



CARPENTARIA SHIRE

*Outback by the Sea*

***BUSINESS PAPER***

***15 OCTOBER, 2025***

## **BUSINESS PAPERS**

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<b>NOTICE OF MEETING</b>
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**COUNCILLORS:**

Mayor Jack Bawden	Mayor
Cr Bradley Hawkins	
Cr Andrew Murphy	
Cr Glenn Smerdon	
Cr Cherie Schafer	
Cr Leslie Henry	
Cr Johnty O'Brien	

Please find attached the Agenda for the Ordinary Council Meeting to be held in the Les Wilson Barramundi Discovery Centre, Yappar Street, Karumba commencing at 9:00 AM.

Anne Andrews  
**CHIEF EXECUTIVE OFFICER**

# BUSINESS PAPERS

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- 1 OPENING OF MEETING**
- 2 RECORD OF ATTENDANCE**
- 3 CONDOLENCES**
- 4 DISCLOSURE OF INTERESTS**
- 5 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS**

**RECOMMENDATION**

*That the Minutes of the Ordinary Council Meeting held 15 September 2025 be confirmed.*

- 6 BUSINESS ARISING FROM PREVIOUS MEETINGS**
- 7 RECEPTION OF PETITIONS & DEPUTATIONS**
- 8 MAYORAL MINUTES**
- 9 COUNCILLORS MONTHLY UPDATE**

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### 10 CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION

In accordance with the *Local Government Act 2009*, and the *Local Government Regulation 2012*, in the opinion of the General manager, the following business is of a kind as referred to in clause 254J(3) of the Regulation, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

#### RECOMMENDATION

*That Council adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with clause 254J(3) of the Local Government Regulation 2012 as the items listed come within the following provisions*

#### 10.1 ROPS Supply & Delivery of Bulk Fuel

*This item is classified CONFIDENTIAL under the provisions of clause 254J(3)(g) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.:*

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### 11 REPORTS FROM THE CHIEF EXECUTIVE OFFICER

#### 11.1 MONTHLY REPORT - CEO OFFICER

<b>Attachments:</b>	NIL
<b>Author:</b>	Anne Andrews - Chief Executive Officer
<b>Date:</b>	8 October 2025
<b>Key Outcome:</b>	Day to day management of activities within the Office of the CEO
<b>Key Strategy:</b>	As per the Departmental Plan for the Office of the CEO

#### Executive Summary:

This report provides Councillors with an update of the business of the Department of the CEO for September - October 2025.

#### RECOMMENDATION:

For information only.

#### Meeting Schedule October – November 2025.

Activity	Location	Date
<b>Council and Rodeo Committee meeting</b>	Normanton	14 October 2025
<b>October Meeting of Council</b>	Karumba	15 October 2025
<b>Community Meeting Karumba</b>	Karumba	15 October 2025
<b>Community Meeting Normanton</b>	Normanton	16 October 2025
<b>LGAQ Conference</b>	Gold Coast	19 – 22 October 2025
<b>National Economic Development Conference</b>	Newcastle	28 – 30 October 2025
<b>TBC - GSD Gulf Cruise Forum</b>	Karumba	5 November 2025
<b>NWQROC Monthly Meeting</b>	Online	7 November 2025
<b>GSD Board Meeting</b>	Online	13 November 2025
<b>November Meeting of Council</b>	Normanton	19 November 2025

#### CEO Activity September - October 2025

Activity	Comment	Date
<b>LWBDC Operational Review</b>	Peak Services are conducting a review of operations and services at the LWBDC.	Ongoing
<b>Emergency Management Training</b>	Mandatory training for LDMC. In progress.	Online
<b>Local Planning Scheme - Draft</b>	Further flood modelling required. Negotiation with QRA complete regarding funding for	Est: February 2026

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Activity	Comment	Date
	further modelling.	
<b>LRAP Meeting</b>	Local Resilience Action Plan (LRAP) kick of meeting with QRA, DOE and EMCDT	16 September 2025
<b>Mitchell River Bridge Visit</b>	Council and QRA visited the Mitchell River Bridge project to see progress.	17 September 2025
<b>QPS Disaster Management Stakeholder Engagement Workshop - Karumba</b>	Mayor and CEO attended QPS Disaster Management Group to discuss future emergency management frameworks and processes.	18 September 2025
<b>Department Local Government Meeting – Normanton</b>	Meeting with CEO on administrative matters.	24 September 2025
<b>Catch Up face-to-face NWQROC Executive Officer</b>	The Mayor and CEO met with the new NWQROC Executive Officer to discuss regional priorities.	29 September 2025
<b>Meeting with Link-Up QLD</b>	Service introduction.	29 September 2025
<b>Depreciation Review Workshop</b>	Meeting with Depreciation Taskforce head Neil Castles for CEOs, directors and council senior staff.	29 September 2025
<b>End of financial year audit review</b>	Discuss with Council auditors draft findings of final audit.	29 September 2025
<b>DRFA Community Recovery and Resilience Program Community Development Training.</b>	As part of the DRFA Community Recovery and Resilience Program that Gulf Savannah Development is delivering, Community Praxis delivered Community Development Training with the three new Community Recovery and Resilience Officers and Council staff including CEO, EMCDT and Council's business administration trainee.	October 3 – 4 2025
<b>Economic Development Practitioner group meeting</b>	<p>The Practitioner Group meeting is usually held face-to-face annually but was held via Teams. Issues covered include:</p> <ul style="list-style-type: none"> <li>• State Development NWQ Implementation Plan achievements</li> <li>• Department of Primary Industries update on NWMP activities including REFF projects</li> <li>• RDA – Job and Liveability and Business portal – Purpose, Partners and Participation</li> <li>• Department of Local Government</li> </ul>	October 9, 2025

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Activity	Comment	Date
	Grants update <ul style="list-style-type: none"> <li>• Departmental of Regional Development, Manufacturing and Water update</li> <li>• Tourism Resilience Officer for Mount Isa and Cloncurry update</li> </ul>	
<b>Housing Strategy</b>	Gough Street Sale.	At contract stage.

- Executive Leadership Team meet weekly.
- Senior Leadership Team meet monthly.

### **LGAQ 129<sup>th</sup> Annual Conference**

Deputy Mayor Bradley Hawkins, Cr Johnty O'Brien, Cr Glenn Smerdon and CEO Anne Andrews will represent Carpentaria Shire Council at the annual LGAQ conference this month. The delegation will attend (among other forums) the Roads and Transport Forum, Rural and Remote Council Forum and discuss issues that impact on community, infrastructure, policy and governance. Council also has two motions that have been accepted to be presented to the conference for consideration. These are attached on the following pages.

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### 129<sup>th</sup> LGAQ ANNUAL CONFERENCE

Pathways to Liveability



Every Queensland  
community deserves  
to be a liveable one

<b>Submitting Council</b>	
Carpentaria Shire Council	
<b>Number and title of motion</b>	73 - Review of road signage reflectivity
<b>Motion</b>	That the LGAQ calls on the State Government to review the materials, design and angle/position of road signs on State-controlled roads as they present a safety hazard for night driving due to their reflectivity.
<b>Background</b>	<p>Numerous comments have been provided to council regarding the safety of certain roads signs that have been installed along various sections of State-controlled roads.</p> <p>The signs are currently designed with good reflective measures, however in close proximity to the signs during night driving the strong reflective lights are bounced back to the vehicle approaching the sign which occasionally causes temporary flash blindness. This makes it difficult to focus on the road as well as notice impending wildlife on the fringes of the road.</p>
<b>What is the desired outcome sought?</b>	That the State Government, through the Department of Transport and Main Roads, review the materials, design and angle/position of road signs on State-controlled roads, taking into account the reflective properties of road signs to ensure that optimised designs are in place to create the safest possible environment for drivers at night.
<b>LGAQ comment</b>	<p>The LGAQ Policy Statement states:</p> <p>8.1.4.1 Road safety should be a priority of all spheres of government 8.1.4.5 Local government calls on Federal and State governments to recognise and respond to local road safety issues.</p> <p>There are no previous LGAQ Annual Conference resolutions related to road signage reflectivity. However, the LGAQ is aware of concerns raised by rural and remote councils relating to the reflectivity of road signage, particularly for heavy vehicle drivers due to the height of their headlights.</p> <p>This matter has previously been raised with the Department of Transport and Main Roads (DTMR). In response, DTMR advised the standards aim to ensure signs retain adequate levels of reflectivity for their design life, and that a balance must be achieved between immediate and long-term legibility for safety.</p>

## BUSINESS PAPERS

### 129<sup>th</sup> LGAQ ANNUAL CONFERENCE Pathways to Liveability



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<b>Submitting Council</b>	
Carpentaria Shire Council Mount Isa City Council	
<b>Number and title of motion</b>	99 - Review of pricing formula for Queensland's Container Refund Scheme
<b>Motion</b>	That the LGAQ calls on the State Government to review the pricing formula under the Container Refund Scheme (CRS) to: <ul style="list-style-type: none"> <li>- increase the refund amount per container to 20 cents, and</li> <li>- ensure there are mechanisms in place for annual adjustments that consider CPI and the limitations of recycling options within regional, rural and remote areas, to provide transparency and greater certainty for industry.</li> </ul>
<b>Background</b>	<p>The introduction of the Container Refund Scheme (CRS) in 2018 saw Queensland meet the benchmark of mainland States and Territories, creating consistency across a large part of the country.</p> <p>The CRS functions by attaching a deposit fee to each drink container sold in the order of \$2. The funds are then made available to the various collectors and processors along the recovery supply chain.</p> <p>The CRS has had a significant impact on recycling rates, increasing from below 20 per cent to above 60 per cent. This figure does, however, fall short of the legislated target of 80 per cent set by State Government.</p> <p>The CRS has formed a key role in fundraising for community and sporting groups and assisting household budgets by allowing scheme participants to gain refunds for eligible containers.</p> <p>Those who choose not to participate would likely support their local council's material recovery facilities (MRFs) through an increase in rebate available when recovering containers within the MRFs and thus improving the financial position of these facilities.</p> <p>However, with rising costs and decreasing profit margins, businesses are choosing to close their doors, reducing the opportunity for communities to participate in the scheme.</p> <p>An increase to the CRS from 10 cents to 20 cents would likely result in a positive</p>



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### 129<sup>th</sup> LGAQ ANNUAL CONFERENCE Pathways to Liveability



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	impact on councils and their communities with little impact on the drinks manufacturing industry.
<b>What is the desired outcome sought?</b>	A review of the pricing formula under the CRS to increase the refund amount per container to 20 cents and to provide long-term certainty about the future sustainability of businesses managing increasing costs, whilst also continuing to provide recycling options for eligible containers and supporting the scheme in achieving its legislative targets.
<b>LGAQ comment</b>	<p>The LGAQ Policy Statement states the following in regards to the Container Refund Scheme:</p> <p>5.4.12.1 Local government supports the Container Refund Scheme subject to:</p> <ul style="list-style-type: none"> <li>- The continuation of there being no negative financial impact on individual council waste and recycling operations and/or current contractual arrangements;</li> <li>- The continuation of there being full consultation and agreement with local governments in relation to the location and installation of container collection infrastructure;</li> <li>- Councils and council contractors not being excluded from claiming the container deposit refund on eligible containers collected through kerbside or other recycling collection arrangements; and</li> <li>- Councils not being directed by the State Government but retaining the right to determine whether or not they establish and operate container collection centres.</li> </ul> <p>There are no current LGAQ Annual Conference resolutions in relation to the Container Refund Scheme.</p> <p>In February 2025, the State Government announced a Parliamentary Inquiry into improving Queensland's Container Refund Scheme, with a call for submissions closing in April 2025. The LGAQ made a submission in response to this inquiry, including six recommendations calling on the State Government to:</p> <ul style="list-style-type: none"> <li>- review key deliverables of the Container Refund Scheme, and</li> <li>- engage further with local government to work collaboratively in boosting data sharing, and future planning and implementation of the Scheme.</li> </ul> <p>In May 2025, the Hon. Andrew Powell MP, Minister for Environment, Tourism, Science and Innovation released the draft new Queensland Waste Strategy 2025-2030 for consultation. At that time, the Minister publicly stated there will be no changes to the Containers for Change refund amount, as focus shifts to diverting more landfill into recycling.</p>



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(Excludes matters dealt with in previous meetings and items attached to the DOE report).

DATE 2025	ISSUE	UPDATE
<b>JANUARY</b>		
	Glenore Weir access Road requires cleaning.	All graders in camp. Look to undertake when one comes in, latest date in December.
	Request to remove / manage boats left at the Karumba Truck Stop.	Owner and contractor engaged to move the boat. Ongoing.
<b>FEBRUARY</b>		
	Palmer Street Insurance Claim.	Insurance finalised. Sale included in proposed public auction.
	Can the electricity meter at the aerodrome can be broken up into multiple meters so we can measure the power from the different business in the terminal.	Under investigation to determine if it can be achieved.
<b>MARCH</b>		
	Can Council upload the original plans for the Karumba Sea Wall.	Council is currently designing the new extensions and designs are being revised. New plans will be uploaded to website.
	Community meetings for Normanton and Karumba.	On October 15 and 16, 2025.
	Council to seek funding for lighting the path from Ash's to Point Caravan Park.	Cost being assessed.
	Council to investigate the extension of the Normanton Gym facility structure. This may include the removal of the tree for expansion. Council could consider a similar initiative for Karumba.	Preliminary plan completed. Requires budget.
	Council can consider extending the footpath along Landsborough Street, both towards the Gym and Sports Centre and to the left side leading to the Stop Shop.	DEO to investigate.
<b>APRIL</b>	Slashing and maintenance of Old Croydon Road.	DOE to investigate.
<b>AUGUST</b>		
	Leichardt River approach requires investigation	Additional premix to smooth bump being arranged.
	Car located near the Leichardt Lagoons turnoff be removed and placed it in the compound at the Normanton Dump	DOE to organise.
	Leucaena trees are growing at the rear of the Aged Persons Hostel.	Rural Lands Officer to investigate the matter and a report be provided to

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		Council.
<b>SEPTEMBER</b>		
	Gym monitoring for untidy users.	A new camera system is being sourced.
	Could Council consider replacing cast iron sections on footpaths.	DOE to conduct a ramp audit will be undertaken as part of the assessment.
	Upload of Council social photos on website.	Photo gallery has been created. The first two galleries are the 2025 Gala Ball and 2025 Outback By The Sea Festival.
	Improve signage outlining where free camping is permitted.	DOE to follow up on the installation of appropriate signage at designated free camping areas.

### Consultation (Internal/External):

- Mayor
- Councillors
- Executive Leadership Team
- Senior Leadership Team
- Executive Assistant
- Executive Officer
- LGAQ
- LGMA
- Gulf Savannah Development
- Queensland Government and Agencies
- Audit Team.
- Preston Law.

### Legal Implications:

- Local Government Regulation 2012.
- Local Government Act 2009.

### Financial and Resource Implications:

- Current activities fall within the financial parameters of the Department. See monthly financial report.

### Risk Management Implications:

- Risk of these activities is considered low to ordinary operations of Council.

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### 11.2 ORGANISATIONAL STRUCTURE - REQUEST FOR ADDITIONAL WORK, HEALTH AND SAFETY OFFICER

<b>Attachments:</b>	NIL
<b>Author:</b>	Anne Andrews - Chief Executive Officer
<b>Date:</b>	8 October 2025
<b>Key Outcome:</b>	A well governed, responsive Council, providing effective leadership and management, and respecting community values
<b>Key Strategy:</b>	A planned and safe workforce

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#### Executive Summary:

This report recommends a change to the current organisational structure to include a workplace health and safety officer to support the workplace health and safety coordinator based on the commitment of Council to provide a safe work environment.

#### RECOMMENDATION:

That Council approves an additional resource to the Workplace Health and Safety (WHS) function by creating the position of a WHS Officer to support the WHS Coordinator.

#### Background:

Council's current structure was endorsed at the December 2024 meeting. Council's CEO has been monitoring and assessing the performance, needs and service gaps of the Council during 2025 to provide best service to the Council and the community.

Following the recent resignation of the Workplace Health and Safety Advisor an opportunity has presented itself to review Council's WHS management system.

Workplace Health and Safety is a high-risk area for Council.

Local governments are Person Conducting a Business or Undertaking (PCBU) and have a responsibility to, so far as is reasonably practicable, ensure the safety and health of workers while at work. This includes their physical and psychological health.

The Act excludes local government Councillors under the definition of an 'officer'. It does, however, recognise the important role elected members have in supporting 'officers' of a PCBU – that is, supporting CEO's and directors in complying with work, health and safety responsibilities.

Councillors have an obligation under the WHS Act as an 'other'. Section 29 of the Act refers to 'Duties of other persons at the workplace' and outlines the following obligations:

- Take reasonable care for their own health and safety
- Take reasonable care that their acts or omissions do not adversely affect the health and safety of other persons
- Comply, so far as reasonably able, with any reasonable instruction that is given by the local government (as the PCBU) to ensure the local government complies with its duty under the Act.

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In practice this means that when fulfilling duties as a Councillor, elected members must be mindful of the above obligations. This includes when interacting with local government officers and workers, participating in discussions and decisions for the local government.

The rationale behind requesting a second officer in this space is that the statutory requirements are becoming more and more onerous, and Council's current system does not wholly align with the expectations of the Authority. Council is recognised as a small Council given the fact that there are about 97 FTE. However, for half the year, the workforce swells to nearly double the FTE with roads and other projects. This combined with the nature of Council's diversified and widespread work camps places the Council in a unique position relative to WHS responsibilities.

Council is recruiting to the current vacancy of the WHS Coordinator and requesting a second position in the structure to assist in gathering data, conducting audits, hazard identification, risk assessment, WHS training and statutory compliance.

### **Consultation (Internal/External):**

- Chief Executive Officer
- Human Resources Manager

### **Legal Implications:**

- Section 196 (1) of the Local Government Act 2009 ("the LG Act") requires that a local government must, by resolution, adopt an organisation structure that is appropriate to the performance of the local government's responsibilities and;
  - (2) The local government may employ local government employees for the performance of the local government's responsibilities and;
  - (3) The chief executive officer appoints local government employees.

### **Financial and Resource Implications:**

- The new position is budgeted to cost an estimated \$120,000 including on cost.

### **Risk Management Implications:**

- If Council fails to fulfill its duties or obligations, Council could breach of the Work Health and Safety Act 2011 or the Electrical Safety Act 2002 and could be prosecuted with penalties ranging from industrial manslaughter – 20 years' imprisonment for the Person Conducting a Business or Undertaking (PCBU) – in this instance the CEO - and / \$10M for the Council to \$500,000 for the Council, \$100,000 for the PCBU and \$50,000 for an individual worker.
  - A breach occurs when the law is not upheld; when:
    - an action is taken that places a person at risk of injury, illness or death
    - steps are not taken to avoid a risky situation from occurring
    - there is a failure to comply with regulatory requirement.

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### 11.3 HUMAN RESOURCES REPORT

**Attachments:** NIL

**Author:** Peter Ryan - Manager Human Resources

**Date:** 8 October 2025

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**Key Outcome:** A well governed, responsive Council, providing effective leadership and management, and respecting community values

**Key Strategy:** Ensure that workforce planning is in place and the safety of employees is maintained and improved

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**Executive Summary:**

This report provides information on the general Human Resource matters and Work Health and Safety matters relevant to the team's daily business.

**RECOMMENDATION:**

That Council accepts the Human Resources Report for information.

### 1. Human Resources Management

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Much of this month has been dedicated to high level recruitment. HR has engaged two local (Cairns) recruitment agencies and one Brisbane based agency to assist in locating both permanent and temporary recruits to various positions within Council. These have included both a permanent and temporary Work Health and Safety Coordinator, Manager Finance and the Sport, Recreation and Youth Coordinator.

Negotiations are currently underway with a recruit to the position of the Sport, Recreation and Youth Coordinator and the WH&S Coordinator. A search is also underway to identify a temporary payroll officer following the resignation of the incumbent. A temporary officer has been engaged to hold the role of Senior Finance Officer (not including payroll) to replace the incumbent upon the officer's recent resignation from Council.

The Manager Human Resources travelled with the Chief Executive Officer to attend the 75th Anniversary Conference for the Local Government Managers Association. The conference Theme "*The More Things Change*" examined local government's role in meeting the expectation of delivering services to our community with a human and community-centered approach with diminishing resources. The combination of presentations and workshops provided an opportunity to reflect on how we can think creatively and use our networks to deliver community services and infrastructure.

The Manager HR has sat on interview panels with the Executive Manager Community Development & Tourism with a view engage casuals for the roles of Karumba VIC/Library, the Karumba pool and the new position of Sport, Recreation and Youth Coordinator.

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### **2. Work Health and Safety matters**

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A review of the current WHS system has confirmed the system meets Council's requirements but that Council has the deluxe model when all it requires is the standard version. Conversations are underway to rectify this situation with the supplier. A WH&S audit of the LWBDC is also underway.

### **3. Staff Movements**

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#### **Arrivals**

- Camp Caretaker
- 6 x Pool Attendants to service both pools
- Casual Customer Service Officer (Karumba)
- Hired a hatchery Technician Trainee (To commence December 2025)

#### **Departures**

- 1 x Diesel Fitter
- 1 x Lead Educator Childcare

#### **Current Recruitments**

- Work Health & Safety Coordinator      Currently under offer
- Educator Child Care      Closes 16 August

#### **Current Vacancies**

- Manager Finance
- Work Health & Safety Coordinator      Currently under negotiation
- Youth Services, Sports & Recreation Coordinator      Currently under offer

### **4. Random Drug & Alcohol Testing Program**

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1 x Medicinal Cannabis  
1 x Refusal

A new tester has been introduced by TDDA and he has commenced duties for Council.

### **5. Training Activities**

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First Aid, Pool Lifeguard & CPR for a mixed range of 15 staff members  
1 x 1080 training  
1 x ACDC Chemical Training

### **6. Operating Budget and Expenditure**

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- Please refer to the Monthly Finance report.

### **7. Enterprise Bargaining Update**

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There is nothing to update in relation to this matter

#### **Consultation (Internal/External):**

- Chief Executive Officer
- Executive and Senior Leadership Teams
- LGAQ
- The Drug Detection Agency
- Busy at work
- LGAQ
- Apprentice and Trainee administrators from various organisations.
- University of South Australia

#### **Legal Implications:**

- Council be compliant in relation to swimming pool activity due to the training undertaken this month.

#### **Financial and Resource Implications:**

- Strong recruitment and the above training greatly ensure Council's ongoing compliance and therefore the monetary resources expended is in keeping with its obligation in this area.

#### **Risk Management Implications:**

- Risks of non-compliance are greatly mitigated with the training supplied for the pools and the baiting and chemical requirements for the Rural Lands Officer.

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### 11.4 CHRISTMAS SHUT DOWN

<b>Attachments:</b>	NIL
<b>Author:</b>	Peter Ryan - Manager Human Resources
<b>Date:</b>	8 October 2025
<b>Key Outcome:</b>	Day to day management of activities within the Human Resources Department
<b>Key Strategy:</b>	As per the Departmental Plan for Human Resources

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#### **Executive Summary:**

Christmas closure dates are set by Council on an annual basis to allow for advertising of the shutdown period and to provide staff with sufficient notice of the shutdown occurring. A skeleton staff will be rostered during the shutdown to ensure essential and emergency services are maintained.

The proposed closure for the 2025 Christmas shutdown is from Friday 19 December 2025 until Monday the 5 January 2026.

#### **RECOMMENDATION:**

That Council approves the annual closure of Council for the 2025 Christmas shutdown from Friday 19 December 2025 until Monday the 5 January 2026.

#### **Background:**

Each year Council closes its business for the Christmas break with the exception of essential services such as garbage collection, sewerage and water and emergency crews as may be required.

Pending Council approval, Council will advise all staff and the community through appropriate communications means of the decision to close the business with the inclusion of Council contact details during the shutdown.

The staff Christmas Party will be held on Friday 12 December, 2025.

#### **Consultation (Internal/External):**

- Chief Executive Officer
- Executive Leadership Team

#### **Legal Implications:**

- Preparations have been assessed against the Local Government Act 2009 and with advice from LGAQ and the Department of Local Government.

#### **Financial and Resource Implications:**

- Nil

#### **Risk Management Implications:**

- Risks have been assessed. Skeleton essential service staff will remain on call during the shutdown period with the CEO, DOE and HR Manager also on call.



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### 11.5 LES WILSON BARRAMUNDI DISCOVERY CENTRE MONTHLY REPORT

<b>Attachments:</b>	NIL
<b>Author:</b>	Christopher O'Keefe - Centre Manager - LWBDC
<b>Date:</b>	8 October 2025
<b>Key Outcome:</b>	A dynamic and diverse economy creating industry development and employment opportunities
<b>Key Strategy:</b>	A sustainable Tourism Sector

#### Executive Summary:

The Les Wilson Barramundi Discovery Centre is Carpentaria Shire's primary tourism asset and is a business unit of Council. The LWBDC is a state-of-the-art Interpretive Centre that provides the history, stories, lifecycle and habits barramundi. The Centre includes interpretive displays, theatre, saltwater lagoon, café, art gallery and provides visitors with guided tours throughout the Centre and Hatchery. It is the only hatchery in the world to breed the Southern Gulf strain of the barramundi. Diversity is the key to operations, managing multi-focal assets to satisfy demands of tourism/culture/retail/café, animal husbandry/ecology, legislative compliance, deliver community /events, meet the issues of seasonal demand and resultant employee management diversification/implication.

#### RECOMMENDATION:

For information only.

#### Background:

Statistics are from 1 – 30 September 2025

#### Karumba VIC & Barramundi Centre & Barra Bites Café Statistics:

Total visitors for September: 2250  
Average visitors per open days: 86.5  
Total days open in September : 26 days  
Opening Times: Monday – Saturday 9 am – 4 pm - closed Sundays.

Total days Barra Bites Café open : 21 days  
Tuesday – Saturday 9 am – 2 pm.

Big Barra Cash Donations collected \$185.00.

Overall visitor numbers are down from September 2024 by 33 visitors

- Overall tours are down by 280 from September 2024 (this is due to staff shortages to cover tours).
- Tours from individual bookings (API) is up 8% from September 2024.

Karumba	Local	QLD	NSW	ACT	VIC	TAS	SA	WA	NT	Int
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## BUSINESS PAPERS

Adult	63	615	411	2	298	39	56	85	4	69
Child	22	150	71	0	37	4	10	28	3	5
Tour Group	0	136	59	6	39	11	7	4	2	14
Total Visitors for September 2025: 2250										

LWBDC - Google Web Page Monthly Statistics		
	Total #	+/-to September 2024
Profile Views	2069	+75.6%
Interactions	570	-16.2%
Searches	N/A	N/A
Web Clicks	344	-24.3%
Directions	203	+8.6%
Calls	23	-37.8%
Reviews	10	8 – 5 Star; 2 – 4 Star

- Interaction is when a customer calls, makes a booking, is sent to website, or requests directions from business profile
- We are getting numerous Instagram mentions in stories and shared posts. We have not had much activity on Instagram previously.

LWBDC	Total Visitors	Total Tour	API Tour Payments	Invoiced Group Tours	Other Invoiced	VIC POS Sales	Barra Bites Sales	Monthly Total
Jan-25								
Feb-25	16	0	\$0.00	\$0.00	\$0.00	\$311.60	\$13.00	
Mar-25	134	0	\$305.00	\$0.00	\$0.00	\$1,515.10	\$31.00	
Apr-25	425	107	\$1,565.00	\$0.00	\$102.00	\$5,599.60	\$778.50	\$8,045.10
May-25	1621	514	\$3,140.00	\$525.00	\$1,480.00	\$34,805.00	\$9,650.85	\$48,120.85
Jun-25	2653	881	\$5,845.00	\$1,626.00	\$0.00	\$40,508.80	\$12,673.60	\$60,653.40
Jul-25	4143	1321	\$12,505.00	\$1,373.00	\$1,055.00	\$62,877.50	\$14,299.60	\$92,110.10
Aug-25	3171	1013	\$8,315.00	\$945.00	\$1,096.00	\$61,053.15	\$15,958.90	\$87,368.05

## BUSINESS PAPERS

<b>Sep-25</b>	2250	645	\$5,830.00	\$805.00	\$514.00	\$33,662.60	\$9,910.75	<b>\$50,722.35</b>
<b>Oct-25</b>								
<b>Nov-25</b>								
<b>Dec-25</b>								

- API - income from on-line individual tour bookings
- Invoiced other – Conference Room Hire, Catering & Events

### 2024 comparison to 2025

LWBDC	Total Visitors	Total Tour	API Tour Payments	Invoiced Group Tours	Other Invoiced	VIC POS Sales	Barra Bites Sales	Monthly Total
<b>Sep-24</b>	2283	925	\$5,447.00	\$1,582.00	Nil	\$32,711.60	\$7,238.40	<b>\$46,979.00</b>
<b>Sep-25</b>	2250	645	\$5,830.00	\$805.00	\$514.00	\$33,662.60	\$9,910.75	<b>\$50,722.35</b>

ACTIVITY – OBSERVATION / ACTION	
Karumba VIC	<p>Overall September income for the Centre was up 7.6% to September 2024, even with slightly lower visitor numbers (down 1.5%).</p> <p>Sales in VIC gift store for September were approximately 4% higher from previous year.</p> <p>Stock take is planned for October to monitor stock totals and make assessment for 2026 Season merchandise orders.</p> <p>Artist's consignment sales continue to be strong. One artist has taken her works back for the wet season.</p> <p>September school holidays are dominated by local and greater QLD visitors.</p>
Barra Bites Café	<p>Café sales were approximately 31% higher to September 2024.</p> <p>Café has group lunch menus for 2026 season. Stock take of packaging, pantry goods, drinks, ice creams and frozen goods is planned for October to prepare for 2026 season and ensure ice creams and drinks are stocked for wet season sales.</p> <p>Equipment maintenance and checking is scheduled for October. Refrigeration &amp; freezer checks have been carried out, some freezer seals have been replaced and new seals ordered for the Café &amp; Hatchery freezers. This will extend the life of deep freezers.</p>
Tours	<p>2026 operator tours have been booked for our major operators – Outback Spirit, Outback Ausie, Great Value Holidays, APT, Heritage, All Aussie Journey, fun over fifty and a few smaller operators.</p> <p>Tours for the 2025 season are winding down. There are four operator tours remaining in the first week of October.</p>

## BUSINESS PAPERS

	The majority of tour bookings are coming from API and counter bookings, not from group operators. Word of mouth recommendations and Google & Facebook reviews are affecting this growing trend. During September, the Centre could not accommodate the number of tours requested because of staff shortage.
After Hours Rates Request	Not changed - Yet to be notified of rates addition for "After Hours Fee". This will be a necessary addition to accommodate some group operators trying to fit multiple attractions. It also provides groups more time in VIC gift shop and improve on sales.
Interpretative Centre	Interpretative Centre: A detailed check and review on all exhibits, tanks and videos will be carried out in the off season.
Outback by the Sea Festival	Film Workshop had 13 attendees – mix of local and visitors. It was a good crowd interested film and content makers, who expressed appreciation for the workshop opportunity and skill share.
Broodstock	During September the Broodstock fish were weighed, canulated and injected with hormones to help develop the egg production before being placed in the 9000 litre broodstock tanks. Two fish from the backup 20,000 litre back up tank were found to have eggs at 250-300 micron and should have continued to develop at 100 micron per week. Fish were checked every two weeks with egg development going into regression and no egg development. We have been working with James Cook University and the tanks still seem to be causing regression in the fish. The fish in the exhibition tank have visible egg development and have been receiving extra vitamin enrichment for the past two months. We propose to return the current broodstock fish to the exhibition whilst the new 15,000 tanks that have been refurbished and tested can be installed in the exhibition room. Returning the fish to the exhibition tank will also reduce the workload whilst staff are on annual leave and allow for works to be carried out on the new tanks and biological systems. The fish will remain in the exhibition tank until the end of November as tours are finished and continue vitamin enrichment. All staff with the help from the Karumba depot crew will drop the exhibition tank. All suitably sized fish will be canulated, weighed and the selected fish will go into the two larger broodstock tanks for spawning.
Live Food	New rotifer production methods are working extremely well with predictable results and greatly reduced cost of production. The two large tanks that have been repaired for algae production are working well and will have access wholes cut into the side and shade cloth put over the top for better protection and heat regulation.
Algae	Three new strains of algae are now in production and are being acclimatized to the new conditions and will be used for oyster production.
Electrical	New circuit breakers have been installed in the exhibition tank pumping and aeration area to combat the issue of pumps, Aeration, and Drum filter being on the same breaker that caused a triple failure in early September. All systems are now separately controlled.
JCU Student	Student placement is working well with experience in live food and

## **BUSINESS PAPERS**

	algae production. Handling of broodstock and feeding have been the main priorities along with Laboratory work and sampling work & record keeping.
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### **Consultation (Internal/External):**

- Chief Executive Officer
- Executive Manager Community Development and Tourism
- Human Resources Manager
- Queensland Department of Environment, Science and Innovation
- Visitors
- Suppliers

### **Legal Implications:**

- Fisheries Act 1994, Fisheries (Commercial Fisheries) Regulation 2019
- Fisheries (General Section 24HA of the Native Title Act 1993
- Queensland Aboriginal Cultural Heritage Act 2003
- Native Title Work Procedures. Section 24HA of the Native Title Act 1993
- General fisheries permit (expiry date March 2025)
- Food Act 2006

### **Financial and Resource Implications:**

- Refer to the Monthly Financial Report.

### **Risk Management Implications:**

- The LWBDC is operating within approved risk parameters.

## BUSINESS PAPERS

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### 11.6 2026 COUNCIL MEETING DATES

<b>Attachments:</b>	11.6.1. Meeting Dates for 2026 <a href="#">↓</a>
<b>Author:</b>	Angeline Pascoe - Executive Assistant
<b>Date:</b>	8 October 2025
<b>Key Outcome:</b>	Day to day management of activities within the Office of the CEO
<b>Key Strategy:</b>	As per the Departmental Plan for the Office of the CEO

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#### **Executive Summary:**

The *Local Government Act 2009* requires a Shire Council to meet at least once a month.

The proposed meeting dates for 2026 are presented for Council's consideration and adoption.

Carpentaria Shire Council meetings are traditionally held on the third Wednesday and following Thursday (if required) of each month. These dates have been recommended for the 2026 year with the exception of the January, October and December meetings. The January meeting is one week later to provide report writers returning from leave time to collate the reports, October's meeting has been brought forward one week to accommodate the annual LGAQ Conference which is being held from 19 – 21 October, 2026 and the December meeting has been brought forward due to the Christmas shut down period and to allow any follow up items after the meeting to be actioned prior to the shutdown.

#### **RECOMMENDATION:**

That Council adopt the 2026 Council Meeting dates as presented:

- 28 & 29 January
- 18 & 19 February
- 18 & 19 March
- 22 & 23 April (at Karumba)
- 20 & 21 May
- 17 & 18 June (Budget Meeting)
- 22 & 23 July (at Karumba)
- 19 & 20 August
- 23 & 24 September
- 14 & 15 October (at Karumba)
- 18 & 19 November; and
- 9 & 10 December (earlier due to Christmas)

#### **Background:**

These dates work in with public holidays. However, Council may have other commitments that they wish to consider.

## **BUSINESS PAPERS**

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Council may wish to consider dates for public consultation meetings, although it is not necessary to do so as a statutory requirement in this resolution.

**Consultation (Internal/External):**

- Anne Andrews – Chief Executive Officer
- Angeline Pascoe – Executive Assistant

**Legal Implications:**

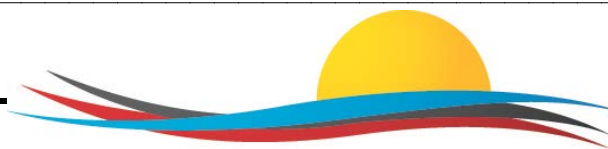
- Section 257(1) of the *Local Government Regulation 2012* requires a Shire Council to meet at least once in each month.

**Financial and Resource Implications:**

- Nil.

**Risk Management Implications:**

- Nil.



# CARPENTARIA SHIRE

*Outback by the Sea®*

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## Meeting Dates for 2026

The Carpentaria Shire Council meets every third Wednesday and the following Thursday of the month unless otherwise stated. Meetings are generally held in the Council Chambers, Haig Street, Normanton unless otherwise stated.

Order of Business: Wednesday, Ordinary Meeting of Council  
Thursday, Ordinary Meeting of Council

All Business pertaining to the Agenda is due on the Tuesday, one week before the meeting date.

Council Meetings commence at 9am and are open to the public.

Month	Agenda Due	Meeting Date	Meeting Type
January	20	28 29	Ordinary Meeting Ordinary Meeting
February	10	18 19	Ordinary Meeting Ordinary Meeting
March	10	18 19	Ordinary Meeting Ordinary Meeting
April	14	22 23	Ordinary Meeting - Karumba Ordinary Meeting
May	12	20 21	Ordinary Meeting Ordinary Meeting
June	9	17 18	Ordinary Meeting Ordinary Meeting – <b>Budget Meeting</b>
July	14	22 23	Ordinary Meeting – Karumba Ordinary Meeting
August	11	19 20	Ordinary Meeting Ordinary Meeting
September	15	23 24	Ordinary Meeting Ordinary Meeting
October	6	14 15	Ordinary Meeting - Karumba Ordinary Meeting
November	10	18 19	Ordinary Meeting Ordinary Meeting
December	1	9 10	Ordinary Meeting <b>Note: 1 week earlier due to Christmas</b>



## BUSINESS PAPERS

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### 12 REPORTS FROM CHIEF OPERATING OFFICER

#### 12.1 CHIEF OPERATING OFFICER REPORT

**Attachments:** NIL

**Author:** Andrew Shaw - Chief Operating Officer

**Date:** 9 October 2025

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**Key Outcome:** A well governed, responsive Council, providing effective leadership and management, and respecting community values

**Key Strategy:** The community has confidence in Council

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#### Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Operating Officer portfolio.

#### RECOMMENDATION:

For information only.

#### Background:

This report covers activities conducted during September 2025.

#### 1. Information Technology

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##### Starlink internet connection at Normanton depot

A Starlink internet connection has been ordered for the Normanton depot in order to improve network stability at both the depot and in the Haig Street administration office.

##### CCTV cameras

Design for CCTV cameras at various locations continues, including Karumba depot and in Waste Management.

#### 2. Leases

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There are no updates for this month.

## **BUSINESS PAPERS**

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### **3. Financial Statements**

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The sign-off of the annual financial statements by the Mayor, CEO and the Queensland Audit Office (QAO) remains on track for early October.

The signed financial statements will be given to the Minister and will be included in the annual report and be placed on Council's website.

The auditor-general will also give the Mayor the auditor-general's observation report (also known as the Final Management Letter) which includes suggestions about anything arising from the audit. This will also be presented at the next ordinary meeting of Council under section 213 of the Local Government Regulation 2012.

### **4. Depreciation Taskforce**

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A Depreciation Taskforce was an election commitment of the new State Government, designed to support local councils with matters relating to depreciation in the financial statements. It is headed by Mr Neil Castles, and a submission from the local government sector is being co-ordinated by the LGAQ.

Council's administration will make a submission during October.

#### **Consultation (Internal/External):**

- Chief Executive Officer
- ICT Officer

#### **Legal Implications:**

- Local Government Regulation 2012
- Local Government Act 2009

#### **Financial and Resource Implications:**

- Contained within the report.

#### **Risk Management Implications:**

- Failure to comply with the relevant legislative requirements could result in reputational and political risk.
- Risk is considered low, to ordinary operations of Council.

## BUSINESS PAPERS

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### 12.2 MONTHLY FINANCIAL REPORT - SEPTEMBER 2025

<b>Attachments:</b>	12.2.1. Sept 2025 Monthly Financial Statements <a href="#">↓</a>
<b>Author:</b>	Sean D'Souza - Finance Manager
<b>Date:</b>	8 October 2025
<b>Key Outcome:</b>	A well governed, responsive Council, providing effective leadership and management, and respecting community values
<b>Key Strategy:</b>	A financially sustainable organisation

---

#### Executive Summary:

Presentation of the financial report for 30 September 2025 is required under section 204 of the *Local Government Regulation 2012*. The report is presented for noting and indicates whether Council is progressing satisfactorily against its current budget. The contents of the report include:

1. Key Highlights
2. Operating Result
3. Cash Position
4. Trade and Receivables
5. Investments
6. QTC Loans
7. Sales, contracts and recoverable works

#### RECOMMENDATION:

That Council accepts the Monthly Financial Report, as required under section 204 of the Local Government Regulation 2012 for the period ended 30 September 2025.

#### Background:

##### FINANCIAL REPORT

The Monthly Finance Reports are prepared in accordance with the reporting requirements of the *Local Government Act 2009* and *Local Government Regulation 2012 s204*.

The following reports for 30 September 2025 are attached for Council's information.

- Statement of Comprehensive Income
- Statement of Comprehensive Income by Category
- Statement of Financial Position
- Cashflow Statement

### 1. Key Highlights

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The key highlights are presented below; refer to the relevant sections of the report for more detailed information.

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## BUSINESS PAPERS

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- The year-to-date operating result is a surplus of \$421,626. Refer to item 2.
  - o Major factors contributing to the operating result are:

Factors	Actual Sept YTD	Budget ANNUAL	Variance	Comments
Current Surplus/Deficit	421,676	(9,442,551)	9,864,227	The operating result (after depreciation expense) for the full year is budgeted to be a deficit of \$9.4 million.
Grant Revenue FAGS	1,322,275	10,275,000	(8,952,725)	50% of the 2025/26 Finance Assistance Grant allocation was received early, in June 2025 (received \$5,339,650). The first quarterly payment of the remaining amount was received in August (\$1,322,275).
Rates	4,936,159	9,313,835	(4,377,676)	The first half-year rates were levied on 19 August 2025, for the amount of \$4,936,159.
Interest Income	413,752	2,095,000	(1,681,248)	Annual budget interest income equates to about \$175k/month. That is, September YTD interest income of \$414k is below budget (by \$110k), due to a fall in interest rates.

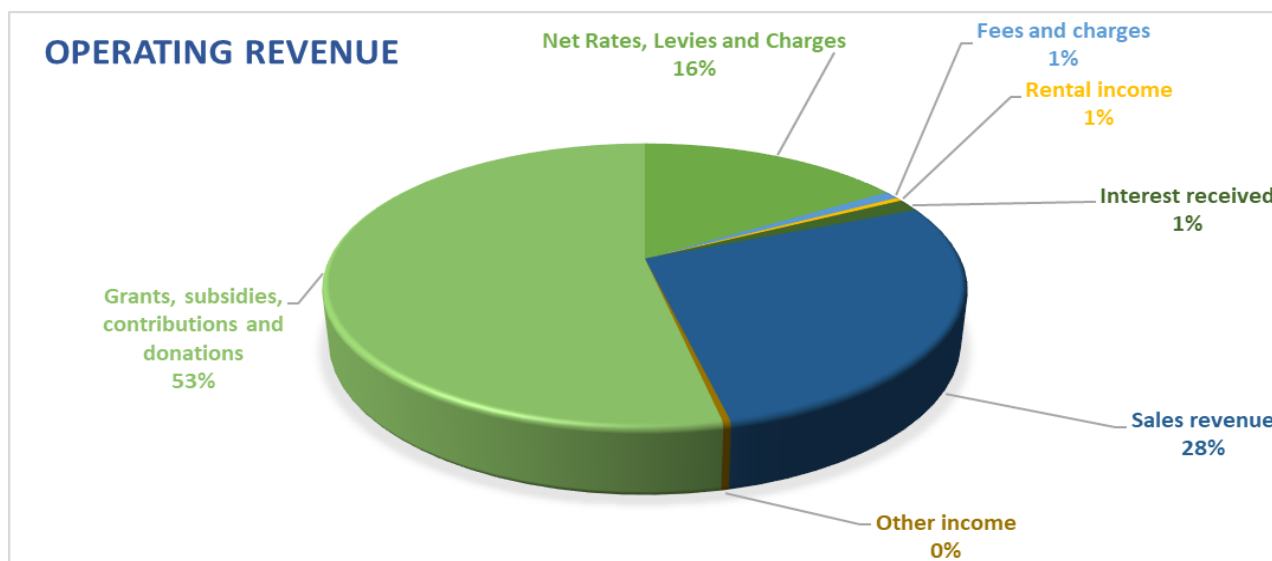
## BUSINESS PAPERS

- Cash Position – Refer item 3. Cash Position – Refer to Item 3
  - The current cash balance is **\$27,592,071**. For further details, please refer to Item 3.
  - Of the total cash held, **\$2,031,338** is restricted. See the Accounts Summary for additional context.
  - The cash available for operational purposes is **\$25,560,732**, which represents **3 months** of cover— slightly below the minimum cash cover target of **4 months** for Tier 7 councils. Management also has internal restrictions on funds; please refer to the Cash Accounts Summary.

### 2. Operating Result

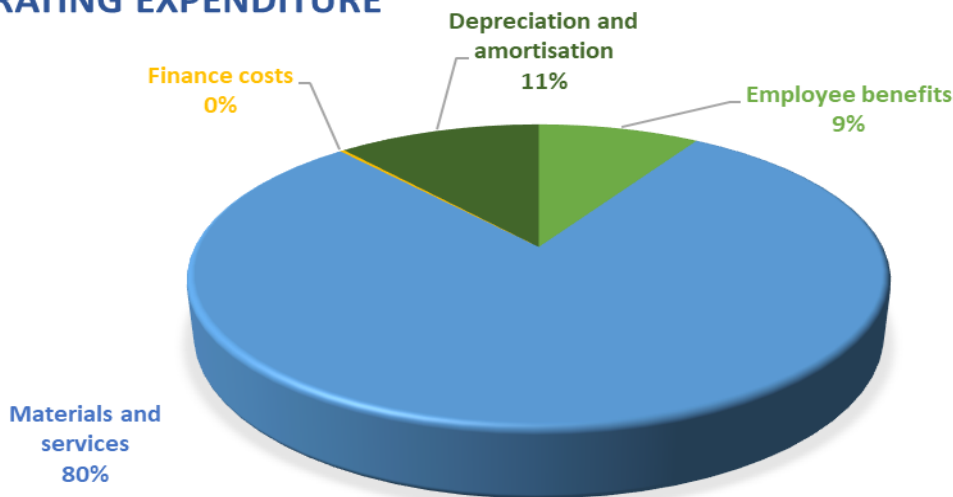
For the financial year 2025/2026, the comprehensive income statement operating result indicated a surplus of **\$421,626**. This is net of **\$29,497,426** in recurrent revenue and **\$29,075,800** in recurrent expenditure.

	Actual (1 July 2025 to 30 June 2026)	Budget (1 July 2025 to 30 June 2026)
Revenue	29,497,426	84,097,066
Expenses	29,075,800	93,539,617
<b>Net Operating Result</b>	<b>421,626</b>	<b>(9,442,551)</b>

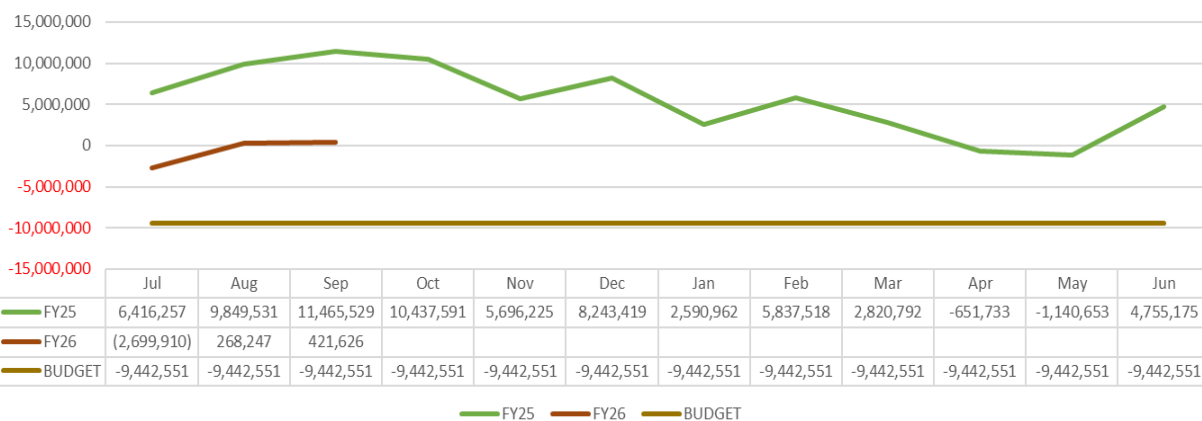


## BUSINESS PAPERS

### OPERATING EXPENDITURE



### Operating Result



## BUSINESS PAPERS

More detailed reports are provided below:

### Office of the Chief Executive Officer

Account	Budget	30 Sep 2025
<b>Operating Income</b>	<b>43,118</b>	<b>-207,758</b>
Disaster Events	0	-175,955
Disaster Preparedness	33,118	-35,351
Emergency Response	0	0
Governance	0	0
Tourism Events	10,000	3,548
<b>Operating Expenditure</b>	<b>-2,602,603</b>	<b>-870,713</b>
Communications	-19,000	-1,001
Community Recovery	0	0
Disaster Events	-10,000	-3,601
Disaster Preparedness	0	0
Elected Members	-548,176	-128,251
Emergency Response	-45,700	-11,799
Governance	-1,576,422	-603,015
Regional Economic Development	-11,000	0
Tourism Events	-392,305	-123,045
<b>Net Result</b>	<b>-2,559,484</b>	<b>-1,078,471</b>

## BUSINESS PAPERS

### Human Resources

Account	Budget	30 Sep 2025
<b>Operating Income</b>	<b>0</b>	<b>0</b>
Apprenticeships / Traineeship	0	0
Workplace Health And Safety	0	0
<b>Operating Expenditure</b>	<b>-1,406,750</b>	<b>-380,968</b>
Apprenticeships / Traineeship	-37,000	-8,750
Enterprise Bargaining	-5,000	0
Human Resource Operations	-609,137	-120,574
Learning & Development	-210,500	-23,112
Workplace Health And Safety	-545,113	-228,533
<b>Net Result</b>	<b>-1,406,750</b>	<b>-380,968</b>

### Les Wilson Barramundi Discovery Centre

Account	Budget	30 Sep 2025
<b>Operating Income</b>	<b>205,500</b>	<b>180,069</b>
Barra Bites Café	26,100	24,375
Hatchery	0	0
Les Wilson Barramundi Discovery Centre	159,400	142,786
Visitor Information	20,000	12,908
<b>Operating Expenditure</b>	<b>-1,323,598</b>	<b>-312,100</b>
Barra Bites Café	-60,559	-26,899
Hatchery	-251,764	-69,921
Les Wilson Barramundi Discovery Centre	-924,369	-162,436
Visitor Information	-86,907	-52,844
<b>Net Result</b>	<b>-1,118,098</b>	<b>-132,031</b>



## BUSINESS PAPERS

### Corporate Services

Account	Budget	30 Sep 2025
<b>Operating Income</b>	<b>513,713</b>	<b>143,393</b>
Animal Control	1,200	797
Cemeteries	34,400	25,382
Environmental Health	3,200	650
Information Technology	0	0
Local Laws	9,800	3,159
Pensioner Housing	38,000	7,163
Property And Leases	101,120	28,000
Staff Housing	325,993	78,241
<b>Operating Expenditure</b>	<b>-2,371,341</b>	<b>-462,848</b>
Animal Control	-117,042	-17,364
Cemeteries	-77,340	-62,021
Corporate Services	-103,800	0
Environmental Health	-17,000	-10,036
Information Technology	-916,776	-170,195
Local Laws	-116,792	-20,579
Mosquito Control	-27,550	-6,000
Pensioner Housing	-30,430	-8,993
Pest Management Operations	-456,319	-38,451
Property And Leases	-2,600	-14
Stores & Purchasing	-425,193	-129,194
Weed Control	-80,500	0
<b>Net Result</b>	<b>-1,857,629</b>	<b>-319,455</b>

## BUSINESS PAPERS

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### Finance and Administration

Account	Budget	30 Sep 2025
<b>Operating Income</b>	<b>17,299,325</b>	<b>3,934,790</b>
Admin And Customer Service	4,300	1,709
Financial Services	12,275,000	1,449,003
Rates Management	5,020,025	2,484,079
<b>Operating Expenditure</b>	<b>76,205</b>	<b>-69,934</b>
Admin And Customer Service	-567,056	-116,236
Financial Services	-1,088,014	-416,354
Payroll	0	275,743
Rates Management	-265,009	-74,654
Records Management	-116,772	-43,302
Wages On-Costs	2,113,056	304,868
<b>Net Result</b>	<b>17,375,530</b>	<b>3,864,857</b>

## BUSINESS PAPERS

### Community Development

Account	Budget	30 Sep 2025
<b>Operating Income</b>	<b>796,200</b>	<b>123,977</b>
Arts & Culture	0	0
Business Development	0	0
Child Care	135,000	84,914
Community Development	0	0
Community Events	8,700	16,346
Cultural Development	0	0
Gym	48,100	14,707
Halls	39,500	5,000
Libraries	600	0
Regional Economic Development	550,000	0
Sports & Recreation	14,200	2,555
Swimming Pools	100	455
Youth Services	0	0
<b>Operating Expenditure</b>	<b>-4,491,429</b>	<b>-949,814</b>
Arts & Culture	-350	-16,325
Business Development	-555,500	0
Child Care	-1,037,743	-215,797
Community Development	-328,581	-89,827
Community Donations	-44,000	-4,743
Community Events	-130,400	-37,352
Cultural & Natural Heritage	-178,970	-42,431
Gym	-81,500	-14,942
Halls	-233,960	-56,206
Libraries	-225,633	-58,581
Recreational Sports Centre	-605,660	-146,678
Rodeo Grounds	-150,460	-34,557
Sports & Recreation	-271,100	-66,754
Swimming Pools	-539,800	-147,262
Youth Services	-107,772	-18,360
<b>Net Result</b>	<b>-3,695,229</b>	<b>-825,838</b>

## BUSINESS PAPERS

### Engineering

Account	Budget	30 Sep 2025
<b>Operating Income</b>	<b>13,800,100</b>	<b>8,194,370</b>
Airports	393,500	80,121
Building Services	18,400	3,418
Coastal Management	0	0
Engineering Services	0	0
Fleet & Plant	10,300	11,768
Main Roads (Rmpc And Pw)	13,330,000	7,818,707
Pensioner Housing	38,000	8,705
Private Works	0	877
Regional Planning	0	0
Road	0	269,496
Town Planning	9,900	1,278
<b>Operating Expenditure</b>	<b>-26,780,834</b>	<b>-9,757,508</b>
Airports	-462,180	-94,909
Asset Management	-198,688	-50,897
Building Services	-760,455	-37,930
Depots & Workshop	-554,970	-180,561
Engineering Services	-870,431	-292,064
Fleet & Plant	3,624,461	3,545,356
Main Roads (Rmpc And Pw)	-17,341,107	-10,359,218
Parks & Gardens	-2,206,897	-391,701
Pensioner Housing	-275,970	-69,477
Private Works	-1,000	-4,170
Public Conveniences	-100,000	-82,345
Quarries	-10,000	0
Regional Planning	0	0
Reserves	-31,700	-4,417
Road	-6,608,116	-1,503,615
Staff Housing	-897,780	-227,545
Stormwater Maintenance	0	0
Town Planning	-86,000	-4,016
<b>Net Result</b>	<b>-12,980,734</b>	<b>-1,563,138</b>

## BUSINESS PAPERS

### Asset Management

Account	Budget	30 Sep 2025
<b>Operating Expenditure</b>	<b>-851,740</b>	<b>-201,914</b>
Admin And Customer Service	-54,260	-18,692
Airports	-30,000	-6,129
Animal Control	-1,000	0
Cemeteries	-1,100	-1,319
Child Care	-20,100	-1,823
Depots & Workshop	-90,100	-16,160
Emergency Response	-5,460	0
Engineering Services	0	-1,571
Gym	-17,700	-1,935
Halls	-44,200	-3,612
Hatchery	-4,000	0
Landfill/ Waste Transfer Operations	-4,000	0
Les Wilson Barramundi Discovery Centre	-37,500	-2,554
Libraries	-16,500	-5,084
Parks & Gardens	-20,000	0
Pensioner Housing	-108,590	-30,159
Property And Leases	-4,000	0
Public Conveniences	-5,500	-2,312
Recreational Sports Centre	-38,100	-22,434
Rodeo Grounds	-21,800	-3,960
Sewerage	-28,500	-1,389
Staff Housing	-230,000	-67,707
Stores & Purchasing	0	0
Swimming Pools	-25,300	-3,245
Visitor Information	-16,000	-1,573
Water	-28,030	-10,256
<b>Net Result</b>	<b>-851,740</b>	<b>-201,914</b>

## BUSINESS PAPERS

### Water and Waste Management

Account	Budget	30 Sep 2025
<b>Operating Income</b>	<b>4,439,110</b>	<b>2,440,954</b>
Landfill/ Waste Transfer Operations	883,800	443,225
Refuse Collection	7,400	0
Sewerage	1,701,400	845,336
Water	1,846,510	1,152,393
<b>Operating Expenditure</b>	<b>-7,086,888</b>	<b>-1,599,254</b>
Landfill/ Waste Transfer Operations	-952,860	-144,503
Raw Water Network	-5,000	0
Refuse Collection	-158,500	-79,833
Sewerage	-1,525,633	-349,027
Water	-4,444,895	-1,025,891
<b>Net Result</b>	<b>-2,647,778</b>	<b>841,700</b>

This budget includes operational and maintenance expenditure on Council's

- water and sewer treatment plants and reticulation networks
- landfill and waste transfer operations
- refuse collection

The income is from rates service charges for garbage, sewerage and water.

### 3. Cash Position

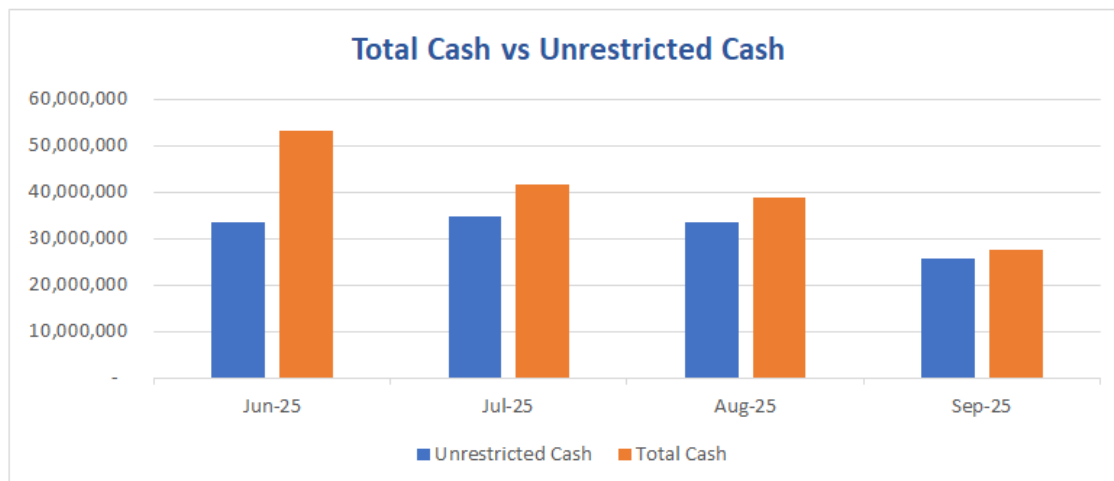
Council's cash balance is **\$27,592,071**. However, this balance is subject to several external restrictions, primarily related to contract liabilities. These liabilities predominantly consist of prepayments received from Queensland Reconstruction Authority (QRA) for flood damage restoration and betterment projects, including **\$252,298** allocated for the Mitchell River Bridge.

Additionally, Council has contract assets arising from works performed for other funding bodies and flood damage recovery projects, which are still pending payment. Contract assets represent work performed in advance. As at balance date, Council reported a net contract liability balance of **\$8,078,946**.

The graph below illustrates the total cash held (orange line) compared to the unrestricted cash available for Council operations expenditures (blue bars).

## BUSINESS PAPERS

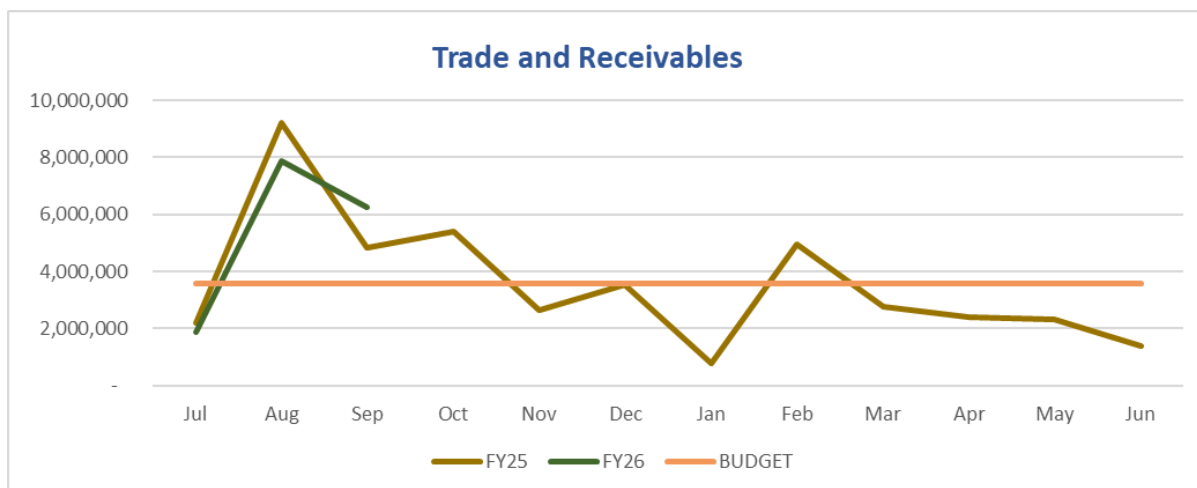
	Jun-25	Jul-25	Aug-25	Sep-25
<b>Unrestricted Cash</b>	33,407,779	34,915,414	33,407,779	25,560,732
<b>Total Cash</b>	53,107,133	41,657,050	38,864,959	27,592,071



*Note: Currently, the balance of contract assets from QRA projects is \$18 million. We excluded the QRA projects because it would exceed the total cash available.*

### 4. Trade and Receivables

The graph below illustrates Council's Trade and Receivables balance of **\$6,238,408** compared to a budgeted figure of **\$3,590,184**. The total outstanding rates of **\$1,282,587** are included within the overall outstanding receivables balance.



The Budget is based on expected receivables at year end; however, due to the nature of receivables, there is no real impact if the actual does not reach the budget at year end.

## BUSINESS PAPERS

### 5. Investments

In accordance with Council's Investment Policy, available funds were invested in the Queensland Treasury Corporation Cash Fund, including the cash backing of all Council reserves. The table below outlines the investment performance for the month of September 2025.

Investment Accounts	Financial Institutions	Funds Available Balance	September 2025 Interest Income	YTD Interest Earned
QTC General Fund	QTC	17,094,656	49,607	187,020
QTC Reserves	QTC	9,634,534	49,141	208,902
<b>TOTAL</b>		<b>26,729,191</b>	<b>98,749</b>	<b>395,922</b>

### 6. QTC Loans

Council has no planned borrowings over the next ten years and remains committed to reducing its existing debt obligations. Currently, Council holds three loans with the Queensland Treasury Corporation (QTC), as detailed below:

Loan Purpose	Quarterly Repayments	Balance	Maturity Date
Glenore Weir	110,412	3,475,774	15 March 2035
Karumba Sewerage	66,099	1,078,911	15 June 2030
Normanton Water	34,032	631,222	15 March 2031
<b>TOTAL</b>	<b>210,543</b>	<b>5,185,907</b>	



## BUSINESS PAPERS

### 7. Sales Contracts and Recoverable Works

The table below provides a detailed breakdown of revenue and expenditures related to Main Roads activities:

Main Roads	Revenue	Expenditures
RMPC	0	245,095
Recoverable Works	7,818,707	10,176,773

### 8. Fleet and Plant

Plant and Fleet Operations for the period ending 30 September 2025			
	Budget	Actual	% (Actual vs Budget)
<b>Plant Recovery (Or Plant Hire)</b>	<b>11,299,000</b>	<b>5,585,051</b>	<b>49%</b>
<b>Operating Expenditure</b>			
<b>Depreciation On Non-Current Assets</b>	<b>-1,038,000</b>	<b>-243,228</b>	<b>23%</b>
Depreciation - Other Plant & Equipment	-16,000	0	0%
Depreciation - Plant & Equipment	-1,022,000	-243,228	24%
<b>Employee Costs</b>	<b>-545,549</b>	<b>-130,359</b>	<b>24%</b>
Labour On Costs	-231,196	-35,536	15%
Salaries & Wages	-314,353	-94,823	30%
<b>Materials &amp; Services</b>	<b>-6,090,990</b>	<b>-1,666,108</b>	<b>27%</b>
Consultants	-10,000	0	0%
Consumables	-15,000	-100	1%
Contractors - Others	-120,000	-1,370	1%
Contractors - Road Works	0	0	0%
Freight	-100,000	-33,296	33%
Insurance Premiums	-190,290	0	0%
Materials	-416,000	-59,821	14%
Plant Hire Payments	-3,500,000	-1,048,648	30%
Service Contracts	-7,500	0	0%
Stores Issues	-1,675,000	-494,361	30%
Stores On Costs	-5,000	0	0%
Subscriptions	-2,000	-450	23%
Telephone	-47,700	-14,952	31%
Other Expenses	-2,500	-13,110	524%
	<b>-7,674,539</b>	<b>-2,039,695</b>	<b>27%</b>
<b>Plant and Fleet Net Operating Results</b>	<b>3,624,461</b>	<b>3,545,356</b>	<b>98%</b>

The Fleet & Plant operation shows a net positive variance, with the net result lower than expected.

- Operating Expenditure: \$2,039,695 (27% of the budgeted \$7,674,539)
- Key Cost Drivers

## **BUSINESS PAPERS**

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- Plant Hire Payments are a major cost contributor, with the budget currently 30% expended
- Other Expenses spent on third-party repairs for hired plant damages
- Stores issues

### Revenue & Charge-Out Issues

- Underutilised Fleet: Several Council-owned and hired plant items are not being charged out, leading to potential revenue loss.
- Plant Hire Recovery: Currently at \$5,585,051 (49% of the budgeted \$11,299,000).

### **Consultation (Internal/External):**

- Finance team
- Supervisors and relevant officers

### **Legal Implications:**

- *Local Government Regulation 2012, section 204:*
  1. The local government must prepare a financial report.
  2. The chief executive officer must present the financial report –
    - a. if the local government meets less frequently than monthly – at each meeting of the local government; or
    - b. otherwise – at a meeting of the local government once a month.
  3. The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.
- *Local Government Act 2009*

### **Financial and Resource Implications:**

- The report identifies how Council is tracking against the adopted operational and capital budgets for the financial year.

### **Risk Management Implications:**

- Risk is considered low, and Council will be advised if major items deviate from the adopted budget and forecasts.
- Risk is high regarding depletion of cash during construction of the Mitchell River Bridge due to the high value of the contract. Council may not be able to fund the construction unless additional prepayments are received from QRA throughout the construction phase. This risk can be mitigated with early communication with QRA as detailed in the report.

## Carpentaria Shire Council

### Statement of Comprehensive Income

for the period ended 30 September 2025

	Actual 30-Sep-25	Budget 30-Jun-26	% (Actual vs Budget)
<b>Income</b>			25.00%
<b>Revenue</b>			
<b>Operating revenue</b>			
Net Rates, Levies and Charges	4,734,978	9,313,835	50.84%
Fees and charges	259,079	892,000	29.04%
Rental income	122,109	513,113	23.80%
Interest received	413,752	2,095,000	19.75%
Sales revenue	8,160,691	13,425,000	60.79%
Other income	98,046	-	0.00%
Grants, subsidies, contributions and donations	15,708,769	57,858,118	27.15%
<b>Total operating revenue</b>	29,497,426	84,097,066	35.08%
<b>Capital revenue</b>			
Grants, subsidies, contributions and donations	10,203,449	69,106,797	14.76%
Capital income	-	-	0.00%
<b>Total revenue</b>	39,700,874	153,203,863	25.91%
<b>Total income</b>	39,700,874	153,203,863	25.91%
<b>Expenses</b>			
<b>Operating expenses</b>			
Employee benefits	2,601,794	11,948,770	21.77%
Materials and services	23,136,206	68,141,585	33.95%
Finance costs	69,039	261,262	26.43%
Depreciation and amortisation	3,268,761	13,188,000	24.79%
<b>Total operating expenses</b>	29,075,800	93,539,617	31.08%
<b>Total expenses</b>	29,075,800	93,539,617	31.08%
<b>Net result</b>	10,625,074	59,664,246	17.81%
<b>Operating result</b>			
Operating revenue	29,497,426	84,097,066	35.08%
Operating expenses	29,075,800	93,539,617	31.08%
Operating result	421,626	(9,442,551)	-4.47%

#### Key Points:

- 1 Operating EBITDA (Earnings Before Interest, Taxes, Depreciation and Amortisation): **\$3,759,426**
- 2 Depreciation expenses are expected to exceed the budgeted amount due to the comprehensive valuation completed after the adoption of the 2025-26 budget. This variance will be addressed in the budget review.

## Carpentaria Shire Council

### Statement of Financial Position

as at 30 September 2025


	Actual 30-Sep-25	Budget 30-Jun-26
<b>Assets</b>		
<b>Current assets</b>		
Cash and cash equivalents	27,592,071	39,628,197
Trade and other receivables	6,238,408	3,590,184
Inventories	1,319,365	1,357,600
Contract Assets	20,246,784	13,788,594
ATO Receivables	849,690	90,081
Total current assets	56,246,317	58,454,656
<b>Non-current assets</b>		
Trade and other receivables	-	-
Property, plant & equipment	401,128,778	437,334,032
Total non-current assets	401,128,778	437,334,032
<b>Total assets</b>	<b>457,375,094</b>	<b>495,788,688</b>
<b>Liabilities</b>		
<b>Current liabilities</b>		
Trade and other payables	3,280,282	2,157,828
Contract Liabilities	12,167,838	38,980,105
Borrowings	608,335	938,364
Provisions	1,337,296	629,470
Total current liabilities	17,393,751	42,705,767
<b>Non-current liabilities</b>		
Borrowings	4,577,573	4,094,912
Provisions	1,055,298	1,002,902
Total non-current liabilities	5,632,870	5,097,814
<b>Total liabilities</b>	<b>23,026,621</b>	<b>47,803,581</b>
<b>Net community assets</b>	<b>434,348,473</b>	<b>447,985,107</b>
<b>Community equity</b>		
Asset revaluation surplus	241,741,925	222,067,753
Retained surplus	192,606,548	225,917,354
<b>Total community equity</b>	<b>434,348,473</b>	<b>447,985,107</b>


## Carpentaria Shire Council

### Statement of Cash Flows

for the period ended 30 September 2025

	Actual 30-Sep-25	Budget 30-Jun-26
<b>Cash flows from operating activities</b>		
Receipts from customers	3,776,110	23,630,835
Payments to suppliers and employees	(43,843,160)	(80,134,002)
Interest received	413,752	2,095,000
Rental income	122,109	513,113
Non-capital grants and contributions	15,708,769	57,858,118
Borrowing costs	(69,039)	(261,262)
<b>Net cash inflow from operating activities</b>	<b>(23,891,459)</b>	<b>3,701,802</b>
<b>Cash flows from investing activities</b>		
Payments for property, plant and equipment	(11,680,243)	(76,375,294)
Grants, subsidies, contributions and donations	10,203,449	69,106,797
<b>Net cash outflow from investing activities</b>	<b>(1,476,794)</b>	<b>(7,268,497)</b>
<b>Cash flows from financing activities</b>		
<b>Net cash outflow from financing activities</b>	<b>(146,810)</b>	<b>(597,911)</b>
<b>Total cash flows</b>		
<b>Net increase in cash and cash equivalent held</b>	<b>(25,515,062)</b>	<b>(4,164,606)</b>
<b>Opening cash and cash equivalents</b>	<b>53,107,133</b>	<b>43,792,803</b>
<b>Closing cash and cash equivalents</b>	<b>27,592,071</b>	<b>39,628,197</b>

<div>  <div> Statement of Income and Expenditure by Category for the period ended 30 September 2025 </div> </div>											
	Core	Fleet	GRA	RMPC	TMR Rec Works	LWBDC & Hatchery	Childcare	Other Non-Core	Total	Budget	
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Income</b>											
<b>Revenue</b>											
<b>Recurrent revenue</b>											
Net Rates, Levies and Charges	4,734,978	-	-	-	-	-	-	-	4,734,978	9,313,835	
Fees and charges	142,675	-	-	-	-	78,411	23,286	14,707	259,079	892,000	
Rental income	28,000	-	-	-	-	-	-	94,109	122,109	513,113	
Interest received	413,752	-	-	-	-	-	-	-	413,752	2,095,000	
Sales revenue	254,965	-	-	-	7,818,707	87,019	-	-	8,160,691	13,425,000	
Other income	94,261	3,785	-	-	-	-	-	-	98,046	-	
Grants, subsidies, contributions and donations	1,318,536	7,983	14,321,970	-	-	1,940	58,341	-	15,708,769	57,858,118	
<b>Total income</b>	<b>6,987,168</b>	<b>11,768</b>	<b>14,321,970</b>	<b>-</b>	<b>7,818,707</b>	<b>167,370</b>	<b>81,626</b>	<b>108,817</b>	<b>29,497,426</b>	<b>84,097,066</b>	
<b>Expenses</b>											
<b>Recurrent expenses</b>											
Employee benefits	(1,573,416)	(130,359)	(195,875)	(50,793)	(343,586)	(130,176)	(146,582)	(31,006)	(2,601,794)	(11,948,770)	
Materials and services	(2,658,787)	3,918,943	(14,126,095)	(194,302)	(9,833,187)	(54,028)	(38,329)	(150,422)	(23,136,206)	(68,141,585)	
Finance costs	(69,039)	-	-	-	-	-	-	-	(69,039)	(261,262)	
Depreciation and amortisation	(2,674,317)	(243,228)	-	-	-	(77,606)	(32,787)	(240,824)	(3,268,761)	(13,188,000)	
<b>Total expenses</b>	<b>(6,975,560)</b>	<b>3,545,356</b>	<b>(14,321,970)</b>	<b>(245,095)</b>	<b>(10,176,773)</b>	<b>(261,810)</b>	<b>(217,698)</b>	<b>(422,252)</b>	<b>(29,075,800)</b>	<b>(93,539,617)</b>	
<b>Operating Result</b>	<b>11,608</b>	<b>3,557,124</b>	<b>-</b>	<b>(245,095)</b>	<b>(2,358,066)</b>	<b>(94,439)</b>	<b>(136,071)</b>	<b>(313,435)</b>	<b>421,626</b>	<b>(9,442,551)</b>	

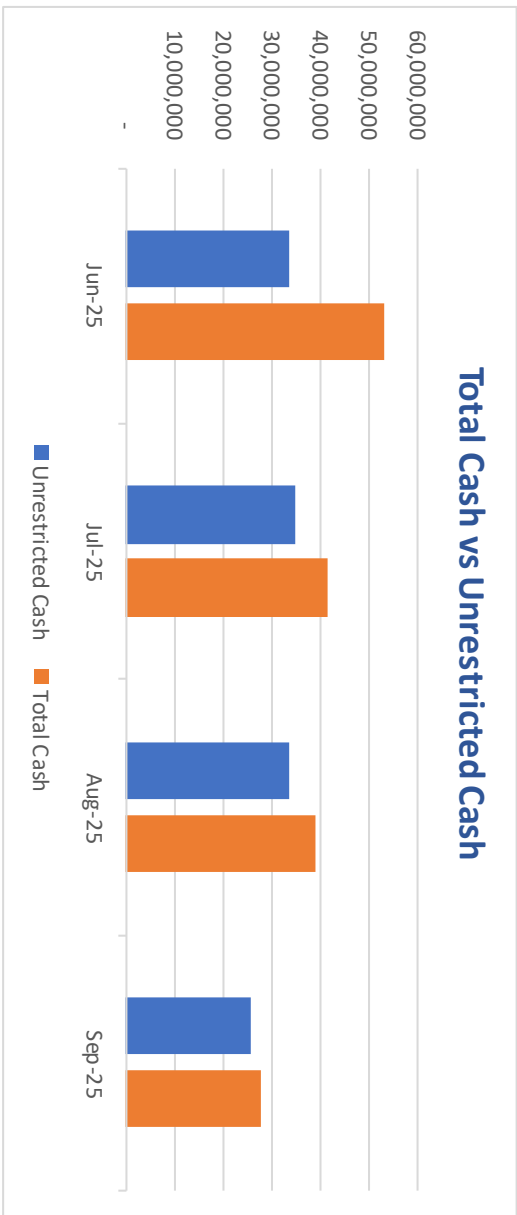
 <b>CARPENTARIA SHIRE</b> <i>Outback by the Sea®</i>			<b>Accounts Summary</b>	
	<b>30 September 2025</b>	<b>31 August 2025</b>		
	<b>\$</b>	<b>\$</b>		
<b>General Accounts</b>				
Westpac General Operating Accounts	859,980	1,056,464		
Cash on Hand	2,900	2,600		
QTC General Fund	17,094,656	21,053,652		
QTC Reserves Fund	9,634,534	16,752,243		
<b>Total balance held in banks (incl Reserves)</b>	<b>27,592,071</b>	<b>38,864,959</b>		
<b>Restricted</b>				
Contract Balances**	2,031,338	5,457,180		
	<b>2,031,338</b>	<b>5,457,180</b>		
<b>Unrestricted Cash</b>	<b>25,560,732</b>	<b>33,407,779</b>		
<b>Internal Restrictions*</b>				
QTC Sewerage Reserve	477,745	477,745		
QTC Airport Reserve	132,275	132,275		
QTC Water Supply Reserve	716,313	716,313		
QTC Land Development Reserve	12,453	12,453		
QTC Plant Replacement Reserve	2,693,104	2,693,104		
QTC Future Capital Grants	1,014,200	1,014,200		
QTC Road Reseals Reserve	4,280,380	4,280,380		
QTC Disaster Relief Reserve	55,767	55,767		
	<b>9,382,237</b>	<b>9,382,237</b>		
<b>Unrestricted Cash after Internal Restrictions</b>	<b>16,178,496</b>	<b>24,025,542</b>		
<b>QTC Borrowings</b>				
Karumba Sewerage	1,078,911	1,139,256		
Normanton Water Upgrade	631,222	661,972		
Glenore Weir	3,475,774	3,574,572		
<b>Total balance QTC borrowings</b>	<b>5,185,907</b>	<b>5,375,801</b>		
<b>Net Council Position after Borrowings and all Restrictions</b>	<b>10,992,589</b>	<b>18,649,742</b>		

\* Internal Restrictions exclude the QTC Mitchell River Bridge Reserve since it is already captured in the restricted contract balance.

\*\* The contract liabilities value for QRA projects (\$10.1M) has been excluded from the above contract balances figure because of its impact on the total cash available.



	Jun-25	Jul-25	Aug-25	Sep-25
Unrestricted Cash	33,407,779	34,915,414	33,407,779	25,560,732
Total Cash	53,107,133	41,657,050	38,864,959	27,592,071





**Carpentaria Shire Council  
Sustainability Ratios  
as at 30 September 2025**

Type	Measure	Overview	Target (Tier 7)	Actual YTD	Council Narrative
Operating Performance	Operating Surplus Ratio	The operating surplus is an indicator of the extent to which operating revenues generated cover operational expenses. Any operating surplus would be available for capital funding or other purposes.	0% to 10%	1.43%	The favourable result is primarily due to (i) the timing of the receipt of FA Grants and (ii) the consistent claims processing for TMR works during the construction season. The budgeted ratio at 30 June 2026 is negative 11.23%.
	Operating Cash Ratio	The operating cash ratio is a measure of a council's ability to cover its core operational expenses and generate a cash surplus excluding depreciation, amortisation, and finance costs.	Greater than 0%	12.74%	The positive operating cash ratio indicates that Council is generating surplus cash from its core operations. The budgeted ratio at 30 June 2026 is 4.76%. This indicates Council is in a position to partially fund some capital renewals and is heavily reliant on grant funding.
Liquidity	Unrestricted Cash Expense Cover Ratio	The unrestricted cash expense cover ratio is an indicator of the unconstrained liquidity available to a council to meet ongoing and emergent financial demands, which is a key component to solvency. It represents the number of months a council can continue operating based on current monthly expenses.	Greater than 4 months	2.98	The cash ratio has declined slightly this month primarily due to cash outflows for the Mitchell River Bridge and an increase in the QRA contract asset balance. Council currently has sufficient free cash available with unrestricted working capital balances confirming this position. The budgeted ratio at 30 June 2026 is 2.16.
Asset Management	Asset Sustainability Ratio	The asset sustainability ratio approximates the extent to which the infrastructure assets managed by a council are being replaced as they reach the end of their useful lives.	Greater than 90%	-	Insufficient data available as of reporting date. The budgeted ratio at 30 June 2026 is 142.54%.
	Asset Consumption Ratio	The asset consumption ratio approximates the extent to which council's infrastructure assets have been consumed compared to what it would cost to build a new asset with the same benefit to the community.	Greater than 60%	-	Insufficient data available as of reporting date. The budgeted ratio at 30 June 2026 is 63.23%.
Debt Servicing Capacity	Leverage Ratio	The leverage ratio is an indicator of a council's ability to repay its existing debt. It measures the relative size of the council's debt to its operating performance	0 to 3 times	1.38	Council's borrowings are almost 1 times its earnings before depreciation (EBITDA). The budgeted ratio at 30 June 2026 is 1.18.
Financial Capacity	Council-Controlled Revenue	Council controlled revenue is an indicator of a council's financial flexibility, ability to influence its operating income, and capacity to respond to unexpected financial shocks.	No target as contextual measure	16.93%	This ratio is based on Net Rates and Fees and Charges. The budgeted ratio at 30 June 2026 is 12.14%.
	Population Growth	Population growth is a key driver of a council's operating income, service needs, and infrastructure requirements into the future.	No target as contextual measure	0.81%	The latest population estimates available on the Queensland Government Statistician's Office was published on the 02 April 2025. The budgeted ratio at 30 June 2026 is 0.77%.

**Sustainability Ratios**

A new Financial Management (Sustainability) Guideline was developed by the Department following consultation with local governments and other stakeholders on the Local Government Sustainability Framework discussion paper. Councils are required to report on the ratios included in the Sustainability Guideline as part of 2025-26 Annual General Purpose Financial Statements.

Queensland has one of the most diverse local government sectors in Australia, covering a large geographic area. In recognition to its diversity, the Department has allocated each council a category for sustainability reporting and monitoring purposes. As per the Sustainability Grouping for Council, Carpentaria Shire Council belongs to Tier 7.

## BUSINESS PAPERS

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### 12.3 OPERATIONAL PLAN 2025/2026 - 1ST QUARTER REVIEW (SEPT 2025)

**Attachments:** 12.3.1. Operational Plan 2025/2026 - 1st Quarter Review [↓](#)

**Author:** Andrew Shaw - Chief Operating Officer

**Date:** 9 October 2025

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**Key Outcome:** A well governed, responsive Council, providing effective leadership and management, and respecting community values

**Key Strategy:** An efficient and effective organisation

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#### Executive Summary:

The *Local Government Regulation 2012* requires that a local government must for each financial year prepare and by resolution adopt an Annual Operational Plan. A report on Council's progress towards implementing the Operational Plan must be presented to the Council meeting at regular intervals of not more than three months.

#### RECOMMENDATION:

For information only.

#### Background:

The Annual Operational Plan 2025/2026 was adopted at the Special Budget meeting held on 19 June 2025. The Operational Plan is an annual document which outlines activities and actions Council will undertake for the financial year.

Section 174 of the *Local Government Regulation 2012* states:

- (1) *A local government must prepare and adopt an annual operational plan for each financial year.*
- (2) *The local government may, but need not, adopt the annual operation plan for a financial year at the same time the local government adopts its budget for the financial year.*
- (3) *The chief executive officer must present a written assessment of the local government's progress towards implementing the annual operational plan at meetings of the local government held at regular intervals of not more than 3 months.*
- (4) *A local government may, by resolution, amend its annual operational plan at any time before the end of the financial year.*
- (5) *A local government must discharge its responsibilities in a way that is consistent with its annual operational plan.*

The attached report shows the progress towards implementing the Annual Operational Plan for 2025/2026 for the first quarter.

The attached report will also be placed on Council's website.

## **BUSINESS PAPERS**

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**Consultation (Internal/External):**

- Chief Executive Officer
- Executive Leadership Team

**Legal Implications:**

- Local Government Act 2009
- Local Government Regulation 2012

**Financial and Resource Implications:**

- The Operational Plan identifies the annual objectives as defined in Council's five-year Corporate Plan.

**Risk Management Implications:**

- Failure to achieve the objectives set out in the Operational Plan could carry some financial, reputational and political risk. Risks are within normal operational parameters.



# CARPENTARIA SHIRE COUNCIL

## **OPERATIONAL PLAN**

### **2025 - 2026**

QUARTER 1 - REVIEW AND REPORT



## Operational Plan Key Initiatives – 2025-2026

### Theme One: Carpentaria Community

The key objective is to maintain a safe, healthy, and equitable community that celebrates diversity and enjoys a quality lifestyle.

Link to Corporate Plan		Operational Plan				
Outcome	Strategy	Number	Key Initiative	Timeline / Target	Progress	Comments
Council is actively engaged with and responsive to youth in the community.	Continue to support activities and programs that provide for the Youth within the Shire.	1.1.1	Employ Sports Recreation & Youth Coordinator;	June 2026	5%	Advertised July 2025
		1.1.2	Attract grant funding to deliver activities. Establish a youth advisory committee and invite collaboration with community youth and schools on proposed Council plans.	Complete by the end of 2025	80%	Approved by Council Meeting August 2025
		1.2.1	Develop standard leases for the various groups and which utilise Council facilities.	100%	10%	In progress
Formal tenure arrangements support the use of Council's Facilities by the community.	Develop standard leases for the various groups and which utilise Council facilities.	1.3.1	Plan for the Region's ageing demographic and support the health and aged care sectors.	No. of advocacy actions. 2 per annum	Ongoing	Plans are being built into events, service and infrastructure delivery as required.
Aged and disabled community members have access to services that meet their needs.	Plan for the Region's ageing demographic and support the health and aged care sectors.	1.4.1	Regularly review the Local Disaster Management Plan to ensure all disasters are well managed.	Annual	On track	Disaster meetings have started, with various groups
The community maintains the ability to respond to	Regularly review the Local Disaster Management Plan to					

Link to Corporate Plan		Operational Plan				
Outcome	Strategy	Number	Key Initiative	Timeline / Target	Progress	Comments
natural disaster events.	ensure all disasters are well managed.					
Childcare services meet community needs.	Recruit, retain and develop professional staff.	1.6.1	Recruit, retain and develop professional staff.	Staff vacancy rates <10%	-	Recruitment is ongoing

Link to Corporate Plan			Operational Plan			
Outcome	Strategy	Number	Key Initiative	Timeline / Target	Progress	Comments
The amenity of Karumba meets community expectations.	Review master plan for Karumba.	1.9.1	Review master plan for Karumba.	June 2026	Not started	Original copies to be delivered to community at October 2025 community meeting.
Normanton and Karumba cemetery masterplans	Seek funding to deliver planned masterplan actions.	1.11.1	Seek funding to deliver planned masterplan actions.	December 2028	On track	Local Resilience Action Plan (LRAP) updated with QRA for community infrastructure delivery. Funding discussed with Peak Services.
Normanton sports precinct masterplan delivered	Seek funding to deliver planned masterplan actions.	1.12.1	Normanton sports precinct masterplan - Seek funding to deliver planned masterplan actions.	Apply for relevant funding	On track	Discussed with Peak Services.
Landsborough street Masterplan delivered	Seek funding to deliver planned masterplan actions.	1.13.1	Landsborough Street masterplan - Seek funding to deliver planned masterplan actions.	Apply for relevant funding	On track	Discussed with Peak Services.
Normanton Masterplan delivered	Seek funding to deliver planned masterplan actions.	1.14.1	Normanton Masterplan - Seek funding to deliver planned masterplan actions.	Apply for relevant funding	On track	Discussed with Peak Services.

Link to Corporate Plan			Operational Plan			
Outcome	Strategy	Number	Key Initiative	Timeline / Target	Progress	Comments
School Dam masterplan delivered	Seek funding to deliver planned masterplan actions.	1.15.1	Seek funding to deliver planned masterplan actions.	Apply for relevant funding	On track	Discussed with Peak Services.
The cultural heritage of the shire is maintained.	Develop the Early Explorer's project.	1.16.1	Early Explorers Project - Develop business case to attract funding.	December 2028	On track	Business case in development & funding sought with Peak Services.
	Maintain built heritage cultural sites.	1.16.2	Maintain built heritage cultural sites.	December 2029	On track	Bitumen seal to Normanton cemetery entry; Burns Philp building maintained.
	Conduct a heritage signs audit.	1.16.3	Conduct a heritage signs audit.	December 2029	-	Looking to re-allocate Glamping funding. Current focus is Burke & Wills signage update.
	Refresh heritage walk map.	1.16.4	Refresh heritage walk map.	June 2026	-	Not started. Seeing ERS CON to get maps
Quality/reliable television & radio broadcasting.	Investigate reliable service options.	1.17.1	Television & radio broadcast - Investigate reliable service options.	December 2026	60%	Dishes being upgraded. Now reviewing radio service.



Link to Corporate Plan		Operational Plan				
Outcome	Strategy	Number	Key Initiative	Timeline / Target	Progress	Comments
Cultural liaison officer supports efficient operations	Investigate and report to Council on establishment of a cultural liaison officer's position.	1.19.1	Investigate and report to Council on establishment of a cultural liaison officer's position.	December 2026	Ongoing	-
Health services meet community needs	Support and advocate for enhanced health services	1.20.1	Support and advocate for enhanced health services.	No. of advocacy actions. 4 per annum	-	-

## Theme Two: Carpentaria Environment

The key objective is to maintain the region's environmental assets including natural areas and resources, open space, and agricultural land, are ensure they are conserved and enhanced for future generations.

Link to Corporate Plan			Operational Plan			
Outcome	Strategy	Number	Key Initiative	Timeline / Target	Progress	Comments
Council's Coastal Hazard Adaptation Strategy has been implemented.	Seek funding to assist with the implementation of the recommendations contained in the Carpentaria Shire Coastal Hazard Adaptation Strategy.	2.1.1	Seek funding to assist with the implementation of the recommendations contained in the Carpentaria Shire Coastal Hazard Adaptation Strategy.	100% funded	100%	Funding secured, via QRA. Works on second rock groyne started. Design for 2nd stage of Coastal Protection underway.
Flyway Site Network areas support visitation by migratory birds.	Continue to support the development of the Flyway Site Network areas along the Gulf Coastline.	2.2.1	Continue to support the development of the Flyway Site Network areas along the Gulf Coastline.	Ongoing	Ongoing	One site at Delta Station and one site at Tarrant Station.
A Wetlands Management Plan for the Mutton Hole Wetlands Conservation Park is in place.	Review the Wetlands Management Plan and business case for the Mutton Hole Wetlands Conservation Park when traditional ownership has been established.	2.3.1	Review the Wetlands Management Plan and business case for the Mutton Hole Wetlands Conservation Park when traditional ownership has been established.	Ongoing	Ongoing	-
Biosecurity management enhances the environment.	Implement the recommendations contained with the Biosecurity Plan - Pest animals and plants.	2.4.1	Implement the recommendations contained within the Biosecurity Plan - Pest animals and plants.	Ongoing	Ongoing	Pest animal baiting; invasive weed management.

Link to Corporate Plan		Operational Plan				
Outcome	Strategy	Number	Key Initiative	Timeline / Target	Progress	Comments
Biosecurity officers based in the gulf region.	Advocate to have biosecurity officers' positions allocated to the gulf.	2.6.1	Advocate to have biosecurity officers' positions allocated to the gulf.	Lobbying activity 2 per annum	-	CEO & Mayor met with Biosecurity Qld to advocate for two biosecurity officer positions to be in this Shire.
Prosecution for illegal dumping of rubbish.	Maintain education campaign and encourage community to report illegal dumping.	2.7.1	Install illegal dumping cameras and issue fines.	10% increase in prosecutions	Ongoing	Camera design commenced.

**Theme Three: Carpentaria Economy****The key objective is to ensure a dynamic and diverse economy creating industry development and employment opportunities.**

Link to Corporate Plan			Operational Plan			
Outcome	Strategy	Number	Key Initiative	Timeline / Target	Progress	Comments
The Economic Development Strategy is implemented.	Renew the Carpentaria Shire Economic Development Strategy projects.	3.1.1	Review and renew the Carpentaria Shire Economic Development Strategy projects.	December 2026	Final report for current strategy to be provided to Council December 2025.	New strategy to be developed in 2026
		3.2.1	Continue to participate in the North West Minerals Province.	No. of Engagements 2 per annum	Ongoing	-
Carpentaria Shire is included in the opportunities & benefits identified in the NW Minerals Province Economic Diversification Strategy.	Continue to participate in the North West Minerals Province.					
A sustainable tourism sector.	Review and renew the Tourism Strategy to include new and existing initiatives.	3.3.1	Review and renew the Tourism Strategy to include new and existing initiatives.	December 2026	0%	Not started
Savannah way sealing program maintained.	Continue to pursue funding for the sealing of the unsealed sections of the SAVANNAH WAY – Australia's Adventure Drive.	3.4.1	Continue to pursue funding for the sealing of the unsealed sections of the SAVANNAH WAY– Australia's Adventure Drive.	\$1m per annum	100%	ROSI funding is secured for the next three years.
		3.5.1	Finalise the rent-to-buy scheme.	December 2026	50%	On hold
The housing strategy being implemented.	Finalise the purchase of land in Ellis Street.	3.5.2	Finalise the purchase of land in Ellis Street.	December 2025	100%	Finalised

Link to Corporate Plan			Operational Plan			
Outcome	Strategy	Number	Key Initiative	Timeline / Target	Progress	Comments
The housing strategy being implemented.	Source funding for the Gough Street development.	3.5.3	Source funding for the Gough Street development.	December 2029	0%	Not required. Gough Street being sold for social housing.
Dixie way upgrade, (Burke Development Road to Peninsular Development Road) is complete.	Continue to source funding for road upgrades.	3.6.1	Continue to source funding for road upgrades.	\$1m per annum	\$5m	Council has received QRA funding to repair Dixie Way Rd past Mitchell River bridge.

Theme Three: Carpentaria Economy (continued)

Link to Corporate Plan			Operational Plan			
Outcome	Strategy	Number	Key Initiative	Timeline / Target	Progress	Comments
Quality reliable Telecommunications.	Continue advocating for the establishment of enhanced services to the Shire.	3.7.1	Continue advocating for the establishment of enhanced services to the Shire.	No. of Engagements 2 per annum	50%	Mayor and CEO in ongoing advocacy with telecommunication providers.
Buy Local gift card system established.	Investigate and if feasible, establish a buy local card system for the Shire.	3.8.1	Investigate and if feasible, establish a Buy Local card system for the Shire.	December 2025	0%	Review completion date
Normanton airport terminal and apron is expanded.	Source funding to construct an expanded airport parking apron.	3.10.1	Source funding to construct an expanded airport parking apron.	December 2026	100%	Funding sourced through Transport Infrastructure Development Scheme (TIDS).
	Develop concept plans for the upgrade of the Normanton airport terminal.	3.10.2	Develop concept plans for the upgrade of the Normanton airport terminal.	December 2025	Not started	The plans are being revised.
	When plans are adopted, seek funding options for upgrade construction.	3.10.3	Normanton airport terminal - when plans are adopted, seek funding options for upgrade construction.	December 2029	Not started	-
New planning scheme is adopted.	Finalise flood study report and present to Council for consideration.	3.11.1	Finalise flood study report and present to Council for consideration.	December 2025	In progress	Variation given to BMT (consultant) to review.

Link to Corporate Plan		Operational Plan				
Outcome	Strategy	Number	Key Initiative	Timeline / Target	Progress	Comments
Sustainable future development of the Port of Karumba.	Work in collaboration with Gulf Savannah Development on the business plan for the development of port of Karumba.	3.12.1	Work in collaboration with Gulf Savannah Development on the business plan for the development of Port of Karumba.	December 2026	50%	Preliminary business plan finalised and funding for full business plan secured.
Century Mine infrastructure remains in place when the operator closes.	Advocate strongly with the DNR to require existing infrastructure to be retained.	3.13.1	Advocate strongly with the DNR to require existing infrastructure to be retained.	No. of Engagements 4 per annum	25%	Ongoing

Link to Corporate Plan			Operational Plan			
Outcome	Strategy	Number	Key Initiative	Timeline / Target	Progress	Comments
Circular economy strategy is in place.	Develop a circular economy strategy with the first element being waste.	3.14.1	Develop a circular economy strategy with the first element being waste.	December 2029		Quotes obtained for tyre disposal.
The community grows its own professionals.	Support traineeships and apprenticeships and localised education opportunities.	3.15.1	Support traineeships and apprenticeships and localised education opportunities.	No. apprentices / trainees on staff > 4	In progress	Aiming to reach target within the year.
	Advocate for a country university.	3.15.2	Advocate for a country university.	No. of Engagements 2 per annum	100%	Mayor and CEO have held a number of meetings and representations to discuss opportunity for CUC.
Reliable electricity supply.						
	Advocate to link power line from Century Mine to Doomadgee, Burketown and Normanton to the existing network.	3.16.1	Advocate to link power line from Century Mine to Doomadgee, Burketown and Normanton to the existing network.	No. of Engagements 4 per annum	In progress	-
A secure and reliable water supply.	Continue to investigate options to upgrade existing ageing infrastructure to enhance reliability.	3.17.1	Continue to investigate options to upgrade existing ageing infrastructure to enhance reliability.	Ongoing	Ongoing	Small projects via QWRAP. Council has applied for funding from QRA to upgrade water main from Glenore Weir.



#### Theme Four: Carpentaria Governance

The key objective is to facilitate a well governed, responsive Council, providing effective leadership and management, and respecting community values.

Link to Corporate Plan		Operational Plan				
Outcome	Strategy	Number	Key Initiative	Timeline / Target	Progress	Comments
A planned and safe workforce.	Develop and implement a workforce strategy.	4.1.1	Develop and implement a workforce strategy.	December 2025	Behind schedule	Workshopping with LGAQ
	Review and update the People Management Framework.	4.1.2	Review and update the People Management Framework.	December 2025	95%	December council meeting
	Promote the development of local and existing Council staff and allow progression and succession.	4.1.3	Promote the development of local and existing Council staff and allow progression and succession.	December 2026	In progress	-
	Maintain compliant WH&S systems that enhance staff safety.	4.1.4	Maintain compliant WH&S systems that enhance staff safety.	No. of incidents <4 per annum	In progress	Recruitment for WH&S co-ordinator is underway
	Provide regular reporting on financial sustainability ratios.	4.2.1	Provide regular reporting on financial sustainability ratios.	Monthly	On track	Annual ratios are in the annual audited Financial Statements.
A financially sustainable organisation.	Develop systems that promote continuous improvement.	4.3.1	Develop systems that promote continuous improvement.	No. of processes reviewed. 8 per year	On track	Passed: Quality Environmental Workplace Safety audits; Water drinking quality audit; Workplace safety audit

Link to Corporate Plan		Operational Plan				
Outcome	Strategy	Number	Key Initiative	Timeline / Target	Progress	Comments
Quality customer service.	Adopt and implement a customer service charter.	4.4.1	Adopt and implement a customer service charter.	December 2025	On track	Benchmarking with other councils.
	Enhance the Council website to improve customer online interaction.	4.4.2	Enhance the Council website to improve customer online interaction.	No. of online services established. 2 per year	50%	The website has been transferred to a new platform that provides more opportunity to develop direct customer interaction. Development is ongoing.
	Establish a new telephone system to ensure adequate customer access.	4.4.3	Establish a new telephone system to ensure adequate customer access.	December 2025	100%	Completed - new Teams-based phone system installed.
	Establish a quality complaints management system that allows data recording and reporting.	4.4.4	Establish a quality complaints management system that allows data recording and reporting.	December 2026	Not started	-
Safe and reliable community infrastructure.	Review, update and implement asset management plans.	4.5.1	Review, update and implement asset management plans.	Ongoing	Ongoing	-

Link to Corporate Plan		Operational Plan				
Outcome	Strategy	Number	Key Initiative	Timeline / Target	Progress	Comments
The community has confidence in Council.	Provide code of conduct training at induction and on a regular basis.	4.6.1	Provide Code of Conduct training at induction and on a regular basis.	No. of COC breaches <10 per annum	Ongoing	As required
	Monitor and report on Code of Conduct breaches.	4.6.2	Monitor and report on Code of Conduct breaches.	100% of COC breaches reported	Ongoing	Deal with issues as they arise & remind staff of obligations
	Registers of interests are maintained in accordance with mandatory requirements.	4.6.3	Registers of interests are maintained in accordance with mandatory requirements.	Nil declarations out-of-date	100%	-
The community is well represented.	Review and update the Advocacy Action Plan.	4.7.1	Review and update the Advocacy Action Plan.	June 2026	100%	Reviewed in July 2025 and is reviewed when required.
	Maintain representation on the NWQROC, WQAC, NWRRTG, QWRAP, and relevant bodies.	4.7.2	Maintain representation on the NWQROC, WQAC, NWRRTG, QWRAP, and relevant bodies.	Attendance at events 100%	100%	100% attendance year-to-date
Councillors work productively as a team.	Establish options for activities to enhance Councillor interaction and cooperation.	4.8.1	Establish options for activities to enhance Councillor interaction and cooperation.	No. of team-building activities >2 per annum	50%	Elected members update held in July.
A well informed and skilled Council.	Identify and invite Councillors to participate in development opportunities.	4.9.1	Identify and invite Councillors to participate in development opportunities.	No. of development activities per Councillor. >2 per yr	100%	Two opportunities to upskill - elected Members Update, Social Licence Workshop.

Link to Corporate Plan		Operational Plan				
Outcome	Strategy	Number	Key Initiative	Timeline / Target	Progress	Comments
Quality financial management.	Resource the financial management function to ensure that statutory requirements are met.	4.10.1	Resource the financial management function to ensure that statutory requirements are met.	Nil matters unresolved from previous audit	25%	2024 year-end (8) reduced to 2025 year-end (6).
Best practice risk management.	Review and maintain a comprehensive risk management function.	4.11.1	Review and maintain a comprehensive risk management function.	No. of risk register reviews. 4 per annum	0%	Make up during remainder of year
A well-managed fleet operation provides positive outcomes.	Maintain monitoring and reporting to enhance fleet performance and deliver positive revenue outcomes.	4.12.1	Maintain monitoring and reporting to enhance fleet performance and deliver positive revenue outcomes.	7% ROC delivered	In progress ROC = Return on Capital	FY24/25 ROC was 12%
Internal audit provides adequate assurance.	Ensure internal audit plans are informed by the risk register and reports are reviewed and acted on.	4.13.1	Ensure internal audit plans are informed by the risk register and reports are reviewed and acted on.	Quarterly reporting	New plan for FY26 is in progress	
Compliant and effective reporting	Officer's reports reference corporate plan, risk register, legal and financial implications.	4.14.1	Officer's reports reference corporate plan, risk register, legal and financial implications.	Nil non-compliant reports	100%	Council Reports follow a formal template that addresses these matters.
	Ensure all statutory reports are prepared and delivered in a timely manner.	4.14.2	Ensure all statutory reports are prepared and delivered in a timely manner.	Nil late reports	On track	No reports submitted late
Effective records management	Maintain effective systems to ensure quality and compliant records management.	4.15.1	Maintain effective systems to ensure quality and compliant records management.	Nil unresolved internal audit record management issues	On track	-

Link to Corporate Plan		Operational Plan				
Outcome	Strategy	Number	Key Initiative	Timeline / Target	Progress	Comments
Effective and productive Council meetings	Councillors are well informed through workshops.	4.16.1	Councillors are well informed through workshops.	As required	On track	-
	Agendas, minutes and business papers are comprehensive and provided in a timely manner.	4.16.2	Agendas, minutes and business papers are comprehensive and provided in a timely manner.	Nil agendas not provided on time	On track	-

## BUSINESS PAPERS

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### 12.4 APPROVAL TO KEEP ANIMAL - MORE THAN TWO DOGS

<b>Attachments:</b>	NIL
<b>Author:</b>	Andrew Shaw - Chief Operating Officer
<b>Date:</b>	9 October 2025
<b>Key Outcome:</b>	Day to day management of activities within Corporate Services Directorate
<b>Key Strategy:</b>	As per the Departmental Plan for Corporate Service

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#### Executive Summary:

The purpose of *Subordinate Local Law No. 2 (Animal Management) 2015* local law is to supplement Local Law No. 2 (Animal Management) 2015, which provides for regulation of the keeping and control of animals within the local government's area.

#### RECOMMENDATIONS:

That Council approve the application to keep more than two (2) dogs at the property located at 105 Landsborough Street, Normanton.

#### Background:

An application on *Form 205 – Keeping of Animals – Multi Units* has been received to keep an additional TWO (2) dogs, bringing the total on the property to FOUR (4) dogs.

The application was received on 10<sup>th</sup> September 2025 in relation to the following property:

Property Address: 105 Landsborough Street, Normanton  
Parcel: Lot 2 RP737048  
Land Size: 753 m<sup>2</sup>

## BUSINESS PAPERS

Details of the animals are as follows:

	Existing dogs		New dogs	
Animal Name	CHARLIE	BELLA	REBEL	COCO
Breed	Labrador Retriever	Beagle	Labrador x Border Collie	Labrador x Border Collie
Age	6 yr 5 months	6 yr 5 months	2 months	2 months
Sex	Male	Female	Male	Female
Microchipped	No	No	Yes - 978142001155766	Yes - 978142001153816
Desexed	Yes	Yes	No	No
Declared Dangerous	No	No	No	No
Tag No	260108	260109	not yet	not yet
Registration Expiry	30/6/2026	30/6/2026	not yet	not yet

Under section 6 of *Subordinate Local Law No. 2 (Animal Management) 2015*, Schedule 2 outlines circumstances in which keeping animals requires approval by local government. In the case of dogs, the keeping of 3 or more dogs over the age of 3 months on an allotment in a designated town area requires approval.

Also, Schedule 4 of *Subordinate Local Law No. 2 (Animal Management) 2015* outlines the minimum standards for keeping of a dog/s. A person who keeps an animal on premises must:

- (a) ensure that the animal is adequately identified so that the owner's name, address and telephone number are readily ascertainable; and
- (b) ensure that waste waters from enclosures are drained in a nuisance free manner and that run-off is kept off adjoining premises or as otherwise directed by an authorised person; and
- (c) ensure that excreta, food scraps and other material that is, or is likely to become, offensive is collected at least daily and, if not immediately removed from the premises, is kept in a waste container of a kind approved by an authorised person; and
- (d) ensure that any enclosure in which the animal is kept is properly maintained in—
  - (i) a clean and sanitary condition; and
  - (ii) an aesthetically acceptable condition; and
- (e) take all reasonable steps to prevent the animal from making a noise or disturbance that causes a nuisance; and
- (f) ensure that the area available to the animal kept on the premises is appropriately sized so that the animal can be effectively and comfortably kept.

**Assessment:** The Local Laws Officer inspected the property and did not identify any standards currently not being met in order to keep an animal/s on the premises. The Local

## **BUSINESS PAPERS**

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Laws Officer also inspected the premises for potential noise complaints from neighbours and identified the risk as low.

**Consultation (Internal/External):**

- Chief Operating Officer
- Phillip Grieve - Local Laws Officer

**Legal Implications:**

- As per standards outlined in Council's Subordinate Local Law No. 2 (Animal Management) 2015 and Animal Management (Cats and Dogs) Act 2008.

**Financial and Resource Implications:**

- A permit fee of \$250.00 will be due and payable if the permit is granted.

**Risk Management Implications:**

- Low Risk – Inspections and assessment undertaken by Local Laws Officer.



## BUSINESS PAPERS

### 13 REPORTS FROM DIRECTOR COMMUNITY DEVELOPMENT, TOURISM & REGIONAL

#### 13.1 COMMUNITY DEVELOPMENT, TOURISM & REGIONAL PROSPERITY MATTERS OF INTEREST REPORT

<b>Attachments:</b>	NIL
<b>Author:</b>	Amanda Farraway - Executive Manager Community Development and Tourism
<b>Date:</b>	8 October 2025
<b>Key Outcome:</b>	Day to day management of activities within the Economic and Community Development Department
<b>Key Strategy:</b>	As per the Departmental Plan for Economic and Community Development

#### Executive Summary:

This report provides updates to Council on various activities and programs that are facilitated within the Community Development, Tourism and Regional Prosperity portfolio of Council.

#### RECOMMENDATION:

For information only

#### Background:

May 2025	Early Explorers Project	In Progress	<p>Northern History Services has been engaged to research and prepare material to support an exhibition and tourism signage conveying the history of exploration of the Carpentaria Shire Council region.</p> <p>Both Maritime and Overland expedition summaries are estimated to be complete by the 15<sup>th</sup> August 2025. This includes pinning to maps for an overview of all expeditions.</p> <p>Business case to be started upon completion of the expeditions – August 2025</p> <p>Meeting held with Northern History Services Wednesday 27 August to review the explorations compiled</p>
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## BUSINESS PAPERS

### Normanton Childcare Centre

- Recruitment is in process for a full-time lead educator position.
- Recruitment is ongoing for educator positions qualified/unqualified.
- Communication between the Centre & Astute Marketing is continuing to create a new Facebook page.
- The centre is in the process of transitioning to a new software program which will ensure compliance, safety, security and strict access controls to protect the service's sensitive information.

### **September 2025 Occupancy**

	Utilization/Capacity	Waiting List	Occupancy %
<b>Nursery</b>	82/176	14	Overall Occupancy 43.43%
<b>Kindy</b>	195/440	16	

### Monthly Visitation for Libraries and Visitor Information Centers

As per season trends the number of visitors has declined throughout the month of September.

1 – 30 September 2025			
Normanton VIC	Normanton Library	Karumba VIC	Karumba Library
<b>651</b>	<b>105</b>	<b>2250</b>	<b>62</b>

### **Normanton Library**

In general, the tourist season is quieting down but our local community is now supporting our programs as word gets around about the activities being provided. We had a very successful Paint by Numbers with eight local ladies enjoying morning tea while they chatted and painted some beautiful pictures.

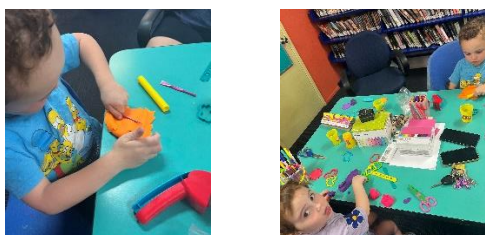
A very busy school holiday program these holidays and we were lucky to have some extra helpers with members of the North Queensland Toyota Cowboys helping and creating some very creative art for all ages as well as our regular Thursday First 5 Forever attendees enjoying singing, dancing, art crafts and stories.

## BUSINESS PAPERS



### Karumba Library

The library numbers are slightly up from last year, but what is good to see is the number of loans have doubled. With the September School holidays most of the local families were out of town so our First 5 Forever numbers were down to three children and one adult.



### Aquatic Facilities

Swimming Queensland visited during the month and trained the Karumba pool staff for pool lifeguards and swim teachers. They also trained other staff in First Aid and CPR. They will return later in the year to attend the school swimming carnivals and carry out further training where needed.

TOTAL ENTRIES			
	Adult	Child	Total
Normanton	tba	tba	tba
Karumba	161	134	295

## BUSINESS PAPERS

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### North Queensland Toyota Cowboys

Perth digital creator Jamie Vogler set out on a solo jet ski trip from Tweed Heads to the tip of Cape York, and has now teamed up with the North Queensland Toyota Cowboys Community Foundation on a 2,000+ kilometre journey from Townsville to Normanton in a 7-metre boat.

Jamie will be capturing stories, sharing moments, engaging with communities and helping raise vital funds for the Cowboys Community Foundation to support their community programs active across the region. He'll help shine a light on the faces and places and catch up with the Foundation team along the way to see the impact their programs are making in the communities.

We've planned for Jamie to overnight in Karumba on Sunday 9 November, and to finish his journey in Normanton on Monday 10 November this will be a great way to celebrate the partnerships we have created within the community throughout the year. We are currently planning this event and once details are confirmed will be announced on Facebook.

### Normanton Hospital Opening

The Executive Manager Community Development & Tourism has been involved in the



weekly meetings with the North West Hospital and Health Services in preparations for the opening of the New Normanton Hospital.

### Consultation (Internal/External):

- Chief Executive Officer
- Mayor
- Director of Engineering
- Youth Services Project Officer
- Manager Les Wilson Barramundi Discovery Centre
- Coordinator Les Wilson Barramundi Discovery Centre
- Library Officers
- Normanton Childcare Centre Manager
- Astute Early Years Specialist Pty Ltd ATF The Comerford Family Trust
- Swimming QLD

## **BUSINESS PAPERS**

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- State Library Queensland
- Gulf Savannah Development
- Normanton State School
- Gulf Christian College
- Gidgee Healing
- Film Festivals Australia
- Empire Touring
- SC7
- Local Level Alliance
- North West Remote Health
- North West Weekly
- Black Star
- Triple M - Mount Isa Cairns & Townsville
- The Express Newspaper
- Normanton Hospital & Health Service
- North Queensland Toyota Cowboys
- Victoria Racing Club
- Northern History Services

### **Legal Implications:**

- Local Government Regulation 2012.
- Local Government Act 2009.
- Water Quality Guidelines for Public Aquatic Facilities.
- National Health and Medical Research Council's Guidelines for managing risks in recreational water.
- Royal Life Saving Society Australia Guidelines for safe pool operations.

### **Financial and Resource Implications:**

- Please see the Monthly Finance Report.

### **Risk Management Implications:**

- Risk is considered low to medium depending on service areas.

## BUSINESS PAPERS

### 14 REPORTS FROM DIRECTOR OF ENGINEERING - ROADS & SERVICES

#### 14.1 DOE REPORT

**Attachments:** NIL

**Author:** Michael Wanrooy - Director of Engineering

**Date:** 8 October 2025

**Key Outcome:** 5.1 - Integrated and timely provision and management of sustainable infrastructure and assets

**Key Strategy:** 5.1.3 Plan and implement urban improvement works which enhance local character and identify, conserve and improve the region's streetscapes and provide iconic parkland.

#### Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Director Engineering's portfolio.

#### RECOMMENDATION:

For information only.

#### 1. Actions Arising from Previous Meetings

Date:	Ref:	Action	Status	Comment
2023 June Meeting		Look at solar lights for footpath to Rodeo Grounds	In Progress	➤ Solar Lights have arrived. ➤ Discussions with contractor underway
2024 January Meeting		Council to look at a design for a Fish Attraction Device mould for future additional areas.	Not Started	➤
2024 February Meeting		Walkway required along Yappar Street to the Barramundi Discovery Centre.	In Progress	➤ Footpath 75% completed ➤ Contractor back in Karumba and will start ASAP
2024 February Meeting		Solar Lighting required Palmer St.	In Progress	➤ After investigation, the dark spot is between Ashes and the caravan park along Col Kitching Drive. Contractor back in Karumba and is pricing the works to install.
2024 April Meeting		Create 5 car parks at the boat parking area in front of the Hotel	50% completed	➤ New Line marking completed



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Date:	Ref:	Action	Status	Comment
		in Gilbert Street		<ul style="list-style-type: none"> <li>➤ Awaiting Parking Stop and Hotel Customer Parking signs to arrive.</li> <li>➤ Looking to install September.</li> </ul>
2024 July Meeting		Cricket Oval is dry	In Progress	Council is working to get repairs done. Purchase order sent
2024 August Meeting		Clear vegetation to improve sight distance at 89B/84A intersection	Not Started	➤ Plan to undertake at the most opportune time
2025 Feb Meeting		Construct concrete ramp further into the cul-de-sac for pensioner unit at Little Brown Street	Not Started	➤
2025 Feb Meeting		Spray clear protectant to protect K150 tiles	In progress	➤ Made arrangements with Contractor to do ASAP
2025 March Meeting		Flood Marker at Jenny Lynd needs to be moved so it can be seen on camera	In progress	➤ Made arrangements with Contractor to do ASAP
2025 July Meeting		Tables and benches, and shade shelter need repairs and repaint near CWA in Park	In Progress	➤ Quotes being obtained

### 2. Miscellaneous Projects

- 2.1. Emergency Strip near Dunbar – TMR has accepted Council's tender and are finalising all environmental and cultural heritage investigations.
- 2.2. Council has received funding to repair the sinking pier on one corner of the jetty in Normanton. Council will use 2 new screw piles to support the sinking corner. Designs have been completed.
- 2.3. Residential Activation Fund – Lilyvale low voltage power supply. UDSCS Consulting are currently designing the low voltage power to Ergon standards for both stage 1 and 2 including 2 pad transformers. Council had a meeting with Ergon and UDSCS to discuss the design. Ergon wishes Council to investigate pole mounted transformers and pole mounted supply to each property rather than underground power.
- 2.4. Karumba Revetment Wall extension project –Wren Construction has started the construction of the rock groyne at the picnic shelter site. The survey has been completed for the extended revetment wall between the Sunset Tavern and the aerodrome. Moffat & Nichol are currently completing the design.
- 2.5. Active Transport Fund and Council Contribution - Footpath between the Town Centre and the Les Wilson Discovery Centre has started. Concrete has been laid between Massey Drive and the Bypass Road and towards Peter Wells depot. Project is temporarily delayed until the Clark Creek concrete works are completed.
- 2.6. TMR Betterment Package 1 which comprises of 11km new pave and seal at the Gilbert River on 89B is complete.

## BUSINESS PAPERS

- 2.7. TMR Betterment Package 2 which comprises of 11km new pave and seal on 89B at Vanrook – Shaun Henry's crew are completing the subgrade. They have started carting road base material to completed subgrade areas.
- 2.8. Council is finalising Betterment Package 3 which is located at the Staaten River.
- 2.9. Mitchell River Bridge –The bridge contractor is on site working to complete their piling works. Pile casings and bridge planks are being transported to the site. Seven headstocks have been installed.
- 2.10. Clark Creek – All concrete works have been completed. The stabiliser crew will start within the next swing to complete the pavement and sealing works.
- 2.11. ROSI Funding – Council is planning works to start after the wet season to continue bitumen sealing. Council have scoped the site. Looking to start work after September 2025 between Inverleigh West station – M Creek – jump up on the Burketown Road.
- 2.12. TIDs – Burketown Road Floodways. Council have completed three minor floodways work near the boundary grid with West Inverleigh and Wernadinga.

### October Accruals

Project	Description	Value (ex GST)	Comments
<b>Claims submitted prior to close of June</b>			
CN-23368	Claim 2 Pave and Seal Betterment 89B Package 2	\$ 1,386,875.00	Invoice Sent
CN-23259	Claim 8 Pave and Seal Betterment 89B Package 1	\$ 134,552.95	Working on Claim
CN-23217	Claim 5 Clark Creek	\$ 448,866.01	Invoice Sent
CN-23217	Claim 6 Clark Creek	\$ 129,154.26	Invoice Sent
CN-22446	89B REPA Works Claim 10	\$ 1,363,396.66	Invoice Sent
CN-24304	2025 - 2027 RMPC	\$ 600,068.75	Claim Sent
	<b>Total</b>	<b>\$4,062,913.63</b>	

**Table:** TMR Projects progress report for 2024 – 2025



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Projects	Project Value	Claimed 2023-2024	Claim 2024-2025	Claim 2025-2026	Progress
CN-22446 89B REPA Works	\$12,789,624.86	\$2,030,475.62	\$6,136,801.50	\$3,376,242.24	90%
CN-23259 Betterment 89B Package 1	\$7,726,797.15		\$6,004,157.95	\$1,588,086.25	98%
CN-23368 Betterment 89B Package 2	\$7,715,388.90			\$1,877,725.00	24%
Betterment 89B Package 3	\$7,863,507.89				
CN-23217 Clarke Creek Upgrade - 89B	\$3,626,295.72		\$1,401,882.90	\$1,519,250.62	81%
CN-25137 - 2025 Emergent Works	\$2,336,828.48			\$2,336,828.48	100%
ATSI TIDS - Plain Creek	\$1,250,000.00				
89A Widening at Warrenvale					
CN24304 - 25-27 RMPC	\$6,302,340.00			\$600,068.75	
CN-25179 Dunbar Emergency Strip	\$4,051,345.31				
<b>Total</b>	<b>\$53,662,128.31</b>	<b>\$2,030,475.62</b>	<b>\$13,542,842.35</b>	<b>\$11,298,201.34</b>	<b>50%</b>



**Photo:** Mitchell River – seven headstocks installed



## BUSINESS PAPERS

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**Photo:** Mitchell River Placement of headstock





## BUSINESS PAPERS

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**Photo:** Mitchell River -QRA and Council site visit



**Photo:** Mitchell River - Mayor and QRA examining how headstock is joined to piers



**Photo:** Koolatah Road – repairing large washout

## **BUSINESS PAPERS**

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**Photo:** Koolatah Road – repairing washout.



## BUSINESS PAPERS

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**Photo:** Clark Creek – inspecting Clark Creek with QRA

### **3. Update on Shire Flood Damage Works**

- 3.1. Dunbar Camp - Clarence Bynoe's crew, are working on the Dunbar Kowanyama Road. They are loading and carting from the Shady Lagoon Quarry.
- 3.2. Broadwater Camp – Josie Bond's crew, will be working from Vena Park towards the Normanton-Croydon Road (92A). Load and cart out of the Lilyvale pit.
- 3.3. Deadcalf Camp – Senior Foreman Colin Charger's crew working on DRFA Works from Iffley to Vena Park including Claraville Road. Load and cart out of the Claraville Pit.
- 3.4. Inkerman Camp – Geoff Hay's crew are working on the Dorunda and Inkerman access roads. They are loading and carting from Clark Pit.
- 3.5. Lotus Vale Camp - Brendan Beasley's crew, load and cart out of Lilyvale Pit working from Maggieville to Delta. They will be moving to the 7 Mile Camp within the week to work on the Normanton Burketown Road.
- 3.6. Sorren Owens crew are doing DRFA works on the Pipeline Road and are based in Normanton.

## **BUSINESS PAPERS**

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### **4. New Projects/Grant Applications**

- 4.1. Council has submitted a comprehensive submission under the Safer Roads Sooner Program to improve the Leichhardt River crossing.

### **5. Reports**

#### **5.1. Grant Projects Program**

A full A3 copies will be provided at the meeting.

#### **Legal Implications:**

- Local Government Regulation 2012
- Local Government Act 2009
- Council's Local Laws

#### **Financial and Resource Implications:**

- Contained within the report.

#### **Risk Management Implications:**

- Failure to comply with the relevant legislative requirements could result in reputational and political risk.
- Risk is considered low, to ordinary operations of Council.

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### 14.2 NDRRA/QDRF REPORT

<b>Attachments:</b>	14.2.1. Appendix A - QRA23 Expenditure Summary <a href="#">↓</a>
	14.2.2. Appendix B - 2023 Completed Works Sketch <a href="#">↓</a>
	14.2.3. Appendix C - QRA24 Expenditure Summary <a href="#">↓</a>
	14.2.4. Appendix D - 2024 Completed Works Sketch <a href="#">↓</a>
	14.2.5. Appendix E - Cash Flow Summary September <a href="#">↓</a>
	14.2.6. Appendix F - Betterment Projects <a href="#">↓</a>
<b>Author:</b>	John Martin - Consultant Engineering
<b>Date:</b>	8 October 2025
<b>Key Outcome:</b>	Day to day management of activities undertaken as Major Projects within Council
<b>Key Strategy:</b>	As per the Departmental Plan for Major Projects

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#### Executive Summary:

**QRA22:** Submission 6 (Dunbar – Kowanyama Road REPA and Betterment) has been completed and acquittal documentation is currently being prepared.

**QRA23:** QRA23 REPA and Betterment has a current total RV of approx. \$73million (construction budget of \$53.2million) and is 95% complete with an expenditure ratio of 0.96. Approximately \$2.4million (construction) remains to be constructed which is being prioritised ahead of QRA24 scope to ensure the 31 December 2025 deadlines are met. Acquittal documentation for two (2) submissions were lodged prior to deadlines. The current QRA Cash Flow for road restoration/betterment is approximately \$1.1million in advance. The total QRA (including Mitchell River Bridge) cash flow is approximately \$1.5million in advance. A grant advance payment of \$25million has been requested to give Council sufficient cash flow stability.

**QRA24:** QRA24 REPA and Betterment has a total RV of approx. \$69million (construction budget of \$51.8million). Approximately 23% of the scope has been completed with an Expenditure Ratio of 1.02. QRA24 scope is being constructed in conjunction with remaining QRA23 scope to help reduce camp and mobilisation costs. QRA24 submissions have completion deadlines of 30 June 2026 (REPA) and 30 June 2027 (Betterment).

**QRA25:** Carpentaria Shire Council was activated for REPA, Emergency Works and CDO relief measures on 10 February 2025 and 11 April 2025, in response to two (2) rainfall and flooding events. Two (2) CDO submissions (Approx. \$158k) have been approved and council has received the final payments. An Emergency Works submission (approx. \$1.8million) has been lodged for acquittal and a subsequent far northern roads submission is currently being prepared. Submission 4 (Rollover Roads) and Submission 5 (Iffley Road) have been approved and Council will receive the prepayments (30%) shortly. Three (3) submissions are currently being prepared and will be lodged once final reviews have been completed.

**OTHER:** A project for six (6) concrete floodways on Normanton - Burketown Road (\$990k) has been lodged for acquittal. A project to upgrade the Normanton Jetty (\$250k) has been approved and Council has received the prepayment (30%). A pavement and sealing project on Normanton - Burketown Road (\$5million) has been submitted under Disaster Ready Fund (DRF) Round 3 funding, with an outcome expected shortly.

#### RECOMMENDATION:

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For Information Only.

### **Background:**

#### **2022 QRA Event**

1. Construction has been completed for Submission 6 (Dunbar – Kowanyama Road REPA and Betterment) and is currently being prepared for acquittal

#### **2023 QRA Event**

1. QRA23 REPA and Betterment has a current total RV of approx. \$73million (construction budget of \$53.2million).
2. Approximately 95% of the remaining scope has been completed with an Expenditure Ratio of 0.96. Refer to Appendix A and B for further construction details.
3. Acquittal documentation for two (2) submissions were lodged prior to the 30 September deadline and are currently subject to audits by QRA.
4. Approximately \$2.4million of construction scope is remaining to be completed prior to 31 December 2025 submission deadlines. Remaining QRA23 scope is being prioritised ahead of QRA24 scope to ensure deadlines are met.
5. The current QRA cash flow (refer Appendix E) shows the road restoration/betterment is approximately \$1.1million in advance. The total QRA (including Mitchell River Bridge) cash flow is approximately \$1.5million in advance. A grant advance payment of \$25million has been requested to QRA which will provide Council with sufficient cash flow stability.

#### **2024 QRA Event**

1. QRA24 REPA and Betterment has a total RV of approx. \$69million (construction budget of \$51.8million).
2. Approximately 23% of the scope has been completed with an Expenditure Ratio of 1.02. Refer to Appendix C and D for further construction details.
3. QRA24 scope is being constructed in conjunction with remaining QRA23 scope to help reduce camp and mobilisation costs.
4. QRA24 submissions have completion deadlines of 30 June 2026 (REPA) and 30 June 2027 (Betterment).

#### **2025 QRA Event**

1. Carpentaria Shire Council was activated for REPA, Emergency Works and CDO relief measures on 10 February 2025 and 11 April 2025, in response to North and Far North



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Tropical Low and Western Queensland Surface Trough and Associated Rainfall and Flooding respectively.

2. Two (2) CDO submissions (Approx \$158k) been fully acquittal and Council has received the final payments.
3. An Emergency Works submission (Approx. \$1.8million) has been lodged for acquittal and is currently subject to audits by QRA. A subsequent far northern roads submission is currently being prepared ahead of the 31 October lodgement deadline.
4. Submission 4 (Rollover Roads) and Submission 5 (Iffley Road) have been approved and Council will receive the prepayments (30%) shortly. Three (3) further submissions are currently being prepared and will be lodged once final reviews have been completed.

### **Other**

1. A project for six (6) concrete floodways on Normanton - Burketown Road (Approx. \$990k) was lodged for acquittal before the 30 September deadline and is currently subject to audits by QRA. Refer to Appendix F for all approved betterment projects.
2. A project to upgrade the Normanton Jetty (\$250k) has been approved under Recreation and Community Assets funding and Council has received the prepayment (30%).
3. A pavement and sealing project on Normanton to Burketown Road (approx. 7.1km and \$5million) has been submitted under Disaster Ready Fund (DRF) Round 3 funding. An outcome is expected to be received by Council shortly.

### **Consultation (Internal/External):**

- Anne Andrews - Chief Executive Officer.
- Michael Wanrooy - Director of Engineering.
- John Martin and Nick Lennon - ERSCON Consulting Engineers.

### **Legal Implications:**

- Nil.

### **Financial and Resource Implications:**

- QRA 23 Trigger Point contribution - \$29,070
- QRA 24 Trigger Point contribution - \$66,586
- QRA 25 Trigger Point contribution - \$68,086

### **Risk Management Implications:**

- Low – QRA23 – Further EOTs have been approved until 31 December 2025 which has helped alleviate deadline pressures. A construction value of \$2.4million in scope remains to be constructed.

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- High – QRA24 – The final approved construction budget is \$51.8million. The delivery of the QRA24 program has been pushed back due to the EOTs granted for QRA23 submissions
- Medium – QRA25 – \$13.3million has been rolled over into the QRA25 scope. If EOTs are required for QRA24 submissions, the delivery of the QRA25 program will be pushed back.

**CARPENTARIA SHIRE COUNCIL**

**SUMMARY OF QRA23 EXPENDITURE**

**CURRENT**

Project Completed

Forecast Project Expenditure to RV Ratio

1/10/2025

95%

0.96



Submission 5 - CSC.0069.2223G.REC					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Iffley Road	\$ 9,346,235.99	\$ 2,240,807.72	100%	0.24	Cost savings incurred due to overlapping construction costs with simultaneously constructed Remote Roads Upgrade Pilot Program scope on Iffley Road. Due to significant additional damage incurred from the 2024/25 event, remaining line items have been rolled over into submission CSC.0101.2425T.REC.
<b>TOTAL</b>	<b>\$ 9,346,235.99</b>	<b>\$ 2,240,807.72</b>			

\*Expected expenditure ratio is the ratio of final expenditure divided by the recommended value. (I.e. 1.5 is 50% over budget, 0.8 is 20% under budget)

Submission 1 - CSC.0072.2223G.REC					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Dorunda Access	\$ 1,660,802.34	\$ -	100%	0.00	Due to significant additional damage incurred from the 2023/24 event, all scope has been rolled over into CSC.0082.2324P.REC
Dunbar - Kowanyama Road	\$ 1,239,780.10	\$ 1,092,131.46	65%	1.35	Accured costs processing, currently under construction. Due to significant additional damage incurred from the 2024 and 2025 events, line items have been rolled over into CSC.0086.2324P.REC and 2024/25 submissions.
Dunbar - Kowanyama Road (Secondary Access)	\$ 109,217.34	\$ -	0%	1.00	Accured costs processing, currently under construction
Inkerman Access	\$ 1,631,100.04	\$ 44.80	100%	0.00	Due to significant additional damage incurred from the 2023/24 event, all scope has been rolled over into CSC.0082.2324P.REC
Koolatah - Dixie Road	\$ 5,759,502.97	\$ 4,316,745.95	100%	0.75	Cost savings incurred due to overlapping construction costs with simultaneously constructed Remote Roads Upgrade Pilot Program scope on Koolatah - Dixie Road.
Koolatah - Drumduff Road	\$ 1,424,067.05	\$ 1,024,579.27	100%	0.72	Accured costs processing, construction recently completed
<b>TOTAL</b>	<b>\$ 11,824,469.84</b>	<b>\$ 6,433,501.48</b>			

Submission 3 - CSC.0074.2223G.REC					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Barlawink Access	\$ 64,713.90	\$ -	0%	1.00	Cost variance against RV. Expected to align closely after works are completed.
Broadwater - Iffley Road	\$ 509,861.51	\$ 137,864.54	25%	1.09	Accured costs processing, currently under construction
Glenore Weir Service Access	\$ 13,974.13	\$ 1,469.37	0%	1.00	Preliminary costs booked, no construction has commenced. Actual start date to be updated to reflect the actual start date of construction.
Haydon Access	\$ 47,186.10	\$ 49,648.76	0%	1.00	Preliminary costs booked, no construction has commenced. Actual start date to be updated to reflect the actual start date of construction.
Karumba Pipeline Service Access	\$ 487,050.43	\$ -	0%	1.00	Cost variance against RV. Expected to align closely after works are completed.
Lilyvale Road	\$ 106,160.62	\$ -	0%	1.00	Cost variance against RV. Expected to align closely after works are completed.
Lorraine Access	\$ 510,204.94	\$ 394,290.85	100%	0.77	Overlapping camp and establishment costs with simultaneously constructed QRA23 Nardoo - Leichardt Road. When assessing scope together expenditure is expected to align closely with the combined RV.
Nardoo - Leichardt Road	\$ 3,635,210.55	\$ 3,873,501.94	100%	1.07	Overlapping camp and establishment costs with simultaneously constructed QRA23 Wernadanga Access and QRA23 Lorraine Access. When assessing scope together expenditure is expected to align closely with the combined RV.
Trenton Road	\$ 8,481,929.71	\$ 5,781,060.32	100%	0.68	Cost savings were achieved due to the close proximity of gravel pits along this road, the average haul distance was below the Shire average. The scope was also approved creating long continuous work fronts which enabled proficient construction.
Wernadanga Access	\$ 490,579.17	\$ 464,761.06	100%	0.95	Overlapping camp and establishment costs with simultaneously constructed QRA23 Nardoo - Leichardt Road. When assessing scope together expenditure is expected to align closely with the combined RV.
Wondoola Access	\$ 855,477.93	\$ 495,593.60	100%	0.58	Overlapping camp and establishment costs with simultaneously constructed Glenore Access and Iffley Road REPA/RRUPP scope. When assessing scope together expenditure is expected to align closely with the combined RV. Due to significant additional damage incurred from the 2024/25 event, remaining line items to be rolled over into 2024/25 submissions.
Wondoola Bypass Road	\$ 1,661,333.50	\$ -	100%	0.00	Due to significant additional damage incurred from the 2025 event, all scope has been rolled over.
<b>TOTAL</b>	<b>\$ 16,863,682.49</b>	<b>\$ 11,198,190.44</b>			

Submission 2 - CSC.0073.2223G.REC					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Delta Downs Road	\$ 3,938,668.34	\$ 5,127,219.19	98%	1.33	Accured costs processing, currently under construction
Stirling - Miranda Downs Road	\$ 3,672,940.10	\$ 2,426,715.78	100%	0.66	Overlapping camp and establishment costs with simultaneously constructed QRA23 Lotusvale - Stirling Road and Stirling - Miranda Downs Road. When assessing scope together expenditure is expected to align closely with the combined RV.
Glencoe - Miranda Downs Road	\$ 3,401,968.46	\$ 2,546,042.39	100%	0.75	Due to significant additional damage incurred from the 2024/25 event, remaining line items to be rolled over into 2024/25 submissions.
Lotus Vale - Stirling Road	\$ 1,708,813.12	\$ 897,375.95	100%	0.53	Overlapping camp and establishment costs with simultaneously constructed QRA23 Lotusvale - Stirling Road and Glencoe - Miranda Downs Road. When assessing scope together expenditure is expected to align closely with the combined RV.
Vanrook Access	\$ 161,825.68	\$ -	0%	1.00	Cost variance against RV. Expected to align closely after works are completed.
<b>TOTAL</b>	<b>\$ 12,884,215.70</b>	<b>\$ 10,997,353.31</b>			

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Submission 4 - CSC.0075.2223G.REC					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Glenore Access	\$ 1,332,663.55	\$ 1,097,942.15	100%	0.82	Overlapping camp and establishment costs with simultaneously constructed Wondolla Access and Iffley Road REPA/RRUPP scope. When assessing scope together expenditure is expected to align closely with the combined RV.
Kelwood Access	\$ 569,396.34	\$ 14,977.25	0%	1.00	Preliminary costs booked, no construction has commenced. Actual start date to be updated to reflect the actual start date of construction.
McAllister Road	\$ 4,693,540.87	\$ 4,215,679.40	100%	0.90	Accured costs processing, construction recently completed
Mundjuero Access	\$ 589,668.16	\$ 116,904.80	100%	0.20	Overlapping camp and establishment costs with simultaneously constructed QRA23 Trenton Road. When assessing scope together expenditure is expected to align closely with the combined RV.
Normanton - Burketown Road	\$ 1,740,803.60	\$ 2,014,613.94	100%	1.16	Boredrain Creek culvert upgrade has been completed Accured costs processing, currently under construction. Due to significant additional damage incurred from the 2025 line items have been rolled over into 2024/2025 Submission. Remaining works scheduled to be completed within 2025 construction year
Pioneer Access	\$ 34,106.44	\$ 6,563.10	100%	0.19	Overlapping camp and establishment costs with simultaneously constructed QRA23 Trenton Road. When assessing scope together expenditure is expected to align closely with the combined RV.
Ten Mile Road	\$ 585,725.70	\$ -	100%	0.00	Due to significant additional damage incurred from the 2023/24 event, all scope has been rolled over into CSC.0082.2324P.REC
<b>TOTAL</b>	<b>\$ 9,545,904.66</b>	<b>\$ 7,466,680.64</b>			

Submission 6 - CSC.0076.2223G.REC					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Normanton - Burketown Road (Betterment)	\$ 6,055,511.46	\$ 6,695,041.03	100%	1.11	Cost savings incurred due to efficiencies during the construction of the project which resulted in the full allocated contingency amount not being required.
<b>TOTAL</b>	<b>\$ 6,055,511.46</b>	<b>\$ 6,695,041.03</b>			



**CARPENTARIA SHIRE COUNCIL**

**SUMMARY OF QRA24 EXPENDITURE**

**CURRENT**

**Project Completed**

**Forecast Project Expenditure to RV Ratio**

**1/10/2025**

**23%**

**1.02**



Submission 2 (CSC.0079.2324P.REC)					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Beard Access	\$ 33,952.20	\$ -	0%	1.00	
Broadwater - Iffey Road	\$ 5,684,283.53	\$ 2,139,096.04	39%	0.96	Accured costs processing, construction in progress
Broadwater Access	\$ 24,586.87	\$ -	0%	1.00	
Claraville Road	\$ 2,713,332.81	\$ 791,445.18	47%	0.62	Accured costs processing, construction in progress
Glenore Weir Road	\$ 11,871.44	\$ -	0%	1.00	
Glenore Weir Service Access	\$ 65,579.44	\$ 1,021.60	0%	1.00	Preliminary Costs booked, no construction has commenced. Actual start date to be updated upon construction
Haydon Access	\$ 288,727.01	\$ 9,383.94	0%	1.00	Preliminary Costs booked, no construction has commenced. Actual start date to be updated upon construction
Mutton Hole Access	\$ 221,844.85	\$ -	0%	1.00	
Nine Mile Road	\$ 49,285.10	\$ -	0%	1.00	
Old Croydon Road (Unsealed)	\$ 511,017.22	\$ 37,757.17	0%	1.00	Preliminary Costs booked, no construction has commenced. Actual start date to be updated upon construction
Pioneer Access	\$ 60,542.79	\$ -	100%	0.00	Due to significant additional damages caused by the 2024/25 event, all scope to be rolled over into 2024/25 submissions.
Sawtell Creek Access	\$ 54,218.59	\$ -	0%	1.00	
Shady Lagoon Access	\$ 967,689.19	\$ 5,620.00	0%	1.00	Preliminary Costs booked, no construction has commenced. Actual start date to be updated upon construction
Warrenvale Access	\$ 110,282.35	\$ -	0%	1.00	
Yappar River Access	\$ 95,776.99	\$ -	0%	1.00	
Yappar River Access (Secondary Access)	\$ 46,453.97	\$ -	0%	1.00	
<b>TOTAL</b>	<b>\$ 10,939,444.35</b>	<b>\$ 2,984,323.93</b>			

\*Expected expenditure ratio is the ratio of final expenditure divided by the recommended value. (i.e. 1.5 is 50% over budget, 0.8 is 20% under budget)

Submission 5 (CSC.0082.2324P.REC)					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Dorunda Access	\$ 1,476,358.27	\$ 2,591.40	0%	1.00	Preliminary Costs booked, no construction has commenced. Actual start date to be updated upon construction
Double Lagoon Access	\$ 183,861.98	\$ -	100%	0.00	
Dunbar - Koolatah Road	\$ 6,226,211.03	\$ 68,746.74	0%	1.00	Preliminary Costs booked, no construction has commenced. Actual start date to be updated upon construction
Inkerman Access	\$ 2,282,080.73	\$ 813,218.54	34%	1.06	Accured costs processing, construction in progress
Maggieville Access	\$ 2,314.79	\$ -	0%	1.00	
Rutland Plains Access	\$ 96,908.54	\$ -	0%	1.00	
Ten Mile Road	\$ 1,418,041.33	\$ -	0%	1.00	
Yappar Street	\$ 45,337.97	\$ -	0%	1.00	
<b>TOTAL</b>	<b>\$ 11,731,114.64</b>	<b>\$ 884,556.68</b>			

Submission 3 (CSC.0083.2324P.REC)					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Augustus Downs Access	\$ 31,218.44	\$ 110,886.06	100%	3.55	Accured costs processing, construction recently completed
Cowan Downs Access	\$ 631,795.04	\$ 1,176,408.75	100%	1.86	Accured costs processing, construction recently completed
Donors Hill Access	\$ 19,832.16	\$ 73,843.95	100%	3.72	Accured costs processing, construction recently completed
Donors Hill - Augustus Downs Road	\$ 1,104,531.19	\$ 2,148,084.72	100%	1.94	Accured costs processing, construction recently completed
Inverleigh Access	\$ 51,159.41	\$ -	0%	1.00	
Inverleigh Access (Secondary Access)	\$ 7,257.19	\$ -	0%	1.00	
Inverleigh West Access	\$ 22,243.59	\$ -	0%	1.00	
Karumba Pipeline Service Access	\$ 1,706,875.88	\$ 39,762.70	0%	1.00	Preliminary Costs booked, no construction has commenced. Actual start date to be updated upon construction
Lilyvale Road	\$ 53,849.66	\$ -	0%	1.00	
Lorraine Access	\$ 66,474.31	\$ 101,702.83	100%	1.53	Accured costs processing, construction recently completed
Magowra Access	\$ 68,987.60	\$ -	0%	1.00	
Nardoo - Leichardt Road	\$ 2,682,058.20	\$ 2,029,992.67	100%	0.76	Accured costs processing, construction recently completed
Neumayer Valley Access	\$ 991,649.29	\$ 644,414.09	100%	0.65	Accured costs processing, construction recently completed
Normanton - Burketown Road	\$ 3,334,224.44	\$ 1,359,595.64	32%	1.28	Accured costs processing, construction in progress. Due to significant additional damages caused by the 2024/25 event, line items to be rolled over into 2024/25 submissions.
<b>TOTAL</b>	<b>\$ 10,772,156.40</b>	<b>\$ 7,684,691.41</b>			

Submission 4 (CSC.0086.2324P.REC)					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Dunbar - Kowanyama Road	\$ 6,281,058.58	\$ 5,803.88	0%	0.19	Preliminary Costs booked, no construction has commenced. Actual start date to be updated upon construction
<b>TOTAL</b>	<b>\$ 6,281,058.58</b>	<b>\$ 5,803.88</b>			

Submission 6 (CSC.0089.2324P.REC)					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Normanton - Burketown Road (Seal)	\$ 539,831.91	\$ -	100%	0.00	Due to significant additional damages caused by the 2024/25 event, line items to be rolled over into 2024/25 submissions.
<b>TOTAL</b>	<b>\$ 539,831.91</b>	<b>\$ -</b>			

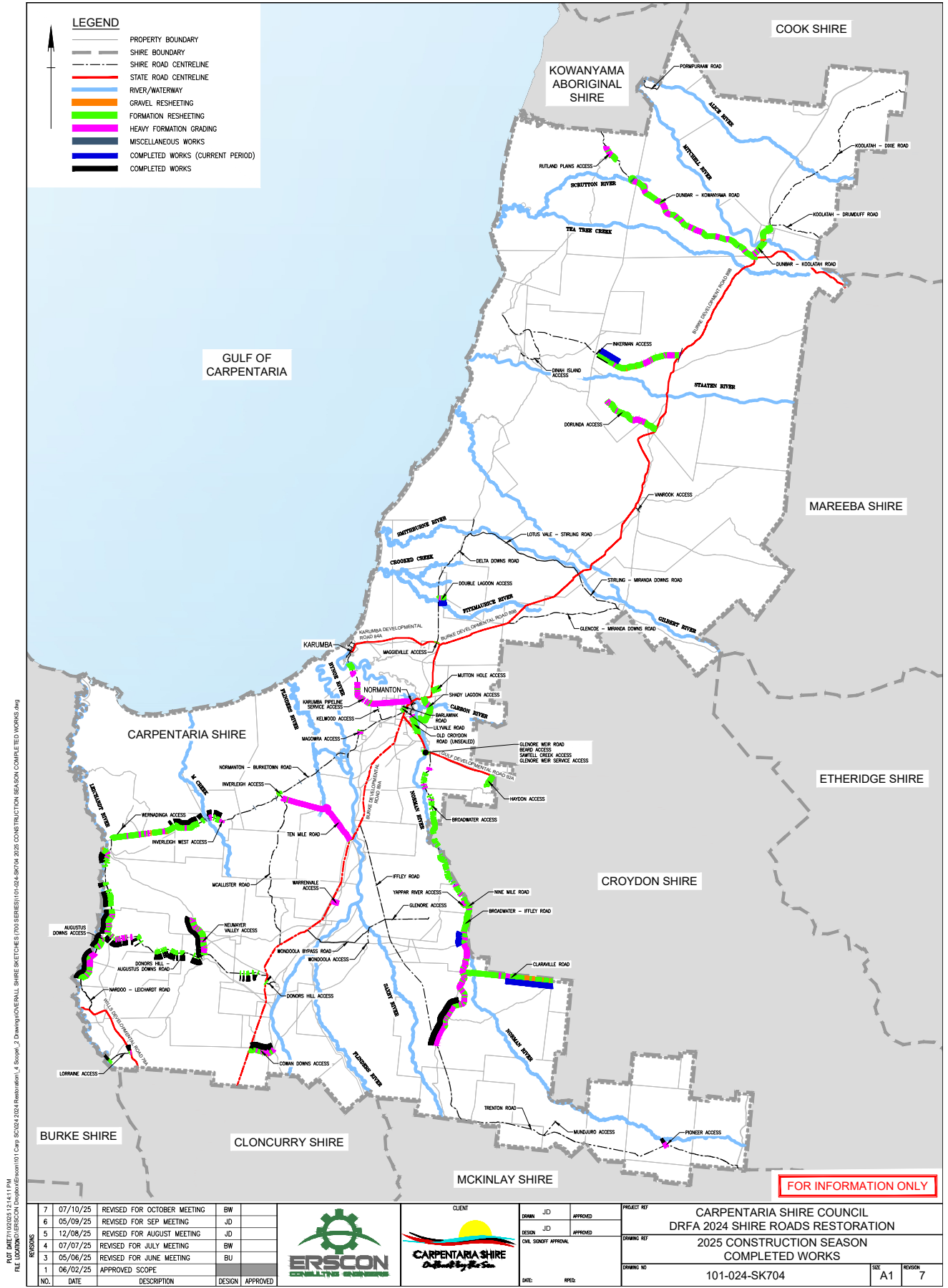
Submission 7 (CSC.0090.2324P.REC)					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Normanton - Burketown Road (Betterment)	\$ 2,807,415.20	\$ -	0%	1.00	
<b>TOTAL</b>	<b>\$ 2,807,415.20</b>	<b>\$ -</b>			

Submission 8 (CSC.0091.2324P.REC)					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Dunbar - Koolatah Road (Betterment)	\$ 6,958,285.56	\$ -	0%	1.00	
<b>TOTAL</b>	<b>\$ 6,958,285.56</b>	<b>\$ -</b>			

Submission 9 (CSC.0092.2324P.REC)					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Dunbar - Koolatah & Dunbar - Kowanyama Road (Betterment)	\$ 1,811,225.29	\$ -	0%	1.00	
<b>TOTAL</b>	<b>\$ 1,811,225.29</b>	<b>\$ -</b>			





**QRA Cash Flow Summary**

Expenditure as at 1/10/2025

Submission lodged for approval  
Submission fully approved



Event	Funding Stream	QRA Submission	CSC Submission	Recommended Value	Synergy Job Number	22/23 SYM	23/24 SYM	24/25 SYM	25/26 SYM	Total Expenditure	Payments FY23	Payments FY24	Payments FY25	Payments FY26	Total Payments to Date	Outstanding Amount
2022	WRF	CSC 0007 21220 WRF	Flood Risk Management Program	\$ 171,785	FRMP2001	-	42,240	45,687	-	87,927	51,536	-	-	35,351	86,887	4401
2022	REPA	CSC 0060 21220 REFC	2023 Submission 1	\$ 15,463,772	FRMP2003	276,192	5,162,645	156,146	-	5,599,983	4,691,132	-	-	944,346	60,800	66,930
2022	REPA	CSC 0061 21220 REFC	2023 Submission 3	\$ 6,563,276	FRMP2002	19,022	2,184,812	140,161	-	2,404,095	1,503,329	-	-	308,527	50,261	50,787
2022	REPA	CSC 0063 21220 REFC	2023 Submission 2	\$ 12,077,559	FRMP2002	8,832,827	6,792,957	156,146	-	15,781,930	9,983,729	-	-	2,982,432	3,982,432	11,800
2022	REPA	CSC 0064 21220 REFC	2023 Submission 4	\$ 12,863,489	FRMP2002	8,832,827	6,792,957	156,146	-	15,781,930	9,983,729	-	-	2,982,432	3,982,432	11,800
2022	REPA	ALL QRA24 Submissions	2023 Project Management	\$ 504,379	FD022	504,379	1,045,933	334,560	-	1,884,872	1,153,524	2,834,160	7,854,204	3,713,233	15,199,487	340,073
2023	REPA	CSC 0069 22236 REFC	2023 Submission 5	\$ 12,412,752	FRD233	504,379	61,940	2,150,000	28,268	2,240,800	2,240,800	-	-	1,520,487	2,164,638	46,930
2023	REPA	CSC 0070 22236 REFC	2023 Submission 1	\$ 17,111,475	FD0233	504,379	59,853	2,080,430	2,080,430	4,743,741	504,379	-	-	809,635	5,608,692	824,049
2023	REPA	CSC 0071 22236 REFC	2023 Submission 2	\$ 17,111,475	FD0233	504,379	59,853	2,080,430	2,080,430	4,743,741	504,379	-	-	809,635	5,608,692	824,049
2023	REPA	CSC 0072 22236 REFC	2023 Submission 3	\$ 22,396,589	FD0233	504,379	961,486	4,012,989	3,786,797	10,996,524	5,134,443	2,927,378	5,164,434	2,912,911	11,897,130	300,940
2023	REPA	CSC 0073 22236 REFC	2023 Submission 4	\$ 12,743,486	FD0233	504,379	961,486	4,012,989	3,786,797	10,996,524	5,134,443	2,927,378	5,164,434	2,912,911	11,897,130	300,940
2023	REPA	CSC 0076 22236 REFC	2023 Submission 6	\$ 7,997,031	CRK411	504,379	24,044	6,600,997	711,878	7,343,921	3,362,306	3,498,913	3,498,913	5,790,790	944,291	5,790,790
2024	REPA	ALL QRA23 Submissions	2023 Project Management	\$ 87,996,912.73	FRD023	504,379	2,703,282	300,000	3,020,282	6,023,564	3,023,282	-	-	5,000,000	14,346,566	3,023,282
2024	REPA	CSC 0078 2324P REFC	2024 Submission 1 - Mitchell River Bridge	\$ 14,461,944	FRD924	504,379	643,913	4,210,032	7,184,605	13,058,551	504,379	-	-	4,340,395	15,011,017	504,395
2024	REPA	CSC 0079 2324P REFC	2024 Submission 1 - Eastern Roads	\$ 14,461,944	FRD924	504,379	643,913	4,210,032	7,184,605	13,058,551	504,379	-	-	4,340,395	15,011,017	504,395
2024	REPA	CSC 0080 2324P REFC	2024 Submission 1 - Reliever Roads	\$ 14,461,944	FRD924	504,379	643,913	4,210,032	7,184,605	13,058,551	504,379	-	-	4,340,395	15,011,017	504,395
2024	REPA	CSC 0081 2324P REFC	2024 Submission 3 - Western Roads	\$ 14,461,944	FRD924	504,379	643,913	4,210,032	7,184,605	13,058,551	504,379	-	-	4,340,395	15,011,017	504,395
2024	REPA	CSC 0082 2324P REFC	2024 Submission 6 - Northern - Burketown Road	\$ 14,461,944	FRD924	504,379	643,913	4,210,032	7,184,605	13,058,551	504,379	-	-	4,340,395	15,011,017	504,395
2024	REPA	CSC 0083 2324P REFC	2024 Submission 6 - Northern - Burketown Road	\$ 14,461,944	FRD924	504,379	643,913	4,210,032	7,184,605	13,058,551	504,379	-	-	4,340,395	15,011,017	504,395
2024	REPA	CSC 0084 2324P REFC	2024 Submission 6 - (Interim - Durrig - Koolah Road)	\$ 14,461,944	CRD556	504,379	382,706	2,114,827	382,706	2,880,239	1,193,469	-	-	1,193,469	5,556,441	1,193,469
2024	REPA	CSC 0085 2324P REFC	2024 Submission 6 - (Interim - Durrig - Koolah Road)	\$ 14,461,944	CRD556	504,379	382,706	2,114,827	382,706	2,880,239	1,193,469	-	-	1,193,469	5,556,441	1,193,469
2024	REPA	CSC 0086 2324P REFC	2024 Submission 6 - (Interim - Durrig - Koolah Road)	\$ 14,461,944	CRD556	504,379	382,706	2,114,827	382,706	2,880,239	1,193,469	-	-	1,193,469	5,556,441	1,193,469
2024	REPA	CSC 0087 2324P REFC	2024 Submission 6 - (Interim - Durrig - Koolah Road)	\$ 14,461,944	CRD556	504,379	382,706	2,114,827	382,706	2,880,239	1,193,469	-	-	1,193,469	5,556,441	1,193,469
2024	REPA	CSC 0088 2324P REFC	2024 Submission 9 - (Interim - Durrig - Koolah Road)	\$ 14,461,944	CRD557	504,379	687,360	2,114,827	687,360	3,489,546	687,360	-	-	687,360	4,176,906	687,360
2024	REPA	CSC 0089 2324P REFC	2024 Submission 9 - (Interim - Durrig - Koolah Road)	\$ 14,461,944	CRD557	504,379	687,360	2,114,827	687,360	3,489,546	687,360	-	-	687,360	4,176,906	687,360
2024	REPA	CSC 0090 2324P REFC	2024 Submission 9 - (Interim - Durrig - Koolah Road)	\$ 14,461,944	CRD557	504,379	687,360	2,114,827	687,360	3,489,546	687,360	-	-	687,360	4,176,906	687,360
2024	REPA	CSC 0091 2324P REFC	2024 Submission 9 - (Interim - Durrig - Koolah Road)	\$ 14,461,944	CRD557	504,379	687,360	2,114,827	687,360	3,489,546	687,360	-	-	687,360	4,176,906	687,360
2024	REPA	CSC 0092 2324P REFC	2024 Submission 9 - (Interim - Durrig - Koolah Road)	\$ 14,461,944	CRD557	504,379	687,360	2,114,827	687,360	3,489,546	687,360	-	-	687,360	4,176,906	687,360
2024	REPA	CSC 0093 2324P REFC	2024 Submission 9 - (Interim - Durrig - Koolah Road)	\$ 14,461,944	CRD557	504,379	687,360	2,114,827	687,360	3,489,546	687,360	-	-	687,360	4,176,906	687,360
2024	REPA	CSC 0094 2324P REFC	2024 Submission 9 - (Interim - Durrig - Koolah Road)	\$ 14,461,944	CRD557	504,379	687,360	2,114,827	687,360	3,489,546	687,360	-	-	687,360	4,176,906	687,360
2024	REPA	CSC 0095 2324P REFC	2024 Submission 9 - (Interim - Durrig - Koolah Road)	\$ 14,461,944	CRD557	504,379	687,360	2,114,827	687,360	3,489,546	687,360	-	-	687,360	4,176,906	687,360
2024	REPA	CSC 0096 2324P REFC	2024 Submission 9 - (Interim - Durrig - Koolah Road)	\$ 14,461,944	CRD557	504,379	687,360	2,114,827	687,360	3,489,546	687,360	-	-	687,360	4,176,906	687,360
2024	REPA	CSC 0097 2324P REFC	2024 Submission 9 - (Interim - Durrig - Koolah Road)	\$ 14,461,944	CRD557	504,379	687,360	2,114,827	687,360	3,489,546	687,360	-	-	687,360	4,176,906	687,360
2024	REPA	CSC 0098 2324P REFC	2024 Submission 9 - (Interim - Durrig - Koolah Road)	\$ 14,461,944	CRD557	504,379	687,360	2,114,827	687,360	3,489,546	687,360	-	-	687,360	4,176,906	687,360
2024	REPA	CSC 0099 2324P REFC	2024 Submission 9 - (Interim - Durrig - Koolah Road)	\$ 14,461,944	CRD557	504,379	687,360	2,114,827	687,360	3,489,546	687,360	-	-	687,360	4,176,906	687,360
2024	REPA	CSC 0100 2324P REFC	2024 Submission 9 - (Interim - Durrig - Koolah Road)	\$ 14,461,944	CRD557	504,379	687,360	2,114,827	687,360	3,489,546	687,360	-	-	687,360	4,176,906	687,360
2024	REPA	CSC 0101 2324P REFC	2024 Submission 9 - (Interim - Durrig - Koolah Road)	\$ 14,461,944	CRD557	504,379	687,360	2,114,827	687,360	3,489,546	687,360	-	-	687,360	4,176,906	687,360
2024	REPA	CSC 0102 2324P REFC	2024 Submission 9 - (Interim - Durrig - Koolah Road)	\$ 14,461,944	CRD557	504,379	687,360	2,114,827	687,360	3,489,546	687,360	-	-	687,360	4,176,906	687,360
2024	REPA	CSC 0103 2324P REFC	2024 Submission 9 - (Interim - Durrig - Koolah Road)	\$ 14,461,944	CRD557	504,379	687,360	2,114,827	687,360	3,489,546	687,360	-	-	687,360	4,176,906	687,360
2024	REPA	CSC 0104 2324P REFC	2024 Submission 9 - (Interim - Durrig - Koolah Road)	\$ 14,461,944	CRD557	504,379	687,360	2,114,827	687,360	3,489,546	687,360	-	-	687,360	4,176,906	687,360
2024	REPA	CSC 0105 2324P REFC	2024 Submission 9 - (Interim - Durrig - Koolah Road)	\$ 14,461,944	CRD557	504,379	687,360	2,114,827	687,360	3,489,546	687,360	-	-	687,360	4,176,906	687,360
2024	REPA	CSC 0106 2324P REFC	2024 Submission 9 - (Interim - Durrig - Koolah Road)	\$ 14,461,944	CRD557	504,379	687,360	2,114,827	687,360	3,489,546	687,360	-	-	687,360	4,176,906	687,360
2024	REPA	CSC 0107 2324P REFC	2024 Submission 9 - (Interim - Durrig - Koolah Road)	\$ 14,461,944	CRD557	504,379	687,360	2,114,827	687,360	3,489,546	687,360	-	-	687,360	4,176,906	687,360
2024	REPA	CSC 0108 2324P REFC	2024 Submission 9 - (Interim - Durrig - Koolah Road)	\$ 14,461,944	CRD557	504,379	687,360	2,114,827	687,360	3,489,546	687,360	-	-	687,360	4,176,906	687,360
2024	REPA	CSC 0109 2324P REFC	2024 Submission 9 - (Interim - Durrig - Koolah Road)	\$ 14,461,944	CRD557	504,379	687,360	2,114,827	687,360	3,489,546	687,360	-	-	687,360	4,176,906	687,360
2024	REPA	CSC 0110 2324P REFC	2024 Submission 9 - (Interim - Durrig - Koolah Road)	\$ 14,461,944	CRD557	504,379	687,360	2,114,827	687,360	3,489,546	687,360	-	-	687,360	4,176,906	687,360
2024	REPA	CSC 0111 2324P REFC	2024 Submission 9 - (Interim - Durrig - Koolah Road)	\$ 14,461,944	CRD557	504,379	687,360	2,114,827	687,360	3,489,546	687,360	-	-	687,360	4,176,906	687,360
2024	REPA	CSC 0112 2324P REFC	2024 Submission 9 - (Interim - Durrig - Koolah Road)	\$ 14,461,944	CRD557	504,379	687,360	2,114,827	687,360	3,489,546	687,360	-	-	687,360	4,176,906	687,360
2024	REPA	CSC 0113 2324P REFC	2024 Submission 9 - (Interim - Durrig - Koolah Road)	\$ 14,461,944	CRD557	504,379	687,360	2,114,827	687,360	3,489,546	687,360	-	-	687,360	4,176,906	687,360
2024	REPA	CSC 0114 2324P REFC	2024 Submission 9 - (Interim - Durrig - Koolah Road)	\$ 14,461,944	CRD557	504,379	687,360	2,114,827	687,360	3,489,546	687,360	-	-	687,360	4,176,906	687,360
2024	REPA	CSC 0115 2324P REFC	2024 Submission 9 - (Interim - Durrig - Koolah Road)	\$ 14,461,944	CRD557	504,379	687,360	2,114,827	687,360	3,489,546	687,360	-	-	687,360	4,176,906	687,360
2024	REPA	CSC 0116 2324P REFC	2024 Submission 9 - (Interim - Durrig - Koolah Road)	\$ 14,461,944	CRD557	504,379	687,360	2,114,827	687,360	3,489,546	687,360	-	-	687,360	4,176,906	687,360
2024	REPA	CSC 0117 2324P REFC	2024 Submission 9 - (Interim - Durrig - Koolah Road)	\$ 14,461,944	CRD557	504,379	687,360	2,114,827	687,360	3,489,546	687,360	-	-	687,360	4,176,906	687,360
2024	REPA	CSC 0118 2324P REFC	2024 Submission 9 - (Interim - Durrig - Koolah Road)	\$ 14,461,944	CRD557	504,379	687,360	2,114,827	687,360	3,489,546	687,360	-	-	687,360	4,176,906	687,

## Approved Betterment Projects **BUSINESS PAPERS**

Submission Number	Project Name	Total Project	Deadline
Queensland Betterment Funding	Dunbar - Kowanyama Road (Pavement and Sealing)	\$6,712,951	30/09/2025
Flood Risk Management Program (FRMP)	WP3 Flood studies, risk assessments, management studies and intelligence systems	\$171,785	30/06/2026
Queensland Betterment Funding	Normanton - Burketown Road (Pavement and Sealing)	\$7,997,031	30/06/2025
National Resilience Fund - Infrastructure	Karumba Foreshore Protection Project	\$4,547,830	30/06/2026
Queensland Betterment Funding	Dunbar - Kowanyama Road (Realignment, Pavement and Sealing)	\$2,291,200	30/06/2027
Queensland Betterment Funding	Dunbar - Koolatah Road (Realignment, floodway upgrades, Pavement and Sealing)	\$9,860,030	30/06/2027
Queensland Betterment Funding	Normanton - Burketown Road (Pavement and Sealing)	\$3,978,163	30/06/2027
Queensland Mitigation Fund – Infrastructure	Karumba Port Sustainable Development	\$550,000	30/06/2027
Recreation and Community Assets	CRA Normanton Jetty Upgrades	\$250,000	30/06/2027

Project has been completed

## **BUSINESS PAPERS**

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### **14.3 WATER AND WASTE MONTHLY REPORT**

<b>Attachments:</b>	NIL
<b>Author:</b>	Joe Beddows - Technical Officer - Water and Waste
<b>Date:</b>	8 October 2025
<b>Key Outcome:</b>	Day to day management of activities within the Water and Waste Department
<b>Key Strategy:</b>	As per the Departmental Plan for Water and Waste

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#### **Executive Summary:**

This report has been prepared to provide Council with an overview of actions completed and underway within the Water and Waste Department throughout September 2025.

The following items of interest are presented in further detail within the report:

- Water Industry Update - DWQMP Audit
- Normanton-Karumba Water Supply Scheme
  - Operations Update
  - Plant Upgrades
- Sewer Update
- Waste Services

#### **RECOMMENDATION:**

That Council receive and note for information the Water and Waste Monthly Report for September 2025.

#### **Background:**

##### **Water Industry Update**

The 2025 external audit of Carpentaria Shire Council's Drinking Water Quality Management Plan (DWQMP) was completed in August by Pither Consulting. The audit assessed compliance with the approved plan, the accuracy of monitoring and reporting, and the ongoing relevance of the plan to Normanton and Karumba's water supply systems. Overall, the DWQMP was found to be well implemented, with excellent staff awareness, thorough risk assessments, and effective control measures supported by verifiable records.

The audit recorded a very high level of compliance, with nine compliant findings, one finding not applicable, and only one minor non-compliance relating to stormwater ingress risks at Reservoir 3 and the wet well. Annual reporting obligations were met, the scheme description and monitoring programs were found to be appropriate, and the improvement plan is actively being reviewed and progressed.

Recommendations were made to address the minor non-compliance through remedial works on treated water storages, while several opportunities for improvement were also identified. These include enhancing staff and contractor training on water quality risk management, improving annual report content for public understanding, refining chlorine dosing practices to reduce THM formation, upgrading chemical storage and sampling infrastructure, and ensuring all improvement actions are captured in the Risk Management Improvement Plan. The audit concluded that the DWQMP remains robust, relevant, and demonstrates a strong culture of responsibility and continuous improvement.

## BUSINESS PAPERS

### Normanton-Karumba Water Supply Scheme

#### Operations Update

For the month of September, approximately 84.98ML was pumped from Glenore Weir and 4.49ML from the Normanton bore for a total of 89.47ML of raw water. Total treated water consumption (Normanton and Karumba) was 77.78ML. 4.2mm of rainfall was recorded for this month.

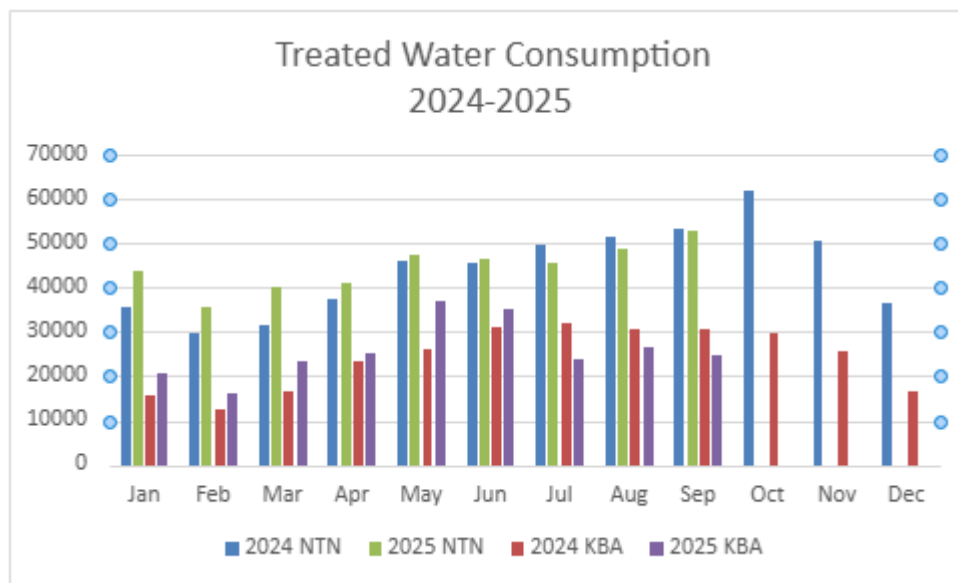


Figure 1 – Treated Water Consumption by Zone

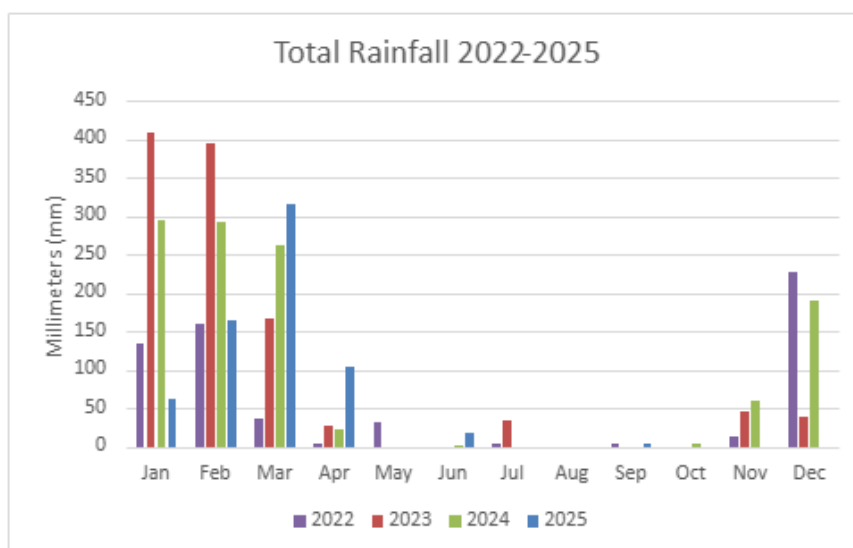


Figure 2 – Monthly Rainfall

#### Maintenance and Upgrades

aGnR Consultants have submitted the 80% design drawings for Council's review, marking a key milestone in the Normanton Water Treatment Plant Upgrade Project. This submission allows Council to provide feedback before finalisation of the detailed design. In addition, aGnR will be undertaking a site visit in early October to further progress the project and ensure the design outcomes align with operational needs and site conditions. This stage of

## BUSINESS PAPERS

the design addresses the short circuiting of treated water through Reservoir 4 & 5, and adding a provision for future UV treatment when required.

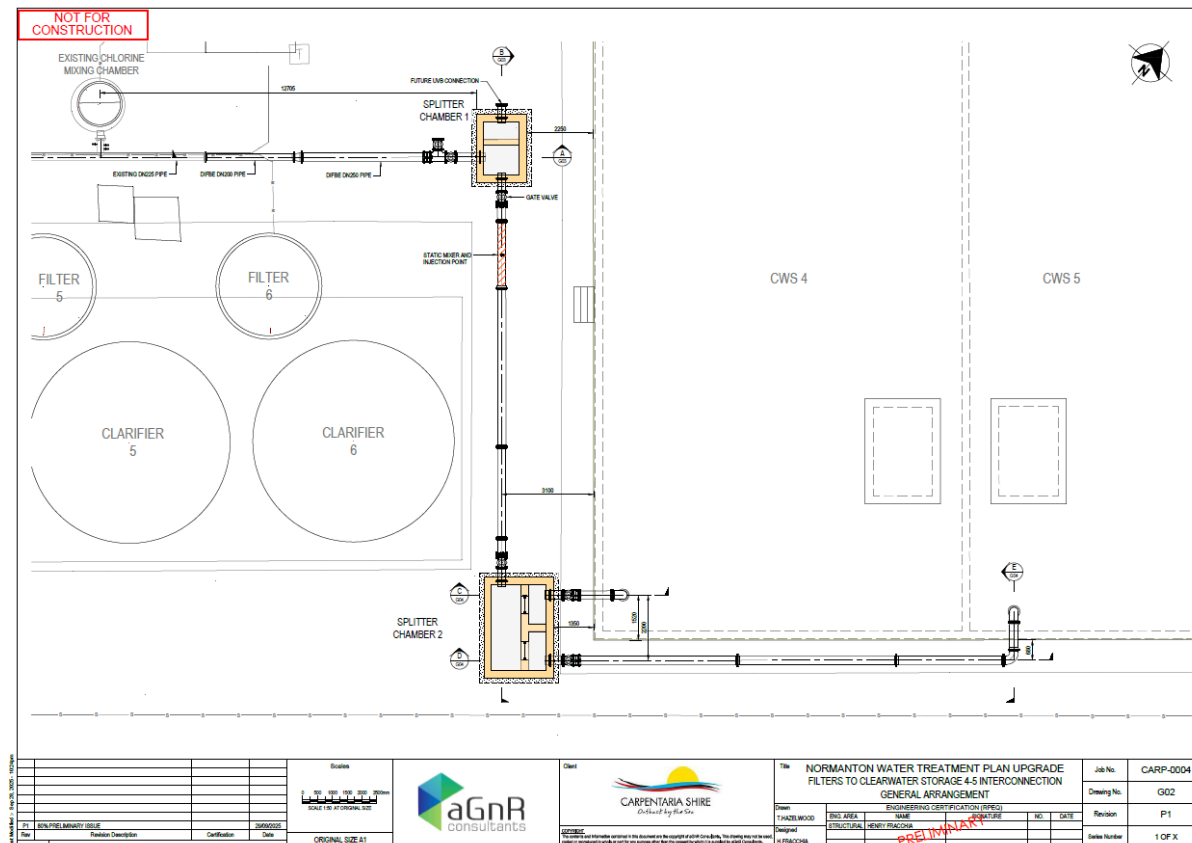


Image 1 –Example 80% Design Drawing

On the evening of Sunday 28th September, a water main leak was reported on Yappar Street. Council crews were called out to undertake the repair, which required excavation and dewatering of the affected area. To provide a longer-term solution, a new 300mm valve will be installed in early October to isolate the leak-prone section of the Yappar Street water main without impacting nearby residents and businesses. This will allow Council time to plan and deliver a permanent renewal of the problem section of main, reducing the risk of future service interruptions.

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*Image 2 – Yappar Street Leak Repair*

From October 20th, Horizontal Directional Drilling (HDD) contractors will be mobilised to Karumba to drill and install a new DN180 PE water main beneath the two creek crossings between Karumba Point and Karumba Town. This work is being undertaken at the site of the previous water main leak that occurred several months ago and will provide a more secure and reliable connection between the two areas. Completing this project prior to the wet season is critical, as floodwaters would prevent access to the creek crossings and make it extremely difficult to address any further issues with the existing main or maintain the temporary bypass currently in place. The HDD method has been selected to minimise environmental impact, avoid open trenching through sensitive creek areas and mangroves, and ensure the long term resilience of the water supply infrastructure.

### **Sewer Update**

#### **Normanton Sewerage Scheme**

The Normanton Sewage Treatment Plant (STP) lagoons continue to operate within expected parameters. Sewer Pump Station #1 Pump 1 & 2 were both lifted for routine maintenance. Both pumps had a fair buildup of rag which reduced their efficiency.

#### **Karumba Sewerage Scheme**

Karumba sewerage treatment plant ran without major issues for the month of September, with one two (2) power outages recorded for the month. The facility treated approximately 4.51ML of sewerage during September. Regulatory compliance has been maintained for all treated sewer parameters. Technicians are planned to attend the Sewer Treatment Plant in November to perform maintenance on the Membrane System in preparation for the wet season.

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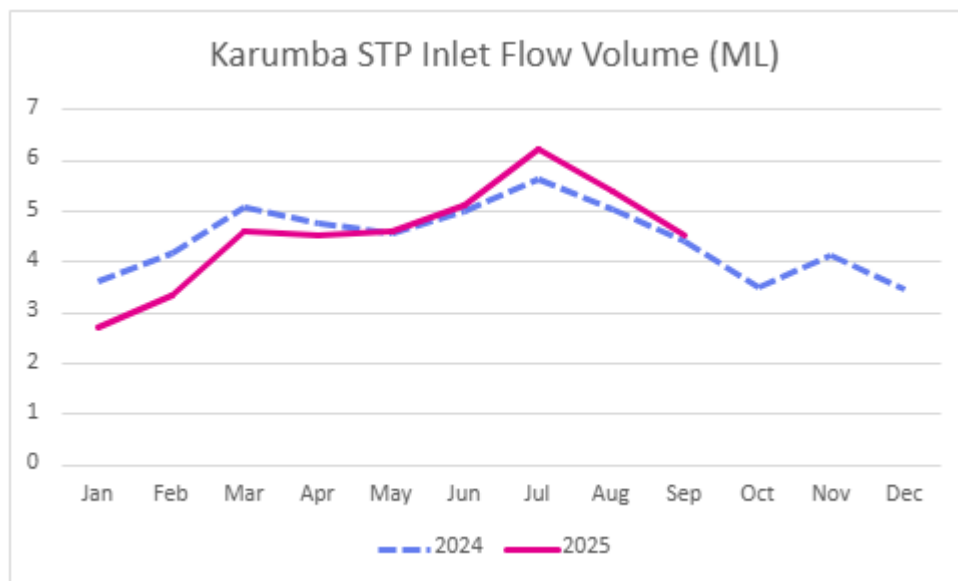
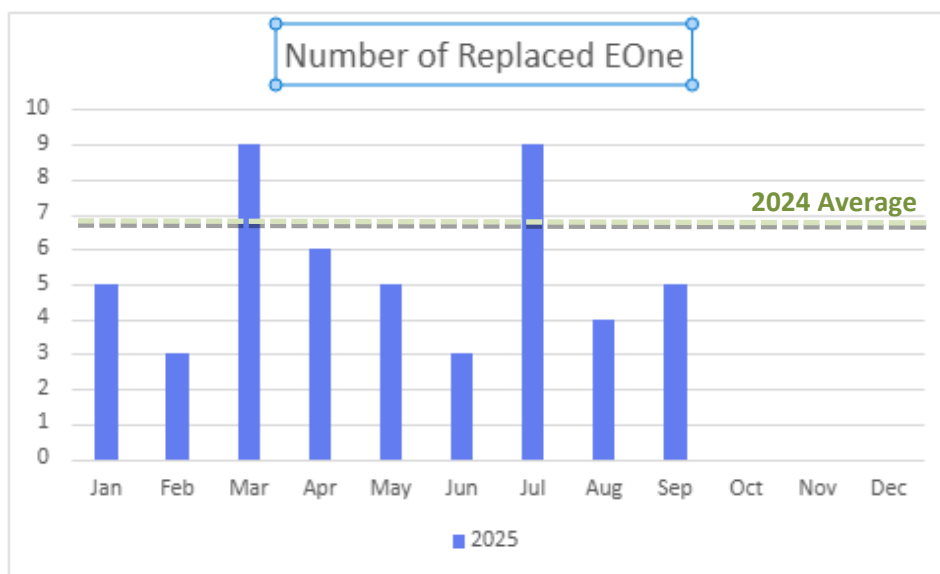


Figure 3 – Total Monthly inlet flow for Karumba STP

For sewer reticulation, five (5) eOne pumps were replaced for the month.



The Karumba Sewerage Treatment Plant membrane upgrade project is now underway, with Veolia commencing works on the design phase. As part of this stage, Veolia will be preparing and submitting the General Arrangement and Process and Instrumentation Diagram (P&ID) drawings this month for review.

In August, a new trainee operator commenced work at the Karumba Sewage Treatment Plant. The trainee has joined the Water and Waste team to support day-to-day operations, gaining hands-on experience in plant processes, monitoring, and maintenance activities. This role provides an opportunity to build skills and knowledge in wastewater treatment while contributing to the continued safe and reliable operation of the facility.



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### **Waste Services**

- Regular discussions continue with the site supervisors to maintain operations as well as monthly virtual meetings with managers and directors.
- Illegal and improper dumping continues in Normanton and Karumba. Photo below shows an example of improper dumping at Normanton transfer Station, general waste dumped at the scrap steel pile.

### **Consultation (Internal/External):**

- Director of Engineering
- Manager Water and Waste
- Project Engineer
- Trades and operational staff
- qldwater
- Viridis Consultants
- SCADA Engineering
- Wanless Pty Ltd
- AGnR Consultants

### **Legal Implications:**

- Low – Within operational parameters.

### **Risk Management Implications:**

- Compliance with regulatory conditions is non-negotiable.

### **Financial and Resource Implications:**

- All operational expenditure is within the budget set for Water and Waste.



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### **14.4 ASSET DISPOSAL REPORT- COUNCIL AUCTION**

**Attachments:** NIL  
**Author:** Guilherme Ribeiro - Assets Manager  
**Date:** 8 October 2025

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**Key Outcome:** A well governed, responsive Council, providing effective leadership and management, and respecting community values

**Key Strategy:** An efficient and effective organisation

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#### **Executive Summary:**

This report seeks Council approval for the disposal of various surplus assets and property that are no longer required for operational use. The items proposed for disposal include replaced assets, decommissioned fleet vehicles, obsolete furniture, plant equipment, and parcels of land identified as surplus to Council's needs.

#### **RECOMMENDATION:**

That Council:

- Approves the disposal of surplus assets and property, including replaced assets, decommissioned fleet vehicles, obsolete furniture, plant equipment, and land no longer required for operational purposes.
- Approves the use of public auction as the disposal method, in accordance with Council's Asset Disposal Policy and relevant legislation.
- Approves an auctioneer to conduct the auction on 29 November 2025.

#### **Background:**

Council routinely reviews its asset portfolio to ensure efficient use of resources and alignment with operational needs. As part of this process, a range of assets and property have been identified as surplus, including:

- Replaced and obsolete assets
- Decommissioned fleet vehicles
- Old furniture and plant equipment
- Land parcels no longer required for Council operations

To facilitate the disposal of these items, an experienced auctioneer has been engaged to conduct a public auction scheduled for 29 November 2025. This approach aligns with Council's Asset Disposal Policy and ensures transparency, compliance, and the opportunity to recover residual value.

#### **Furniture and Equipment**

The auction will include a significant quantity of surplus furniture, such as:

- Lounge suites and seating (various configurations and styles)
- Beds, mattresses, and bedside tables
- Dining tables, chairs, and entertainment units
- Office desks, chairs, shelving, and pedestal drawers
- Kitchen appliances (e.g., stove, dishwasher, toaster, kettle)

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- Miscellaneous items including server boxes, satellite dish, vacuum cleaners, lighting fixtures, and gas cylinders

### **Fleet and Plant Assets**

The following fleet vehicles, plant equipment, and related items have been identified for disposal via auction:

1. ISUZU NPR200/275 Tipper – P2402
2. Toyota Hilux 4x4 SR 2.8L T Diesel Double Cab – P1464 (Written off; only spare parts to be auctioned)
3. Toyota Hilux 4x4 SR Dual Cab – P1181
4. Massey Ferguson 00096C – P3033
5. Old Electrician Toyota Hilux 4x4 Single Cab Ute– P1653
6. Toyota Hilux 4x4 SR 2.8L T Diesel Double Cab – P1909
7. N Series NPR Tipper – P2402
8. Crane Truck (Tilt Tray) – P2529
9. 150KVA Generator – P7008
10. ISUZU NPS300 4x4 Trayback Truck (Workshop Truck) – P2520 *Pending replacement delivery*
11. ISUZU NPR400 Premium Crew Cab Tipper (Town Crew) – P2534 *Pending replacement delivery*
12. HINO 500 Series FG 1628 Crew Cab (RMPC) – P2703 *Pending replacement delivery*
13. Emergency Sewerage Pump Trailer – P0663 –
14. HINO 300 Series Trayback Truck – P2801 *Pending replacement delivery*
15. Jacobsen R311T WA Rotary Mower – P4016
16. GENSET 100 kVA – Cummins Tartar – P7001 – NTN Airport – *Pending replacement delivery*
17. Kubota F3680 Front Deck Mower – P4013
18. Isuzu Giga CXZ455 6x4 Tipper – P2512
19. Holden Colorado 4x4 Dual Cab Utility – P1883
20. Toyota Hilux 4x4 SR 2.8L T Diesel Manual – P1974
21. Toyota Prado GXL 2.8L T Diesel Automatic Wagon – P1955
22. Toyota Hilux 4x4 SR 2.8L T Diesel Manual – P1906
23. Toyota Hilux SR DC Styleside Utility – P1767
24. Toyota Land Cruiser Prado VX Wagon – P1710
25. Toyota Landcruiser GXL 4.5L Diesel Manual 4x4 Dual Cab – P1210
26. 8x Windscreens for Toyota Twin Cab 2.8L (No Camera) – *Surplus parts for disposal*

### **Land Asset**

- 17 Palmer Street, Normanton – Identified as surplus property and proposed for disposal via auction.

### **Consultation (Internal/External):**

- Michael Wanrooy (DOE)
- Anne Andrews (CEO)
- Kerrod Giles (Engineer)

### **Legal Implications:**

- Local Government Regulation 2012
- Local Government Act 2009

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- Council's Local Laws

### **Financial and Resource Implications:**

- The disposal of surplus assets and property is expected to generate revenue for Council through public auction. While the final proceeds will depend on market interest and asset condition, the following costs have been agreed with the auctioneer:
  - Travel, Accommodation & Expenses Fee: \$1,500 + GST
    - Payable regardless of auction outcome
    - Payable at settlement of auction
  - Commission on Goods & Chattels: 10% + GST (i.e., 11% of sale price)
  - Commission on Property Sale: 2.5% + GST
- These costs are consistent with previous auctions (e.g., 2021) and are considered reasonable for the scope of work. The auction process will be managed using existing staff resources, with minimal impact on operational workloads. Proceeds from the auction will be reinvested into Council's asset renewal or capital works programs, contributing to long-term financial sustainability.

### **Risk Management Implications:**

- The disposal of surplus assets carries minimal risk when conducted in accordance with Council's Asset Disposal Policy and relevant legislation. Key risk considerations include:
  - Compliance Risk: Ensured through adherence to procurement and disposal policies, including transparent auction processes.
  - Reputational Risk: Mitigated by clear communication and public auction, ensuring fairness and community trust.
  - Operational Risk: Low, as all assets identified are no longer required for service delivery and have been verified by relevant departments.
  - Financial Risk: Auctioneer fees are fixed and agreed upfront, with commissions tied to sale outcomes. The risk of low returns is offset by the removal of holding costs and reinvestment of proceeds.

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### 14.5 BUILDING AND PLANNING REPORT

**Attachments:** NIL  
**Author:** Elizabeth Browning - Engineering Records Operator  
**Date:** 8 October 2025

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**Key Outcome:** Day to day management of activities within Engineering Services Directorate

**Key Strategy:** As per the Departmental Plan for Engineering Services

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#### Executive Summary:

The report is to advise Council of relevant planning and building activities within the Shire for the month of September 2025.

#### RECOMMENDATION:

For Information Only.

#### Background:

#### Planning Applications Received

DA No.	Applicant	Address	Application Type	Status
N/A				

#### Planning Applications Approved

DA No.	Applicant	Address	Application Type	Status
N/A				

#### Building Applications Received by Building Certifier

DA No.	Applicant	Address	Application Type	Value
N/A				

#### Applications pending waiting on further information (Applicants advised)

DA No.	Applicant	Address	Application Type	Date Received
I/2227	Epic Environmental Pty Ltd on behalf of	(Lot 2 TD1, Lot 1 & 2 on TD4, &) Lot 166	Assessment Determination – Gulf	01/12/2022. (Request for

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	AACo	SP276509	Irrigation Project	Third Party advice)
I/2302	tba	3 Ellis Street Normanton 4890 (Lot 26 N14849)	Dual occupancy	tba
I/2304	tba	Karumba Point Caravan Park, Karumba QLD 4891 (Lot 11 SP258858)	Purchase State Land (boundary realignment – Lot 11 SP258858)	tba

### Non-Conformance

DA No.	Applicant	Address	Application Type	Status
N/A				

### Consultation (internal/external)

- Jennifer Roughan – Consultant Town Planner

### Legal implications

- Shire of Carpentaria Planning Scheme May 2008
- Draft Carpentaria Planning Scheme
- Planning Act 2016
- Planning Regulation 2017
- Regional Planning Interests Act 2014
- Queensland Development Code
- National Construction Code 2022
- Building Regulation 2021
- Plumbing and Drainage Act 2018
- Plumbing and Drainage Regulation 2019

### Policy Implications

- Procurement Policy

### Financial and Resource Implications

- Town Planners availability and terms of Purchase Orders.
- Building Certifiers supply of documentation.
- 2024-2025 Commercial and Regulatory Fees and Charges.

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### **Risk Management Implications**

- Planning, Building, Plumbing and Drainage monitoring continues.
- Low – risks are within normal operational parameters while monitoring continues.

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**15 GENERAL BUSINESS**

**16 CLOSURE OF MEETING**