



CARPENTARIA SHIRE

Outback by the Sea

ORDINARY MEETING

MINUTES

11 OCTOBER, 2023

CONFIRMED MINUTES

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CONFIRMED MINUTES

1 OPENING OF MEETING

The Mayor welcomed members and declared the meeting held in the Les Wilson Barramundi Discovery Centre open at **8:56am**.

2 RECORD OF ATTENDANCE

Councillors

Cr LV Bawden	Mayor
Cr BJ Hawkins	Deputy Mayor
Cr AT Gallagher	
Cr AJ Scott	
Cr CJ Young	
Cr AM Murphy	
Cr DB Thomas	

Staff

Mr Mark Crawley	Chief Executive Officer
Ms Angeline Pascoe	Executive Assistant
Ms Julianne Meier	Director Corporate Services
Ms Anne Andrews	Director Community, Tourism & Regional Prosperity
Mr Michael Wanrooy	Director of Engineering

The following officers attended the meeting as indicated in the minutes

Ms Amanda O'Malley	Manager – Les Wilson Barramundi Discovery Centre
Mrs Natasha Glaskin	Manager Water & Waste
Mr Tom Loadman	Asset Manager
Mr John Martin	Consultant Engineer - ERSCON

3 CONDOLENCES

A minute's silence was held for the passing of the following community members:

- ❖ Mr Mate Bertovic
- ❖ Mr Teddy McPherson

4 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

Confirmation of Minutes from the Ordinary Council Meeting held 20 September 2023, as previously circulated to Councillors.

CONFIRMED MINUTES

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Gallagher

That the Minutes of the Ordinary Council Meeting held 20 September 2023 be confirmed.

CARRIED 7/0

Resolution No. 1023/001

5 BUSINESS ARISING FROM PREVIOUS MEETINGS

Page 6: Gillnet Closures – Mayoral Minutes

Councillor Bawden informed that the advice referred to in the Mayoral Minutes from September was received verbally from the Minister's office through contact by the Mayor.

Action: The amendments to the September 2023 Minutes have been made.

6 RECEPTION OF PETITIONS & DEPUTATIONS

Nil.

7 MAYORAL MINUTES

WQAC - Winton

Councillor Bawden informed of his and Councillor Hawkins and the Chief Executive Officer's attendance at the WQAC recently held at Winton. He stated that The Hon Dr Jim Chalmers MP – Treasurer of Australia and Senator the Hon Anthony Chisholm, Assistant Minister for Education and Assistant Minister for Regional Development attended as well. The Mayor raised the issue of fishing concerns in the Gulf.

Meeting with Department of Agriculture & Fisheries (10 October 2023)

Councillor Bawden informed of his, the Chief Executive Officer and Director of Community, Tourism & Regional Prosperity's attendance at the Department of Agriculture & Fisheries meeting on Wednesday 10 October 2023 in relation to Gill Net Fishing in the Gulf.

- Advised that there is an absence of baseline data in relation to other species capture in nets
- There will be consultation and the release of a discussion paper
- Submission will be submitted from Council.

CONFIRMED MINUTES

Cotton Growing

Councillor Bawden informed that the use of certain chemicals used in the production of cotton growing is banned in other States and Shires. This needs to be captured in the Local Laws.

Action: The Director Corporate Services and officers are to check with the Balonne Shire Council and Central Highlands Regional Council to ascertain if this is included in their Local laws.

This space left blank intentionally

CONFIRMED MINUTES

8 CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION

In accordance with the *Local Government Act 2009*, and the *Local Government Regulation 2012*, in the opinion of the General manager, the following business is of a kind as referred to in clause 275(1) of the Regulation, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Young

That Council adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with clause 275(1) of the Local Government Regulation 2012 as the items listed come within the following provisions

- 8.1 Concealed Water Leak Concession Request - 26-30 Thompson Street, Normanton**
This item is classified CONFIDENTIAL under the provisions of clause 254J(3)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.
- 8.2 Concealed Water Leak Concession Request - 65 Yappar Street Karumba**
This item is classified CONFIDENTIAL under the provisions of clause 254J(3)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.
- 8.3 Overdue Rates and Charges - A607 Normanton**
This item is classified CONFIDENTIAL under the provisions of clause 254J(3)(d) (e) (f) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions; AND legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government; AND matters that may directly affect the health and safety of an individual or a group of individuals.
- 8.4 Overdue Rates and Charges - Update on Various Properties**
This item is classified CONFIDENTIAL under the provisions of clause 254J(3)(d) (e) (f) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions; AND legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government; AND matters that may directly affect the health and safety of an individual or a group of individuals.

CARRIED 7/0

Resolution No. 1023/002

CONFIRMED MINUTES

CLOSURE OF MEETING:

The meeting was closed to the public at **9:10am**.

DECLARATION OF INTEREST:

I, **Councillor Murphy**, inform this meeting that I have a prescribed conflict of interest in relation to Agenda Item 8.1 – Concealed Water Leak Concession Request – 26-30 Thompson Street, Normanton. The nature of my interest is as follows:

- (i) I repaired the concealed leak at the property;

In accordance with section 150EM of the Local Government Act 2009 I will now leave the meeting and stay away from the meeting while this matter is discussed and voted on.

ATTENDANCE:

Councillor Murphy left the meeting room at **9:10am**.
Councillor Murphy re-entered the meeting room at **9:15am**.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Scott

That Council open the meeting to the public.

CARRIED 7/0

Resolution No. 1023/003

REOPENING OF MEETING:

The meeting was reopened to the public at **9:51am**.

DECLARATION OF INTEREST:

I, **Councillor Murphy**, inform this meeting that I have a prescribed conflict of interest in relation to Agenda Item 8.1 – Concealed Water Leak Concession Request – 26-30 Thompson Street, Normanton. The nature of my interest is as follows:

- (i) I repaired the concealed leak at the property;

In accordance with section 150EM of the Local Government Act 2009 I will now leave the meeting and stay away from the meeting while this matter is discussed and voted on.

ATTENDANCE:

Councillor Murphy left the meeting room at **9:51am**.

CONFIRMED MINUTES

8.1 CONCEALED WATER LEAK CONCESSION REQUEST - 26-30 THOMPSON STREET, NORMANTON

Executive Summary:

Assessment No. A440, a property in Normanton, recorded a high water consumption charge for the 1st Levy Issued on 22 August, 2023, for the 2023/2024 year. The Power of Attorney is requesting a concession under the "Concealed Water Leak Policy". The Policy, as written, allows Council to provide a concession to qualifying owners.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Scott

That Council :

1. ***Accept the "Concealed Water Leak Application" for Assessment A440 located at 26-30 Thompson Street, Normanton; and***
2. ***Provide a concession for the amount of \$5,920.27 in line with Council's Concealed Water Leak Policy for the 1st Levy 2023/2024 water consumption charges.***

CARRIED 6/0

Resolution No. 1023/004

8.2 CONCEALED WATER LEAK CONCESSION REQUEST - 65 YAPPAR STREET KARUMBA

Executive Summary:

Assessment Number A73, a property in Karumba, recorded a high water consumption charge for the 1st Levy 2023-2024 issued on 22 August, 2023. The ratepayer is requesting a concession under the "Concealed Water Leak Policy". The Policy, as written, allows Council to provide a concession to qualifying owners.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Gallagher

That Council :

1. ***Accept the "Concealed Water Leak Application" for Assessment A73 located at 65 Yappar Street, Karumba; and***
2. ***Provide a concession for the amount of \$1,406.10 in line with Council's Concealed Water Leak Policy for the 1st Levy 2023/2024 water consumption charges.***

CARRIED 6/0

Resolution No. 1023/005

CONFIRMED MINUTES

ATTENDANCE:

Councillor Murphy re-entered the meeting room at **9:52am**.

8.3 OVERDUE RATES AND CHARGES - A607 NORMANTON

Executive Summary:

This report concerns the overdue rates or charges on a property in Normanton (Assessment: A607, Lot 5 on SP112907) ("the land").

Council is now asked to consider whether to resolve to sell the land.

In this respect, Council has received advice from its solicitors recommending that it resolve to sell the land on the basis that this may further incentivise the receivers and managers to achieve any sale of the property as expeditiously as possible.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Murphy

That Council resolves to

- (a) sell the land located at 11 Landsborough Street, Normanton (Assessment: A607, Lot 5 on SP112907) for overdue rates or charges pursuant to section 140(2) of the Local Government Regulation 2012; and***
- (b) delegate to the Chief Executive Officer its power to:***
 - (i) give a notice of intention to sell the land to all interested parties under section 140(3) of the Local Government Regulation 2012; and***
 - (ii) take all further steps required under sections 141, 142, 143, 144, 145 and 146 of the Local Government Regulation 2012 to effect the sale of the land.***

CARRIED 7/0

Resolution No. 1023/006

CONFIRMED MINUTES

8.4 OVERDUE RATES AND CHARGES - UPDATE ON VARIOUS PROPERTIES

Executive Summary:

This report seeks to

- give Council an update regarding the overdue rates or charges on a property in Karumba, (A353); and
- have Council consider whether to resolve to sell the following land for overdue rates or charges for which Council resolved to offer to grant the ratepayers concessions at its meetings dated:
 - 17 May 2023:
 - Normanton (A949);
 - Karumba (A203);
 - Normanton (A732); and
 - 17 August 2023:
 - Normanton (A566).

COUNCIL RESOLUTION

Moved Cr Thomas

Seconded Cr Hawkins

That Council resolves to note the update in the report regarding:

- ***A353; and***
- ***A203.***

AND

That Council resolves to:

- (a) ***sell the land located at 43 Dutton Street, Normanton (Assessment: A732, Lot 34 on N14812) for overdue rates or charges pursuant to section 140(2) of the Local Government Regulation 2012; and***
- (b) ***delegate to the Chief Executive Officer its power to:***
 - (i) ***give a notice of intention to sell the land to all interested parties under section 140(3) of the Local Government Regulation 2012; and***
 - (ii) ***take all further steps required under sections 141, 142, 143, 144, 145 and 146 of the Local Government Regulation 2012 to effect the sale of the land.***

AND

That Council resolves to:

CONFIRMED MINUTES

- (a) **sell the land located at 5-7 Manson Street, Normanton (Assessment: A566, Lot 101 and 102 on N1481 for overdue rates or charges pursuant to section 140(2) of the Local Government Regulation 2012; and**
- (b) **delegate to the Chief Executive Officer its power to:**
- (i) **give a notice of intention to sell the land to all interested parties under section 140(3) of the Local Government Regulation 2012; and**
- (ii) **take all further steps required under sections 141, 142, 143, 144, 145 and 146 of the Local Government Regulation 2012 to effect the sale of the land.**

AND

That Council resolves to:

- (a) **sell the land located at 4 Swan Street, Normanton (Assessment: A949, Lot 1 on RP808170 for overdue rates or charges pursuant to section 140(2) of the Local Government Regulation 2012; and**
- (b) **delegate to the Chief Executive Officer its power to:**
- (i) **give a notice of intention to sell the land to all interested parties under section 140(3) of the Local Government Regulation 2012; and**
- (ii) **take all further steps required under sections 141, 142, 143, 144, 145 and 146 of the Local Government Regulation 2012 to effect the sale of the land.**

CARRIED 7/0

Resolution No. 1023/007

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CONFIRMED MINUTES

9 REPORTS FROM THE CHIEF EXECUTIVE OFFICER

9.1 CEO REPORT

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officer's portfolio.

COUNCIL RESOLUTION

Moved Cr Scott

Seconded Cr Hawkins

That Council:

- 1. receive and note the Chief Executive Officer's report; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 7/0

Resolution No. 1023/008

9.2 ADOPTION OF HOUSING STRATEGY

Executive Summary:

One of the actions in the Response Opportunities contained in the Local Housing Action Plan was the adoption of a Shire Housing Strategy, the draft Strategy was presented for consideration and adoption in August and has been distributed for consultation and comment.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Scott

That Council adopt the Carpentaria Shire Housing Strategy as presented.

CARRIED 7/0

Resolution No. 1023/009

NOTATION:

Next LHAP Advisory Committee meeting is to be arranged to be held in within the next 2 weeks.

Action: The Chief Executive Officer to arrange meeting notices and agenda to be forwarded to Advisory Committee Members.

CONFIRMED MINUTES

9.3 HUMAN RESOURCES REPORT

Executive Summary:

This report provides information on the progress of SAFEPLAN, Council's safety management system, and an update on general human resource matters.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Hawkins

That Council accepts the report for information.

CARRIED 7/0

Resolution No. 1023/010

9.4 CHRISTMAS SHUT DOWN DATES

Executive Summary:

Christmas close dates are set by Council on an annual basis to allow for advertising of the shut down and to provide staff with sufficient notice of the shutdown occurring.

A skeleton staff will be rostered during the shutdown to ensure essential and emergency services are maintained.

COUNCIL RESOLUTION

Moved Cr Scott

Seconded Cr Murphy

That Council endorse the Christmas Close Down dates as presented:

<i>Division</i>	<i>Close Commences</i>	<i>Recommencement</i>
<i>Operational Staff (excluding skeleton staff on RMPC, Town Crews and Water</i>	<i>Close of Business Friday, 15 December 2023</i>	<i>Tuesday, 2 January 2024.</i>
<i>Office Based Staff</i>	<i>Close of Business Friday, 15 December 2023</i>	<i>Tuesday, 2 January 2024.</i>
<i>Child Care Centre</i>	<i>Provision of Childcare services to cease end of day Thursday, 14 December 2023.</i>	<i>Provision of Childcare services to recommence Wednesday, 3 January 2024.</i>
<i>Libraries</i>	<i>Close of Business Friday, 15 December 2023</i>	<i>Tuesday, 2 January 2024.</i>

CONFIRMED MINUTES

Barra Centre & NTN VIC	Closed Christmas Day and Boxing Day.	
CARRIED 7/0		Resolution No. 1023/011

NOTATION:

The Staff Christmas Party will be held on Friday 1 December 2023.

ADJOURNMENT:

The meeting adjourned for morning tea at **10:28am**.
The meeting resumed at **10:53am**.

ATTENDANCE:

The Manager – Les Wilson Barramundi Discovery Centre entered the meeting room at **10:53am**.

9.5 LES WILSON BARRAMUNDI DISCOVERY CENTRE, KARUMBA AND NORMANTON VISITOR INFORMATION CENTRES

Executive Summary:

This report provides a summary of the operational and promotional activities surrounding the Les Wilson Barramundi Discovery Centre, as well as activities in relation to the Visitor Information Centres.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Thomas

That Council:

- 1. receive the Report and;***
- 2. that those matters not covered by resolution be noted.***

CARRIED 7/0

Resolution No. 1023/012

NOTATION:

Extra locations may be added to Permit for other Rivers.
Sale of fingerlings up to 200,000.

ATTENDANCE:

The Manager – Les Wilson Barramundi Discovery Centre left the meeting room at **11:09am**.

NOTATION:

Call for historical information in relation to the Gulf Barramundi Restocking Association

CONFIRMED MINUTES

Action: The Director Community Tourism & Regional Prosperity and Les Wilson Barramundi Discovery Centre Manager to contact former members and ascertain information that could be used in a future display at the Centre.

10 REPORTS FROM DIRECTOR OF CORPORATE & COMMUNITY SERVICES

10.1 DCS REPORT

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Director of Corporate Services portfolio.

COUNCIL RESOLUTION

Moved Cr Scott

Seconded Cr Young

That Council:

- 1. receive and note the Director of Corporate Services Report; and*
- 2. that those matters not covered by a resolution be noted.*

CARRIED 7/0

Resolution No. 1023/013

Action: The Director Corporate Services to include listing of properties that did not participate in the latest round of baiting in the next report to Council.

NOTATION:

Facebook Post and public notices to be arranged to alert the public to snakes.

This space left blank intentionally

CONFIRMED MINUTES

10.2 MONTHLY FINANCIAL REPORT - SEPTEMBER 2023

Executive Summary:

Presentation of the financial report for 30 September 2023 as required under section 204 of the *Local Government Regulation 2012*. The report is presented for noting and indicates whether Council is progressing satisfactorily against its current budget.

COUNCIL RESOLUTION

Moved Cr Scott

Seconded Cr Thomas

That Council accepts the Monthly Financial Report, as required under section 204 of the Local Government Regulation 2012 for the period ended 30 September 2023.

CARRIED 7/0

Resolution No. 1023/014

10.3 INTERNAL AUDIT REPORT

Executive Summary:

Pursuant to section 207 of the *Local Government Regulation 2012* one internal audit has been conducted in accordance with the Internal Audit Plan. This report provides an update on the progress of these internal audits for the 2023/2024 financial year.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Murphy

That Council note the internal audit report for Procurement Compliance – Batch Testing.

CARRIED 7/0

Resolution No. 1023/015

CONFIRMED MINUTES

10.4 EXTERNAL AND INTERNAL AUDIT MATTERS - STATUS REPORT

Executive Summary:

External and internal audits are conducted during the year in accordance with the *Local Government Regulation 2012* (Regulation). Officers present the external audit interim and closing reports to Council for review in accordance with section 213 of the Regulation, and also present the findings from internal audit reports. The External and Internal Audit Matters Status Report combines all outstanding matters from previous audits that have not yet been resolved. This report provides an update from management in terms of the progress of outstanding matters.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Hawkins

That Council:

- 1. receive for consideration the current status reports on external and internal audit matters;*
- 2. note all works being undertaken to date in finalising these outstanding audit matters; and*
- 3. endorse the removal of audit matters deemed to be resolved.*

CARRIED 7/0

Resolution No. 1023/016

10.5 RESERVES TRANSFER

Executive Summary:

The Reserves Policy has been developed to establish guidelines for the management of existing cash reserves, and to ensure there are controls over the expenditure of internally restricted cash. Council is asked to approve a transfer to Reserves as presented in this report, following the release of the 2023/2024 financial assistance grant cash allocations.

COUNCIL RESOLUTION

Moved Cr Bawden

Seconded Cr Hawkins

That Council approves transfers to reserves as per the allocation of cash for 23/24 financial assistance grants, \$1,729,517 in accordance with the Reserves Policy.

CARRIED 7/0

Resolution No. 1023/017

CONFIRMED MINUTES

10.6 PROCUREMENT POLICY

Executive Summary:

Pursuant to section 198 of the *Local Government Regulation 2012*, Council has a statutory obligation to have a Procurement Policy and this policy is to be reviewed annually. The revised Procurement Policy is presented for adoption.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Scott

That Council adopts the Procurement Policy as presented.

CARRIED 7/0

Resolution No. 1023/018

10.7 NORMANTON DISASTER TRUST FUND

Executive Summary:

Council Trust Accounts include the Normanton Disaster Fund Trust which has a current balance of \$55,766.98. The last transaction recorded for this account was in the financial year 2005-2006. In that year, the trust was disclosed as money collected and categorised as an appeal contribution. There is no record available for the team to confirm or establish how the fund was created, the purpose and the source of funds except for the February 1998 Council meeting minutes where Council had a resolution to donate \$5,000 to the Katherine Relief from the Shire Disaster Relief Fund. Council is asked to resolve the purpose of the fund no longer exists.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Gallagher

That Council pursuant to section 201(3) of the Local Government Regulation 2012 resolve that the purpose of the Normanton Disaster Trust Fund no longer exists and agree to transfer balance of funds \$55,766.98 from Council's Trust Fund to a new identified Reserve.

CARRIED 7/0

Resolution No. 1023/019

ADJOURNMENT

The meeting adjourned for lunch at **12:27pm**.

The meeting resumed at **1:35pm**.

CONFIRMED MINUTES

10.8 COMMUNITY DEVELOPMENT, TOURISM AND REGIONAL PROSPERITY REPORT

Executive Summary:

This report provides and updates Council on various activities and programs that are facilitated within the Community Development, Tourism and Regional Prosperity portfolio of Council.

COUNCIL RESOLUTION

Moved Cr Scott

Seconded Cr Thomas

That Council:

- 1. note the Community Development, Tourism and Regional Prosperity report; and*
- 2. that those matters not covered by resolution be noted.*

CARRIED 7/0

Resolution No. 1023/020

DECLARATION OF INTEREST:

I, **Councillor Thomas**, inform this meeting that, pursuant to section 150EQ(3)(b) and 150EQ(3)(c) of the Local Government Act 2009, I have a declarable conflict of interest in relation to Agenda Item 10.9 – Community Donations and Support. The nature of my interest is as follows:

- (i) I am an employee of Gulf Christina College;

In accordance with section 150EM of the Local Government Act 2009, I will now leave the meeting room while this matter is discussed.

ATTENDANCE:

Councillor Thomas left the meeting room at **1:55pm**.

DECLARATION OF INTEREST:

I, **Councillor Gallagher**, inform this meeting that, pursuant to section 150EQ(3)(b) and 150EQ(3)(c) of the Local Government Act 2009, I have a declarable conflict of interest in relation to Agenda Item 10.9 – Community Donations and Support. The nature of my interest is as follows:

- (i) My wife works for the applicant;

In accordance with section 150EM of the Local Government Act 2009, I will now leave the meeting room while this matter is discussed.

CONFIRMED MINUTES

ATTENDANCE:

Councillor Gallagher left the meeting room at 1:55pm.

10.9 COMMUNITY DONATIONS AND SUPPORT

Executive Summary:

During the period since the September 2023 meeting of Council, the requests listed in this report have been received for consideration in the Carpentaria Shire Council Community Donations and Support program.

COUNCIL RESOLUTION

Moved Cr Bawden

Seconded Cr Murphy

That Council notes the fee waivers approved under the delegations of the Chief Executive Officer since the September 2023 meeting of Council.

- 1. Hire of John Henry Oval on September 29, 2023, by Bynoe CACS Ltd for one day. TOTAL IN KIND VALUE \$150.00.***
- 2. Normanton Neighbourhood Centre has requested a fee waiver for the hire of the Normanton Shire Hall and kitchen on 21-22, October 2023 for a free traditional basket weaving workshop. TOTAL IN KIND VALUE: \$400.00.***
- 3. Normanton Neighbourhood Centre has requested a fee waiver for the hire of the Normanton Shire Hall on 29, October 2023 for a free traditional basket weaving workshop. TOTAL IN KIND VALUE: \$150.00.***
- 4. Gulf Christian College has requested a fee waiver for the community trailer, tables and chairs for the College End of Year Awards night to be held on November 30, 2023. TOTAL IN KIND VALUE: \$985.00.***

CARRIED 5/0

Resolution No. 1023/021

ATTENDANCE:

Councillor Thomas re-entered the meeting room at 1:56pm.

Councillor Gallagher re-entered the meeting room at 1:56pm.

DECLARATION OF INTEREST:

I, **Councillor Gallagher**, inform this meeting that, pursuant to section 150EQ(3)(b) of the Local Government Act 2009, I have a declarable conflict of interest in relation to Agenda

CONFIRMED MINUTES

Item 10.10 – 2024 Australia Day Advisory Committee and Terms of Reference. The nature of my interest is as follows:

- (i) My wife is on the committee;

As the report is for noting only, I will remain in the meeting room.

Cr Gallagher remained in the meeting room while the matter was discussed and voted on.

DECLARATION OF INTEREST:

I, **Councillor Bawden**, inform this meeting that, pursuant to section 150EQ(3)(b) of the Local Government Act 2009, I have a declarable conflict of interest in relation to Agenda Item 10.10 – 2024 Australia Day Advisory Committee and Terms of Reference. The nature of my interest is as follows:

- (i) My wife is on the committee;

As the report is for noting only, I will remain in the meeting room.

Cr Bawden remained in the meeting room while the matter was discussed and voted on.

10.10 2024 AUSTRALIA DAY ADVISORY COMMITTEE AND TERMS OF REFERENCE

Executive Summary:

To support the delivery of the Australia Day annual event, Carpentaria Shire has an appointed Advisory Committee established under the Local Government Regulation 2012 (s265). At the August 2021 meeting, Council adopted a new Advisory Committees Policy and draft Terms of Reference for each of the committees in use by Council. The Terms of Reference for the Australia Day Advisory Committee are attached for adoption by Council. This report also provides background on the purpose of the committee and the community nominations for the 2024 committee.

COUNCIL RESOLUTION

Moved Cr Scott

Seconded Cr Young

That Council:

- 1. Endorses the Australia Day Advisory Terms of Reference***
- 2. Endorses the community nominations for representation on the Australia Day Advisory Committee***
- 3. Delegates Director Community Development, Tourism & Regional Prosperity to confirm appointment of a third community representative from Karumba, if nominated.***

CARRIED 7/0

Resolution No. 1023/022

CONFIRMED MINUTES

ATTENDANCE:

The Asset Manager entered the meeting room at 2:07pm.
The Manager Water and Waste entered the meeting room at 2:07pm.
The Director Corporate Services left the meeting room at 2:07pm.
The Director Corporate Services re-entered the meeting room at 2:08pm.

10.11 OUTBACK BY THE SEA FESTIVAL 2024

Executive Summary:

The week-long Outback By The Sea Festival is one of Carpentaria Shire's signature events that celebrates the barramundi and the community in which we live. It includes a broad range of activities in Normanton and Karumba, including market stalls, guided Barramundi Centre tours and feeding, artist and music workshops, the Big Barra BBQ and performances. It is also the premier event aligned to consolidate the Outback By The Sea branding to visitor markets.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Thomas

That Council endorses Sunday September 15 – Saturday September 21, 2024, as the dates for the Outback By The Sea Festival.

CARRIED 7/0

Resolution No. 1023/023

ATTENDANCE:

The Executive Assistant left the meeting room at 2:43pm.
The Executive Assistant re-entered the meeting room at 2:44pm.
The Asset Manager left the meeting room at 2:45pm.

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CONFIRMED MINUTES

11 REPORTS FROM DIRECTOR OF ENGINEERING - ROADS & SERVICES

11.1 DOE REPORT

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Director Engineering's portfolio.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Thomas

That Council:

- 1. receive and note the Director of Engineering Report as presented; and*
- 2. that those matters not covered by resolution be noted.*

CARRIED 7/0

Resolution No. 1023/024

ATTENDANCE:

Councillor Gallagher left the meeting room at 2:49pm.

ADJOURNMENT:

The meeting adjourned for afternoon tea at 2:49pm.

The meeting resumed at 3:11pm.

ATTENDANCE:

The Asset Manager re-entered the meeting room at 2:49pm.

Councillor Gallagher re-entered the meeting room at 2:50pm.

The Consultant Engineer entered the meeting room at 3:11pm.

The Director Corporate Services left the meeting room at 3:11pm.

The Director Corporate Services re-entered the meeting room at 3:12pm.

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CONFIRMED MINUTES

11.2 NDRRA/QDRF REPORT

Executive Summary:

QRA21: The QRA21 project is approximately 93.2% complete. Construction is currently underway with the QRA21 scope being prioritised to ensure deadlines are met. The current construction program has been compiled to complete all submissions prior to the EOT deadline of 31 December 2023.

QRA22: The QRA22 project is approximately 67.3% complete. Roads with both QRA21 and QRA22 scope have been programmed together where possible to reduce camp and establishment costs. The QRA22 program of work has a deadline of 30 June 2024.

QRA23: Emergency Works are now complete. Both CDO and Emergent Works acquittal documentation has been submitted to QRA prior to their 30 September deadlines. A final outcome report for Submission 5 (Iffley Road Incl Rollover) has been received with approval and prepayment expected shortly. QRA21 and QRA22 scope that received significant additional damage will be submitted to be rolled over into the QRA23 submissions.

RRUPP: Two (2) Remote Roads Upgrade Pilot Program (RRUPP) projects have been approved for construction. The push-up of gravel material has commenced for Iffley Road with construction programmed to start in the middle of October in conjunction with QRA23 scope as per the funding agreement. Works on the Dixie Road will take place in the 2024 calendar year.

MITCHELL RIVER BRIDGE: The Mitchell River Bridge project is progressing well with preliminary design and options analysis in progress.

OTHER: Dunbar – Kowanyama (pavement stabilization and sealing) betterment project and the Poingdestre Creek Causeway upgrade have both recently commenced. The Normanton Stormwater Upgrades betterment project acquittal documentation has been submitted.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Young

That Council:

- 1. accepts the NDRRA/QDRF Report as presented; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 7/0

Resolution No. 1023/025

ATTENDANCE:

The Consultant Engineer left the meeting room at 3:42pm.

CONFIRMED MINUTES

11.3 WATER AND WASTE MONTHLY REPORT

Executive Summary:

This report has been prepared to provide Council with an overview of actions completed and underway within the Water and Waste Department for the month of September 2023.

COUNCIL RESOLUTION

Moved Cr Scott

Seconded Cr Gallagher

That Council:

- 1. receive and note the Water and Waste Monthly Report for September 2023; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 7/0

Resolution No. 1023/026

11.4 ASSET MANAGEMENT REPORT

Executive Summary:

This report provides information and updates to Council on various tasks that are facilitated within the Asset Managers team. Items of particular interest are discussed in further detail within the report:

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Scott

That Council:

- 1. receive the Asset Management Report as presented; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 7/0

Resolution No. 1023/027

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CONFIRMED MINUTES

11.5 WORKSHOP REPORT

Executive Summary:

This report provides information and updates to Council on various maintenance and repairs that are facilitated within the Workshop.

COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Thomas

That Council:

- 1. receive the Workshop Report as presented; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 7/0

Resolution No. 1023/028

11.6 BUILDING AND PLANNING REPORT

Executive Summary:

The report is to advise Council of relevant planning and building activities within the Shire for the month of September 2023.

COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Gallagher

That Council note and accept the content of the Building and Planning Report as presented.

CARRIED 7/0

Resolution No. 1023/029

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CONFIRMED MINUTES

11.7 FAST TRACKED PLUMBING APPLICATION OPTION - OPT OUT

Executive Summary:

Council officers are requesting a resolution that Council will not deal with any Plumbing applications relating to permits for work to be carried out in its local government area as fast-track applications (a fast-track opt-out declaration).

COUNCIL RESOLUTION

Moved Cr Bawden

Seconded Cr Scott

That Council opt out of accepting 2 day "fast tracked plumbing applications."

CARRIED 7/0

Resolution No. 1023/030

ATTENDANCE:

Councillor Bawden left the meeting room at **4:15pm**.
Councillor Hawkins assumed the role of Chair.

11.8 PURCHASE OF ADAS CALIBRATION SYSTEM

Executive Summary:

Council officers are requesting to purchase an Advanced Driver Assistance System calibration unit due to the high number of vehicles requiring replacement windscreens.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Young

That Council purchase an ADAS calibration unit up to the value of \$35,000.

CARRIED 6/0

Resolution No. 1023/031

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CONFIRMED MINUTES

11.9 PURCHASE OF NEW WHEEL LOADER

Executive Summary:

The current 966k loader is used primarily to load quad and triple road trains as part of the road construction programme and has accumulated a high number hours. Unplanned maintenance is begging to increase and major maintenance will be required in the short term. This report proposed to replace the current 966 loader with a comparable model.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Thomas

That Council:

- 1. Release budget funds of \$825,000 for a new 966K Loader***
- 2. Auction existing 966k loader.***

CARRIED 6/0

Resolution No. 1023/032

11.10 PURCHASE OF NEW MINI EXCAVATOR

Executive Summary:

This report provides recommendations for the purchase of a new excavator and trailer to replace existing plant.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Thomas

That Council purchase the Kubota Excavator and trailer at a cost of \$91,127.00

CARRIED 6/0

Resolution No. 1023/033

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CONFIRMED MINUTES

12 GENERAL BUSINESS

Souvenir Sales – Normanton VIC

Councillor Thomas queried souvenir sales at the Normanton VIC.

Action: The Director Community Tourism & Regional Prosperity to work with Centre Manager and local business on this matter.

Selectability

Councillor Thomas informed that Selectability had taken over the Aged Persons Hostel and there is great potential for additional training in the community.

Action: No action required on this item at this stage.

Normanton Promotion

Councillor Murphy queried the town walk maps.

Action: The Director Community Tourism & Regional Prosperity to ascertain if maps are still available for the Normanton and Karumba Walks

World Fuels Accommodation

Councillor Murphy queried World Fuels accommodation on site at airport.

Action: The Director of Engineering to inspect the area at the Airport and advise World Fuels if there are any identified breaches.

Lilyvale Marketing

Councillor Murphy queried advertising on blocks at Lilyvale Subdivision.

CEO advised that arrangements have been made with the works department to install the signage when they arrive via transport.

Action: Signs to be installed urgently when received via transport

Tourism

Councillor Hawkins advised that after a recent visit to Winton for the WQAC Assembly there are more opportunities for tourism in Carpentaria Shire. i.e., Cultural tourism

Action: The Chief Executive Officer and the Director Community Tourism & Regional Prosperity to arrange for the calling of expressions of interest from interested persons to form the Tourism Advisory Committee

CONFIRMED MINUTES

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Scott

That Council prepare a submission following the release of the Consultation Document from Department of Agriculture and Fisheries into Gill Net Fishing in the Gulf of Carpentaria.

CARRIED 6/0

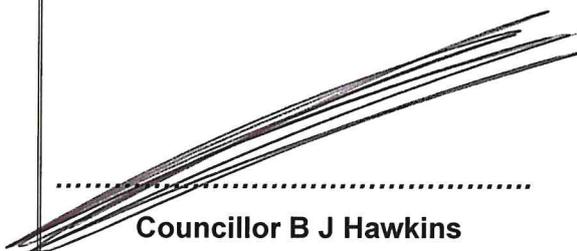
Resolution No. 1023/034

13 CLOSURE OF MEETING

The Chair of the meeting, Cr Bradley Hawkins, Deputy Mayor, declared the meeting closed at 4:49pm.

MINUTES CERTIFICATE

These Minutes are Confirmed.



Councillor B J Hawkins
Deputy Mayor

11.10.23

Date