sprung up and to avoid a high volume of regrowth taking hold, Council is currently planning to follow up treatment on the initial clearing.

Karumba Progress Association

On the 29th October 2021, Amanda O'Malley and I met with the Karumba Progress Association. Amanda presented proofs of signage for the "Karumba Heritage Walk" to the group and will continue to liaise with them to finalise some minor amendments. Once the amendments have been made Amanda was to forward the final proofs to the group. The members felt the walk needed to be named "Karumba Heritage Walk".

Other matters raised were:

1. The Walking Track
2. Footpath – Town to Barra Centre
3. Boat Wash
4. Sign missing from Walkers Creek

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Walking Track – Karumba Township to the Point

The Karumba Progress Association members suggested there needed to be annual budgetary considerations to maintain the walking track. Clearing some of the vegetation and extending the path, perhaps with some more gravel or bitumen.

Tourists at times have been lost on the track, where the track is not clear. Perhaps some signage to identify the track more clearly is appropriate.

There are also concerns people are driving on the track, with four wheelers and vehicles at the same time kids are walking or riding on the track. The kids were having to get off the track to give way to vehicles. It was suggested bollards erected may prevent this, if not thought could be given on how to make the path safer for those walking and riding bikes.

The members thought funding could be sought to improve the walking track by putting some more bitumen on it, and perhaps put a couple of bridges and some other improvements such as signage on the track.

Footpath from Town to the Barra Centre

The members have asked that the footpath from the Karumba town to the Barra Centre be put on a list to construct in future.

Boat Wash

Council may need to conduct some clearing of vegetation where it is assumed that the drainage from the boat wash enters the lagoon, on the corner of Col Kitchener Drive and Airport Access Road. It is suggested the engineering team inspect this area when next in Karumba.

Signage at Walkers Creek

It seems an information sign has been stolen from the Walkers Creek area. The members were disappointed that it was taken, and suggested funding may be sought to replace the sign with a larger sign so it could not be stolen. On discussing the matter with officers, a replacement sign would cost \$350 as we still have proofs, so it was decided to replace with the same sign, from the maintenance budget.

TV Radio Services

A report was provided in respect of Council's TV Radio Services infrastructure to the October 2021 meeting for feedback on how to proceed with maintenance. It was decided:

1. Set aside a replacement budget of \$25,000 per year until a grant can be sourced to replace the infrastructure.
2. Apply for grant funding to support the replacement of the equipment.

It is therefore requested Council provide an additional budget allocation of \$25,000 in the 2021/2022 financial year to allow for some upgrades to occur. This will not protect these services from critical asset failure but will provide a band-aid service until the infrastructure is able to be fully replaced. Some other infrastructure is not as costly as the satellite receivers and may be able to be replaced under the maintenance budget as it fails.

It is anticipated that the infrastructure will be replaced in an order that maximizes the life of the assets. Upgrading the dishes to a bigger size, 4.3 meter, in order to provide plenty of signal to the satellite decoders even during heavy storms is the more urgent upgrade recommended.

Officers shall continue to look for grant funding to support the replacement of the infrastructure.

BUSINESS PAPERS

National Ethernet Migration

An ICT project is currently underway to take the available bandwidth from 20Mbit to 200Mbit. TerreCom has been engaged to deliver this project.

A Telstra technician visited Council and all design and details have been provided to Telstra. The Normanton Office 200 mb link has been completed. The Karumba site order is pending feasibility investigation.

If the feasibility delays the project considerably there is an option to turn Normanton onto the 200 mb connection sooner.

External Audit

There have been some changes to the Financial Statements and a third DRAFT was prepared for audit on the 11th of October. Officers now understand all requested workpapers have been provided for review.

An extension was requested to finalise the audit as there had been a road asset revaluation that resulted in the final workpaper having a material error that has somehow gone unnoticed despite several reviews. The request for extension of one month is also a risk mitigation strategy for any unknown impacts which may arise during preparation of Council's 2021 general purpose financial statements. We anticipate at this time that Council will achieve sign off by QAO by the end of November.

Rates and Services Charges Review

A meeting to be held in early December to:

- discuss options for rating methodology for water utility charges for 2022/2023
- review the sewerage methodology applied in 2021/2022
- review the general rates / differential charges
- review comparative data / utility charges
- review discount options

The outcomes of the service charges audit will also be available, and some matters will need to be taken into consideration for the preparation of the 2022/2023 Revenue Statement.

Council has asked the Valuer General to conduct a revaluation of land within the Carpentaria Shire. It has been several years since a revaluation, but we won't know whether a revaluation will occur until late February early March.

Consultation (Internal/External):

- Local Laws Officer
- Director of Engineering
- Chief Executive Officer
- Carpentaria Land Council Aboriginal Corporation
- Karumba Progress Association

Legal Implications:

- *Local Government Regulation 2012*
- *Local Government Act 2009*

BUSINESS PAPERS

Financial and Resource Implications:

- Any capital expenditure will need a new budget provided; however operational expenditure is expected to be managed within budget.

Risk Management Implications:

- Risk is considered low, to ordinary operations of Council. However critical asset failure of the TV Radio Infrastructure may result in loss of broadcasting.

2021/2022 Local Laws Reporting																
Month	New Animal Registrations				Impounded Animals				Euthanized Animals							
	Ntn	Kba	Ntn	Kba	Ntn	Kba	Ntn	Kba	Ntn	Kba	Ntn	Kba	Ntn	Kba		
	Dogs				Dogs				Cats		Euth. Dogs		Euth. Cats		Euth. Other	
Jul	3	7			7	2	45	30			5		45	30		
Aug	9	5			6		30	25			5		30	25		
Sep	5	3			7		24	19			5		24	19		
Oct	5	0			3		26	16			3		26	16		
Nov																
Dec																
Jan																
Feb																
Mar																
Apr																
May																
Jun																
Total	22	15	0	0	23	2	125	90	0	0	18	0	125	90	0	0

2019/2020 Local Laws Reporting														
Month	Illegal Campers		Snakes removed		Overgrown Allotment notices		Abandoned Vehicles		Pound Release fees		Infringements Issued		Fines Collected	
	Ntn	Kba	Ntn	Kba	Ntn	Kba	Ntn	Kba	Ntn	Kba	Ntn	Kba	Ntn	Kba
Jul	10	12	1						-	-	-	-	-	-
Aug	5	6	2						-	-	-	-	-	-
Sep	3	2							-	-	-	-	-	-
Oct									\$265.00	-	-	-	-	-
Nov									-	-	-	-	-	-
Dec									-	-	-	-	-	-
Jan									-	-	-	-	-	-
Feb									-	-	-	-	-	-
Mar									-	-	-	-	-	-
Apr									-	-	-	-	-	-
May									-	-	-	-	-	-
Jun									-	-	-	-	-	-
Total	18	20	3	0	0	0	0	0	265	0	0	0	0	0

MEETING MINUTES

*7–8 September 2021
 Karumba Civic Centre*

Chair	Robyn Young Southern Gulf NRM	Secretariat	Pru Wharton Southern Gulf NRM
Attendees			
Robyn Young	Southern Gulf NRM - NRM Project Officer Weed and Pest Management		
Pru Wharton	Southern Gulf NRM - Agricultural Landcare Facilitator		
Geoff Penton	Southern Gulf NRM - CEO		
Charles Curry	Southern Gulf NRM – Senior NRM Project Officer		
Billy Paine	Flinders Shire Council – Rural Lands Officer		
Linda Bell	Flinders Shire Council – Rural Lands Administration Officer		
Trevor Mitchell	Flinders Shire Council – Portfolio Councillor		
Colin Malone	McKinlay Shire Council – Ranger		
Laurie Rogers	Cloncurry Shire Council - Ranger		
Russell Hunter	Mount Isa City Council – Rural Lands Officer		
Ian Ryan	Mount Isa City Council – Vector Control Officer		
Mark Hogno	Carpentaria Land Council Aboriginal Corporation – Regional Ranger Coordinator		
Kevin Anderson	Carpentaria Land Council Aboriginal Corporation – NRM Support Officer		
Murradoo Yanner Jnr	Carpentaria Land Council Aboriginal Corporation – Gangalidda and Garawa Head Ranger		
Tommy Wilson	Carpentaria Land Council Aboriginal Corporation – WILSSED Ranger Coordinator		
Desmond Armstrong	Carpentaria Land Council Aboriginal Corporation – Gangalidda and Garawa Ranger Coordinator		
Hayden Tyrrell	Carpentaria Land Council Aboriginal Corporation – Normanton Ranger Coordinator		
Loukas Elgey	Etheridge Shire Council – Rural Lands Officer		
Graham Wienert	Mareeba Shire Council – Land Protection Officer		
Susan King	Northern Territory Government, Weed Management Branch – Regional Weeds Officer		
Khaled Saifullah	Biosecurity Qld, Dept Agriculture & Fisheries – Biosecurity Officer		
Russell Jack	Department of Resources - Senior Land Officer (Day 1 only)		
Kim Parker	Department of Resources– Operations Officer (Day 1 only)		
Jim Edwards	Queensland Health Environmental Hazards Unit (via Teams)		
Brett Carlsson	AgForce Queensland – Wild Dog Coordinator		
Jeff Newton	Longreach Shire Council – Rural Lands Supervisor		
Scott Middleton	Gulf Savannah NRM – Land Protection Officer		
Apologies			
Vol Norris	AgForce – Northwest Regional Manager		
Shane Booth	Doomadgee Aboriginal Council – Environmental Health Officer		
Grant Hickmott	Richmond Shire Council – Rural Lands Officer		
Doug Alpass	Desert Channels Queensland – Regional Agricultural Landcare Facilitator		
Nikki Gay	Department of Resources – Senior Land Officer		
Nathan Highdale	Department of Transport and Main Roads – Senior Environmental Officer		
Resolution: Apologies be accepted			
Moved: Bill Paine		Seconded: Kevin Anderson	CARRIED

Meeting Commenced Tuesday 7th September 2021 at 8.30am

Welcome

Hayden Tyrrell, Carpentaria Land Council Aboriginal Corporation, Ranger Coordinator – Welcome to country
 Robyn Young, Chair – Welcome; housekeeping and attendee introductions.

Day 1 – Minutes and actions list of previous meeting (Cloncurry)

Resolution: Minutes are a true and correct representation of previous meeting (Cloncurry 12-13 June 2021).

Moved: Bill Paine

Seconded: Charles Curry

CARRIED

Business Arising

- Nil

General Business

Presentation Robyn Young

State-wide Oversight Group (SWOG)

- The new representative for the NWQROC in the SWOG is Mayor Ernie Camp (Burke Shire Council)
- Each year LG pays precept payments for Research and Development
- Precept payments are currently undergoing a review
- SWOG formed to allow LG to have input into projects funded under this scheme.

Regional Technical Advisory Group (RTAG)

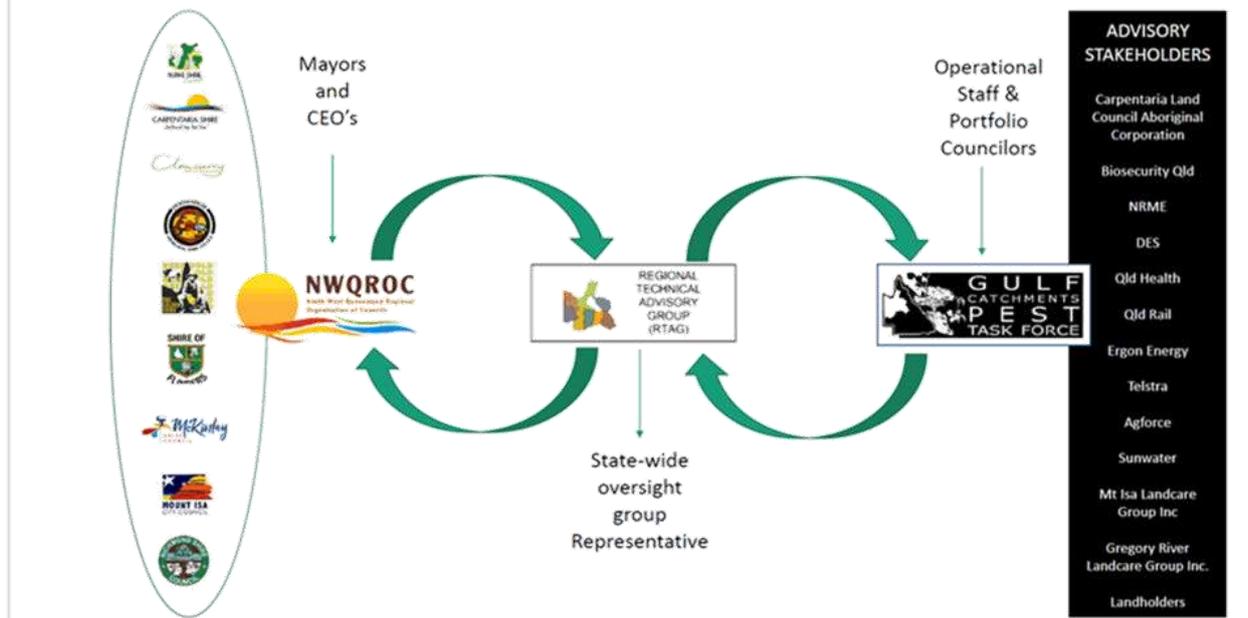
- RTAG met and set terms of reference
- Members – 2 NWQROC Representatives, GCPTF Chair, SGNRM Pests and Weed Representative, Biosecurity Queensland Regional Officer, secretariat supplied by SGNRM
- Group will be the Technical Advisory Group for Regional Biosecurity Plan.

Concurrent Regional Biosecurity Plan

- Burke, Carpentaria, Doomadgee, Flinders, McKinlay, Mount Isa and Richmond have had initial meetings
- Contact has been made with Cloncurry and Etheridge with meetings to be scheduled shortly
- Burke, Doomadgee and Etheridge do not have current plans and time will be spent with these councils establishing initial priorities for regional discussions
- A draft plan is being collated from the 6 current plans of participating councils
- Draft will be presented to RTAG for consideration and then to council prior to regional plan consultation
- Consultation will be led by each shire, as the plan once adopted will be implemented by each shire.

Purpose of GCPTF

- Provide a forum of leadership and participation by major stakeholders in invasive biosecurity management in Northwest Queensland and Gulf Region – Quoted from Groups Terms of Reference.



Southern Gulf NRM – Charles Curry

- Prickly Acacia Weed Management Program - \$2,050,000.00 over 5 years, expiring 30 June 2024 concentrating on six priority zones
- Disaster Recovery Funding Arrangements - \$1,479,200.00 expiring 31 December 2021
- Qld Feral Pest Initiative Round 3 – SGNRM-led in partnership with DCQ and Flinders Shire Council, \$553,000.00 treating 6 properties in the Walker-Warianna sub-catchment
- Photo display of the progress of each program.

Queensland Health - Environmental Hazards Unit (via Teams) – Jim Edwards

- Update on implementation of Medicines and Poisons Act 2019
- Medicines and Poisons (Poisons and Prohibited substances) Regulation 2021 – 3x Dept Standards
 - Competency requirements of authority holder dealing with poisons
 - Dealing with restricted S7 poisons for invasive animal control (Baiting Standards)
 - Substance management plans for poisons
- Medicines and Poisons (Pest Management Activities) Regulation 2021 – 1 x Dept Standards
 - Competency requirements for licenced technicians undertaking pest management activities with pesticides and fumigants
- Dept Standards cover – Transport and storage; preparation and placement of baits; record keeping; waste management; and incident reporting
- 2 types of regulated activities: a) dealing with a regulated substance (poison or medicine); and b) pest management activity (pesticides and fumigants)
- LG authority options: Approved Person or General Approval
- General approvals can be an entity level, must have Substance Management Plan (SMP)
- Under the regulation there is the opportunity to become a Commercial Baiting Operator (CBO)
- New Dept Standard – Competency requirements for authority holders dealing with poisons
- No cost for approval
- Deed Poll questions to be directed to Kristy Gooding LGAQ
- Jim gave permission to share his presentation with the group.



SGNRM MPAct
summary presentati

Gulf Savannah NRM – Scott Middleton

- Recently had a name change, from Northern Gulf Resource Management Group
- DRFA – Secured funding in Stage 1 and 2 for strategic weed and pest projects
 - Stage 1 – Carpentaria Shire weeds program \$570,226.00
 - Stage 2 – Carpentaria shire weeds program \$70,200.00; Croydon Shire weeds program \$92,352.00; and Etheridge Shire Weeds Program \$69,120.00
- Each program supported by detailed project plans for each property
- Discussion about individual weed projects and treatments
- North Qld Flood Recovery project \$350,000.00 - Prevention and early intervention for Prickly Acacia and planning support.

Mount Isa City Council – Russell Hunter

- Have a current Biosecurity Plan
- Pest Plants
 - Spraying in Leichhardt River is ongoing – castor oil bush, thorn apple, parkinsonia and barleria
 - Hazard reduction burn conducted in July 2021, helped reduce castor oil plants
 - Baleria is coming up in the gullies off the riverbed (unknown seed source)
- Pest Vertebrates
 - Baiting October 2020 – 5 properties with 7375 kg meat baits
 - Baiting June 2021 – 8 Properties with 3170 kg meat baits
 - Bounty rate ongoing
- Stock Routes

<ul style="list-style-type: none">• Continue working on water agreements• No Capital works approved for 2021/2022.
Cloncurry Shire Council – Laurie Rogers
<ul style="list-style-type: none">• Commenced in role 5 weeks ago• Nine properties have 1080 baited• Weed burn conducted on Rubber vine and Chinese apple 1 week ago on Cloncurry River by Rural Fire Brigade.
McKinlay Shire Council – Colin Malone
<ul style="list-style-type: none">• Pest Vertebrates<ul style="list-style-type: none">• 800 Doggone baits sold 2021 to date• Baiting June 2021 – 10660 kg meat for 31 properties• Pest Plants<ul style="list-style-type: none">• Nelia Reserve – 4 days/6 labourers/775 ha treated• Gilliat Reserve – 2 days/6 labourers/2030 ha treated• Other – Julia Creek town common; Julia Creek/Punchbowl Road; Nelia-Rockvale road; Little horse paddocks around town; Tailing paddock; DPI paddock – 84 days Labour/2000L Diesel/33.3L Access and 500 kg Graslan• Stock Route Capital Works<ul style="list-style-type: none">• 21 new head works and valves, upcoming works listed• Cattle Yard Capital Works and Maintenance described.
Flinders Shire Council
<ul style="list-style-type: none">• Pest Vertebrates<ul style="list-style-type: none">• April 2020 - April 2021 – 49 Properties 9.8T baits• 2020/2021 Trappers Scalps 137• 2020/2021 Public Scalps 259• Application QFPI6 – Second Dog Trapper, unsuccessful.• DRFA Funding<ul style="list-style-type: none">• Successfully baited pigs with Hoggone hoppers - 3 days pre-feeding, 2 days placebo and 1 night baiting. Total kill from camera surveillance. All carcasses within 30m of baiting station.• Funded trapper finished.• Pest Plants<ul style="list-style-type: none">• All council reserves have been treated. Weed mulcher was used on town common - very successful on riverbank and very dense thickets to allow access; other areas show there are more economic treatments• Council worked on Parthenium control program following flood, funded through DAF• Coral cactus treatment at Prairie common• Coral cactus and Harissia cactus being monitored and working with NRM for treatment.• Bunny Ear cactus treated in joint NRM and Council project. Site being monitored.• Stock Routes<ul style="list-style-type: none">• 4 Grazing permits and 2 travel permits in last 12 months• Minor maintenance carried out• Continue working on water facility agreements.
Etheridge Shire Council – Loukas Elgey
<ul style="list-style-type: none">• Georgetown common area has a dense weed infestation that is currently being cleaned up• Einasleigh common currently has a lot of chinese apple• Thatch grass is moving• Mount Surprise common has issues with weed control.
Mareeba Shire Council– Graham Wienert
<ul style="list-style-type: none">• 4th year surveying Staaten River weed infestation
Dept of Resources – Russell Jack and Kim Parker
<ul style="list-style-type: none">• Collaborating with Gulf Savannah (Normanton) weed work• Treated the block in Karumba• Cloncurry River treated Rubber vine, sprayed, and then burned.• Freehold blocks in Cloncurry are clean

- Looking at Mesquite at Mary Kathleen
- Treating left-over weeds at Forsyth
- Treating any Prickle trees with Mount Isa City Council (gullies, creeks and rivers).

Burke Shire Council – Kevin Anderson (CLCAC) on behalf of Burke Shire Council

- Burke Shire council contract CLCAC to complete pest and weed control
- 8 Properties baited 3197 kg distributed
- 2nd round due in October
- Noticeable increase in number of dogs reported
- Burke have been managing a number of weeds around the community such as rubber vine, calotrope, neem tree, prickly acacia and coral cactus.

Northern Territory Government, Weed Management Branch – Susan King

- NT/QLD border inspection Wollongorang
- Catch-up with CLCAC Rangers
- Wollongorang found another infestation of rubber vine (new infestation)
- Very keen to work to develop cross-border projects to stop rubber vine from migrating further west
- Borrooloola – conducted a ranger survey
- Need to address this situation on the border to move forward
- Bowthorn Station on border – CLCAC and SGNRM working with landholder
- Importance of raising awareness of rubber vine infestation
- Emphasised the need to increase activities on border between CLCAC/SGNRM/NT Gov.

Carpentaria Shire Council – Mark Hogn (CLCAC) on behalf of Carpentaria Shire Council

- 16 properties baited 14 000 kg baits distributed
- Northern properties baited late
- Weed work conducted May 2021 – Targeted rubber vine, neem trees and chinee apple
- Gulf Savannah NRM and CLCAC working with Council to control weeds.
- Stick rack work at Karumba has started and will continue.

Carpentaria Land Council Aboriginal Corporation (CLCAC) – Kevin Anderson and Hayden Tyrrell

- Working on Rubber Vine control and keeping weed down (moving to eradication)
- Working on strengthening relationships with all stakeholders, particularly QLD, NT gov
- Currently have weed management projects ongoing
- Partnership and support: SGNRM, NT, BQ, Territory NRM, NRM QLD and Pastoralists
- Currently own gel torch for ignition of weed infestations especially rubber vine
- Prickly Acacia work utilising on ground herbicide application and aerial snipper work by chopper at Delta Downs Station near Normanton and Karumba.
- Completed initial round of on ground application on Prickly Acacia in 2020 and followed up this year 2021.
- Snipper work was carried out in February and showed signs on dying off.
- Treated 14000 plants in 3 days
- Surveying rubber vine through mapping infestations
- Every 3 years, they have a burn program for rubber vine. Note: Burn timing and fuel load are essential to the success of the burn.

Mornington Island – Tommy Wilson

Weed Control Program

- Community concern about invasive weeds on country. Traditional owners approached the Wellesley Island Rangers for support. Funding was sought from CLCAC and SGNRM. First addressed traditional owners concerns and conducted surveys. Three Main species identified - Bellyache Bush, Rubber Vine and Neem tree.
- CLCAC provide support with training, planning and application methodology
- Working with Community, youth justice and schools for public awareness
- Bellyache bush control difficult - currently foliar spraying
- Fulcrum database being utilised for data capture
- Rubber Vine located around White Cliffs controlled by fire, basal bark and cut stump treatments. Application and timing is vital to the success of the control method.
- Neem tree easily spread by birds and bats. Treated by cut stump, basal bark, foliar spraying, and fire depending on timing and season.

Cane Toads

- A great concern for the Mornington Island people is the cane toad.
- Currently there is no known infestation on the island, however they are concerned they will be introduced by transporters.
- Ecosystems supporting small native species would be negatively impacted by the introduction of cane toads.
- More work needs to be done around prevention with the support of the transporters to ensure this species is not introduced to the island.
- Strategy and best practice need to be established to prevent incursion

Agforce – Brett Carlsson

- Wild dog coordinator for North region position ends in Nov 2021.
- Brett is going to follow-up to ensure that data collection for the previous 10 years is available and utilised for better decision making.

Biosecurity Queensland – Khaled Saifullah

1080

- 1080 supply from BQ has now been allocated and exhausted
- *Medicines and Poisons Act 2019* to be enacted 27 September 2021
- Current Deed Poll books can continue to be utilised until supply is exhausted
- Label instructions must be followed – injection only and no aerial distribution of pig strength baits
- From 27 Sept all 1080 enquiries to be directed to Qld Health
- LGAQ are working on a Standardised indemnity form – Contact Kristy Gooding for advice.

Locust Surveillance

- Surveillance and forecasting are ongoing
- Generally, exist in channel country for reproduction and survival
- Sightings can be reported to APLC or BQ.
- Grasshopper working group is led by Jenny Milson

Cacti Surveillance

- Bunny ear and Hudson pear identified in Flinders and Mount Isa Shires
- Eve's pin, Drooping tree pear and Prickly pear common in region
- Localised distribution of Devils rope pear, Coral and Harrisia cactus.

Ant Surveillance

- Surveillance is ongoing. Target sites are caravan parks and rubbish dumps due to the number of people traveling and potential risks.

Status of invasive weeds

- Parkinsonia 12.4%; Blackberry 9%; Rubber Vine 7.7%; Mesquite 5.3%; Lantana 5.1%; Parthenium 5.6%; Bridal Creeper 5% and Prickly Acacia 4% (Ref: McLeod 2018).

Further Threats

- Parthenium – particularly in cultivated and irrigated land
- Siam Weed
- Feral Deer
- Cultivation
- Limited resources
- Organic properties and movement of soil from riparian areas.

Recommendations to Local Government

- Stop establishment of new pests
- Promote biosecurity planning particularly on property
- Map the spread of cacti
- Enforcement – warning letters/PINs
- LG to ensure invasive Biosecurity matter is managed in their LGs in compliance with legislation.

DRFA Feral Pig Control Program 2020-2021 – Desmond Armstrong and Mark Hognö

- 2020 Northern Gulf Resource Management Group (now Gulf Savannah NRM) provided funding through DRFA to undertake aerial culling across Carpentaria Shire in the Lower Gulf. Aim of the program was to work with landholders and local government; target priority areas, provide monitoring and evaluation.
- Feral Pig control is a high priority to CLCAC and Normanton ranger group
- Normanton rangers have been conducting aerial control for over 10 years
- 2015 Nest to Ocean program commenced which was a more systematic approach
- Normanton rangers conducted activities at two different periods – Dry (May–June) and Pre wet season (Oct–Nov)

- Data is of high priority and informs decision making, mapping supports data capture
- Program is demonstrating a suppression in feral pig numbers
- Regional approach is far more effective due to the transient nature of the animal
- Surveys are showing that feral pig numbers in the lower Gulf region are at the lowest they have been following control activities
- Program has removed approximately 105,000 pigs in the lower Gulf region since inception in 2011
- CLCAC is an active member of the National Feral Pig Action Plan Implementation Committee
- CLCAC holds the chairperson position on the recently formed sub-committee made up of predominantly Traditional Owner groups across the north of Australia.

Gangalidda and Garawa Lands

- Extensive works on the control of brumbies to prevent disease and weed spread.
- Community consultation was key to the success of the program. Once people were made aware of the risks to country, they were more than willing to allow control of brumbies.
- Brumbies: contribute to silt and erosion, travel long distances, and can spread weed seeds in hooves, trample egg laying sites and disturb turtle feeding sites when running down the beach and in the water.
- 16,000 brumbies have been humanely destroyed to support conservation efforts.
- Improvement in water quality has been noted following brumby control activities.
- CLCAC are working with Doomadgee Aboriginal Shire.
- Conduct exhaustive weed surveys.
- Early season burns to support management.

Longreach Regional Council & Central West Regional Pest Partnership Group – Jeff Newton

- Main weed spreaders in region are kangaroos, feral goats, wind and water.
- Exclusion fencing has seen a decrease in number of scalps being surrendered.
- Shire has purchased a new weed spray unit.
- Initially started using ESRI as a mapping tool but has now progressed into a system that captures field operations (gather information remotely); imagery (Drone, aerial and Satellite imagery); and data collection and management (more in-depth reporting and live data capture).

Committees

- Central West Regional Pest Partnership Group (CWRPPG) - Made up of Rural Lands Officers from Barcaldine, Blackall-Tambo, Longreach, Barcoo, Diamantina, Boulia and Winton, as well as representatives from Desert Channels Qld, Agforce, Biosecurity Queensland, Transport and Main Roads and Dept of Resources. The group meets quarterly to discuss upcoming projects and issues relevant to Weeds and Pest Animals, Stock Routes and other issues that may affect the overall role of a Rural Lands Officer.
- Central West Regional Pest Management Group (CWRPMG) - Regionally focused on weeds and pest animals in the RAPAD region. This group is responsible for approving projects and budgets relative to recommendations put forward by CWRPPG. Member Councils financially contribute to CWRPPG for a set number of work and research projects. A representative from CWRPMG also sits on the State Oversight Group. Each RAPAD council contributes \$10k per annum to the group to support regionally focused activities.
- Shire Rural Lands Officers Group (SRLOG) made up of all RAPAD Shires and other Stakeholders, including but not limited to, Agforce, DCQ, DAF and DoR. This group meets biannually.
- Land & Pest Management Advisory Committee (LPMAC) is made up of 2 representatives from each of the 4 Wild Dog Divisions within the Region, 2-3 Council Representatives (i.e., Councillors), Rural Lands Officer and Supervisor and invited Stakeholders (Transport & Main Roads, Dept. of Environment and Science). Meetings are held approx. 3 times a year.

CLCAC Data Management System – Murrandoo Yanner Jnr

- Data management is crucial for accurate reporting
- Accurate monitoring ensures that best practice management for infestations is followed
- Data capture also supports turtle surveying
- Information sharing between sea ranger groups is imperative to the success of their programs and helps with the big picture concepts and decision making
- Comprehensive and interactive session on how CLCAC use Fulcrum for data capture and the reports that can be simultaneously produced

- Demonstrated how data can be extracted by plants treated, years of treatment, mapping, weed treatment sites by species, exporting capabilities to excel for utilisation of data.

Workshop Session (Suggestions to improve meetings) – Robyn Young and Khaled Saifullah

- It's hard to get away, so one day meeting is preferred
- Would like to see more workshopping
- Record sessions to facilitate revision and referral
- Variation in speakers – particularly specialists
- Better notice to participants
- Re-engage with National Parks for better participation
- Microphone on speakers
- Field trip important for conservation and ideas.

Business Arising from Day

- Information about the importance of why RLOs/Rangers need to attend the meetings. Communication with CEOs and portfolio councillors and cc RLOs into email.
- Don't forget the NRM plan is being renewed with consultation if anyone wants to make comment or contribute.

Actions arising from meeting

Action: Chair to write email/letter to Councils highlighting the importance of attendance at the meeting.

Action: Khaled to follow up for CLCAC regarding information/prevention of cane toads on Mornington Island.

**Next meeting: 17-18 May 2022 Burketown to be jointly hosted by Burke Shire and assisted by CLCAC
Meeting closed: 4.07pm**

Day 2 – Field Trip – Kevin Anderson and Tommy Wilson – Commenced 8.00am

- Showed us the concerns around the port with weed seed spread particularly due to the weed infestation directly adjacent to the depot. Hygiene is a major concern as there are no protocols to prevent weeds distributed by air. Protocols are in place for hygiene prior to arriving to port, however sitting waiting in transit is a risk as cargo is outside subject to exposure to airborne seeds and possibility of picking up small vertebrates, particular concern is toads. It was acknowledged that the port provides a vital service to island communities, however a prevention strategy is vital to ensure the delicate island ecosystems are not negatively impacted by the introduction of invasive species.
- A walk down the esplanade on a project recently completed by CLCAC demonstrated the impact of timely application. The importance of timing in application for the success of your project was reiterated as well as the importance of follow up.

Field trip concluded at 10.00am

BUSINESS PAPERS

10.2 MONTHLY FINANCIAL REPORT - OCTOBER 2021

Attachments:	10.2.1. Monthly Financial Statements - October 2021 ↓ 10.2.2. Capital Expenditure Report - October 2021 ↓ 10.2.3. Major Operating Expenditure - October 2021 ↓ 10.2.4. Cash Report - October 2021 ↓
Author:	Jade Nacario - Manager Finance and Administration
Date:	11 November 2021
Key Outcome:	7.3 - Strategic management of Council
Key Strategy:	7.3.3 Implement sustainable financial management and effective procurement practices.

Executive Summary:

Presentation of the financial report for October 2021 as required under section 204 of the *Local Government Regulation 2012*. The report is presented for noting and indicates whether Council is progressing satisfactorily against its current budget.

RECOMMENDATION:

That Council accepts the Monthly Financial Report, as required under section 204 of the *Local Government Regulation 2012* for the period ended 31 October 2021.

FINANCIAL REPORT

The Monthly Finance Reports are prepared in accordance with the reporting requirements of the *Local Government Act 2009* and *Local Government Regulation 2012 s204*.

The following reports for 31 October 2021 are attached for Council's information.

- Statement of Comprehensive Income
- Statement of Comprehensive Income by Category
- Statement of Financial Position
- Cashflow Statement
- Accounts Summary

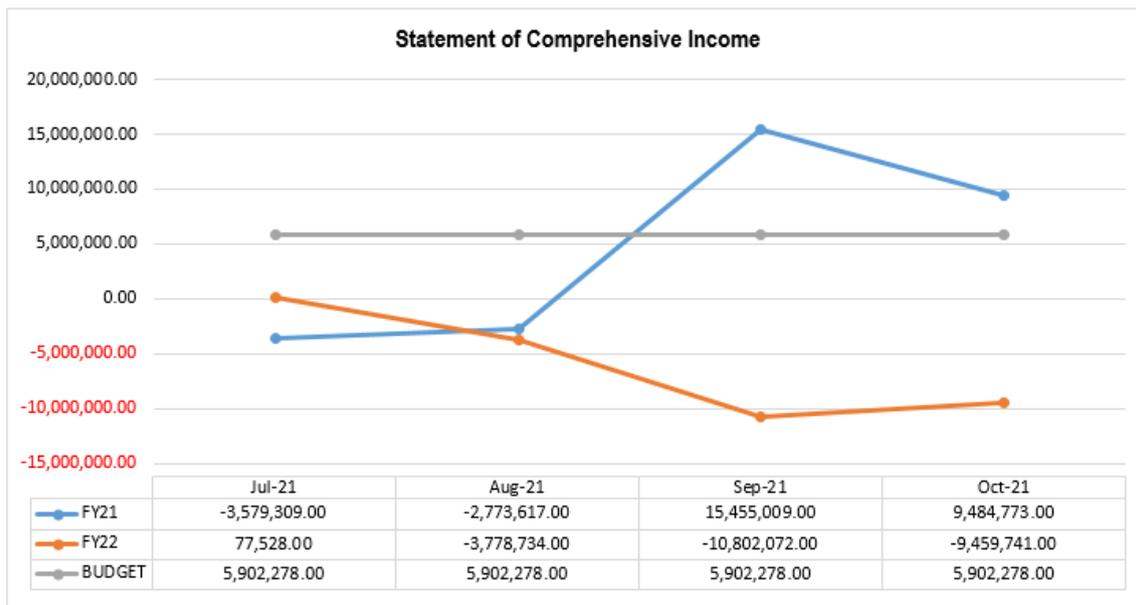
Statement of Comprehensive Income

For the fourth month of the financial year 2021/2022, the comprehensive income statement indicated a net result of \$9,459,741 in deficit which is the sum of \$11,412,189 in recurrent revenue, \$24,108,818 in recurrent expenditure and \$3,236,888 in capital income. Depreciation expenditure for this month is not included in the report as the 2020/2021 asset year is not yet finalized. As per budget, the estimated depreciation expense for this month is \$3,315,430.

Whilst the large deficit is concerning, much of it results from Disaster Recoverable Funding Arrangements (DRFA-QRA) works performed and expenditure incurred, but revenue from

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progress claims on the works has not yet been recognised. The deficit will reduce once the works are signed off and the revenue subsequently recognised.



Statement of Comprehensive Income by Category

The deficit of \$9,459,741 is illustrated in the Statement of Comprehensive Income by Category. Council's Core business is business as usual for a local government, and includes roads, water, sewerage, garbage, governance, parks and recreation to name a few.

The \$16.4 million deficit for QRA results from prepayments of cash for flood damage works, in earlier periods and the works being performed in a later period. This deficit will smooth out in the next few months as Council recognises the subsequent decrease in contract liabilities.

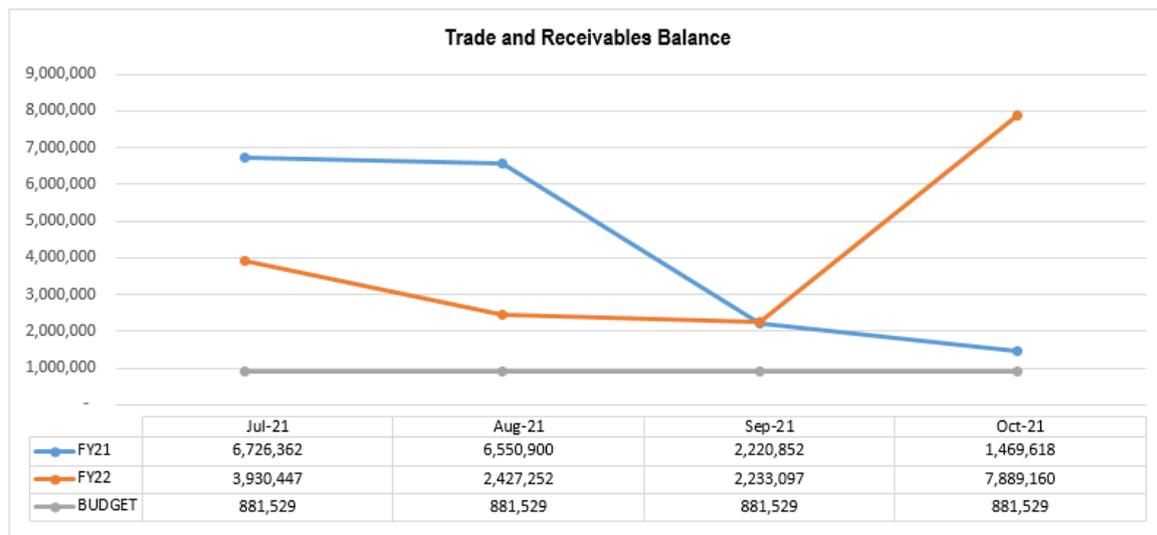
Non-core business includes child care services that Council owns and operates as there is a community need for this service but no private interest. Other items that fall under the non-core business areas are the Barra Hatchery, gymnasiums, staff housing and pensioner housing and TV radio services.

All of these are considered essential services, that fall to Local Government to provide, otherwise they simply would not exist in the community. This year fees and charges were increased significantly for child care and gymnasiums to move to a more cost recovery model for these items.

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Financial Position Reports

The graph below shows Council's *Trade and Receivables* balance of \$ 7,889,160. The receivables balance is made up of rates receivable \$5,265,616 and the remaining balances are receivables from community loans, Main Roads recoverable works and airport charges.



Cash

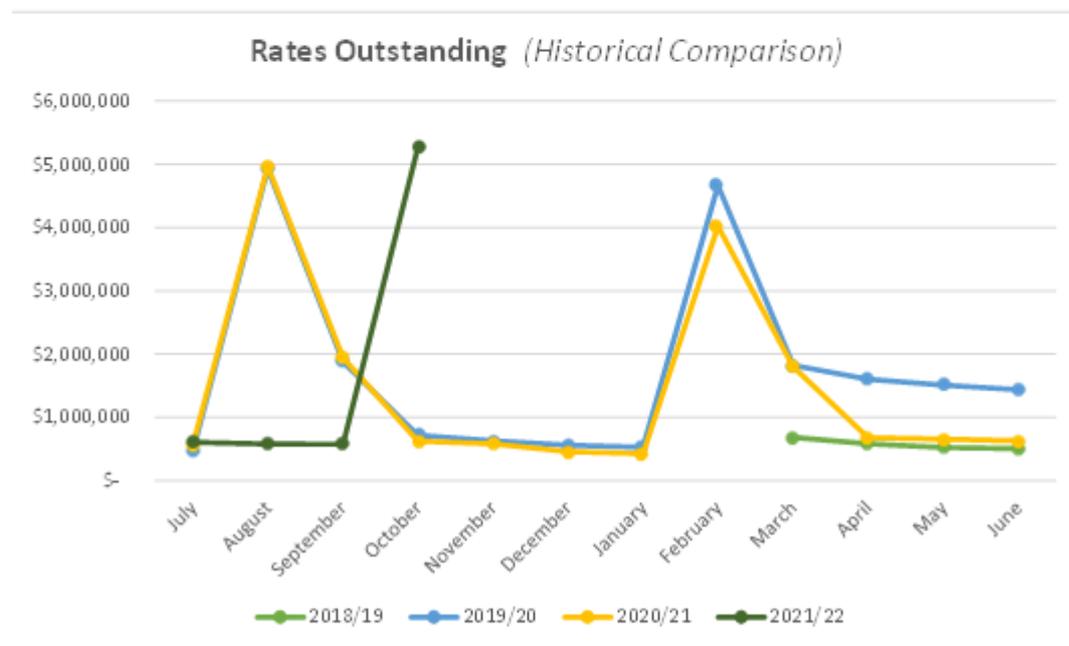
The cash report shows Council's cash balance has dropped in the last couple of months. This is large drop and is explained by Council performing contract works such as DRFA. Council has received a large prepayment to perform DRFA works, and is now performing that work, hence the drop in the cash balance.

Rates and Service Charges Receivables

Council's rates have been raised and notices mailed. The due date for Rates is 1/12/2021. Initially the notices were planned to be mailed in August, however due to delays this did not occur until early November. The comparatives below will show the delay in the issue of the Notices.

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Rates Outstanding					
	%	Oct-21	Sep-21	Aug-21	Oct-20
Current Year	86%	4,575,622	-	-	319,587
1 Year Arrears	5%	280,274	281,134	281,274	156,747
2 Year Arrears	2%	117,997	118,544	119,414	64,492
3+ Year Arrears	4%	195,492	195,492	196,154	159,543
Interest	3%	154,575	153,183	138,306	161,813
Credits		(58,343)	(174,562)	(154,736)	(235,675)
Balance	100%	5,265,616	573,791	580,412	626,507



Operational Projects Report 2021/2022

This report shows operational projects that are generally outside business as usual, some of which are grant funded, Council funded or a combination of both. Please see attached Operational Projects Report.

Capital Expenditure Report 2021/2022

Council has a capital budget of \$16.1 million for the 2021/2022 financial year. The attached capital expenditure report shows some projects are multi-year projects and identifies how the project is funded and how the project is tracking against the budget. Council is heavily reliant on grant funding for most capital expenditure, however the following items are fully funded by Council:

- Fleet and Plant Replacement \$1,557,699
- Gilbert St Pontoon Repairs \$ 15,000
- Disability Access Footpaths in Karumba and Normanton \$ 105,000

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The following projects are partly funded by Council:

- Disaster Coordination Centre
- Normanton-Burketown Sealing
- Glenore Weir Rectification Stage 2
- Raw Water Irrigation
- Shire Office – External Repaint

For capital works that are externally funded, work shall not commence, other than minor preliminary costs, until the funding agreements have been executed. It is noted that any preliminary works are not able to be acquitted against the grant.

The Capital Expenditure budget will be continually assessed to ensure the projects are managed within the budget. Where savings from under expenditure are achieved, it is likely this saving will be offset against other unplanned works. Failure of critical assets is an example of reallocation of budgetary resources. Ideally Council would maintain assets to a standard and spend an amount equivalent to its annual depreciation to achieve this.

Council's capital expenditure for the month of September 2021 was \$4.8m of the \$16.1m budget. Additionally, there is \$2.9 million in commitments shows works on those projects are underway.

There are some projects in the capital expenditure budget that don't have whole of project costs, and many of these represent carryover amounts from the prior year budget. An assessment shall be conducted in the coming weeks to determine whether these projects are finished and can be closed out.

QTC Loans

Council currently has three loans with Queensland Treasury Corporation (QTC), the details are shown below:

Loan Purpose	Balance	Maturity Date
Glenore Weir	4,601,677	15 March 2035
Karumba Sewerage	1,776,495	15 June 2030
Normanton Water	977,666	15 March 2031
TOTAL	7,355,838	

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Consultation (Internal/External):

- Executive Leadership Team, Managers and relevant officers

Legal Implications:

- *Local Government Regulation 2012*, section 204:
 1. The local government must prepare a financial report.
 2. The chief executive officer must present the financial report –
 - a. if the local government meets less frequently than monthly—at each meeting of the local government; or
 - b. otherwise — at a meeting of the local government once a month.
 3. The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

Local Government Act 2009

Financial and Resource Implications:

- The report identifies how Council is tracking against the adopted operational and capital budgets for the financial year.

Risk Management Implications:

- Risk is considered low and Council will be advised if major items deviate from the adopted budget and forecasts.



Statement of Comprehensive Income by Category
 for the period ended 31 October 2021

	Core \$	QRA \$	Non-Core \$	Total \$	Budget \$
Income					
Revenue					
Recurrent revenue					
Rates, levies and charges	4,372,635	-	-	4,372,635	8,183,000
Fees and charges	158,762	-	279,646	438,408	539,000
Rental income	5,507	-	61,676	67,184	581,000
Interest received	79,286	-	-	79,286	200,000
Sales revenue	5,226,847	-	48,437	5,275,284	10,408,500
Other income	113,454	-	-	113,454	20,000
Grants, subsidies, contributions and donations	784,949	167,136	113,853	1,065,939	46,487,331
	10,741,440	167,136	503,613	11,412,189	66,418,831
Capital revenue					
Grants, subsidies, contributions and donations	3,236,888	-	-	3,236,888	11,143,759
Total revenue	13,978,328	167,136	503,613	14,649,077	77,562,590
Capital income	-	-	-	-	-
Total income	13,978,328	167,136	503,613	14,649,077	77,562,590
Expenses					
Recurrent expenses					
Employee benefits	(1,360,918)	(408,901)	(202,346)	(1,972,165)	(10,852,910)
Materials and services	(5,408,843)	(16,248,760)	(340,371)	(21,997,974)	(50,491,285)
Finance costs	(138,679)	-	-	(138,679)	(369,824)
Depreciation	-	-	-	0	(9,946,292)
	(6,908,439)	(16,657,661)	(542,717)	(24,108,818)	(71,660,312)
Capital expenses	0	0	0	0	-
Total expenses	(6,908,439)	(16,657,661)	(542,717)	(24,108,818)	(71,660,312)
Net result	7,069,888	(16,490,525)	(39,104)	(9,459,741)	5,902,278
Other comprehensive income					
Items that will not be reclassified to net result					
Increase / (decrease) in asset revaluation surplus	-	-	-	-	-
Total other comprehensive income for the year	-	-	-	-	-
Total comprehensive income for the year	7,069,888	(16,490,525)	(39,104)	(9,459,741)	5,902,278

Non Core activities include Les Wilson Barra Discovery Centre, Hatchery, Child Care, Gym, Staff Housing and Prisoner Housing



Statement of Comprehensive Income
 for the period ended 31 October 2021

	31 October 2021	2021.2022
	Actual	Adopted Budget
	\$	\$
Income		
Recurrent Revenue		
Rates and Charges	4,372,635	8,183,000
Fees and Charges	438,408	539,000
Rental Income	67,184	581,000
Interest Received	79,286	200,000
Sales & Recoverable Works	5,275,284	10,408,500
Other Recurrent Income	113,454	20,000
Grants, Subsidies and Contributions	1,065,939	46,487,331
Total Recurrent Revenue	11,412,189	66,418,831
Capital Revenue		
Grants, Subsidies and Contributions	3,236,888	11,143,759
Capital Income	0	0
Total Income	14,649,077	77,562,590
Expenses		
Recurrent Expenses		
Administration and Governance	(1,860,915)	(5,040,129)
Community	(647,438)	(2,907,107)
Engineering	(1,254,249)	(4,474,418)
Fleet and Plant	1,642,378	4,877,878
Recoverable Works	(3,985,711)	(9,096,300)
Environment	(415,021)	(1,283,144)
DRFA	(16,657,661)	(40,031,791)
Tourism	(365,875)	(1,254,213)
Water and Sewerage	(425,645)	(2,134,971)
Finance Costs	(138,679)	(369,824)
Depreciation	0	(9,946,292)
Total Expenses	(24,108,818)	(71,660,312)
Capital Expenses	-	-
Total Expenses	(24,108,818)	(71,660,312)
Net Result	(9,459,741)	5,902,278



Statement of Financial Position
 as at 31 October 2021

	31 October 2021 Actual \$	2021.2022 Adopted Budget \$
Current Assets		
Cash and Equivalents	17,306,164	36,376,615
Trade and Other Receivables	7,889,160	881,529
Inventories	795,634	424,693
Other Financial Assets	501,050	433,982
ATO Receivable	1,239,582	0
Contract Assets	6,036,520	14,435,566
Total Current Assets	33,768,110	52,552,385
Non-Current Assets		
Receivables	143,171	90,571
Property, Plant and Equipment	267,378,873	344,165,589
Capital Works in Progress	9,186,328	16,157,389
Total Non-Current Assets	276,708,371	360,413,549
TOTAL ASSETS	310,476,481	412,965,934
Current Liabilities		
Trade and Other Payables	1,343,797	7,530,468
ATO Payable	0	198,786
Interest Bearing Liabilities	502,189	512,809
Provisions	1,150,913	1,285,765
Other Accounts Payable	100,000	100,000
Contract Liabilities	19,855,512	20,415,906
Lease Liabilities	78,000	0
Total Current Liabilities	23,030,411	30,043,734
Non-Current Liabilities		
Interest Bearing Liabilities	6,853,650	6,439,150
Provisions	1,417,361	1,937,954
Other Accounts Payable	100,000	100,000
Lease Liabilities	68,152	0
Total Non-Current Liabilities	8,439,163	8,477,104
TOTAL LIABILITIES	31,469,574	38,520,838
NET COMMUNITY ASSETS	279,006,907	374,445,096
Community Equity		
Asset Revaluation Reserve	171,678,796	269,621,280
Retained Surplus	107,328,111	104,823,816
TOTAL COMMUNITY EQUITY	279,006,907	374,445,096



Cash Flow Statement
 for the period ended 31 October 2021

	31 October 2021	2021-2022
	Actual	Adopted Budget
	\$	\$
Cash Flows From Operating Activities:		
Receipts From Customers	6,421,578	19,185,439
Payments to Suppliers and Employees	(24,674,015)	(61,444,195)
	<u>(18,252,437)</u>	<u>(42,258,756)</u>
Interest Received	79,286	200,000
Rental Income	67,184	581,000
Non Capital Grant and Contributions	1,065,939	46,487,331
Borrowing Costs	(138,679)	(369,824)
Net Cash Flows From Operating Activities	<u>(17,178,708)</u>	<u>4,639,751</u>
Cash Flows From Investing Activities:		
Payments for Property, Plant and Equipment	(5,401,733)	(16,157,389)
Proceeds From Sale of Property, Plant and Equipment	0	2,184,000
Grants, Subsidies and Contributions	3,236,888	11,143,759
Net Cash Flows From Investing Activities	<u>(2,164,846)</u>	<u>(2,829,630)</u>
Cash Flows From Financing Activities		
Repayment of Borrowings	(119,613)	(487,349)
Net Cash Flows From Financing Activities	<u>(119,613)</u>	<u>(487,349)</u>
Net Increase (Decrease) in Cash Held	(19,463,166)	1,322,772
Cash at Beginning of Reporting Period	36,769,331	35,053,843
Cash at End of Reporting Period	<u>17,306,164</u>	<u>36,376,615</u>



Accounts Summary

	31 October 2021	31/09/2021
	\$	\$
General Accounts		
Westpac General Operating Accounts	298,881	717,970
QTC General Fund	14,086,677	23,666,582
QTC Sewerage Reserve	477,745	477,745
QTC Airport Reserve	144,728	144,728
QTC Water Supply Reserve	716,313	716,313
QTC Land Development Reserve	0	0
QTC Plant Replacement Reserve	1,577,306	1,577,306
QTC Flood Damage Event 2021 Reserve	0	0
Total balance held in banks	17,301,650	27,300,643
Trust Accounts		
Queensland Treasury Corporation	91,378	91,378
Westpac Bank	35,529	34,979
Total balance held in trust	126,907	126,357
Other Balances		
CSC Reserves	11,070,235	11,570,235
CSC Provisions	2,568,274	2,263,560
Net of Contract Assets and Liabilities	13,818,992	8,362,230
Total balance reserves, provisions and contract liabilities	27,457,501	22,196,025
QTC Borrowings		
Karumba Sewerage	1,776,495	1,823,703
Normanton Water Upgrade	977,666	1,001,531
Glenore Weir	4,601,677	4,681,071
Total balance QTC borrowings	7,355,838	7,506,304
Net Council Position	-17,511,689	-2,401,686

Carpentaria Shire Council - Capital Expenditure Budget - 2021-2022

Job No	Project Description	Type	Project Expenditure Budget	Project Funding Sources				Actuals from Prior Years	Original Budget 2021-2022	Grant 2021-2022	Asset Sale / Trade-In 2021-2022	Council Contribution 2021-2022	Additional Items 2021-2022	YTD Expenses 2021-2022	Committed Orders	Total Expenses 2021-2022
				Project Grant Funding	Asset Sale / Trade-In	Councils Contribution to Project	Councils Contribution to Project									
QRRR1	Disaster Coordination Centre - Construct, Demolish Depot Shed	R	426,259	376,259	0	50,000	0	426,259	376,259	0	50,000	0	0	0	0	0
CO2106	John Henry Oval - New Change Rooms/3 Bay Shed/Undercover Area	U	900,000	900,000	0	0	0	900,000	900,000	0	0	0	330	772,773	773,103	
CP2101	P4138 - Graco LineLazer IV 2505PS (linemarketer)	R	36,000	0	0	36,000	0	30,000	0	0	30,000	0	0	0	0	
CP2102	CATERPILLAR 140M MOTOR GRADER (Skid P3018 & P3131)	R	516,000	0	320,000	196,000	0	516,000	0	320,000	196,000	0	516,252	0	516,252	
CP2115	P1673 - Toyota Landcruiser Prado GXI Wagon (M Picking)	R	0	0	30,000	-30,000	0	0	0	30,000	-30,000	0	0	0	0	
CP2104	P1653 - Toyota Hilux Single Cab - Electrician	R	62,370	0	15,000	47,370	0	62,370	0	15,000	47,370	0	0	62,370	62,370	
CP2119	P1680 - Toyota Hilux SR Dual Cab 4x4 Utility	R	60,000	0	15,000	45,000	0	60,000	0	15,000	45,000	0	0	0	0	
CP2112	P1665 - Toyota Landcruiser Single Cab Workmate - Plumber	R	78,000	0	25,000	53,000	0	78,000	0	25,000	53,000	0	87,346	0	87,346	
CP2116	P1770 - Ford Ranger Extra Cab 4x4 Utility - Local Laws Works	R	56,990	0	15,000	41,990	0	56,990	0	15,000	41,990	0	0	56,990	56,990	
CP2117	P1604 - Toyota Hilux SR Dual Cab 4x4 Utility - Engineer	R	78,000	0	15,000	63,000	0	78,000	0	15,000	63,000	0	58,426	0	58,426	
CP2114	P1605 - Toyota Hilux SR 4x4 Single Cab Utility - Carpenter	R	72,273	0	7,000	65,273	0	72,273	0	7,000	65,273	0	72,265	0	72,265	
CP2120	P1568 - Toyota Hilux SR DC Sideside Use - WPHS	R	58,726	0	5,000	53,726	0	58,726	0	5,000	53,726	0	0	58,726	58,726	
CP2107	P1608 - Toyota Landcruiser Workmate Utility - Workshop	R	72,745	0	5,000	67,745	0	72,745	0	5,000	67,745	0	72,737	0	72,737	
CP2108	P1781 - Toyota Hilux SR TD 4x4 Dual Cab Utility - Foreman	R	59,438	0	0	59,438	0	59,438	0	0	59,438	0	0	59,438	59,438	
CP2109	P1769 - Toyota Hilux SR TD 4x4 Dual Cab Utility - Foreman	R	59,438	0	0	59,438	0	59,438	0	0	59,438	0	0	59,438	59,438	
CP2110	P1750 - Toyota Hilux SR 4x4 Dual Cab Utility - Foreman	R	59,438	0	8,000	51,438	0	59,438	0	8,000	51,438	0	0	59,438	59,438	
CP2111	P1771 - Toyota Hilux SR 4x4 Dual Cab Utility - Foreman	R	59,438	0	8,000	51,438	0	59,438	0	8,000	51,438	0	0	59,438	59,438	
CP2118	P1774 - Toyota Hilux SR TD 4x4 Dual Cab Utility - Foreman	R	59,438	0	8,000	51,438	0	59,438	0	8,000	51,438	0	0	59,438	59,438	
	P4016 - Jacobsen R-311T Wide area Mower	R	60,000	0	6,000	54,000	0	60,000	0	6,000	54,000	0	0	0	0	
	P4013 - Kubota F3680 Front Deck Mower	R	60,000	0	6,000	54,000	0	60,000	0	6,000	54,000	0	0	0	0	
	P1772 - Toyota Landcruiser Dual Cab - Mayor	R	80,751	0	45,000	35,751	0	80,751	0	45,000	35,751	0	80,751	0	80,751	
	P6500 Cardboard Shredder - Karumba Transfer St	R	0	0	7,000	-7,000	0	0	0	7,000	-7,000	0	0	0	0	
	P4139 Vermeer BC1200XL Wood Chipper	R	0	0	6,000	-6,000	0	0	0	6,000	-6,000	0	0	0	0	
	P3136 Caterpillar 936E Landfill Compactor	R	0	0	13,000	-13,000	0	0	0	13,000	-13,000	0	0	0	0	
	New Forklift - Karumba Sewerage Treatment Plant	N	60,000	0	0	60,000	0	60,000	0	0	60,000	0	0	0	0	
	Garbage Truck (disposal)	R	500,000	0	100,000	400,000	0	500,000	0	100,000	400,000	0	0	0	0	
	Fleet Budget 2021-2022 (Priorities to be identified)	R	500,000	0	100,000	400,000	0	500,000	0	100,000	400,000	0	0	0	0	
	Normanton-Burketown Seal Project 11/12	U	744,059	717,649	0	26,410	10,260	744,059	717,649	0	26,410	0	1,308,870	874,986	2,183,856	
CR2102	CSC 0017.1819E REC (Prev CR2004)	U	744,059	717,649	0	26,410	10,260	744,059	717,649	0	26,410	0	1,308,870	874,986	2,183,856	

Carpentaria Shire Council - Capital Expenditure Budget - 2021-2022

Job No	Project Description	Type	Project Expenditure Budget	Project Funding Sources				Councils Contribution to Project	Actuals from Prior Years	Original Budget 2021-2022	Grant 2021-2022	Asset Sale / Trade-in 2021-2022	Council Contribution 2021-2022	Additional Items 2021-2022	YTD Expenses 2021-2022	Committed Orders	Total Expenses 2021-2022
				Project Grant Funding	Asset Sale / Trade-in												
Normanton-Burketown Seal Project 13																	
CR2103	CSC 0016,1819E REC (Prev CR2003)	U	2,657,714	2,549,004	0	0	108,710	4,893	2,657,714	2,549,004	0	108,710	0	159,596	240,846	400,442	
CW1902	Glencore Weir Rectification Stage 2 (UGSP)	U	2,800,000	1,680,000	0	0	1,120,000	1,540,758	1,500,000	900,000	0	600,000	0	0	0	0	
QRBP2001	De-silting of Sewerage Lagoon (NDRP)	U	974,558	974,558	0	0	0	533	974,558	974,558	0	0	0	753,496	0	753,496	
QRBP2002	CSC 0040,1819E DWS	R	8,000	6,000	0	0	2,000	0	8,000	6,000	0	2,000	0	0	0	0	
CW2007	BBRF - Raw Water Irrigation	N	906,000	679,500	0	0	226,500	759,213	187,000	112,200	0	74,800	0	0	0	0	
LRCIP6	Karumba Pool Filtration Pumps (Replace existing pumps to increase efficiency)	R	20,000	20,000	0	0	0	0	20,000	20,000	0	0	0	0	0	0	
WQ2201	Town Beautification - Landsborough St Development	N	200,000	200,000	0	0	0	0	10,000	10,000	0	0	0	0	0	0	
WQ2202	Town Beautification - School Dam Precinct Development	N	300,000	300,000	0	0	0	0	5,000	5,000	0	0	0	3,843	0	3,843	
WQ2203	Council Staff Housing - Renewals - Prioritised per condition assessments	R	400,000	400,000	0	0	0	0	135,000	135,000	0	0	0	0	0	0	
WQ2204	Onsite Chlorine Generators - Normanton & Karumba Pools	U	320,000	320,000	0	0	0	0	320,000	320,000	0	0	0	0	0	0	
WQ2205	Water Treatment Plant Controls/Monitoring - Priorities to be established	R	180,000	180,000	0	0	0	0	15,000	15,000	0	0	0	0	0	0	
WQ2206	Karumba Airport Power Supply Upgrade	U	60,000	60,000	0	0	0	0	60,000	60,000	0	0	0	0	17,386	17,386	
WQ2207	Water Treatment Plant - Normanton - Reservoir Repairs	R	210,000	210,000	0	0	0	0	0	0	0	0	0	0	0	0	
RRF001	Glencore Weir Emergency Intake and Infrastructure	R	320,000	320,000	0	0	0	0	320,000	320,000	0	0	0	0	0	0	
RRF002	Karumba Water Tower/Reservoirs On site Chlorine Generator	U	180,000	180,000	0	0	0	0	180,000	180,000	0	0	0	0	0	0	
RRF003	Normanton Water Treatment Plant - Study & Design (increase potable supply)	N	40,000	40,000	0	0	0	0	40,000	40,000	0	0	0	0	0	0	
RRF004	Karumba Sewerage System - System Review & Master Plan	N	80,000	80,000	0	0	0	0	10,000	10,000	0	0	0	0	0	0	
RRF005	Water Treatment Plant - Normanton - Diversion of Pipework to improve operational efficiency	N	150,000	150,000	0	0	0	0	0	0	0	0	0	0	0	0	
RRF006	Karumba Airport Weather Station	N	87,000	87,000	0	0	0	0	0	0	0	0	0	0	0	0	
CO2104	Gilbert Street Portoon Repairs	R	15,000	0	0	0	15,000	0	15,000	0	0	15,000	0	0	0	0	
CR2105	Disability Access Normanton - Footpaths	R	60,000	0	0	0	60,000	0	60,000	0	0	60,000	0	1,770	0	1,770	
CR2106	Disability Access Karumba - Footpaths	R	45,000	0	0	0	45,000	0	45,000	0	0	45,000	0	0	0	0	
CR2108	ATSI TTDS Dunbar Kowalvayama Road Floodway	U	925,000	925,000	0	0	0	412,828	844,500	844,500	0	0	0	512,384	0	512,384	
LRCIP5	Normanton Entry Signage (similar to Karumba Signage)	N	55,000	55,000	0	0	0	13,500	41,500	0	0	41,500	0	41,064	0	41,064	
LRCIP6	Shire Office - External Repair	R	108,000	50,000	0	0	58,000	0	108,000	51,585	0	56,415	0	0	0	0	
CP2201	Shire Office - Photocopier	R	17,000	0	0	0	17,000	0	17,000	0	0	17,000	0	16,547	0	16,547	
RR2201	Roads of Strategic Importance (Ntn to Burketown Rd) (Sealing)	U	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
RR2201	TTDS/R2R/Council - Normanton to Burketown - Sealing Works	U	1,820,000	1,621,924	0	0	198,076	0	1,820,000	1,621,904	0	198,096	0	1,210,537	419,472	1,630,009	

Carpentaria Shire Council - Capital Expenditure Budget - 2021-2022

Job No	Project Description	Type	Project Funding Sources				Actuals from Prior Years	Original Budget 2021-2022	Grant 2021-2022	Asset Sale / Trade-in 2022	Council Contribution 2021-2022	Additional Items 2021-2022	YTD Expenses 2021-2022	Committed Orders	Total Expenses 2021-2022
			Project Expense Budget	Project Grant Funding	Asset Sale / Trade-in	Councils Contribution to Project									
CR2201	Magnificent Creek (Prains Creek) Causeway Upgrade	U	975,000	975,000	0	0	0	975,000	975,000	0	0	0	9,715	0	9,715
CL1801	Lilvale Subdivision Stage 1	N	1,500,000	0	1,500,000	0	0	1,500,000	0	1,500,000	0	23,319	0	23,319	
New	Water Infrastructure	N										0	0	0	
New	Road Construction - Access Road	N										0	0	0	
New	Normanton Stormwater Upgrade	U	228,882	218,882		10,000	0	228,882	0	0	228,882	0	0	0	
New	Karumba Point Shoreline	U	530,000	500,000		30,000	0	530,000	0	0	530,000	0	0	0	
			20,467,171	14,775,776	2,184,000	3,507,395	2,741,785	16,157,389	11,143,759	2,184,000	2,829,630	758,882	4,848,296	2,957,146	7,805,642
Capital Expenditure by Asset Class			Project Expense Budget	Project Grant Funding	Asset Sale / Trade-in	Councils Contribution to Project	Original Budget 2021-2022	Grant 2021-2022	Asset Sale / Trade-in 2022	Council Contribution 2021-2022					
Roads			7,226,773	6,788,577	0	438,196	7,146,573	6,708,157	0	438,216					
Plant and Equipment			2,241,699	0	684,000	1,557,699	2,235,699	0	684,000	1,551,699					
Land			1,500,000	0	1,500,000	0	1,500,000	0	1,500,000	0					
Sewer			1,291,440	1,279,440	0	12,000	992,558	990,558	0	2,000					
Water			4,786,000	3,439,500	0	1,346,500	2,242,000	1,567,200	0	674,800					
Other			2,427,000	2,382,000	0	45,000	1,311,500	1,255,000	0	56,500					
Buildings			994,259	886,259	0	108,000	729,259	622,844	0	106,415					
			20,467,171	14,775,776	2,184,000	3,507,395	16,157,389	11,143,759	2,184,000	2,829,630					
Capital Expenditure by Type			Project Expense Budget	Project Grant Funding	Asset Sale / Trade-in	Councils Contribution to Project	Original Budget 2021-2022	Grant 2021-2022	Asset Sale / Trade-in 2022	Council Contribution 2021-2022					
U			12,585,213	11,122,017	0	1,463,196	10,975,931	10,042,715	0	933,216					
N			3,908,000	2,091,500	1,500,000	316,500	1,853,500	177,200	1,500,000	176,300					
R			3,973,958	1,562,259	684,000	1,727,699	3,327,958	923,844	684,000	1,720,114					
			20,467,171	14,775,776	2,184,000	3,507,395	16,157,389	11,143,759	2,184,000	2,829,630					

Carpentaria Shire Council - Operational Projects Budget - 2021-2022

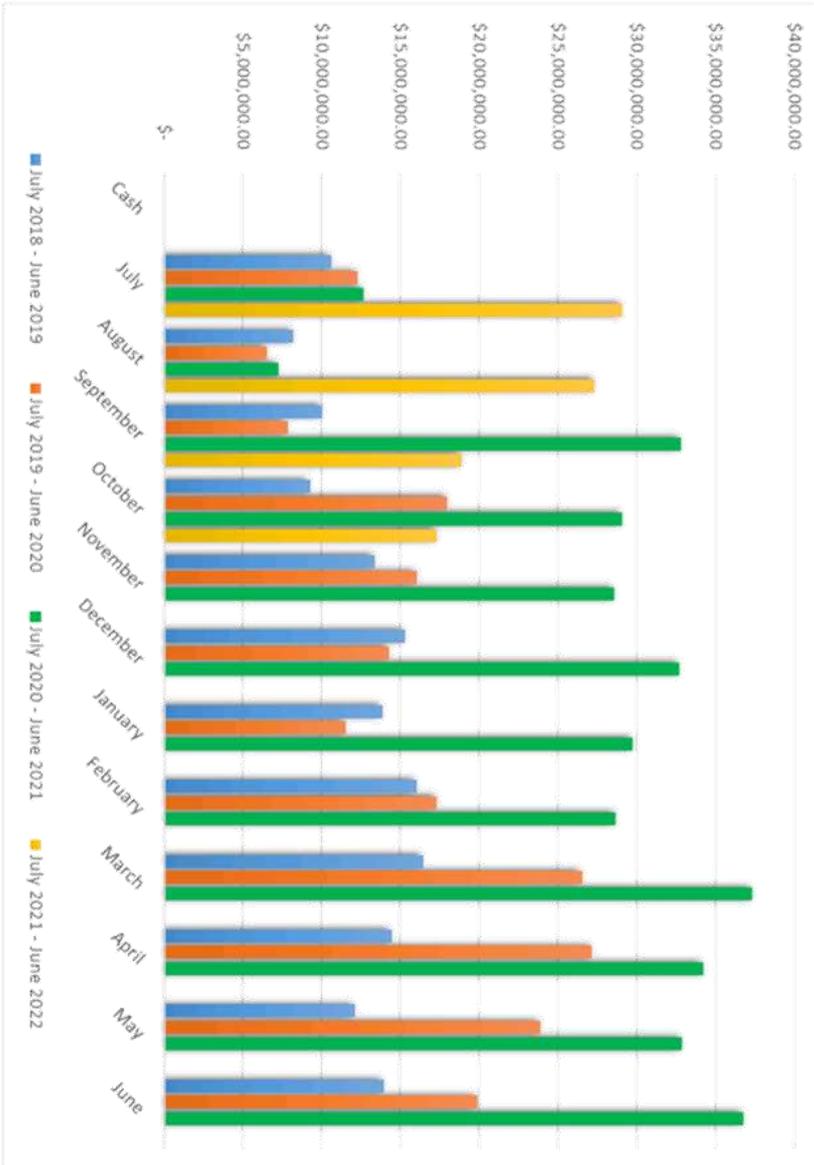
Job No	Project Description	Project Sponsor	Funding Body	Project Start	Project Finish	Grant Comp'n Date	Project Expenditure Budget	Project Funding Sources				Prior Actuals	Original Budget 2021-2022	Additional Items 2021-2022	YTD Expenses 2021-2022	Committed Orders	Total Expenses 2021-2022
								Project Grant Funding	Other Revenue	Councils General Revenue	0						
GRANTS2002	Tyre Shredding at Normanton Landfill (DSOMIP)	DOE	DSS	01-Jul-20	30-Nov-21	30-Jun-21	330,000	195,000	0	135,000	123,401	206,600		191,456	0	191,456	
	Community Childcare Fund - Open Competitive Act	DCS	AG	01-Jul-19	30-Jun-23		375,000	375,000	0	0	0	75,000		0	0	0	
	Apprenticeships/Traineeship x 3	CEO	Skilling Qld	01-Jul-21	30-Jun-22		45,000	45,000	0	0	0	45,000		0	0	0	
	RAoF - Regional Arts Development Fund - Priorities Identified by Committee	DCS	AQ	01-Jul-21	30-Jun-22		29,500	24,500	0	5,000	0	29,500		0	0	0	
LIB001	Libraries - First 5 Forever	DCS	SIQ	01-Jul-21	30-Jun-22		4,249	4,249	0	0	9,405	4,249		0	0	0	
450432	Illegal Dumping Grant	DCS	FNDRDC	27-Jul-20	30-Nov-21	30-Nov-21	123,000	123,000	0	0	2,476	86,000		13,931	15,188	29,119	
RMPC+	RMPC - Road Maintenance Performance Contracts	DOE	TMR	01-Jul-21	30-Jun-22		1,836,000	2,040,000	0	-204,000	1,177,281	1,836,000		33,873	0	33,873	
RMPC8A2	TMR 84A Karumba Development Road	DOE	TMR											33,873	0	33,873	
RMPC89A1	TMR 89A Burke Development Road	DOE	TMR											241,850	0	241,850	
RMPC89B2	TMR 89B Burke Development Road (Sealed)	DOE	TMR											7,833	0	7,833	
RMPC92A2	TMR 92A Gulf Development Road	DOE	TMR											6,934	0	6,934	
RMPC99B3	TMR99B TMR EV 89B Burke Development Road (Unsealed)	DOE	TMR											16,934	0	16,934	
TMR84A21	Emergent Works - TMR	DOE	DOE											15,984	0	15,984	
TMR89A21	Tmr 2021 Emergent Works 89A	DOE	DOE											2,027	0	2,027	
TMR89B21	Tmr 2021 Emergent Works 89B	DOE	DOE											1,209,807	30,170	1,239,976	
TMR85	Recoverie Works - TMR - Projects	DOE	TMR	01-Jul-21	30-Jun-22		7,200,000	8,000,000	0	-800,000	13,218,838	7,200,000		884,444	94,115	978,559	
TMR867	CN16067 - 89A Walkers Bend Pavement and Culvert Works	DOE	TMR											778,425	257,318	1,035,744	
TMR218	89B Pave and Seal Stag 3 (CN17218)	DOE	TMR											223,081	91,237	314,318	
TMR288	CN16288-89B Pavement and Seal Works Stage 2	DOE	TMR											35,201	0	35,201	
TMR386	CN-15386 89B Paving and Sealing (1km to Dimbulah) CN 30.68 to	DOE	TMR											18,899	26,400	45,299	
LRCP7	Recoverable Works - TMR - Lilyvale Subdivision Slopene	DOE	LRCP											0	0	0	
LIB004	TIDS - 89B Culvert	DOE	TMR											0	0	0	
CEN2201	Mental Health	DCS	DCS	01-Jul-21	30-Jun-22		400,000	400,000	0	0	384	67,000		0	0	0	
CEN2202	Funny Mummies	DCS	DCS				75,000	75,000	0	0	0	75,000		5,736	0	5,736	
CEN2202	Linn Ofc	DCS	DCS											0	0	0	
OPEx2203	Move It! NQ	DCS	CSC	01-Jul-21	30-Jun-22		10,320	10,320	0	0	10,320	10,320		0	0	0	
	ICT Projects from the Strategy	DCS	CSC	01-Jul-21	30-Jun-22		30,000	30,000	0	0	30,000	30,000		0	0	0	
	ICT Governance Framework	DCS	CSC	01-Aug-21	30-Sep-21		75,000	75,000	0	0	75,000	75,000		0	0	13,000	
	Asset Management Plan	CEO	CSC	01-Jul-21	31-Dec-21		15,000	0	0	15,000	0	15,000		0	0	0	
	Revenue Review - Water Charges	DCS	CSC	15-Oct-21	31-Mar-22		30,000	0	0	30,000	0	30,000		0	0	0	
OP1201	Risk Management - Strategic and Operational Risk Registers	DCS	CSC	01-Nov-21	30-Jun-22		20,000	10,000	0	10,000	20,000	20,000		0	0	0	
OP1203	Develop and Implement a Youth Strategy for the Shire	CEO	CSC	01-Jul-21	30-Jun-22		20,000	0	0	20,000	0	20,000		0	0	0	
OP1202	Long-Term Financial Sustainability Strategy	CEO	CSC	01-Oct-21	30-Jun-22		20,000	0	0	20,000	0	20,000		0	0	0	
CN1120	Sisters of the North	DCS	DCS	01-Jul-21	30-Jun-22		11,000	11,000	0	0	11,000	11,000		1,272	309	1,581	

Carpentaria Shire Council - Operational Projects Budget - 2021-2022

Job No	Project Description	Project Sponsor	Funding Body	Project Start	Project Finish	Grant Comp'n Date	Project Funding Sources				Original Budget 2021-2022	Additional Items 2021-2022	YTD Expenses 2021-2022	Committed Orders	Total Expenses 2021-2022	
							Project Expense Budget	Project Grant Funding	Other Revenue	Councils General Revenue						
200634	Outback by the Sea Festival 2021	CEO	TEQ	01-Jul-21	10-Oct-21		69,000	10,000	9,000	50,000	108,989	69,000	0	0	0	
							10,765,069	11,390,059	9,000	514,000	14,726,794	10,304,659	0	3,734,559	514,737	4,219,296

CASH

Cash	July	August	September	October	November	December	January	February	March	April	May	June
2019	\$10,624,212.00	\$8,210,979.00	\$10,052,874.00	\$9,230,314.00	\$13,365,287.00	\$15,294,953.00	\$13,866,629.00	\$16,004,746.00	\$16,406,721.00	\$14,429,103.00	\$12,076,778.00	\$13,940,891.00
2020	\$12,280,567.00	\$6,538,396.00	\$7,802,385.00	\$17,986,246.00	\$16,045,726.00	\$14,253,941.00	\$11,534,551.00	\$17,310,350.00	\$26,505,321.00	\$27,149,119.00	\$23,891,105.00	\$19,895,041.00
2021	\$12,668,763.00	\$7,267,828.00	\$32,799,197.00	\$29,061,031.00	\$28,569,461.00	\$32,701,782.00	\$29,755,429.00	\$28,656,349.42	\$37,318,356.00	\$34,226,338.00	\$32,854,549.00	\$36,769,988.00
2022	\$29,066,133.00	\$27,305,252.00	\$18,876,147.00	\$17,306,164.00								



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10.3 APPROVED INSPECTION PROGRAM

Attachments:	NIL
Author:	Julianne Meier - Director Corporate Services
Date:	9 November 2021

Key Outcome: Day to day management of activities within Corporate Services Directorate

Key Strategy: As per the Departmental Plan for Corporate Service

Executive Summary:

The purpose of this report is to seek Council's approval to implement approved inspection programs for compliance with the *Public Health Act 2005* (mosquito breeding sites), *Animal Management (Cats and Dogs) Act 2008* (dog registrations) and *Local Law No. 2 (Animal Management) 2015*.

The programs can be undertaken pursuant to s134 of the *Local Government Act 2009* and s113 *Animal Management (Cats and Dogs) Act 2008* respectively. The proposed inspection programs are for the systematic inspection of dog registrations, mosquito breeding sites and to ensure community safety hazards are not present on an allotment.

RECOMMENDATION:

That Council approve the following inspection programs:

In accordance with s113 of the *Animal Management (Cats and Dogs) Act 2008*:

1. Dog Registration Inspection Program

(a) Purpose

To ensure that dogs in residence in the Shire are registered in accordance with s44(2) and s46 of the *Animal Management (Cats and Dogs) Act 2008*.

(b) Commencement

The program is to start on 1 February 2022.

(c) Type of Program

The Dog Registration Inspection Program will be a systematic program which will include all properties in Normanton and Karumba townships.

(d) Duration

This program will run for three (3) months from the commencement date.

2. Local Law No. 2 (Keeping of Animals) 2015

(a) Purpose

To ensure compliance with sections 5 and 6 of the *Local Law 2 (Keeping of Animals) 2015* which prescribes animals that are prohibited, restricted or require local government approval. This program will include an inspection of properties to identify any non-compliance.

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(b) Commencement

This program will commence on 1 February 2022.

(c) Type of Program

The Keeping of Animals Compliance Program is a systematic program which will include all properties in Normanton and Karumba.

(d) Duration

This program will run for three (3) months from the commencement date.

In accordance with s427 of the *Public Health Act 2005*:

3. Mosquito Breeding Sites Program

(a) Purpose

To ensure that residences do not have breeding grounds for mosquitos as required under s2N of the *Public Health Regulation 2005*.

(b) Commencement

This program will commence on 1 February 2022.

(c) Type of Program

The mosquito breeding sites program is a systematic program which will include all properties in Normanton and Karumba townships.

(d) Duration

This program will run for three (3) months from the commencement date.

Background:

The purpose of these programs is to ensure compliance with the relevant legislation in order to manage the issues that result from non-compliance such as wandering dogs, mosquito-borne diseases and dangers posed to the community by community safety hazards.

Council staff will need to ensure that all requirements as defined under s134 of the *Local Government Act 2009*, s427 and s428 of the *Public Health Act 2005* are complied with in undertaking the approved inspection programs.

Council's Mosquito Management Plan provides for a series of measures, including inspection programs, to be undertaken to minimise the public health risk.

Council must give the public notice of the approval of an inspection program, at least fourteen (14) days, but not more than 28 days, before the approved inspection program starts.

The notice must be published—

- (a) in a newspaper that is circulating generally in the local government area; and
- (b) on the local government's website.

The notice must state the following—

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- (a) the name of the local government;
- (b) the purpose and scope of the program, in general terms;
- (c) when the program starts;
- (d) the period over which the program is to be carried out;
- (e) that the public may inspect a copy of the resolution that approved the program at the local government's public office until the end of the program;
- (f) that a copy of the resolution that approved the program may be purchased at the local government's public office until the end of the program;
- (g) the price of a copy of the resolution that approved the program.

The price of a copy of the resolution that approved the program must be no more than the cost to the local government of making the copy available for purchase.

From the time when the notice is published in the newspaper until the end of the program —

- (a) the public may inspect a copy of the resolution that approved the program at the local government's public office; and
- (b) copies of the resolution that approved the program must be available for purchase at the local government's public office at the price stated in the notice.

Consultation (Internal/External):

- Local Laws Officer
- Chief Executive Officer

Legal Implications:

- Approved inspection programs provide Council with a statutory mechanism to ensure compliance with Local Government Acts.

Financial and Resource Implications:

- Within budget.

Risk Management Implications:

- Council is expected to ensure compliance with Local Government Acts for the community's public health and safety. The proposed inspection programs reduce the risk for the community of wandering dogs, mosquito borne diseases and community safety hazards.

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10.4 APPROVAL TO KEEP ANIMAL - MORE THAN TWO DOGS

Attachments:	NIL
Author:	Julianne Meier - Director Corporate Services
Date:	9 November 2021
Key Outcome:	7.2 - Responsive and efficient customer service delivery
Key Strategy:	7.2.2 Work collaboratively across Council to provide effective, efficient and coordinated outcomes.

Executive Summary:

The purpose of *Subordinate Local Law No. 2 (Animal Management) 2015* local law is to supplement Local Law No. 2 (Animal Management) 2015, which provides for regulation of the keeping and control of animals within the local government's area.

RECOMMENDATION:

That Council accept and approve the application to keep more than two (2) dogs for the property located at 15 Landsborough Street, Normanton.

Background:

An application was received on 26th October 2021 requesting the approval to keep more than two (2) dogs on the following property:

Property Address:	15 Landsborough Street, Normanton
Parcel:	Lot 50 N14839
Land Size:	1012 m ²

The applicant has requested that three (3) dogs are to be located on the premises above, details of the animals are as follows:

Animal Name	G(Nala)h	Toffee	Coco
Breed	Chihuahua	Bull Arab	Jack Russell
Age	9 Years	2 Years 7M	2 Years 7M
Microchipped	Yes	No	No
Desexed	Yes	Yes	Yes
Declared Dangerous	No	No	No
Tag No	220055	220054	220056
Registration Expiry	30/6/22	30/6/22	30/6/22

Section 6 of *Subordinate Local Law No. 2 (Animal Management) 2015* outlines circumstances in which keeping animals requires approval, for Dog's approval is required for

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the keeping of 3 or more dogs over the age of 3 months on an allotment in a designated town area.

Schedule 4 of *Subordinate Local Law No. 2 (Animal Management) 2015* outlines the minimum standards for keeping of a dog/s, a person who keeps an animal on premises must:

- (a) *ensure that the animal is adequately identified so that the owner's name, address and telephone number are readily ascertainable; and*
- (b) *ensure that waste waters from enclosures are drained in a nuisance free manner and that run-off is kept off adjoining premises or as otherwise directed by an authorised person; and*
- (c) *ensure that excreta, food scraps and other material that is, or is likely to become, offensive is collected at least daily and, if not immediately removed from the premises, is kept in a waste container of a kind approved by an authorised person; and*
- (d) *ensure that any enclosure in which the animal is kept is properly maintained in—*
 - (i) *a clean and sanitary condition; and*
 - (ii) *an aesthetically acceptable condition; and*
- (e) *take all reasonable steps to prevent the animal from making a noise or disturbance that causes a nuisance; and*
- (f) *ensure that the area available to the animal kept on the premises is appropriately sized so that the animal can be effectively and comfortably kept.*

Council's Local Laws Officer inspected the property on 7th November 2021 and did not identify any standards currently not being met in order to keep an animal/s on the premises. Council's LLO also inspected the premises for potential noise complaints from neighbours and identified the risk as low due to the location of the property.

Consultation (Internal/External):

- Director of Corporate Services
- Local Laws Officer

Legal Implications:

- As per standards outlined in Council's Subordinate Local Law No. 2 (Animal Management) 2015 and Animal Management (Cats and Dogs) Act 2008.

Financial and Resource Implications:

- A permit fee of \$220.00 will be due and payable if the permit is granted.

Risk Management Implications:

- Low Risk – Inspections and assessment undertaken by Local Laws Officer.

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10.5 COMMUNITY DEVELOPMENT REPORT

Attachments:	NIL
Author:	Cherie Schafer - Manager Economic & Community Development
Date:	10 November 2021
Key Outcome:	2.1 - A creative, educated community
Key Strategy:	2.1.3 Provide contemporary library facilities and services across the region to meet the needs of the community.

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Community, Cultural Services and Economic Development portfolio of Council.

RECOMMENDATION:

That Council:

1. note the Community Development Report; and
2. that those matters not covered by resolution be noted.

1. MATTERS FOR INFORMATION:

The 2021/2022 budget was adopted at the 30 June 2021 Special Meeting. The report below includes transactions to the end of the previous month, but there are no budgetary concerns at this time.

The budget below is included for review. Whilst some areas appear to be overspent such as Recreational Sports Centre with a budget of \$21,000 and expenditure to date of \$76,460, the is sufficient budget of \$570,000 in the Sports and Recreation area to offset this expenditure.

The Child Care Centre is also on track to exceed the budget allocation. User fees and charges for the user pays services were increased this year to move towards cost recovery of these services, except libraries.

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Row Labels	Sum of Original			
	Budget	Sum of YTD Actual	Sum of Order Value	Sum of Total Actual
<input type="checkbox"/> Operating Expenditure				
Arts & Culture	29,500	2,460	4,600	7,060
Child Care	729,317	129,236	0	129,236
Community Development	249,821	41,513	474	41,986
Community Donations	97,500	50,316	0	50,316
Community Events	120,320	11,505	1,547	13,052
Cultural & Natural Heritage	108,500	4,015	0	4,015
Gym	146,000	10,148	1,000	11,148
Halls	188,000	28,421	3,977	32,398
Libraries	228,866	39,502	236	39,738
Recreational Sports Centre	21,000	62,658	10,802	73,460
Rodeo Grounds	110,500	25,420	3,660	29,080
Sports & Recreation	570,000	811	0	811
Swimming Pools	630,592	86,620	8,116	94,736
Operating Expenditure Total	3,229,916	492,626	34,411	527,037
<input type="checkbox"/> Operating Income				
Arts & Culture	-24,500	-46,773	0	-46,773
Cemeteries	0	-955	0	-955
Child Care	-335,000	-167,686	0	-167,686
Community Events	-96,320	-944	0	-944
Cultural & Natural Heritage	0	-41	0	-41
Gym	-20,000	-22,759	0	-22,759
Halls	-14,000	-21,381	0	-21,381
Libraries	-5,749	-7,036	0	-7,036
Rodeo Grounds	-3,000	0	0	0
Sports & Recreation	0	-34,058	0	-34,058
Swimming Pools	-20,000	-3,031	1,091	-1,941
Operating Income Total	-518,569	-304,663	1,091	-303,572
Grand Total	2,711,347	187,962	35,502	223,465

1.1 Normanton and Karumba Library Statistics

Statistics and general information have been provided for the Normanton and Karumba Libraries for the month of October (refer to the table below).

- Normanton TAFE donated three boxes of books which are all in good order. Most books are by popular authors, so this is a great addition to the current stock.
- Council has advertised the weekly activities run from the Normanton library to increase attendance. The activities include:
 - First 5 Forever reading program
 - Book Club
 - Pop Culture/short films
- Leeanne Crossland has offered to volunteer her time to run the first 5 reading program and arts and crafts at the Karumba Library. Once a schedule has been decided a flyer will go out to the Karumba community.

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<u>Statistics</u>	Normanton			Karumba		
	2019	2020	2021	2019	2020	2021
Monthly Walk-Ins	107	74	35	161	93	42
Number of library loans	54	94	140	145	62	114
Number of people utilising the internet	42	43	23	17	10	2
Number of new members	2	6	3	5	2	5
Total Hours Public Internet Usage	1	1	9	2	1	2
Total hours open to the public	63	63	60	92	84	60

1.2 Normanton and Karumba Pool Statistics

Statistics and general information for the Normanton and Karumba Pools for the month of October have been provided in the table below.

Presently Council's operating hours for both pools are 3pm to 6pm seven days a week including school holidays. The opening hours were reduced from 1pm to 6pm (5hrs per day), to 3pm to 6pm (3hrs per day), after monthly stats showed that patrons were using the pools regularly between 3pm to 6pm and the earlier times frames were underutilised.

Council has received a request from a Karumba resident to go back to opening hours of 1pm to 6pm during the school holidays. If this request is approved Council would need to consider the staffing requirements to operate the pool for the extended hours over the 7 weeks Christmas Break.

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Monthly Statical report	Karumba		Normanton	
	3pm-6pm 7 days a week		3pm – 6pm 5 Days a week	
	September	October	September	October
Adults	153	152	Not submitted	37
youth	119	159	Not Submitted	275
Total	272	311	Not Submitted	312

1.3 Normanton Childcare

The Normanton Childcare Centre provides an important service to the community and is operated by Council Monday to Friday from 7.30am to 5.30pm. Updates around this month's activities are as per below:

- Council has recruited two fulltime Educators for the Centre. One staff member was able to start Immediately and the second who lives elsewhere will start in January.
- During the month the older children attended the Goldie Locks Rocks performance held in the Normanton Shire Hall.
- Due to lack of staffing the children did not complete the Walk for Daniel this year however staff and children did activities during the week around stranger danger.
- The children have been learning about construction and trucks which the children have been very interested in. Staff are exploring if there is a roller or grader operator that can visit the children and share what their workday looks like.

1.4 Community Donations approved under the CEO delegation

Council receives numerous requests for donations throughout the year to assist not for profit community groups with their sporting activities/community events. A table of previously approved donation requests and total costings are listed below.

Acct Code	Account	Current Budget	Actual
IK1000	In Kind - Bynoe		8691.56
IK1020	In Kind - Country Womens Association		1418.18
IK1040	In Kind - Gulf Christian College		6997.92
IK1070	In Kind - Karumba Recreation Club		1409.09
IK1120	In Kind - Normanton Rodeo		1518.53
IK1130	In Kind - Normanton State School		5927.62
IK1140	In Kind - Normanton Stingers		6698.59
IK1200	In Kind - Normanton Cricket Club		2727.27
IK1230	In Kind - Kurtijar Aboriginal Corporation		153.44
IK1250	In Kind - Riverside Christian College		1136.36
IK1252	In Kind - Junior Rugby League		3580.00

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IK1258	In Kind - Normanton Athletics Club		3418.18
IK1259	In Kind - Karumba Social Netball		1409.09
IK1260	In Kind - Mount Isa School of the Air		2604.54
IK1263	In Kind - Normanton Hope		272.73
IK1268	In Kind - Savannah Guides Limited		970.00
IK1290	In Kind - Karumba Markets Chair Installation		347.00
IK1558	In Kind - Mounigibi Buddaries		227.27
IK1559	In Kind - Department of Seniors and Disability Services		354.55
IK1660	In Kind - Normanton Arts Council		527.27
IK1661	In Kind - Queenslanders with Disability Network		881.82
Total	Community Donations - In Kind Support	96000.00	51271.01

1.5 General updates

Community Disaster Packs

Council purchased and developed a range of information items using the Community Disaster funding received. Packs are currently being put together to go out to the Normanton and Karumba community members in December.

Each pack will include:

- Cooking with Council Disaster information booklet
- Household emergency Plan
- Get Ready QLD booklet
- Australian red Cross – Cleaning up after a disaster booklet
- Get ready and Council fridge magnets containing important contact phone numbers
- Memory stick to download import information
- What's your What if Plan – this provides important items you should have in your house in the event of a disaster.

Events organised by Council in November:

- Goldie Locks Rocks
- Remembrance Day
- Walk for Daniel
- Seniors Christmas Lunch
- Youth Halloween Night – Karumba

John Henry Oval upgrades:

The Carpentaria Shire Council was awarded funding to build a new amenities block/change rooms, three-bay storage shed for not-for-profit sporting groups to use and build an undercover area on the railway side of the football field for players to sit during games days.

The works started in October and is due to be completed in late December. The contractor has advised Council that there have been some delays on receiving building materials, in particular the three-bay shed and steel items.

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Youth have also broken into the worksite and vandalised it by busting all the cement bags required to complete the works. The youths mixed large amounts of cement and threw all over the building as well as cementing the unused blocks together making them unusable.

The youths also spray painted the new footpath, building and the existing grandstands that were installed by Bynoe earlier in the year.

Council's Manager of Economic and Community Development have advised the Department of Sport and Recreation around the delay in building materials, so they are aware an extension may be required.

Savannah Way Arts Trail:

CQ University Australia's manager Patty Preece has been put in charge of managing the delivery of the Savannah Way Arts trial project.

Council is looking to get a sculpture in both townships by the completion of the project. The successful artist who has been employed to develop the sculptors based on the community's feedback will be visiting Normanton and Karumba at the end of the month.

CQU project management will be fully running this event and has only asked for Council support in the way of providing the Normanton Shire Hall and the room at the Barra Discovery centre as a place to hold the Launch event and the Community Art Workshops.

Carpentaria Shire Boundary sign replacement:

Council has recently placed an order to update the signage as you enter the Carpentaria Shire. The current signs are green and displays an out-of-date Council logo and information. The below signs are expected to arrive mid-December and can be installed as soon as practicable after delivery.



Grants applications for the month of November:

Active Gameday Funding

The Active Gameday Projects fund is an initiative under the Queensland Government's Activate! Queensland 2019-2029 Strategy. The initiative will help the sport and active recreation industry on the road to recovery by investing in smaller scale infrastructure projects that benefit local communities.

Council submitted a funding application under project type 2 which is to develop or upgrade of playing surfaces/space(s)

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The application included purchasing a 20ft office container to be used by the sporting groups, electronic score board and a public address PA system to be mounted within the container and on the football posts.

Council has contributed 20% of the overall budget towards the project as per the funding guidelines.

Australia Day 2022 Community Grants

As Australia plots its path out of the pandemic, it is important that Australians have the opportunity to reflect, respect and celebrate and, more than ever, mark our nation's resilience and the ability of Australians to rise to meet the challenges that COVID-19 has presented.

The NADC, with the assistance of the Australian Government, is making available grants of:

- between \$10,000 - \$20,000 (GST exclusive), for the purpose of assisting eligible event organisers to ensure Australia Day 2022 events proceed despite the social and economic difficulties that have been experienced as a result of COVID-19 (events must proceed in keeping with relevant COVID health directions); and
- up to an additional \$10,000 (GST exclusive) where the event includes strong recognition of Aboriginal and/or Torres Strait Islander peoples.

Council intends to apply for both categories of the above funding with the aim of providing a successful Australia Day 2022 in the current climate.

Consultation (Internal/External):

- Chief Executive Officer
- Director Corporate Services
- Manager of Economic and Community Services

Legal Implications:

- Nil

Financial and Resource Implications:

- Within budget.

Risk Management Implications:

- Risks are relatively low - supports Council's aim of engaging with the community as well as providing key activities and facilities.

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10.6 NORMANTON AND KARUMBA POOL OPERATIONS

Attachments:	NIL
Author:	Cherie Schafer - Manager Economic & Community Development
Date:	11 November 2021
Key Outcome:	A safe, healthy, and equitable community that celebrates diversity and enjoys a quality lifestyle
Key Strategy:	Continue to support the use of Council's Facilities by the community through formal tenure arrangements

Executive Summary:

At the October 2021 Ordinary Council meeting, it was discussed that Council investigate options in relation to the ongoing running of both the Normanton and Karumba Pools due to the continued lack of staff availability and high cost of operation.

Management is seeking direction in relation to the options provided below and significant factors that would assist with preparing the EOI if this is of interest to Council.

RECOMMENDATION:

That Council

1. Accepts the report as presented and provides direction to officers in respect of which option or options by resolution.

Background:

Council operates two pools, one in each of the townships, Normanton and Karumba, which are open to the public.

The usage demographics are very different at each of the pools. While Karumba generally has a higher number of adults and children using the pool, Normanton has a much higher ratio of children using the pool.

In 2017 a review was undertaken, and Council decided to seek Expressions of Interest (EOI) for the management rights at the Karumba Pool. At the time there were limited responses received and subsequent negotiations fell through. Subsequently Council decided to incorporate the operations as part of Council's business.

The intent of the EOI was to allow interested parties to manage the facility on behalf of Council on a retainer basis, with the options to provide kiosk and/or swim training services.

There have been some significant changes since 2017. In 2020 the Covid pandemic resulted in closures of both pools, although they have now been reopened for some time.

Previously, Council owned and also managed a Sports and Recreation Centre in Normanton but has since Resolved to have Bynoe CACS manage the Sports and Recreation Centre under an Agreement. Whilst this has resulted in savings for Council by not having to staff the Centre, it has also reduced the pool of casual staff available to work at the Centre or either of the pools.

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In recent months Council has not been successful in attracting enough casual staff to operate both pools. Previously Council had requested staff have lifeguard qualifications, and when the staffing issues arose it was decided to reduce the qualifications required to CPR and First Aid.

Short term arrangements were made with Bynoe to assist staffing the pool to keep it open to the public for a period of six weeks while Council sort to hire additional casual staff.

Unfortunately, Bynoe was not able to continue this arrangement past October due to their own funding obligations around service delivery which was a struggle as they also are experiencing staffing issues.

The lack of available staff to man the pools has resulted in unforeseen closures, and this may continue to occur into the future. Due to the lack of staffing to man the pools, particularly in Normanton, Council may wish to re-consider the EOI option.

The table below shows the current operating costs for both pools, excluding depreciation and maintenance costs.

Row Labels	2019-2020 Sum of L/Yr Actual	2020-2021 Sum of YTD Actual	2021-2022 Sum of YTD Actual
Operating Expenditure	329,937	328,971	92,578
Advertising	1,626	0	0
Balance Sheet Ie Code For Budget Purposes Only	0	99	1,261
Chemicals	80,380	76,528	18,520
Cleaning	73	1,095	0
Consumables	2,334	3,104	4,292
Electricity	52,960	41,253	5,165
Freight	2,800	1,075	57
Insurance Premiums	36,513	36,613	39,609
Labour On Costs	35,686	35,818	3,321
Materials	3,409	3,437	2,227
Other Expenses	1,547	1,265	819
Plant Recovery (Or Plant Hire)	699	1,835	0
Postage	0	18	0
Printing And Stationery	0	23	0
Rates Charges	5,829	6,094	0
Salaries & Wages	103,944	119,754	17,079
Telephone	719	-376	127
Training	1,418	0	0
Travel	0	907	101
Uniform	0	426	0
Operating Income	-15,731	-18,691	-4,325
Other Fees & Charges	-6,172	-12,244	-4,010
Swimming Pool	-9,558	-6,446	-315
Grand Total	314,206	310,280	88,253

The staffing costs (Salaries and Wages, and Labour on costs) for both pools in 2020 was \$139,630, 2021 was \$155,573. However Council then decided to close the pool in June 2021 until September 2021. This is why staffing costs in the 2022 year are only \$20,400 for the first four months of the financial year. Some staffing costs such as plumbers time in checking the quality of the pools has not been included in this table. Assuming this was applied to future years the annualized staffing costs would be approximately \$116,679.

Below where the hours of operation at for both the pools showing the trends of opening hours over the years.

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Karumba pool operating hours have reduced over the years and currently it only opens for 3 hours per day 7 days per week.

Days of operation	Karumba post 2017	Karumba 2017/2020	Karumba 2021	Out of hours access
Monday	10am to 6pm	1pm to 6pm	3pm to 6pm	5am to 9am 6pm to 9pm
Tuesday	10am to 6pm	1pm to 6pm	3pm to 6pm	5am to 9am 6pm to 9pm
Wednesday	10am to 6pm	1pm to 6pm	3pm to 6pm	5am to 9am 6pm to 9pm
Thursday	10am to 6pm	1pm to 6pm	3pm to 6pm	5am to 9am 6pm to 9pm
Friday	10am to 6pm	1pm to 6pm	3pm to 6pm	5am to 9am 6pm to 9pm
Saturday/Sunday	10am to 6pm	1pm to 6pm	3pm to 6pm	5am to 9am 6pm to 9pm

The Normanton pool operating hours have reduced also, but Normanton is utilised by the Swimming Club on Tuesdays and Thursdays.

Days of operation	Normanton post 2017	Normanton 2021	Out of hours access introduced 2020
Monday	2.30 to 7pm	3pm to 6pm	5am to 9am 7pm to 9pm
Tuesday	2.30 to 4.30pm (Swim Club between 4.30 to 7pm)	3pm to 4.30pm (Swim Club between 4.30 to 7pm)	5am to 9am 7pm to 9pm
Wednesday	2.30 to 7pm	3pm to 6pm	5am to 9am 7pm to 9pm
Thursday	2.30 to 4.30pm (Swim Club between 4.30 to 7pm)	3pm to 4.30 pm (Swim Club between 4.30 to 7pm)	5am to 9am 7pm to 9pm
Friday	2.30 to 7pm	3pm to 6pm	5am to 9am 7pm to 9pm
Saturday/Sunday	1pm to 6pm	3pm to 6pm	5am to 9am 7pm to 9pm

Considerable staff time has been spent trying to staff both pools recently.

Token System

Etheridge Shire Council operate their public pool on a token system. The population demographic in Etheridge differs from Carpentaria Shire.

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A quote has been obtained to install an out of hours access gate similar to Etheridge Shire.

Each gate will cost \$6589 plus freight and installation. Tokens cost \$1.90 each to purchase and are re-usable.

The token access maybe suitable for Karumba residents as pool staff experience indicates most children attend the pool with a parent or guardian. However, it may not be sufficient for the Normanton community as there is a different demographic.

Expression of Interest (EOI)

As part of the development of the EOI, Council Officers have made some assumptions in terms of what Council requires. This report is a pre-cursor to going out to the market for the EOI and is an opportunity for the elected members to ensure that they are satisfied with the items listed to go in the contract.

Duties of the contractor to include:

- ensure the pool is open for the prescribed hours in the contract.
- running of the pools in line with the current pool precinct legislation and requirements.
- ensure patrons are always supervised by a suitably qualified person over 18 years of age with their current first aid and CPR.
- managing the maintenance of the pool during the winter close down periods as nominated by Council.
- managing stock levels of chemicals and advising stores at reorder points
- cleaning of the pool, regular water test, calibration, backwash, and general pool maintenance.
- mowing of the grounds.
- Kiosk and Refreshments - The contractor may carry and conduct business in the kiosk with the selling of goods at their own expense. The contractor is also responsible to establishing the kiosk with equipment they require for example pie warmers, coffee machine etc.
- uphold current agreements between Council and community groups, such as the Swimming Club.
- collect all pool takings set in the Council's fees and charges, host their own events/birthday parties etc. in the pool. The contractor may keep any takings as an incentive.
- cleaning of the toilet/showers that will be used by patrons.
- hold their own Workers Compensation Insurance for any staff employed.
- hold their own public Liability Insurance up to \$20,000,000.

Other items for Council to consider including:

- Management of the water parks as the filtration is inter-linked.
- Including a three-bedroom house in Normanton to make more attractive at a subsidized rent.

Council to bear the costs of:

- Chemicals (Ordered by Stores & delivered as required)

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- Electricity
- Insurance premiums for buildings
- Advertising (nonspecific, operational as determined by CSC)
- Building maintenance
- General maintenance excl. mowing

If one contractor were to manage both pools, it would be recommended Council consider implementing the token system to allow this to occur with less interruptions to the level of service. Consideration would need to be given to the operating hours for both pools.

For example, it might be optimal to have the Karumba pool manned two days during the week and operate on a token system for the remainder.

Preferred Option

Given there is a limited pool of casual staff, progression to EOI is the preferred option to maintain a reasonable level of service for the community. There are likely to be less closures and a contractor is likely to have a good skillset to be able to earn additional income by providing swimming lessons, exercise classes, birthday parties, etc. This may then lead to an increased level of service. Council is not able to do this without increasing staffing costs.

Options available to Council:

Some options available to Council under the current climate to assist with service delivery of both pools moving forward are listed below. It is important Council provide direction at this meeting because officers must proceed given the Christmas shutdown is drawing closer and staffing will continue to be an issue over the Christmas holiday break and may result in further closures. It is preferred that Council by resolution provide direction to officers so they can proceed in a timely manner.

Option 1 – Council continues to operate both pools and manage staffing with a reduced level of service

Continue to operate both pools in Normanton and Karumba townships with opening hours from 3pm to 6pm for seven days per week, pending availability of staff.

- Operate at a lower level of service and close the pool during periods there are no staff available
- This will have a bigger impact on Normanton than Karumba
- Continue to try attracting casual staff
- Continue to reach out to Bynoe CACS to supplement staff if possible.

Option 2 – Council continues to operate both pools and manage staffing with a token system

Continue to operate both pools in Normanton and Karumba townships with opening hours from 3pm to 6pm for seven days per week, with a token system to maintain a similar level of service to the community.

- Operate at a lower level of service and close the pool during periods there are no staff available
- Supplement the lower level of service with a token system when the pool is not staffed, that will allow adults and supervised children to still swim

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- This will have a bigger impact on Normanton than Karumba
- Continue to try attracting casual staff
- Continue to reach out to Bynoe CACS to supplement staff if possible.

Option 3 - Contracting the pools by EOI

Progress to EOI with consideration given to the responsibilities of Council and the Contractor as set out above.

The progression to EOI is the preferred option.

Consultation (Internal/External):

- Chief Executive Officer
- Manager Community and Economic Development
- Director Corporate Services
- Manager of Water and Waste
- External Stakeholders (applicants)

Legal Implications:

- Legal advice would be sought depending on the option Council chooses to take. If Council progresses to EOI, and considers responses, then an agreement would need to be drafted, and any subsequent advice considered.

Financial and Resource Implications:

- Within budget.

Risk Management Implications:

- Risks are relatively low - supports Council's aim of engaging with the community as well as providing key activities and facilities.

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11 REPORTS FROM DIRECTOR OF ENGINEERING - ROADS & SERVICES

11.1 DOE REPORT

Attachments: NIL

Author: Michael Wanrooy - Director of Engineering

Date: 11 November 2021

Key Outcome: 5.1 - Integrated and timely provision and management of sustainable infrastructure and assets

Key Strategy: 5.1.3 Plan and implement urban improvement works which enhance local character and identify, conserve and improve the region's streetscapes and provide iconic parkland.

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Director Engineering's portfolio.

RECOMMENDATION:

That Council:

1. receive and note the Director of Engineering Report as presented; and
2. that those matters not covered by resolution be noted.

1. Actions Arising from Previous Meetings

Reference	Action	Status
1/11/2018	Investigate and prepare a report including scope of works and estimate of costs to reinstate the grid on the Old Croydon Road for Council's consideration. ➤ Put on Works Program	In Progress
9/12/20	Install "No boat trailer" signs along Massey Drive to Clarina Street ➤ Terry Casey's crew to install	In Progress
17/03/21	Install bin at Corduroy ➤ Personally, ensured bin post was ordered through Stores. Ordered a few extras as well.	In Progress
18/08/21	Mr Gurney informed of erosion along the fence line at the Airport and that CASA will be in Normanton next month. ➤ Erosions will be repaired prior to Christmas. A joint inspection was held between Council's Engineers, Works Manager and the Normanton ARO to discuss repair methodology.	In Progress
October Meeting	Undertake a sign audit on Carpentaria LRRS network and present at December Meeting ➤ Audit is nearly completed for Burketown Road. Iffley Road,	In Progress

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Reference	Action	Status
	Kowanyama Road and the Dunbar to Koolatah to Oriners Road are being arranged for audits.	

2. Miscellaneous Projects

- 2.1. The line marking at Palmer Street to the boat ramp carpark at the Karumba Point is complete. New signage is on order. The old signage has been temporarily rearranged to allow for two-way access at each exit/entrance to the boat ramp carpark.
- 2.2. Burketown Road Betterment Works – The last 5.2km of cement stabilised pavement and sealing works has been completed on time to meet the end of October deadline. This completes the project which realised approximately 17km of new two-lane seal over cement stabilised pavement under the Betterment Program added to the Burketown Road which started around the end of July.
- 2.3. CN-17218 - Pave and Seal AG Stimulus Package 3 on 89B (Last remaining 4.8km section between the Karumba turnoff and Glencoe) – The stabiliser crew under supervisor Shaun Henry is undertaking this project. They have completed profiling and shaping the entire subgrade works. All subgrade tests have passed. They have laid out a few kilometres of new 200mm pavement ready for stabilisation. They have just completed 500m of half width cement stabilised pavement works. Heavy storms in the area have delayed current continuation of works.
- 2.4. CN-17815 - 2021 DRFA works on 89B Ch. 0 to Ch. 180 have started under supervisor John Person. They will be working from Normanton to Walkers Creek and then working their way to the Chillagoe boundary. Another crew will be assigned to work their way back to Normanton from the Chillagoe boundary.
- 2.5. Terry's crew are installing signs and guideposts on the State Controlled Roads.
- 2.6. ATSI-TIDS Magnificent Creek Overflow (Topsy Creek) Crossing upgrade on the Dunbar Kowanyama Road have started and work has progressed well with nearly 50% of works complete. An existing detour road around the site is being utilised to divert traffic. The base slab and cast-in-situ culvert are nearly complete. The deck will be completed within the next week. The approach slabs will start within a few weeks.
- 2.7. Koppens have resealed the grid approaches on the Dunbar Kowanyama Road via Betterment funding.

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Projects	Value	Claimed	Progress
2019 TMR DRFA REPA Works on 84A, 89A, 89B and 92A - Total Value \$2,146,085.20, claimed to June 2021 \$1997,841.66	\$ 148,243.54	\$ 148,243.54	100% completed
ATSI TIDS - Dunbar Creek - New Causeway and approach on the Kowanyama Road - Total Value \$925,000, claimed to June 2021 \$157,430.12	\$ 767,569.88	\$ 767,569.88	100% completed
89B CN-15386 Aus. Government Stimulus - Ch. 30680 - Ch. 35800 - Total Value \$2,215,489.68, claimed to June 2021 \$2,090,163.68	\$ 125,326.00	\$ 125,326.00	100% Completed
2021 TMR Emergent Works - Total Value \$1,450,000, claimed to June 2021 \$336,225.13	\$ 1,113,774.87	\$ 1,113,774.87	100% Completed
Additional 2021 TMR Emergent variation approved.	\$ 591,532.71	\$ 591,532.71	100% Completed
89B – CN16288 Aus. Government Stimulus - Ch. 35800 - Ch. 40800- Total Value \$2,387,935.00, claimed to June 2021 \$1,372,600.00	\$ 1,015,335.00	\$ 1,015,335.00	100% Completed
89A – CN16065 (North and South Approach of Flinders River)- Total Value \$5,433,960.70, claimed to June 2021 \$4,812,778.69	\$ 621,182.01	\$ 621,182.01	100% Completed
89A – CN1607 (Donors Hill, Approx. 130km south of Normanton) - Total Value \$4,516,126.80, claimed to June 2021 \$3,999,438.60	\$ 439,205.20	\$ 439,205.20	100% Completed
89A – Variation to CN1607 (Augustus Downs Intersection seal upgrade)- Total Value \$374,838, claimed to June 2021 \$262,386.60	\$ 112,451.40	\$ 112,451.40	100% completed
2021 - 2022 RMPC	\$2,044,550.00	\$668,200.00	Work in progress Claims being prepared
2020 - 2021 TIDS (TMR Contribution) - Burketown Road Sealing	\$910,000.00	\$591,220.41	100% Completed Claims being Prepared
ATSI-TIDS Magnificent Creek	\$989,212.00		Work in progress Claims being prepared

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TIDS - 2/1200x450 new culverts at gully 1 to 2km past the Gilbert River	\$67,000.00		
CN-17673 Pedestrian Crossing at Stop Shop	\$439,913.10		Contract Signed
CN-17218 - Pave and Seal AG Stimulus Package 3 on 89B (Last remaining 4.8km section between the Karumba turnoff and Glencoe)	\$2,458,065.00	\$385,975.00	October Start
CN-17815 - 2021 DRFA works on 89B Ch. 0 to Ch. 180	\$2,551,476.10		Work in progress Claims being prepared
CN-17937 - Pave and Seal AG Stimulus Package 4 on 89B (Ch.63.49 to 69.37) approx. 6km past the Glencoe turnoff	\$2,924,640.60		Contract Signed
Total	\$ 17,319,477.41	\$ 6,580,016.02	38%

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Photo: Setting out Linemarking at the Point



Photo: Linemarking at the Point

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Photo: Completed bitumen seal of Betterment Project approximately 5 to 10km west of Inverleigh on the Burketown Road



Photo: ATSIDIS - Magnificent Creek Overflow (Topsy Ck) – Setting up reinforcement

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Photo: ATSTITIDS - Magnificent Creek Overflow (Topsy Ck) causeway under construction

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Photo: CN-17218 – 89B Subgrade works



Photo: CN-17218 – 89B New Culvert works

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Photo: CN-17218 – 89B stabilised pavement works

3. Update on Shire Flood Damage Works

3.1. DRFA construction season

- Karl Pickering's crew – At Middle Camp. They have completed the works on the Kowanyama Road which involved mixing, laying out and compacting the imported gravel. They are currently assisting with works on the Koolatah - Dixie Road.
- Colin Charger's crew – At the Dunbar Camp. The crew are working on the Koolatah - Dixie Road on 2020 restoration works. An extra grader has been sent to the camp due to the late start to boost production. Material dumped well ahead of the crew. An additional grader/ water trucks has been set up at Dunbar camp to assist and speed up works on the Koolatah - Dixie Road.
- Brenton Murray's crew – At the Alexandra Camp. They are mixing and laying gravel between Leichhardt and Augustus.
- Cameron Young's crew – At the Deadcalf Camp. Working on the Broadwater to Iffley Road 2020 restoration works.
- Gavin Delacour's crew – At the Iffley Camp. Working on the Iffley road at the southern end.

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4. Trades Report

4.1. Plumbing

- Installed three new water meters at new Toilet block at Normanton Sports Oval, One for the new Chemist Shop, and one for the new relocated house at Green Street.
- Repaired four other leaking water meters
- Replaced toilet cisterns at the Sports Centre in Karumba
- Installed new down pipes at 17 Palmer St Karumba
- Repaired water issues at the Gun Club
- Cleaning fire hydrants in Karumba
- Water meters being changed out
- General plumbing maintenance in Normanton and Karumba

4.2. Carpentry

- General housing and property maintenance in Normanton and Karumba (a heap of smaller jobs again this month)
- Fence around generator at Childcare Normanton
- Replacing locks and adjusting doors to Council's buildings
- Camp Shifts
- 17 Palmer St - New handrails and decking, new colorbond sheeting to carport walls, removed old air conditioners and repaired walls
- 2/81 Philp St - Repaired decking and oiled, repaired ceiling.
- Normanton Sports Centre - Repaired concrete path and repaired door locks
- Normanton Child Care - Erected new fence around generator
- Admin Building - Removed wall sheeting for plumbers and resheeted and tiled male toilet
- Normanton Library & Admin - Sanded and oiled seating
- Normanton Depot - Cleaned out old trade shed and prepared for Auction

4.3. Electrical

- Water and Sewerage electrical maintenance
- Electrical installations to donga office at the depot
- Installed new lighting at Will's house
- General housing and property maintenance in Normanton and Karumba
- Fire alarms/ smoke detectors (compliance)

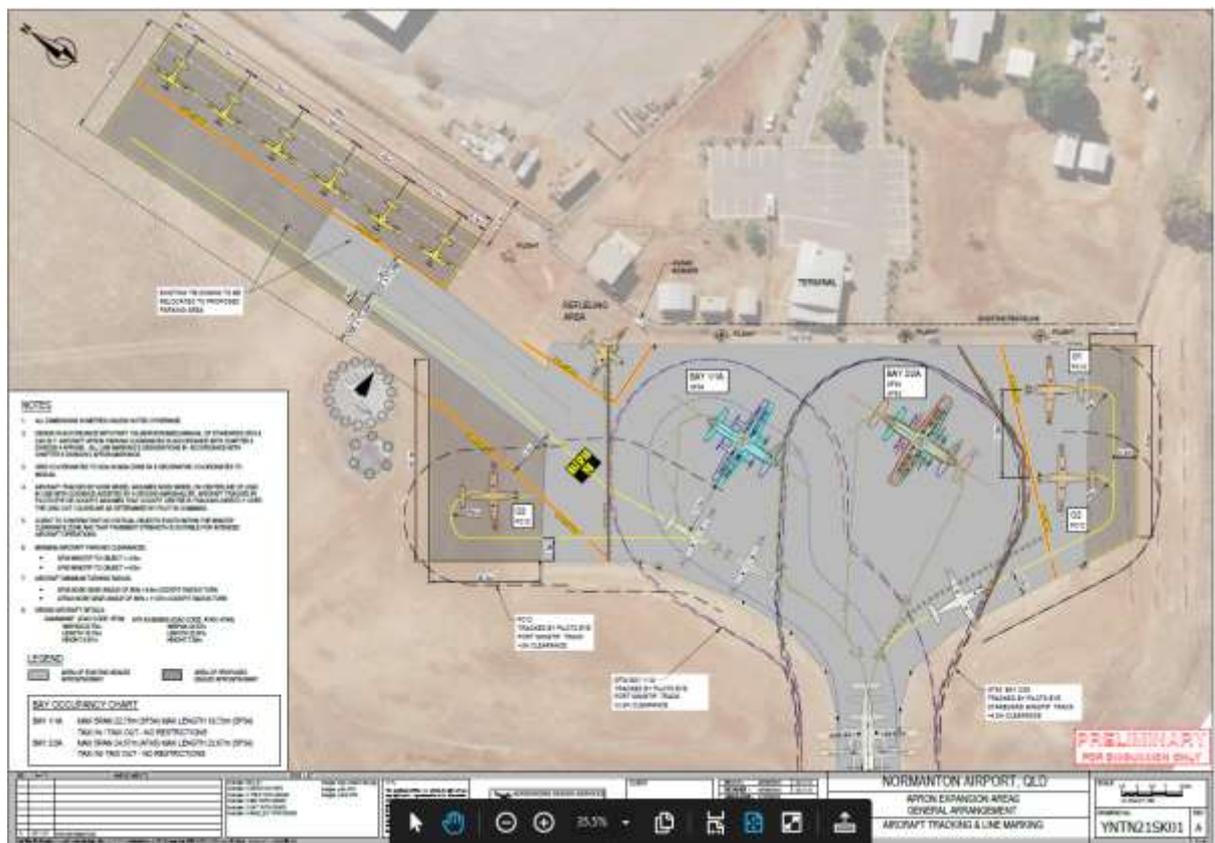
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5. New Projects/Grant Applications

- 5.1. Council is working with TMR for a betterment package on 89B just past the Gilbert River of approximately 3.8km of new bitumen works.

6. Reports

- 6.1. Council has prepared a concept for additional aircraft parking



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6.2. Engineering Budget

Row Labels	Sum of Original Budget	Sum of YTD Actual	Sum of Order Value	Sum of Total Actual
Operating Expenditure				
Airports	352,782	76,779	44,090	120,869
Asset Management	46,000	35,246	33,933	69,179
Building Services	212,239	54,869	225	55,094
Depots & Workshop	563,826	159,752	33,127	192,879
Engineering Services	1,075,064	298,974	211,167	510,141
Fleet & Plant	-3,907,878	-1,642,283	1,216,177	-426,106
Main Roads (Rmpc And Pw)	9,096,300	3,985,711	1,135,613	5,121,324
Parks & Gardens	1,244,181	243,659	3,683	247,342
Pensioner Housing	304,000	25,740	1,920	27,660
Private Works	-10,000	-4,249	0	-4,249
Public Conveniences	204,618	40,818	8,039	48,857
Quarries	83,000	55,766	6,888	62,655
Reserves	6,000	3,174	0	3,174
Road	6,078,811	343,339	17,730	361,068
Staff Housing	823,012	101,379	12,667	114,045
Town Planning	31,512	11,015	58,605	69,620
Operating Expenditure Total	16,203,467	3,789,689	2,783,864	6,573,553
Operating Income				
Airports	-230,000	-43,370	0	-43,370
Building Services	0	-4,815	0	-4,815
Fleet & Plant	-100,000	-11,922	0	-11,922
Main Roads (Rmpc And Pw)	-10,107,000	-5,217,054	0	-5,217,054
Pensioner Housing	-63,000	-1,668	0	-1,668
Road	-1,043,000	-132,152	0	-132,152
Staff Housing	-410,000	-60,008	0	-60,008
Town Planning	-5,000	-2,325	0	-2,325
Operating Income Total	-11,958,000	-5,473,314	0	-5,473,314
Grand Total	4,245,467	-1,683,625	2,783,864	1,100,239

BUSINESS PAPERS

11.2 NDRRA/QDRF REPORT

Attachments:	11.2.1. Appendix A - 2019 Expenditure Summary ↓
	11.2.2. Appendix B - QRA19 Completion Sketch ↓
	11.2.3. Appendix C - 2020 Expenditure Summary ↓
	11.2.4. Appendix D - QRA20 Completion Sketch ↓
	11.2.5. Appendix E - Betterment Projects ↓
	11.2.6. Appendix F - EOT Approvals ↓

Author: John Martin - Consultant Engineering

Date: 11 November 2021

Key Outcome: 5.2 - A safe and sustainable road network

Key Strategy: 5.2.1 Plan and deliver a safe, sustainable and efficient road network.

Executive Summary:

QRA19: The QRA19 project is approximately 97.7% complete. Five (5) crews are currently working with QRA19 works being prioritised over QRA20 works to ensure deadlines are met. Deadlines for the QRA19 works are between September 30 and December 31, 2021. An EOT request has been approved for Dunbar to Kowanyama Road and Dunbar to Koolatah Road to 31 December 2021.

QRA20: The QRA20 project is approximately 44.2% complete. Assets with both QRA19 and QRA20 scope have been programmed simultaneously where feasible to reduce camp and mobilisation costs. The QRA20 scope has a deadline of 30 June 2022. Work productivities have reduced due to wet weather days and reduced crew sizes.

QRA21: All assessments have been completed within the Shire. QRA have now approved Submission 4 (Far Northern Roads) and Council has received the prepayment. Submission 3 (Northern Roads) and Submission 5 (Koolatah – Dixie Road) have been lodged and awaiting an infield assessment with QRA. The remaining roads will be progressively submitted to QRA. CDO and Emergency Works claims have been submitted to QRA for acquittal.

OTHER: The Desilting of the Normanton Sewerage Lagoons is now complete. The two Normanton to Burketown Road betterment projects (pavement and sealing) are now complete. The Glenore Weir Scouring Project, Burke and Wills Monument Road Project and the Monsoon Trough Flood Impact Study have been submitted to QRA for acquittal.

RECOMMENDATION:

That Council:

1. accepts the NDRRA/QDRF Report as presented; and
2. that those matters not covered by resolution be noted.

BUSINESS PAPERS

Background:

2019 QRA Event

1. The QRA19 REPA submissions have a total RV of approx. \$68million (construction budget of \$54.2million).
2. Approximately 97.7% of the project has been completed with an estimated Expenditure Ratio of 1.00. Refer to Appendix A and B for construction progress.
3. Five (5) crews are currently working within the Shire. The QRA19 scope of work is being prioritised to ensure deadlines are met.
4. An extension of time request has been granted for Dunbar to Kowanyama Road and Dunbar to Koolatah Road from 30 September 2021 to 31 December 2021 as the condition of 89B has restricted the start date of gravel. QRA confirmed approval on 7 September.
5. Expenditure for the Gravel Haulage to Dunbar to Kowanyama Road is aligning closely to the forecast budget with 100% of the total gravel delivered. Construction is expected to be finished by mid-November.
6. Extensions of time have been approved for six (6) QRA19 REPA submissions. The full list of projects is detailed in Appendix F.
7. Submission 3 (Construction RV approximately \$8.9million) was submitted to QRA for acquittal. During the audit process it was identified that not all booking errors identified in January November 2020 had been reallocated correctly. A full audit of the QRA19 project is underway and will be resubmitted for acquittal once all the booking errors are reallocated correctly.

2020 QRA Event

1. Four (4) REPA submissions have been approved with a total RV of \$48.7million (construction budget of \$38.2million).
2. Approximately 44.2% of the project has been completed with an estimated Expenditure Ratio of 0.81. Refer Appendix C and D for construction progress.
3. Construction is currently underway simultaneously with the QRA19 project. The QRA19 scope is being prioritised to ensure deadlines are met, however roads with both QRA19 and QRA20 scope have been programmed together where possible to reduce camp and mobilisation costs, which is reflected in the current Expenditure Ratio.
4. QRA has approved a total of twelve (12) betterment projects for construction. The full list of projects is provided in Appendix E.

BUSINESS PAPERS

5. The QRA20 program of work has a deadline of 30 June 2022.
6. Council is experiencing significant delays and impacts on their productivities due to the inability to get grader operators through local contractors. Two crews have reduced down to one grader each to minimise financial impacts to the jobs. Productivities on these crews will subsequently be reduced.

2021 QRA Event

1. On January 4, 2021 Carpentaria Shire Council was activated for REPA and CDO relief measures in response to Tropical Cyclone Imogen and the Associated Low-Pressure System.
2. An Emergency Works claim for urgent activities performed in response to the impact of Tropical Cyclone Imogen has been submitted with approximately \$1.3million expended. Audits from QRA are expected in the upcoming weeks to finalise the acquittal.
3. A CDO claim for operational activities performed during Tropical Cyclone Imogen in response to the loss of power has been submitted to QRA for acquittal with approximately \$2,103 expended.
4. All submissions have been uploaded within the QRA MARS system. Submission 4 (Far Northern Roads) has now been approved by QRA and Council has received the prepayment for the submission. Submission 3 (Northern Roads) and Submission 5 (Koolatah – Dixie Road) have now been lodged and awaiting an infield assessment with QRA.

Other

1. The desilting of the Normanton sewerage lagoons reached completion on 3 September 2021. Approximately 2588t of material has been removed from the lagoons and transported to the Normanton landfill. Testing and classification results have been received from the Cairns Water Lab. The material is now dry and ready for reuse where suitable.
2. Work on the Normanton to Burketown betterment projects is now complete. An additional 4km of seal has been delivered (CH70.54 to CH74.54).
3. The Glenore Weir Scouring Project (RV \$66,487) has been submitted to QRA for acquittal with \$67,835 expended.
4. The Burke and Wills Monument Road (RV \$137,692) has been submitted to QRA for acquittal with \$93,051 expended.
5. The Monsoon Trough Flood Impact Study (RV \$60,000) has been submitted to QRA for acquittal with \$60,443 expended.

BUSINESS PAPERS

Consultation (Internal/External):

- Mark Crawley - Chief Executive Officer
- Michael Wanrooy - Director of Engineering
- John Martin and Nick Lennon - ERSCON Consulting Engineers

Legal Implications:

- Nil.

Financial and Resource Implications:

- QRA 19 Trigger Point contribution - \$32,408
- QRA 20 Trigger Point contribution - \$29,363
- QRA 21 Trigger Point contribution - \$30,180

Risk Management Implications:

- Moderate – QRA19 – An extension of time has been granted for requested submissions due to productivity losses from COVID-19.
- Moderate – QRA19 – Incorrectly bookings are at risk of not being paid if errors are not rectified.
- Low – QRA19 Dunbar to Kowanyama Road – The extension of time to 31 December 2021 has been approved by QRA. An early wet season could impact delivery of the project.
- Moderate – QRA20 – Construction has commenced with a deadline of 30 June 2022.

CARPENTARIA SHIRE COUNCIL
 SUMMARY OF QRA19 EXPENDITURE

CURRENT
 Project Completed
 Forecast Project Expenditure to RV Ratio

31/10/2021
97.7%
1.00



Submission 1 - CSC.0006.1819_REC					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Dunbar Koolatah Road	\$ 40,500.00	\$ 15,456.00	100%	0.38	Market rate to be adjusted to reflect the actual cost of Mitchell River Flood Camera.
Donners Hill to Augustus Downs Road	\$ 1,445,604.64	\$ 1,227,629.21	100%	0.85	Booking errors have been identified, transfers are currently being made to reflect the actual expenditure for this road.
Ilflay Road	\$ 7,360,093.97	\$ 6,183,606.71	100%	0.84	Booking errors have been identified, transfers are currently being made to reflect the actual expenditure for this road.
Normanton to Burketown Road	\$ 7,225,068.50	\$ 10,305,457.32	100%	1.43	Booking errors have been identified, transfers are currently being made to reflect the actual expenditure for this road.
TOTAL	\$ 16,071,267.11	\$ 17,752,149.24			

*Expected expenditure ratio is the ratio of final expenditure divided by the recommended value. (i.e. 1.5 is 50% over budget, 0.8 is 20% under budget)

Submission 2 - CSC.0009.1819_REC					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Koolatah to Dixie Road	\$ 926,965.19	\$ 1,072,592.67	100%	1.16	Booking errors have been identified, transfers are currently being made to reflect the actual expenditure for this road.
Nardoo to Leichardt Road	\$ 5,141,264.01	\$ 3,440,751.82	100%	0.67	Booking errors have been identified, transfers are currently being made to reflect the actual expenditure for this road.
Trenton Road	\$ 2,798,987.71	\$ 3,056,346.60	100%	1.09	Booking errors have been identified, transfers are currently being made to reflect the actual expenditure for this road.
TOTAL	\$ 8,867,216.91	\$ 7,569,691.09			

Submission 5 - CSC.0015.1819_REC					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Stirling to Miranda Downs	\$ 619,559.74	\$ 1,522,152.18	100%	2.46	Booking errors have been identified, transfers are currently being made to reflect the actual expenditure for this road.
Koolatah to Drumduff	\$ 328,481.44	\$ 726,651.03	100%	2.21	Booking errors have been identified, transfers are currently being made to reflect the actual expenditure for this road.
Lotusvale to Stirling	\$ 886,520.02	\$ 919,883.30	100%	1.04	Booking errors have been identified, transfers are currently being made to reflect the actual expenditure for this road.
Glencoe to Miranda Downs	\$ 2,147,220.96	\$ 1,316,360.81	100%	0.61	Booking errors have been identified, transfers are currently being made to reflect the actual expenditure for this road.
Inkerman Access	\$ 496,648.83	\$ 707,871.64	100%	1.43	Booking errors have been identified, transfers are currently being made to reflect the actual expenditure for this road.
Double Lagoon Access	\$ 152,280.02	\$ 64,872.76	100%	0.43	Cost savings as camp and mobilisation costs booked to Delta Downs Road.
Delta Downs Road	\$ 1,109,261.09	\$ 1,680,489.11	100%	1.51	Booking errors have been identified, transfers are currently being made to reflect the actual expenditure for this road.
Shady Lagoon Access	\$ 687,326.20	\$ 506,656.54	100%	0.74	Booking errors have been identified, transfers are currently being made to reflect the actual expenditure for this road.
Mutton Hole Access	\$ 177,693.65	\$ 115,310.57	100%	0.65	Booking errors have been identified, transfers are currently being made to reflect the actual expenditure for this road.
Rutland Plains Access	\$ 122,507.79	\$ -	100%	0.19	Accrued costs processing, construction recently completed.
Dorunda Access	\$ 32,878.62	\$ -	100%	0.14	Accrued costs processing, construction recently completed.
Dunbar to Koolatah	\$ 695,191.97	\$ 300,383.55	43%	0.90	Booking errors have been identified, transfers are currently being made to reflect the actual expenditure for this road.
TOTAL	\$ 7,455,550.33	\$ 7,861,131.49			

Submission 4 CNC.0019.1819F_REC					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Glenore Access	\$ 908,509.81	\$ 884,425.32	100%	0.97	Booking errors have been identified, transfers are currently being made to reflect the actual expenditure for this road.
Inverleigh Access	\$ 5,671.11	\$ 1,006.35	100%	0.18	Construction completed in less than one day, majority of costs booked to adjacent Normanton to Burketown Road.
Inverleigh Access (Secondary)	\$ 6,592.06	\$ -	100%	0.00	Construction completed in less than one day, majority of costs booked to adjacent Normanton to Burketown Road.
Inverleigh West Access	\$ 26,659.05	\$ 2,164.49	100%	0.08	Construction complete. Costs booked to adjacent Normanton to Burketown road as construction was completed in less than one day.
Lorraine Access	\$ 521,767.79	\$ 348,973.75	100%	0.67	Booking errors have been identified, transfers are currently being made to reflect the actual expenditure for this road.
McAllister	\$ 807,881.37	\$ 1,049,775.21	100%	1.30	Booking errors have been identified, transfers are currently being made to reflect the actual expenditure for this road.
Mundjuro Access	\$ 249,585.23	\$ 287,828.55	100%	1.15	Booking errors have been identified, transfers are currently being made to reflect the actual expenditure for this road.
Pioneer Access	\$ 43,036.66	\$ 21,435.99	100%	0.50	Overlapping camp and establishment costs with Trenton Road and Mundjuro Access. When assessing roads together, expenditure aligns closely with combined RV.
Warrenvale Access	\$ 116,685.20	\$ 81,295.30	100%	0.70	Booking errors have been identified, transfers are currently being made to reflect the actual expenditure for this road.
Wernadinga Access	\$ 358,899.18	\$ 184,917.42	100%	0.52	Booking errors have been identified, transfers are currently being made to reflect the actual expenditure for this road.
Wondoola Bypass	\$ 364,937.20	\$ 406,914.93	100%	1.12	Booking errors have been identified, transfers are currently being made to reflect the actual expenditure for this road.
Wondoola Access	\$ 224,681.17	\$ 174,319.91	100%	0.78	Booking errors have been identified, transfers are currently being made to reflect the actual expenditure for this road.
Broadwater to Ifley	\$ 2,980,296.59	\$ 2,773,204.11	100%	0.93	Booking errors have been identified, transfers are currently being made to reflect the actual expenditure for this road.
Clarville	\$ 554,687.54	\$ 677,722.82	100%	1.22	Booking errors have been identified, transfers are currently being made to reflect the actual expenditure for this road.
Broadwater Access	\$ 7,458.24	\$ 14,200.36	100%	1.90	Overlapping camp and establishment costs with Broadwater to Ifley Road. When assessing roads together, expenditure expected to align closer to combined RV.
Haydon Access	\$ 157,107.01	\$ 135,883.38	100%	0.86	Overlapping camp and establishment costs with Broadwater to Ifley Road. When assessing roads together, expenditure expected to align closer to combined RV.
Reumayer Valley Access	\$ 346,224.08	\$ 282,920.11	100%	0.82	Overlapping camp and establishment costs with Donors to Augustus Downs Road. When assessing roads together, expenditure expected to align closer to combined RV.
Old Croyden (Unsealed)	\$ 407,664.35	\$ 188,414.49	100%	0.46	Costs saving incurred due to no camp establishment costs required as the crew worked from town.
Cowan Downs Access	\$ 154,166.61	\$ 59,744.94	100%	0.39	Overlapping camp and establishment costs with simultaneously constructed Donors Hill Access and Donors Hill to Augustus Downs, when assessing roads together expenditure is expected to align closely with the combined RV.
Kelwood Access	\$ 44,232.75	\$ 74,048.69	100%	1.67	QRA19 and QRA20 scope were constructed together and booked to the same QRA19 job number. When assessing together expenditure is expected to align below the combined RV due to reduced scope.
Donors Hill Access	\$ 33,867.33	\$ 19,755.24	100%	0.58	Overlapping camp and establishment costs with simultaneously constructed Cowan Downs and Donors Hill to Augustus Downs, when assessing roads together expenditure is expected to align closely with the combined RV.
Karumba Pipeline Service Access	\$ 1,631,989.21	\$ 1,337,390.55	100%	0.82	Booking errors have been identified, transfers are currently being made to reflect the actual expenditure for this road.
TOTAL	\$ 9,953,599.54	\$ 9,006,382.11			

Submission 5 CNC.0025.1819F_REC					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Wondoola Access (Flood Gauge)	\$ 50,000.00	\$ 36,383.00	100%	0.73	Market rate to be adjusted to reflect the actual cost of Flood Gauge.
Col Kitching Drive	\$ 5,611.27	\$ 1,958.07	100%	0.35	Expenditure incorrectly booked, expected to align closer to RV.
Dunbar - Koolatah Road (Mitchell River Crossing)	\$ 503,158.00	\$ -	0%	1.00	
Ellis Street	\$ 88.56	\$ -	0%	1.00	
Jubilee Way	\$ 239.11	\$ -	0%	1.00	
Old Hospital Road	\$ 1,434.10	\$ 811.24	0%	1.00	Expenditure incorrectly booked, no construction has commenced.
Palmer Street KBA	\$ 6,025.50	\$ 1,958.07	0%	1.00	Expenditure incorrectly booked, no construction has commenced.
Russell Street	\$ 1,176.50	\$ -	0%	1.00	
Simpson Street	\$ 117.65	\$ 811.24	0%	1.00	Expenditure incorrectly booked, no construction has commenced.
TOTAL	\$ 567,850.69	\$ 41,921.62			



CARPENTARIA SHIRE COUNCIL

**SUMMARY OF QRA20 EXPENDITURE
 CURRENT**

Project Completed

Forecast Project Expenditure to RV Ratio

31/10/2021

44.2%

0.81



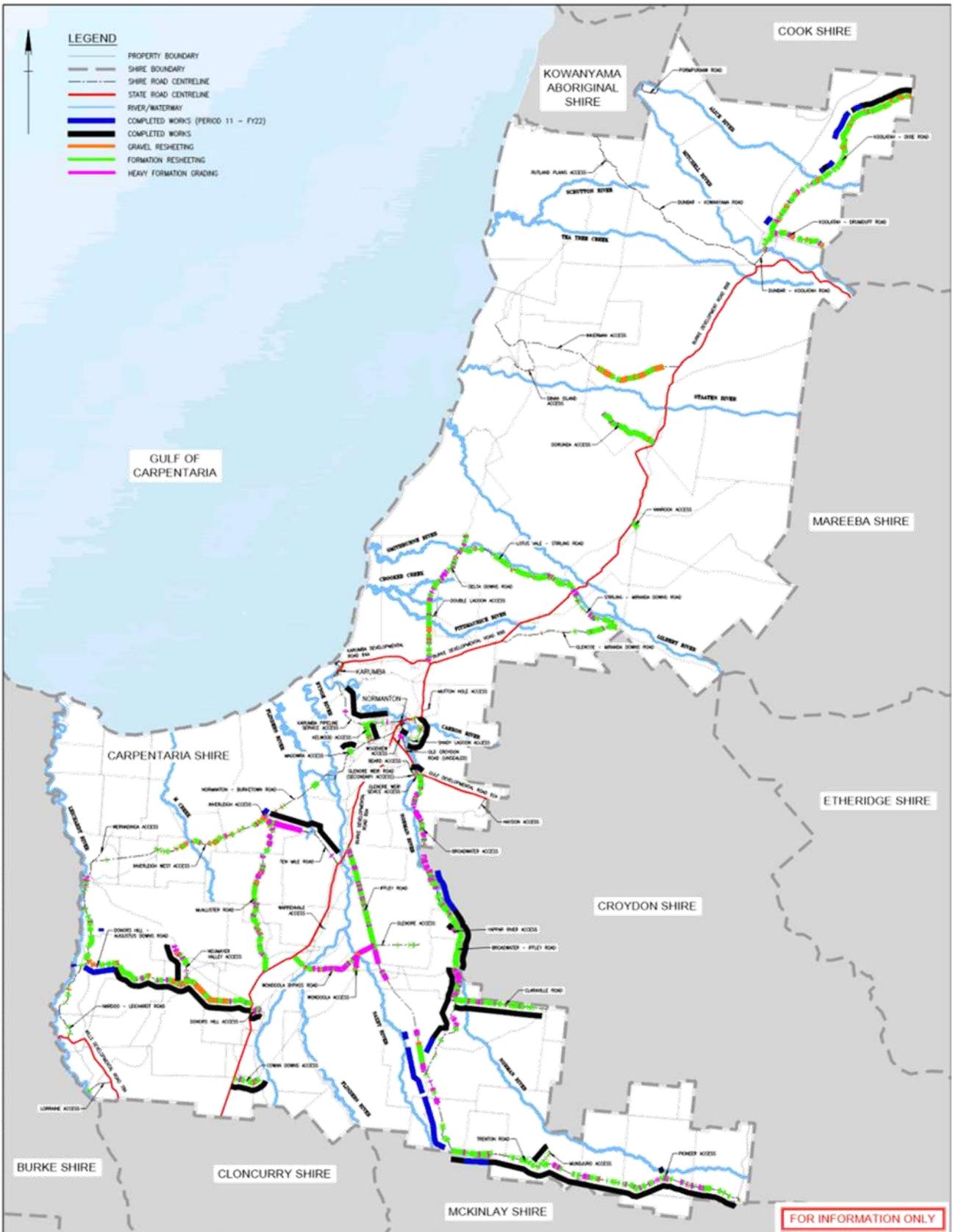
Submission 1 - CSC 0038.1920E.RIC					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Magowra Access	\$ 83,030.08	\$ 56,625.38	100%	0.68	Savings incurred due to crew working from town and no camp establishment required.
Cowan Downs Access	\$ 295,151.76	\$ 290,955.99	100%	0.99	
Donors Hill Access	\$ 205,044.23	\$ 136,982.47	100%	0.67	Overlapping camp and establishment costs with simultaneously constructed QRA19/20 Cowan Downs, QRA19/20 Donors Hill to Augustus Downs and QRA19 Donors Hill Access. When assessing roads together expenditure is expected to align closely with the combined RV.
Kelwood Access	\$ 327,771.72	\$ 1,451.21	100%	0.00	All expenditure booked to the simultaneously constructed QRA19 Kelwood Access.
Ten Mile Road	\$ 540,570.23	\$ 364,124.49	100%	0.67	Savings incurred due to crew working from town and no camp establishment required.
Karumba Pipeline Service Access	\$ 188,026.92	\$ 95,185.18	100%	0.57	Overlapping camp and establishment costs with simultaneously constructed QRA19 Karumba Pipeline Service Access. When assessing roads together expenditure is expected to align closely with the combined RV.
Neumayer Valley Access	\$ 371,655.57	\$ 355,979.52	100%	0.90	Accrued expenditure processing, construction recently completed.
Inverleigh Access	\$ 27,275.28	\$ 2,405.86	100%	0.09	Overlapping camp and establishment costs with simultaneously constructed Ten Mile Road. When assessing roads together expenditure is expected to align closely with the combined RV.
Donors Hill - Augustus Downs Road	\$ 4,556,053.77	\$ 3,370,918.67	100%	0.74	Accrued expenditure processing, construction recently completed.
Nardoo - Leichardt Road	\$ 1,169,208.38	\$ 30,881.17	14%	0.19	Accrued expenditure processing, road currently under construction.
Augustus Downs Access	\$ 28,117.06	\$ 124.92	0%	1.00	
Lorraine Access	\$ 43,582.34	\$ 194.73	0%	1.00	
McAllister Road	\$ 2,434,714.58	\$ 200,883.28	0%	1.00	
Normanton - Burketown Road	\$ 1,630,691.51	\$ 436,424.54	0%	1.00	
TOTAL	\$ 11,921,389.43	\$ 5,322,637.40			

*Expected expenditure ratio is the ratio of final expenditure divided by the recommended value. (i.e. 1.5 is 50% over budget, 0.8 is 20% under budget)

Submission 2 - CSC 0036.1920E.RIC					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Woodview Access	\$ 27,893.25	\$ 12,173.40	100%	0.44	Savings incurred due to crew working from town and no camp establishment required.
Beard Access	\$ 25,541.73	\$ 7,809.22	100%	0.31	Construction completed in less than one day, savings incurred due to crew working from town and no camp establishment required.
Glenore Weir Service Access	\$ 41,470.85	\$ 31,310.36	100%	0.75	Overlapping costs with adjacent Glenore Weir Road (Secondary Access), when assessing together expenditure is expected to align closely with the combined RV.
Glenore Weir Road (Secondary Access)	\$ 11,743.38	\$ 13,417.00	100%	1.14	Overlapping costs with adjacent Glenore Weir Service Access, when assessing Assets together expenditure is expected to align closely with the combined RV.
Pioneer Access	\$ 34,977.91	\$ 20,714.25	100%	0.59	Overlapping camp and establishment costs with simultaneously constructed Trenton Road and Mundjuro Access. When assessing roads together expenditure is expected to align closely with the combined RV.
Clarville Road	\$ 1,229,536.07	\$ 747,120.86	100%	0.61	Overlapping camp and establishment costs with simultaneously constructed Broadwater - Ifley Road. When assessing roads together expenditure is expected to align closely with the combined RV.
Trenton Road	\$ 2,751,917.36	\$ 1,747,024.48	100%	0.63	Accrued expenditure processing, construction recently completed.
Mundjuro Access	\$ 94,246.86	\$ 37,504.33	100%	0.40	Overlapping camp and establishment costs with simultaneously constructed Trenton Road and Pioneer Access. When assessing roads together expenditure is expected to align closely with the combined RV.
Yappar River Access	\$ 72,257.77	\$ 43,336.63	100%	0.60	Overlapping camp and establishment costs with simultaneously constructed Broadwater - Ifley Road. When assessing roads together expenditure is expected to align closely with the combined RV.
Yappar River Access (Secondary Access)	\$ 43,445.97	\$ 883.17	100%	0.02	Overlapping camp and establishment costs with simultaneously constructed Broadwater - Ifley Road. When assessing roads together expenditure is expected to align closely with the combined RV.
Broadwater - Ifley Road	\$ 3,524,272.79	\$ 1,621,101.42	64%	0.71	Accrued expenditure processing, road currently under construction.
Ifley Road	\$ 4,365,707.86	\$ 1,016,671.98	27%	0.27	Accrued expenditure processing, road currently under construction.
Glenore Access	\$ 52,564.27	\$ 1,019.93	0%	1.00	
Wondoola Access	\$ 471,158.12	\$ 66,085.06	0%	1.00	
Wondoola Bypass Road	\$ 1,021,560.02	\$ 21,795.57	0%	1.00	
TOTAL	\$ 13,768,314.23	\$ 5,387,967.66			

Submission 3 CSC.0017.1920E_REC					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Shady Lagoon Access	\$ 73,713.47	\$ 33,938.70	100%	0.46	Overlapping camp and establishment costs with simultaneously constructed QRA19 Shady Lagoon Access. When assessing roads together expenditure is expected to align closely with the combined RV.
Delta Downs Road	\$ 1,598,239.95	\$ 512,567.04	0%	1.00	
Doranda Access	\$ 1,238,533.76	\$ 5,704.99	0%	1.00	
Glencoe - Miranda Downs Road	\$ 516,884.05	\$ 6,208.10	0%	1.00	
Inkerman Access	\$ 1,804,651.21	\$ 22,967.55	0%	1.00	
Lotus Vale - Stirling Road	\$ 1,627,243.38	\$ 7,204.63	0%	1.00	
Stirling - Miranda Downs Road	\$ 389,425.85	\$ 1,724.19	0%	1.00	
Vanhook Access	\$ 149,018.33	\$ 659.78	0%	1.00	
TOTAL	\$ 7,667,710.00	\$ 590,974.98			

Submission 4 CSC.0018.1920E_REC					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Koolatah - Dixie Road	\$ 4,041,152.28	\$ 1,728,876.75	57%	0.75	Accrued expenditure processing, road currently under construction.
Dunbar - Koolatah Road	\$ 217,384.80	\$ 39,379.71	0%	1.00	
Koolatah - Drumduff Road	\$ 793,815.29	\$ 6,293.33	0%	1.00	
TOTAL	\$ 5,052,352.37	\$ 1,774,549.79			



FOR INFORMATION ONLY

FILE LOCATION: C:\Users\kmcrae\Documents\ERSCON\011 - Copy - ECR20 2020 Resheeting - 4 Steps - 2 Drawings\CARPENTARIA SHIRE SHEETS\011-020-18713-2020-COMPLETED WORKS.dwg
 DATE: 06/11/2021 9:46:10 AM
 USER: kmcrae

NO.	DATE	DESCRIPTION	DESIGN	APPROVED
8	06/11/21	REVISED FOR NOVEMBER MEETING	MG	
7	12/10/21	REVISED FOR OCTOBER MEETING	BCB	
6	06/09/21	REVISED FOR SEPT MEETING	MG	
5	05/08/21	REVISED FOR AUGUST MEETING	BCB	
4	07/07/21	REVISED FOR JULY MEETING	MG	
1	06/04/21	INITIAL ISSUE FOR APRIL MEETING		



DATE	13/5	APPROVED
DATE	13/5	APPROVED
DATE		APPROVED

PROJECT NO	CARPENTARIA SHIRE COUNCIL ROADS	
PROJECT NO	2020 CONSTRUCTION SEASON COMPLETED WORKS	
PROJECT NO	101-020-SK713	ISSUE NO: 8

Appendix E - Approved Betterment Projects

Project	Value
Normanton to Burketown Pavement Improvements and Sealing (Project 11/12)	Project RV \$3.1million Construction value \$2.5million
Normanton to Burketown Pavement Improvements and Sealing (Project 13)	Project RV \$0.96million Construction value \$0.76million
Desludging of the Normanton Sewerage Lagoon	\$974,558
Disaster Coordination Shed	\$375,000
Karumba Airport Weather Station	\$87,000
Karumba Chlorine Generator	\$180,000
Normanton Water Treatment Plant Pipework Upgrades	\$150,000
Normanton Water Treatment Plant Storage Upgrades	\$40,000
Investigation into New Karumba Sewage System	\$80,000
Glenore Weir Intake, Pipework and Valve Set Upgrades	\$320,000
Karumba Foreshore	\$500,000
Normanton Stormwater Upgrades	\$228,882

Project has been completed

Appendix F – EOT Approvals

Submission Reference	Funding Type	Project	Previous Time Limit	EOT Duration (months)	EOT approval
CSC.0006.1819E.REC	QRA19 REPA	Submission 1	30-Jun-21	3	30-Sep-21
CSC.0010.1819E.REC	QRA19 REPA	Submission 2	30-Jun-21	6	31-Dec-21
CSC.0009.1819E.REC	QRA19 REPA	Submission 3	30-Jun-21	3	30-Sep-21
CSC.0019.1819E.REC	QRA19 REPA	Submission 4	30-Jun-21	3	30-Sep-21
CSC.0015.1819E.REC	QRA19 REPA	Submission 5	30-Jun-21	6	31-Dec-21
CSC.0025.1819E.REC	QRA19 REPA	Submission 6	30-Jun-21	6	31-Dec-21
CSC.0016.1819E.REC	2018-19 Betterment	Normanton to Burketown Sealing P11/12	30-Jun-21	4	31-Oct-21
CSC.0017.1819E.REC	2018-19 Betterment	Normanton to Burketown Sealing P13	30-Jun-21	4	31-Oct-21
CSC.0011.1819E.DWS	2018-19 Betterment	Desilting of the Normanton Sewer Lagoons	30-Jun-21	3	30-Sep-21

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11.3 WATER AND WASTE REPORT - SEPTEMBER 2021

Attachments: NIL
Author: Ben Hill - Manager Water and Sewerage
Date: 11 November 2021

Key Outcome: 5.3 - A safe and sustainable water network
Key Strategy: 5.3.1 Plan, deliver and manage efficient and sustainable, high quality, water supply systems.

Executive Summary:

Normanton Water Treatment Plant (WTP), Karumba Sewage Treatment Plant (STP) and Normanton STP are operating effectively. The following items of interest are discussed in further detail within the report:

- Water levels at Glenore Weir are approximately 1.74m (AHD).
- Total treated water was 102.6ML for the month.
- DRDMW approved for more water testing to be carried out in-house.
- Resulting DWQMP review to be undertaken early November.
- Normanton STP de-silting project now complete.
- Twelve low pressure sewer pumps were replaced in Karumba.
- Representative of E-one pumps repaired twenty pumps while on site.
- The waste operations contract has commenced.

RECOMMENDATION:

That Council:

1. accepts the Water and Wastewater Report as presented for the period ending 31st October 2021; and
2. that those matters not covered by resolution be noted.

Background:

Glenore Weir

The DNRME level gauge at Glenore Weir recorded a level of 6.05m on the 31st October (1.74m AHD). The Bureau of Meteorology recorded 6.2mm rainfall at Normanton Airport during the month.

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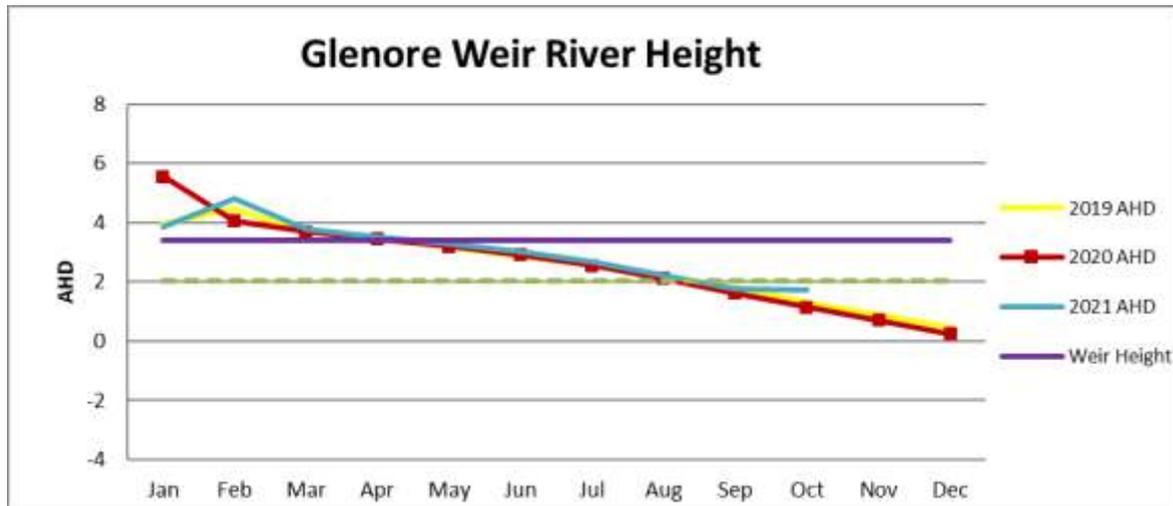


Figure 1: Glenore Weir River Height on the last day of the month.

Normanton Water Treatment Plant

For the month, 97.4ML was pumped from Glenore Weir and 5.2ML from the Normanton bore for a total of 102.6ML of raw water. As can be seen in Figure 1, water consumption is at its peak, which is typical for this time of year.

Normanton consumed 62.2ML (60.6%) and 32.5ML (31.7%) was pumped to Karumba, approximately 5.0ML (4.9%) was used for backwashing and bulk water supply/storage. The remaining 2.8% was recorded as systems losses.

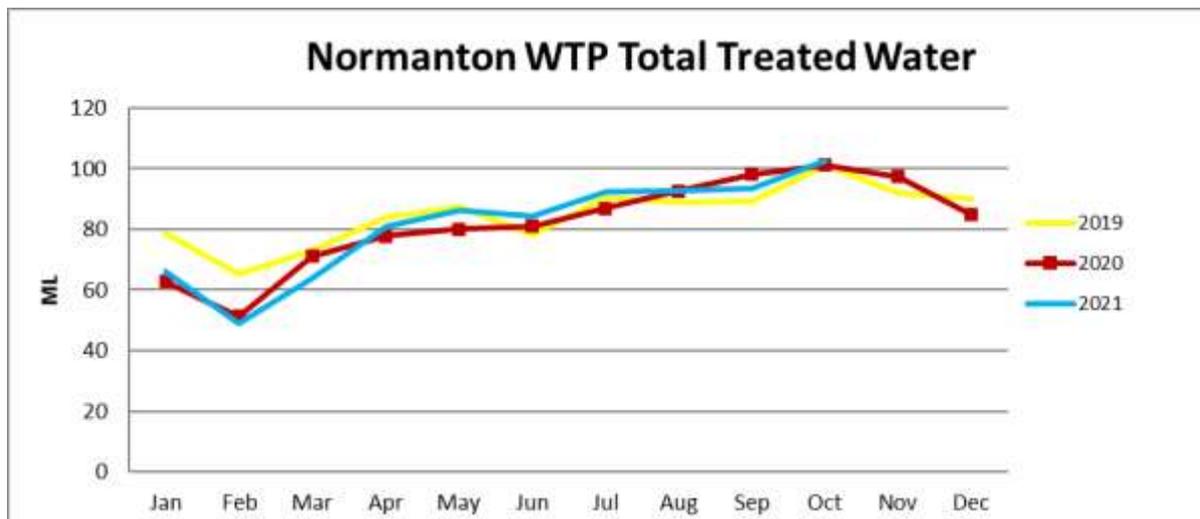


Figure 2: Total raw water treated

Maintenance and Upgrades

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Barto's Construction are still working on the raw water duplication project which is being partly funded by the Building Better Regions Funding and North Queensland Recovery and Resilience. Discussions are being held with the contractor to ensure the works are finalized before the wet season while ensuring all contract requirements are met.

The operator engaged through LO-GO appointments filled the role at the Normanton WTP quite well. As discussed previously, the staff shortage led to the manager also taking a larger hands on role at the treatment plant during the senior operator's time off. As at the end of October, Aniba Waianga has finished his traineeship and successfully applied for the internal vacancy at Normanton which will greatly assist operations. The position of trainee at Karumba is now vacant and will be advertised toward the end of the school year.

The Department of Regional Development, Manufacturing and Water (RDMW) has approved Council's amended Drinking Water Quality Management Plan (DWQMP) to allow for additional in-house testing. This will reduce costs around getting samples to Cairns water lab as well as the logistical issues that we have in getting them there within the withholding periods (particularly during the wet season).

Council is now undertaking a full review of the DWQMP, which is required every two years. It is due to be completed by the end of January 2022, however, we intend to complete it by the end of November in order to avoid any delays over the Christmas/New Year period. The application described in the above paragraph will form the basis of the remaining works.

Normanton Sewage Treatment Plant and Reticulation Network

Normanton Sewerage Treatment Plant (STP) received 10.8ML (see Figure 3) of wastewater in October. The treated effluent has seen improvement since the completion of the de-silting project and met the requirements of Council's Environmental Authority (licence).

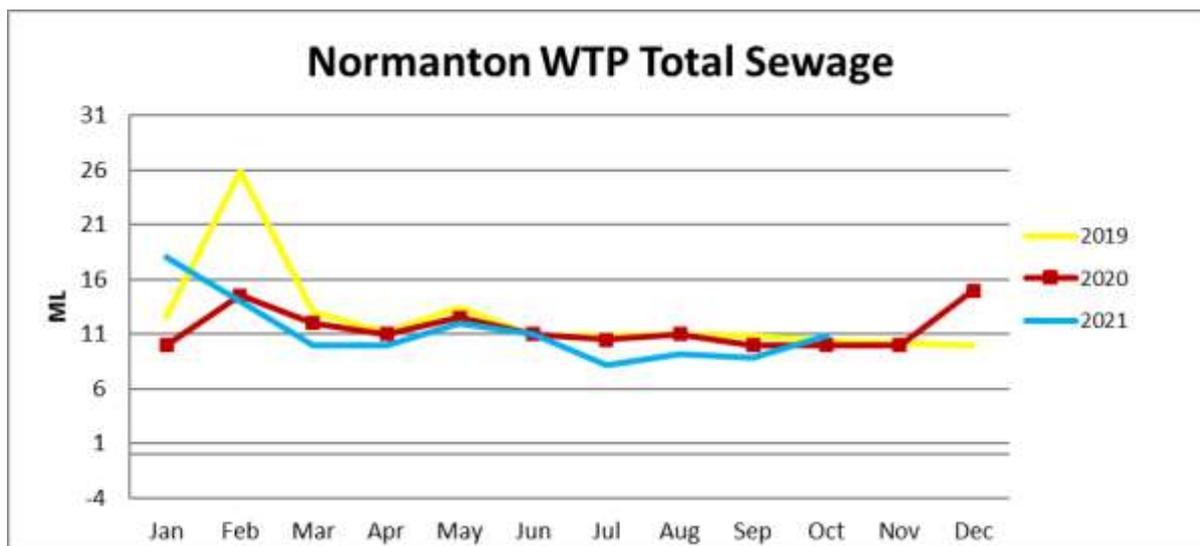


Figure 3: Total volume treated at Normanton STP

Maintenance and Upgrades

Plant performance and clarity continue to improve since the de-silting project has been completed. Thermotolerant coliforms have been at less than 10cfu/100mL for the past two months, which has not previously occurred. Once additional staff members are in place, continued work on monitoring, cleaning and irrigation repairs will continue.

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Karumba STP and Low Pressure Network

Karumba Sewage Treatment facility treated approximately 4.0ML (see Figure 4) for the month.

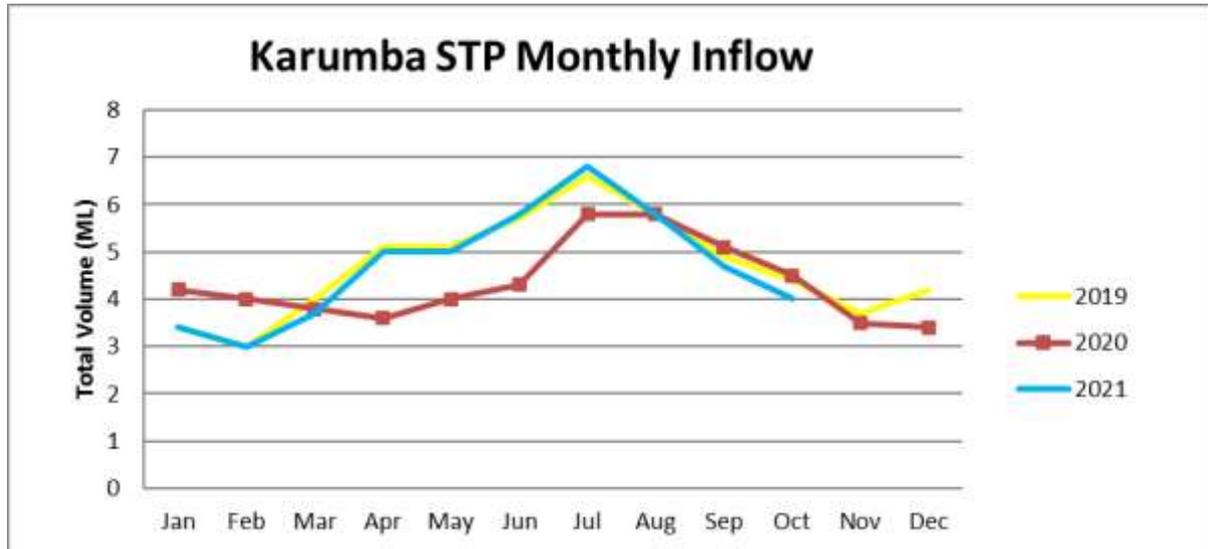


Figure 4: Total Monthly inlet flow for Karumba STP.

Compliance

Samples from the treatment plant were analysed and found to be within range of all parameters as set out in the Environmental Authority.

Maintenance and Upgrades

For the month, twelve low pressure pumps were replaced after failing. This was somewhat to be expected after the lengthy power outage experienced which always leads to the pods filling up and flooding the pumps. A representative of Enviro-one was able to come to site and repaired approximately twenty pumps. This procedure is working much better than the previous method of operations staff fixing pumps as they have time.

Karumba Waste Transfer and Normanton Landfill

Wanless Pty Ltd have taken over the management of the waste operations (excluding rubbish collection) since early October. The facilities are beginning to become cleaner and over time should operate in an efficient manner. Additional reporting information will now also be collected with points of note to be presented in future Water and Waste reports.

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Finance and Budget

Table 1: Year to date financials.

Off	MWAS			
Row Labels	Sum of Original Budget	Sum of YTD Actual	Sum of Order Value	Sum of Total Actual
Operating Expenditure				
Landfill/ Waste Transfer Operations	751,328	296,447	657,835	954,282
Refuse Collection	262,536	86,895	0	86,895
Sewerage	1,510,568	225,456	28,369	253,824
Water	2,567,893	291,120	71,687	362,807
Operating Expenditure Total	5,092,324	899,918	757,890	1,657,808
Operating Income				
Landfill/ Waste Transfer Operations	-845,960	-369,681	0	-369,681
Sewerage	-1,599,000	-754,512	0	-754,512
Water	-1,840,000	-989,249	0	-989,249
Operating Income Total	-4,284,960	-2,113,442	0	-2,113,442
Grand Total	807,364	-1,213,524	757,890	-455,635

Consultation (Internal/External):

- Director of Engineering - Michael Wanrooy.
- Manager Water and Waste - Ben Hill.
- Trades and operational staff.
- Wanless (Nth Qld Pty Ltd)
- Enviro-One Services.

Legal Implications:

- Low – within normal operational parameters.

Financial and Resource Implications:

- Medium – upgrades required for 2020/21 financial year to remain compliant.

Risk Management Implications:

- Nil.

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11.4 MATTERS FOR COUNCIL INFORMATION - SOLAR PROJECT UPDATE

Attachments:	11.4.1. CSC Solar PV - Post Installation Review ↓
Author:	Ben Hill - Manager Water and Sewerage
Date:	12 November 2021
Key Outcome:	Day to day management of activities within Engineering Services Directorate
Key Strategy:	As per the Departmental Plan for Engineering Services

Executive Summary:

Council received funding as part of the 2019-21 Works for Queensland grants program sponsored by the State Government to undertake an energy reduction program. Council initially commissioned *The Energy Project* to provide a desktop evaluation of the system and investigate opportunities for reductions by simple fixes such as tariff changes. Additionally, they designed photo-voltaic solar systems and assisted with the preparation of the tender documents and evaluation.

Now that the systems have been in operation for approximately six months, *The Energy Project* reviewed the operation of the systems as well as any additional cost savings can be made through tariff changes. Significant savings have already been realized by the solar systems and other operational changes, with further improvements possible.

RECOMMENDATION:

That Council note and accept the Solar Project Update Report as presented.

Background:

Council received funding as part of the 2019-21 Works for Queensland grants program sponsored by the State Government to undertake an energy reduction program. Council initially commissioned *The Energy Project* to provide a desktop evaluation of the system and investigate opportunities for reductions by simple fixes such as tariff changes. Additionally, they designed photo-voltaic solar systems and assisted with the preparation of the tender documents and evaluation.

Solgen Pty Ltd were selected as the best value for money tender and were engaged in 2020 to install solar systems at the following eight Council sites:

1. Karumba Pool
2. Karumba Water Reservoirs
3. Karumba Sewage Treatment Plant
4. Les Wilson Barramundi Discovery Centre
5. Normanton Council Depot
6. Normanton Administration Office
7. Normanton Pool
8. Normanton Water Treatment Plant

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The first system was turned on at the Normanton Council Depot in April 2021 and the project was finalized in June 2021 for all sites. With approximately six months now elapsing, the initial electricity bills have now been received and indicative costs are becoming apparent.

The early indications show that the costs have reduced significantly in all areas that solar power has been installed, with the exception of the Karumba STP. It is unclear at this stage why the Karumba STP has not reduced costs, but investigations are underway.

At this stage, since all systems have been turned, the monthly average cost for the eight sites are as follows:

12-month average before	\$30,209.05
June – August 2020	\$29,765.64
June – August 2021	\$19,502.46

1. Charts

The charts below show a visual representation of the savings provided by the initiatives so far. At this stage, the average saving is approximately \$10,000 per month which would exceed the forecast \$80-100,000 annual saving. There are other factors which will have to be taken into account, such as breakdowns, maintenance, cleaning and disposal of the equipment, however at this stage the reduction in costs significantly assists Council's financial situation, especially considering that the installations were covered under grant funding from Works for Queensland.

Other secondary benefits have been seen by the installations as well, with the most obvious being the shade carport structure in the administration carpark. Other areas with solar panels installed on the roof have also noticed a significant cooling underneath, with the chemical dosing room at the water treatment plant now much more bearable to work in during the day.

If more funding becomes available, Council may consider expanding on the solar network within the region, with the following options:

- Second carport at Admin building
- Glenore Weir
- Expanded system at Karumba STP

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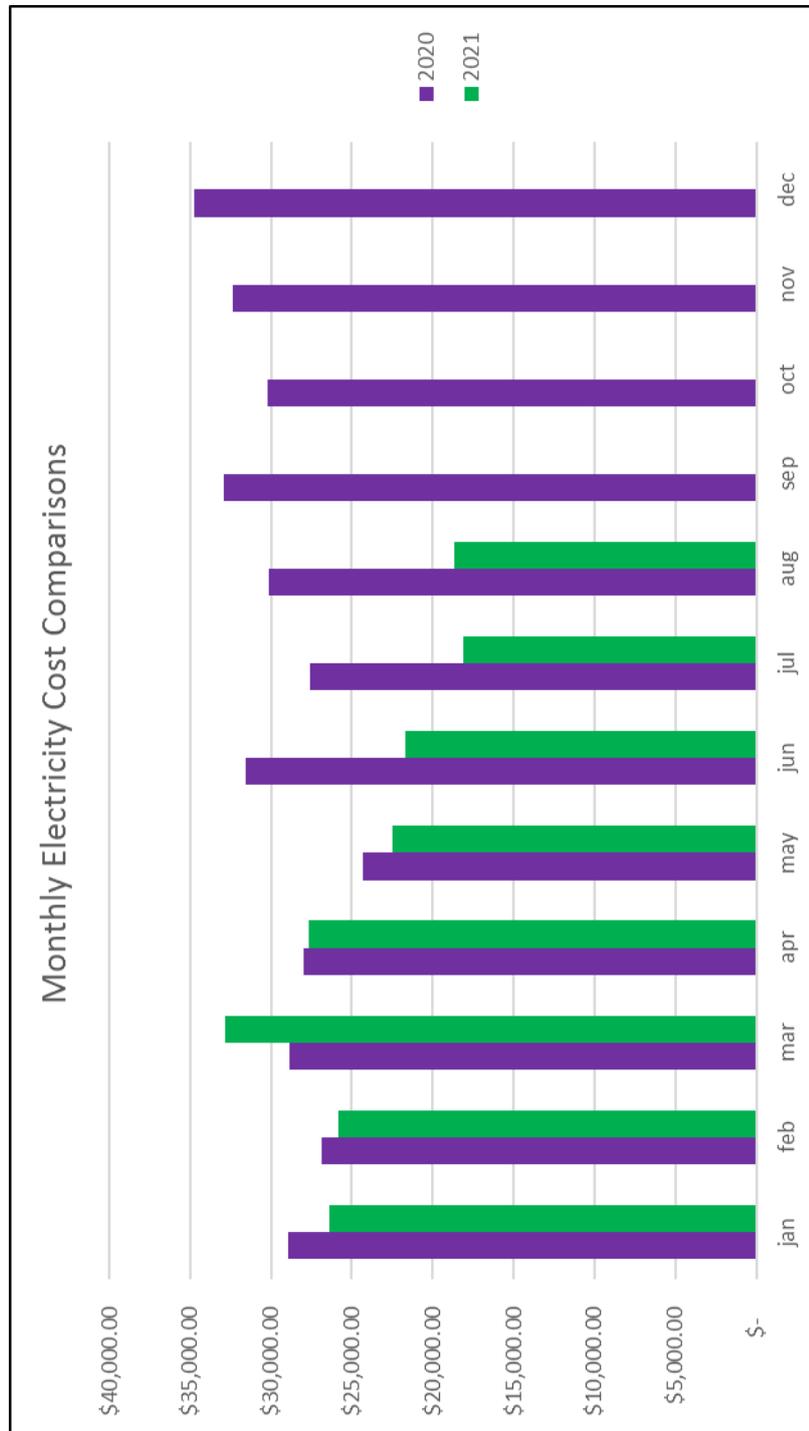


Figure 1: Monthly total costs comparison 2020-2021

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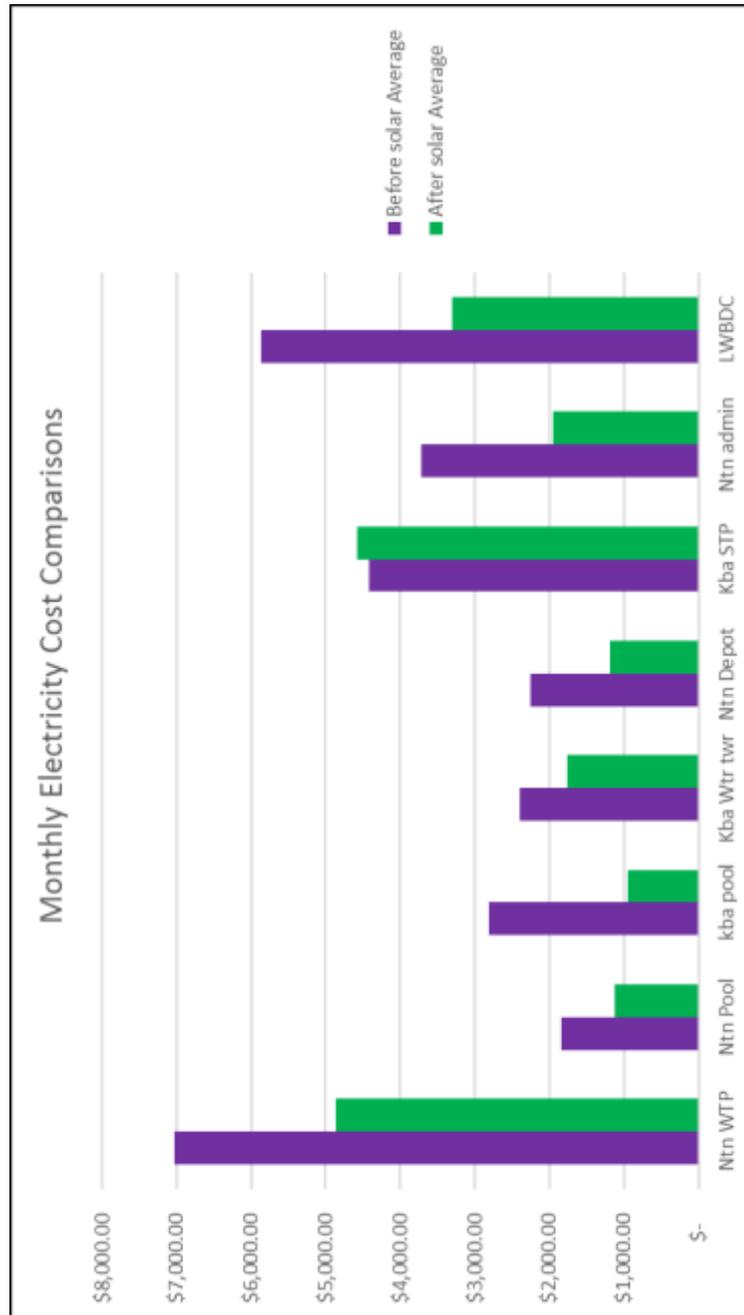


Figure 2: chart showing monthly average cost before and after solar power installation for each site

2. Future Changes

The review of the working solar systems has identified a number of further improvements that can be made to further reduce costs. These mainly centre around Ergon tariff changes now that certain sites now fall within different usage categories/brackets. Other changes may require minor investment such as then installation of VSDs at Karumba water tower, with costs to be recovered within three to four years.

Due to the amount of dust and debris that is likely to collect on each of the systems each year, service technicians will be engaged in the middle of the dry season to clean them. The intent would be to have qualified personnel such as the installers carry out this work so that a system inspection and repairs can be carried out at the same time.

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Consultation (Internal/External):

- Mark Crawley - Chief Executive Officer
- Ben Hill - Manager Water and Waste
- Tom Loadsman - Electrician
- Dan Stronggrove - The Energy Project

Legal Implications:

- Nil.

Financial and Resource Implications:

- Minimal.

Risk Management Implications:

- Nil.



BRIEFING NOTE

Client: Carpentaria Shire Council
 Attention: Ben Hill
Date: 5/11/2021
Subject: Solar PV - Post Installation Review

1 Solar Performance Review

Solar production and site consumption data was exported from the SolarEdge platform and savings to 31/10/21 were calculated based on each site's tariff. For each site the solar production data was used to calibrate a site-specific solar model so that the annual solar production and resulting savings could be estimated. Results are given in Table 1 below.

Table 1 – Solar Savings Summary

Location	Solar kW	Date energised	Savings to 31/10/21	Estimated annual saving *	Estimated annual reduction in kWh from grid	Estimate annual emissions reduction tCO ₂ -e
Normanton WTP	65.52	18/6/21	\$4,149	\$12,197	106,722	86.44
Karumba STP	25.025	3/6/21	\$1,649	\$5,021	46,236	37.45
Karumba Reservoir Pump	22.295	2/6/21	\$1,829	\$7,696	31,007	25.12
LWBDC Interpreter Centre	99.645	9/6/21	\$11,183	\$32,118	142,427	115.37
Karumba Pool	27.3	11/5/21	\$2,227	\$5,611	30,708	24.87
Normanton Office	26.1	5/6/21	\$1,835	\$5,142	41,217	33.39
Normanton Pool	10.01	31/5/21	\$1,395	\$3,944	17,433	14.12
Normanton Depot	38.22	9/4/21	\$3,217	\$8,082	48,035	38.91
Total	314.115		\$27,485	\$79,813	463,784	375.66

* based on existing tariff and operation

A review of the solar system performance identified that most systems are performing better than predicted by the modelling, and that specific yield, measured in kWh/kW of installed capacity, during July to October was consistent for most systems. The % of site energy supplied by solar and the % of solar production exported was also calculated, and any system faults identified. The results are summarised in Table 2.

Table 2 - Solar performance summary

Location	Difference to model	kWh/kW*	Performance notes
Normanton WTP	101%	583	Fully Operational
Karumba STP	106%	547	String - No comms - since 22/10/21
Karumba Reservoir Pump	68%	319	No Comms - since 4/9/21 – identified cause RCD trip. Reset 18/10/21, tripped again 25/10/21.
LWBDC Interpreter Centre	100%	573	Fan Fault - since 7/9/21 – no material impact on output. Could lead to inverter overheating.
Karumba Pool	109%	627	Fully Operational
Normanton Office	110%	661	Fully Operational
Normanton Pool	104%	573	Fully Operational
Normanton Depot	106%	600	Fully Operational

*July to October

Three system faults were identified, that have all been raised with Solgen. Of these the Karumba Reservoir Pump fault has had a material impact on solar production. This fault was raised with Solgen on 28/9/21 and required an on-site inspection to confirm the cause of outage. It was found an RCD had tripped requiring a manual reset by CSC staff. There was a significant delay to identify and respond to the issue. So that any onsite issues can be dealt with promptly it is proposed that alert emails be sent to CSC staff in future. A request has been lodged with Solgen to arrange this.

2 Tariff and Operational Changes

The estimated annual solar production was used to calculate the expected future site consumption and using this the electricity tariffs for each site were reviewed. This identified three sites that will benefit from a tariff change, as summarised in Table 3. These tariff changes were requested in October and have now been made.

Operational changes to improve the self-consumption of solar were also identified, as summarised in Table 3. In most cases these only require adjustments to existing equipment, at little to no cost. The installation of VSDs at the Karumba Reservoir Pump is desirable for operational reasons and the additional solar savings would provide financial benefit to support this upgrade. After making this change the tariff should be further reviewed to ensure best financial return.

Table 3 – Summary of solar usage, tariff, and operational changes

Location	Site energy from solar	Solar export	Tariff changes	Operational Change	Estimated annual savings *	Estimated additional Savings
Normanton WTP	29%	8%	None	Schedule Karumba transfer pumping during solar hours	\$12,592	\$395
Karumba STP	14%	0%	None	None	\$5,022	\$0
Karumba Reservoir Pump	24%	26%	Tariff 41 (small)	Install VSD to enable continuous pumping during solar hours	\$9,403	\$1,707
LWBDC Interpreter Centre	48%	18%	None	Minor load shift to solar hours	\$35,284	\$3,165
Karumba Pool	50%	40%	None	Ramp up VSD during solar hours	\$6,020	\$409
Normanton Office	40%	20%	Tariff 20 (small)	None	\$15,731	\$10,588
Normanton Pool	22%	1%	None	None	\$3,975	\$31
Normanton Depot	46%	32%	Tariff 24B (small)	Minor load shift to solar hours	\$12,998	\$4,916
Total					\$101,024	\$21,211

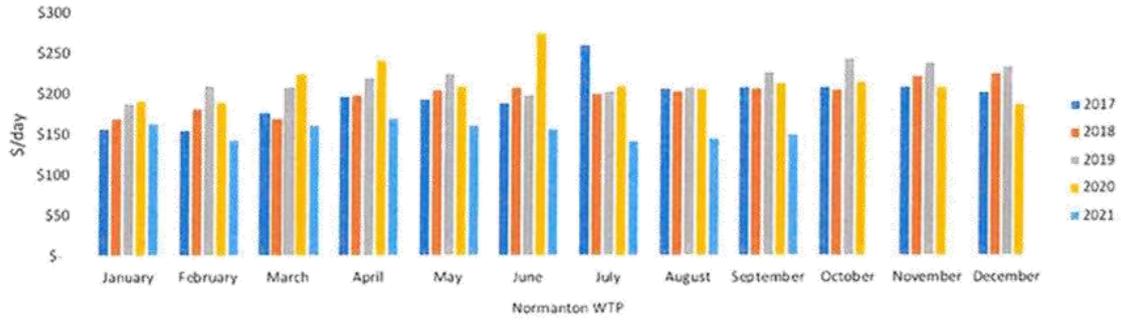
* after tariff and operational changes

3 Electricity Cost Reduction Trends

Council has taken a range of measures to reduce electricity costs over the last few years. The benefits can be seen by looking at the cost reduction trends over time for each site. Plots are shown below giving the monthly \$/day since January 2017. A summary of measures contributing to reductions is given, where known. For many sites the reductions are very significant.

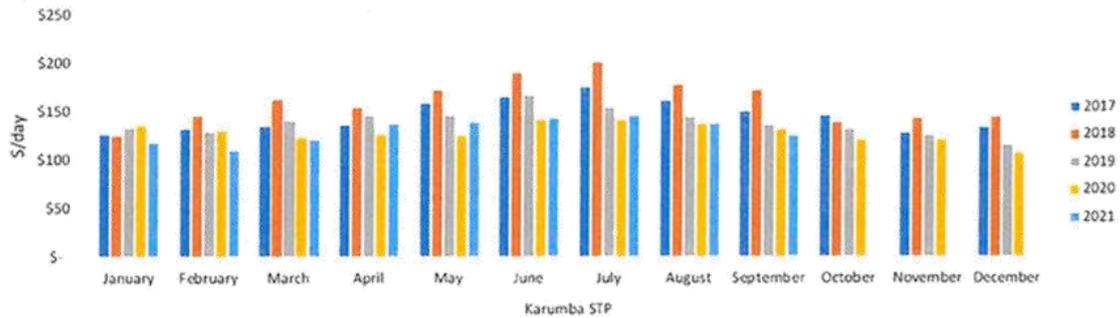
Normanton WTP

Measures: Solar install June 2021.



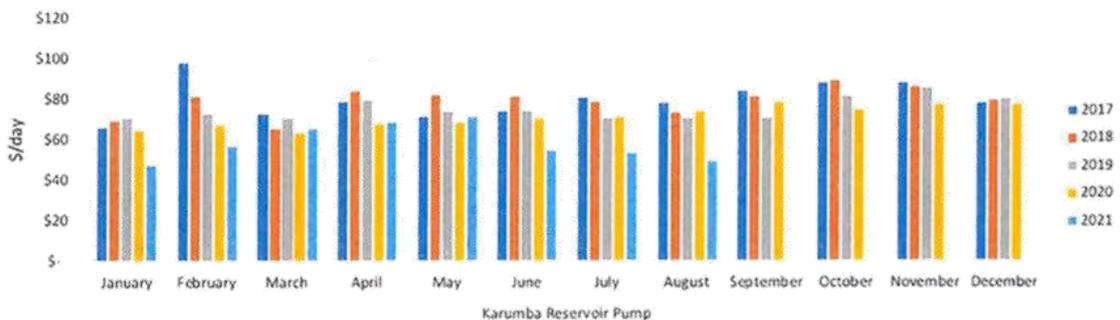
Karumba STP

Measures: Solar install June 2021.



Karumba Reservoir Pump

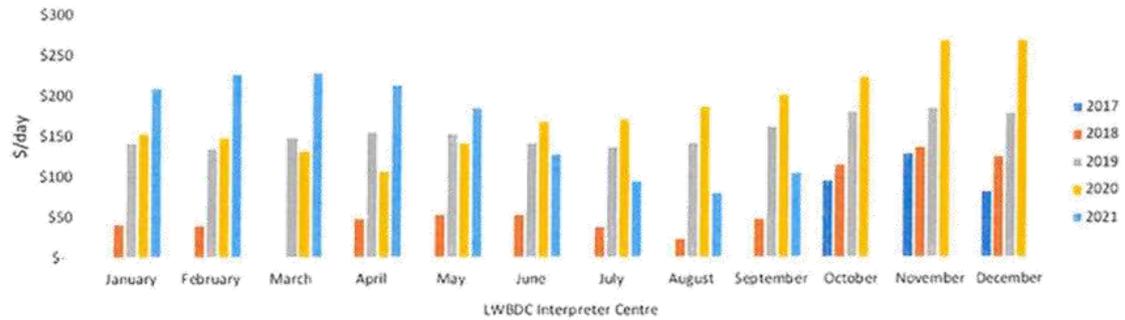
Measures: Solar install June 2021.



LWBDC Interpreter Centre

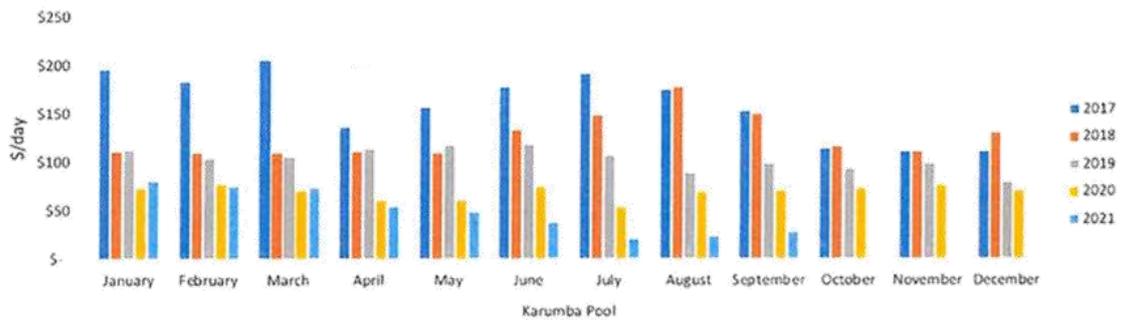
Measures: Solar install June 2021.

Note: significant increases are due to operations commencing at visitor centre in 2018 and barramundi hatchery in 2020.



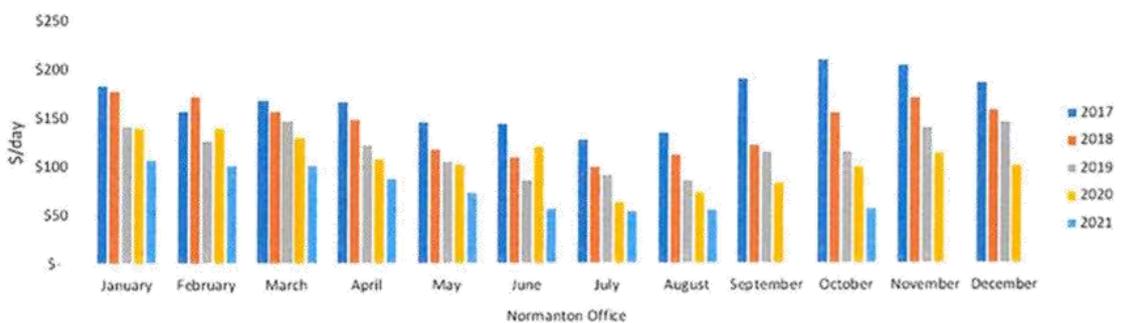
Karumba Pool

Measures: Heat pump decommissioned 2019, VSD adjustment October 2019, tariff change March 21, solar install May 2021.



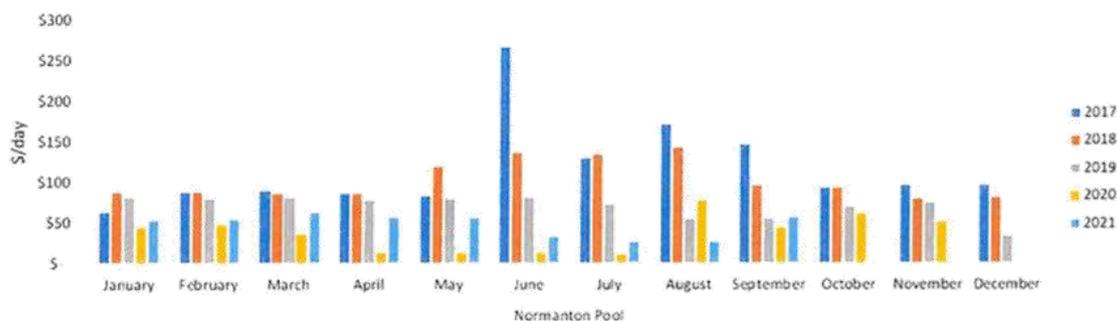
Normanton Office

Measures: LED lighting and HVAC upgrades 2018 - 2019, solar install June 2021, tariff change Sept 2021.



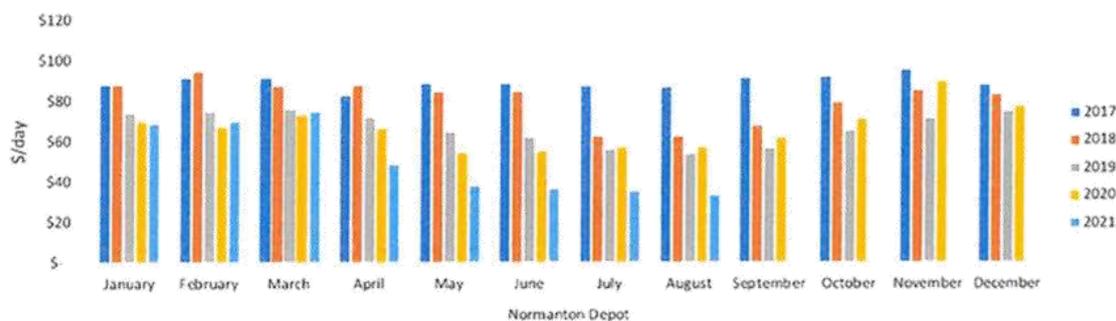
Normanton Pool

Measures: Heat pump decommissioned July 2017, VSD adjustment October 2019, tariff change December 2019, solar install May 2021.



Normanton Depot

Measures: Solar installed May 2021, Tariff change Sept 2021.



4 Summary

Council has made excellent progress to reduce its electricity consumption, costs and emissions. It is recommended Council continue this work by implementing additional measures as identified in the 2019 Energy Management Plan. A further review of solar performance and tariffs is also recommended after 12 months of operation.

While energy reduction measures have been taken primarily to reduce operating costs, there is also a significant reduction in greenhouse gas emissions. It is suggested Council consider joining the *Cities Power Partnership*¹ which would provide access to a network of over 155 Australian Councils striving to reduce their emissions and could also provide media coverage of the good work that has been completed so far.

¹ <https://citiespowerpartnership.org.au/>

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11.5 WORKSHOP REPORT

Attachments: NIL

Author: William Bollen - Workshop Foreman

Date: 11 November 2021

Key Outcome: 5.1 - Integrated and timely provision and management of sustainable infrastructure and assets

Key Strategy: 5.1.1 Develop a Strategic Infrastructure and Asset Management Plan to guide the provision, maintenance, decommissioning, replacement and enhancement of Council assets and infrastructure.

Executive Summary:

This report provides information and updates to Council on various maintenance and repairs that are facilitated within the Workshop.

RECOMMENDATION:

That Council:

1. receive the Workshop Report as presented; and
2. that those matters not covered by resolution be noted.

Background:

Scheduled Maintenance ongoing on all plant.

Service, repairs and maintenance

Completed Tasks:

Below is the works carried out over the last month:

Please note majority of these service and repairs include travel time

P9809	Landcruiser - repair vent and temperature controls 130371klm
P9926	Hilux - balance and replace all tyres 92636klm
P9923	Landcruiser - replace fuel filter and reset light
P9925	Landcruiser - complete Logbook Service 41138klm
P9928	Landcruiser - service, rear brakes replace, replace R/H headlight 130000klm
P9922	Hilux - Logbook service 91133klm
P9933	Hilux - Logbook Service 13888klm
P9924	Landcruiser - service and repair mudguard 52054klm
P9923	Landcruiser - 80000klm Logbook service
P9920	Hilux - Logbook service at replaced rack end 99788klm

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P9927	Landcruiser - fuel filter replacement 156589klm
P9927	Landcruiser - pressurise fuel tank, clean breather, replace studs 157242klm
P9927	Landcruiser - service, fuel and oil treatment added 152009klm
P9936	Landcruiser - full service 61000klm
P9933	Hilux - replace rear tyres and full service 30000klm
P3515	250 hr service 8255hrs
P2903	Truck Isuzu - replace taillight assembly and blown fuses 57983klm
P3032	Mini Excavator- cylinder reseal, seat, hoses, valves approx. \$5000-\$8000
P6041	Trailer - replacing axles(bent) spring bushes
P0130	Isuzu Garbage truck small - order replacement gear selector cable
P1169	Hilux – install PTT setup
P1877	Colorado - replace front wheel studs
P2402	Small Tipper - WTP Service, order angle sensors, free up tipper hinge
P3516	Grader - calibrate articulation/ steering sensors
	Vermeer suction trailer - replace starter and throttle switch
P2520	Isuzu service truck - full service complete parts list 140000klm
P3701	Loader - 966K clean radiator and evaporator, condenser
P3701	Loader - 250hrs Service 7423hrs

Plant currently on the waiting list for repairs for either parts or diagnosing:

Plant not currently being used:

Consultation (Internal/External):

- Nil

Legal Implications:

- Nil

Financial and Resource Implications:

- Nil

Risk Management Implications:

- Within normal operating parameters

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11.6 BUILDING AND PLANNING REPORT

Attachments:	NIL
Author:	Elizabeth Browning - Engineering Records Operator
Date:	11 November 2021
Key Outcome:	4.1 - Sustainable urban and rural development
Key Strategy:	4.1.1 Ensure development accords with Carpentaria Shire Council's planning scheme, planning instruments, codes and legislation.

The report is to advise Council of relevant planning and building activities within the Shire for the month of September 2021.

RECOMMENDATION:

That Council note and accept the content of the Building and Planning Report as presented.

Background:

Planning Applications Received

DA No.	Applicant	Address	Application Type	Status
N/A				

Planning Applications Approved

DA No.	Applicant	Address	Application Type	Status
I/2110	Bradley Hawkins (c/-PR Planning Pty Ltd)	Old Croydon Road, Normanton QLD 4890	MCU (Worker Accommodation)	Approved

Building Applications Received by Building Certifier

DA No.	Applicant	Address	Application Type	Value
I/2118	T Loadsmen & L Bawden	61 Dutton Street, Normanton QLD 4890	New Shed – 10a	TBA

Building Permits Issued

DA No.	Applicant	Address	Application Type	Value
Nil				

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Applications pending waiting on further information (Applicants advised)

DA No.	Applicant	Address	Application Type	Date Received
N/A				

Consultation (internal/external)

- Elizabeth Taylor – Consultant Town Planner
- Michael Pickering – Consultant Town Planner
- Peter Robinson – PR Planning
- Kenton Byrne – Northern Building Approvals

Legal implications

- N/A

Policy Implications

- N/A

Financial and Resource Implications

- N/A

Risk Management Implications

- Low – risks are within normal operational parameters

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- 12 GENERAL BUSINESS**
- 13 CLOSURE OF MEETING**