



CARPENTARIA SHIRE

Outback by the Sea

BUSINESS PAPER

19 NOVEMBER, 2025

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NOTICE OF MEETING

COUNCILLORS:

Mayor Jack Bawden	Mayor
Cr Bradley Hawkins	
Cr Andrew Murphy	
Cr Glenn Smerdon	
Cr Cherie Schafer	
Cr Leslie Henry	
Cr Johnty O'Brien	

Please find attached the Agenda for the Ordinary Council Meeting to be held in the Council Chambers, Haig Street, Normanton commencing at 9:00 AM.

Anne Andrews
CHIEF EXECUTIVE OFFICER

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- 1 OPENING OF MEETING**
- 2 RECORD OF ATTENDANCE**
- 3 CONDOLENCES**
- 4 DISCLOSURE OF INTERESTS**
- 5 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS**

RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held 15 October 2025 be confirmed.

- 6 BUSINESS ARISING FROM PREVIOUS MEETINGS**
- 7 RECEPTION OF PETITIONS & DEPUTATIONS**
- 8 MAYORAL MINUTES**
- 9 COUNCILLORS MONTHLY UPDATE**

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10 CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION

In accordance with the *Local Government Act 2009*, and the *Local Government Regulation 2012*, in the opinion of the General manager, the following business is of a kind as referred to in clause 254J(3) of the Regulation, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

RECOMMENDATION

That Council adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with clause 254J(3) of the Local Government Regulation 2012 as the items listed come within the following provisions

10.1 RFT 25-0014 Trades and Professional Services

This item is classified CONFIDENTIAL under the provisions of clause 254J(3)(i) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.

10.2 RFQ 25-0012 Supply and Delivery of New Garbage Truck

This item is classified CONFIDENTIAL under the provisions of clause 254J(3)(i) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.:

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11 REPORTS FROM THE CHIEF EXECUTIVE OFFICER

11.1 MONTHLY REPORT - CEO

Attachments: NIL

Author: Anne Andrews - Chief Executive Officer

Date: 11 November 2025

Key Outcome: Day to day management of activities within the Office of the CEO

Key Strategy: As per the Departmental Plan for the Office of the CEO

Executive Summary:

This report provides Councillors with an update of the business of the Department of the CEO for October - November 2025.

RECOMMENDATION:

For information only.

Meeting Schedule November – December 2025.

Activity	Location	Date
Inaugural Youth Advisory Committee Forum	Normanton	20 November 2025
LGMA CEO Connect	Online	28 November 2025
NWQROC Face-to-Face Meeting	Hughenden	3 – 4 December 2025
DDMG Meeting	Online	5 December 2025
LDMG Meeting	Normanton	5 December 2025
December Meeting of Council	Normanton	10 December 2025
Christmas Shut Down	Council	19 December 2025 – 05 January 2025

CEO Activity October – November 2025

Activity	Comment	Date
Community Meeting Karumba	Karumba	15 October 2025
Community Meeting Normanton	Normanton	16 October 2025
LGAQ Annual Conference	Deputy Mayor Bradley Hawkins, Cr Johny O'Brien, Cr Glenn Smerdon and CEO Anne Andrews represented Carpentaria Shire Council at the annual LGAQ conference this month. Carpentaria's motions to request the State Government review road signage	19 – 22 October 2025

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Activity	Comment	Date
	reflectivity and the pricing formula for Queensland's Container Refund Scheme were endorsed.	
Economic Development Australia National Conference	Professional development for CEO and to ensure CPD points are accrued to maintain accreditation as a certified Economic Development Practitioner.	28 – 30 October 2025
GSD Gulf Cruise Forum	The forum brought together key government, industry and local stakeholders to scope opportunities to develop a Gulf of Carpentaria expedition cruise industry, develop new product aligned to Destination 2045 and strengthen Gulf's tourism resilience by extending visitation into the low season.	5 November 2025
GSD Council Catch-up	Community Resilience and Recovery Officer	6 November 2025
NWQROC Monthly Meeting	Online	7 November 2025
SES Presentation of Annual Report	• SES Key Achievements • The Regional Context • Local Overview of the SES • Capability Snapshot of the local SES, operations and membership, fleet overview, support payments • Discuss opportunities for collaboration to improve emergency preparedness and community resilience.	11 November 2025
November Monthly Meeting of Council	Normanton	19 November 2025
GSD Annual General Meeting	Cairns	27 November 2025
LWBDC Operational Review	Peak Services are conducting a review of operations and services at the LWBDC.	Ongoing.
Local Planning Scheme - Draft	Further flood modelling required. Negotiation with QRA complete regarding funding for further modelling.	Est: completion date February 2026.
Housing Strategy	Gough Street Sale.	At contract negotiation stage.
	Lilyvale Estate.	Finalisation of Lots 28 and 8 to be completed in November.

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- Executive Leadership Team meet weekly.
- Senior Leadership Team meet monthly.

Report from officers – general business items.

(Excludes matters dealt with in previous meetings and items attached to the DOE report).

DATE 2025	ISSUE	UPDATE
JANUARY		
	Glenore Weir access Road requires cleaning.	All graders in camp. Look to undertake when one comes in, latest date in December.
	Request to remove / manage boats left at the Karumba Truck Stop.	One boat and two trailers removed – on owner to be contacted and followed up.
FEBRUARY		
	Can the electricity meter at the aerodrome can be broken up into multiple meters so we can measure the power from the different business in the terminal.	Report has been received. Council would be required to install separate metres and rewire the premises. Costs will need to be reviewed, and budget prepared for project.
MARCH		
	Council to seek funding for lighting the path from Point Caravan Park.	Solar lighting has been ordered. Organising contractor to install.
	Council can consider extending the footpath along Landsborough Street, both towards the Gym and Sports Centre and to the left side leading to the Stop Shop.	Council to design plans and costings for budget to apply for funding.
APRIL	Slashing and maintenance of Old Croydon Road.	Complete.
AUGUST		
	Leichardt River approach requires investigation	Complete. \$6m funding applied for.
	Car located near the Leichhardt Lagoons turnoff be removed and placed it in the compound at the Normanton Dump	Complete.
	Leucaena trees are growing at the rear of the Aged Persons Hostel.	Rural Lands Officer to investigate the matter and a report be provided to Council.
SEPTEMBER		
	Gym monitoring for untidy users.	A new camera system is being sourced in conjunction with cameras for other Council facilities,

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	Could Council consider replacing cast iron sections on footpaths.	Three need replacing – replacement needs to meet regulations.
	Improve signage outlining where free camping is permitted.	Signage is available in camping areas.
OCTOBER	Contact relevant agencies to understand Ergon Energy's exemption from government decisions.	In process.
	Request for RADF Meeting	Complete. Thursday 13 November.
	Rural addressing – send letter to local properties	In Process.
	Defence Housing sale – should Council consider EOI.	Complete. Referred to NWQROC.
	Can community groups promote on Council's Facebook page.	Complete. Contact Council with information.
	Gym maintenance – regular checks required.	In process. Complete.

Consultation (Internal/External):

- Mayor
- Councillors
- Executive Leadership Team
- Senior Leadership Team
- Executive Assistant
- Executive Officer
- LGAQ
- LGMA
- Gulf Savannah Development
- Queensland Government and Agencies
- Audit Team.
- Preston Law.

Legal Implications:

- Local Government Regulation 2012.
- Local Government Act 2009.

Financial and Resource Implications:

- Current activities fall within the financial parameters of the Department. See monthly financial report.

Risk Management Implications:

- Risk of these activities is considered low to ordinary operations of Council.

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11.2 DRAFT ORDER OF ENGAGEMENT POLICY FOR ADOPTION

Attachments:	11.2.1. Order of Engagement Policy - Draft ↓
Author:	Anne Andrews - Chief Executive Officer
Date:	12 November 2025
Key Outcome:	A well governed, responsive Council, providing effective leadership and management, and respecting community values
Key Strategy:	An efficient and effective organisation

Executive Summary:

Following discussions by Councillors regarding Council's Local Preference Policy and Order of Engagement Policy and the Procurement Policy, Councillors resolved to host a workshop to ensure that the policies were current and up to date. Workshops were held on Monday September 15, 2025, and Thursday October 16 2025, facilitated by Council's consultant engineer John Martin.

RECOMMENDATION:

That Council adopts the draft Order of Engagement Policy.

Background:

The purpose of Council's Order of Engagement Policy is to provide a clear framework for the engagement of Suppliers following the establishment of a "Register of Prequalified Suppliers" (ROPS).

Key changes to the policy include:

Business Position: From the tender ranking scores, a "Business Position" list will be created with an initial cut off point after the lowest ranked Level 1 Supplier on the ROPS list.

- **Unusually Low Rate:** Council has identified a correlation between low rates and poor performance. As the Head Contractor, Council has elected not to engage tenders that are more than 10% lower than the average rate, unless there is a proven track record of acceptable performance.
- **Unusually High Rate:** If a Supplier is charging an unusually high rate that is 15% above average, Council may request the Supplier to justify the rate or provide assurances of superior performance throughout the construction season or they may be placed lower on the Order of Offer list.

Engagement Process: Council will develop an "Order of Offer" list from the Business Position based on the process detailed below:

- **Round 1 Offers**
Council guarantees that all Supplier Level 1 Businesses on the ROPS will be offered one (1) position as early as practicable, depending on access to work sites and ranking.
 - **Round 2 Offers:** Supplier Level 1 businesses shall be offered one (1) position for
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each required machine category based on ranking.

- **Round 3 Offers:** Supplier Level 2 businesses shall be offered one (1) position based on ranking.
- **Round 4 Offers:** Supplier Level 1 and Level 2 businesses shall be offered one (1) additional position for each required machine category based on ranking.
- **Round 5 Offers:** At the completion of Round 4, any further positions required will be offered to remaining Suppliers based solely on ranking.

Council Reserves its rights as follows:

1. Where Council “offers” a machine position for work it shall be made strictly on a “first right of refusal” basis. If the Supplier cannot immediately meet all of the Contract conditions, the Business will automatically forfeit the position, and the next Supplier will be offered that position.
2. Where a specific Supplier is needed due to their high skill, experience or particular plant item, Council may elect to pick them out of the ROPS list to complete a specific task.
3. If Council determines that a particular supplier is consistently underperforming and does not meet mandatory standards defined under the engagement contract Council may, at its sole discretion, remove the Supplier from the ROPS.

Standard Machine Numbers

Traditionally, Council has a maximum of five (5) DRFA re-construction crews allocated to carry out restoration works across the Council area as well as one (1) TMR crew for stabiliser works. Machinery numbers build gradually commencing with Emergency Work and as various areas become accessible.

The primary Order of Offer shall be developed based on the following requirements:

Plant Item	Number Per Crew
Graders	2
Water Trucks (Body)	1
Water Trucks (Semi Tankers)	3
Front End Loaders	1
Semi Tippers (Triple and Quad)	4
Crane	As required
Scrapers	As required
Bulldozers	As required
Excavators	As required
Low Loaders	As required

Council, at its sole discretion, may resolve to increase or reduce the number of crews and / or machine numbers in one or more crews.

Consultation (Internal/External):

- Mayor
- Councillors

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- CEO and Executive Leadership Team
- Consultant Engineer

Legal Implications:

- To ensure that the Council's procurement practices are aligned with its legislative obligations and the Council's policy direction including:
 - Local Government Act 2009
 - Local Government Regulation 2012
 - Fraud and Corruption Prevention Policy
 - Carpentaria Shire Procurement Policy
 - Carpentaria Shire Local Preference Policy

Financial and Resource Implications:

- As per budgetary provisions for goods and services purchased.

Risk Management Implications:

- When following established and robust procurement practices, Council's risks should be minimised. This Policy is applicable to all Council staff engaged in the assessment and evaluation of tenders, and contractors who submit tenders under the RFT.
- The draft Order of Engagement Policy attached continues to reflect Council's direction of ensuring that local suppliers and contractors are getting an appropriate proportion of the works contracted by Council; however, this must be considered in line with the basic principles of procurement under the Local Government Act, which are:
 - promoting value for money with probity and accountability; and
 - advancing Council's economic, social and environmental policies; and
 - providing reasonable opportunity for competitive local businesses that comply with relevant legislation to supply to Council; and
 - promoting compliance with relevant legislation.



Order of Engagement Policy

Policy Details

Policy Category	Council Policy
Date Adopted	?? NovemberOctober 2025
Approval Authority	Chief Executive Officer
Effective Date	?? NovemberOctober 2025
Policy Version Number	43
Policy Owner	Chief Operations Officer
Contact Officer	Director of Engineering

Supporting documentation

Legislation	- Local Government Act 2009 - Local government Regulation 2012
Policies	- Procurement Policy - Local Preference Policy - Fraud and Corruption Prevention Policy
Delegations	Director of Engineering and Evaluation Panel
Forms	Tender Documents and Schedules
Supporting Documents	Request for Tender – ROPS Wet Hire each Construction Season
Forms	Tender Documents and Schedules

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Intent

The purpose of ~~this Council's Order of Engagement Policy~~ is to provide a clear framework for the for the order of engagement of ~~Supplier~~ contractors following the establishment of a "Register of Prequalified Suppliers" (Request for Tenders (RFT) for ROPS). ~~We will place the order for each Construction Season.~~

Scope

This Policy is applicable to all Council staff engaged in the assessment and evaluation of tenders, and ~~Supplier~~ contractors who ~~submit tenders under the RFT~~ have been accepted on one of Council's ROPS.

Provisions

~~Acceptance of a tender by the Council shall only place the Supplier on a Register of Pre-qualified Suppliers (ROPS); there shall be no warranty, commitment or obligation on behalf of the Council to offer a minimum number of work hours per day and days per working period or to provide work at all.~~

~~Council offers no guarantee of a minimum number of hours per day or days per roster for any one or all contractors.~~

~~The Council~~Principal is not bound to accept the tender with the lowest price or any tender. ~~The Council~~Principal will only accept a tender where ~~the Council~~Principal is satisfied that the ~~Tenderer~~Supplier has appropriate resources, technical skill, managerial capability and financial capacity to perform all its obligations in accordance with ~~their~~ contract. A particular focus will be made on the past performance of the ~~Tenderers~~Suppliers and their operators.

~~Acceptance of a tender by the Principal shall only place the Tenderer on a Register of Pre-qualified Suppliers (ROPS); there shall be no warranty, commitment or obligation on behalf of the Principal to offer or provide work.~~

~~If successful, there is also no warranty, commitment or obligation on behalf of the Principal to offer a minimum number of work hours per day or days per working period.~~

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Policy

Carpentaria Shire Council is committed to the QPS 2023 objectives that support:

- Quality local jobs.
- Thriving Resilient Economy.

Order of Engagement Policy

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ranking.

Balance Offers Round 5 Offers

At the completion of Round 4, any further positions required will be offered to remaining Suppliers ~~Contractors~~ based solely on ranking.

Council Reserves its rights as follows:

1. Where Council "offers" a machinery position for work it shall be made strictly on a "first right of refusal" basis. If the ~~Supplier~~Contractor cannot immediately meet all of the Contract conditions, the ~~Business~~Contractor will automatically forfeit the ~~position~~offer and the next ~~Supplier~~Contractor will be offered that position.
2. Where a specific Supplier is needed due to their high skill, experience or particular plant item, Council may elect to pick them out of the ROPS list to complete a specific task.
- ~~— If Council determines that a particular supplier is consistently underperforming and does not meet mandatory standards defined under the engagement contract Council may, at its sole discretion, remove the Supplier from the ROPS.~~
3.

Standard Machine Numbers

Traditionally, Council has a maximum of five (5) DRFA re-construction crews allocated to carry out restoration works across the Council area as well as one (1) TMR crew for stabilizer works. Machinery numbers build gradually commencing with Emergency Work and as various areas become accessible.

The primary ~~Order of~~ offer shall be developed based on the following requirements:

<u>Plant Item</u>	<u>Number Per Crew</u>
Graders	2
Water Trucks (Body)	1
Water Trucks (Semi Tankers)	3
Front End Loaders	1
Semi Tippers (Triple and Quad)	4
Crane	As required
Scrapers	As required
Bulldozers	As required
Excavators	As required
Low Loaders	As required

- ~~Graders~~ 2
- ~~Water Trucks (Body)~~ 1
- ~~Water Trucks (Semi Tankers)~~ 3
- ~~Front End Loaders~~ 1
- ~~Semi Tippers (Triple and Quad)~~ 4
- ~~Crane~~ As required
- ~~Scrapers~~ As required

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- ~~Bulldozers~~ As required
- ~~Excavators~~ As required
- ~~Low Loaders~~ As required

Council, at its sole discretion, may resolve to increase or reduce the number of crews and / or machine numbers in one or more crews.

~~Council, at its sole discretion, may resolve to withdraw an offer based on performance and/or non-compliance against the contract requirements.~~

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Key Responsibilities

RESPONSIBLE OFFICER	RESPONSIBILITY
Director of Engineering	To review the successful tenderers and allocate the Order of Engagement.
Chief Operations Officer	To review Inventory guidelines to ensure the efficient and effective use of Council resources and the mitigation of any identified risks.
Managers/Supervisors	To actively follow the requirements of this Policy.
Responsible Officers	To act in accordance with the provision and intent of the Policy.
All contractors	To act within the public interest and comply with the requirements of this Policy.

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Definitions

Term	Definition
ROPS	Register of Prequalified Suppliers
<u>Principal Council</u>	Carpentaria Shire Council (Council)
DRFA	Disaster Recovery Funding Arrangements.
Order of Offer	The order on which work will be offered to each Suppliers for individual items of plant from one of Council's ROPS received with the Request for Tender. There is also no warranty, commitment or obligation on behalf of the Principal to offer a minimum number of work hours per day or days per working period.
<u>Supplier Level</u>	<u>Supplier level shall be defined in the Local Preference Policy.</u>

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<u>Ranking</u>	<u>Ranking shall be based on the Tender Ranking scores. Ranking scores may change during the Construction period as determined by Council's ongoing performance evaluation.</u>
<u>Offer</u>	<u>When an offer is made to a Supplier it shall be made strictly on a "first right of refusal" basis. If a Supplier cannot immediately meet all of the Contract conditions, the Supplier will automatically forfeit the offer and the next Supplier will be offered that position.</u>
<u>Machine Category</u>	<u>Defines a specific type of machine that is required for specific works.</u>

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Supplier Status — Supplier Status shall be defined in the Local Preference Policy.

Ranking — Ranking shall be based on the Tender Ranking scores. Ranking scores may change during the Construction period as determined by Council's performance evaluation.

Offer — When an offer is made to a Contractor it shall be made strictly on a "first right of refusal" basis. If a Contractor cannot immediately meet all of the Contract conditions, the Contractor will automatically forfeit the offer and the next Contractor will be offered that position.

Machine Category — Defines a specific type of machine that is required for specific works.

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Order of Engagement Policy

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11.3 DRAFT LOCAL PREFERENCE POLICY FOR ADOPTION

Attachments: 11.3.1. Local Preference Policy - Draft [↓](#)

Author: Anne Andrews - Chief Executive Officer

Date: 11 November 2025

Key Outcome: A well governed, responsive Council, providing effective leadership and management, and respecting community values

Key Strategy: Quality Financial Management

Executive Summary:

Following discussions by Councillors regarding Council's Local Preference Policy and Order of Engagement Policy and the Procurement Policy, Councillors resolved to host a workshop to ensure that the policies were current and up to date. Workshops were held on Monday September 15 2025 and Thursday October 16 2025, facilitated by Council's consultant engineer John Martin.

RECOMMENDATION:

That Council endorses the draft Local Preference Policy.

Background:

The purpose of Council's Local Preference Policy is to provide consistent direction and guidance to all officers when undertaking procurement activities in line with sound contracting principles in accordance with the Local Government Act 2009, Queensland Purchasing Procurement Policy (QPP 2023) and Queensland Purchasing Procurement Strategy (QPS 2023) to achieve:

- value for money;
- open and effective competition;
- the development of competitive local business and industry;
- environmental protection; and
- ethical behavior and fair dealing.

Key changes to the policy include:

Council believes intergenerational legacy outcomes associated with local economic and social resilience can best be leveraged from the employment and training of permanent, long-term residents. In particular, local spending and local employment during the wet season (i.e. machinery maintenance) will assist with providing responsive and readily available services. Development of permanent local assets (using local contractors where possible) will further contribute to the ongoing survival and ultimate growth of the local economy.

To assist with the assessment process, Council has assigned (4) supplier levels as defined in definitions. Council has directed that a local contribution criterion, of up to 30%, shall be included in ROPS tenders in accordance with the following:

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Supplier Level 1 - will be assigned 30%. This is a locally owned, local business and refers to a supplier that has at least one director that is a long-term (greater than 12 months) permanent resident of the Shire and has a Primary Place of Business within the Carpentaria LGA.

Level 1 specifically excludes suppliers that:

- claim local status in any other LGA
- have a head office located outside the Shire boundaries

Supplier Level 2 –will be assigned 20%. This is a regionally owned, local business and refers to a supplier whose head office or normal place of residence is located outside the Shire area; however, they have an established and Council approved, fit for purpose place of business and accommodation within the Shire. The business primarily employs persons who are residents or ratepayers of the Shire and use local resources on a continuous basis.

Supplier Level 3 - will be assigned 5%. This is a regional business and refers to a supplier who has an established, long-term business in the local region.

Supplier Level 4 - will be assigned 0%. This is a non-local business and includes all other suppliers not classified as Supplier Level 1, 2 or 3.

Consultation (Internal/External):

- Mayor
- Councillors
- CEO
- Director of Engineering
- Consultant Engineer

Legal Implications:

- To ensure that the Council's procurement practices are aligned with its legislative obligations and the Council's policy direction including:
 - Local Government Act 2009
 - Local Government Regulation 2012
 - Trade Practices Act 1974
 - Competition and Consumer Act 2010
 - Employee Code of Conduct
 - Carpentaria Shire Procurement Policy
 - Carpentaria Shire Order of Engagement Policy

Financial and Resource Implications:

- As per budgetary provisions for goods and services purchased.

Risk Management Implications:

- When following established and robust procurement practices, Council's risks should be minimised.

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The draft Local Preference Policy attached continues to reflect Council's direction of ensuring that local suppliers and contractors are getting an appropriate proportion of the works contracted by Council; however, this has to be considered in line with the basic principles of procurement under the Local Government Act, which are:

- promoting value for money with probity and accountability; and
- advancing Council's economic, social and environmental policies; and
- providing reasonable opportunity for competitive local businesses that comply with relevant legislation to supply to Council; and
- promoting compliance with relevant legislation.



Local Preference Policy

Policy Details

Policy Category	Council Policy
Date Adopted	?? NovemberOctober 2025
Approval Authority	Chief Executive Officer
Effective Date	?? NovemberOctober 2025
Policy Version Number	76
Policy Owner	Chief Operations Officer
Contact Officer	Director of Engineering

Supporting documentation

Legislation	- Local Government Act 2009 - Local Government Regulation 2012
Policies	- Procurement Policy 2025 - Order of Engagement Policy - Queensland Procurement Policy 2023 - Queensland Procurement Strategy 2023 - QPP – Local Benefits Test - Fraud and Corruption Prevention Policy - Trade Practices Act 1974 Competition and Consumer Act
Delegations	Director of Engineering and Evaluation Panel
Forms	Tender Documents and Schedules
Supporting Documents	Request for Tender – ROPS Wet Hire Each Construction Season

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Intent

The purpose of Council's Local Preference Policy is to provide consistent direction and guidance to all officers when undertaking procurement activities in line with sound contracting principles in accordance with the *Local Government Act 2009*, Queensland *Purchasing Procurement Policy (QPP 2023)* and Queensland *Purchasing-Procurement Strategy (QPS 2023)* to achieve:

- value for money;
- open and effective competition;
- the development of competitive local business and industry;
- environmental protection; and
- ethical behavior and fair dealing.

Scope

This Policy is applicable to all Council staff, consultants or personnel engaged in assessing and / or evaluating quotations, tenders or expression of interest for:

- supply of goods or services;
- carrying out of works; or
- the disposal of assets.

Policy Statement

Council is committed to the procurement principles defined in the QPS 2023 where procurement power is to be used to leverage and support:

- the growth of quality local jobs.
- long term resilience of local businesses through "legacy" strategies and projects.
- the development of local manufacturing and / or supply chains.
- innovation and diversity to improve resilience of local community values.
- ethical practices to build confidence in the procurement process.
- protection of the environment and cultural heritage values.

The QPS 2023 "recognizes that... 'value for money' is more than the lowest price, Buy Queensland uses public spending to drive the government's economic, ethical, social and environmental objectives that support Queenslanders."

It is Council's preference to accept a tender submission or offer from a local supplier in preference to a comparable tender submission or offer from a non-local supplier even if the tender submission or offer from the non-local supplier has been assessed as more favourablefavorable.

For this purpose, when evaluating any quotation, tender or expression of interest, a "Local ContentLeverage" criterion of up to 30% shall be applied to all procurement assessments, so long as it can be shown that the selected local supplier can meet Council's requirements at an acceptable standard and has a history of continual improvement that aligns with QPS 2023 and Council's values and objectives.

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Assessment guidance

The intent of this Policy has been guided by the following:

Queensland Procurement Strategy 2023 - Objectives

- Quality Local Jobs – Leverage procurement power to support local suppliers and stimulate growth and skills development.
- Thriving, Resilient Economy – Use procurement to drive sustainable economic growth, encourage innovation and increase supplier diversity.
- Intergenerational Legacy – Deliver today and invest in tomorrow through responsible public procurement.
- Trust in Procurement – Deliver excellent outcomes through leading procurement policy and practice.

Northern Australia Action Plan 2024 - 2029

- Growing the Northern Australia Workforce – Expand local training and apprenticeship programs to grow homegrown talent.
- Livable, Healthy, and Resilient Communities – Support towns undergoing economic transition, helping them adapt to shifting industries.

Council commitment to sustainable economic and social objectives

Sustainable Growth

Council recognises there is a limited local economy and associated budget available to maintain a long-term sustainable economy. A review of historic ~~(contractor delivered)~~ projects in the Shire identifies the sustainable long-term construction / maintenance budget of approximately \$50million is appropriate. For ~~appropriate~~ delivery, approximately 5 x QRA crews and 1 x TMR (Stabiliser) Crew are generally required for each construction period ~~(April to December)~~.

Council supports sustainable economic growth by ameliorating significant procurement fluctuations where possible. Significant expenditure ~~in one year~~ has the real possibility of destabilizing the economy by initially creating an influx of a transient workforce during unsustainable employment peaks followed by troughs that force the locally trained and skilled workforce (with their families) to seek opportunities elsewhere.

Council is also committed to ensuring there are no “monopolies” that would severely limit “*supplier diversity*” and destabilise long term economic and social sustainability. In order to “*drive sustainable local supplier diversity*” Council will not assign work to a single contractor or a limited number of companies but will invest in all local suppliers who can deliver a high standard product while supporting Council’s procurement objectives, in particular employment and training for local residents.

Council believes “Legacy (intergenerational) Outcomes” can be achieved where suppliers are committed to investing in the local community, up-skilling local employees and the development of quality local facilities. Organisations that merely purchase local “assets” (i.e. land or buildings that can be liquidated at any time) without investing in substantial and permanent improvements, do not contribute to the “legacy” values of Council’s procurement strategy.

Council considers large-scale suppliers who are substantially located outside the Shire, pose the highest risk of decimating the local economy. Even with minor short-term local job loss, entire families will be forced to relocate, resulting in a catastrophic breakdown of the current “*sustainable, resilient economy*”.

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Target Outcomes

Council assigns the highest economic and community resilience value to long-term permanent residents, in particular families, that contribute significantly to the diminished local economy during the wet season.

Council considers the purchase ~~off~~ items such as fuel, food and social engagement etc. during the construction period ~~as an~~ inevitable "by-products" of Council's budget, spending and procurement strategy – not an additional contribution by the supplier.

Likewise, the payment of Council rates is considered a mutual transaction for the purchase of essential services and is not considered an additional contribution by the supplier.

Council believes intergenerational legacy outcomes associated with local economic and social resilience can best be leveraged from the employment and training of permanent, long-term local residents. In particular, ~~local spending and~~ local employment during the wet season (i.e. machinery maintenance) will assist with providing responsive and readily available services. Development of permanent local assets (using local contractors where possible) will further contribute to the ongoing survival and ultimate growth of the local economy.

~~To assist with the assessment process, Council has assigned (4) supplier levels as defined in "Definitions" below. Council has directed that a local contribution criterion, of up to 30%, shall be included in ROPS tenders in accordance with the following:~~

~~To assist with the assessment process, Council has assigned the following four (4) supplier levels as defined in "Definitions" below:~~

Supplier Level 1 - will be assigned 30%.

Supplier Level 2 –will be assigned 20%.

Supplier Level 3 - will be assigned 5%.

Supplier Level 4 - will be assigned 0%.

Assessment officers may:

- ~~increase scores where the business has demonstrated over time, a positive additional contribution that aligns with Council's commitment to sustainable economic and social objectives;~~
- ~~decrease scores where the business has the likely potential (risk) to deliver a negative contribution that miss-aligns with Council's commitment to sustainable economic and social objectives;~~

Key Responsibilities

Accountable Officer	Responsibility
Director of Engineering	To review and ensure compliance with this Policy.
Chief Operations Officer	To review Inventory guidelines to ensure the efficient and effective use of Council resources and the mitigation of any identified risks.
Managers/Supervisors	To actively support and deliver outcomes in accordance with the requirements of this Policy.

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Responsible Officers	To act in good faith within the provision and intent of this Policy.
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Definitions

CSC	Carpentaria Shire Council
Council	Carpentaria Shire Council
ECV	Enduring Community Value – as defined in QPP clause 26
Employee	Refers to any Council Employee or contract staff member.
Permanent Resident	A person who is known to "live all year round" in Carpentaria LGA for a significant period. Where an assessment of "Permanent Resident" status is required, the construction period (generally April to December whilst engaged by Council) shall be excluded.
Primary Place of Business	A Primary Place of Business must include a permanent building that contributes to Council's legacy outcomes. The building must meet all structural and building certification requirements in accordance with Australian Standards and Council's planning requirements.
Local Region	LGAs immediately adjacent to the Carpentaria Shire.
QPP	Queensland Procurement Policy 2023
QPS	Queensland Procurement Strategy 2023
Supplier Level 1	Locally Owned, Local Business - refers to a supplier that is majority owned and operated by that has at least one director that is a long-term (greater than 12 months) Permanent Resident(s) of the Shire and has a Primary Place of Business within the Carpentaria LGA. Level 1 specifically excludes suppliers that: - claim local status in any other LGA; - have a head office is located outside the Shire boundaries.
Supplier Level 2	Regionally Owned, Local Business - refers to a supplier whose head office or normal place of residence is located outside the Shire area; however, they have established a established and Council approved, fit for purpose Council approved, fit for purpose place of business and accommodation within the Shire. The business and primarily employs persons who are residents or ratepayers of the Shire and use local resources on a continuous basis.
Supplier Level 3	Regional Business - refers to a supplier who has an established, long-term business in the Local Region.
Supplier Level 4	Non-Local Business – All other suppliers not classified as Supplier Level 1, 2 or 3.
Registered Business	A company or entity as defined by the Australian Securities and Investment Commission (ASIC) and that also appears as "Active" in the ASIC Business Name Register and as amended from time to time.

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Responsible Officers	All personnel participating in the procurement process including employees, consultants and contractors.
The Act	Local Government Act 2009

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The Regulations	Local Government Regulation 2012
Whole of Life Cost (WoLC)	The total of all costs over the life of the good/service/work (i.e. acquisition, maintenance and disposal costs)

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11.4 HUMAN RESOURCES REPORT

Attachments: NIL

Author: Peter Ryan - Manager Human Resources

Date: 12 November 2025

Key Outcome: A well governed, responsive Council, providing effective leadership and management, and respecting community values

Key Strategy: Ensure that workforce planning is in place and the safety of employees is maintained and improved

Executive Summary:

This report provides information on the general Human Resource matters and Work Health and Safety matters relevant to the team's daily business.

RECOMMENDATION:

For Information.

1. Human Resources Management

The Department has been actively involved in the recruitment and selection for the vacant positions of Coordinator Workplace Health & Safety, Manager Finance and Coordinator Youth Services Sports and Recreation. Selections have been made for the three positions, and all have starting dates in January 2026.

Two trainees have been formally signed up with Busy @ work and are now able to commence their studies relative to the traineeships. One is working with the Executive Department and the other is working with Water and Waste.

The Manager HR continues to review policies and is currently working to complete his review of the People Management Framework.

2. Work Health and Safety Matters

Conducted investigations into two WHS matters, the first being on the October 8, 2025 whereby a contractor operating a grader at Russell Creek on the Pipeline Road slipped when working to stabilize the roadside at the creek. The slip resulted in the grader making hard contact with a power pole. This became a mandatory report to the WHS authority due to the involvement of electrical power equipment. A senior investigator from the WHS Authority has been appointed to the investigation and this matter continues. No person was injured in this incident.

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An incident the following day was also attended by the Human Resources Manager and the foreman whereby two vehicles collided. The vehicles were both heavily impacted and damaged but fortunately there were no injuries reported.

The Manager HR will ensure reports are forthcoming upon the commencement of the recently selected officer who comes on board in January. In the meantime, specific reports will remain on hold until her arrival.

The previously mentioned investigations are WHS related but have been identified in the Human Resources section due to my ongoing involvement in those issues.

3. Staff Movements

Arrivals

Departures

- Manager Child Care Services
- Garbage Truck Driver
- Karumba Town Crew Labourer
- Normanton Town Crew Cleaner
- P/T Customer Service Officer

Current Recruitments

- | | |
|-------------------------------------|----------------------------------|
| • Manager Child Care Services | Ongoing until filled |
| • Garbage Truck Driver | Interviews 7 November |
| • Diesel Fitter | Closed 27 October (readvertised) |
| • Manager Child Care Services | Interviews in progress |
| • Manager Finance | To commence 7/1/2022 |
| • Coordinator WHS | To commence 7/1/2026 |
| • Casual Pool Attendant (Normanton) | Position filled start 5/11/2025 |
| • Labourer Karumba Town Crew | Position filled start 10/11/2025 |
| • Customer Service Officer P/T | Closes 18/11/2025 |

Current Vacancies

- Accountant

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- Senior Finance Officer Currently filled with contractor

4. Random Drug & Alcohol Testing Program

Council's drug and alcohol program continues with two visits in this session by the contractor.

- 1 labour hire truck driver was found to be over the alcohol limit.
- No drug detections have been made during the month of October.

5. Training Activities

No training activities carried out this month

6. Operating Budget and Expenditure

Please refer to the Monthly Finance report.

7. Enterprise Bargaining Update

Nothing to report this month

Consultation (Internal/External):

- Executive Leadership Team
- The Drug Detection Agency
- Busy at work
- LGAQ
- LGW
- Apprentice and Trainee administrators from various organisations.
- Peak Services
- Precruitment
- Elite Executive
- LoGo

Legal Implications:

- Work Health and Safety Act 2011 (Qld) (WHS Act).

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- Work Health and Safety Regulation 2011 (Qld) (WHS Regulation).
- Work Health and Safety and Other Legislation Amendment Act 2024 (WHSOLA Act).
- The ongoing lack of drug detections places Council in a strong position relative to any action being taken in the event of drug or alcohol related incidents in the various worksites.

Financial and Resource Implications:

- The across-the-board improvement relative to an absence of drug and alcohol detections means that incidents related to drug and alcohol abuse ensures strong reliability relative to financial and other resources in the field.

Risk Management Implications:

- Breach of duties under the WHS Act can lead to significant legal ramifications: fines, prosecutions, potential imprisonment (in severe cases) depending on the category of offence.
- Risk management issues remain low on due to compliance amongst the workers relative to the abuse of illicit drugs and alcohol abuse.
- Accidents in the workplace have been reported to the appropriate authorities.

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12 REPORTS FROM CHIEF OPERATING OFFICER

12.1 CHIEF OPERATING OFFICER REPORT

Attachments: NIL

Author: Andrew Shaw - Chief Operating Officer

Date: 12 November 2025

Key Outcome: A well governed, responsive Council, providing effective leadership and management, and respecting community values

Key Strategy: The community has confidence in Council

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Operating Officer portfolio.

RECOMMENDATION:

For information only.

Background:

This report covers activities conducted during October 2025.

1. Information Technology

Starlink internet connection at Normanton Depot

The Starlink internet connection ordered for the Normanton Depot to improve network stability at both the depot and in the Haig Street administration office is scheduled for arrival and installation in November or early December.

CCTV cameras

Design for CCTV cameras at various locations continues, including Karumba depot, Normanton sports centre and in waste management facilities in both towns.

Normanton boardroom

The design to improve computer connectivity in the boardroom for staff and visitors is in progress.

2. Leases

Negotiations for the renewal of certain licences and leases of council property is underway.

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3. Financial Statements

The annual financial statements for financial year 2024-25 are complete, and were signed by the Mayor, CEO and the Queensland Audit Office (QAO) in late October.

The financial statements will be included in the Annual Report 2025 that will be placed on Council's website in November.

The auditor-general's observation report (also known as the Final Management Letter) will be included in the agenda papers for the December council meeting, as required by s.213 of the Local Government Regulation 2012.

The table below shows the Operating Result for 2023-24 and 2024-25, as adjusted. Accounting standards require that unconditional grants such as the Financial Assistance Grant (FAGS) are to be included in the financial statements at the date that they are received, which means the Operating Result is skewed if the timing of the cash receipt does not match the financial year that the FAGS grant is intended to cover. The table below shows what the Operating Result would have been if the FAGS grants were received in the year they were intended to cover:

Item	FY2025 \$million	FY2024 \$million
Operating revenue per the financial statements	97.586	58.152
Operating expenses per the financial statements	-89.595	-73.377
Operating result per financial statements	7.991	-15.225
add back: FY2024 FAGS received in June 2023*	-	8.702
deduct: FY2026 FAGS received in June 2025	-5.340	-
Operating result - adjusted	2.651	-6.523

* This receipt was included in the FY2023 financial statements

4. Depreciation Taskforce

The Depreciation Taskforce was an election commitment of the new State Government, designed to support local councils with matters relating to depreciation in the financial statements. It is headed by Mr Neil Castles, and a submission from the local government sector is being co-ordinated by the LGAQ.

Council's administration made a submission during October.

The taskforce will deliver a final report to the Minister for Local Government, Water and Volunteers by 31 December 2025.

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5. Cost-shifting update for LGAQ advocacy

Cost shifting happens when State or Federal governments hand over responsibilities to local councils without giving enough money to do the job properly, and through market failure. This includes placing new responsibilities on councils, cutting existing funding, requiring councils to do things without sufficient funding, or expecting councils to step in when essential services fail.

The impact on local government can be pressure to increase rates & charges and/or to suffer a deteriorating financial position.

This is an extract from the LGAQ Cost Shifting Report 2024:



The Local Government Association of Queensland (LGAQ) recently requested an update on the impact on councils of cost-shifting, so they can create a new report to assist with their advocacy to State and Federal governments for increased funding. This updated information was collated by Council during October/November.

Examples of cost shifting in our Council include expenditure incurred to provide community service obligations such as: airports, discounts on rates, pest management, mosquito control, animal control, weed control, festivals, Les Wilson Barramundi Discovery Centre including hatchery and Barra Bites café, visitor information centres, disaster management, youth/sport/recreation, pools, gyms, funeral and undertaker services, and childcare.

6. Internal audit report

The three-year program of internal audit work is now complete, following the delivery of the final report by Pacifica Chartered Accountants (Cairns), the accounting firm to whom the work was outsourced. The internal audit work was conducted in July and the final report was received in October.

The work was Data Analytics - Fraud Red Flag Indicators: Accounts Payable, Procurement, and Payroll. Data analytics is a technique used to analyse large volumes of data – typically transactions over defined time periods. The areas examined included: procurement and purchasing compliance; vendor bank account details and ABN analysis; segregation of duties & adherence to financial delegation limits; employee master file validation; payroll list validation; leave analysis; overtime analysis, and employee attributes.

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The overall results were that there are some deficiencies in our internal controls, as is commonly found in this type of testing, but fraud was not detected. Management accepted the detailed recommendations and will implement improvements in coming months.

A new program of internal audit work for the next three years FY2026-FY2028 will be set in coming months.

7. Procurement

During August-November, a Request For Tender (RFT) process was undertaken to establish a new Register of Pre-qualified Suppliers (ROPS) for the next two years for:

- RFT 25-0014 Trades & Professional Services
- RFT 25-0015 Supply & Delivery of Bulk Fuels

8. Bad Debt – Regional Express Holdings Limited (REX) (Administrator Appointed)

An Administrator was appointed to the REX group on 31 July 2024. The unpaid debt due to Council in relation to the pre-appointment entity is about \$42,000, made up of about \$2,500 for the lease of office space at the Normanton airport, and about \$39,500 in relation to landing fees at Normanton airport.

The administrators' Second Report was released on 3 November. At the Second Creditors' meeting held on 11 November, the majority of creditors voted to support the bid by Air T, Inc. to acquire Rex and for Rex to resume normal operations.

However, there will be no dividend for normal unsecured creditors so Council will have to write off bad debt of \$42,000.

9. Learning & Development

Learning & development in the Operations team in October/November:

Local Government Finance Professionals conference (LGFP) (Cairns) - topics include artificial intelligence and Australia's new payment platform. (15 hours)

Institute of Public Works Engineers (IPWEA) – Introduction to Infrastructure Asset Management for Local Government (25 hours) – online and live webinars.

QTC Education - Service Level Planning (8 hours) – live webinars and case study.

Consultation (Internal/External):

- Chief Executive Officer – Anne Andrews
- Finance Manager – Sean D'Souza
- ICT Officer – Ali Hassan
- Procurement Officer – Karen Troy
- Pacifica Chartered Accountants, Cairns (internal auditors)
- Ernst & Young, administrators of Rex airline group (Second Report 3.11.2025)

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Legal Implications:

- Local Government Regulation 2012
- Local Government Act 2009

Financial and Resource Implications:

- Contained within the report.

Risk Management Implications:

- Failure to comply with the relevant legislative requirements could result in reputational and political risk.
- Risk is considered low, to ordinary operations of Council.

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12.2 MONTHLY FINANCIAL REPORT - OCTOBER 2025

Attachments: 12.2.1. 12.2.1 ATT1_October 2025 Monthly Finance Report[↓](#)

Author: Sean D'Souza - Finance Manager

Date: 12 November 2025

Key Outcome: A well governed, responsive Council, providing effective leadership and management, and respecting community values

Key Strategy: A financially sustainable organisation

Executive Summary:

Presentation of the financial report for 31 October 2025 is required under section 204 of the *Local Government Regulation 2012*. The report is presented for noting and indicates whether Council is progressing satisfactorily against its current budget. The contents of the report include:

1. Key Highlights
2. Operating Result
3. Cash Position
4. Trade and Receivables
5. Investments
6. QTC Loans
7. Sales, contracts and recoverable works

RECOMMENDATION:

That Council accepts the Monthly Financial Report, as required under section 204 of the Local Government Regulation 2012 for the period ended 31 October 2025.

Background:

FINANCIAL REPORT

The Monthly Finance Report is prepared in accordance with the reporting requirements of the *Local Government Act 2009* and *Local Government Regulation 2012 s204*.

The following supporting financial statements for 31 October 2025 are attached for Council's information.

- Statement of Comprehensive Income
- Statement of Comprehensive Income by Category
- Statement of Financial Position
- Cashflow Statement

1. Key Highlights

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The key highlights are presented below; refer to the relevant sections of the report for more detailed information.

- The year-to-date operating result is a surplus of \$1,346,870. Refer to item 2.
 - o Major factors contributing to the operating result are:

Factors	Actual Oct YTD	Budget ANNUAL	Variance	Comments
Current Surplus/Deficit	1,346,870	(9,442,551)	10,789,421	The operating result (after depreciation expense) for the full year is budgeted to be a deficit of \$9.4 million.
Grant Revenue FAGS	3,542,920	10,275,000	(6,732,080)	50% of the 2025/26 Finance Assistance Grant allocation was received in 2024-25 (June 2025 - received \$5,339,650). The first quarterly payment of the remaining amount was received in August (\$1,322,275). The YTD earned portion of the FAGS is \$3,542,920 for FY 2025/26.
Rates	3,153,530	9,313,835	(6,160,305)	The first half-year rates were levied on 19 August 2025, for the amount of \$4,936,159. The YTD earned portion of the rates is \$3,153,530.
Interest Income	520,499	2,095,000	(1,574,501)	Annual budget interest income equates to about \$175k/month. That is, October YTD interest income of \$520k is below budget (by 179.5k), due to a fall in interest rates.

- Cash Position – Refer item 3. Cash Position – Refer to Item 3
 - o The current cash balance is **\$29,087,157**. For further details, please refer to Item 3.
 - o Of the total cash held, **\$4,011,552** is restricted. See the Accounts Summary for additional context.
 - o The cash available for operational purposes is **\$25,075,605**, which represents **3 months** of cover— slightly below the minimum cash

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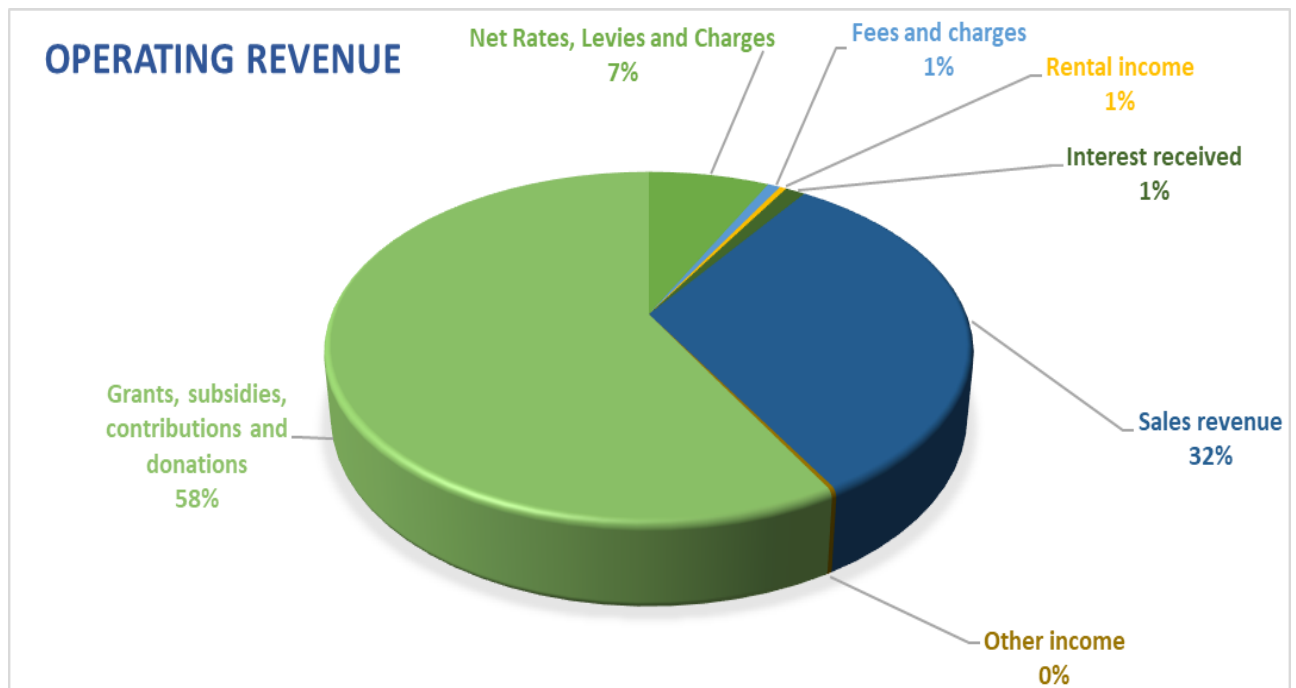
cover target of **4 months** for Tier 7 councils. Management also has internal restrictions on funds; please refer to the Cash Accounts Summary.

- Current liabilities in the balance sheet include unearned revenue for the amount of cash for FAGS and rates and charges, considered to have been received in advance.

2. Operating Result

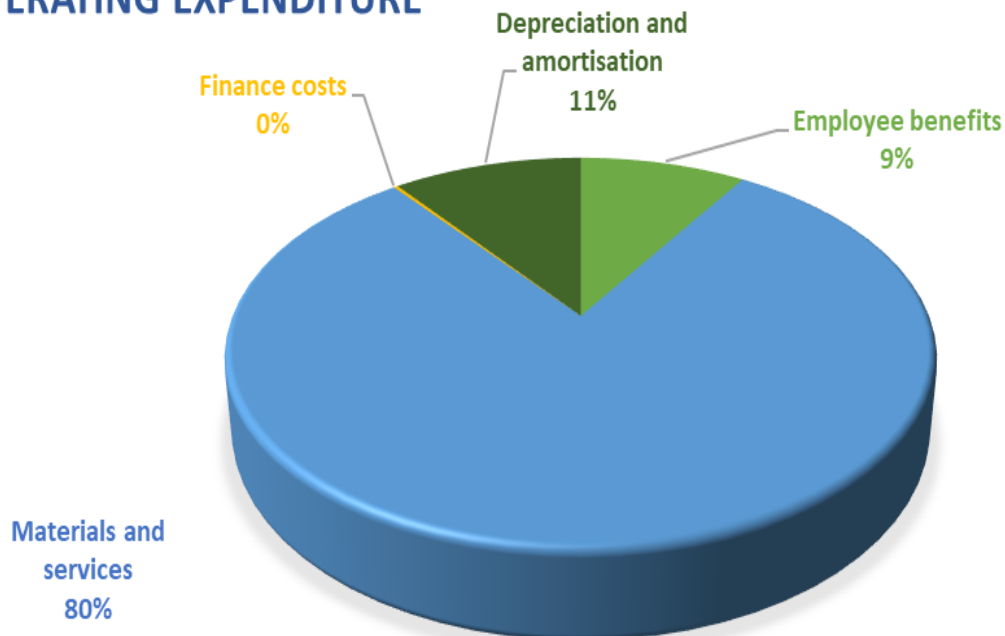
For the period ended 31 October 2025, the comprehensive income statement operating result indicated a surplus of **\$1,346,870**. This is net of **\$43,483,744** in recurrent revenue and **\$42,136,874** in recurrent expenditure.

	Actual (1 July 2025 to 30 June 2026)	Budget (1 July 2025 to 30 June 2026)
Revenue	43,483,744	84,097,066
Expenses	42,136,874	93,539,617
Net Operating Result	1,346,870	(9,442,551)

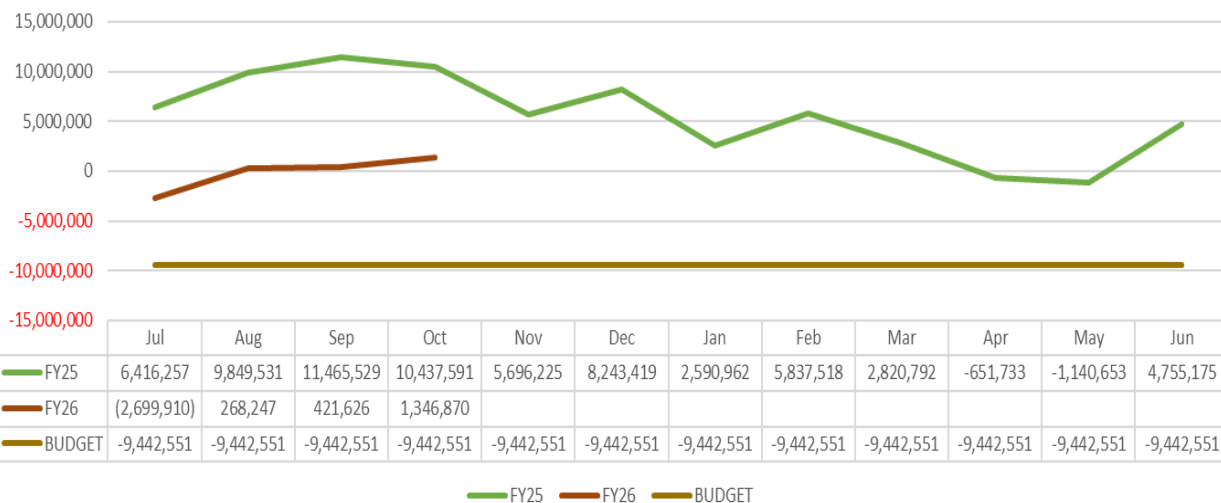


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OPERATING EXPENDITURE



Operating Result



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More detailed reports are provided below:

Office of the Chief Executive Officer

Account	Budget	31 Oct 2025
Operating Income	43,118	-14,436
Disaster Events	0	-17,984
Disaster Preparedness	33,118	0
Emergency Response	0	0
Governance	0	0
Tourism Events	10,000	3,548
Operating Expenditure	-2,602,603	-1,051,681
Communications	-19,000	-1,339
Community Recovery	0	0
Disaster Events	-10,000	-4,759
Disaster Preparedness	0	0
Elected Members	-548,176	-186,656
Emergency Response	-45,700	-18,508
Governance	-1,576,422	-706,212
Regional Economic Development	-11,000	-3,670
Tourism Events	-392,305	-130,538
Net Result	-2,559,484	-1,066,117

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Human Resources

Account	Budget	31 Oct 2025
Operating Income	0	0
Apprenticeships / Traineeship	0	0
Workplace Health And Safety	0	0
Operating Expenditure	-1,406,750	-495,956
Apprenticeships / Traineeship	-37,000	-9,849
Enterprise Bargaining	-5,000	0
Human Resource Operations	-609,137	-175,511
Learning & Development	-210,500	-29,919
Workplace Health And Safety	-545,113	-280,676
Net Result	-1,406,750	-495,956

Les Wilson Barramundi Discovery Centre

Account	Budget	31 Oct 2025
Operating Income	205,500	190,075
Barra Bites Café	26,100	26,271
Hatchery	0	0
Les Wilson Barramundi Discovery Centre	159,400	149,892
Visitor Information	20,000	13,911
Operating Expenditure	-1,323,598	-517,527
Barra Bites Café	-60,559	-29,046
Hatchery	-251,764	-141,734
Les Wilson Barramundi Discovery Centre	-924,369	-267,834
Visitor Information	-86,907	-78,913
Net Result	-1,118,098	-327,452

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Corporate Services

Account	Budget	31 Oct 2025
Operating Income	513,713	197,032
Animal Control	1,200	1,469
Cemeteries	34,400	30,387
Environmental Health	3,200	650
Information Technology	0	0
Local Laws	9,800	3,209
Pensioner Housing	38,000	10,156
Property And Leases	101,120	32,000
Staff Housing	325,993	119,161
Operating Expenditure	-2,371,341	-593,177
Animal Control	-117,042	-26,710
Cemeteries	-77,340	-70,664
Corporate Services	-103,800	0
Environmental Health	-17,000	-10,036
Information Technology	-916,776	-217,757
Local Laws	-116,792	-27,213
Mosquito Control	-27,550	-6,000
Pensioner Housing	-30,430	-24,004
Pest Management Operations	-456,319	-54,134
Property And Leases	-2,600	-14
Stores & Purchasing	-425,193	-156,645
Weed Control	-80,500	0
Net Result	-1,857,629	-396,145

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Finance and Administration

Account	Budget	31 Oct 2025
Operating Income	17,299,325	5,164,580
Admin And Customer Service	4,300	2,031
Financial Services	12,275,000	3,593,133
Rates Management	5,020,025	1,569,416
Operating Expenditure	76,205	-558,578
Admin And Customer Service	-567,056	-165,124
Financial Services	-1,088,014	-485,606
Payroll	0	-22,742
Rates Management	-265,009	-83,435
Records Management	-116,772	-51,943
Wages On-Costs	2,113,056	250,273
Net Result	17,375,530	4,606,003

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Community Development

Account	Budget	31 Oct 2025
Operating Income	796,200	163,106
Arts & Culture	0	0
Business Development	0	0
Child Care	135,000	112,745
Community Development	0	0
Community Events	8,700	16,346
Cultural Development	0	0
Gym	48,100	20,050
Halls	39,500	8,950
Libraries	600	26
Regional Economic Development	550,000	0
Sports & Recreation	14,200	3,045
Swimming Pools	100	1,944
Youth Services	0	0
Operating Expenditure	-4,491,429	-1,433,199
Arts & Culture	-350	-16,325
Business Development	-555,500	0
Child Care	-1,037,743	-302,077
Community Development	-328,581	-107,563
Community Donations	-44,000	-4,743
Community Events	-130,400	-38,268
Cultural & Natural Heritage	-178,970	-62,311
Gym	-81,500	-21,636
Halls	-233,960	-98,168
Libraries	-225,633	-86,232
Recreational Sports Centre	-605,660	-262,345
Rodeo Grounds	-150,460	-65,587
Sports & Recreation	-271,100	-84,558
Swimming Pools	-539,800	-259,713
Youth Services	-107,772	-23,674
Net Result	-3,695,229	-1,270,092

BUSINESS PAPERS

Engineering

Account	Budget	31 Oct 2025
Operating Income	13,800,100	14,236,338
Airports	393,500	110,699
Building Services	18,400	4,498
Coastal Management	0	0
Engineering Services	0	0
Fleet & Plant	10,300	15,159
Main Roads (RMPC and RW)	13,330,000	13,641,014
Pensioner Housing	38,000	11,606
Private Works	0	1,059
Regional Planning	0	0
Road	0	451,024
Town Planning	9,900	1,278
Operating Expenditure	-26,780,834	-13,637,631
Airports	-462,180	-158,680
Asset Management	-198,688	-72,432
Building Services	-760,455	-51,446
Depots & Workshop	-554,970	-283,709
Engineering Services	-870,431	-399,696
Fleet & Plant	3,624,461	3,125,781
Main Roads (RMPC and RW)	-17,341,107	-12,600,602
Parks & Gardens	-2,206,897	-563,624
Pensioner Housing	-275,970	-101,793
Private Works	-1,000	-6,170
Public Conveniences	-100,000	-104,824
Quarries	-10,000	0
Regional Planning	0	0
Reserves	-31,700	-4,415
Road	-6,608,116	-2,037,430
Staff Housing	-897,780	-373,364
Stormwater Maintenance	0	0
Town Planning	-86,000	-5,227
Net Result	-12,980,734	598,707

BUSINESS PAPERS

Asset Management

Account	Budget	31 Oct 2025
Operating Expenditure	-851,740	-254,026
Admin And Customer Service	-54,260	-19,693
Airports	-30,000	-7,318
Animal Control	-1,000	0
Cemeteries	-1,100	-3,040
Child Care	-20,100	-1,823
Depots & Workshop	-90,100	-19,951
Emergency Response	-5,460	0
Engineering Services	0	-1,571
Gym	-17,700	-1,935
Halls	-44,200	-3,722
Hatchery	-4,000	0
Landfill/ Waste Transfer Operations	-4,000	0
Les Wilson Barramundi Discovery Centre	-37,500	-4,376
Libraries	-16,500	-5,084
Parks & Gardens	-20,000	0
Pensioner Housing	-108,590	-36,090
Property And Leases	-4,000	0
Public Conveniences	-5,500	-2,453
Recreational Sports Centre	-38,100	-23,146
Rodeo Grounds	-21,800	-3,960
Sewerage	-28,500	-1,389
Staff Housing	-230,000	-97,924
Stores & Purchasing	0	0
Swimming Pools	-25,300	-4,243
Visitor Information	-16,000	-1,573
Water	-28,030	-14,736
Net Result	-851,740	-254,026

BUSINESS PAPERS

Water and Waste Management

Account	Budget	31 Oct 2025
Operating Income	4,439,110	1,817,331
Landfill/ Waste Transfer Operations	883,800	294,599
Refuse Collection	7,400	0
Sewerage	1,701,400	561,031
Water	1,846,510	961,701
Operating Expenditure	-7,086,888	-2,069,174
Landfill/ Waste Transfer Operations	-952,860	-214,003
Raw Water Network	-5,000	0
Refuse Collection	-158,500	-105,883
Sewerage	-1,525,633	-455,327
Water	-4,444,895	-1,293,960
Net Result	-2,647,778	-251,842

This budget includes operational and maintenance expenditure on Council's

- water and sewer treatment plants and reticulation networks
- landfill and waste transfer operations
- refuse collection

The income is from rates service charges for garbage, sewerage and water.

3. Cash Position

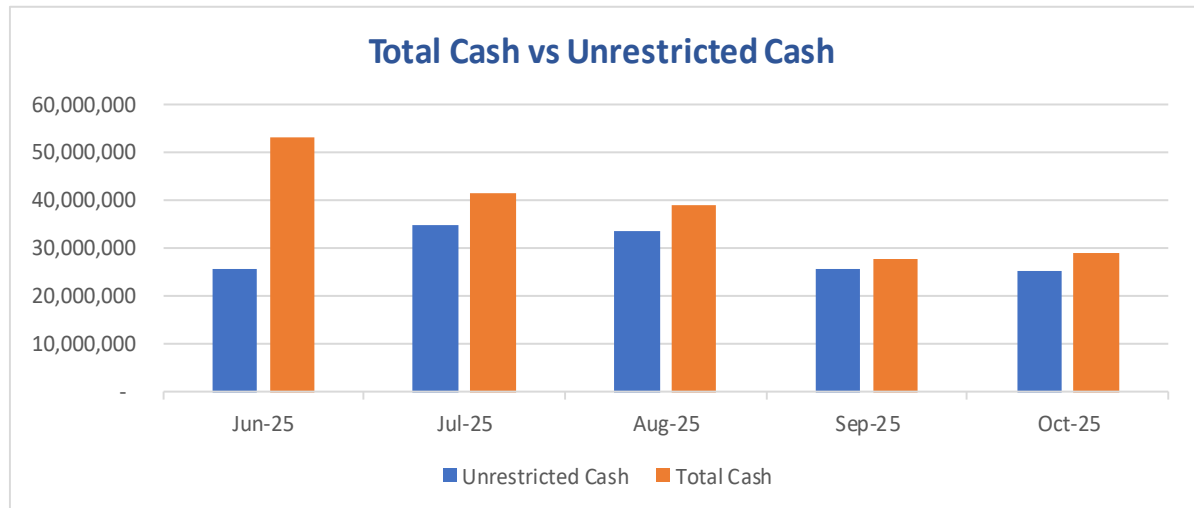
Council's cash balance is **\$29,087,157**. However, this balance is subject to several external restrictions, primarily related to contract liabilities. These liabilities predominantly consist of prepayments received from Queensland Reconstruction Authority (QRA) for flood damage restoration and betterment projects, including **\$188,038** allocated for the Mitchell River Bridge.

Additionally, Council has contract assets arising from works performed for other funding bodies and flood damage recovery projects, which are still in receipt of payment. Contract assets represent work performed in advance. For the period ending 31 October 2025, Council reported a net contract asset balance of **\$4,111,905**.

The graph below illustrates the total cash held (orange line) compared to the unrestricted cash available for Council operations expenditures (blue bars).

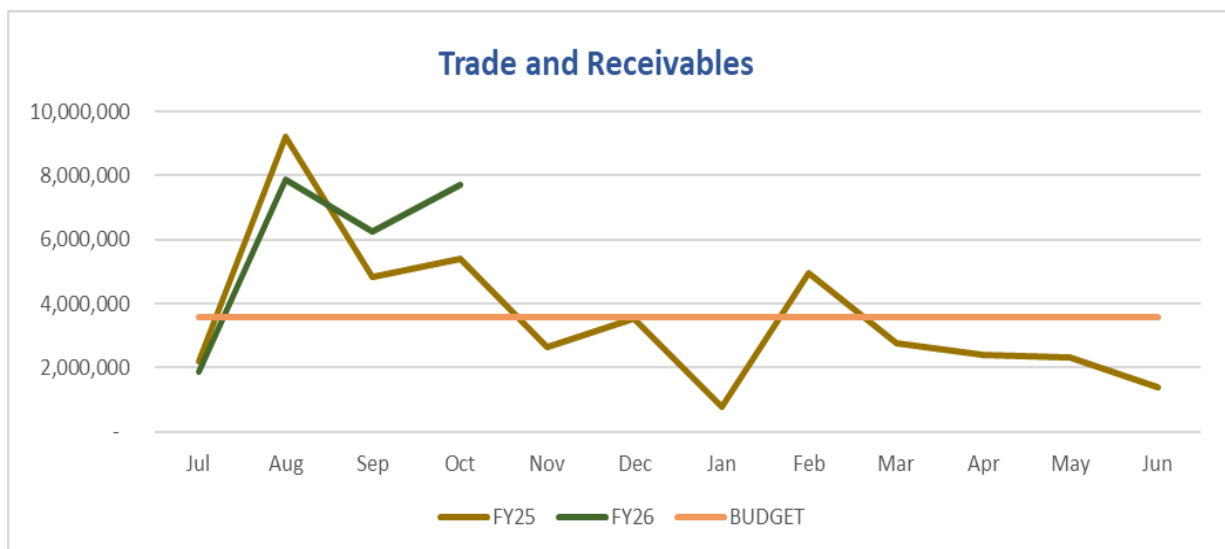
BUSINESS PAPERS

	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25
Unrestricted Cash	25,560,732	34,915,414	33,407,779	25,560,732	25,075,605
Total Cash	53,107,133	41,657,050	38,864,959	27,592,071	29,087,157



4. Trade and Receivables

The graph below illustrates Council's Trade and Receivables balance of **\$7,721,095** compared to a budgeted figure of **\$3,590,184**. The total outstanding rates of **\$890,887** are included within the overall outstanding receivables balance.



The Budget is based on expected receivables at year end; however, due to the nature of receivables, there is no real impact if the actual does not reach the budget at year end.

BUSINESS PAPERS

5. Investments

In accordance with Council's Investment Policy, available funds were invested in the Queensland Treasury Corporation Cash Fund, including the cash backing of all Council reserves. The table below outlines the investment performance for the month of October 2025.

Investment Accounts	Financial Institutions	Funds Available Balance	October 2025 Interest Income	YTD Interest Earned
QTC General Fund	QTC	17,475,665	71,614	258,634
QTC Reserves	QTC	9,570,274	33,398	242,300
TOTAL		26,729,191	105,012	500,934

6. QTC Loans

Council has no planned borrowings over the next ten years and remains committed to reducing its existing debt obligations. Currently, Council holds three loans with the Queensland Treasury Corporation (QTC), as detailed below:

Loan Purpose	Quarterly Repayments	Balance	Maturity Date
Glenore Weir	110,412	3,487,713	15 March 2035
Karumba Sewerage	66,099	1,084,759	15 June 2030
Normanton Water	34,032	634,569	15 March 2031
TOTAL	210,543	5,207,041	

BUSINESS PAPERS

7. Sales Contracts and Recoverable Works

The table below provides a detailed breakdown of revenue and expenditures related to Main Roads activities:

Main Roads	Revenue	Expenditures
RMPC	1,009,554	356,850
Recoverable Works	12,631,460	12,306,885

8. Fleet and Plant

Plant and Fleet Operations for the period ending 31 October 2025			
	Budget	Actual	% (Actual vs Budget)
Plant Recovery (Or Plant Hire)	11,299,000	6,326,703	56%
Operating Expenditure			
Depreciation On Non-Current Assets	-1,038,000	-323,447	31%
Depreciation - Other Plant & Equipment	-16,000	0	0%
Depreciation - Plant & Equipment	-1,022,000	-323,447	32%
Employee Costs	-545,549	-160,727	29%
Labour On Costs	-231,196	-42,403	18%
Salaries & Wages	-314,353	-118,324	38%
Materials & Services	-6,090,990	-2,716,747	45%
Consultants	-10,000	0	0%
Consumables	-15,000	-150	1%
Contractors - Others	-120,000	-1,370	1%
Contractors - Road Works	0	0	0%
Freight	-100,000	-41,275	41%
Insurance Premiums	-190,290	-184,975	97%
Materials	-416,000	-95,270	23%
Plant Hire Payments	-3,500,000	-1,636,820	47%
Service Contracts	-7,500	-50,422	672%
Stores Issues	-1,675,000	-670,923	40%
Stores On Costs	-5,000	0	0%
Subscriptions	-2,000	-600	30%
Telephone	-47,700	-21,832	46%
Other Expenses	-2,500	-13,110	524%
	-7,674,539	-3,200,922	42%

Plant and Fleet Net Operating Results	3,624,461	3,125,781	86%
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The Fleet & Plant operation shows a net positive variance, with the net result lower than expected.

- Operating Expenditure: \$3,200,922 (42% of the budgeted \$7,674,539)
- Key Cost Drivers

BUSINESS PAPERS

- Plant Hire Payments are a major cost contributor, with the budget currently 47% expended
- Other Expenses spent on third-party repairs for hired plant damages
- Stores issues

Revenue & Charge-Out Issues

- Underutilised Fleet: Several Council-owned and hired plant items are not being charged out, leading to potential revenue loss.
- Plant Hire Recovery: Currently at \$6,326,703 (56% of the budgeted \$11,299,000)

Consultation (Internal/External):

- Finance team
- Supervisors and relevant officers

Legal Implications:

- *Local Government Regulation 2012*, section 204:
 1. The local government must prepare a financial report.
 2. The chief executive officer must present the financial report –
 - a. if the local government meets less frequently than monthly – at each meeting of the local government; or
 - b. otherwise – at a meeting of the local government once a month.
 3. The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.
- *Local Government Act 2009*

Financial and Resource Implications:

- The report identifies how Council is tracking against the adopted operational and capital budgets for the financial year.

Risk Management Implications:

- Risk is considered low, and Council will be advised if major items deviate from the adopted budget and forecasts.
- Risk is high regarding depletion of cash during construction of the Mitchell River Bridge due to the high value of the contract. Council may not be able to fund the construction unless additional prepayments are received from QRA throughout the construction phase. This risk can be mitigated with early communication with QRA as detailed in the report.

Carpentaria Shire Council

Statement of Comprehensive Income

for the period ended 31 October 2025

	Actual 31-Oct-25	Budget 30-Jun-26	% (Actual vs Budget) 33.33%
Income			
Revenue			
Operating revenue			
Net Rates, Levies and Charges	3,153,530	9,313,835	33.86%
Fees and charges	326,946	892,000	36.65%
Rental income	172,923	513,113	33.70%
Interest received	520,499	2,095,000	24.84%
Sales revenue	13,987,717	13,425,000	104.19%
Other income	98,046	-	0.00%
Grants, subsidies, contributions and donations	25,224,083	57,858,118	43.60%
Total operating revenue	43,483,744	84,097,066	51.71%
Capital revenue			
Grants, subsidies, contributions and donations	14,187,601	69,106,797	20.53%
Capital income	-	-	0.00%
Total revenue	57,671,345	153,203,863	37.64%
Total income	57,671,345	153,203,863	37.64%
Expenses			
Operating expenses			
Employee benefits	3,824,773	11,948,770	32.01%
Materials and services	33,846,591	68,141,585	49.67%
Finance costs	94,064	261,262	36.00%
Depreciation and amortisation	4,371,446	13,188,000	33.15%
Total operating expenses	42,136,874	93,539,617	45.05%
Total expenses	42,136,874	93,539,617	45.05%
Net result	15,534,471	59,664,246	26.04%
Operating result			
Operating revenue	43,483,744	84,097,066	51.71%
Operating expenses	42,136,874	93,539,617	45.05%
Operating result	1,346,870	(9,442,551)	-14.26%

Key Points:

- 1 Operating EBITDA (Earnings Before Interest, Taxes, Depreciation and Amortisation): \$5,812,380
- 2 Depreciation expenses are expected to exceed the budgeted amount due to the comprehensive valuation completed after the adoption of the 2025-26 budget. This variance will be addressed in the budget review.

Ordinary Council Meeting

19 November 2025

Item: 12.2 - Attachment: 1: Monthly Financial Statement - October 2025

Carpentaria Shire Council

Statement of Financial Position

as at 31 October 2025

	Actual 31-Oct-25	Budget 30-Jun-26
Assets		
Current assets		
Cash and cash equivalents	29,087,157	39,628,197
Trade and other receivables	7,721,095	3,590,184
Inventories	1,250,299	1,357,600
Contract Assets	25,235,957	13,788,594
ATO Receivables	(515,233)	90,081
Total current assets	62,779,274	58,454,656
Non-current assets		
Trade and other receivables	-	-
Property, plant & equipment	401,628,325	437,334,032
Total non-current assets	401,628,325	437,334,032
Total assets	464,407,599	495,788,688
Liabilities		
Current liabilities		
Trade and other payables	1,791,924	2,157,828
Contract Liabilities	21,124,051	38,980,105
Borrowings	608,335	938,364
Provisions	1,311,066	629,470
Total current liabilities	24,835,375	42,705,767
Non-current liabilities		
Borrowings	4,598,706	4,094,912
Provisions	1,055,298	1,002,902
Total non-current liabilities	5,654,004	5,097,814
Total liabilities	30,489,379	47,803,581
Net community assets	433,918,220	447,985,107
Community equity		
Asset revaluation surplus	241,741,925	222,067,753
Retained surplus	192,176,295	225,917,354
Total community equity	433,918,220	447,985,107

Carpentaria Shire Council

Statement of Cash Flows

for the period ended 31 October 2025

	Actual	Budget
	31-Oct-25	30-Jun-26

Cash flows from operating activities

Receipts from customers	2,982,616	23,630,835
Payments to suppliers and employees	(53,605,484)	(80,134,002)
Interest received	520,499	2,095,000
Rental income	172,923	513,113
Non-capital grants and contributions	25,224,083	57,858,118
Borrowing costs	(94,064)	(261,262)
Net cash inflow from operating activities	(24,799,426)	3,701,802

Cash flows from investing activities

Payments for property, plant and equipment	(13,282,476)	(76,375,294)
Grants, subsidies, contributions and donations	14,187,601	69,106,797
Net cash outflow from investing activities	905,125	(7,268,497)

Cash flows from financing activities

Net cash outflow from financing activities	(125,676)	(597,911)
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Total cash flows

Net increase in cash and cash equivalent held	(24,019,976)	(4,164,606)
Opening cash and cash equivalents	53,107,133	43,792,803
Closing cash and cash equivalents	29,087,157	39,628,197

 Statement of Income and Expenditure by Category for the period ended 31 October 2025											
	Core	Fleet	QRA	RMPC	TMR Rec Works	LWBDC & Hatchery	Childcare	Other Non-Core	Total	Budget	
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Income											
Revenue											
Recurrent revenue											
Net Rates, Levies and Charges	3,153,530	-	-	-	-	-	-	-	3,153,530	9,313,835	
Fees and charges	194,074	-	-	-	-	83,628	29,194	20,050	326,946	892,000	
Rental income	32,000	-	-	-	-	-	-	140,923	172,923	513,113	
Interest received	520,499	-	-	-	-	-	-	-	520,499	2,095,000	
Sales revenue	256,067	-	-	1,009,554	12,631,460	90,636	-	-	13,987,717	13,425,000	
Other income	94,261	3,785	-	-	-	-	-	-	98,046	-	
Grants, subsidies, contributions and donations	3,771,848	11,374	21,358,489	-	-	2,108	80,264	-	25,224,083	57,858,118	
Total income	8,022,280	15,159	21,358,489	1,009,554	12,631,460	176,372	109,457	160,973	43,483,744	84,097,066	
Expenses											
Recurrent expenses											
Employee benefits	(2,624,087)	(160,727)	(163,416)	(87,575)	(405,108)	(161,056)	(178,959)	(43,844)	(3,824,773)	(11,948,770)	
Materials and services	(3,536,650)	3,609,956	(21,195,073)	(269,275)	(11,901,778)	(179,624)	(81,185)	(292,963)	(33,846,591)	(68,141,585)	
Finance costs	(94,064)	-	-	-	-	-	-	-	(94,064)	(261,262)	
Depreciation and amortisation	(3,578,614)	(323,447)	-	-	-	(103,755)	(43,834)	(321,795)	(4,371,446)	(13,188,000)	
Total expenses	(9,833,415)	3,125,781	(21,358,489)	(356,850)	(12,306,885)	(444,435)	(303,978)	(658,603)	(42,136,874)	(93,539,617)	
Operating Result	(1,811,135)	3,140,940	-	652,704	324,575	(268,063)	(194,521)	(497,630)	1,346,870	(9,442,551)	

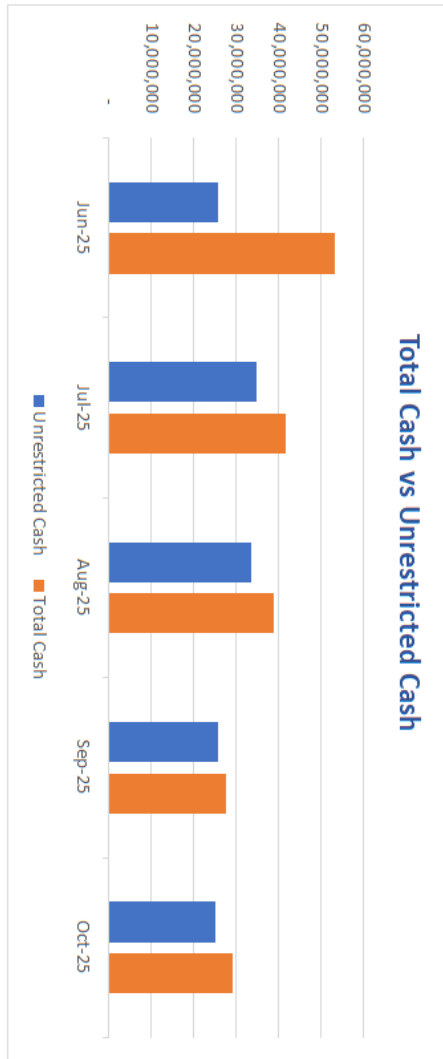
 CARPENTARIA SHIRE <i>Outback by the Sea®</i>			Accounts Summary	
	31 October 2025	30 September		
	\$	\$		
General Accounts				
Westpac General Operating Accounts	2,038,317	859,980		
Cash on Hand	2,900	2,900		
QTC General Fund	17,475,665	17,094,656		
QTC Reserves Fund	9,570,274	9,634,534		
Total balance held in banks (incl Reserves)	29,087,157	27,592,071		
Restricted				
Contract Balances**	4,011,552	2,031,338		
	4,011,552	2,031,338		
Unrestricted Cash	25,075,605	25,560,732		
Internal Restrictions*				
QTC Sewerage Reserve	477,745	477,745		
QTC Airport Reserve	132,275	132,275		
QTC Water Supply Reserve	716,313	716,313		
QTC Land Development Reserve	12,453	12,453		
QTC Plant Replacement Reserve	2,693,104	2,693,104		
QTC Future Capital Grants	1,014,200	1,014,200		
QTC Road Reseals Reserve	4,280,380	4,280,380		
QTC Disaster Relief Reserve	55,767	55,767		
	9,382,237	9,382,237		
Unrestricted Cash after Internal Restrictions	15,693,368	16,178,496		
QTC Borrowings				
Karumba Sewerage	1,084,759	1,078,911		
Normanton Water Upgrade	634,569	631,222		
Glenore Weir	3,487,713	3,475,774		
Total balance QTC borrowings	5,207,041	5,185,907		
Net Council Position after Borrowings and all Restrictions	10,486,327	10,992,589		

* Internal Restrictions exclude Mitchell River Bridge as it is already captured in the restricted contract balance.

** Currently, the balance of contract assets from QRA projects is \$23 million.



	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25
Unrestricted Cash	25,560,732	34,915,414	33,407,779	25,560,732	25,075,605
Total Cash	53,107,133	41,657,050	38,864,959	27,592,071	29,087,157



Note: Currently, the balance of contract assets from QRA projects is \$23 million. We excluded the QRA projects because it would exceed the total cash available.

Carpentaria Shire Council Sustainability Ratios as at 31 October 2025					
Type	Measure	Overview	Target (Tier 7)	Actual YTD	Council Narrative
Operating Performance	Operating Surplus Ratio	The operating surplus is an indicator of the extent to which operating revenues generated cover operational expenses. Any operating surplus would be available for capital funding or other purposes.	0% to 10%	3.10%	The favourable result is due to the timing of FA Grants and is attributed to regular claims processing for TMR works during the construction season. The budgeted ratio at 30 June 2026 is negative 11.23%.
	Operating Cash Ratio	The operating cash ratio is a measure of a council's ability to cover its core operational expenses and generate a cash surplus excluding depreciation, amortisation, and finance costs.	Greater than 0%	13.37%	The positive operating cash ratio indicates that Council is generating surplus cash from its core operations. The budgeted ratio at 30 June 2026 is 4.76%. This indicates Council is in a position to partially fund some capital renewals and is heavily reliant on grant funding.
Liquidity	Unrestricted Cash Expense Cover Ratio	The unrestricted cash expense cover ratio is an indicator of the unconstrained liquidity available to a council to meet ongoing and emergent financial demands, which is a key component to solvency. It represents the number of months a council can continue operating based on current monthly expenses.	Greater than 4 months	2.66	The higher unrestricted cash ratio indicates Council has sufficient free cash available. The budgeted ratio at 30 June 2026 is 2.16.
Asset Management	Asset Sustainability Ratio	The asset sustainability ratio approximates the extent to which the infrastructure assets managed by a council are being replaced as they reach the end of their useful lives.	Greater than 90%	-	Insufficient data available as of reporting date. The budgeted ratio at 30 June 2026 is 142.54%.
	Asset Consumption Ratio	The asset consumption ratio approximates the extent to which council's infrastructure assets have been consumed compared to what it would cost to build a new asset with the same benefit to the community.	Greater than 60%	-	Insufficient data available as of reporting date. The budgeted ratio at 30 June 2026 is 63.23%.
Debt Servicing Capacity	Leverage Ratio	The leverage ratio is an indicator of a council's ability to repay its existing debt. It measures the relative size of the council's debt to its operating performance.	0 to 3 times	0.90	Council's borrowings are almost 1 times its earnings before depreciation (EBITDA). The budgeted ratio at 30 June 2026 is 1.18.
Financial Capacity	Council-Controlled Revenue	Council controlled revenue is an indicator of a council's financial flexibility, ability to influence its operating income, and capacity to respond to unexpected financial shocks.	No target as contextual measure	8.00%	This ratio is based on Net Rates and Fees and Charges. The budgeted ratio at 30 June 2026 is 12.14%.
	Population Growth	Population growth is a key driver of a council's operating income, service needs, and infrastructure requirements into the future.	No target as contextual measure	0.81%	The latest population estimates available on the Queensland Government Statistician's Office was published on the 02 April 2025. The budgeted ratio at 30 June 2026 is 0.77%.

Sustainability Ratios

A new Financial Management (Sustainability) Guideline was developed by the Department following consultation with local governments and other stakeholders on the Local Government Sustainability Framework discussion paper. Councils are required to report on the ratios included in the Sustainability Guideline as part of 2025-26 Annual General Purpose Financial Statements.

Queensland has one of the most diverse local government sectors in Australia, covering a large geographic area. In recognition to its diversity, the Department has allocated each council a category for sustainability reporting and monitoring purposes. As per the Sustainability Grouping for Council, Carpentaria Shire Council belongs to Tier 7.

BUSINESS PAPERS

13 REPORTS FROM DIRECTOR COMMUNITY DEVELOPMENT, TOURISM & REGIONAL

13.1 COMMUNITY DEVELOPMENT, TOURISM & REGIONAL PROSPERITY MATTERS OF INTEREST REPORT

Attachments:	NIL
Author:	Amanda Farraway - Executive Manager Community Development and Tourism
Date:	12 November 2025
Key Outcome:	Day to day management of activities within the Economic and Community Development Department
Key Strategy:	As per the Departmental Plan for Economic and Community Development

Executive Summary:

This report provides updates to Council on various activities and programs that are facilitated within the Community Development, Tourism and Regional Prosperity portfolio of Council.

RECOMMENDATION:

For information only.

Background:

May 2025	Early Project	Explorers	In Progress	Northern History Services has been engaged to research and prepare material to support an exhibition and tourism signage conveying the history of exploration of the Carpentaria Shire Council region. Both Maritime and Overland expedition summaries are estimated to be complete by the 15th August 2025. This includes pinning to maps for an overview of all expeditions. Business case to be started upon completion of the expeditions – August 2025
27 August 2025				Meeting held with Northern History Services to review the explorations compiled.
October 2025				Draft Business case received. Data sets have been provided we can review and update the expedition maps with the knowledge and help from Wayne Reeves & Ronnie Sturfels.

BUSINESS PAPERS

Normanton Childcare Centre

- Recruitment is in process for a Centre Manager.
- Recruitment is in process for a full-time lead educator position.
- The Centre has transitioned to a new software program which will ensure compliance, safety, security and strict access controls to protect the service's sensitive information. Families have been supported throughout the transition process.

October 2025 Occupancy

	Utilization/Capacity	Waiting List	Occupancy %
Nursery	202/483	14	Nursery 42% Kindy 46% Overall 43%
Kindy	84/184	16	

Monthly Visitation for Libraries and Visitor Information Centers

1 – 31 October 2025			
Normanton VIC	Normanton Library	Karumba VIC	Karumba Library
266	124	TBA	72

Normanton Library

First 5 Forever Program

The first five forever group is expanding rapidly with some Thursdays holding up to 15 children. We are excited to have four new babies joining in the group during the month.

This month we held a Halloween party with everyone dressing up for the occasion.



BUSINESS PAPERS



Gulf Christian College Prep 1 & 2 children visited and went on an Animal Safari where they met Clarence the camel, made their own binoculars and followed the map to explore for the hidden animals.

Karumba Library

First 5 Forever

There were 8 kids who attended over the month of October where our arts and craft sessions focused on making Halloween decorations for the Karumba Halloween Disco.

Seniors Month Celebrations

Both our Libraries helped to celebrate Seniors Month with Normanton hosting 3 activities, making suncatchers, hats and fascinators. In Karumba, Candice hosted movement class in the pool and also Dance classes with Simone with 16 ladies attending these sessions.

We also collaborated with the RFDS mental health team to host disaster preparedness for vulnerable people in both Normanton & Karumba with approx 20 participants attending.

Aquatic Facilities

Normanton Pool

Both Schools have commenced there swimming lesson programs and as the weather has warmed up the numbers have risen for after school and weekend use.

Karumba Pool

Seniors' movement classes were held as apart of Seniors month and general usage numbers remained stable.

TOTAL ENTRIES			
	Adult	Child	Total
Normanton	97	629	726
Karumba	183	109	292

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Jolly Entertainment

On Tuesday October 28 2025, the Normanton State School, Gulf Christian College and Carpentaria Kindergarten attended the production of Cinderella Spinderella at the Normanton Shire Hall. It was also great to see some of our rural property families attend. The show was an interactive and fun production incorporating messages of safety, kindness, and friendship. The show was suitable for kids 4 -11 years and was a fun-filled, fractured fairytale with a twist!



2025 Halloween Celebrations

The 2025 Halloween Disco's in both Normanton and Karumba were highly successful community events, showcasing the creativity, enthusiasm, and strong community spirit of residents. The events were well attended, with participants demonstrating outstanding effort in their costumes and engagement throughout the evening.

The success of the Halloween Disco's reflects the strong partnerships and community spirit that we continue to make. Thanks to all individuals, businesses, and community members for their contributions and support.



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North Queensland Toyota Cowboys

Jamie Vogler's epic 24-day, 2000km+ Coast to Carpentaria Charity Challenge officially launched from Townsville's Ross Island Boat Ramp at on Sunday November 9 2025.

The voyage will raise funds and awareness for the Foundation's life-changing community programs and showcase the natural wonders and wonderful communities from Townsville, around the Cape and finishing in Normanton.

Jamie is planned to overnight in Karumba on Sunday 30th November, and to finish his journey in Normanton on Monday 1 December, The Team from the Try for 5 program will be here to welcome him in and this will be a great way to celebrate the partnerships we have created within the community throughout the year. We are currently planning this event and once details are confirmed will be announced on Facebook.

Consultation (Internal/External):

- Chief Executive Officer
- Mayor
- Director of Engineering
- Youth Services Project Officer
- Manager Les Wilson Barramundi Discovery Centre
- Coordinator Les Wilson Barramundi Discovery Centre
- Library Officers
- Normanton Childcare Centre Manager
- Astute Early Years Specialist Pty Ltd ATF The Comerford Family Trust
- Swimming QLD
- State Library Queensland
- Gulf Savannah Development
- Normanton State School
- Gulf Christian College
- Gidgee Healing
- Film Festivals Australia
- Empire Touring
- Local Level Alliance
- Normanton Hospital & Health Service
- North Queensland Toyota Cowboys
- Northern History Services

Legal Implications:

- Local Government Regulation 2012.
- Local Government Act 2009.
- Water Quality Guidelines for Public Aquatic Facilities.
- National Health and Medical Research Council's Guidelines for managing risks in recreational water.
- Royal Life Saving Society Australia Guidelines for safe pool operations.

Financial and Resource Implications:

- Please see the Monthly Finance Report.

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Risk Management Implications:

- Risk is considered low to medium depending on service areas.

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14 REPORTS FROM DIRECTOR OF ENGINEERING - ROADS & SERVICES

14.1 DOE REPORT

Attachments: NIL

Author: Michael Wanrooy - Director of Engineering

Date: 12 November 2025

Key Outcome: 5.1 - Integrated and timely provision and management of sustainable infrastructure and assets

Key Strategy: 5.1.3 Plan and implement urban improvement works which enhance local character and identify, conserve and improve the region's streetscapes and provide iconic parkland.

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Director Engineering's portfolio.

RECOMMENDATION:

For information only.

1. Actions Arising from Previous Meetings

Date:	Ref:	Action	Status	Comment
2023 June Meeting		Look at solar lights for footpath to Rodeo Grounds	In Progress	➤ Solar Lights have arrived. ➤ Discussions with contractor underway
2024 January Meeting		Council to look at a design for a Fish Attraction Device mould for future additional areas.	Not Started	➤
2024 February Meeting		Walkway required along Yappar Street to the Barramundi Discovery Centre.	In Progress	➤ Footpath 80% completed ➤ Contractor back in Karumba and project has started
2024 February Meeting		Solar Lighting required Palmer St.	In Progress	➤ After investigation, the dark spot is between Ashes and the caravan park along Col Kitching Drive. Contractor back in Karumba and is pricing the works to install.
2024 April Meeting		Create 5 car parks at the boat parking area in front of the Hotel	50% completed	➤ New Line marking completed

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Date:	Ref:	Action	Status	Comment
		in Gilbert Street		➤ Awaiting Parking Stop and Hotel Customer Parking signs to arrive. ➤ Looking to install September.
2024 July Meeting		Cricket Oval is dry	In Progress	Work is currently in progress
2024 August Meeting		Clear vegetation to improve sight distance at 89B/84A intersection	Not Started	➤ Plan to undertake at the most opportune time when crews come back for the break in December
2025 Feb Meeting		Construct concrete ramp further into the cul-de-sac for pensioner unit at Little Brown Street	Not Started	➤
2025 Feb Meeting		Spray clear protectant to protect K150 tiles	In progress	➤ Made arrangements with Contractor to do ASAP
2025 March Meeting		Flood Marker at Jenny Lynd needs to be moved so it can be seen on camera	In progress	➤ Made arrangements with Contractor to do ASAP
2025 July Meeting		Tables and benches, and shade shelter need repairs and repaint near CWA in Park	In Progress	➤ Made arrangements with Contractor to do ASAP

2. Miscellaneous Projects

- 2.1. Emergency Strip near Dunbar – TMR has accepted Council's tender and are finalising all environmental and cultural heritage investigations. TMR has delayed the project to start after July 2006.
- 2.2. Council has received funding to repair the sinking pier on one corner of the jetty in Normanton. Council will use 2 new piles to support the sinking corner. Designs have been completed which includes additional hardwood bracing. Construction costs are being finalised with local contractors.
- 2.3. Residential Activation Fund – Lilyvale low voltage power supply. UDSCS Consulting are currently designing the low voltage power to Ergon standards for both stage 1 and 2 using pole mounted transformers after meetings and consultation with Ergon.
- 2.4. Karumba Revetment Wall extension project –Wren Construction has started the construction of the rock groyne at the picnic shelter site. The survey has been completed for the extended revetment wall between the Sunset Tavern and the aerodrome. Moffat & Nichol are currently completing the design and will submit to SARA for permits and approvals.
- 2.5. Active Transport Fund and Council Contribution - Footpath between the Town Centre and the Les Wilson Discovery Centre has started. Concrete has been laid between Massey Drive and the Bypass Road and towards Peter Wells depot. Project was temporarily delayed until the Clark Creek concrete works are completed. Work has restarted and the project is nearing completion.

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- 2.6. TMR Betterment Package 1 which comprises of 11km new pave and seal at the Gilbert River on 89B is complete.
- 2.7. TMR Betterment Package 2 which comprises of 11km new pave and seal on 89B at Vanrook – Shaun Henry's crew have completed 5.1km of stabilised pavement which is ready for sealing expected around the 12th November. An additional 3km of pavement have been carted to site. All subgrade works have been completed.
- 2.8. Council is finalising Betterment Package 3 which is located at the Staaten River.
- 2.9. Mitchell River Bridge – All piling works have just been completed. 80m of deck have been placed on the headstock at the south end. Bridge planks are currently being transported to the site and will continue to do so unless wet weather intervenes. Headstocks are currently being installed.
- 2.10. Clark Creek – All concrete works have been completed. The stabiliser crew have completed the stabilised pavement for the road portion of the project. Sealing is expected 12th November.
- 2.11. ROSI Funding – Subgrade have been prepared for the section between Inverleigh West station and M Creek. Council has started carting gravel to the site.
- 2.12. TIDs – Burketown Road Floodways. Council have completed three minor floodways work near the boundary grid with West Inverleigh and Wernadinga. An additional 2 concrete floodways are starting which will complete this portion of TIDs work.

November Accruals

Project	Description	Value (ex GST)	Comments
CN-23368	Claim 3 Pave and Seal Betterment 89B Package 2	\$ 1,877,725.00	Invoice Sent
CN-23259	Claim 8 Pave and Seal Betterment 89B Package 1	\$ 134,552.95	Invoice Sent
CN-23217	Claim 7 Clark Creek	\$ 352,311.26	Invoice Sent
CN-21603	Claim 4 89A, 84A, 92A	\$ 1,225,801.01	Invoice Sent
CN-22446	89B REPA Works Claim 11	\$ 99,445.29	Invoice Sent
CN-24304	2025 - 2027 RMPC	\$ 409,485.00	Claim Sent
ROSI	Pave and Seal Burketown Road	\$ 6,000,000.00	Claim Sent
Active Transport Fund	Karumba Footpath	\$ 120,000.00	Claim Sent
Total		\$10,219,320.51	

Table: TMR Projects progress report for 2024 – 2025

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Projects	Project Value	Claimed 2023-2024	Claim 2024- 2025	Claim 2025- 2026	Progress
CN-22446 89B REPA Works	\$12,789,624.86	\$2,030,475.62	\$6,136,801.50	\$3,475,687.53	91%
CN-23259 Betterment 89B Package 1	\$7,726,797.15		\$6,004,157.95	\$1,588,086.25	98%
CN-23368 Betterment 89B Package 2	\$7,715,388.90			\$3,755,450.00	49%
Betterment 89B Package 3	\$7,863,507.89				
CN-23217 Clark Creek Upgrade - 89B	\$3,626,295.72		\$1,401,882.90	\$1,871,561.88	90%
CN-25137 - 2025 Emergent Works	\$2,336,828.48			\$2,336,828.48	100%
CN-21603 REPA for 23E event on 89A, 84A and 92A	\$2,263,860.83			\$2,263,860.83	100%
ATSI TIDS - Plain Creek	\$1,250,000.00				
89A Widening at Warrenvale					
CN24304 - 25-27 RMPC Total 2 years is \$5,729,400	\$5,729,400.00			\$1,009,553.75	18%
CN-25179 Dunbar Emergency Strip	\$4,051,345.31				0%
Karumba Footpath -Active Transport Fund	\$300,000.00			\$120,000.00	40%
ROSI - Roads of Strategic Importance - Pave and Seal Burketown Road	\$16,000,000.00			\$6,000,000.00	38%
Total	\$71,653,049.14	\$2,030,475.62	\$13,542,842.35	\$22,421,028.72	53%

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Photo: Mitchell River – 60m of deck installed



Photo: Mitchell River Placement of headstock – piling nearing completion at north end.

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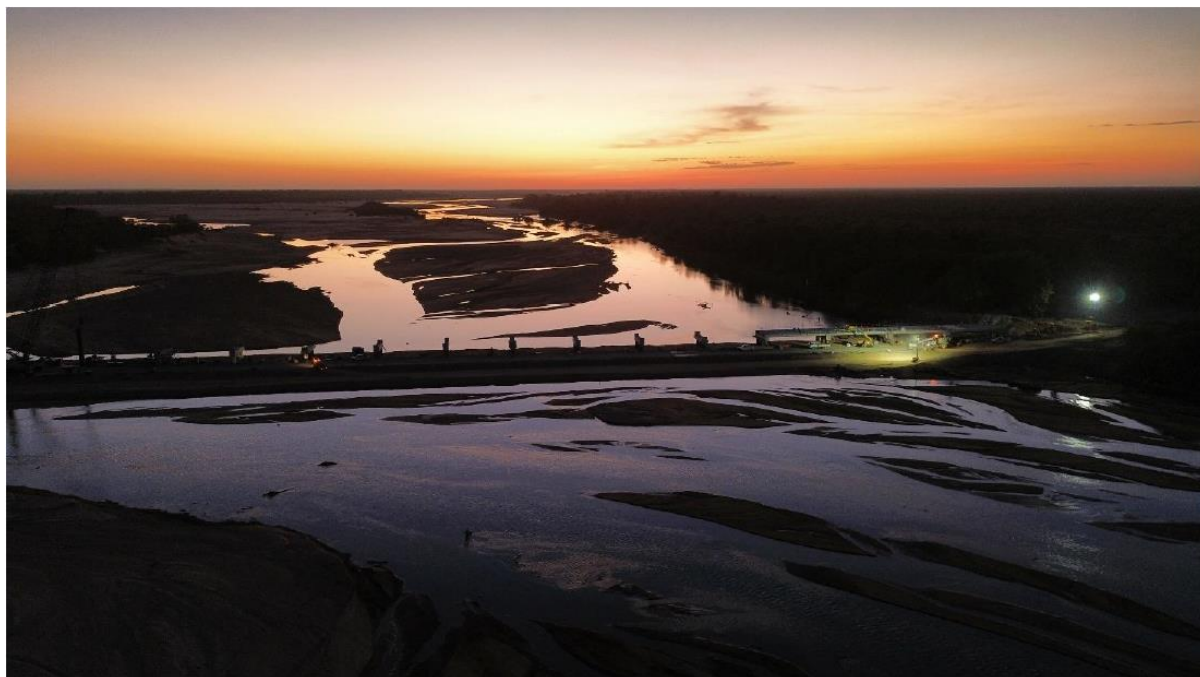


Photo: Mitchell River – night works to beat the heat at the hottest parts of the day



Photo: ROSI Burketown Road – carting gravel

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Photo: ROSI Burketown Road – gravel starting at West Inverleigh



Photo: 89B Betterment 2 Compacting pavement

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Photo: 89B Betterment 2 – 5.1km of stabilised pavement ready for sealing

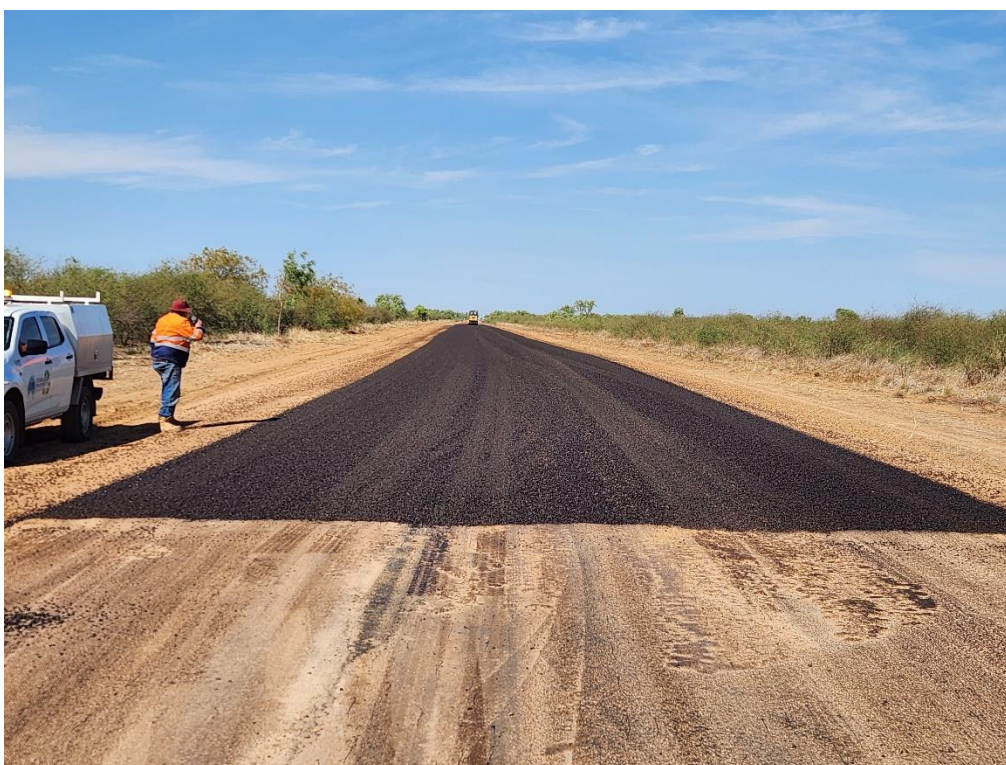


Photo: Patchwork Repairs on the Burketown Road between Flinders R and Inverleigh

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3. Update on Shire Flood Damage Works

- 3.1. Dunbar Camp - Clarence Bynoe's crew, are working on the Dunbar Kowanyama Road. They are loading and carting from the Shady Lagoon Quarry. Grader from Dunbar Camp undertaking maintenance from Inkerman to boundary (89B) and Kowanyama Road
- 3.2. Broadwater Camp – Josie Bond's crew, are laying the last of imported gravel at the 9 Mile and Yappar River Station Access then will undertake heavy formation grades
- 3.3. Deadcalf Camp – Senior Foreman Colin Charger's crew working on DRFA Works including Claraville Road and Broadwater Road.
- 3.4. Inkerman Camp – Geoff Hay's crew are working on the Inkerman access roads. They are loading and carting from Clark Pit. Grader from Inkerman Camp undertaking maintenance from Cockburn to Inkerman on 89B.
- 3.5. 7 Mile Camp - Brendan Beasley's crew undertaking DRFA mostly heavy formation grades on the 10 Mile Road.
- 3.6. Sorren Owens crew are doing DRFA works on the Pipeline Road and are based in Normanton.

4. Local Laws

4.1. Bounty Scheme

Month	Bounty Scheme 20224 to2025		
	Wild dogs (Qty claimed)	Monthly Total	Budget Remaining
Jul-25	23	1,150	13,850
Aug-25	21	1,050	12,800
Sep-25	15	750	12,050
Oct-25	36	1,800	10,250
Nov-25	27	1,350	8,900
Dec-25		0	8,900
Jan-26		0	8,900
Feb-26		0	8,900
Mar-26		0	8,900
Apr-26		0	8,900
May-26		0	8,900
Jun-26		0	8,900
Total		6,100	8,900

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4.2. Animal Control

2025-2026 Local Laws Reporting										
Month	New Animal Registrations		Impounded Animals				Euthanized Animals			
	Ntn	Kba	Ntn	Kba	Ntn	Kba	Ntn	Kba	Ntn	Kba
	Dogs		Dogs		Cats		Euth. Dogs		Euth. Cats	
Jul-25	0	4	8	1	58	20	6		62	20
Aug-25	6	2	6	2	48	20	6		48	20
Sep-25	0	0	7	1	50	15	3		50	15
Oct-25	3	2	10	0	63	25	6		63	23
Nov-25			2		18	5			18	5
Dec-25										
Total	9	8	33	4	237	85	21	0	241	83

4.3. Other Reporting since July 2026 – Nov 2026

- Total of 17 illegal campers moved on
- Total of 2 snakes removed
- Total of 7 abandoned vehicles removed

5. New Projects/Grant Applications

- 5.1. Council is preparing a submission to replace the signage at Camp 119 which includes shade structures over the signs to prevent sun and rain damage.

6. Reports

6.1. Grant Projects Program

A full A3 copies will be provided at the meeting.

Legal Implications:

- Local Government Regulation 2012
- Local Government Act 2009

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- Council's Local Laws

Financial and Resource Implications:

- Contained within the report.

Risk Management Implications:

- Failure to comply with the relevant legislative requirements could result in reputational and political risk.
- Risk is considered low, to ordinary operations of Council.

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14.2 NDRRA/QDRF REPORT

Attachments:	14.2.1. Appendix A - QRA23 Expenditure Summary ↓
	14.2.2. Appendix B - 2023 Completed Works Sketch ↓
	14.2.3. Appendix C - QRA24 Expenditure Summary ↓
	14.2.4. Appendix D - 2024 Completed Works Sketch ↓
	14.2.5. Appendix E - Cash Flow Summary October ↓
	14.2.6. Appendix F - Betterment Projects ↓
Author:	John Martin - Consultant Engineering
Date:	12 November 2025
Key Outcome:	Day to day management of activities undertaken as Major Projects within Council
Key Strategy:	As per the Departmental Plan for Major Projects

Executive Summary:

QRA22: Acquittal documentation for Submission 6 (Dunbar – Kowanyama Road REPA and Betterment) is currently being prepared and will be lodged shortly.

QRA23: QRA23 REPA and Betterment has a current total RV of approx. \$73million (construction budget of \$53.2million) and is 97% complete with an expenditure ratio of 0.98. Approximately \$1.6million (construction) remains to be constructed prior to 31 December 2025 deadlines. A final outcome has been received for Normanton – Burketown Betterment submission and final payment (10%) to Council is expected shortly. Submission 5 (Iffley Road) is currently subject to acquittal audits by QRA. The current QRA Cash Flow for road restoration/betterment is approximately \$3.2million in advance. The total QRA (including Mitchell River Bridge) cash flow is approximately \$3.7million in advance.

QRA24: QRA24 REPA and Betterment has a total RV of approx. \$70.6million (construction budget of \$51.8million). Approximately 32% of the scope has been completed with an Expenditure Ratio of 1.05. QRA24 scope in being constructed in conjunction with remaining QRA23 scope to help reduce camp and mobilisation costs. QRA24 submissions have completion deadlines of 30 June 2026 (REPA) and 30 June 2027 (Betterment).

QRA25: Two (2) Emergency Works submissions (Approx. \$1.8million and \$1.2million) have been lodged for acquittal and are currently subject to audits by QRA. Submission 4 (Rollover Roads) and Submission 5 (Iffley Road) have been approved and Council has received the prepayments (30%). Submission 1 (Western Roads), Submission 2 (Northern Roads) and Submission 3 (Eastern Roads) have been lodged for approval in QRA MARS system. Submission 6 (Sealed Roads) will be lodged once final reviews have been completed.

OTHER: A project for six (6) concrete floodways on Normanton - Burketown Road (\$990k) has been lodged for acquittal. A pavement and sealing project on Normanton - Burketown Road (\$5million) has been submitted under Disaster Ready Fund (DRF) Round 3 funding, with an outcome expected shortly.

RECOMMENDATION:

For Information Only.

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Background:

2022 QRA Event

1. Submission 6 (Dunbar – Kowanyama Road REPA and Betterment) is currently being prepared for acquittal and will be lodged shortly.

2023 QRA Event

1. QRA23 REPA and Betterment has a current total RV of approx. \$73million (construction budget of \$53.2million).
2. Approximately 97% of the remaining scope has been completed with an Expenditure Ratio of 0.98. Refer to Appendix A and B for further construction details.
3. Approximately \$1.6million of construction scope is remaining to be completed prior to 31 December 2025 deadlines.
4. A final outcome has been received for Normanton – Burketown Betterment submission and final payment (10%) to Council is expected shortly. Submission 5 (Iffley Road) has been lodged for acquittal and is currently subject to audits by QRA.
5. The current QRA cash flow (refer Appendix E) shows the road restoration/betterment is approximately \$3.2million in advance. The total QRA (including Mitchell River Bridge) cash flow is approximately \$3.7million in advance.

2024 QRA Event

1. QRA24 REPA and Betterment has a total RV of approx. \$70.6million (construction budget of \$51.8million).
2. Approximately 32% of the scope has been completed with an Expenditure Ratio of 1.05. Refer to Appendix C and D for further construction details.
3. QRA24 scope is being constructed in conjunction with remaining QRA23 scope to help reduce camp and mobilisation costs.
4. QRA24 submissions have completion deadlines of 30 June 2026 (REPA) and 30 June 2027 (Betterment).

2025 QRA Event

1. Two (2) Emergency Works submissions (Approx. \$1.8million and \$1.2million) have been lodged for acquittal and are currently subject to audits by QRA.
2. Submission 4 (Rollover Roads) and Submission 5 (Iffley Road) have been approved and Council has received the prepayments (30%).

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3. Submission 1 (Western Roads), Submission 2 (Northern Roads) and Submission 3 (Eastern Roads) have been lodged for approval in QRA MARS system and are currently subject to assessment by QRA.
4. Submission 6 (Sealed Roads) is currently being prepared and will be lodged once final reviews have been completed.

Other

1. A project for six (6) concrete floodways on Normanton - Burketown Road (Approx. \$990k) has been lodged for acquittal and is currently subject to audits by QRA. Refer to Appendix F for all approved betterment projects.
2. A pavement and sealing project on Normanton to Burketown Road (approx. 7.1km and \$5million) has been submitted under Disaster Ready Fund (DRF) Round 3 funding. An outcome is expected to be received by Council shortly.

Consultation (Internal/External):

- Anne Andrews - Chief Executive Officer.
- Michael Wanrooy - Director of Engineering.
- John Martin and Nick Lennon - ERSCON Consulting Engineers.

Legal Implications:

- Nil.

Financial and Resource Implications:

- QRA 23 Trigger Point contribution - \$29,070
- QRA 24 Trigger Point contribution - \$66,586
- QRA 25 Trigger Point contribution - \$68,086

Risk Management Implications:

- Low – QRA23 – Further EOTs have been approved until 31 December 2025 which has helped alleviate deadline pressures. A construction value of \$1.6million in scope remains to be constructed.
- High – QRA24 – The final approved construction budget is \$51.8million. The delivery of the QRA24 program has been pushed back due to the EOTs granted for QRA23 submissions
- Medium – QRA25 – \$13.3million has been rolled over into the QRA25 scope. If EOTs are required for QRA24 submissions, the delivery of the QRA25 program will be pushed back.

CARPENTARIA SHIRE COUNCIL

SUMMARY OF QRA23 EXPENDITURE

CURRENT

Project Completed

Forecast Project Expenditure to RV Ratio

1/11/2025

97%

0.98



Submission 5 - CSC.0069.2223G.REC					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Iffley Road	\$ 9,346,235.99	\$ 2,212,539.28	100%	0.24	Cost savings incurred due to overlapping construction costs with simultaneously constructed Remote Roads Upgrade Pilot Program scope on Iffley Road. Due to significant additional damage incurred from the 2024/25 event, remaining line items have been rolled over into submission CSC.0101.2425T.REC.
TOTAL	\$ 9,346,235.99	\$ 2,212,539.28			

*Expected expenditure ratio is the ratio of final expenditure divided by the recommended value. (i.e. 1.5 is 50% over budget, 0.8 is 20% under budget)

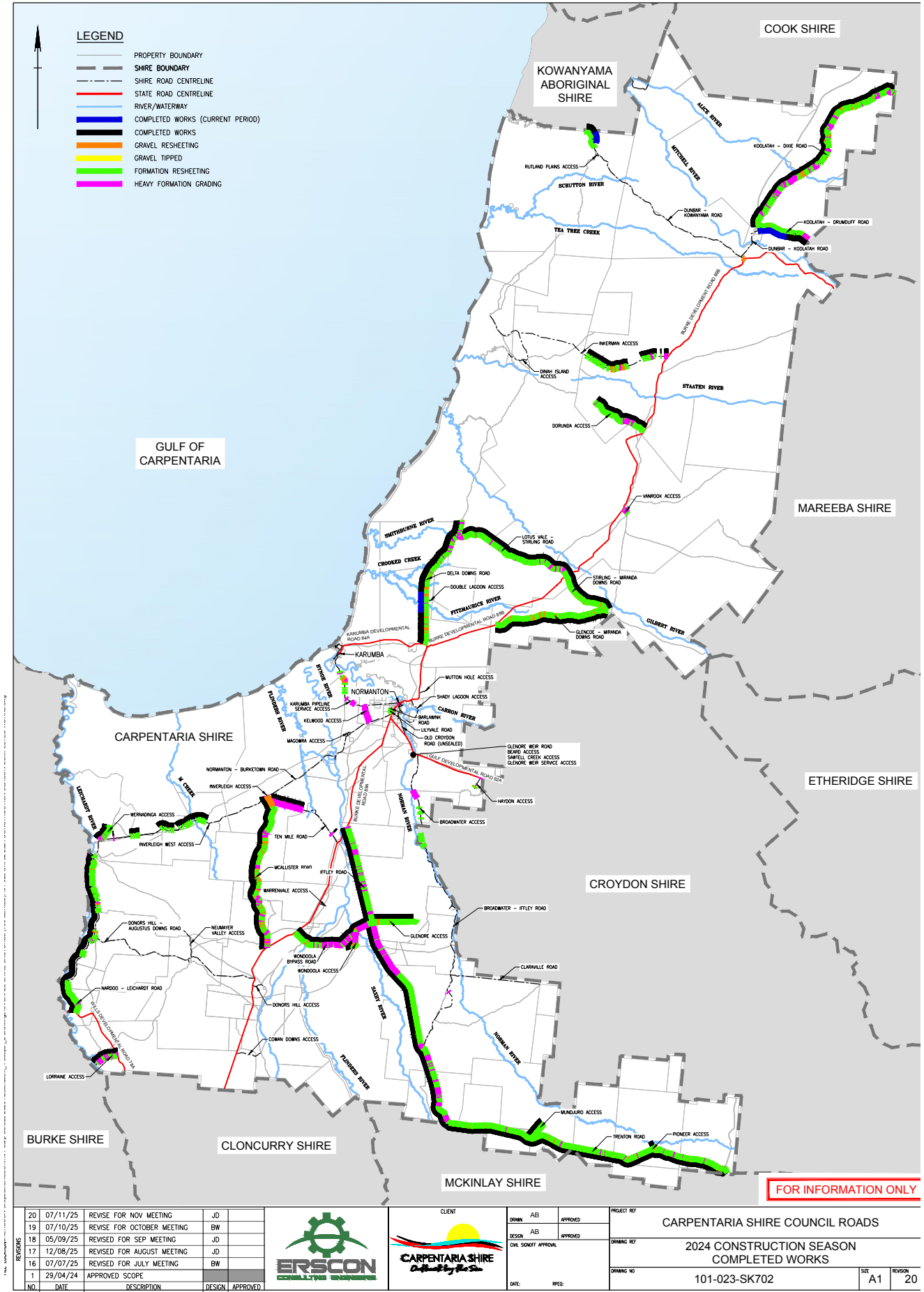
Submission 1 - CSC.0072.2223G.REC					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Dorunda Access	\$ 1,660,802.34	\$ -	100%	0.00	Due to significant additional damage incurred from the 2023/24 event, all scope has been rolled over into CSC.0082.2324P.REC
Dunbar - Kowanyama Road	\$ 1,239,780.10	\$ 2,540,177.97	62%	3.32	Overlapping camp and establishment costs with simultaneously constructed QRA24 Dunbar - Kowanyama Road. When assessing scope together expenditure is expected to align closely with the combined RV.
Dunbar - Kowanyama Road (Secondary Access)	\$ 109,217.34	\$ -	0%	1.00	Accured costs processing, currently under construction
Inkerman Access	\$ 1,631,100.04	\$ -	100%	0.00	Due to significant additional damage incurred from the 2023/24 event, all scope has been rolled over into CSC.0082.2324P.REC
Koolatah - Dixie Road	\$ 5,759,502.97	\$ 4,319,080.45	100%	0.75	Cost savings incurred due to overlapping construction costs with simultaneously constructed Remote Roads Upgrade Pilot Program scope on Koolatah - Dixie Road.
Koolatah - Drumduff Road	\$ 1,424,067.05	\$ 1,271,055.13	100%	0.89	Accured costs processing, construction recently completed
TOTAL	\$ 11,824,469.84	\$ 8,130,313.55			

Submission 3 - CSC.0074.2223G.REC					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Barlawink Access	\$ 64,713.90	\$ -	0%	1.00	Cost variance against RV. Expected to align closely after works are completed.
Broadwater - Iffley Road	\$ 509,861.51	\$ 138,368.11	66%	0.41	Accured costs processing, currently under construction
Glenore Weir Service Access	\$ 13,974.13	\$ 1,469.37	0%	1.00	Preliminary costs booked, no construction has commenced. Actual start date to be updated to reflect the actual start date of construction.
Haydon Access	\$ 47,186.10	\$ 49,648.76	0%	1.00	Preliminary costs booked, no construction has commenced. Actual start date to be updated to reflect the actual start date of construction.
Karumba Pipeline Service Access	\$ 487,050.43	\$ -	93%	0.00	Accured costs processing, currently under construction
Lilyvale Road	\$ 106,160.62	\$ -	0%	1.00	Cost variance against RV. Expected to align closely after works are completed.
Lorraine Access	\$ 510,204.94	\$ 394,290.85	100%	0.77	Overlapping camp and establishment costs with simultaneously constructed QRA23 Nardoo - Leichardt Road. When assessing scope together expenditure is expected to align closely with the combined RV.
Nardoo - Leichardt Road	\$ 3,635,210.55	\$ 3,873,501.94	100%	1.07	Overlapping camp and establishment costs with simultaneously constructed QRA23 Wernadanga Access and QRA23 Lorraine Access. When assessing scope together expenditure is expected to align closely with the combined RV.
Trenton Road	\$ 8,481,929.71	\$ 5,781,060.32	100%	0.68	Cost savings were achieved due to the close proximity of gravel pits along this road, the average haul distance was below the Shire average. The scope was also approved creating long continuous work fronts which enabled proficient construction.
Wernadanga Access	\$ 490,579.17	\$ 464,761.06	100%	0.95	Overlapping camp and establishment costs with simultaneously constructed QRA23 Nardoo - Leichardt Road. When assessing scope together expenditure is expected to align closely with the combined RV.
Wondoola Access	\$ 855,477.93	\$ 495,593.60	100%	0.58	Overlapping camp and establishment costs with simultaneously constructed Glenore Access and Iffley Road REPA/RRUPP scope. When assessing scope together expenditure is expected to align closely with the combined RV. Due to significant additional damage incurred from the 2024/25 event, remaining line items to be rolled over into 2024/25 submissions.
Wondoola Bypass Road	\$ 1,661,333.50	\$ -	100%	0.00	Due to significant additional damage incurred from the 2025 event, all scope has been rolled over.
TOTAL	\$ 16,863,682.49	\$ 11,198,694.01			

Submission 2 - CSC.0073.2223G.REC					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Delta Downs Road	\$ 3,938,668.34	\$ 5,397,775.17	100%	1.37	Accured costs processing, construction recently completed
Stirling - Miranda Downs Road	\$ 3,672,940.10	\$ 2,426,715.78	100%	0.66	Overlapping camp and establishment costs with simultaneously constructed QRA23 Lotusvale Stirling Road and Stirling - Miranda Downs Road. When assessing scope together expenditure is expected to align closely with the combined RV.
Glencoe - Miranda Downs Road	\$ 3,401,968.46	\$ 2,546,042.39	100%	0.75	Due to significant additional damage incurred from the 2024/25 event, remaining line items to be rolled over into 2024/25 submissions.
Lotus Vale - Stirling Road	\$ 1,708,813.12	\$ 897,578.25	100%	0.53	Overlapping camp and establishment costs with simultaneously constructed QRA23 Lotusvale Stirling Road and Glencoe - Miranda Downs Road. When assessing scope together expenditure is expected to align closely with the combined RV.
Vanrook Access	\$ 161,825.68	\$ -	0%	1.00	Cost variance against RV. Expected to align closely after works are completed.
TOTAL	\$ 12,884,215.70	\$ 11,268,111.59			

Submission 4 - CSC.0075.2223G.REC					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Glenore Access	\$ 1,332,663.55	\$ 1,106,411.69	100%	0.83	Overlapping camp and establishment costs with simultaneously constructed Wondolla Access and Iffley Road REPA/RRUPP scope. When assessing scope together expenditure is expected to align closely with the combined RV.
Kelwood Access	\$ 569,396.34	\$ 14,977.25	0%	1.00	Preliminary costs booked, no construction has commenced. Actual start date to be updated to reflect the actual start date of construction.
McAllister Road	\$ 4,693,540.87	\$ 4,215,806.90	100%	0.90	Accured costs processing, construction recently completed
Mundjuero Access	\$ 589,668.16	\$ 116,904.80	100%	0.20	Overlapping camp and establishment costs with simultaneously constructed QRA23 Trenton Road. When assessing scope together expenditure is expected to align closely with the combined RV.
Normanton - Burketown Road	\$ 1,740,803.60	\$ 2,016,787.14	87%	1.34	Boredrain Creek culvert upgrade has been completed Accured costs processing, currently under construction. Due to significant additional damage incurred from the 2025 line items have been rolled over into 2024/2025 Submission. Remaining works scheduled to be completed within 2025 construction year
Pioneer Access	\$ 34,106.44	\$ 6,563.10	100%	0.19	Overlapping camp and establishment costs with simultaneously constructed QRA23 Trenton Road. When assessing scope together expenditure is expected to align closely with the combined RV.
Ten Mile Road	\$ 585,725.70	\$ -	100%	0.00	Due to significant additional damage incurred from the 2023/24 event, all scope has been rolled over into CSC.0082.2324P.REC
TOTAL	\$ 9,545,904.66	\$ 7,477,450.88			

Submission 6 - CSC.0076.2223G.REC					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Normanton - Burketown Road (Betterment)	\$ 6,055,511.46	\$ 6,695,041.03	100%	1.11	Cost savings incurred due to efficiencies during the construction of the project which resulted in the full allocated contingency amount not being required.
TOTAL	\$ 6,055,511.46	\$ 6,695,041.03			



CARPENTARIA SHIRE COUNCIL

SUMMARY OF QRA24 EXPENDITURE
CURRENT
Project Completed
Forecast Project Expenditure to RV Ratio

1/11/2025
32%
1.05



Submission 2 (CSC.0079.2324P.REC)					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Beard Access	\$ 33,952.20	\$ -	0%	1.00	
Broadwater - Iffey Road	\$ 5,684,283.53	\$ 4,592,237.10	55%	1.46	Accured costs processing, construction in progress
Broadwater Access	\$ 24,586.87	\$ -	0%	1.00	
Claraville Road	\$ 2,713,332.81	\$ 1,587,053.44	95%	0.61	Accured costs processing, construction in progress
Glenore Weir Road	\$ 11,871.44	\$ -	0%	1.00	
Glenore Weir Service Access	\$ 65,579.44	\$ 1,021.60	0%	1.00	Preliminary Costs booked, no construction has commenced. Actual start date to be updated upon construction
Haydon Access	\$ 288,727.01	\$ 9,383.94	0%	1.00	Preliminary Costs booked, no construction has commenced. Actual start date to be updated upon construction
Mutton Hole Access	\$ 221,844.85	\$ -	0%	1.00	
Nine Mile Road	\$ 49,285.10	\$ -	33%	0.00	Accured costs processing, construction in progress
Old Croydon Road (Unsealed)	\$ 511,017.22	\$ 37,757.17	0%	1.00	Preliminary Costs booked, no construction has commenced. Actual start date to be updated upon construction
Pioneer Access	\$ 60,542.79	\$ -	100%	0.00	Due to significant additional damages caused by the 2024/25 event, all scope to be rolled over into 2024/25 submissions.
Sawtell Creek Access	\$ 54,218.59	\$ -	0%	1.00	
Shady Lagoon Access	\$ 967,689.19	\$ 5,620.00	0%	1.00	Preliminary Costs booked, no construction has commenced. Actual start date to be updated upon construction
Warrenvale Access	\$ 110,282.35	\$ -	0%	1.00	
Yappar River Access	\$ 95,776.99	\$ -	0%	1.00	Accured costs processing, construction in progress
Yappar River Access (Secondary Access)	\$ 46,453.97	\$ -	33%	0.00	Accured costs processing, construction in progress
TOTAL	\$ 10,939,444.35	\$ 6,233,073.25			

*Expected expenditure ratio is the ratio of final expenditure divided by the recommended value. (i.e. 1.5 is 50% over budget, 0.8 is 20% under budget)

Submission 5 (CSC.0082.2324P.REC)					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Dorunda Access	\$ 1,476,358.27	\$ 19,246.40	0%	1.00	Preliminary Costs booked, no construction has commenced. Actual start date to be updated upon construction
Double Lagoon Access	\$ 183,861.98	\$ 93,252.65	100%	0.51	
Dunbar - Koolalah Road	\$ 6,226,211.03	\$ 1,120,358.54	0%	1.00	Preliminary Costs booked, no construction has commenced. Actual start date to be updated upon construction
Inkerman Access	\$ 2,282,080.73	\$ 2,193,029.77	70%	1.37	Accured costs processing, construction in progress
Maggierville Access	\$ 2,314.79	\$ 14,990.00	100%	6.48	Accured costs processing, construction recently completed
Rutland Plains Access	\$ 96,908.54	\$ -	100%	0.00	Accured costs processing, construction recently completed
Ten Mile Road	\$ 1,418,041.33	\$ 81,558.44	29%	0.20	Accured costs processing, construction in progress
Yappar Street	\$ 45,337.97	\$ -	0%	1.00	
TOTAL	\$ 11,731,114.64	\$ 3,522,435.80			

Submission 3 (CSC.0083.2324P.REC)					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Augustus Downs Access	\$ 31,218.44	\$ 110,886.06	100%	3.55	Overlapping camp and establishment costs with simultaneously constructed QRA24 Cowan Downs Access, Neumayer Valley Access, Donors Hill Access and Donors Hill - Augustus Road. When assessing scope together expenditure is expected to align closely with the combined RV.
Cowan Downs Access	\$ 631,795.04	\$ 1,176,408.75	100%	1.86	Overlapping camp and establishment costs with simultaneously constructed QRA24 Augustus Downs Access, Neumayer Valley Access, Donors Hill Access and Donors Hill - Augustus Road. When assessing scope together expenditure is expected to align closely with the combined RV.
Donors Hill Access	\$ 19,832.16	\$ 73,843.95	100%	3.72	Overlapping camp and establishment costs with simultaneously constructed QRA24 Augustus Downs Access, Neumayer Valley Access, Cowan Downs Access and Donors Hill - Augustus Road. When assessing scope together expenditure is expected to align closely with the combined RV.
Donors Hill - Augustus Downs Road	\$ 1,104,531.19	\$ 2,149,029.21	100%	1.95	Overlapping camp and establishment costs with simultaneously constructed QRA24 Augustus Downs Access, Cowan Downs Access, Neumayer Valley Access and Donors Hill Access. When assessing scope together expenditure is expected to align closely with the combined RV.
Inverleigh Access	\$ 51,159.41	\$ -	0%	1.00	
Inverleigh Access (Secondary Access)	\$ 7,257.19	\$ -	0%	1.00	
Inverleigh West Access	\$ 22,243.59	\$ 9,845.00	0%	1.00	
Karumba Pipeline Service Access	\$ 1,706,875.88	\$ 463,640.77	39%	0.70	Accured costs processing, construction in progress
Lilyvale Road	\$ 53,849.66	\$ -	0%	1.00	
Lorraine Access	\$ 66,474.31	\$ 101,702.83	100%	1.53	Overlapping camp and establishment costs with simultaneously constructed QRA24 Nardoo Leichardt Road. When assessing scope together expenditure is expected to align closely with the combined RV.
Magowra Access	\$ 68,987.60	\$ -	0%	1.00	
Nardoo - Leichardt Road	\$ 2,682,058.20	\$ 2,036,342.81	100%	0.76	Overlapping camp and establishment costs with simultaneously constructed QRA24 Lorraine Access. When assessing scope together expenditure is expected to align closely with the combined RV.
Neumayer Valley Access	\$ 991,649.29	\$ 644,414.09	100%	0.65	Overlapping camp and establishment costs with simultaneously constructed QRA24 Augustus Downs Access, Cowan Downs Access, Donors Hill Access and Donors Hill - Augustus Road. When assessing scope together expenditure is expected to align closely with the combined RV.
Normanton - Burketown Road	\$ 3,334,224.44	\$ 1,797,142.35	32%	1.69	Accured costs processing, construction in progress. Due to significant additional damages caused by the 2024/25 event, line items to be rolled over into 2024/25 submissions.
TOTAL	\$ 10,772,156.40	\$ 8,563,255.82			

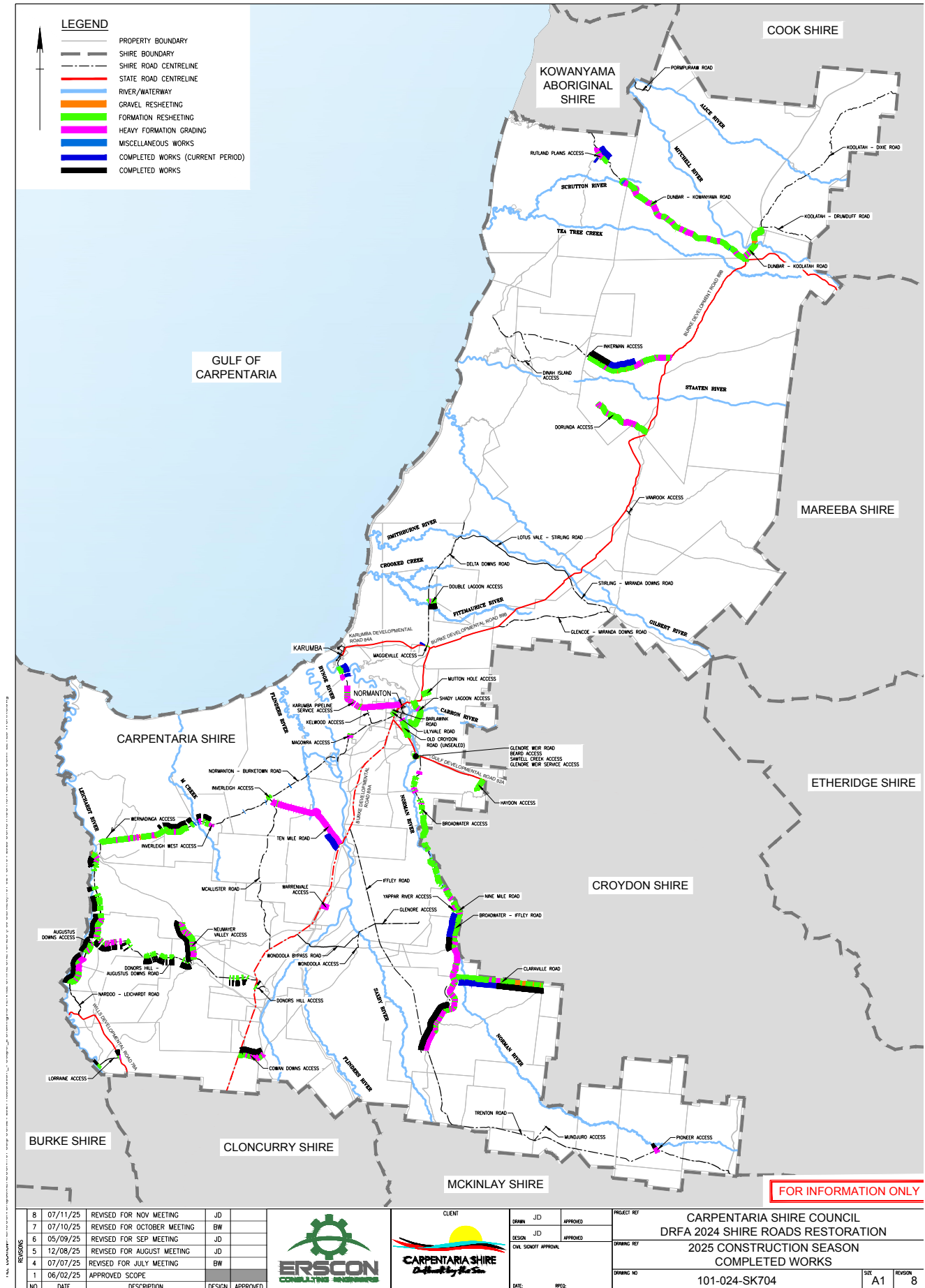
Submission 4 (CSC.0086.2324P.REC)					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Dunbar - Kowanyama Road	\$ 6,281,058.58	\$ 327,754.45	10%	0.54	Preliminary Costs booked, no construction has commenced. Actual start date to be updated upon construction
TOTAL	\$ 6,281,058.58	\$ 327,754.45			

Submission 6 (CSC.0089.2324P.REC)					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Normanton - Burketown Road (Seal)	\$ 539,831.91	\$ 8,860.95	100%	-0.02	Due to significant additional damages caused by the 2024/25 event, line items to be rolled over into 2024/25 submissions.
TOTAL	\$ 539,831.91	\$ 8,860.95			

Submission 7 (CSC.0090.2324P.REC)					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Normanton - Burketown Road (Betterment)	\$ 2,807,415.20	\$ -	0%	1.00	
TOTAL	\$ 2,807,415.20	\$ -			

Submission 8 (CSC.0091.2324P.REC)					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Dunbar - Koolatah Road (Betterment)	\$ 6,958,285.56	\$ -	0%	1.00	
TOTAL	\$ 6,958,285.56	\$ -			

Submission 9 (CSC.0092.2324P.REC)					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Dunbar - Koolatah & Dunbar - Kowanyama Road (Betterment)	\$ 1,811,225.29	\$ -	0%	1.00	
TOTAL	\$ 1,811,225.29	\$ -			



QRA Cash Flow Summary

Expenditure as at 31/11/2025

Submission lodged for aquital
Submission fully aquital



Event	Funding Stream	QRA Submission	QRA Submission Reference	Project Funding Amount	Submission Expenditure FY23	Submission Expenditure FY24	Submission Expenditure FY25	Submission Management Expenditure	Project Expenditure	Total Expenditure	QRA Payments FY23	QRA Payments FY24	QRA Payments FY25	QRA Payments FY26	Total QRA Payments to Date	Outstanding Amount
2022	WPF	CSC 0067 21220 WPF	Flood Risk Management Program (FRMP)	\$ 171,795	\$ -	\$ 42,240	\$ 45,087	\$ -	\$ -	\$ 87,327	\$ 51,536	\$ -	\$ -	\$ 35,351	\$ 86,887	\$ 440
2022	WPF	CSC 0085 21220 WPF	DFPA FRMP WPF Round 2	\$ 77,625	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,288	\$ -	\$ 23,288	\$ -
2022	REPA & BETT	CSC 0064 21220 REC	2022 Submission 4 - Dunbar - Kowariyama Road	\$ 12,963,489	\$ 62,381	\$ 11,397,227	\$ 334,960	\$ 408,239	\$ 388,759	\$ 11,901,645	\$ 2,963,160	\$ 7,854,204	\$ 373,123	\$ -	\$ 11,190,487	\$ 461,159
2023	REPA	CSC 0069 22236 REC	2023 Submission 5 - Mifley Road Int Rollover	\$ 12,412,792	\$ -	\$ 61,940	\$ 2,150,600	\$ 32,011	\$ 230,000	\$ 2,474,550	\$ -	\$ 3,715,105	\$ -	\$ 1,520,487	\$ 2,194,618	\$ 250,862
2023	REPA	CSC 0072 22236 REC	2023 Submission 1 - Far Northern Roads	\$ 15,713,023	\$ -	\$ 59,853	\$ 4,284,218	\$ 3,786,242	\$ 668,783	\$ 8,799,077	\$ -	\$ 4,713,907	\$ 85,151	\$ 818,480	\$ 5,617,537	\$ 3,181,540
2023	REPA	CSC 0073 22236 REC	2023 Submission 2 - Northern Roads	\$ 17,111,475	\$ -	\$ 1,130,895	\$ 6,566,842	\$ 3,569,556	\$ 877,279	\$ 12,144,561	\$ -	\$ 5,133,443	\$ 2,584,763	\$ 2,927,378	\$ 10,645,584	\$ 1,489,872
2023	REPA	CSC 0074 22236 REC	2023 Submission 3 - Southern Roads	\$ 22,396,589	\$ -	\$ 861,436	\$ 10,239,899	\$ 7,964	\$ 857,411	\$ 12,050,782	\$ -	\$ 6,718,977	\$ 4,966,242	\$ 211,911	\$ 11,897,130	\$ 153,652
2023	REPA	CSC 0075 22236 REC	2023 Submission 4 - Southern Rollover Roads	\$ 12,743,489	\$ -	\$ 92,155	\$ 6,062,647	\$ 722,648	\$ 478,310	\$ 7,955,701	\$ -	\$ 3,023,046	\$ 54,157	\$ 3,494,913	\$ 7,859,532	\$ 96,229
2023	REPA & BETT	CSC 0076 22236 REC	2023 Submission 6 - Normanton - Burketown Road	\$ 7,997,031	\$ -	\$ 24,044	\$ 6,070,997	\$ -	\$ 60,449	\$ 6,755,490	\$ -	\$ 2,279,109	\$ -	\$ 137,856	\$ 50,548,873	\$ 459,355
2023	RRG	CSC 0094 22236 RRG	Recovery and Resilience Grants	\$ 1,000,000	\$ -	\$ -	\$ 895,006	\$ 94,216	\$ -	\$ 989,222	\$ -	\$ -	\$ 300,000	\$ 591,200	\$ 891,200	\$ 98,022
2024	REPA	CSC 0078 2324P REC	2024 Submission 1 - Mitchell River Bridge	\$ 87,996,922	\$ -	\$ 643,913	\$ 42,230,032	\$ 7,248,866	\$ 205,000	\$ 6,438,073	\$ -	\$ -	\$ 4,340,395	\$ -	\$ 4,340,395	\$ 2,097,678
2024	REPA	CSC 0082 2324P REC	2024 Submission 2 - Eastern Roads	\$ 14,467,394	\$ -	\$ -	\$ 89,340	\$ 6,143,733	\$ 48,776	\$ 3,571,211	\$ -	\$ -	\$ 4,829,956	\$ -	\$ 4,829,956	\$ 1,259,785
2024	REPA	CSC 0083 2324P REC	2024 Submission 3 - Western Roads	\$ 14,246,737	\$ -	\$ -	\$ -	\$ 3,770,528	\$ 4,789,728	\$ 241,682	\$ 8,034,538	\$ -	\$ -	\$ 4,472,520	\$ 2,011,482	\$ 6,484,003
2024	REPA	CSC 0086 2324P REC	2024 Submission 4 - Dunbar - Kowariyama Road	\$ 7,930,788	\$ -	\$ -	\$ -	\$ 327,754	\$ 50,000	\$ 377,754	\$ -	\$ -	\$ 1,748,692	\$ 630,558	\$ 2,379,251	\$ 2,001,476
2024	REPA	CSC 0089 2324P REC	2024 Submission 6 - Normanton - Burketown Road	\$ 7,133,956	\$ -	\$ -	\$ 382,705	\$ 391,597	\$ -	\$ 8,861	\$ -	\$ -	\$ 214,187	\$ 173,687	\$ 405,874	\$ 49,361
2024	REPA & BETT	CSC 0090 2324P REC	2024 Submission 7 - Normanton - Burketown Road	\$ 3,978,163	\$ -	\$ -	\$ -	\$ 42,095	\$ -	\$ 42,095	\$ -	\$ -	\$ 1,193,449	\$ -	\$ 1,193,449	\$ 2,193,449
2024	REPA & BETT	CSC 0091 2324P REC	2024 Submission 8 - Dunbar - Koodah Road	\$ 9,880,030	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,958,009	\$ -	\$ 2,958,009	\$ 2,915,914
2024	REPA & BETT	CSC 0092 2324P REC	2024 Submission 9 - Dunbar - Kowariyama Road	\$ 2,291,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 687,360	\$ -	\$ 687,360	\$ 687,360
2024	NRI	CSC 0088 2324B NRI	Karumba Forestry Protection Project	\$ 4,547,830	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,364,349	\$ -	\$ 1,364,349	\$ 1,364,349
2025	QMF	CSC 0093 2425S QMF	Karumba Port Sustainable Development	\$ 550,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 165,000	\$ -	\$ 165,000	\$ 165,000
2025	QMC	CSC 0091 2425L QMC	QRA Normanton Ferry	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ 75,000	\$ -
2025	CDO	CSC 0089 2425L CDO	2025 CSC Counter Disaster Operations	\$ 157,970	\$ -	\$ -	\$ 175,955	\$ 17,984	\$ -	\$ 157,970	\$ -	\$ -	\$ -	\$ 157,970	\$ -	\$ -
2025	EW	CSC 0102 2425L EWK	2025 CSC Emergency Works	TBA	\$ -	\$ -	\$ 1,861,496	\$ 1,193,202	\$ -	\$ 3,054,698	\$ -	\$ -	\$ -	\$ 2,500,693	\$ 2,500,693	\$ 3,054,698
2025	REPA	CSC 0100 2425T REC	2025 Submission 4 - Rollover Roads	\$ 8,335,643	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,500,693
2025	REPA	CSC 0101 2425T REC	2025 Submission 5 - Mifley Road	\$ 16,122,657	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,826,584
TOTAL															\$ 3,735,725	\$ 3,735,725

Approved Betterment Projects

Submission Number	Project Name	Total Project	Deadline
Queensland Betterment Funding	Dunbar - Kowanyama Road (Pavement and Sealing)	\$6,712,951	31/12/2025
Flood Risk Management Program (FRMP)	WP3 Flood studies, risk assessments, management studies and intelligence systems	\$171,785	30/06/2026
Queensland Betterment Funding	Normanton - Burketown Road (Pavement and Sealing)	\$7,997,031	30/06/2025
National Resilience Fund - Infrastructure	Karumba Foreshore Protection Project	\$4,547,830	30/06/2026
Queensland Betterment Funding	Dunbar - Kowanyama Road (Realignment, Pavement and Sealing)	\$2,291,200	30/06/2027
Queensland Betterment Funding	Dunbar - Koolatah Road (Realignment, floodway upgrades, Pavement and Sealing)	\$9,860,030	30/06/2027
Queensland Betterment Funding	Normanton - Burketown Road (Pavement and Sealing)	\$3,978,163	30/06/2027
Queensland Mitigation Fund – Infrastructure	Karumba Port Sustainable Development	\$550,000	30/06/2027
Recreation and Community Assets	CRA Normanton Jetty Upgrades	\$250,000	30/06/2027

Project has been completed

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14.3 WATER AND WASTE MONTHLY REPORT

Attachments:	NIL
Author:	Joe Beddows - Technical Officer - Water and Waste
Date:	12 November 2025
Key Outcome:	Day to day management of activities within the Water and Waste Department
Key Strategy:	As per the Departmental Plan for Water and Waste

Executive Summary:

This report has been prepared to provide Council with an overview of actions completed and underway within the Water and Waste Department throughout October 2025.

The following items of interest are presented in further detail within the report:

- Water Industry Update - DWQMP Audit
- Normanton-Karumba Water Supply Scheme
 - Operations Update
 - Plant Upgrades
- Sewer Update
- Waste Services

RECOMMENDATION:

That Council receive and note for information the Water and Waste Monthly Report for October 2025.

Background:

Water Industry Update

Stage 1 of the North West Queensland Water Security and Drought Management Initiative, delivered under the North West Qld Regional Water Alliance (NWQRWA), is scheduled to commence in Normanton and Karumba on 25 November. The works will be carried out by Detection Services, a specialist contractor engaged to undertake leak detection and valve exercising across both town water networks. This stage aims to identify and address water losses, improve network efficiency, and confirm the operational condition of key valves to strengthen overall water security and reliability ahead of the wet season.

As part of the project deliverables, Detection Services will provide Council with a comprehensive written report upon completion of the works. The report will include a detailed summary of leak detection results, including leak locations, types, estimated flow rates, and supporting photographs. It will also provide estimates of potential water demand management savings resulting from the repair of identified leaks, along with GIS maps showing surveyed areas and leak locations. In addition, the report will summarise valve exercising activities and condition assessments, outline recommendations for repairs and maintenance of assets for each Council and list any asset defects or issues encountered during the investigation.

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Normanton-Karumba Water Supply Scheme

Operations Update

For the month of October, approximately 89.21ML was pumped from Glenore Weir and 4.71ML from the Normanton bore for a total of 93.92ML of raw water. Total treated water consumption (Normanton and Karumba) was 72.21ML. A total of 13mm of rainfall was recorded for this month.

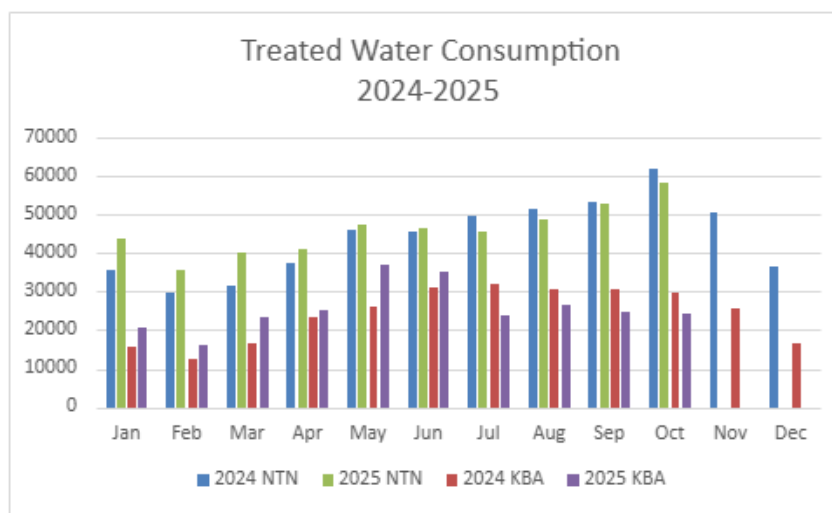


Figure 1 – Treated Water Consumption by Zone

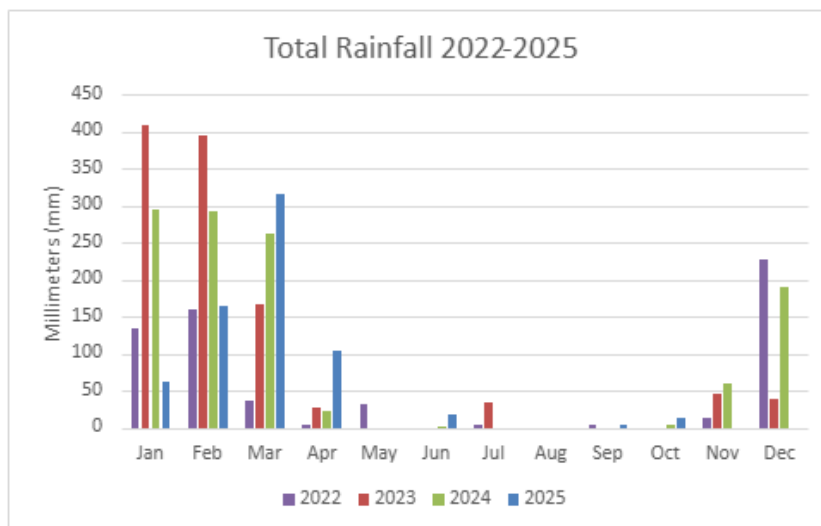


Figure 2 – Monthly Rainfall

Since the recent shutdown of the Normanton Solar Farm, the Normanton Water Treatment Plant has experienced a noticeable increase in the frequency of brownouts. These voltage drops have affected the stability of the plant's electrical systems, leading to intermittent disruptions in treatment processes and increased reliance on backup systems. Operators have reported multiple instances of equipment alarms and temporary power fluctuations since the solar farm ceased operation.

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Maintenance and Upgrades

A new 300mm valve has now been successfully installed on Yappar Street, allowing Council to isolate the previously leak-prone section of the water main without disrupting supply to nearby residents and businesses. The installation improves operational control of the network and will assist in managing future maintenance and repair works more efficiently. This upgrade also provides greater flexibility during planned shutdowns and reduces the risk of large-scale water outages in the event of a main break. In addition, Council crews have completed a repair of a leak on the 150mm pipe Glenore raw water main.



Image1 – New 300mm Valve Yappar Street (before/after)



Image 2 – Leak Repair Glenore Raw Water Main

The planned drilling for the new DN180 PE water main beneath the two creek crossings between Karumba Point and Karumba Town has unfortunately been postponed and is now unlikely to proceed until after the wet season. This decision has been taken due to rising high-tides and associated risk of mobilisation and extraction of heavy HDD machinery

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becoming compromised on the creek banks and tidal flats. Postponing the drilling ensures the work can be completed under more controlled conditions.

Sewer Update

Normanton Sewerage Scheme

The Normanton Sewage Treatment Plant (STP) lagoons continue to operate within expected parameters, effectively treating wastewater in accordance with environmental and regulatory standards. Routine monitoring and maintenance have supported stable performance, with no major concerns regarding overall treatment effectiveness. However, occasional power outages in the area can impact aerator operation, requiring manual intervention to restore functionality. Additionally, two of the four aerators have recently experienced a malfunction, and a replacement unit has been ordered. Council is also currently investigating alternative aerator options, as the existing surface aerators have proven prone to rag buildup, which can reduce efficiency and increase maintenance requirements. The assessment aims to identify more reliable and low-maintenance solutions

Karumba Sewerage Scheme

Karumba sewerage treatment plant ran without major issues for the month of September, with two (2) power outages recorded for the month. The facility treated approximately 4.06ML of sewerage during September. Regulatory compliance has been maintained for all treated sewer parameters. Technicians are planned to attend the Sewer Treatment Plant in November to perform maintenance on the Membrane System in preparation for the wet season.

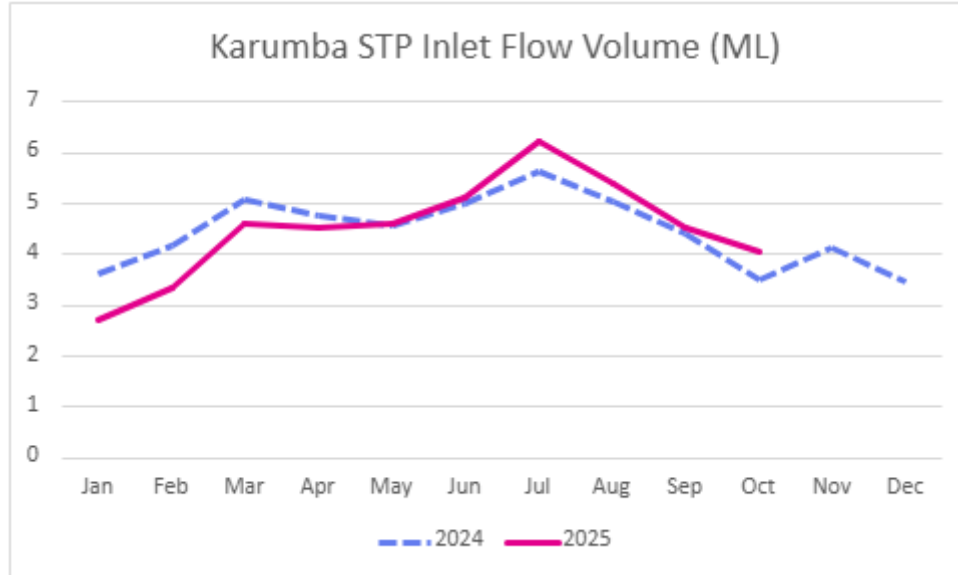


Figure 3 – Total Monthly inlet flow for Karumba STP

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For sewer reticulation, four (4) eOne pumps were replaced for the month.

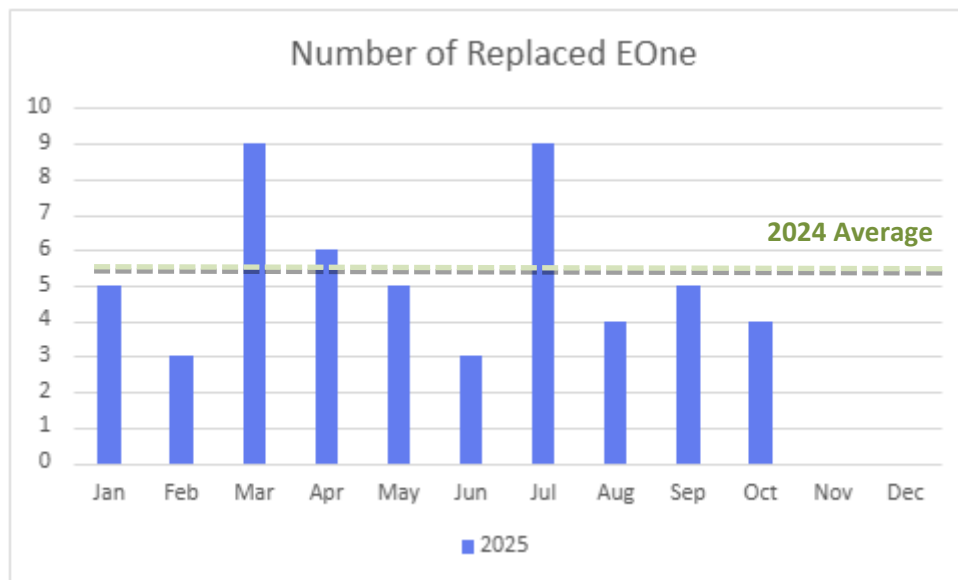


Figure 4 – Sewer Reticulation Pump Replacements

In preparation for the new membrane system installation at the Karumba Sewerage Treatment Plant, power has been connected to a 40-foot container located at the Sewage Treatment Plant site. This container will house the new membranes in a climate-controlled environment to ensure they are stored under optimal conditions prior to installation. This step forms part of the early project works being undertaken by council. Veolia have now commenced design activities and are expected to submit the General Arrangement and P&ID drawings later this month.

Normanton and Karumba Aquatic Facilities

Council's aquatic facilities at Normanton and Karumba continue to operate in line with current safety and operational standards. In November, consultants will be on-site to prepare comprehensive Risk Management and Site-Based Management Plans for both pools and associated water parks. These plans will ensure that all operational, safety, and public health requirements are formally documented and maintained, supporting ongoing compliance and the safe enjoyment of these facilities by the community.

Waste Services

- Regular discussions continue with the site supervisors to maintain operations as well as monthly virtual meetings with managers and directors.
- Illegal and improper dumping continues in Normanton and Karumba.

Consultation (Internal/External):

- Director of Engineering
- Manager Water and Waste
- Project Engineer
- Trades and operational staff

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- qldwater
- Viridis Consultants
- SCADA Engineering
- Wanless Pty Ltd
- AGnR Consultants

Legal Implications:

- Low – Within operational parameters.

Risk Management Implications:

- Compliance with regulatory conditions is non-negotiable.

Financial and Resource Implications:

- All operational expenditure is within the budget set for Water and Waste.

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14.4 BUILDING AND PLANNING REPORT

Attachments: NIL

Author: Elizabeth Browning - Engineering Records Operator

Date: 12 November 2025

Key Outcome: Day to day management of activities within Engineering Services Directorate

Key Strategy: As per the Departmental Plan for Engineering Services

Executive Summary:

The report is to advise Council of relevant planning and building activities within the Shire for the month of October 2025.

RECOMMENDATION:

For Information Only.

Background:

Planning Applications Received

DA No.	Applicant	Address	Application Type	Status
N/A				

Planning Applications Approved

DA No.	Applicant	Address	Application Type	Status
N/A				

Building Applications Received by Building Certifier

DA No.	Applicant	Address	Application Type	Value
I/2523	TBA	70 Landsborough St, Normanton QLD 4890 (Lot 21 N14812)	Demolition of a Shed	TBA

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Applications pending waiting on further information (Applicants advised)

DA No.	Applicant	Address	Application Type	Date Received
I/2227	Epic Environmental Pty Ltd on behalf of AACo	(Lot 2 TD1, Lot 1 & 2 on TD4, &) Lot 166 SP276509	Assessment Determination – Gulf Irrigation Project	01/12/2022. (Request for Third Party advice)
I/2302	tba	3 Ellis Street Normanton 4890 (Lot 26 N14849)	Dual occupancy	tba
I/2304	tba	Karumba Point Caravan Park, Karumba QLD 4891 (Lot 11 SP258858)	Purchase State Land (boundary realignment – Lot 11 SP258858)	tba

Non-Conformance

DA No.	Applicant	Address	Application Type	Status
N/A				

Consultation (internal/external)

- Jennifer Roughan – Consultant Town Planner
- Vicki Moore – All Construction Approvals

Legal implications

- Shire of Carpentaria Planning Scheme May 2008
- Draft Carpentaria Planning Scheme
- Planning Act 2016
- Planning Regulation 2017
- Regional Planning Interests Act 2014
- Queensland Development Code
- National Construction Code 2022
- Building Regulation 2021
- Plumbing and Drainage Act 2018
- Plumbing and Drainage Regulation 2019

Policy Implications

- Procurement Policy

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Financial and Resource Implications

- Town Planners availability and terms of Purchase Orders.
- Building Certifiers supply of documentation.
- 2025-2026 Commercial and Regulatory Fees and Charges.

Risk Management Implications

- Planning, Building, Plumbing and Drainage monitoring continues.
- Low – risks are within normal operational parameters while monitoring continues.

BUSINESS PAPERS

15 GENERAL BUSINESS

16 CLOSURE OF MEETING